Louisiana Delta Community College

2024-2025 College Catalog

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Message from the Chancellor

Greetings!

I am happy to welcome you to Louisiana Delta Community College. We are a comprehensive college that is laser-focused on supporting students from all demographics and all walks of life. Whether you are a traditional student just starting your college career or a mid-career person wanting a different path, we have the resources and people to help you to the next step in your life's journey.

We are committed to providing a world-class education that is affordable and personal. You will not be a number at LDCC. We value you as an individual and hope your time with us is meaningful.

Are you ready to jumpstart your career and earn a credential to make it possible? Check out the programs we offer and all of the work-ready credentials you can earn in a matter of months. When YOU are trained for the career you want and earning a living wage, LDCC has succeeded.

Do you want to go to a university but get your degree at a lower cost? Maybe you need a safe stepping stone before you tackle the challenges faced at all universities. Perhaps you realize that the courses taken at LDCC are the same quality, taught by qualified instructors, and accredited by the same organization that reviews every public university in the state. Congratulations, YOU have chosen wisely!

By choosing Louisiana Delta Community College, you choose to be a part of a culture of integrity, rigor, and honor. We promise to do all we can to help you reach your goals. Once you become an LDCC Knight, you become one of us, and we take care of our own! Our vision here is to inspire minds, transform lives and build futures.

Thank you again for your interest in LDCC. Let us be your first step to anywhere!

Start here. Go anywhere!

Warm Regards,

Dr. Randy Esters,

Chancellor

About the College

A Brief History

Louisiana Delta Community College is an open-admissions college offering two-year degree programs, certificates, and courses for personal or professional growth.

The Louisiana Legislature created Louisiana Delta Community College through Act 1369 of the 1997 Regular Session and Act 151 of the 1998 First Extraordinary Session in the area of the Monroe Regional Planning and Economic Development District, an area in Northeast Louisiana covering the Mississippi Delta. The institution is managed by the Louisiana Community and Technical College System (LCTCS) with Dr. Randy Esters serving as the current Chancellor. LDCC held its inaugural semester of classes in Fall 2001 and became accredited by the Commission on Colleges of the Southern

Association of Colleges and Schools to award associate degrees in Summer 2009.

Beginning with the fall semester of 2001, LDCC was housed on the campuses of neighboring institutions. A newly constructed, permanent home was completed on Millhaven Road in June 2010. Sitting on just under 70 acres of land, the main building, named the Louisiana Purchase Building, stands complete with 128,000 sq. ft. When determining the name of the new campus building, the thought was to have it reflect the history and tradition of the state. Surprisingly, to purchase the land for the new construction, the state faced problems that led all the way back to the Louisiana Purchase of 1803. It took many months, but the pertinent document needed to resolve the issue of land ownership was found in the National Archives in Washington, DC. Someone said jokingly that the building should be named The Louisiana Purchase Building to reflect the difficulty surrounding the purchase; however, after the laughter subsided, it was deemed the perfect name. The Advanced Technology Center proudly resides beside the Louisiana Purchase Building with 28,000 sq. ft. Students began classes with the Fall 2010 semester on a campus they could finally call home.

Further changes were to come for LDCC. In July 2010, the first change came with a merger with Louisiana Technical College at Tallulah and Louisiana Technical College at Lake Providence. The second round of mergers came in July 2012. At that time, LDCC merged with the five campuses of Northeast Louisiana Technical College –Bastrop, Farmerville, Ruston, West Monroe, and Winnsboro—along with LiteracyLINC, the adult education program. The college's name remained Louisiana Delta Community College with each specific campus designated by city location. LiteracyLINC came under the Workforce Development program, and its name became DeltaLINC. Eventually, campus offerings ceased in Farmerville, and a new campus in Jonesboro opened. LDCC hosted two groundbreaking ceremonies for the renovation and expansion of the Winnsboro Campus and for the new Jonesboro Campus on May 15, 2015. The two facilities were a part of Act 360 of the 2013 Legislative Session that authorized financing of capital improvements for 29 projects for Louisiana's Community and Technical Colleges.

In the fall of 2016, LDCC began finding solid roots in servicing business and industry across its jurisdiction and even the state. The movement resulted in valuable partnerships for both LDCC students and the communities served. This momentum predicated on early adoption of rebranding efforts meant to launch in time for its 20th anniversary in 2021.

In April of 2018, LDCC officially announced the adoption of a new logo and new college colors. The burgundy and silver colors were retired to the "Legacy Collection," and Delta Blue and Pewter replaced them as the new official college colors. DeltaLINC also received a rebranding with its name change of Center for Adult Development. The new branding preceded new buildings.

In August 2018, LDCC hosted a groundbreaking ceremony for the expansion of the Advanced Technology Center. The original building stood at 26,039 square feet. The expansion added 22,192 square feet, totaling 48,231 square feet. The $8.2 million (state and matching funds) expansion included an additional high-bay lab area for manufacturing training, meeting rooms, and additional classrooms. The project was completed in August 2019.

The following month, September 2018, LDCC Tallulah Campus also hosted a groundbreaking ceremony. The main campus would undergo an expansion. The original building stood at 30,727 square feet. The expansion added 6,767 square feet, totaling 37,494 square feet. The new addition cost $2.965,031 million (state and matching funds). The campus would utilize its new space for nursing classrooms, a biology lab, and office space. The expansion was completed in August 2019.

In April 2021, the Ruston Campus hosted a groundbreaking ceremony for a new main building and an expansion of the welding shop. The original building was completely torn down, and a new building was erected. In June 2022, the building project was completed. The new campus boasts 15,040 square feet on the first floor, 11,230 square feet on the second floor, and 8,000 square feet in the welding shop.

While "how" business is done at LDCC continues to change with the evolution of technology and thought, serving students remains the priority of the college. LDCC ensures that students can start here and go anywhere.

CHANCELLORS SINCE FOUNDING

Dr. Lynn Kreider (2001-2005)

Dr. Luke P. Robins (2006-2012)

Dr. Barbara M. Hanson (2013-2016)

Mr. W. Dennis Epps (2016-2020)

Dr. Scott Rule (2021)

Dr. Randy Esters (2021-*present*)

About the College

Mission

Louisiana Delta Community College provides accessible and affordable high-quality education and training to the individuals, families, and communities of Northeast Louisiana to drive regional economic stability, wellness, and wealth.

About the College

Accreditation

Louisiana Delta Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees, technical diplomas, and certificates. Louisiana Delta Community College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Louisiana Delta Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

About the College

Campus Locations

Monroe Campus (JA)
Lake Providence Campus (JB)
Tallulah Campus (JC)
Bastrop Campus (JD)
West Monroe Campus (JE)
Winnsboro Campus (JG)
Ruston Campus (JH)
DeltaLinc Campus (JI)
Jonesboro Campus (JJ)

Bastrop Campus

The Bastrop Campus of Louisiana Delta Community College would like to welcome you to the limitless opportunities you have for your future. We offer a blend of trainings that are based in three different categories of education: Academic, Technical, and Credential coursework. Depending on your personal preference or necessity you can choose to pace which best suits your situation. Classes are filling up now, so access your full future potential now.

