



Rizzetta & Company

FishHawk Community Development District IV

**Board of Supervisors'
Regular Meeting
February 12, 2019**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.fishhawkcdd4.org

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

Board of Supervisors	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Christine Perkins	Rizzetta & Company, Inc.
District Counsel	Erin McCormick	Erin McCormick Law, PA
District Engineer	Lara Bartholomew	Heidt Design, LLC

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
FishHawk Community
Development District IV

February 04, 2019

REVISED AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, February 12, 2019 at 9:00 a.m.**, at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. CONSENT AGENDA ITEMS/BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Regular Meeting held on January 8, 2019Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for December 2018Tab 2
 - C. Ratification Series 2013 Requisition #359.....Tab 3
- 4. STAFF REPORTS**
 - A. Field Services Manager
 1. Presentation of January 2019 Field Inspection Report.....Tab 4
 2. Consideration of Spring AnnualsTab 5
 - B. Aquatic Systems
 1. Presentation of January 2019 Aquatic Systems Inspection Report.....Tab 6
 2. Consideration of Proposal for Adding on Sites #18-23.....Tab 7
 - C. District Counsel
 - D. District Engineer
 - E. Amenities Manager
 - F. District Manager
- 5. BUSINESS ITEMS**
 - A. Consideration of Conveyances from NNP-IV Lake Hutto, LLC to the CDD
 1. FishHawk Ranch West Gopher Tortoise CE and Wetland CA Tract B-19 in Phases 1B/1C, 2A/2B, & 4A
 - a. Bill of SaleTab 8
 - b. Deed.....Tab 9
 - B. Consideration of Proposal for Roundabout Repairs from Standard Brick PaversTab 10
 - C. Presentation of Final Public Facilities ReportTab 11
 - D. Consideration of Resolution 2019-03, Designating Assistant SecretaryTab 12
 - E. Consideration of ADASC Proposal/Scope of WorkTab 13
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

FishHawk Community Development District IV
February 12, 2019 Agenda

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

With Warm Regards,

Christine Perkins

Christine Perkins
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, January 8, 2019 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Daniel Rothrock	Board Supervisor, Vice Chairman
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager; Rizzetta & Company, Inc.
Bryan Radcliff	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Eric McCormick Law
John Toborg	Field Services Manager; Rizzetta (via phone)
Deneen Klenke	Amenities Manager
Dana Bryant	Sunrise Landscape
Lara Bartholomew	District Engineer; Heidt Design (via phone)

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Several residents expressed concerns pertaining to the District's current operating hours of District amenities, such as parks and playgrounds. Discussion ensued regarding potential hours, enforcement procedures, and importance of obtaining specific concrete feedback from residents. This topic was additionally discussed further within the meeting, as it was an agenda item.

THIRD ORDER OF BUSINESS

Consent Agenda Items/Business Administration

- A.** Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on December 11, 2018

- 53 **B.** Consideration of Operation & Maintenance Expenditures for
54 November 2018 (\$92,852.45)
55
56 **C.** Ratification of Construction Requisition #358
57

REQUISITION NO.	PAYEE	AMOUNT
358	Erin McCormick Law, PA	\$2,240.00

58
On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Consent Agenda Items A - C for FishHawk Community Development District IV.

59
60 **FOURTH ORDER OF BUSINESS**

Staff Reports

61
62 **A. Field Services Manager**

- 63 1. December 2018 Field Inspection Report
64

65 Mr. Bryant presented the December 2018 Field Inspection report to the Board
66 for review. Ms. Bryant discussed the replacement of three palm trees, various
67 issues with the Publix construction, irrigation issues, and the impact on the
68 surrounding area.
69

70 **B. Aquatic Systems**

- 71 1. December 2018 Aquatic Systems Inspection Report
72

73 Ms. Perkins presented the December 2018 Aquatics Systems Inspection
74 Report to the Board. Ms. Bartholomew noted that inspections are to be
75 scheduled for structures and maintenance items. The status of the three
76 ponds in Phase 3 was also discussed.
77

78 **C. District Counsel**

79
80 Ms. McCormick had no report.
81

82 **D. District Engineer**

83
84 Ms. Bartholomew had no report.
85

86 **E. Amenities Manager**

87
88 Ms. Klenke inquired about the timing of holiday decorations being taken down
89 by Decorating Elves, and the overall improvement in service with Signal 88.
90

91 **F. District Manager**

92
93 Ms. Perkins expressed that the next regularly scheduled meeting will be held
94 on February 12, 2019 at 9:00 A.M.
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96
97

FIFTH ORDER OF BUSINESS

**Consideration of Conveyances from
NNP-IV Lake Hutto, LLC to the CDD**

1. FishHawk Ranch West Gopher Tortoise CE & Wetland CA Tract B-19
In Phases 1B/1C, 2A/2B, & 4A
 - a. Bill of Sale
 - b. Deed

The Board agreed to table the consideration of conveyances from NNP-IV Lake Hutto LLC to the CDD to a continued meeting on January 22, 2019 at 9:00 a.m.

