



Rizzetta & Company

FishHawk Community Development District IV

**Board of Supervisors'
Meeting
June 11, 2019**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.fishhawkcdd4.org

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

Board of Supervisors	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Counsel	Erin McCormick	Erin McCormick Law, PA
District Engineer	Lara Bartholomew	Heidt Design, LLC

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
FishHawk Community
Development District IV

June 3, 2019

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, June 11, 2019 at 9:00 a.m.**, at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS**
3. **CONSENT AGENDA ITEMS/BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Continued Meeting held on May 28, 2019.....Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for April 2019Tab 2
 - C. Ratification of Series 2013 Requisitions (if any)
4. **STAFF REPORTS**
 - A. Field Services Manager
 1. Presentation of May 2019 Field Inspection ReportTab 3
 - B. Aquatic Systems
 1. Presentation of May 2019 WaterwayTab 4
Inspection Report
 - C. District Counsel
 - D. District Engineer
 - E. Amenities Manager
 - F. District Manager
5. **BUSINESS ITEMS**
 - A. Consideration of Landscape Proposals.....Tab 5
 - B. Presentation of Proposed Budget for FY 2019-2020.....Tab 6
 1. Consideration of Resolution 2019-04, Approving Proposed Budget and Setting the Public HearingTab 7
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

With Warm Regards,

Bryan Radcliff

Bryan Radcliff
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The continued meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, May 28, 2019 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Randy Appenzeller	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Eric McCormick Law
Deneen Klenke	Amenities Manager
Scott Brizendine	Manager, District Financial Services; Rizzetta & Company, Inc. (phone)

Audience

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Radcliff called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Consent Agenda Items/Business Administration

- A.** Consideration of the Minutes of the Board of Supervisors' Regular Meeting held on May 14, 2019.

On a Motion Ms. Kennington seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisor's Regular Meeting held on April 09, 2019, for FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Field Services Manager

Not present

B. Aquatic Systems

Not present.

C. District Counsel

No report.

D. District Engineer

Not present.

E. Amenities Manager

No report

F. District Manager

1. Mr. Radcliff stated that the next Regular BOS Meeting will be held on June 11, 2019 at 9:00 a.m.

FIFTH ORDER OF BUSINESS

Presentation of Proposed Budget for Fiscal Year 2019/2020

The Board reviewed the Proposed Budget for Fiscal Year 2019/2020. Mr. Brizendine reviewed the updated lot #5 from Newland Homes and their subsequent affect on the assessments.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2019-04, Approving Proposed Budget and Setting the Public Hearing

Mr. Radcliff presented Resolution 2019-04 to the Board which would approve the proposed budget that was presented and would also set the Public hearing date for 9:00 a.m. on August 13th, 2019 at Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547

On a Motion Ms. Kennington seconded by Mr. Steever, with all in favor, the Board of Supervisors adopted Resolution 2019-04, pending confirmation of new assessment numbers and possibly negotiating the field service rate increase for FishHawk Community Development District IV.

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SEVENTH ORDER OF BUSINESS **Consideration of Basketball Court Signage Proposal**

Mr. Radcliff presented a basketball hoop repair proposal to the Board for review.

On a Motion Ms. Kennington seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the proposal from Co-Line Manufacturer in the amount of \$393.00 for FishHawk Community Development District IV.

EIGHTH ORDER OF BUSINESS **Consideration of Landscape Proposal**

Mr. Radcliff presented a landscape proposal for the removal of dead palms from Sunrise Landscape to the Board for review.

On a Motion Mr. Steever seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landscape in the amount of \$3,015.00 for FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS **Supervisor Requests**

Ms. McCormick discussed the resignation of Heidt design as the engineering firm for the district.

On a Motion Ms. Kennington seconded by Mr. Steever, with all in favor, the Board of Supervisors approved starting a RFQ for a new District Engineer for FishHawk Community Development District IV.

TENTH ORDER OF BUSINESS **Adjournment**

On a Motion by Ms. Kennington seconded by Mr. Steever, with all in favor, the Board of Supervisors adjourned the Board of Supervisors' Meeting on May 14, 2019 at 9:40 a.m., for FishHawk Community Development District IV.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures April 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2019 through April 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$103,954.40**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2019 Through April 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001572	0000441053	Monthly Lake and Wetland Services 04/19	\$ 1,620.00
Ballenger & Company, Inc.	001559	19107	SWFWMD Reporting 03/19	\$ 775.00
Brian T Steever	001568	BS040919	Board of Supervisors Meeting 04/09/19	\$ 200.00
Daniel Gray Rothrock	001567	DR040919	Board of Supervisors Meeting 04/09/19	\$ 200.00
David H. Forrester	001558	15129	Backflow Preventative Test 04/19	\$ 100.00
Dayna J. Kennington	001565	DK040919	Board of Supervisors Meeting 04/09/19	\$ 200.00
Erin McCormick Law, PA	001563	10311	Legal Services Through 04/09/19	\$ 2,147.84
Grau & Associates, Inc.	001564	17993	Expenses for Confirms FY Ending 09/30/18	\$ 23.00
Hillsborough County BOCC	001573	1416996147 03/19	Summary Bill 03/19	\$ 138.70
Jeffrey Stewart	001569	JS040919	Board of Supervisors Meeting 04/09/19	\$ 200.00
Mortensen Engineering, Inc.	001574	413-3200	WUP Engineering Services 12/19/18-04/16/19	\$ 3,425.00
OnSight, Inc.	001566	006-19-247579-1	Signs Balance 04/19	\$ 573.12
Rizzetta & Company, Inc.	001554	INV0000039776	District Management Services 04/19	\$ 4,399.67
Rizzetta Technology Services	001560	INV0000004302	Website Fees & Maint 04/19	\$ 175.00
Sunrise Landcare Inc.	001575	105360	Landscape Maintenance - 04/19	\$ 26,762.00
Sunrise Landcare Inc.	001555	105453	Grass Installation 03/19	\$ 450.00
Sunrise Landcare Inc.	001555	105454	Plant Installation 03/19	\$ 1,745.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2019 Through April 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sunrise Landcare Inc.	001555	105455	Plant Installation 03/19	\$ 2,650.00
Sunrise Landcare Inc.	001575	105540	Top Choice 04/19	\$ 15,465.00
Sunrise Landcare Inc.	001575	105549	Fertilizer & Pest Control 03/19	\$ 5,645.00
Sunrise Landscape	001570	105493	Irrigation Repairs 04/19	\$ 780.00
Sunrise Landscape	001570	105494	Irrigation Repairs 04/19	\$ 762.00
Sunrise Landscape	001570	105495	Irrigation Repairs 04/19	\$ 336.00
Tampa Electric Company	001556	211009122667 03/19	Village Center Dr PH 2 03/19	\$ 9,653.09
Tampa Electric Company	001557	Summary Bill 03/19	Electric Summary Bill 03/19	\$ 19,458.08
Terminix Processing Center	001562	384455045	6001 Village Center Exterior Pest Control 03/19	\$ 168.00
Tier 1 Operations, LLC	001561	3356544	Security Services 04/01/19-04/30/19	\$ 5,270.40
US Bank	001571	5282321	Administrative Fees 02/01/19-01/31/20	\$ <u>632.50</u>
Report Total				\$ <u>103,954.40</u>