For more information, contact 318-974-7006.

Antonio Hearn,

Campus Director

Address:
6376 Airport Road
Bastrop, LA 71220

Louisiana Delta Community College

Mailing Address:
P.O.Box 1120
Bastrop, LA 71221

Contact Information:

Antonio Hearn
Campus Director
318-974-7024

Janice McDougal
Enrollment Services
318-974-7029

For program offering information, click here https://www.ladelta.edu/campuses/bastrop

Jonesboro Campus

Address:
236 Industrial Drive
Jonesboro, LA 71251

Contact Information:

Patience Talley
Campus Director
318-497-6325

Ruta Johns
Enrollment Services
318-497-6324

For program offering information, click here https://www.ladelta.edu/campuses/jonesboro

Lake Providence Campus

Welcome to the LDCC-Lake Providence campus! Whether you are looking to upgrade your skills or begin a new career, we have the quality programs to change your life. We offer a full range of technical training and academic programs to fit your schedule. Whether it is healthcare, welding, business, diesel technology, or a transferable associate's degree, our qualified instructors offer classes to suit your schedule. We also provide instructional delivery systems that fit your learning preferences. Face-to-face instruction, video-conferencing, and online courses can prepare you for a highly skilled, high wage career.

Call today and begin your new career. Our friendly, trained staff will be happy to assist you.

I look forward to seeing you soon!

Scott Cox,

Campus Director

Address:
156 Highway 883-1
Lake Providence, LA 71254

Contact Information:

Scott Cox
Campus Director
318-474-5225

Louisiana Delta Community College

Tracey Averett
Enrollment Services
318-474-5235

For program offering information, click here https://www.ladelta.edu/campuses/lake-providence

Monroe Campus

7500 Millhaven Road
Monroe, LA 71203

Contact Information:

The Knight Center

Admissions and Financial Aid

318-345-9001

For program offering information, click here https://www.ladelta.edu/campuses/monroe

Ruston Campus

Address:
1010 James Street
Ruston, LA 71273

Contact Information:

Patience Talley
Campus Director
318-497-6325

Ruta Johns
Enrollment Services
318-497-6324

For program offering information, click here https://www.ladelta.edu/campuses/ruston

Tallulah Campus

Welcome to the LDCC-Tallulah campus! Whether you are looking to upgrade your skills or begin a new career, we have the quality programs to change your life. We offer a full range of technical training and academic programs to fit your schedule. Whether it is healthcare, welding, business, diesel technology, or a transferable associate's degree, our qualified instructors offer classes to suit your schedule. We also provide instructional delivery systems that meet your learning preferences. Face-to-face instruction, video-conferencing, and online courses can prepare you for a highly skilled, high wage career.

Come watch us grow! We will offer more quality training programs in 2019 on a newly renovated campus complete with a workforce-training center. Call today and begin your new career. Our friendly, trained staff will be happy to assist you.

I hope to see you soon!

Scott Cox,

Campus Director

Louisiana Delta Community College

Address:
132 Old Highway 65 South
Tallulah, LA 71282

Contact Information:

Scott Cox
Campus Director
318-474-5225

Tracey Averett
Enrollment Services
318-474-5235

For program offering information, click here https://www.ladelta.edu/campuses/tallulah

West Monroe Campus

At the West Monroe location of Delta Community College, we strive for excellence. We want to prepare students to be the very best at their chosen profession. We want to prepare students for high wage jobs in high demand careers. Our faculty and staff care for the wellbeing of students. We work one on one with students to find a career that will be best for them. Our programs cost half the cost of traditional four year colleges and have options to make as much or more than many four year degrees.

We work with business leaders to prepare students for the jobs that are in our community. We want students to be ready to work when they get done. If you are a business leader or potential student and would like to meet, please feel to reach out. We want to help meet your needs.

Kaitlin Arnett

Campus Director

Address:
609 Vocational Parkway
West Monroe, LA 71292

Contact Information:

Kaitlin Arnett
Campus Director
318-397-6167

Meltida Wilson
Enrollment Services
318-397-6102

For program offering information, click here https://www.ladelta.edu/campuses/west-monroe

Winnsboro Campus

At Louisiana Delta Community College in Winnsboro, you will experience a comfortable and exciting learning environment where students will gain the knowledge and skills needed to become employed in a high wage, high demand career. The heart of our campus is our strong faculty who actively dedicate themselves daily to the students to advance their knowledge in each respective discipline. Students experience rich and meaningful interactions with dedicated faculty in the classroom, in the labs, or in clinical settings. With the low student teacher ratio, teachers and students are able to engage with one another as needed.

The passion of the LDCC-Winnsboro faculty is rivaled perhaps only by the dedication of our campus staff. From the first interaction to the last, our staff guides students through the enrollment process with a smile and a friendly word. While here, our students become familiar with our staff and know that whatever the need is, our staff is willing to go beyond what is expected to provide it.

Louisiana Delta Community College

Whether you require high school equivalency, seek a technical certification, want to earn an Associate's degree, or plan to transfer to a university, we have what you need to help you reach your ultimate goal. In addition, we offer degrees and certificates in Welding, Practical Nursing, Patient Care Technician, and Nurse Assistant. We are pleased to say that we offer many of our courses in the evening and even on weekends.

LDCC-Winnsboro has state-of-the-art training labs and equipment for welding, allied health, and science. Our beautiful new campus offers many comfortable spaces for students to relax, study, or meet with friends. We offer large and small meeting rooms for staff, students, and members of the community to gather. We love meeting new people, so please come by to take a tour of our campus or to ask questions about your new career. No matter where you are in life, we want you to be the next member of our Winnsboro family!

With warm regards,

DeAnne Kiper,

Campus Director

Address:
2889 Highway 15
Winnsboro, LA 71295

Contact Information:

DeAnne Kiper
Campus Director
318-367-6231

Jodie Cooper
Enrollment Services
318-367-6229

For program offering information, click here https://www.ladelta.edu/campuses/winnsboro

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About the College

Alma Mater

As we go beyond the doors of Delta

We will keep you near

Alumni and friends that we serve

this carol is sung for your clear

Delta Knights scholastic,

Delta Knights so true, to

serve all those who need us,

Delta Knights will lead the way.

Admissions

Admission Requirements

Students seeking admissions to LDCC must follow these guidelines and requirements:

- Completed an Application for Admission
- Proof of Immunization Compliance

- Proof of Registration with Selective Service for those students required to register

Please note that official ACT scores or Accuplacer Placement Survey results may be needed for program entry and advising and placement purposes. If a student is transferring, official transcripts are not required from all post-secondary schools attended; however, if the student wants to be advised and use any prior credit from any post-secondary institution, the official transcript is required. The College will articulate any transcript received from a post-secondary institution.

