



Rizzetta & Company

# FishHawk Community Development District IV

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**Board of Supervisors'  
Regular Meeting  
April 9, 2019**

**District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950**

**[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)**

# **FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV**

Lake House of FishHawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

<b>Board of Supervisors</b>	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Bryan Radcliff	Rizzetta & Company, Inc.
<b>District Counsel</b>	Erin McCormick	Erin McCormick Law, PA
<b>District Engineer</b>	Lara Bartholomew	Heidt Design, LLC

**All Cellular phones and pagers must be turned off during the meeting.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors  
FishHawk Community  
Development District IV

April 1, 2019

**AGENDA**

Dear Board Members:

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, April 9, 2019 at 9:00 a.m.**, at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. CONSENT AGENDA ITEMS/BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors Regular Meeting held on March 12, 2019 .....Tab 1
  - B. Consideration of Operations & Maintenance Expenditures for February 2019.....Tab 2
  - C. Ratification of Series 2013 Requisitions #362-363.....Tab 3
- 4. STAFF REPORTS**
  - A. Field Services Manager
    1. Presentation of March 2019 Field Inspection Report .....Tab 4
  - B. Aquatic Systems
    1. Presentation of March 2019 Waterway Inspection Report.....Tab 5
  - C. District Counsel
  - D. District Engineer
  - E. Amenities Manager
  - F. District Manager
- 5. BUSINESS ITEMS**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

With Warm Regards,

*Bryan Radcliff*

Bryan Radcliff  
District Manager

# Tab 1

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV**

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, March 12, 2019 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chairman</b>
Daniel Rothrock	<b>Board Supervisor, Vice Chairman</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Christine Perkins	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Bryan Radcliff	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Eric McCormick Law</b>
Deneen Klenke	<b>Amenities Manager</b>
Dana Bryant	<b>Sunrise Landscape</b>
Lara Bartholomew	<b>District Engineer; Heidt Design (via phone)</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Radcliff called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident commented on the bad traffic and speeding around Village Center Drive.  
A resident commented on the fact there are no cut outs for parking cars along the grass at Jasper Glen/ Barrington.

**THIRD ORDER OF BUSINESS**

**Consent Agenda Items/Business Administration**

- A.** Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on February 12, 2019
- B.** Consideration of Operation & Maintenance Expenditures for January 2019 (\$119,509.30)

**C. Ratification of Construction Requisition #360-361**

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
360	Erin McCormick Law, PA	\$5,448.50
361	Heidt Design, LLC	\$42.50

On a Motion by Ms. Kennington, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved the Consent Agenda Items A - C for FishHawk Community Development District IV.

**FOURTH ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services Manager**

1. February 2019 Field Inspection Report

Mr. Bryant from Sunrise Landscape presented the February 2019 Field Inspection report to the Board for review. Mr. Bryant responded to questions from the Board regarding his landscape response.

Mr. Radcliff presented a top choice proposal to the Board.

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landscape for Top Choice in the amount of \$15,465.00 for FishHawk Community Development District IV.

**B. Aquatic Systems**

1. February 2019 Aquatic Systems Inspection Report

Not present.

**C. District Counsel**

Ms. McCormick presented her District Counsel report to the Board. Ms. McCormick reviewed the assignment and assumption of temporary construction license agreement with the Board.

**D. District Engineer**

Ms. Bartholomew presented her District Engineer report to the Board. Ms. Bartholomew updated the Board on pond repairs, Site Masters drainage issues, and construction plans.

**E. Amenities Manager**

Ms. Klenke had no report.

93 **F. District Manager**

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95 Mr. Radcliff expressed that the next regularly scheduled meeting will be held  
96 on April 9, 2019 at 9:00 A.M.

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98 **FIFTH ORDER OF BUSINESS**

**Discussion on Roundabout Paver  
Repairs**

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101 Mr. Radcliff presented a proposal for roundabout paver repairs. Mr. Radcliff updated the  
102 Board that the service request entered with the county on 10-12-18 has still seen no  
103 progress. The Board agreed to table this proposal and continue to pursue having the county  
104 address this issue.

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106 **SIXTH ORDER OF BUSINESS**

**Consideration of Basketball Hoop  
Proposal**

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109 Mr. Radcliff presented a proposal for a Basketball proposal to the Board.  
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On a Motion by Mr. Steever, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved 2 permanent/nonadjustable hoops at different heights at a not-to-exceed amount of \$2,200.00 for FishHawk Community Development District IV.

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112 **SEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

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114 There were no supervisor requests.

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116 **EIGHTH ORDER OF BUSINESS**

**Adjournment**

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On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors adjourned the meeting at 9:38 a.m. for FishHawk Community Development District IV.

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121 \_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_ Chairman/Vice Chairman

## **Tab 2**



# FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FL 33578

## **Operation and Maintenance Expenditures February 2019 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2019 through February 28, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$74,451.15**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Fishhawk IV Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2019 Through February 28, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001526	0000435415	Monthly Lake and Wetland Services 02/19	\$ 969.00
Ballenger & Company, Inc.	001512	19018	SWFWMD Reporting 01/19	\$ 775.00
Ballenger & Company, Inc.	001527	19043	Irrigation Repairs 02/19	\$ 480.00
Brian T Steever	001523	BS021219	Board of Supervisors Meeting 02/12/19	\$ 200.00
Daniel Gray Rothrock	001522	DR021219	Board of Supervisors Meeting 02/12/19	\$ 200.00
Dayna J. Kennington	001521	DK021219	Board of Supervisors Meeting 02/12/19	\$ 200.00
Erin McCormick Law, PA	001528	10292	Legal Services Through 02/18/19	\$ 2,901.34
Heidt Design, LLC	001520	32321	Engineering Services 01/19	\$ 3,734.85
Hillsborough County BOCC	001529	1416996147 01/19	Summary Bill 01/19	\$ 142.13
Jeffrey Stewart	001524	JS021219	Board of Supervisors Meeting 02/12/19	\$ 200.00
OnSight, Inc.	001517	006-19-244719-1	Signs 02/19	\$ 509.30
Rizzetta & Company, Inc.	001513	INV0000038028	District Management Services 02/19	\$ 4,399.67
Rizzetta Technology Services	001514	INV0000004130	Website Fees & Maint 02/19	\$ 175.00
Sunrise Landcare Inc.	001530	104943	Landscape Maintenance - 02/19	\$ 26,762.00
Sunrise Landscape	001525	105066	Irrigation Repairs 01/19	\$ 90.00
Tampa Electric Company	001515	211009122667 01/19	Village Center Dr PH 2 01/19	\$ 9,161.54
Tampa Electric Company	001516	Summary Bill 01/19	Electric Summary Bill 01/19	\$ 18,639.96
Terminix Processing Center	001519	382676640	6001 Village Center Exterior Pest Control 01/19	\$ 168.00
Tier 1 Operations, LLC	001518	3348761	Security Services 02/01/19-02/28/19	\$ 4,743.36
<b>Report Total</b>				<b><u>\$ 74,451.15</u></b>