



Rizzetta & Company

# FishHawk Community Development District IV

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**Board of Supervisors'  
Regular Meeting  
March 12, 2019**

**District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950**

**[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)**

# **FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**

Lake House of FishHawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

<b>Board of Supervisors</b>	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Bryan Radcliff	Rizzetta & Company, Inc.
<b>District Counsel</b>	Erin McCormick	Erin McCormick Law, PA
<b>District Engineer</b>	Lara Bartholomew	Heidt Design, LLC

**All Cellular phones and pagers must be turned off during the meeting.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors  
FishHawk Community  
Development District IV

March 4, 2019

## AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, March 12, 2019 at 9:00 a.m.**, at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS**
3. **CONSENT AGENDA ITEMS/BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors Regular Meeting held on February 12, 2019.....Tab 1
  - B. Consideration of Operations & Maintenance Expenditures for January 2019 .....Tab 2
  - C. Ratification of Series 2013 Requisitions #360-361.....Tab 3
4. **STAFF REPORTS**
  - A. Field Services Manager
    1. Presentation of February 2019 Field Inspection Report .....Tab 4
    2. Presentation of Irrigation Report.....Tab 5
    3. Consideration of Landscape Proposal for Top Choice.....Tab 6
  - B. Aquatic Systems
    1. Presentation of February 2019 Waterway Inspection Report.....Tab 7
  - C. District Counsel
    1. Review of Assignment and Assumption of Temporary Construction License Agreement.....Tab 8
  - D. District Engineer
  - E. Amenities Manager
  - F. District Manager
5. **BUSINESS ITEMS**
  - A. Discussion on Roundabout Paver Repairs.....Tab 9
  - B. Consideration of Basketball Hoop Proposal.....Tab 10
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

With Warm Regards,

*Bryan Radcliff*

Bryan Radcliff  
District Manager

# Tab 1

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, February 12, 2019 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Daniel Rothrock	<b>Board Supervisor, Vice Chairman</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Christine Perkins	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Bryan Radcliff	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Eric McCormick Law</b>
Deneen Klenke	<b>Amenities Manager</b>
Dana Bryant	<b>Sunrise Landscape</b>
Lara Bartholomew	<b>District Engineer; Heidt Design (via phone)</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Radcliff called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident had a question about the roundabout at Sagewood and commented on the poor condition of the storage unit.

A resident requested updating the landscaping at the community entrance and commented about the garbage outside the gate.

**THIRD ORDER OF BUSINESS**

**Consent Agenda Items/Business Administration**

**A.** Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on January 08, 2019

- 53        **B.**    Consideration of Operation & Maintenance Expenditures for  
54                    December 2018 (\$105,049.22)
- 55
- 56        **C.**    Ratification of Construction Requisition #359
- 57

REQUISITION NO.	PAYEE	AMOUNT
359	Erin McCormick Law, PA	\$4,012.23

58

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Consent Agenda Items A - C for FishHawk Community Development District IV.

59

60        **FOURTH ORDER OF BUSINESS**

60                    **Staff Reports**

61

62        **A.    Field Services Manager**

- 63                    1.        January 2019 Field Inspection Report

64

65                    Mr. Bryant from Sunrise Landscape presented the January 2019 Field  
66                    Inspection report to the Board for review. Mr. Radcliff presented a proposal  
67                    for Spring Annuals to the Board.

68

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landscape for Spring Annuals in the amount of \$9,137.50 for FishHawk Community Development District IV.

69

70                    *(Mr. Bell Arrived at 9:12 a.m.)*

71

72        **B.    Aquatic Systems**

- 73                    1.        January 2019 Aquatic Systems Inspection Report

74

75                    Mr. Bell from Aquatic Systems presented the January 2019 Aquatics Systems  
76                    Inspection Report to the Board. Mr. Radcliff presented a proposal from  
77                    Aquatic Systems to add sites #18-23 to the existing program.

78

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal from Aquatic Systems to add sites #18-23 to the existing program at a monthly cost of \$651.00 for FishHawk Community Development District IV.

79

80        **C.    District Counsel**

81

82                    Ms. McCormick presented her District Counsel report to the Board. Ms.  
83                    Bartholomew commented on additional studies being conducted regarding  
84                    Publix and the additional turn lanes/right of use permit.

85

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors waived the 30-day notice requirement prior to commencing construction, once the engineer has reviewed and signed off on the permits and plans for FishHawk Community Development District IV.

