



Rizzetta & Company

Riverbend West Community Development District

**Board of Supervisors' Meeting
October 19, 2020**

**District Office:
9428 Camden Field Parkway
Riverview, Florida 33578
813.533.2950
www.riverbendwestcdd.com**

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

Offices of Rizzetta & Company, 9428 Camden Field Parkway, Riverview, FL 33578

Board of Supervisors	Kevin Kasper Joe Collins Rebecca Hartsook Michael Evasick Bob Glasser	Chair Vice Chair Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Jennifer Goldyn	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker, PA
District Engineer	Phil Chang	Johnson Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comments portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 533-2950. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

October 12, 2020

**Board of Supervisors
Riverbend West Community
Development District**

FINAL AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of the Riverbend West Community Development District will be held on **Monday, October 19, 2020, at 6:00 p.m.** to be via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-246. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
 - A. District Engineer
 - B. District Counsel
 - C. Landscaping & Irrigation Update
 - D. Aquatic Services Update
 - E. District Manager
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Meeting held September 21, 2020Tab 1
 - B. Consideration of Operations & Maintenance
Expenditures for August 2020Tab 2
- 5. BUSINESS ITEMS**
 - A. Ratification of CUS 15Tab 3
 - B. Consideration of 7th Street erosion proposalsTab 4
 - C. Discussion of 21st bridge
 - D. Discussion of Phase 3 turn over
 - E. Discussion of Landowner Elections
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions please do not hesitate to contact us at (813) 533-2950

Sincerely,

Jennifer Goldyn

Jennifer Goldyn
District Manager

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**RIVERBEND WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Riverbend West Community Development District was held on **Monday, September 21, 2020 at 6:09 PM** via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-193.

Present via teleconference and constituting a quorum were:

Kevin Kaspar	Board Supervisor, Chair
Joe Collins	Board Supervisor, Vice Chair
Michael Evasick	Board Supervisor, Asst. Secretary
Bob Glasser	Board Supervisor, Asst. Secretary
Rebecca Hartsook	Board Supervisor, Asst. Secretary

Also present via teleconference were:

Jennifer Goldyn	District Manager; Rizzetta & Company
John Vericker	District Counsel; Straley, Robin & Vericker
Phil Chang	District Engineer; Johnson Engineering
Peter Simonos	Account Rep: Solitude Lake Management
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Goldyn called the meeting to order and read the roll call, confirming quorum.

SECOND ORDER OF BUSINESS

Audience Comments

There were comments about converting part of the dog park to parking and the cost share of the security cameras.

THIRD ORDER OF BUSINESS

Staff Reports

A. District Engineer

On a Motion by Mr. Glasser, seconded by Ms. Hartsook, with all in favor, the Board of Supervisors approved the District Engineer to collect and test three slime samples on the sidewalk and cost not to exceed \$500.00, as presented for the Riverbend West Community Development District.

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B. Landscaping & irrigation Update

Not present and no report.

C. Aquatic Service Update

Mr. Simones announced it would be \$160.00 a month to add phase 3 to the current contract.

D. District Counsel

Mr. Vericker informed the Board that the next meeting could possibly be in person.

E. District Manager

Ms. Goldyn confirmed that the next meeting will be held on Monday, October 19, 2020 at 6:00 p.m. via conference call pursuant to Governor DeSantis' Executive Order 20-69 as extended by Executive Order 20-193.

The Board discussed parking.

On a Motion by Mr. Kaspar, seconded by Mr. Evasick, with all in favor, the Board of Supervisors approved tabling the discussion indefinitely, as presented for the Riverbend West Community Development District.

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The Board discussed Security Camera Cost Share with the Homeowners Association.

On a Motion by Mr. Kaspar, seconded by Mr. Evasick, with all in favor, the Board of Supervisors approved the Egis Insurance Proposal, as presented for the Riverbend West Community Development District.

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FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
held on August 17, 2020**

Ms. Goldyn presented the minutes of the meeting held on August 17, 2020 to the Board for consideration. There were no changes made to the meeting minutes.

On a Motion by Mr. Evasick, seconded by Mr. Kaspar, with all in favor, the Board of Supervisors approved the Minutes of Board of Supervisors' Meeting held on August 17 2020, as presented for the Riverbend West Community Development District.

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82 **FIFTH ORDER OF BUSINESS** **Consideration of Operations &**
83 **Maintenance Expenditures for**
84 **August 2020**
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86 Ms. Goldyn presented the August 2020 O&M expenditures to the Board for
87 ratification.
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On a Motion by Mr. Kaspar, seconded by Ms. Hartsook, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for August 2020 (\$16,682.14 for the Riverbend West Community Development District.

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90 **SIXTH ORDER OF BUSINESS** **Ratification of CUS 14**
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On a Motion by Mr. Glasser, seconded by Mr. Kaspar, with all in favor, the Board of Supervisors ratified CUS 14, as presented for the Riverbend West Community Development District.

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93 **SEVENTH ORDER OF BUSINESS** **Discussion** **regarding**
94 **landscape proposals &**
95 **Financial Statements**
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On a Motion by Mr. Kaspar, seconded by Mr. Evasick, with all in favor, the Board of Supervisors approved not accepting any landscape on water areas of phase 3 until the District Engineer inspections and signs off, as presented for the Riverbend West Community Development District.

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98 **EIGHTH ORDER OF BUSINESS** **Adjournment**
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On a Motion by Ms. Hartsook, seconded by Mr. Glasser, with all in favor, the Board of Supervisors adjourned the meeting at 8:01 p.m. for the Riverbend West Community Development District.

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Assistant Secretary Chair / Vice Chair

RIVERBEND WEST COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,531.39**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Riverbend West Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Egis Insurance & Risk Advisors	000501	11468	General/POL Liability Insurance FY 20/21	\$ 6,189.00
Hillsborough County BOCC	000495	1442461492 08/20	222 Cascade Bend Dr. 08/20	\$ 13.59
JBW Designs LLC, dba Poop 911	000499	3623675	5 Stations Emptied, Bags Filled 08/20	\$ 240.93
Johnson Engineering, Inc	000491	Project 20181336-000 19	Engineering Services through 08/09/20	\$ 1,275.00
Johnson Engineering, Inc	000497	Project 20181336-000 20	Engineering Services through 09/06/20	\$ 1,360.00
Joseph W.L. Collins	000500	JC092120	Board of Supervisors Meeting 09/21/20	\$ 200.00
Kevin Kenneth Kaspar Sr.	000505	KK092120	Board of Supervisors Meeting 09/21/20	\$ 200.00
Michael A Evasick	000502	ME092120	Board of Supervisors Meeting 09/21/20	\$ 200.00
Rebecca Hartsook	000504	RH092120	Board of Supervisors Meeting 09/21/20	\$ 200.00
Rizzetta & Company, Inc.	000492	INV0000052538	District Management Services	\$ 3,095.67
Robert A. Glasser	000503	BG092120	Board of Supervisors Meeting 09/21/20	\$ 200.00
Solitude Lake Management	000498	PI-A00470329	Lake and Wetland Services - Monthly 09/20	\$ 612.00
Straley Robin Vericker	000493	18738	General Legal Services 08/20	\$ 1,297.95
Straley Robin Vericker	000506	18902	General Legal Services 09/20	\$ 793.00

Riverbend West Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Yellowstone Landscape	000494	SS 144085	Replace Sabal Palm 09/20	\$ 480.00
Yellowstone Landscape	000496	SS 144115	Monthly Landscape Maintenance 09/20	<u>\$ 4,174.25</u>
Report Total				<u>\$ 20,531.39</u>