



Rizzetta & Company

Riverbend West Community Development District

Board of Supervisors' Meeting September 21, 2020

District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950
www.riverbendwestcdd.com

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

Offices of Rizzetta & Company, 9428 Camden Field Parkway, Riverview, FL 33578

Board of Supervisors	Kevin Kasper Joe Collins Rebecca Hartsook Michael Evasick Bob Glasser	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker, PA
District Engineer	Phil Chang	Johnson Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comments portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

September 14, 2020

**Board of Supervisors
Riverbend West Community
Development District**

FINAL AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Riverbend West Community Development District will be held on **Monday, September 21, 2020 at 6:00 p.m.** to be via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-193. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A.** District Engineer
 1. Discussion of 21st St. Bridge
 - B.** Landscaping & Irrigation Update
 1. Discussion of erosion on 7th St.
 - C.** Aquatic Service Update
 - D.** District Counsel
 - E.** District Manager
 1. Discussion regarding parkingTab 1
 2. Discussion regarding Security Camera Cost Share with the Homeowners Association
- 4. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors' Meeting held August 17, 2020Tab 2
 - B.** Consideration of Operations & Maintenance Expenditures for July 2020.....Tab 3
- 5. BUSINESS ITEMS**
 - A** Ratification of CUS 14Tab 4
 - B.** Discussion regarding landscape
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950

Sincerely,

Jennifer Goldyn

Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Monday, August 17, 2020 at 6:06 PM** via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-193.

Present via teleconference and constituting a quorum were:

Kevin Kaspar	Board Supervisor, Chair
Joe Collins	Board Supervisor, Vice Chair
Michael Evasick	Board Supervisor, Asst. Secretary
Bob Glasser	Board Supervisor, Asst. Secretary
Rebecca Hartsook	Board Supervisor, Asst. Secretary

Also present via teleconference were:

Jennifer Goldyn	District Manager; Rizzetta & Company
John Vericker	District Counsel; Straley, Robin & Vericker
Phil Chang	District Engineer; Johnson Engineering
Peter Simones	Account Rep: Solitude Lake Management

FIRST ORDER OF BUSINESS

Call to Order

Ms. Goldyn called the meeting to order and read the roll call, confirming quorum.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments put forth.

THIRD ORDER OF BUSINESS

Staff Reports

A. Landscaping & Irrigation Update

It is noted that the palm tree Yellowstone planted is crooked and erosion is forming at the 7th Street fence.

47 **B. Aquatic Services Update**

48 Discussion ensued about the 7th Street ditch.
49

50 **C. District Counsel**

51 Mr. Vericker updated the Board on the extension on the Executive Order.
52

53 **D. District Engineer**

54 Discussion regarding the bridge and sidewalk.
55

56 **E. District Manager**

57 Ms. Goldyn confirmed that the next meeting will be held on Monday,
58 September 21, 2020 at 6:00 p.m. via conference call pursuant to Governor
59 DeSantis' Executive Order 20-69 as extended by Executive Order 20-193.
60

61 **FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of
Board of Supervisors' Meeting
held on July 20, 2020**

62 Ms. Goldyn presented the minutes of the meeting held on July 20, 2020 to the
63 Board for consideration. There were no changes made to the meeting minutes.
64

65 On a Motion by Mr. Evasick, seconded by Mr. Glasser, with all in favor, the Board of
66 Supervisors approved the Minutes of Board of Supervisors' Meeting held on July 20,
67 2020, as presented for the Riverbend West Community Development District.
68

69 **FIFTH ORDER OF BUSINESS**

**Consideration of Operations &
Maintenance Expenditures for
June and July 2020**

70 Ms. Goldyn presented the June and July 2020 O&M expenditures to the Board for
71 ratification.

72 On a Motion by Mr. Kaspar, seconded by Ms. Hartsook, with all in favor, the Board of
73 Supervisors ratified the Operations & Maintenance Expenditures for June 2020
74 (\$12,172.42) and July 2020 (\$21,580.17) for the Riverbend West Community
75 Development District.
76

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84 **SIXTH ORDER OF BUSINESS** **Discussion regarding Security**
85 **Camera Cost Share with**
86 **Homeowners Association**

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88 The Board decided to table this item.

89
90 **SEVENTH ORDER OF BUSINESS** **Continued Discussion**
91 **regarding pedestrian boardwalk**
92 **and sidewalks**

93
94 The Board decided to get quotes for the bridge build.

95
96 **EIGHTH ORDER OF BUSINESS** **Discussion regarding fence**
97 **repairs**

98
99 Discussion ensued and we'll continue to update the Board.

100
101 **NINTH ORDER OF BUSINESS** **Discussion regarding**
102 **landscape services**

103
104 The Board decided to get quotes for new landscaping services.

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106 **TENTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Mr. Glasser, seconded by Ms. Hartsook, with all in favor, the Board of Supervisors adjourned the meeting at 8:21 p.m. for the Riverbend West Community Development District.

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112 _____
Assistant Secretary Chair / Vice Chair

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures August 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from August 1, 2020 through August 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$16,682.14**

Approval of Expenditures:

____ Chairperson

____ Vice Chairperson

____ Assistant Secretary

Riverbend West Community Development District

Paid Operation & Maintenance Expenditures

August 1, 2020 Through August 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hillsborough County BOCC	000481	1442461492 07/20	222 Cascade Bend Dr. 07/20	\$ 13.59
JBW Designs LLC, dba Poop 911	000490	3553830	5 Stations Emptied, Bags Filled 07/20	\$ 240.93
Johnson Engineering, Inc	000477	Project 20181336-000 18	Engineering Services through 07/05/20	\$ 1,062.50
Joseph W.L. Collins	000484	JC081720	Board of Supervisors Meeting 08/17/20	\$ 200.00
Kevin Kenneth Kaspar Sr.	000488	KK081720	Board of Supervisors Meeting 08/17/20	\$ 200.00
Michael A Evasick	000485	ME081720	Board of Supervisors Meeting 08/17/20	\$ 200.00
Rebecca Hartsook	000487	RH081720	Board of Supervisors Meeting 08/17/20	\$ 200.00
Rizzetta & Company, Inc.	000478	INV0000051748	District Management Services 08/20	\$ 3,095.67
Robert A. Glasser	000486	BG081720	Board of Supervisors Meeting 08/17/20	\$ 200.00
Solitude Lake Management	000489	PI-A00457106	Lake and Wetland Services - Monthly 08/20	\$ 612.00
Tampa Electric Company	000482	211006939188 07/20	371 Cascade Bend Dr 07/20	\$ 2,228.95
Vesta Property Services, Inc.	000479	369408	Fence Repair 05/20	\$ 80.00
Yellowstone Landscape	000480	SS 124714	Monthly Landscape Maintenance 07/20	\$ 4,174.25
Yellowstone Landscape	000483	SS 133572	Monthly Landscape Maintenance 08/20	\$ 4,174.25
Report Total				<u>\$ 16,682.14</u>