86  
87 **D. District Engineer**  
88

89 Ms. Bartholomew presented her District Engineer report to the Board. Ms.  
90 Bartholomew commented on a drainage issue within the District.  
91

92 **E. Amenities Manager**  
93

94 Ms. Klenke had no report.  
95

96 **F. District Manager**  
97

98 Mr. Radcliff expressed that the next regularly scheduled meeting will be held  
99 on March 12, 2019 at 9:00 A.M.  
100

101 **FIFTH ORDER OF BUSINESS**

**Consideration of Conveyances from  
NNP-IV Lake Hutto, LLC to the CDD**

- 102  
103  
104 1. FishHawk Ranch West Gopher Tortoise CE & Wetland CA Tract B-19  
105 In Phases 1B/1C, 2A/2B, & 4A  
106 a. Bill of Sale  
107 b. Deed  
108

109 The Board agreed to table the consideration of conveyances from NNP-IV Lake Hutto  
110 LLC to the CDD until the next Board meeting.  
111

112 **SIXTH ORDER OF BUSINESS**

**Consideration of Proposal for  
Roundabout Repairs from Standard  
Brick Pavers**

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115  
116 Mr. Radcliff presented a proposal for roundabout repairs from Standard Brick  
117 Pavers to the Board. The Board agreed to table this proposal to the next scheduled  
118 meeting.  
119

120 **SEVENTH ORDER OF BUSINESS**

**Presentation of Final Public Facilities  
Report**

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123 Mr. Radcliff presented the Final Public Facilities Report to the Board for discussion.  
124

125 **EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2019-03,  
Designating Assistant Secretary**

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128 Mr. Radcliff presented Resolution 2019-03 which would designate himself as  
129 Assistant Secretary to the Board.  
130

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On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved Resolution 2019-03, Designating Assistant Secretary for FishHawk Community Development District IV.
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135 **NINTH ORDER OF BUSINESS** **Consideration of ADASC Proposal/**  
136 **Scope of Work**  
137

138 Ms. Perkins presented the ADASC Proposal to the board.  
139

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the ADA site compliance scope of work for option #2 pending review by District Counsel for FishHawk Community Development District IV.

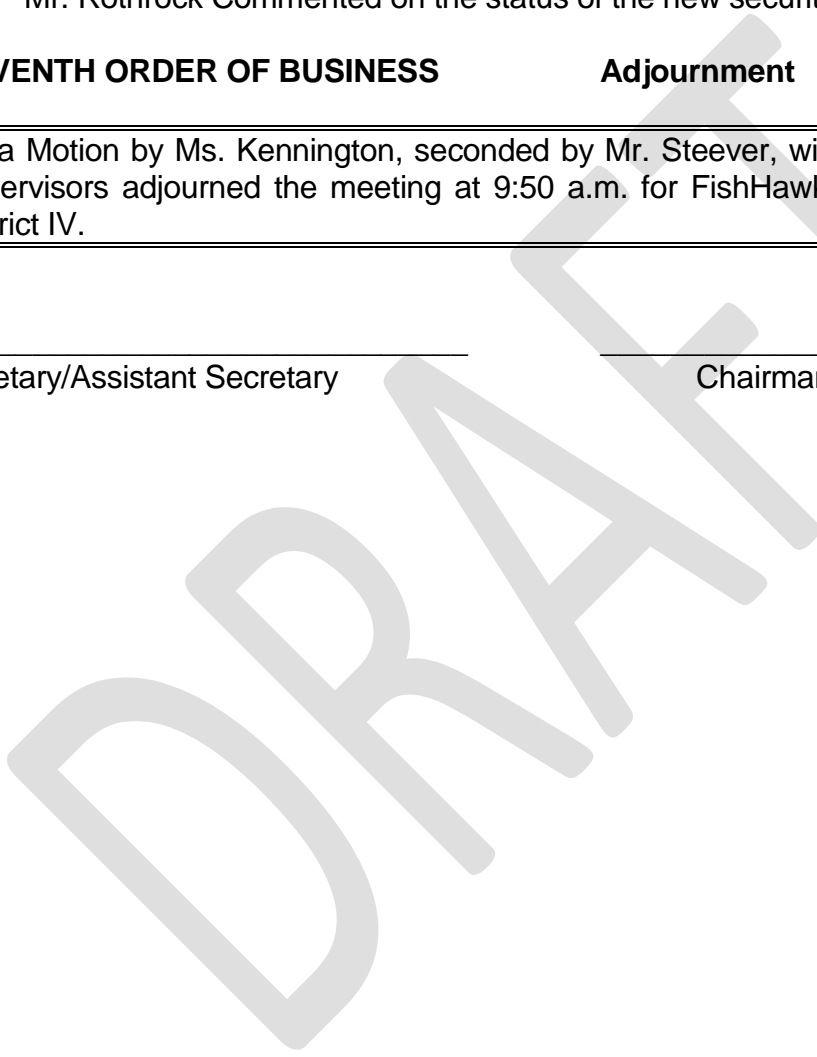
140  
141 **TENTH ORDER OF BUSINESS** **Supervisor Requests**  
142