Admissions without High School Diploma or Equivalency

Students who have not earned a high school diploma or equivalent may still be admitted to the College. However, students that have not earned a high school diploma or equivalent may be denied entry into a particular program that requires such. The application for admissions, immunizations and if male and 18 years of age, proof of Selective Service registration is required.

Admission Statuses

Fully Admitted

The applicant who has submitted proof of immunizations and Selective Service documentation will be fully admitted.

Provisional Admission

The applicant who has not submitted required documents.

Articulation of Course Credit

Cross/Dual Enrollment Agreements

LDCC recognizes and supports the LCTCS recommendation for community and technical colleges to enter into enrollment agreements which are of greatest benefit to the student. This included entry into cross-enrollment and/or dual-enrollment agreements. In such cases the “home institution” shall be defined as the postsecondary institution through which the student is pursuing an approved degree or related credential for the purpose of processing academic records, data collection/reporting, and financial aid.

New Student Orientation

LDCC hosts Knights Orientation, our new student orientation program, each summer in preparation for the fall semester or as a part of the curriculum in some programs. The purpose of orientation is to make students aware of their personal and academic responsibilities, to promote an understanding of LDCC policies and procedures, and to introduce the programs and services that are available.

Admissions

Student Types and Admission Requirements

First Time Freshman

A First Time Freshman is a high school graduate or recipient of a High School Equivalency (HiSET or GED) or one who has never attended a prior institution of higher education, except as a dual-enrolled or collegiate student. Students are required to complete the Application for admissions, submit immunizations and if male and 18 years of age, proof of Selective Service registration.

Transfer Student

A Transfer Student is a student who has been enrolled previously at another post-secondary institution. The application for admissions, immunizations and if male and 18 years of age, proof of Selective Service registration is required. Students who have attended another college/university prior to applying for admission to LDCC may provide official college transcripts from all previously attended institutions. Transfer students may be required to provide Official ACT scores or take the Accuplacer Placement Survey to determine if developmental course work will be required as a prerequisite to English 101, Math 110 (College Algebra) or 200 level courses.

For transfer students to be eligible for ENGL 101, they must have:

- Scored an 18+ in English on the ACT or,
- Scored at least a 70 on the Compass Writing Assessment or,
- 86-117 on the Classic Accuplacer Assessment or,
- 250+ on the Next Generation Accuplacer Assessment or,
- Successfully completed ENGL 099 (or its equivalent) or,
- Students who have attempted ENGL 101 at an accredited institution may be required to provide ACT or Accuplacer scores to support placement in this class.

For transfer students to be eligible for College Algebra they must have:

Scored a 19+ in Math on the ACT or,

- Scored at least a 40 on the Algebra section of the COMPASS or,
- 45-98 in the College Level Math section of the Classic Accuplacer or,
- 263+ in the Quantitative Reasoning, Algebra & Statistics section of the Next Generation Accuplacer or,
- 250-275 in the Advanced Algebra and Functions (AAF) section of the Next Generation Accuplacer or,
- Successfully completed MATH 099 (or its equivalent).
- Students who have attempted college level math at an accredited institution may be required to provide ACT or COMPASS scores to support this placement.

Delivery of transcripts will be accepted by the following means; electronically from the prior institution, or delivered in a sealed, unopened envelope to Enrollment Services.

Returning Student

An applicant who previously attended LDCC, but whose enrollment was interrupted for a minimum of one fall or spring semester will be classified as a Returning student. The student is required to submit a new application for admissions prior to enrollment.

Visiting Student

A student who is enrolled at one post-secondary institution who wishes to enroll concurrently at LDCC, or who intends to enroll at LDCC for only one semester before attending another post-secondary institution. As long as a Visiting student is concurrently enrolled at another post-secondary institution, s/he can remain a Visiting student at LDCC. Once LDCC becomes this student's primary or sole institution, the Visiting student will need to reapply to the College as a Transfer student.

High School Student- Dual Enrollment

A currently-enrolled high school student who meets certain requirements may enroll in college-level courses prior to high school graduation by participating in the High School Dual Enrollment Program. The application for admissions, Signature Page completion, copy of high school transcripts, Pre-ACT test or ACT test scores, immunizations if taking classes on the College campus, and if male and 18 years of age, proof of Selective Service registration is required.

Students must be at least 15 years of age by the first day of the semester in which the student participates in Dual Enrollment. Certain programs, in particular health care professions and industrial technology areas, may be subject to stricter age requirements due to safety and/or regulatory considerations. For all students under 18 years of age, parental consent is required.

International Student

LDCC has not yet petitioned the United States Department of Justice, Immigration and Naturalization Service for approval of the school for attendance by non-immigrant students, and cannot issue the immigration form 1-20. Therefore, the College does not admit International students.

Admissions

High School Dual Enrollment

A currently enrolled high school student who meets certain requirements may enroll in college-level courses prior to high school graduation by participating in the High School Dual Enrollment Program. The application for admissions, Signature Page completion, copy of high school transcripts, Pre-ACT test or ACT test scores, immunizations if taking classes on the College campus, and if male and 18 years of age, proof of Selective Service registration is required.

Students must be at least 15 years of age by the first day of the semester in which the student participates in Dual Enrollment. Students may not enroll in more than 12 credit hours in a semester unless approved by the Dual Enrollment Coordinator. In addition, certain programs, in particular health care professions and industrial technology areas, may be subject to stricter age requirements due to safety and/or regulatory considerations. For all students under 18 years of age, parental consent is required.

Students enrolling in dual-credit courses must satisfy the eligibility requirements set by Louisiana Delta Community College and based on the policy from the Louisiana Board of Regents (see BOR Academic Affairs Policy 2.22). The minimum requirements to enroll in dual enrollment differ based on two types of entry: Academic Dual Enrollment Courses and Career & Technical Dual Enrollment Courses.

A currently enrolled high school student who meets certain requirements may enroll in college-level courses prior to high school graduation by participating in the Dual Enrollment Program. Students must be at least 15 years of age by the first day of the semester in which the student participates in Dual Enrollment. In addition, certain programs, in particular health care professions and industrial technology areas, may be subject to stricter age requirements due to safety and/or regulatory considerations. For all students under 18 years of age, parental consent is required.

Students enrolling in dual-credit courses must satisfy the eligibility requirements set by Louisiana Delta Community College and based on the policy from the Louisiana Board of Regents (see BOR Academic Affairs Policy 2.22). The minimum requirements to enroll in dual enrollment differ based on two types of entry: Academic Dual Enrollment Courses and Career & Technical Dual Enrollment Courses.

For Academic Dual Enrollment, students must meet any of the following three criteria:

1. A 2.5 cumulative high school GPA AND either minimum placement test scores or a counselor recommendation based on overall student performance and grade trends in subjects.

2. A 3.0 cumulative high school subject-area GPA, as determined by the postsecondary institution AND a counselor recommendation based on grade trends in the subject.

