

# TRAILS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 2806 N. FIFTH AVENUE, UNIT 403 · ST. AUGUSTINE, FLORIDA 32084 · (904) 436-6270

## VACANT CDD BOARD SEATS

The Trails CDD Board is seeking qualified electors to fill Seats 1 and 4. The requirements to serve in this position follow:

### **The Board**

The District is a special-purpose unit of local government that is established pursuant to and governed by Chapter 190, Florida Statutes. The District is governed by a five-member Board of Supervisors ("Board"). The District's Board typically meets six (6) times per year, but may meet more often if necessary. Board meetings typically last up to two hours, depending upon the business to be conducted by the Board. Prior to the meeting, each Supervisor is supplied with a link to the agenda package that will contain the documents pertaining to the business to be considered by the Board at a particular meeting. A Supervisor should be willing to spend time reviewing these agenda packages prior to each meeting and may consult with District Staff (legal, management, and engineering) concerning the business to be addressed.

### **Qualifications of Supervisors**

To be considered a qualified elector, the Supervisor must be at least 18 years of age, a citizen of the United States, a legal resident of Florida and of the District, and must be registered to vote with the Duval County Supervisor of Elections.

### **Compensation**

By statute, Board Members are entitled to be paid a maximum of \$200 per meeting for their service, up to an annual cap of \$4,800 per year.

### **Responsibilities of Supervisors**

The position of Supervisor is that of an elected local public official. As such, each Supervisor, upon taking office, subscribes to an oath of office. Each Supervisor is subject to the same financial disclosure requirements and code of ethics as any other local elected official. Specific responsibilities differ but the basic requirements to act in the District's best interest when making policy decisions affecting the landowners within the District.

### **How to Apply**

To apply to serve on the District's Board, please submit your statement of interest and resume to the attention of the District Manager, Lesley Gallagher, at 2806 N. 5th Street, suite 403, St. Augustine, Florida 32084 or email [LGallagher@Rizzetta.com](mailto:LGallagher@Rizzetta.com) by February 1st 2021. **Please note that any document submitted to the District is subject to Florida's public records laws.**

The current Board will review the resumes at its February 9, 2021 Board meeting at 1pm and requests that all applicants attend this meeting at the Trails/Winchester Ridge Amenity Center located at 15431 Spotted Stallion Trail, Jacksonville, Florida 32234.

If you have any questions about what is contained in this notice, please contact the District Manager's Office at 904-436-6270.