



Rizzetta & Company

# The Verandahs Community Development District

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**Board of Supervisors' Meeting  
April 2, 2019**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1615**

[www.theverandahscdd.org](http://www.theverandahscdd.org)

## **THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT**

Trinity Lutheran Church, 3100 Starkey Boulevard, New Port Richey, FL 34655

<b>Board of Supervisors</b>	Stanley Haupt Nancy Smith Thomas May Sara Henk Kim Jordan	Chair Vice Chair Asst. Secretary Asst. Secretary Asst. Secretary
<b>District Manager</b>	Grant Phillips	Rizzetta & Company, Inc.
<b>District Counsel</b>	Vivek Babbar	Straley Robin & Vericker
<b>District Engineer</b>	Giacomo Licari	Dewberry Engineering, Inc.

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

March 25, 2019

**Board of Supervisors**  
**The Verandahs Community**  
**Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of The Verandahs Community Development District will be held on **Tuesday, April 2, 2019 at 8:00 AM** at the Trinity Lutheran Church, located at 3100 Starkey Boulevard, New Port Richey, FL 34655. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
    - i. Consideration of Wetland Sign..... Tab 1
  - C. Operations Manager
    - i. Presentation of Field Inspection Report..... Tab 2
    - ii. Consideration of Landscaping Proposals..... Tab 3
  - D. District Manager
- 4. CONSTRUCTION UPDATE**
- 5. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of Board of Supervisors' Meeting Held on March 5, 2019 ..... Tab 4
  - B. Consideration of Operation & Maintenance Expenditures for February 2019 ..... Tab 5
- 6. OLD BUSINESS ITEMS**
  - A. Update on County Permitting Process
- 7. NEW BUSINESS ITEMS**
  - A. Consideration of Supervisor Resignation ..... Tab 6
  - B. Consideration of Landscape RFP Proposals
  - C. Discussion of Website ADA Compliance ..... Tab 7
- 8. AUDIENCE COMMENTS**
- 9. SUPERVISOR REQUESTS**
- 10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

*Grant Phillips*

Grant Phillips, District Manager

Tab 4

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**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Verandahs Community Development District was held on **Tuesday, March 5, 2019 at 8:00 AM** at the Trinity Lutheran Church, located at 3100 Starkey Boulevard, New Port Richey, FL 34655.

Present and constituting a quorum:

Stanley Haupt	<b>Board Supervisor, Chairman</b>
Thomas May	<b>Board Supervisor, Asst. Secretary</b>
Sara Henk	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Giacomo Licari	<b>District Engineer; Dewberry</b>
Tyree Brown	<b>Field Services Manager; RASI</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Phillips called the meeting to order and conducted roll call, confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Not present; no report provided.

**B. District Engineer**

Mr. Licari had no specific updates to report.

**C. Operations Manager**

**i. Presentation of Field Inspection Reports**

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46 Mr. Brown presented the latest field inspection reports to the Board for  
47 review and addressed and answered the Board's general questions.  
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49 **ii. Consideration of Landscaping Proposals**

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51 Mr. Phillips presented a landscaping proposal for playground mulch to the  
52 Board for consideration. Discussion ensued. It was determined that the  
53 proposal should be considered by the HOA, not the CDD.  
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55 **D. District Manager**

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57 Mr. Phillips announced that the next meeting is scheduled for April 2, 2019  
58 at 8:00 AM.  
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60 **THIRD ORDER OF BUSINESS**

**Construction Update**

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62 Mr. Phillips introduced the topic for review. Board discussion ensued.  
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64 **FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the  
Board of Supervisors' Meeting  
held on February 5, 2019**

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On a Motion by Mr. Haupt, seconded by Mr. May, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on February 5, 2019 for The Verandahs Community Development District.

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69 **FIFTH ORDER OF BUSINESS**

**Consideration of Operation &  
Maintenance Expenditures for  
January 2019**

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On a Motion by Mr. Haupt, seconded by Mr. May, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for January 2019 totaling \$28,148.63 for The Verandahs Community Development District.