3. A 2.5 cumulative college GPA, as demonstrated in prior dual enrollment participation.

In addition to the requirements listed above, some courses have additional prerequisite requirements. These can include but are not limited to English, Math, and Science courses (ex. ENGL 101 requires a minimum ACT score of 18 for placement, and MATH 110 requires a minimum ACT score of 19 for placement). Please refer to the Placement scores found on the Dual Enrollment portion of the website (See https://www.ladelta.edu/admissions/high-school-dual-enrolled/index and click on Eligibility Requirements) and reach out to Louisiana Delta Community College's Dual Enrollment Coordinator to ensure student meets all eligibility requirements.

For Career and Technical Dual Enrollment, students must meet any of the following three criteria:

1. A 2.0 cumulative high school GPA.

2. A counselor recommendation based on relevant high school performance.

3. A 2.0 cumulative college GPA, as demonstrated in prior dual enrollment participation.

In addition to the requirements listed above, some courses have additional safety requirements, and some programs have minimum age requirements set by regulatory agencies. Please reach out to Louisiana Delta Community College's Dual Enrollment Coordinator to ensure the student meets any regulatory requirements and that any safety compliance prerequisites are met.

Admissions

Admission Policy

As a member of LCTCS and in compliance with the admission policy established by LCTCS policy #1.004 (effective 06/08/2016) and the Louisiana Board of Regents minimum admissions standards (effective April 2016) and Louisiana Legislature, LDCC has an open admissions policy. As such, anyone who meets admissions requirements may enroll and register for eligible coursework, and will be classified as a student upon admission to the college.

Any person 17 years or older, regardless of prior academic preparation, will be fully admitted as long as the following criteria are satisfied:

1. The person has completed and submitted an application for admission;
2. The person has provided proof of selective service registration as required by Louisiana R.S. 17:3151; and

3. The person has satisfied the requirements of Louisiana R.S. 17:170 related to the immunization of persons entering school.

Some educational programs may have additional requirements for admission into the program in order to achieve program or industry accreditation standards; however, these requirements will not have an impact on full admission to LDCC. This policy applies to the following student types: first-time freshman, transfer, non-matriculating, and returning students. This policy does not apply to dually enrolled high school students and international students. Please refer to LDCC policy ES101.1 Admissions, Dually Enrolled High School Students and policy ES101.2 Admissions, International Students.

All eligible persons are assured equal opportunity for admission without regard to race, color, religion, gender, national origin, age, political belief, sexual orientation, or disability in the admission to participation in, or employment of any of its programs or activities. Certain programs within the college may require additional admission standards in order to achieve program or industry accreditation standards.

The College reserves the right to deny admission in cases that would be detrimental to the student or would interfere with the capacity of other students to benefit from the educational experience.

Admissions

Applicant Grievance Procedure

3.01 DEFINITIONS		
3.01:01 *Grievance*- Defined as an expression of alleged unfair or inequitable treatment with respect to the application of policy, procedure, or regulation.		
3.01:02 *Discrimination Complaint* - Written complaint alleging any policy, procedure, or practice that discriminates on the basis of race, color, national origin, gender, sexual orientation, or disability.		
3.01:03 *Student Grievant*- Individual enrolled in academic courses part-time, full-time, "credit," or "audit" who files the grievance.		
3.01:04 *Applicant Grievant* (under ADA) - Applicant for admission to postsecondary education who submits a complaint alleging discrimination based on race, color, national origin, religion, gender, sexual orientation, age, disability, or veteran status.		
3.01:05 *Respondent*- Person alleged to be responsible for the violation.		
3.01:06 *Day*- Working days in which the College is open for business, excluding holidays and week-ends.		
3.02		
3.02:01 Student files a written grievance. Forms are available from the Department of Student Success Services and/or the Office of Human Resources. Students can also submit a grievance online at this link		
3.02:02 Student grievant submits written grievance to the Department of Student Success Services within 10 days after the attempt at informal resolution has failed. The grievance must include name, nature, and date of alleged violation; names of persons responsible (where known); and requested action.		
3.02:03 Dean of Student Success Services/Campus Director notifies respondent within 10 days and asks respondent to: a. Confirm or deny facts; b. Indicate acceptance or rejection of student or applicant requested action; c. Outline alternatives.		
3.02:04 Within 10 days, respondent submits answer to the Dean of Student Success Services/Campus Director.		
3.02:05 Within 10 days after receiving respondent's answer, the Dean of Student Success Services/Campus Director Services refers the written complaint and the respondent's to the Appeals Committee.		

3.03 DISCIPLINARY HEARING PROCEDURES		
3.03:01 The Grievant and Respondent meet with the Appeals Committee, who conducts the hearing. In cases of academic related grievances, the appropriate Academic Division Chair is notified.		
3.03:02 Within 10 days after the hearing, the Appeals Committee issues a written decision to the student or applicant.		
3.03:03 If the Grievant or Respondent is not satisfied with the decision, he/she must notify the Dean of Student Success Services/Campus Director within 10 days and must request a hearing with the Governing Board.		
3.03:04 Within 10 days after receiving the request, the Dean of Student Success Services/Campus Director the Governing Board to establish a hearing date. The hearing is to be conducted within 30 days from the date of notification to the Governing Board. Board of Supervisors Louisiana Community & Technical College System 265 S. Foster Dr. Baton Rouge, LA 70806- 4104 Phone (225)922-2800		
3.04 RIGHTS OF THE GRIEVANT AND/OR VICTIM		
3.04:01 The grievant and/or victim shall be informed of the due process rights as outlined below.		
3.04:02 The grievant and/or the victim have the right to a closed hearing.		
3.04:03 The grievant and/or the victim have the right to appear at the hearing alone or with an attorney, advisor, or friend. The attorney, advisor, or friend may advise the defendant or victim but may not address the committee, witnesses, or other parties.		
3.04:04 The grievant has the right to know what documentary evidence will be offered against him/her.		
3.04:05 The grievant has the right to know the identity of each witness who will testify against him/her.		
3.04:06 The grievant and the Dean of Student Success Services/Campus Director have the right to offer evidence.		
3.04:07 The grievant has the right to argue on behalf of himself or herself.		
3.04:08 Victims of cases involving violence and/or sexual offenses will be informed of the outcome of the hearing and subsequent appeals.		
3.05 GENERAL PROVISIONS		
3.05:01 Grievance records will remain confidential unless permission is given by the parties involved to release such information. Grievance records are destroyed at the end of the semester in which the case is resolved.		
3.05:02 LDCC will not tolerate any type of discipline or retaliation, direct or indirect, against any person who, in good faith, files a complaint or responds to questions in regard to having witnessed a prohibited incident.		
3.05:03 False charges are treated as serious offenses and may result in disciplinary action.		

Financial Aid

A college education is one of the most important investments a student can make. The Office of Financial Aid is committed to helping students reach their educational goals who would otherwise not be able to do so. We offer federal, state and institutional financial aid resources to assist students in funding the costs associated with their education. Though it is felt that the primary responsibility for financing postsecondary education rests with students and their families, every effort is made to provide necessary supplemental funding to ensure that no student is denied the opportunity to attend LDCC because of financial limitations.

