



Rizzetta & Company

Palma Sola Trace Community Development District

Board of Supervisors' Meeting August 27, 2020

To be conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193 issued by Governor DeSantis, as subsequently extended, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

www.palmasolatracecdd.org

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

Board of Supervisors	Peter Gelman Roger Ohlson Robert Mauriello Eva Walker William Diamond	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Attorney	Jere Earlywine	Hopping Green & Sams, P.A.
District Engineer	Rick Schappacher	Schappacher Engineering

All phones must be placed on mute while in the meeting unless participating in the discussion.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

August 19, 2020

Board of Supervisors
Palma Sola Trace Community
Development District

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District will be held on **Thursday, August 27, 2020 at 1:30 p.m.** to be conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179, 20-193 issued by Governor DeSantis, as subsequently extended, and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the agenda for this meeting:

- 1. CALL TO ORDER**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Regular Meeting held on June 25, 2020.....Tab 1
 - B.** Consideration of Operations & Maintenance Expenditures for June & July 2020.....Tab 2
- 4. BUSINESS ITEMS**
 - A.** Ratification of Retaining Wall Repairs Agreement.....Tab 3
 - B.** Discussion of Wall Transfer from HOA to the CDD
 - C.** Public Hearing of Fiscal Year 2020-2021 Final Budget
 1. Consideration of Resolution 2020-08; Approving Final Budget Fiscal Year 2020-2021 Budget.....Tab 4
 - E.** Public Hearing of Fiscal Year 2020-2021 Imposing Special Assessments
 1. Consideration of Resolution 2020-09; Imposing Special Assessments.....Tab 5
 - F.** Consideration of Resolution 2020-10; Setting Fiscal Year 2020-2021 Meeting Schedule.....Tab 6
 - G.** Consideration of CI Access Gate Repair Proposal.....Tab 7
- 5. STAFF REPORTS**
 - A.** District Counsel
 - B.** District Engineer
 - C.** District Manager
 - i.** Presentation of June 2020 Unaudited Financial Statement.....Tab 8
 - ii.** Streetlight Status Update

6. SUPERVISOR REQUESTS
7. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 933-5571.

Respectfully,

Bryan Radcliff

Bryan Radcliff
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Tuesday, June 25, 2020 at 1:30 p.m.** by means of communications media technology via telephonic pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020 and March 20, 2020, and Executive Order 20-112, dated April 29, 2020, respectively, and pursuant to Section 120.54.(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Peter Gelman	Board Supervisor; Chair
Roger Ohlson	Board Supervisor; Vice Chair
Robert Mauriello	Board Supervisor; Asst. Secretary
Bill Diamond	Board Supervisor; Asst. Secretary
Eva Walker	Board Supervisor; Asst. Secretary
	(arrived at 1:32 p.m.)

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Company, Inc.
Lauren Gentry	District Counsel; Hopping Green & Sams
Rick Schappacher	District Engineer; Schappacher Engineering
John MacNeil	Representative, Aquagenix

Audience	None
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Radcliff called the meeting to order and conducted roll call, confirming a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

No audience members present.

49 **THIRD ORDER OF BUSINESS** **Presentation of Aquatics Report**

50
51
52 Mr. MacNeil presented his aquatics report to the Board. Mr. MacNeil updated the
53 Board on the plant installation at the creek and a delay in service caused by a loss of staff
54 member and heavy rains. The Board requested a proposal for an additional service visit.
55

56 **FOURTH ORDER OF BUSINESS** **Consideration of Minutes of**
Board Supervisors' Regular
Meeting held on May 14, 2020

57
58
59
60 Mr. Radcliff presented the minutes of Board of Supervisors' Regular Meeting held
61 May 14, 2020 to the Board for consideration.
62

On a Motion by Mr. Gelman, seconded by Mr. Diamond, with all in favor, the Board approved the minutes of Board of Supervisors' Regular Meeting held on May 14, 2020, for the Palma Sola Trace Community Development District.

63
64 **FIFTH ORDER OF BUSINESS** **Consideration of Operations &**
Maintenance Expenditures for
May 2020

65
66
67
On a Motion by Mr. Gelman, seconded by Ms. Walker, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures May 2020 (\$8,009.07), for the Palma Sola Trace Community Development District.