SIXTH ORDER OF BUSINESS

**Ratification of Wall Easement
Agreement**

Erin McCormick presented the wall easement agreement to the Board for ratification.

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors Ratified the Wall Easement Agreement for FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposal for
Roundabout Repairs from Standard
Brick Pavers**

Ms. Perkins presented a proposal for roundabout repairs from Standard Brick Pavers to the Board. Discussion ensued about entertaining alternatives to replacement of the pavers and identifying more cost-effective long-term solutions. The Board agreed to table this proposal to the next scheduled meeting until additional research could be performed based on the discussion.

EIGHTH ORDER OF BUSINESS

**Discussion of District Amenities
Policies**

Discussion ensued regarding the of service being provided Signal 88, enforcement of the District's current policies, and the feedback received from a multitude of residents requesting the District hours be modified.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors Approved a Change to Amenity Policy #14 that would adjust the hours for the District's recreation areas to be from 7:00 a.m. to 10:00 p.m. for the FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor Requests.

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TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors at 10:07 a.m. continued the meeting to January 22, 2019 at 9:00 a.m. at the Lake House at FishHawk Ranch West located at 6001 Village Center Drive, Lithia, Florida 33547 for FishHawk Community Development District IV.

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Secretary/Assistant Secretary

Chairman/Vice Chairman

DRAFT

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FL 33578

Operation and Maintenance Expenditures December 2018 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2018 through December 31, 2018. This does not include expenditures previously approved by the Board.

The total items being presented: **\$105,049.22**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2018 Through December 31, 2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001489	0000429764	Monthly Lake and Wetland Services 12/18	\$ 969.00
Ballenger & Company, Inc.	001467	18534	SWFWMD Reporting 11/18	\$ 775.00
Daniel Gray Rothrock	001483	DR121118	Board of Supervisors Meeting 12/11/18	\$ 200.00
David H. Forrester	001488	14862	Backflow Preventative Test 12/18	\$ 210.00
Dayna J. Kennington	001482	DK121118	Board of Supervisors Meeting 12/11/18	\$ 200.00
Decorating Elves, Inc	001468	10016	Holiday Lighting & Decor Balance	\$ 3,419.00
Erin McCormick Law, PA	001480	10276	Legal Services 11/18	\$ 5,914.51
G4S Secure Solutions Inc.	001475	10163203	Security Services 11/05/18-11/11/18	\$ 1,895.32
G4S Secure Solutions Inc.	001475	10178894	Security Services 11/12/18-11/18/18	\$ 850.96
Heidt Design, LLC	001481	31195	Engineering Services - Public Facilities Report 11/18	\$ 120.00
Heidt Design, LLC	001481	31449	Engineering Services 11/18	\$ 450.00
Hillsborough County BOCC	001485	1416996147 11/18	Summary Bill 11/18	\$ 145.06
Jeffrey Stewart	001484	JS121118	Board of Supervisors Meeting 12/11/18	\$ 200.00
Palm Supply	001476	128289	Trash Bags 12/18	\$ 56.84
Rizzetta & Company, Inc.	001469	INV0000036647	District Management Services 12/18	\$ 4,399.67
Rizzetta Technology Services	001470	INV0000003958	Website Fees & Maint 12/18	\$ 175.00
Sunrise Landcare Inc.	001471	104461	Fertilizer & Pest Control 10/18	\$ 7,256.00
Sunrise Landcare Inc.	001490	104501	Landscape Maintenance - 12/18	\$ 26,762.00
Sunrise Landcare Inc.	001477	104605	Annual Installation 11/18	\$ 9,137.50
Sunrise Landcare Inc.	001490	104606	Playground Mulch 11/18	\$ 3,000.00
Sunrise Landcare Inc.	001471	63784	Irrigation Repairs 11/18	\$ 58.12
Sunrise Landcare Inc.	001471	63785	Irrigation Repairs 11/18	\$ 49.00
Sunrise Landscape	001472	63563	Irrigation Repairs 10/18	\$ 142.50

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2018 Through December 31, 2018

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	001473	211009122667 11/18	Village Center Dr PH 2 11/18	\$ 9,634.48
Tampa Electric Company	001486	211009122667 12/18	Village Center Dr PH 2 12/18	\$ 9,625.62
Tampa Electric Company	001474	Summary Bill 11/18	Electric Summary Bill 11/18	\$ 19,067.64
Terminix Processing Center	001478	381123854	6001 Village Center Exterior Pest Control 11/18	\$ 168.00
Terminix Processing Center	001487	381690796	6001 Village Center Exterior Pest Control 12/18	\$ <u>168.00</u>
Report Total				\$ <u>105,049.22</u>