



**\*\*EFFECTIVE FOR THE 2020-2021 AID YEAR\*\***

Beginning with the 2020-2021 Aid Year (Summer 20, Fall 20, and Spring 21), we will be using a [Financial Aid Document Portal](#) for students to upload all requested Financial Aid Forms that are listed as “Unsatisfied Requirements” in your LoLA account and any additional information that we may request to process your financial aid.

Instructions for getting your forms in LoLA:

From LDCC Homepage [www.ladelta.edu](http://www.ladelta.edu)

Log onto LOLA – with your username and password

Under Self Service BANNER – click on FINANCIAL AID

Under Financial Aid Links-Click on Louisiana Delta Community College

Select the 2020 -2021 Award Year from the drop down and view your requirements

“Unsatisfied Requirements” will be displayed. Click on forms requested and a PDF form(s) should display

You must **first** save the PDF fillable form(s) on your desktop, laptop, or phone. Next, complete, sign (student and parent if needed; you may also sign with a digital signature), and upload them to the “**Financial Aid Document Upload**” Portal at the following link:

<https://www.ladelta.edu/admissions/financial-aid/financial-aid-document-upload>

**OR** at [www.ladelta.edu/](http://www.ladelta.edu/). Click on Admissions > Financial Aid > Financial Aid Document Upload (located on the side toolbar)

You must click “BROWSE”, on the portal, to attach your completed form(s) for upload

**Please check your LOLA weekly for updates**



**OFFICE OF FINANCIAL AID**  
**2020-2021 UNUSUAL ENROLLMENT HISTORY**  
**APPEAL FORM**  
**PHONE: 318-345-9005 MAIN CAMPUS FAX:**  
**318-345-9006 MAIN CAMPUS**  
**EMAIL: [FINANCIALAID@LADELTA.EDU](mailto:FINANCIALAID@LADELTA.EDU)**

**2020-2021 UNUSUAL ENROLLMENT HISTORY APPEAL FORM**

Based on the submission of your recent FAFSA, it has been determined that you have an unusual enrollment history while receiving Federal Student Aid. An unusual enrollment history is defined as having attended multiple institutions in the past four aid/award years. If, upon review of your academic records, it is determined that you did not earn academic credit at one or more of your previously attended institutions, you will need to complete part C of this form. In this circumstance, our office is unable to award federal Title IV funding until the appeal is received documenting the reason for your failure to earn academic credit.

If you wish to appeal, please complete this appeal form providing an explanation of your circumstances during the semester(s) in which you did not earn credit. Attach any supporting documentation to this form.

**A. STUDENT INFORMATION**

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

SSN (last four): XXX-XX-\_\_\_\_\_

Phone Number: \_\_\_\_\_

**B. List all schools at which you attended in the last 4 years**

Name of Schools and terms attended:

Did you submit  
Transcripts?  
Yes No

Did you  
Earn credit?  
Yes No

Name of Schools and terms attended:	Did you submit Transcripts?		Did you Earn credit?	
	Yes	No	Yes	No
2019-2020				
2018-2019				
2017-2018				
2016-2017				

**If you answered "yes" to having earned credit at all of the schools listed above, and have submitted transcripts showing your grades from all of these semesters, you may sign here and submit this form to request that we review your transcripts and Federal Student Aid history. If we can confirm that you earned credit at every school each year you received Federal Aid, you will not need to provide explanation or documentation:**

*I earned credit at every school each year I received Federal Aid. Please review my records.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you answered "no" to having earned credit at any of the schools listed above, you must:

1. Attach 3<sup>rd</sup> party documentation that supports your explanation for each school where credit was not earned.
2. Explain in part C documentation why credit(s) were not earned at each school.

**If you answered "no" to having submitted transcripts to the Admissions Office, you must do so before we can review your appeal. We are required to review your academic transcripts from the schools before granting your financial aid.**

**C. EXPLANATION**

Semester/Year: \_\_\_\_\_

Type of documentation attached: \_\_\_\_\_

Reason credit was not earned: \_\_\_\_\_

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Semester/Year: \_\_\_\_\_

Type of documentation attached: \_\_\_\_\_

Reason credit was not earned: \_\_\_\_\_

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Semester/Year: \_\_\_\_\_

Type of documentation attached: \_\_\_\_\_

Reason credit was not earned: \_\_\_\_\_

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**D. CERTIFICATION AND SIGNATURE**

*I hereby certify that all information provided on this form is true, complete, and correct to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information that I have given on this form. I understand it is a federal crime to purposefully give false or misleading information, and may be subject to a fine, imprisonment, or both.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_