Federal financial assistance and scholarships are available for degree-seeking students. Students may be offered a single type of assistance or a combination package depending on the level of need and eligibility requirements. Aid may be provided by or through the college, federal and state agencies, foundations, or corporations. Apply early!

How to Apply for Federal Student Aid

APPLY for Admission

Apply for admission at Louisiana Delta Community College. Students applying for financial aid at LDCC must be enrolled in a certificate and/or degree program to be eligible for financial aid.

COMPLETE and SUBMIT the Free Application for Federal Student Aid (FAFSA).

The FAFSA is free and quick, and it gives you access to the largest sources of financial aid to pay for college. Many states and colleges use your FAFSA data to determine your eligibility for state and school aid, and some private financial aid providers may use your FAFSA information to determine whether you qualify for their aid.

Typically, the FAFSA is available online at studentaid.gov starting on October 1st every year. You must submit a FAFSA every year you are in school in order for your eligibility to be determined for federal financial aid. You sign your application electronically using your Federal Student Aid Identification (FSA ID) and password. If you do not have a FSA ID and password, you can apply for one at the same time you complete your FAFSA. If you are dependent, your parent(s) should apply for a FSA ID also. Be sure to list LDCC's school code – 041301 – on the application so LDCC can receive your results electronically. LDCC will not receive your FAFSA without the school code being listed on the application.

NOTE: Your FSA ID gives you access to certain U. S. Department of Education websites. Students, parents, and borrowers are required to use a FSA ID, made up of a username and password. You are not authorized to create a FSA ID on behalf of someone else, including a family member. To create a FSA ID you can go to https://studentaid.gov/fsa-id/create-account/launch.

REVIEW

Review your Student Aid Report (SAR) carefully. Once your FAFSA application is processed you will receive an email from the Federal Processor with access to your Student Aid Report (SAR). You should receive your SAR within 7 to 10 days after you submit the FAFSA. Be sure to check over your SAR for any errors. If you have to make corrections, you can do so electronically. Be sure both you and your parent(s) re-sign the corrections electronically with your FSA credentials. If you do not receive the SAR within 2 weeks after your first online submission, contact the Federal Processor at 1-800-433-3243.

WHAT HAPPENS NEXT?

Your FAFSA is shared with the colleges and/or career schools you list on the application. The Office of Financial Aid receives your FAFSA from the Federal Processor and we will use your information to figure out how much student federal aid you may receive. Once the Office of Financial Aid receives your FAFSA, you will receive notification via email to complete and submit student requirements.

STUDENT REQUIREMENTS (ALSO CALLED UNSATISFIED/SATISFIED REQUIREMENT IN LOLA)

Monitor your LOLA Self-Service to view any documents requested. Allow a minimum of 3 to 4 weeks for your eligibility to be determined. If eligible, aid will be processed accordingly. Monitor your LOLA account regularly for updates.

SATISFACTORY ACADEMIC PROGRESS (SAP)

Click on the Satisfactory Academic Progress tab to view your SAP status. If you are not meeting SAP requirements and need to appeal, you may click on the link to access the SAP appeal form.

ACCESSING FINANCIAL AID INFORMATION THROUGH LOLA

The award notification will direct you to LOLA (our student self-service area) at my.lctcs.edu. You can use LOLA to monitor your financial aid status; eligibility, tracking requirements, and accept awards.

OFFICE OF FINANCIAL AID'S CONTACT INFORMATION

MONROE - 318-345-9005

WEST MONROE - 318-397-6166

RUSTON - 318-497-6323

JONESBORO - 318-480-5016

BASTROP - 318-974-7045

WINNSBORO - 318-367-6236

Types of Federal Financial Aid

Federal Pell Grant

The U.S. Department of Education provides federal grants to undergraduate students who are U.S. citizens or eligible non-citizens. Pell Grants are considered a form of "gift-aid" and do not have to be repaid. Pell Grants are awarded to undergraduate students who have not earned their first bachelor's degree and who demonstrate exceptional financial need. Eligibility is determined with information provided on the FAFSA form and is a direct result of the students' expected family contribution (EFC) and enrollment status. Delta must receive a valid Institutional Student Information Record (ISIR) which is generated and sent to us electronically if you listed Delta's school code: 041301 on the FAFSA. Pell award amounts are determined annually by Congress and based on your anticipated enrollment status. If you are not enrolled full-time your Pell award will be reduced proportionately based on the number of hours you are enrolled in as of the census date of the semester.

Year Round Pell Grant Information

The U.S. Department of Education Appropriations Act, 2017, allows a student to receive Federal Pell Grant funds for up to 150% of the student's Pell Grant Schedule Award (PGAS). This means, eligible Pell students may be able to receive a third disbursement of Pell Grant each academic year. Louisiana Delta Community College implemented "Year-Round Pell Grant" in the Summer of 2018.

Here is an example of how Year-Round Pell Grant will work:

A student with a Zero Student Aid Index (SAI) or a negative SAI is eligible for $7,395 in Pell Grant for the year, or $3,698 for the Summer 2024 semester and $3,697 for Fall 2024 semester (based on full-time enrollment both semesters). Under the old rules, that student would not receive any Pell Grant if they enrolled full-time (12 Hours) for the Spring 2025 semester. Under the Year Round Pell Grant initiative, that student would receive an additional $3,698 disbursement if they were to enroll full-time (12 credit hours) for Spring or up to a maximum of $11,093 for the entire award year (Summer, Fall, and Spring).

Listed is an example of how Year-Round Pell Grant will work:

Summer	Fall	Spring
SAI - 0 or negative #	SAI - 0 or negative #	SAI - 0 or negative #
$3,448 (50%)	$3,447 (50%)	$3,448 (50%)
Full - time	Full - time	Full - time
12 or > credit hours	12 or > credit hours	12 or > credit hours

NOTE: Students who enroll in less than 12 credit hours (full-time) will receive a lesser amount in their Pell Grant award.

It is important to note that this change will not result in extra Pell Grant being awarded to a student over the course of their undergraduate enrollment. The maximum timeframe that eligible students may receive Pell Grant is for the equivalent of twelve full-time semesters or 600%. In the past, a full-time student could receive only two disbursements per year. Now, students will be able to receive up to three Pell disbursements in one academic year if they are enrolled in the correct number of hours.

Federal Direct Student Loan Program

Since Fall 2014, Louisiana Delta Community College participates in the William D. Ford Federal Direct Loan Program. Student borrowers obtain loan funds directly from the federal government (U.S. Department of Education). The official website is studentaid.gov. This site is the source for information from the U.S. Department of Education on how to apply and manage student loans. When a student submits the Free Application for Federal Student Aid (FAFSA), they are applying for all federal aid programs for which they may be eligible, including Federal Direct Student Loans.

