



Rizzetta & Company

The Verandahs Community Development District

**Board of Supervisors' Meeting
June 4, 2019**

**District Office:
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544
813.994.1615**

www.theverandahscdd.org

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

Trinity Lutheran Church, 3100 Starkey Boulevard, New Port Richey, FL 34655

Board of Supervisors	Stanley Haupt Nancy Smith Thomas May Sara Henk Allen Adams	Chair Vice Chair Asst. Secretary Asst. Secretary Asst. Secretary
District Manager	Grant Phillips	Rizzetta & Company, Inc.
District Counsel	Vivek Babbar	Straley Robin & Vericker
District Engineer	Giacomo Licari	Dewberry Engineering, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

May 28, 2019

Board of Supervisors
The Verandahs Community
Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of The Verandahs Community Development District will be held on **Tuesday, June 4, 2019 at 8:00 AM** at the Trinity Lutheran Church, located at 3100 Starkey Boulevard, New Port Richey, FL 34655. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. Operations Manager
 - i. Presentation of Field Inspection Report Tab 1
 - D. District Manager
- 4. CONSTRUCTION UPDATE**
- 5. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Meeting Held on May 7, 2019..... Tab 2
 - B. Consideration of Operation & Maintenance Expenditures for April 2019 Tab 3
- 6. OLD BUSINESS ITEMS**
 - A. Update on County Permitting Process
- 7. NEW BUSINESS ITEMS**
 - A. Ratification of Series 2016 Check Requisitions #15-19 Tab 4
 - B. Consideration of Wetland Signs Proposal Tab 5
 - C. Presentation of FY 2019-2020 Proposed Budget Tab 6
 - i. Consideration of Resolution 2019-04, Approving the Proposed Budget and Setting the Public Hearing Tab 7
- 8. AUDIENCE COMMENTS**
- 9. SUPERVISOR REQUESTS**
- 10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 533-2950.

Sincerely,

Grant Phillips

Grant Phillips, District Manager

Tab 2

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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Verandahs Community Development District was held on **Tuesday, May 7, 2019 at 6:30 PM** at the Trinity Lutheran Church, located at 3100 Starkey Boulevard, New Port Richey, FL 34655.

Present and constituting a quorum:

Stanley Haupt	Board Supervisor, Chair
Nancy Smith	Board Supervisor, Vice Chair
Thomas May	Board Supervisor, Asst. Secretary
Sara Henk	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company, Inc.
Giacomo Licari	District Engineer; Dewberry
Tyree Brown	Field Services Manager; RASI
Allen Adams	Board Member Candidate

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and conducted roll call, confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

**Audience Comments on
Agenda Items**

There were no questions or comments from the audience members.

THIRD ORDER OF BUSINESS

**Consideration of Supervisor
Resume**

Mr. Phillips presented a resume from resident Allen Adams to the Board for

45 consideration. Mr. Adams introduced himself to the Board and answered the Board's
46 general questions. The Board was satisfied and agreed that Mr. Adams should be
47 appointed to the Board of Supervisors.
48

49 Mr. Phillips administered the Oath of Office to Mr. Adams. Mr. Adams confirmed he
50 would accept compensation for serving on the Board.
51

52 **FIFTH ORDER OF BUSINESS**

**Consideration of Resolution
2019-03, Re-designating Officers**

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55 Mr. Phillips presented Resolution 2019-03 to the Board for consideration. The
56 Board agreed that Mr. Haupt would remain as Chair, Ms. Smith as Vice Chair, and the
57 remaining supervisors along with Mr. Phillips and additionally Mr. Adams would serve as
58 assistant secretaries.
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On a Motion by Ms. Smith, seconded by Ms. Henk, with all in favor, the Board of Supervisors adopted Resolution 2019-03, Re-Designating Officers, for The Verandahs Community Development District.

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61 **SIXTH ORDER OF BUSINESS**

Staff Reports

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63 **A. District Counsel**

64 Not present; no report provided.
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67 **B. District Engineer**

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69 Mr. Licari outlined his report and addressed and answered the Board's
70 general questions.
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72 **C. Operations Manager**

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74 **i. Presentation of Field Inspection Report**

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76 Mr. Phillips presented a field inspection report from Yellowstone Landscape
77 to the Board for review. Discussion ensued.
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79 **ii. Consideration of Landscaping Proposal**

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81 Mr. Phillips presented a proposal from Yellowstone to the Board for
82 consideration. Discussion ensued.
83

On a Motion by Ms. Smith, seconded by Mr. May, with all in favor, the Board of Supervisors approved the Yellowstone proposal for Top Choice fire ant treatment applications in the amount of \$6,365.93, with the condition that areas to be done around the clubhouse include a 1-year warranty from date of application, for The Verandahs Community Development District.

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D. District Manager

Mr. Phillips announced that the next meeting is scheduled for May 7, 2019 at 6:30 PM at which time the fiscal year 2019-2020 proposed budget would be considered for approval.

i. Announcement of Registered Voter Count

Mr. Phillips announced that the number of registered voters in the District as of April 15, 2019 was 864.

