



Rizzetta & Company

FishHawk Community Development District IV

**Board of Supervisors'
Meeting
July 9, 2019**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.fishhawkcdd4.org

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West 6001 Village Center Drive Lithia, Florida 33547

Board of Supervisors	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Counsel	Erin McCormick	Erin McCormick Law, PA
District Engineer	Lara Bartholomew	Heidt Design, LLC

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Board of Supervisors
FishHawk Community
Development District IV

July 1, 2019

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, July 9, 2019 at 9:00 a.m.**, at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. CONSENT AGENDA ITEMS/BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Board of Supervisors Continued Meeting held on June 11, 2019.....Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for May 2019Tab 2
 - C. Ratification of Series 2013 Requisitions (if any)
- 4. STAFF REPORTS**
 - A. Field Services Manager
 1. Presentation of June 2019 Field Inspection ReportUSC
 2. Presentation of June 2019 Irrigation ReportTab 3
 3. Consideration of Landscape ProposalsTab 4
 - B. Aquatic Systems
 1. Presentation of June 2019 Waterway Inspection Report.....Tab 5
 - C. District Counsel
 - D. District Engineer
 1. Consideration of Engineering Services Proposals.....Tab 6
 - E. Amenities Manager
 - F. District Manager
- 5. BUSINESS ITEMS**
 - A. Review of Fiscal Year 2017-2018 Audit ReportTab 7
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

With Warm Regards,

Bryan Radcliff

Bryan Radcliff
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The Regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, June 11, 2019 at 9:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida, 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Daniel Rothrock	Board Supervisor, Vice Chairman
Randy Appenzeller	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Company, Inc.
Scott Brizendine	Financial Services Manager; Rizzetta & Company, Inc. (phone)
Erin McCormick	District Counsel; Eric McCormick Law
Deneen Klenke	Amenities Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Radcliff called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

(Brian Steever arrived at 9:02 a.m.)

A resident commented on the ATV's using trails within the District
A resident commented on on-going damage to roundabouts within the Districts

(Dayna Kennington arrived at 9:09 a.m.)

(Scott Brizendine Called in at 9:09 a.m.)

THIRD ORDER OF BUSINESS

Consent Agenda Items/Business Administration

- 51
52
53
54 **A.** Consideration of the Minutes of the Board of Supervisors' Regular Meeting
55 held on April 09, 2019.
56

On a Motion by Mr. Stewart seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisor's Regular Meeting held on May 28, 2019, for FishHawk Community Development District IV.

- 57
58 **B.** Consideration of Operation & Maintenance Expenditures for April 2019
59 (\$103,954.40).
60

On a Motion by Mr. Steever seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the Operation & Maintenance Expenditures for April 2019 (\$103,954.40), for FishHawk Community Development District IV.

61
62 *(Scott Brizendine left at 9:09 a.m.)*
63

FOURTH ORDER OF BUSINESS

Staff Reports

64
65
66 **A. Field Services Manager**

- 67 1. Mr. Radcliff presented the May 2019 Field Inspection Report to the Board.

68
69 The Board agreed to table the proposals from sunrise landscape until the next meeting.
70

71 **B. Aquatic Systems**

- 72 1. May 2019 Aquatic Systems Inspection Report

73
74 Mr. Radcliff presented the May 2019 Aquatic Systems Inspection Report to the Board.
75

76 **C. District Counsel**

77
78 No report.
79

80 **D. District Engineer**

81
82 Not present.
83

84 **E. Amenities Manager**

- 85 1. Ms. Klenke presented the Amenities Manager Report to the Board.

86
87 Topics discussed were vegetation growing on transformers and TECO's requirements.
88

89 **F. District Manager**

- 90
91 1. Mr. Radcliff stated that the next Regular BOS Meeting will be held on
92 July 9, 2019 at 9:00 a.m.
93

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2019 through May 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$83,420.61**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001589	0000443948	Monthly Lake and Wetland Services 05/19	\$ 1,620.00
Ballenger & Company, Inc.	001578	19137	SWFWMD Reporting 04/19	\$ 775.00
Brian T Steever	001586	BS051419	Board of Supervisors Meeting 05/14/19	\$ 200.00
Daniel Gray Rothrock	001585	DR051419	Board of Supervisors Meeting 05/14/19	\$ 200.00
Dayna J. Kennington	001584	DK051419	Board of Supervisors Meeting 05/14/19	\$ 200.00
Erin McCormick Law, PA	001581	10325	Legal Services Through 05/08/19	\$ 2,080.50
Grau & Associates, Inc.	001582	18083	Auditing Services Year Ended 09/30/18	\$ 4,400.00
Hillsborough County BOCC	001590	1416996147 04/19	Summary Bill 04/19	\$ 162.71
Jeffrey Stewart	001587	JS051419	Board of Supervisors Meeting 05/14/19	\$ 200.00
Rizzetta & Company, Inc.	001576	INV0000040350	District Management Services 05/19	\$ 4,399.67
Rizzetta Technology Services	001577	INV0000004385	Website Fees & Maint 05/19	\$ 175.00
Sunrise Landcare Inc.	001591	105601	Landscape Maintenance - 05/19	\$ 26,762.00
Sunrise Landcare Inc.	001588	105764	OTC Injections 05/19	\$ 560.00
Sunrise Landcare Inc.	001591	105772	Fertilizer & Pest Control 04/19	\$ 6,594.00
Tampa Electric Company	001580	211009122667 04/19	Village Center Dr PH 2 04/19	\$ 9,679.31
Tampa Electric Company	001580	Summary Bill 04/19	Electric Summary Bill 04/19	\$ 19,710.50
Terminix Processing Center	001583	385347795	6001 Village Center Exterior Pest Control 04/19	\$ 168.00

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tier 1 Operations, LLC	001579	3360724	Security Services 05/01/19-05/31/19	\$ <u>5,533.92</u>
Report Total				\$ <u>83,420.61</u>