68
69 **SIXTH ORDER OF BUSINESS** **Ratification of Agreement for**
Retaining Wall Repair

70
71
72 Ms. Gentry and Mr. Schappacher reviewed the status of the retaining wall repair
73 with the Board. Mr. Schappacher confirmed the start date to be June 29, 2020.
74

75 **SEVENTH ORDER OF BUSINESS** **Staff Reports**

76
77 **A. District Counsel**

78
79 Ms. Gentry reviewed the Governor's Executive Order 20-150, extending the
80 option of virtual meeting through July 31, 2020.
81

82 **B. District Engineer**

83
84 No Report.
85
86
87
88

89 **C. District Manager**

90
91 Mr. Radcliff confirmed that the next regular meeting will be held August 27,
92 2020 at 1:30 p.m. at the Palma Sola Trace Clubhouse, located at 7408
93 Hamilton Road, Bradenton, Florida 34209.

94
95 **i. Presentation of Unaudited Financial Statements**

96 Mr. Radcliff presented the latest unaudited financial statements to the
97 Board for review.

98
99 **ii. Streetlight Status Update**

100 Mr. Radcliff updated the Board on the status of the streetlights within
101 the District.

102
103 **EIGHTH ORDER OF BUSINESS**

Supervisor Requests

104
105 Mr. Gelman commented on the District's financials.

106
107 Ms. Walker requested additional recipients be added to the email follow-up.

108
109 Mr. Mauriello requested follow-up on entry on the financials under aged payables
110 for Aquagenix.

111
112 Mr. Gelman requested the most recent reserve study be emailed to the Board.

113
114 **NINTH ORDER OF BUSINESS**

Adjournment

115
On a Motion by Ms. Walker, seconded by Mr. Mauriello, with all in favor, the Board of Supervisors adjourned the meeting at 2:06 p.m. for the Palma Sola Trace Community Development District.

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Asst. Secretary

Chair / Vice Chair

Tab 2

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

**Operation and Maintenance Expenditures
June 2020
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2020 through June 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$9,465.87**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Palma Sola Trace Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix	003297	4081830	Wetland Maintenance 05/2020	\$ 3,000.00
Bellmore Electric Inc.	003299	7834	Street Light Repairs	\$ 405.00
Bellmore Electric Inc.	003299	7835	Street Light Repairs	\$ 145.00
Bradenton Herald	003298	0004629285	Legal Advertising 04/2020	\$ 167.31
Bradenton Herald	003294	0004642757	Legal Advertising 05/2020	\$ 71.37
Florida Power & Light Company	003300	21937-71157 05/2020	3724 Summerwind Cir # Gate 05/2020	\$ 11.90
Florida Power & Light Company	003300	56695-14423 05/2020	3804 Bridlecrest Ln # PUMP 05/2020	\$ 102.23
Florida Power & Light Company	003300	75654-55537 05/2020	3807 75th ST W # ST LTS 05/2020	\$ 104.15
Florida Power & Light Company	003300	84373-03152 05/2020	4095 Overture Cir # GATE 05/2020	\$ 17.42
Rizzetta & Company, Inc.	003295	INV0000050149	District Management Fees 06/2020	\$ 4,041.67
Rizzetta Technology Services, LLC	003296	INV0000005898	Website Email & Hosting 06/2020	\$ 100.00
Schappacher Engineering, LLC	003301	1649	Engineering Services 05/2020	\$ 900.00
Securt Holdings, LLC dba CIA Access	003302	22336061020	Service Call-Gate Repair 06/20	\$ <u>399.82</u>
Report Total				\$ <u>9,465.87</u>

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

**Operation and Maintenance Expenditures
July 2020
For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from July 1, 2020 through July 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$21,127.73**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Palma Sola Trace Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquagenix	003303	4082963	Aquatic Service 06/2020	\$ 850.00
Aquagenix	003322	4085703	Aquatic Service 07/20	\$ 850.00
Aquagenix	003322	4086967	Cordgrass Installation	\$ 4,500.00
Bellmore Electric Inc.	003304	7846	Street Light Repairs	\$ 125.00
Bellmore Electric Inc.	003304	7847	Street Light Repairs	\$ 135.00
Bellmore Electric Inc.	003304	7848	Street Light Repairs	\$ 625.00
Bellmore Electric Inc.	003316	7858	Street Light Repairs	\$ 126.00
Bellmore Electric Inc.	003316	7861	Street Light Repairs	\$ 85.00
Bradenton Herald	003314	0004670756	Legal Advertising 06/20	\$ 154.44
BrightView Landscape services, Inc.	003305	6841324	Monthly Lawn Service 06/2020	\$ 748.00
BrightView Landscape services, Inc.	003323	6885821	Monthly Lawn Service 07/20	\$ 748.00
Disclosure Services LLC	003319	1	Amortization Schedule S2013	\$ 100.00
Eva Walker	003313	EW062520	Board of Supervisors Meeting 06/25/20	\$ 200.00
Florida Power & Light Company	003317	21937-71157 06/20	3724 Summerwind Cir # Gate 06/20	\$ 12.72
Florida Power & Light Company	003317	56695-14423 06/20	3804 Bridlecrest Ln # PUMP 06/20	\$ 102.28
Florida Power & Light Company	003317	75654-55537 06/20	3807 75th ST W # ST LTS 06/20	\$ 104.15

