



**\*\*EFFECTIVE FOR THE 2020-2021 AID YEAR\*\***

Beginning with the 2020-2021 Aid Year (Summer 20, Fall 20, and Spring 21), we will be using a [Financial Aid Document Portal](#) for students to upload all requested Financial Aid Forms that are listed as “Unsatisfied Requirements” in your LoLA account and any additional information that we may request to process your financial aid.

Instructions for getting your forms in LoLA:

From LDCC Homepage [www.ladelta.edu](http://www.ladelta.edu)

Log onto LOLA – with your username and password

Under Self Service BANNER – click on FINANCIAL AID

Under Financial Aid Links-Click on Louisiana Delta Community College

Select the 2020 -2021 Award Year from the drop down and view your requirements

“Unsatisfied Requirements” will be displayed. Click on forms requested and a PDF form(s) should display

You must **first** save the PDF fillable form(s) on your desktop, laptop, or phone. Next, complete, sign (student and parent if needed; you may also sign with a digital signature), and upload them to the “**Financial Aid Document Upload**” Portal at the following link:

<https://www.ladelta.edu/admissions/financial-aid/financial-aid-document-upload>

**OR** at [www.ladelta.edu/](http://www.ladelta.edu/). Click on Admissions > Financial Aid > Financial Aid Document Upload (located on the side toolbar)

You must click “BROWSE”, on the portal, to attach your completed form(s) for upload

**Please check your LOLA weekly for updates**



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### 2020-2021 IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

#### A. IN PERSON

The student must appear in person at **College Financial Aid Office** to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. **The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.** In addition, the student must sign, in the presence of the institutional official, the following:

##### PROOF OF HIGH SCHOOL COMPLETION: (Staff use only - Check which applies)

- Proof of high school equivalency
- Copy of final official high school transcript that shows the date when the diploma was awarded
- Copy of GED

Copy of document received. Date received: \_\_\_\_\_ Accepted by: \_\_\_\_\_

#### Statement of Educational Purpose

I certify that I (Print Student's Name) \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending the college for the current aid year.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Staff Witness Initials)

\_\_\_\_\_  
(Date)

#### B. BY MAIL (Originals required, fax not acceptable)

If the student is unable to appear in person at **College Financial Aid Office** to verify his or her identity, the student must provide both: **(To Be Signed with Notary)**

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

#### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On (Date) \_\_\_\_\_, before me (Notary's name), \_\_\_\_\_

Personally appeared (Printed name of signer), \_\_\_\_\_

and provided to me on basis of satisfactory evidence of identification (Type of government-issued photo ID provided) \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.

#### WITNESS my hand and official seal

(Seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on (Date) \_\_\_\_\_