



Rizzetta & Company

# **FishHawk Community Development District IV**

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**Board of Supervisors' Meeting  
December 10, 2019**

**District Office:  
9428 Camden Field Parkway  
Riverview, Florida 33578  
813.533.2950**

**[www.fishhawkcdd4.org](http://www.fishhawkcdd4.org)**

## FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

Lake House of FishHawk Ranch West, 6001 Village Center Drive, Lithia, FL 33547

<b>Board of Supervisors</b>	Dayna Kennington Daniel Rothrock Brian Steever Jeffrey Stewart Randy Appenzeller	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Bryan Radcliff	Rizzetta & Company, Inc.
<b>District Counsel</b>	Erin McCormick	Erin McCormick Law, PA
<b>District Engineer</b>	Stephen Brletic	JMT, Inc.

### **All cellular phones and pagers must be turned off during the meeting.**

The audience comments portion of the agenda is when individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

December 9, 2019

**Board of Supervisors  
FishHawk Community  
Development District IV**

**REVISED AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV will be held on **Tuesday, December 10, 2019 at 9:00 AM** (immediately following the Audit Review Committee meeting), at the Lake House of FishHawk Ranch West located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the revised agenda for this meeting:

1. **CALL TO ORDER/ROLL CALL**
2. **AUDIENCE COMMENTS**
3. **BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Meeting held on November 12, 2019 .....Tab 1
  - B. Ratification of Series 2013 Requisitions.....Tab 2
4. **STAFF REPORTS**
  - A. **Field Services Reports** .....Tab 3
    - i. Consideration of Landscape Proposal(s).....Tab 4
    - ii. Presentation of Irrigation Reports .....Tab 5
  - B. Aquatic Services Report.....Tab 6
  - C. District Counsel
  - D. District Engineer
    - i. Consideration of Geotechnical Testing Proposals .....Tab 7
  - E. Amenities Manager
  - F. District Manager
5. **BUSINESS ITEMS**
  - A. Discussion of Sidewalk Scope/Clarification.....Tab 8
  - B. Consideration of Signage Installation Proposal.....Tab 9
  - C. Status Review of Pending Proposals
6. **SUPERVISOR REQUESTS**
7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

*Bryan Radcliff*

Bryan Radcliff, District Manager

# Tab 1

MINUTES OF MEETING

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

FISHHAWK  
COMMUNITY DEVELOPMENT DISTRICT IV

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Tuesday, November 12, 2019 at 9:00 AM** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	<b>Board Supervisor, Chair</b>
Jeffrey Stewart	<b>Board Supervisor, Assistant Secretary</b>
Brian Steever	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Bryan Radcliff	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Erin McCormick	<b>District Counsel; Erin McCormick Law</b>
Stephen Brletic	<b>District Engineer; JMT</b>
Deneen Klenke	<b>Amenities Manager</b>
Logan Bell	<b>Aquatic Systems, Inc.</b>
Leroy Vann	<b>Sunrise Landcare</b>
Bill Conrad	<b>Sunrise Landcare</b>
Joe Cermak	<b>Sunrise Landcare</b>
Gail Huff	<b>Ballenger &amp; Company</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Radcliff called the meeting to order and read the roll call, confirming a quorum.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Residents had questions and/or comments regarding topics including a locked gate in the District that they need access to for lawn maintenance; landscape lighting; and status of the dry pond.

47 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of**  
48 **Board of Supervisors' Meeting**  
49 **Held October 8, 2019**  
50

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on October 8, 2019 for the FishHawk Community Development District IV.

51 **FOURTH ORDER OF BUSINESS** **Consideration of Operations &**  
52 **Maintenance Expenditures for**  
53 **October 2019**  
54  
55

56 Mr. Radcliff presented the October 2019 Operations & Maintenance expenditures  
57 to the Board for consideration.  
58

On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for October 2019 (\$103,047.23) for the FishHawk Community Development District IV.

