



****EFFECTIVE FOR THE 2020-2021 AID YEAR****

Beginning with the 2020-2021 Aid Year (Summer 20, Fall 20, and Spring 21), we will be using a [Financial Aid Document Portal](#) for students to upload all requested Financial Aid Forms that are listed as “Unsatisfied Requirements” in your LoLA account and any additional information that we may request to process your financial aid.

Instructions for getting your forms in LoLA:

From LDCC Homepage www.ladelta.edu

Log onto LOLA – with your username and password

Under Self Service BANNER – click on FINANCIAL AID

Under Financial Aid Links-Click on Louisiana Delta Community College

Select the 2020 -2021 Award Year from the drop down and view your requirements

“Unsatisfied Requirements” will be displayed. Click on forms requested and a PDF form(s) should display

You must **first** save the PDF fillable form(s) on your desktop, laptop, or phone. Next, complete, sign (student and parent if needed; you may also sign with a digital signature), and upload them to the “**Financial Aid Document Upload**” Portal at the following link:

<https://www.ladelta.edu/admissions/financial-aid/financial-aid-document-upload>

OR at www.ladelta.edu/. Click on Admissions > Financial Aid > Financial Aid Document Upload (located on the side toolbar)

You must click “BROWSE”, on the portal, to attach your completed form(s) for upload

Please check your LOLA weekly for updates



OFFICE OF FINANCIAL AID
 TERMS AND CONDITIONS (JATCCC)
 CLOCK TO CREDIT HOUR REGULATION
 PHONE: 318-345-9005 MAIN CAMPUS
 FAX: 318-345-9006 MAIN CAMPUS
 EMAIL: FINANCIALAID@LADELTA.EDU

STUDENT INFORMATION

Name _____ Student ID # _____

Best Contact Phone # _____ Date of Birth _____

TERMS AND CONDITIONS

Acceptance of your financial aid award indicates that you agree to comply with the rules and regulations that govern the programs for federal aid as well as the policies of this institution. These rules, regulations, and policies are located on our website at www.ladelta.edu/.

Clock to Credit Hour Regulation

****For Students Enrolled in Technical Programs ONLY****

We are sharing information with you about the **Clock to Credit Hour Regulation** that may affect your financial aid. This is a federal regulation regarding reduction of payable financial aid credit hours if you are admitted to one of the following programs of study. These programs do not lead to an Associate Degree; therefore, according to federal regulations, institutions must complete a **clock to credit hour conversion** when awarding Federal Financial Aid (Federal Financial Aid includes Pell Grants, Federal Direct Student Loans and Federal Work-Study).

Automotive Technology
Barber Styling
CNC Operator
Electrician
Patient Care Technician
Welding

Air Conditioning & Refrigeration
Carpentry
Diesel Powered Equipment
Industrial Maintenance Technology
Practical Nursing

According to the Department of Education’s Clock Hour to Credit Hour Regulations that have been in effect since July 1, 2011, **programs that do not lead to an Associate’s Degree must use the clock to credit hour conversion formula**. For these programs, Institutions must determine the actual number of **“payable financial aid credit hours”**. This determination is made by dividing the total number of clock hours in a course by 37.5. The result is the new total credit hours for the course in which financial aid will be paid. We must use this total when calculating awards and determining the 150% attempted hours.

Example: If you are enrolled in a 3 credit hour course that has 75 clock hours, we would divide 37.5 into the 75 clock hours (75/37.5=2.0). You would end up being eligible for only 2 financial aid credit hours

The Office of Financial Aid has created a table for instructors to use when scheduling courses and Financial Aid Advisors to use when determining Pell grant awards. This table contains specific course names with their actual number of **“payable financial aid credit hours”** for those courses. These payable financial aid credit hours determine how much the Pell grant award will be, based on Department of Education’s Clock Hour to Credit Hour Regulations. The reduced hours may result in reduced federal Pell grant and/or federal student loan awards.

We hope this information is helpful to you as you begin and continue your enrollment at LDCC. You may contact the Office of Financial Aid at your **local campus** if you have additional questions – **Bastrop** 318. 974.7030; **Ruston/Jonesboro** 318.497.6323; **Tallulah/Lake Providence** 318.474.5236; **West Monroe** 318.397.6152; and **Monroe** 318.345.9005.

*****By signing this form, I acknowledge that I have read, understand, and agree to the Office of Financial Aid’s Terms and Conditions and the Clock to Credit Hour Regulation.***

Student Signature: _____ **Date:** _____