



**\*\*EFFECTIVE FOR THE 2020-2021 AID YEAR\*\***

Beginning with the 2020-2021 Aid Year (Summer 20, Fall 20, and Spring 21), we will be using a [Financial Aid Document Portal](#) for students to upload all requested Financial Aid Forms that are listed as “Unsatisfied Requirements” in your LoLA account and any additional information that we may request to process your financial aid.

Instructions for getting your forms in LoLA:

From LDCC Homepage [www.ladelta.edu](http://www.ladelta.edu)

Log onto LOLA – with your username and password

Under Self Service BANNER – click on FINANCIAL AID

Under Financial Aid Links-Click on Louisiana Delta Community College

Select the 2020 -2021 Award Year from the drop down and view your requirements

“Unsatisfied Requirements” will be displayed. Click on forms requested and a PDF form(s) should display

You must **first** save the PDF fillable form(s) on your desktop, laptop, or phone. Next, complete, sign (student and parent if needed; you may also sign with a digital signature), and upload them to the “**Financial Aid Document Upload**” Portal at the following link:

<https://www.ladelta.edu/admissions/financial-aid/financial-aid-document-upload>

**OR** at [www.ladelta.edu/](http://www.ladelta.edu/). Click on Admissions > Financial Aid > Financial Aid Document Upload (located on the side toolbar)

You must click “BROWSE”, on the portal, to attach your completed form(s) for upload

**Please check your LOLA weekly for updates**



**LOUISIANA DELTA**  
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## 2020-2021 Non Filer Form

Your application was selected for review in a process called “Verification.” In this process, the Financial Aid Office will be comparing information from your FAFSA application with your 2018 W-2 forms and any other requested financial documents. The law says the Financial Aid Office has the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial information, the Financial Aid Office may need to make corrections electronically to your FAFSA application.

*Verification of Non filing* – Individuals are still required to obtain verification of non-filing (VNF) from the IRS or other tax authorities. However, if the individual is unable to obtain VNF from the IRS or other tax authorities and, based upon the institution’s determination, it has no reason to question the student’s or family’s good-faith effort to obtain the required documentation the institution may accept—

Nontax filers - For independent students, and parents of dependent students who did not file and are not required to file an income tax return for the applicable tax year—

- A signed statement certifying that the individual—
  - Attempted to obtain the VNF from the IRS or other tax authorities and was unable to obtain the required documentation; and
  - Has not filed and is not required to file a 2017 or 2018 income tax return, and a listing of the sources of any 2017 or 2018 income earned by the individual from work and the amount of income from each source; and
- A copy of IRS Form W–2, or an equivalent document, for each source of 2017 or 2018 employment income received by the individual.

### **What you should do:**

1. Collect copies of your 2018 W-2’s.
2. Complete and sign this form—the student must sign this form.
3. Talk to your financial aid administrator if you have questions about completing this form.
4. Submit the completed form and all W-2’s to the Financial Aid Office.

**Student Income**

Please check one of the following:

- I have attached my W-2's to this form as proof of my income.
- I worked but did not receive a W-2.**
- I did not work. (If you did not work during 2018, please provide documentation of income received in the home. Examples: Social Security Benefits, SSI, Food Stamps, etc.)

Please list the source of your employment and the amount earned through that employment.

Source	Amount
_____	_____
_____	_____
_____	_____
Total Income _____	

**Parent Income**

Please check one of the following:

- I have attached my W-2's to this form as proof of my income.
- I worked but did not receive a W-2.**
- I did not work. (If you did not work during 2018, please provide documentation of income received in the home. Examples: Social Security Benefits, SSI, Food Stamps, etc.)

Please list the source of your employment and the amount earned through that employment.

Source	Amount
_____	_____
_____	_____
_____	_____
Total Income _____	

I have not filed and will not file a 2018 Federal income tax return 1040/1040A/1040EZ. All information on the Student Aid Report, which will be used to calculate my eligibility for student assistance, is complete and correct.

I certify that I have attempted to obtain the Verification of non-filing from the IRS or other tax authorities and was unable to obtain the required documentation.

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Student's Legal Name

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Student ID Number

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Student's Signature

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Date

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Parent Signature (if applicable)

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Date

\*\*Please be sure to send in a copy of your W-2's along with this form, if you earned any income from an employer in 2018. \*\*