



Rizzetta & Company

Riverbend West Community Development District

Board of Supervisors' Meeting June 17, 2019

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950
www.riverbendwestcdd.com**

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

Offices of Rizzetta & Company, 9428 Camden Field Parkway, Riverview, FL 33578

Board of Supervisors	Vance Edwards Kevin Kaspar Joe Collins Michael Evasick Bob Glasser	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Grant Phillips	Rizzetta & Company, Inc.
District Counsel	Kristen Schalter	Straley Robin & Vericker, PA
District Engineer	Phil Chang	Johnson Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

June 10, 2019

**Board of Supervisors
Riverbend West Community
Development District**

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District will be held on **Monday, June 17, 2019 at 6:00 PM** at the offices of Rizzetta & Company, Inc. located at 9428 Camden Field Parkway, Riverview, Florida 33578. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors' Meeting held May 20, 2019Tab 1
 - B. Consideration of Operations & Maintenance Expenditures for May 2019Tab 2
- 5. BUSINESS ITEMS**
 - A. Ratification of Construction Requisitions (if any)
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950.

Sincerely,

Grant Phillips

Grant Phillips
District Manager

Tab 1

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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Monday, May 20, 2019 at 6:01 PM** at the offices of Rizzetta & Company, Inc., located at 9428 Camden Field Parkway, Riverview, Florida 33578.

Present and constituting a quorum were:

Vance Edwards	Board Supervisor, Chair
Kevin Kaspar	Board Supervisor, Vice Chair
Michael Evasick	Board Supervisor, Asst. Secretary
Joe Collins	Board Supervisor, Asst. Secretary
Bob Glasser	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company
Kristen Schalter	District Counsel; SRV
Phil Chang	District Engineer; Johnson Engineering
Brian Santillana	Yellowstone Landscape

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Natalia Castillo shared concerns about an easement area behind her house and a fence installed by the developer. Board and staff discussion ensued.

THIRD ORDER OF BUSINESS

Staff Reports

A. Landscaping/Irrigation Update

46 Mr. Santillana added to the easement discussion before providing an update
47 for the Board and addressing and answering the Board's questions. Discussion
48 regarding Brazilian pepper tree removal ensued.
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On a Motion by Mr. Edwards, seconded by Mr. Glasser, with all in favor, the Board authorized Yellowstone to perform Brazilian pepper removal along 7th Street at a cost not to exceed \$1,150.00 for the Riverbend West Community Development District.

50 Discussion regarding fencing and easements continued.
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On a Motion by Mr. Evasick, seconded by Mr. Edwards, with all in favor, the Board authorized District Counsel to issue a grant of easements to Lennar for the private 20' drainage easement areas between lots 14 and 15 and between lots 30 and 31, and the public 20' drainage easement areas between lots 33 and 34 and between lots 52 and 53, and table the other easements until a future time, for the Riverbend West Community Development District.

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54 **B. District Counsel**

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56 Ms. Schalter provided an update for the Board and addressed and
57 answered the Board's general questions. Discussion ensued, especially regarding
58 barbed wire fence. The Board directed Counsel to send a letter about the fence.
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60 **C. District Engineer**

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62 Mr. Chang provided an update for the Board and addressed and answered
63 the Board's general questions. Discussion ensued regarding grading issues.
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65 **D. District Manager**

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67 Mr. Phillips confirmed that the next meeting would be held on Monday, June
68 17, 2019 at 6:00 PM at the Riverview offices of Rizzetta & Company.
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70 **FOURTH ORDER OF BUSINESS** **Consideration of Minutes of the**
71 **Board of Supervisors' Regular**
72 **Meeting Held April 15, 2019**

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74 Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on
75 April 15, 2019 to the Board for consideration.
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On a Motion by Mr. Kaspar, seconded by Mr. Evasick, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting held on April 15, 2019 as presented for the Riverbend West Community Development District.

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FIFTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for March 2019 and April 2019

Mr. Phillips presented the Operations & Maintenance expenditures to the Board for ratification. Brief discussion ensued.

On a Motion by Mr. Edwards, seconded by Mr. Kaspar, with all in favor, the Board ratified the March 2019 Operations & Maintenance expenditures (\$13,358.87) and April 2019 expenditures (also \$13,358.87) for the Riverbend West Community Development District.

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SIXTH ORDER OF BUSINESS

Presentation of FY 2019-2020 Proposed Budget

Mr. Phillips presented the Fiscal Year 2019-2020 proposed budget to the Board for consideration. Discussion ensued.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2019-05, Approving Proposed Budget and Setting Public Hearing

Mr. Phillips presented Resolution 2019-05 to the Board for consideration. Discussion ensued. It was confirmed that the public hearing on final budget adoption would be held on August 5th at 6:00 PM at the Riverview offices of Rizzetta & Company.

On a motion by Mr. Kaspar, seconded by Mr. Glasser, with three in favor and two (Mr. Collins and Mr. Evasick) opposed, the Board of Supervisors adopted Resolution 2019-05, Approving the FY 2019-2020 Proposed Budget and Setting the Public Hearing, for the Riverbend West Community Development District.

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EIGHTH ORDER OF BUSINESS

Supervisor Requests

Mr. Edwards spoke about fence repairs, parking issues, and light installations.

NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Kaspar, seconded by Mr. Edwards, with all in favor, the Board adjourned the meeting at 8:26 PM for the Riverbend West Community Development District.

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Assistant Secretary

Chair / Vice Chair

DRAFT

Tab 2

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2019 through May 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$13,358.87**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Riverbend West Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Aquatic Systems, Inc	000255	0000443985	Lake and Wetland Services - Monthly 05/19	\$ 459.00
Aquatic Systems, Inc	000255	0000444005	Mitigation Services - Monthly 05/19	\$ 112.00
Hillsborough County BOCC	000252	1442461492 04/19	222 Cascade Bend Dr. 04/19	\$ 12.79
Rizzetta & Company, Inc.	000250	INV0000040294	District Management Services 05/19	\$ 3,000.00
Rizzetta & Company, Inc.	000253	INV0000040407	SERC Boundary Amendment Petition 05/19	\$ 5,000.00
Straley Robin Vericker	000251	16971	General Legal Svcs Through 04/15/19	\$ 1,972.00
Straley Robin Vericker	000256	17094	General Legal Svcs Through 05/15/19	\$ 316.55
Tampa Electric Company	000254	211006939188 04/19	371 Cascade Bend Dr 04/19	\$ 2,126.76
Yellowstone Landscape	000249	SS 17955	Irrigation Repairs 04/19	<u>\$ 48.79</u>
Report Total				<u>\$ 13,358.87</u>