Federal Direct Student Loans are available for students meeting certain qualifications. A student enrolled in a degree-seeking program with at least six financial aid credit hours, not in default on a federal loan or owe a repayment on a federal grant, and meet all other eligibility requirements such as Satisfactory Academic Progress (SAP), may qualify for a Federal Direct Student Loan. The Office of Financial Aid has Federal Direct Student Loan information and forms online at https://www.ladelta.edu/admissions/financial-aid/federal-direct-student-loans .

Federal Supplemental Education Grant (FSEOG)

FSEOG is considered gift-aid that does not have to be repaid. Each year, unlike Pell Grants, the amount of FSEOG a student receives depends not only on his/her financial needs but, also, on the amount of other aid the student receives and the availability of finds. Each school participating in FSEOG receives a certain amount of FSEOG funds each year from the U.S. Department of Education. Students who demonstrate exceptional need will be considered first for these funds. This is why it is important for students to apply early to be considered for these funds. Not everyone who qualifies for FSEOG will receive the grant. The amount of an individual's award is based on the availability of funds and the student's demonstrated financial need. The maximum award for the academic year is $500, with the usual award being $250 for the fall and spring semesters. The FSEOG award will be credited to the student's account and will appear on the student's LOLA account. If you completed a FAFSA, you have applied for the FSEOG grant. Funds are limited.

Federal Work Study Program

This program is subsidized by the Federal Government and provides part-time work through the various departments on campus and through public or private non-profit organizations off campus for qualifying students. In order to qualify, students must demonstrate financial need for the earnings from part-time employment. Under the United States Office of Education guidelines, priority must be given to the students having the greatest financial need. Students must complete the Free Application for Federal Student Aid to qualify. Funds are limited; therefore, students need to complete the FAFSA by the priority deadlines and submit a Federal Work Study Application.

Go Grant

The Louisiana Go Grant Program is provided to support nontraditional and low to moderate-income students who need additional aid to afford the cost of attending college. The Go Grant award is a state grant and does not have to be repaid. To be eligible for a Louisiana Go Grant, you must meet the following criteria:

1. Be a Louisiana resident
2. File a Free Application for Federal Student Aid (FAFSA)
3. Receive a Federal Pell Grant
4. Have remaining financial need after deducting Student Aid Index (SAI) and all federal/state/institutional grant or scholarship aid ("gift aid") from student's Cost of Attendance (COA)
5. Be enrolled as a regular student enrolled in an eligible program on at least a half-time basis (minimum of 6 hours)
6. Be meeting LDCC' Satisfactory Academic Progress requirements for receipt of Title IV aid; or be approved through the appeals process

Award Amounts

Award amounts to eligible students are based on the institution's allocation and their packaging policy. Awards may vary with each academic year.

Awards will not be paid for summer sessions.

In order to meet the needs of our students and to award a greater number of students, eligible LDCC students will be awarded the maximum and/or minimum amount in Go Grant.

Maximum and minimum annual award amounts for the 2024-2025 academic year:

Maximum Annual Award $2000

Minimum Annual Award $300

Award Calculations

In order to receive Go Grant at LDCC, a student must have remaining financial need at the time the Go Grant award is packaged to the student.

Example:

Cost of Attendance = $17,500

EFC = $1,500

= Need $16,000

Examples of gift aid and need-based aid include Federal Pell Grant, Federal SEOG, TOPS, TOPS Stipends, and Institutional scholarships.

Packaging Policy

The Louisiana Go Grant is awarded to students who meet the Go Grant eligibility requirements. Due to the limited amount of funding received for the Go Grant program, students may receive a maximum award up to $2,000 per award year if enrolled 6 or more credit hours. The basis of a $2,000 award year maximum ensures that the greatest number of students are awarded. Enrollment level is determined as of the 14th class day. Availability of Go Grant is subject to funding by the State of Louisiana. Go Grant is not available for the summer semester unless the state allocates excess funds. Go Grant distributions are awarded during the **Fall and Spring** semester as follows:

- Full-Time (12 credit hours or more) **and** Less than Full-Time (6 to 11 credit hours) = $1,000 per semester (up to $2,000 annually)

Priority of packaging will be given to those students who:

1. are 25 years of age or older.
2. Students under the age of 25 with an SAI of 0 or negative SAI to the maximum EFC amount for the award year.
3. Transfer and re-entering students will be awarded on the same basis as continuing students.
4. LDCC will award Go Grant funds until all allocated funds have been exhausted.

All students meeting the eligibility criteria and receiving Pell Grant are reviewed for Go Grant according to the priority of packaging. Eligibility criteria does not automatically eliminate students receiving TOPS, nor eliminate students on the basis of any academic criteria other than SAP for receipt of Title IV aid.

Renewal Requirements

1. Must file a FAFSA or the renewal FAFSA at least annually
2. Continue to receive a Federal Pell grant
3. Have remaining financial need after deducting Student Aid Index (SAI) and all federal/state/institutional grant or scholarship aid (“gift aid”) from student’s Cost of Attendance (COA).
4. The award can be renewed for subsequent years to a maximum Lifetime award that correlates to that of the Federal Pell grant

For additional information on the Louisiana Go Grant and other state aid programs, please visit www.osfa.la.gov or contact LDCC’s Office of Financial Aid at 318-345-9005.

Over Award Policy

1. The Louisiana Go Grant is packaged on a need basis and sometimes the student is inadvertently awarded over need allowed due to the addition of need based aid later on in the year. In order to find these inadvertent over awards, prior to billing, all GO Grant recipients are reviewed to determine if they still meet the eligibility requirements for the grant.
2. If the student's total aid exceeds his/her financial need or the cost of attendance, any federal loan aid included in the total aid package is reduced first, then institutional and other aid in accordance with institutional practice, then the Louisiana GO Grant, then a TOPS award, if applicable, shall be reduced by the amount of any remaining over award.
3. If the receipt of additional gift aid occurs during the fall semester the GO Grant award for the spring semester will be reduced. If the receipt of additional gift aid occurs during the spring semester, no reduction is required per LOSFA guidelines. The reason for the excess award will be noted on the student file. If an over award occurs during the fall semester and the GO Grant has already been billed, a refund will be processed to LOSFA to return any funds that the student was ineligible to receive.
4. Go Grant eligibility is based on enrollment levels as of the 14th class day. If the student was eligible for the award on the 14th class day, no refund is due to LOSFA. Pell adjustments after the 14th class day will not impact the level of GO Grant funding. If a student withdraws from the University prior to the 14th class day and the Financial Aid office does not become aware of the withdrawal until after it has already billed for the student, then a refund will be due to LOSFA since the student did not meet the enrollment criteria to receive the grant.
5. Go Grant eligibility is subject to the student receiving a Pell Grant. If a student loses their Pell Grant eligibility for a specific semester, then they will also lose their GO Grant eligibility. For example, if a student never attends ALL of their courses for a given semester, then they are no longer considered Pell eligible for that semester, and therefore, is ineligible for the GO Grant. In these such cases the GO Grant will be refunded to LOSFA.

For additional information on the Louisiana Go Grant and other state aid programs, please visit www.osfa.state.la.gov or contact LDCC’s Office of Financial Aid at 318-345-9005.