SEVENTH ORDER OF BUSINESS

Construction Update

Mr. Phillips introduced the topic for review. Board discussion ensued regarding items including the foundation and pre-grading, interior work, rendering of fitness center layouts, and parking lot questions.

EIGHTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on April 2, 2019

On a Motion by Ms. Smith, seconded by Mr. Haupt, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on April 2, 2019 for The Verandahs Community Development District.

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NINTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for March 2019

On a Motion by Mr. Haupt, seconded by Mr. May, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for March 2019 totaling \$19,132.13 for The Verandahs Community Development District.

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TENTH ORDER OF BUSINESS

Update on County Permitting

113 **Process**

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115 Mr. Phillips introduced the topic to the Board for review. Mr. May provided an
116 update for the rest of the Board and answered their general questions.

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118 **ELEVENTH ORDER OF BUSINESS** **Consideration of Wetland**
119 **Signs Proposal**

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121 Mr. Phillips presented a proposal for wetlands warning signs to the Board for
122 consideration. Discussion ensued. The Board asked for additional quotes to compare.

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124 **TWELFTH ORDER OF BUSINESS** **Presentation of Fiscal Year**
125 **2019-2020 Proposed Budget**

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127 Mr. Phillips presented the Fiscal Year 2019-2020 proposed budget to the Board
128 for consideration. Discussion ensued. The Board tabled consideration of the proposed
129 budget until the next meeting to be held in June.

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131 **THIRTEENTH ORDER OF BUSINESS** **Audience Comments**

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133 There were no questions or comments from the audience.

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135 **FOURTEENTH ORDER OF BUSINESS** **Supervisor Comments**

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137 There were no additional supervisor requests.

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139 **FIFTEENTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Mr. Haupt, seconded by Ms. Henk, the Board of Supervisors adjourned
the meeting at 8:47 PM for The Verandahs Community Development District.

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Assistant Secretary

Chair / Vice Chair

Tab 3

The Verandahs Community Development District

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operations and Maintenance Expenditures April 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2019 through April 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$23,674.34**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

The Verandahs Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2019 Through April 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Blue Water Aquatics, Inc.	001803	25155	Aquatic Service 03/19	\$ 1,200.00
Blue Water Aquatics, Inc.	001805	25157	Aquatic Service 04/19	\$ 1,200.00
High Trim, LLC	001797	504	Tree Maintenance 03/19	\$ 2,800.00
High Trim, LLC	001804	569	Tree Maintenance 04/19	\$ 2,800.00
Nancy J Smith	001799	NS040219	Board of Supervisors Meeting 04/02/19	\$ 200.00
Pasco County Utilities Services Branch	001806	11792883	Chenwood Avenue 03/19	\$ 330.08
Rizzetta & Company, Inc.	001790	INV0000039709	District Management Fees 04/19	\$ 4,208.34
Rizzetta Technology Services, LLC	001789	INV0000004251	Website & Email Hosting Services 04/19	\$ 175.00
Rust-Off Inc.	001791	18425	Chemicals For Rust Prevention 03/19	\$ 790.00
Sara M Guthrie	001795	SG040219	Board of Supervisors Meeting 04/02/19	\$ 200.00
Stanley Haupt	001796	SH040219	Board of Supervisors Meeting 04/02/19	\$ 200.00
Straley Robin Vericker	001792	16888	General Legal Services 03/19	\$ 155.00
Thomas M May	001798	TM040219	Board of Supervisors Meeting 04/02/19	\$ 200.00
Trinity Lutheran Church	001800	040219	Donation for Meeting Room use 04/02/19	\$ 50.00
Verandahs Association	001801	040319 ACCT#1510575 02/19	Reimb HOA for Electric Service 12433 Chenwood Ave 02/19	\$ 105.83
Verandahs Association	001801	040319 Acct#1510576 02/19	Reimburse HOA for Electric Service 12137 Chenwood Ave 02/19	\$ 152.43

The Verandahs Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2019 Through April 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Withlacoochee River Electric Cooperative, Inc.	001793	1573431 03/19	Area Lighting 03/19	\$ 438.66
Withlacoochee River Electric Cooperative, Inc.	001793	1573433 03/19	12013 Chenwood Avenue - Sign 03/19	\$ 34.73
Withlacoochee River Electric Cooperative, Inc.	001793	2026777 03/19	12414 Southbridge Ter 03/19	\$ 38.16
Yellowstone Landscape	001794	TM 10358	Irrigation Repairs 03/19	\$ 157.83
Yellowstone Landscape	001794	TM 10359	Irrigation Repairs 03/19	\$ 78.64
Yellowstone Landscape	001802	TM 12961	Viburnum Hedge & Sod Replacement 03/19	\$ 177.50
Yellowstone Landscape	001807	TM 16616	Monthly Landscape Maintenance 04/19	\$ 7,740.00
Yellowstone Landscape	001807	TM 16855	Irrigation Repairs 04/19	\$ 66.08
Yellowstone Landscape	001807	TM 16856	Irrigation Repairs 04/19	\$ 176.06
Report Total				<u>\$ 23,674.34</u>