59 **FIFTH ORDER OF BUSINESS** **Staff Reports**  
60

61 **A. Field Services Manager**  
62

63 Mr. Radcliff presented the October 2019 field inspection report to the Board  
64 for review.  
65

66 **i. Consideration of Landscape Proposals**  
67

68 Mr. Radcliff presented two landscaping proposals to the Board for  
69 consideration.  
70  
71

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landcare for winter annuals installation in the amount of \$8,778.90 for the FishHawk Community Development District IV.

72  
On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landcare for installation of multi-trunk crape myrtles in the amount of \$1,160.00 for the FishHawk Community Development District IV.

73 **ii. Irrigation Report**  
74

75 Ms. Huff presented her latest irrigation report to the Board for review.  
76  
77

78 **B. Aquatic Services Report**

79  
80 Mr. Radcliff presented the latest Aquatic Systems, Inc. waterway inspection  
81 report to the Board for review. The Board requested that Aquatic Systems staff and  
82 Sunrise staff remove debris in and around pond #21.  
83

84 **C. District Counsel**

85  
86 Ms. McCormick had no specific information to report.  
87

88 **D. District Engineer**

89  
90 Mr. Brletic presented his District Engineer's report to the Board. Topics  
91 discussed included a SWFWMD inspection planned for December, an update on  
92 roundabout damage, and the lack of a maintenance agreement for the roundabouts.  
93

94 **i. Consideration of Drainage Remediation Proposal**

95  
96 Mr. Brletic presented a proposal for drainage remediation to the Board for  
97 consideration.  
98

On a Motion by Mr. Stewart, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved the proposal from Sunrise Landcare for winter annuals installation in the amount of \$8,778.90 for the FishHawk Community Development District IV.

99  
100 **ii. Discussion Regarding Trespassing in Encore**

101  
102 Mr. Radcliff introduced the topic to the Board for consideration. Discussion  
103 ensued regarding recent trespassing and use of ATVs on District property. The Board  
104 requested proposals for installation of "No Trespassing" signs and fencing.  
105

106 **E. Amenities Manager**

107  
108 Ms. Klenke presented her latest amenities management report to the Board  
109 for review.  
110

111 **F. District Manager**

112  
113 Mr. Radcliff stated that the next regular Board meeting will be held on  
114 December 10, 2019 at 9:00 AM. Discussion ensued regarding forthcoming proposals  
115 for landscape lighting, and the resignation of supervisor Randy Appenzeller.  
116

117 **SIXTH ORDER OF BUSINESS** **Establishment of Audit Review**  
118 **Committee**  
119

120 Mr. Radcliff explained the purpose and procedure of establishing a committee to contract  
121 for annual auditing services for the District. The Board supervisors agreed to serve as  
122 committee members and authorized staff to advertise as required.  
123

On a motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors established the Audit Review Committee, agreed to serve as its members, and authorized staff to advertise as required for the FishHawk Community Development District IV.

124 **SEVENTH ORDER OF BUSINESS** **Consideration of Resolution**  
125 **2020-01, Supplementing &**  
126 **Restating Resolution 2019-06**  
127  
128

129 Mr. Radcliff presented Resolution 2020-01 to the Board for consideration.  
130

On a motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors adopted Resolution 2020-01, Supplementing and Restating Resolution 2019-06, for the FishHawk Community Development District IV.

131 **EIGHTH ORDER OF BUSINESS** **Discussion of Security Services**  
132 **Contract**  
133  
134

135 Mr. Radcliff presented the topic to the Board for discussion. The Board agreed to  
136 terminate the security services contract with Signal 88  
137

On a motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors terminated the security services contract with Signal 88 for the FishHawk Community Development District IV.

138 **NINTH ORDER OF BUSINESS** **Supervisor Requests**  
139  
140

141 Ms. Kennington requested that District staff's attendance at Board of Supervisors'  
142 meetings be monitored in an effort to reduce costs.  
143

144 **TENTH ORDER OF BUSINESS** **Adjournment**  
145



On a Motion by Ms. Kennington, seconded by Mr. Steever, with all in favor, the Board of Supervisors adjourned the meeting at 9:59 AM for the FishHawk Community Development District IV.

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Assistant Secretary

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Chair / Vice Chair

DRAFT