Financial Aid

Types of Federal Direct Student Loans

Subsidized Direct Loan

Subsidized Direct Loan is based on financial need as determined by the Free Application for Federal Student Aid (FAFSA). The government pays the interest as long as a student remains enrolled at least half-time (six credit hours) in a degree-seeking program and meets all other eligibility requirements. The amount a student can borrow during each academic year is based on their grade level.

Unsubsidized Direct Loan

Unsubsidized Direct Loan is available to students regardless of demonstrated need (determined by the FAFSA). For independent students, this loan may supplement the funds obtained through subsidized loans. Students are responsible for all interest payments, including the time that a student is in deferment. It is advisable; if possible, the student should make the interest payments while in school. The student does, however, have the option of capitalizing the interest. This means that the unpaid interest will be added to the principal amount of the loan at regular intervals, and the student will ultimately owe more money.

Federal Direct Parent PLUS Loan

Federal Direct Parent PLUS Loan is an unsubsidized loan for parents and stepparents of a dependent student. The dependent student must be enrolled at least half-time (six credit hours or more), in a degree-seeking program, meeting Satisfactory Academic Progress (SAP), and meet all other eligibility requirements. If a student is considered dependent, then the income and the assets of the parent must be reported on the FAFSA. The borrower will be subject to a credit check. The parents and their dependent student must be U.S. citizens or eligible noncitizens, must not be in default on any federal education loans or owe an overpayment on a federal education grant, and must meet other general eligibility requirements for the federal aid programs. The borrower is responsible for all interest payments; however, the repayment period is determined by your lender. Parents may request a PLUS loan at studentaid.gov.

Federal Direct Student Loan Interest Rates and Fees

Interest rates will be determined each June for new loans being made for the upcoming award year, which runs July 1 to the following June 30. Each loan will have a fixed interest rate for the life of the loan. You will also pay an origination fee of the loan to the government. Because of this deduction, you will receive slightly less than the amount you borrowed. Go to studentaid.gov/ for current year interest and fee rates.

Federal Direct Loan Counseling

Direct Loan Entrance Counseling

If you have not previously received a loan, you must complete the entrance counseling session before the college can make the first disbursement of your loan. This applies to all borrowers, except Parent Plus borrowers. The entrance counseling session can be completed at studentaid.gov/. The session will help you understand your responsibilities regarding your loan.

Direct Loan Exit Counseling

Students who have received a subsidized, unsubsidized or PLUS loan(s) under the Direct Loan Program, must complete exit counseling each time they drop below half-time enrollment, graduate, or leave school. Exit counseling can also be completed at studentaid.gov/.

Federal Direct Student Loan Master Promissory Note (MPN) and Credit Check

MPN is a legal document in which you promise to repay your loan(s) and any accrued interest and fees to the U.S. Department of Education. It also explains the terms and conditions of your loan(s). In most cases, once you have submitted the MPN and it's been accepted you will not have to fill out a new MPN for future loans. You can borrow additional loans on a single MPN for up to ten years. It is very important that you completely read and understand all of the information on the MPN before you sign it. It takes approximately 30 minutes to complete.

- You are not required to accept the full amount that LDCC may award to you.
- You may notify the Office of Financial Aid, if you want to borrow a lower amount.
- You can decline the entire loan amount.

To complete the entrance and/or exit counseling session and the MPN go to studentaid.gov/. You will be required to use your Department of Education-issued FSA ID. If you do not have a FSA ID, you may request one from the website at studentaid.gov/.

For parents completing the Parent PLUS Loan, LDCC Office of Financial Aid will receive an approval or denial based on the credit evaluation done by the

Department of Education.

If credit is approved:

- In most cases, once you have submitted the MPN and it's been accepted, you won't have to fill out a new MPN for future loans you receive to pay for the educational expenses of the same student. You can borrow additional Direct PLUS Loans on a single MPN for up to 10 years.
- You will receive a disclosure statement from the U. S. Department of Education that gives you specific information about any loan that the college plans to disburse under your MPN, including the loan amount and loan fees, and the expected loan disbursement dates and amounts.

If credit is denied:

- The PLUS Loan applicant who has an adverse credit history still may be able to receive a loan by obtaining an endorser who does not have an adverse credit history. If the applicant does not wish to obtain an endorser, the PLUS loan will be deleted and the student may request an additional Unsubsidized Direct Loan. However, the amount may be less than the PLUS loan due to federal limits.

Repaying your Federal Direct Student Loan Debt

Enrollment Status and Other Changes

It is important to keep your loan servicer informed of any changes in your status, so that your loan information is up-to-date. This is your responsibility. You must notify the loan servicers if you; change your address or name, do not enroll at least half-time (six credit hours), stop attending school or drop below half-time, transfer from one school to another, or graduate. Until you graduate or leave LDCC, you must keep the Enrollment Services Office at LDCC informed of any of these changes.

After you graduate, leave school, or drop below half-time enrollment, you MUST complete the exit counseling session at www.studentloans.gov/. You will then receive information about repayment and your loan provider will notify you of the date your loan repayment begins. We cannot emphasize enough the importance of making your full loan payments on time either monthly (which is the usual pay cycle) or according to your repayment schedule. If you do not make your payments, you could end up in default, which has serious consequences. Student loans are real loans–just as real as car loans or mortgages. You must pay back your student loans.

Consequences of Default

You are legally required to repay your educational loans, even if you drop below half-time status, don't finish college, can't find a job right away, or are dissatisfied with the education you received. Your education loan must be repaid when your grace period expires. If you don't fulfill your end of the agreement, the entire unpaid amount of the loan, including interest may be due immediately. Here are some other problems you may face if you default on a student loan:

- Loss of federal and state income tax refunds
- Legal action and assessment of collection charges including attorney fees
- Loss of eligibility for other student aid and assistance under most federal benefit programs
- Loss of eligibility for deferments
- Loss of professional license
- Negative credit reports
- Garnishment of wages

Grace Periods

Each type of loan has its own requirements regarding grace periods (amount of time until your first payments), repayments options, and repayment periods:

- **Federal Direct Loans**
    - You have a grace period of six months until your first payment must be received.
    - Repayment information from the Department of Education at studentaid.gov/ explains available repayment options for direct loans, includes examples of monthly payments for different loan amounts, and covers other topics you need to consider when managing your loans.
- **Federal PLUS Loans**

- The repayment period for PLUS loans begins on the date the loan is fully disbursed, and the first payment is due within 60 days of the final disbursement.
- Parent PLUS Loan borrowers may choose to have repayment deferred while the student for whom the parent borrowed is enrolled at least half-time and for an additional six months after the student is no longer enrolled at least half-time.

If you have an in-school deferment on a Direct Subsidized or Unsubsidized Loan that entered repayment at an earlier date (before you returned to school) and you graduate, drop below half-time enrollment, or withdraw from school, you will be required to immediately begin making payments on the loan because the six month grace period has already been used up, there is no second grace period.

