

Dear LDCC students,

LDCC is committed to working with all students during these uncertain times. The faculty and staff have been working hard to provide all students with as much continuity in their program as possible given recent directives from Governor Edwards. The purpose of this communication is to give all students more specific information with the next steps in the process to ensure you can continue making progress in your chosen program of study.

On March 23<sup>rd</sup>, on-campus classes were converted to online delivery and made available to students through Canvas. If you are able, please log into Canvas and begin working and/or communicate with your instructor with specific course-related questions. For our students in classes with significant hands-on components (welding, diesel, auto, etc.) please check with your instructor on how to proceed with your online coursework. It is our goal to keep you engaged in the program as much as possible.

For those who may not be able to access online coursework, or for those courses that cannot be completed online, you still have options.

First, LDCC is working to identify students who are planning to complete their program this spring. If you have not applied for spring graduation you may do through your LoLA account. Please view our [Graduation page](#) for instructions. It is very important that you complete this step as soon as possible so we can determine where to focus our immediate efforts. In the event you are not able to continue in your coursework at this time, you can choose to accept an "incomplete" which will allow you to finish your remaining work at a later date agreed upon by you and the instructor. The incomplete option will pause your coursework so you will not have to start the class from the beginning and you can pick up where you left off when you are able to without paying additional tuition and fees. LDCC is encouraging students who are in good academic standing that cannot finish their coursework this spring to seek an incomplete. Those seeking an incomplete must contact their instructors.

If students are not in good academic standing and want to withdraw from a course(s) they may do so, but we ask that students contact our Retention Coordinator, Ms. Elizabeth Powell prior to completing a withdrawal to ensure their decision is the best for them. Ms. Powell can be reached at [elizabethpowell2@ladelta.edu](mailto:elizabethpowell2@ladelta.edu) or 318-345-9375.

The deadline to withdraw has been extended to Thursday, April 2<sup>nd</sup>. It is imperative that students continue participating in their spring classes, seek an incomplete, or submit a withdrawal prior to the deadline.

The faculty and staff at LDCC remain committed to assisting all students maintain momentum within their academic program during this difficult period of time. Please visit <https://www.ladelta.edu/updates> for information related to the COVID-19 crisis.

Be well,



Dan J. Corsi, Ed.D.

Vice Chancellor for Academic Affairs