



Rizzetta & Company

Long Lake Ranch Community Development District

Board of Supervisors' Meeting June 18, 2020

Via conference call pursuant to Governor DeSantis' Executive Order
20-69 (as extended by Executive Order 20-112)
<https://zoom.us/j/4922920702> Meeting ID: 492 292 0702
One tap mobile
+1929-205-6099,,4922920702# US (New York)

www.longlakeranchcdd.org

LONG LAKE RANCH COMMUNITY DEVELOPMENT DISTRICT

Board of Supervisors	James Koford William Pellan Andrew Kimpland Michael Leonard John Twomey	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Counsel	Sarah Sandy	Hopping Green & Sams, P.A.
District Engineer	Phil Chang	Johnson Engineering

All cellular phones must be placed on mute during conference, except for participating in the meeting discussion.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

June 10, 2020

**Board of Supervisors
Long Lake Ranch Community
Development District**

AGENDA

Dear Board Members:

The continued meeting of the Board of Supervisors of the Long Lake Ranch Community Development District will be held on **Thursday, June 18, 2020 at 9:00 a.m. via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-112).**

- 1. CALL TO ORDER / ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
- 4. BUSINESS ADMINISTRATION**
- 5. BUSINESS ITEMS**
 - A. Discussion of Amenities Reopening
 - B. Discussion of Proposals for Clubhouse Management.....Tab 1
- 6. AUDIENCE COMMENTS**
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Bryan Radcliff

Bryan Radcliff
District Manager

Tab 1



Rizzetta & Company

Long Lake Ranch Community Development District

Proposal for Amenity Management Services

Presented by: Rizzetta & Company, Inc.

3434 Colwell Avenue, Suite 200
Tampa, Florida 33614
813.514.0400

rizzetta.com

Option One:

AMENITY MANAGEMENT SERVICES:

Services will be billed bi-weekly, payable pursuant to the following schedule for the period of **October 1, 2020 to September 30, 2021**

SERVICES (October 1, 2020 to September 30, 2021)

Full Time Personnel (40 hours per week)

-Clubhouse Manager/Maintenance
Tuesday – Saturday schedule.

Part time Personal (12 hours per day for 28 weeks)

--One Seasonal Pool Monitor per shift for Saturday & Two Monitors per shift for Sunday from April through October. Schedule will be 8am – 8pm.

	ANNUAL
Budgeted Personnel Total (1)	\$ 76,280.00
General Management and Oversight (2)	\$ 9,900.00
Total Services Costs:	\$ 86,180.00



Option Two:

AMENITY MANAGEMENT SERVICES:

Services will be billed bi-weekly, payable pursuant to the following schedule for the period of **October 1, 2020 to September 30, 2021**

SERVICES (October 1, 2020 to September 30, 2021)

Part Time Personnel (25 hours per week)

-District Coordinator/Maintenance

Part Time Personnel (25 hours per week)

-General Maintenance

Part time Personal (16 hours per week for 22 weeks)

--Seasonal Pool Monitors for Saturday & Sunday from May through September.

Part time Personal (40 hours per week for 15 weeks)

--Seasonal Pool Monitors for Monday through Friday from Memorial Day weekend through Labor Day weekend.

	ANNUAL
Budgeted Personnel Total (1)	\$ 64,107.00
General Management and Oversight (2)	\$ 9,900.00
Total Services Costs:	\$ 74,007.00



Schedule of Fees

Option Three:

AMENITY MANAGEMENT SERVICES:

Services will be billed bi-weekly, payable pursuant to the following schedule for the period of **October 1, 2020 to September 30, 2021**

SERVICES (October 1, 2020 to September 30, 2021)

Full Time Personnel (40 hours per week)

-Clubhouse Manager/Maintenance

Part time Personal (16 hours per week)

-Clubhouse Attendant

	ANNUAL
Budgeted Personnel Total (1)	\$ 72,977.00
General Management and Oversight (2)	\$ 9,900.00
Total Services Costs:	\$ 82,877.00