143 Mr. Rothrock Commented on the status of the new security service provider.  
144

145 **ELEVENTH ORDER OF BUSINESS** **Adjournment**  
146

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors adjourned the meeting at 9:50 a.m. for FishHawk Community Development District IV.

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150 \_\_\_\_\_  
Secretary/Assistant Secretary Chairman/Vice Chairman





## **Tab 2**

# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FL 33578

## **Operation and Maintenance Expenditures January 2019 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2019 through January 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$119,509.30**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Fishhawk IV Community Development District

## Paid Operation & Maintenance Expenditures

January 1, 2019 Through January 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001508	0000432575	Monthly Lake and Wetland Services 01/19	\$ 969.00
Ballenger & Company, Inc.	001491	18502	Irrigation Repairs 12/18	\$ 380.00
Ballenger & Company, Inc.	001491	18589	SWFWMD Reporting 12/18	\$ 775.00
Brian T Steever	001504	BS010819	Board of Supervisors Meeting 01/08/19	\$ 200.00
Daniel Gray Rothrock	001503	DR010819	Board of Supervisors Meeting 01/08/19	\$ 200.00
Dayna J. Kennington	001502	DK010819	Board of Supervisors Meeting 01/08/19	\$ 200.00
Erin McCormick Law, PA	001509	10287	Legal Services Through 01/18/19	\$ 2,070.34
Grimebusters	001492	1060	Pressure Washing 12/18	\$ 560.95
Heidt Design, LLC	001493	31489	Engineering Services - Public Facilities Report 12/18	\$ 80.00
Hillsborough County BOCC	001510	1416996147 12/18	Summary Bill 12/18	\$ 154.38
Jeffrey Stewart	001505	JS010819	Board of Supervisors Meeting 01/08/19	\$ 200.00
Rizzetta & Company, Inc.	001494	INV0000037502	District Management Services 01/19	\$ 4,399.67
Rizzetta & Company, Inc.	001511	INV0000037907	Dissemination Agent Fee 2018/2019	\$ 5,000.00
Rizzetta Technology Services	001495	INV0000004044	Website Fees & Maint 01/19	\$ 175.00
Sunrise Landcare Inc.	001497	104628	Pine Bark Mulch 12/18	\$ 40,000.00
Sunrise Landcare Inc.	001497	104663	Fertilizer & Pest Control 11/18	\$ 6,224.50
Sunrise Landcare Inc.	001497	104682	Bush Hog 09/18 & 10/18	\$ 750.00
Sunrise Landcare Inc.	001497	104717	Landscape Maintenance - 12/18	\$ 26,762.00
Sunrise Landcare Inc.	001507	104896	OTC Injections 12/18	\$ 560.00
Sunrise Landcare Inc.	001506	64192	Tree Replacement 01/19	\$ 525.00
Sunrise Landscape	001498	104621	Irrigation Repairs 11/18	\$ 1,494.00
Sunrise Landscape	001500	104854	Irrigation Repairs 12/18	\$ 510.00
Tampa Electric Company	001501	Summary Bill 12/18	Electric Summary Bill 12/18	\$ 18,870.56

**Fishhawk IV Community Development District**

**Paid Operation & Maintenance Expenditures**

January 1, 2019 Through January 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tier 1 Operations, LLC	001496	3343350	Security Services 12/17/18-12/31/18	\$ 2,931.45
Tier 1 Operations, LLC	001499	3345564	Security Services 01/01/19-01/31/19	<u>\$ 5,517.45</u>
<b>Report Total</b>				<b><u>\$ 119,509.30</u></b>