



Rizzetta & Company

FishHawk Community Development District IV

**Board of Supervisors' Meeting
October 8, 2019**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950**

www.fishhawkcdd4.org

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West, 6001 Village Center Drive, Lithia, FL 33547

Board of Supervisors	Dayna Kennington Daniel Rothrock Randy Appenzeller Jeffrey Stewart Brian Steever	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Bryan Radcliff	Rizzetta & Company, Inc.
District Counsel	Erin McCormick	Erin McCormick Law, PA
District Engineer	Lara Bartholomew	Heidt Design, LLC

All Cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

October 3, 2019

Board of Supervisors
FishHawk Community
Development District IV

RE-REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, October 8, 2019 at 9:00 AM** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the **re-revised agenda** for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS**
3. **BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Meeting held on September 10, 2019Tab 1
 - B. **Consideration of Operations & Maintenance Expenditures for September 2019**.....Tab 2
 - C. Ratification of Series 2013 Requisition #366.....Tab 3
4. **STAFF REPORTS**
 - A. Field Services ReportsTab 4
 - i. **Consideration of Landscape Proposals**Tab 5
 - ii. **Presentation of Irrigation Report**.....Tab 6
 - B. Aquatic Services Report.....Tab 7
 - C. District Counsel
 - D. District Engineer
 - E. Amenities Manager
 - F. District Manager
5. **BUSINESS ITEMS**
 - A. Consideration of Deed & Bill of Sale for Phase 3-A, Tract B-19.....Tab 8
 - B. Consideration of Deed & Bill of Sale for Pond 6-2 and Open Space.....Tab 9
 - C. Consideration of Addendum to Field Services Contract.....Tab 10
 - D. Consideration of Holiday Lighting ProposalTab 11
 - E. Consideration of Website ADA Compliance ContractTab 12
 - F. Discussion Regarding Website Compliance Items.....Tab 13
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Bryan Radcliff

Bryan Radcliff, District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, September 10, 2019 at 9:01 AM** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chairman
Daniel Rothrock	Board Supervisor, Vice Chairman
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Brian Steever	Board Supervisor, Assistant Secretary

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Stephen Brletic	District Engineer; JMT
Deneen Klenke	Amenities Manager
Gail Huff	Ballenger & Company

Audience

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Radcliff called the meeting to order and read the roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Multiple residents had questions and/or comments regarding the pond drainage issue. Mr. Brletic presented his report on the topic and answered questions from the residents and from the Board.

Residents also had questions and/or comments regarding topics including the lack of annuals around the District; trash in the ponds; and magnolias in Encore and bushes in Barrington Sowers which need to be trimmed down.

47
48 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of**
49 **Board of Supervisors' Meeting**
50 **Held August 13, 2019**
51

On a Motion by Mr. Stewart, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 13, 2019 for the FishHawk Community Development District IV.

52
53 **FOURTH ORDER OF BUSINESS** **Consideration of Operations &**
54 **Maintenance Expenditures for**
55 **August 2019**
56

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for August 2019 (\$84,882.21) for the FishHawk Community Development District IV.

57
58 **FIFTH ORDER OF BUSINESS** **Staff Reports**

59
60 **A. Field Services Manager**

61
62 **i. Ratification of Landscape Proposal**

63
64 Mr. Radcliff presented a landscaping proposal to the Board for ratification.
65

On a Motion by Mr. Rothrock, seconded by Mr. Steever, with all in favor, the Board of Supervisors ratified the proposal from Sunrise Landcare for fall annuals installations in the amount of \$9,159.00 for the FishHawk Community Development District IV.

66
67 **ii. Irrigation Report**
68

69 Ms. Huff presented her August 2019 irrigation report to the Board for review.
70 A resident notified her of damaged irrigation in the Shell Ridge/Briar area.
71

72 **B. Aquatic Services Report**
73

74 Mr. Radcliff presented the latest 2019 Aquatic Systems, Inc. waterway
75 inspection report to the Board for review.
76

77 **C. District Counsel**
78

79 Ms. McCormick presented her report to the Board and reviewed the

responsibility of trimming trees which are obstructing views of District signage.