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74 **SIXTH ORDER OF BUSINESS**

**Update on County Permitting  
Process**

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77 Mr. Phillips introduced the topic to the Board for review. Mr. May provided an  
78 update for the rest of the Board and answered their general questions.  
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80 **SEVENTH ORDER OF BUSINESS**

**Consideration of Landscape  
RFP Proposals**

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Mr. Phillips and Mr. Brown presented landscape RFP proposals to the Board for consideration and provided a summary review for the Board. Discussion ensued. The Board chose to eliminate proposals from High Trim and Greenview, and to postpone a decision on the remaining three proposals (from Down To Earth, Liberty Land Management, and Yellowstone Landscape) until the next meeting.

On a Motion by Mr. May, seconded by Mr. Haupt, with all in favor, the Board of Supervisors removed from consideration the landscape services proposals from High Trim and Greenview for The Verandahs Community Development District.

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**EIGHTH ORDER OF BUSINESS**

**Supervisor Comments**

Mr. Haupt spoke about a dumpster being used as a garbage truck, an increase of trash in the ponds, and adding signage regarding dumping.

Mr. May spoke about an accident in the community and having a DOT study performed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Haupt, seconded by Mr. May, the Board of Supervisors adjourned the meeting at 9:05 AM for The Verandahs Community Development District.

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Secretary / Assistant Secretary

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Chair / Vice Chair

Tab 5



# The Verandahs Community Development District

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DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## Operations and Maintenance Expenditures February 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2019 through February 28, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$23,808.61**

Approval of Expenditures:

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\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# The Verandahs Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2019 Through February 28, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Blue Water Aquatics, Inc.	001768	24907	Aquatic Service 02/19	\$ 1,200.00
Dewberry Engineers Inc.	001769	1648753	Engineering Services 01/19	\$ 375.00
High Trim, LLC	001770	448	Tree Maintenance 02/19	\$ 2,800.00
Kim E. Jordan	001764	KJ020519	Board of Supervisors Meeting 02/05/19	\$ 200.00
Pasco County Utilities Services Branch	001766	11544724	Chenwood Avenue 01/19	\$ 330.08
Rizzetta & Company, Inc.	001758	INV0000037963	District Management Fees 02/19	\$ 4,208.34
Rizzetta Technology Services, LLC	001757	INV0000004079	Website & Email Hosting Services 02/19	\$ 175.00
Rust-Off Inc.	001761	19845	Chemicals For Rust Prevention 12/18	\$ 790.00
Rust-Off Inc.	001761	20225	Chemicals For Rust Prevention 01/19	\$ 790.00
Sara M Guthrie	001762	SG020519	Board of Supervisors Meeting 02/05/19	\$ 200.00
Securiteam Inc	001771	11620	Security Quarterly Billing 02/19	\$ 285.00
Stanley Haupt	001763	SH020519	Board of Supervisors Meeting 02/05/19	\$ 200.00
Thomas M May	001765	TM020519	Board of Supervisors Meeting 02/05/19	\$ 200.00
Thomas May	001759	01/31/19	Reimburse for Items Purchase for District from Home Depot & Lowe	\$ 288.00
Trinity Lutheran Church	001767	020519	Donation for Meeting Room use 02/05/19	\$ 50.00
Withlacoochee River Electric Cooperative, Inc.	001772	1573431 02/19	Area Lighting 02/19	\$ 438.66
Withlacoochee River Electric Cooperative, Inc.	001772	1573432 02/19	Area Lighting 02/19	\$ 3,324.77
Withlacoochee River Electric Cooperative, Inc.	001772	1573433 02/19	12013 Chenwood Avenue - Sign 02/19	\$ 34.73
Withlacoochee River Electric Cooperative, Inc.	001772	2026777 02/19	12414 Southbridge Ter 02/19	\$ 38.64
Yellowstone Landscape	001760	INV-0000247350	Irrigation Repairs 01/19	\$ 140.39
Yellowstone Landscape	001773	TM 4567	Monthly Landscape Maintenance 02/19	<u>\$ 7,740.00</u>
<b>Report Total</b>				<b><u>\$ 23,808.61</u></b>