Palma Sola Trace Community Development District

Paid Operation & Maintenance Expenditures

July 1, 2020 Through July 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Florida Power & Light Company	003317	84373-03152 06/20	4095 Overture Cir # GATE 06/20	\$ 17.84
Hopping Green & Sams	003308	115483	General/Monthly Legal Services 05/20	\$ 1,719.50
Hopping Green & Sams	003325	115986	General/Monthly Legal Services 06/20	\$ 892.00
Innersync	003315	18676	Website Compliance Quarterly Service	\$ 384.38
Peter Gelman	003307	PG062520	Board of Supervisors Meeting 06/25/20	\$ 200.00
Rizzetta & Company, Inc.	003311	INV0000050756	District Management Fees 07/20	\$ 4,041.67
Rizzetta Technology Services, LLC	003312	INV0000005999	Website Email & Hosting 07/20	\$ 100.00
Robert Mauriello	003309	RM062520	Board of Supervisors Meeting 06/25/20	\$ 200.00
Roger Ohlson	003310	RO062520	Board of Supervisors Meeting 06/25/20	\$ 200.00
Schappacher Engineering, LLC	003320	1672	Engineering Services 06/20	\$ 900.00
Securt Holdings, LLC dba CIA Access	003318	22538070220	Service Call-Gate Repair 07/20	\$ 275.00
Securt Holdings, LLC dba CIA Access	003324	22552070820	Service Call-Gate Repair 07/20	\$ 161.25
US Bank	003321	5781613	Trustee Fees Series 2013A 06/01/20- 05/31/21	\$ 2,370.50
William M Diamond	003306	WD062520	Board of Supervisors Meeting 06/25/20	\$ <u>200.00</u>
Report Total				\$ <u>21,127.73</u>

Tab 4

RESOLUTION 2020-08

THE ANNUAL APPROPRIATION RESOLUTION OF THE PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2020, submitted to the Board of Supervisors (“**Board**”) of the Palma Sola Trace Community Development District (“**District**”) proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit “A,”** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Palma Sola Trace Community Development District for the Fiscal Year Ending September 30, 2021.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
RESERVE FUND	\$_____
DEBT SERVICE FUND, SERIES 2013A-1	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.

- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District’s website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS ____ DAY OF AUGUST, 2020.

ATTEST:

**PALMA SOLA TRACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget

Tab 5

RESOLUTION 2020-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Palma Sola Trace Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Manatee County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Channing Park Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified to the County Tax Collector and shall be collected by the County

Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this _____ day of August, 2020.

ATTEST:

**PALMA SOLA TRACE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

- Exhibit A:** Budget
- Exhibit B:** Assessment Roll

Tab 6

RESOLUTION 2020-10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Palma Sola Trace Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the Manatee County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board") is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Community Affairs, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit "A".

Section 2. In accordance with Section 189.015(1), Florida Statutes, the District's Secretary is hereby directed to file annually, with Manatee County, a schedule of the District's regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 27th DAY OF AUGUST, 2020.

ATTEST:

**PALMA SOLA TRACE COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

Chair / Vice Chair

EXHIBIT A

BOARD OF SUPERVISORS MEETING DATES PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2020/2021

October 22, 2020

February 25, 2021

April 22, 2021

June 24, 2021

August 26, 2021

All meetings will convene at 1:30 PM and are expected to be held at the Palma Sola Trace Clubhouse, located at 7408 Hamilton Road, Bradenton, Florida 34209.

Please note that due to the ongoing nature of the COVID-19 public health emergency, it may be necessary to hold the above referenced meetings utilizing communications media technology in order to protect the health and safety of the public or at an alternative physical location other than the location indicated above. To that end, anyone wishing to participate in such meetings should contact the District Manager's Office prior to each meeting to confirm the applicable meeting access and/or location information. Additionally, interested parties may refer to the District's website for the latest information: <https://www.palmasolatracedd.org/>.