D. District Engineer

Mr. Brletic had no additional information to report.

E. Amenities Manager

No report presented.

F. District Manager

Mr. Radcliff stated that the next regular Board meeting will be held on October 8, 2019 at 9:00 AM.

SIXTH ORDER OF BUSINESS

**Ratification of Insurance Policy
Renewal**

Mr. Radcliff presented the annual insurance policy renewal to the Board for ratification.

On a motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors ratified the annual insurance policy renewal for the FishHawk Community Development District IV.

SEVENTH ORDER OF BUSINESS

**Consideration of Tinkergarten
Class Proposal**

Mr. Radcliff presented a proposal for Tinkergarten class to the Board for consideration. The Board agreed to permanently remove the proposal from future consideration.

EIGHTH ORDER OF BUSINESS

**Consideration of District
Engineering Services Agreement**

Mr. Radcliff presented the District Engineering services agreement to the Board for consideration.

On a motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the District Engineering services agreement with Johnson, Mirmiran & Thompson for the FishHawk Community Development District IV.

NINTH ORDER OF BUSINESS

**Consideration of Website ADA
Compliance Agreement**

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures September 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2019 through September 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$74,289.50**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2019 Through September 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc.	001666	0000455553	Monthly Lake and Wetland Services 09/19	\$ 1,620.00
Ballenger & Company, Inc.	001653	19263	Irrigation Repairs Main Gate 08/19	\$ 895.00
Ballenger & Company, Inc.	001653	19265	Irrigation Repairs 08/19	\$ 407.35
Ballenger & Company, Inc.	001653	19314	SWFWMD Reporting 08/19	\$ 775.00
Ballenger & Company, Inc.	001653	19317	Repairs & Extras Irrigation System 08/19	\$ 890.00
Ballenger & Company, Inc.	001653	19332	Replaced Irrigation Pump Switch Mosaic 08/19	\$ 175.00
Brian T Steever	001663	BS091019	Board of Supervisors Meeting 09/10/19	\$ 200.00
Daniel Gray Rothrock	001662	DR091019	Board of Supervisors Meeting 09/10/19	\$ 200.00
Dayna J. Kennington	001661	DK091019	Board of Supervisors Meeting 09/10/19	\$ 200.00
Egis Insurance	001657	9264	Policy #100119716 Renewal 10/01/19-10/01/20	\$ 5,225.00
Erin McCormick Law, PA	001658	10356	Legal Services 09/19	\$ 3,139.00
Fishhawk Ranch	001667	OMR0919-1	Reimburse Fishhawk Ranch CDD - (2) TECO Invoices	\$ 90.65
Grimebusters	001668	1336	Pressure Wash North Entrance 09/19	\$ 756.38

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2019 Through September 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hillsborough County BOCC	001669	1416996147 08/19	Summary Bill 08/19	\$ 176.61
Jeffrey Stewart	001664	JS091019	Board of Supervisors Meeting 09/10/19	\$ 200.00
Rizzetta & Company, Inc.	001654	INV0000043170	District Management Services 09/19	\$ 4,399.67
Rizzetta Technology Services	001655	INV0000004727	Email & Website Hosting Services 09/19	\$ 175.00
Sunrise Landcare Inc.	001670	106556	Landscape Maintenance - 09/19	\$ 26,762.00
Sunrise Landscape	001671	66179	Install Plants in Side Tract 08/19	\$ 1,276.00
Tampa Electric Company	001660	211017320014 08/19	Prorate 08/08/19-08/16/19 - Village Center Dr. Phase 2	\$ 2,557.30
Tampa Electric Company	001656	Summary Bill 08/19	Electric Summary Bill 08/19	\$ 18,636.30
Terminix Processing Center	001665	389129967	6001 Village Center Exterior Pest Control 08/19	\$ 175.00
Tier 1 Operations, LLC	001659	3377398	Security Services 09/01/19-09/30/19	\$ 5,358.24
Report Total				<u>\$ 74,289.50</u>