- **Reservists Called Active Duty**
  - If you are called or ordered to active duty for more than 30 days from a reserve component of the U.S. Armed Forces, the period of your active duty service and time necessary for you to re-enroll in school after your active duty ends are not counted as part of your grace period. However, the total period that is excluded from your grace period may not exceed three years. If the call or order occurs while you are in school and requires you to drop below half-time enrollment, the start of your grace period will be delayed until the end of the excluded period. If the call or order occurs during your grace period, you will receive a full 6-month grace period at the end of the excluded period. If you are a reservist called to active duty with the U. S. Armed Forces for more than 30 days, contact your loan servicer to let them know your status.

Deferment and Forbearance

If you are having temporary problems repaying your federal student loans, contact your loan servicer to see if you are eligible for deferment or forbearance. A deferment or forbearance allows you to temporarily stop making payments or reducing loan payments on your federal student loans. Note: Interest will continue to be charged on your Direct and Plus Loans. If you do not pay this interest during the deferment/forbearance, it will be capitalized at the end of the deferment/forbearance.

Consolidation

If you make multiple education loans, you can consolidate them into a single Direct Consolidation Loan. This may simplify repayment if you are making separate loan payments to different loan holders, as you'll only have one monthly payment to make. There may be tradeoffs, however, so you will want to learn about the advantages and possible disadvantages. To learn more, go to www.studentaid.ed.gov/.

Loan Cancellation (forgiveness or discharge)

Under certain circumstances, you may have all or part of your loan cancelled or discharges. To learn more, go to www.studentaid.ed.gov/.

Loan Disbursements (Paid Out)

Generally, your loan(s) will cover a full academic year. Based on Federal Guidelines, there is a 30 day hold on disbursement of loans for first-time loan borrowers. For first time loan borrowers, LDCC will disburse your loan, after 30 days, from the date of the college's first disbursement date by crediting it to your account to pay tuition and fees and other authorized charges. If the loan disbursement amount exceeds your school charges, LDCC will pay you the remaining balance via EFT based on the students selected refund option (i.e. BankMobile or personal checking or savings account). Check you LOLA for disbursements. One semester only loans are disbursed in two disbursements. Half of the one semester only loan will be disbursed at the time of the college's first disbursement date and the second half will be disbursed after 30 days.

Note: If you change your mind, a loan can be canceled, even if the MPN agreeing to the loan terms has already been signed. LDCC will notify you whenever it credits your student account with your Direct Loan funds. You may cancel all or a portion of your loan if you inform LDCC Office of Financial Aid within 14 days after the date LDCC sent you this notice, or by the first day of your payment period, whichever is later. If you have received funds from the loan to your student account, you will have to return the funds to the college.

Loan Proration - Per federal regulations the college is required to prorate an undergraduate student's annual Direct Loan limits, when they are enrolled in their final period of study that is shorter than an academic year. The maximum loan amount would be determined by the number of credit hours enrolled for the final semester. In some cases, the actual loan amount that a student is eligible for (based on costs, EFC and other aid) may be less than the prorated loan limit.

Financial Aid

Satisfactory Academic Progress (SAP)

The federal government mandates that students must maintain SAP toward the completion of their degrees within a reasonable period of time in order to be eligible for Title IV financial aid programs.

Satisfactory Academic Progress (SAP) for federal financial aid is defined as:

- Pace of progression - Earning (passing) a required number of hours (67% of all hours attempted) and
- Grade point average - Achieving and maintaining at least a 2.00 grade point average and
- Maximum timeframe -Total overall attempted hours must not exceed 150% of the published length of the students' degree program. Refer to the LDCC academic catalog at www.ladelta.edu for program requirements.

The SAP policy includes both a qualitative (such as the use of cumulative grade point average) and a quantitative (such as a maximum time-frame for completion) component.

The minimum progress evaluation (SAP) is reviewed at the end of each payment period (Fall, Spring and Summer).

Your entire academic record is reviewed, including semesters when you did not receive federal financial aid.

Academic Amnesty does not affect or alter the student's financial aid records financial aid eligibility. Student who are granted Academic Amnesty must also submit a financial aid appeal, if not making Satisfactory Academic Progress.

Satisfactory Academic Progress (SAP) Appeal Procedure

Students who do not meet SAP standards have the right to submit an appeal to the college's Financial Aid Appeals Committee. Appeals must be submitted by the college's established deadlines, which is published on Louisiana Delta Community College's website. Appeals are typically based upon mitigating circumstances such as prolonged illness, accidents that required hospitalization of the student or a close family member, death of an immediate family member, or other extreme documented incidents. All appeals must include documentation that: (1) substantiates claims being made in the appeal and (2) demonstrates a change in current circumstances, making academic success likely if the appeal is granted. Appeals can only be made once per payment period.

If an appeal is approved, the student must complete an Academic Plan in LOLA and they will receive Degree Audit Summary via email. Students changing majors or who have exhausted all of the remaining hours to complete their degree must submit another SAP Appeal.

The student will then be evaluated at the end of each payment period based on their academic plan. SAP appeal decisions are final and cannot be overridden. If an appeal is denied, the student is not eligible for federal aid and must attend at their own expense until (1) the student meets the academic standards as outlined in the SAP policy or (2) the student successfully appeals and is approved to be placed on an academic plan in a future payment period. If you are appealing because you did not meet the requirements of the Academic Plan, your extenuating circumstance must have occurred during your most recent semester.

Academic Renewal/Amnesty

Academic renewal does not affect or alter the student's financial aid records for purposes of determining financial aid eligibility. All hours attempted and grades received will continue to be counted for purposes of federal financial aid and satisfactory academic progress.

Transfer Students

Transfer students are required to meet the same standards as native students in order to receive federal financial aid. All transfer students shall initially be coded "TRANS" until the end of the first payment period when they are evaluated for SAP. At the time of the SAP evaluation only transfer credits transcribed by the college will be counted (as both attempted and completed hours) in the cumulative GPA, pace of progression, and maximum allowable hours components of the SAP determination.

Financial Aid

Return to Title IV

Return to Title IV Funds Process for Federal Financial Aid

Students who receive Title IV financial aid will be subject to the Return of Title IV Funds Policy if they withdraw before completing 60% of the semester in which they were disbursed Title IV financial aid.

The Return of Title IV Funds Policy calculates the student's percentage of earned aid by using the following formula: The pro-rated percentage of earned aid = number of calendar days attended/number of calendar days in the enrollment period.

The number of calendar days attended is calculated by counting from the first day of the semester to the student's official withdrawal date. The number of calendar days in the semester is calculated by counting from the first calendar day of the semester/summer session to the last calendar day of the semester/summer session. Weekends and holidays are included in the number of calendar days. Excluded are scheduled breaks of five days or more AND

days that the student was on an approved leave of absence.

Students who stop attending classes and do not officially resign from LDCC will also be subject to this policy. The students last day of attendance will be based on the last day of attendance as reported by the student's instructor(s). Students who are awarded financial aid and withdraw from their classes, officially or unofficially, will be required to pay back all or a portion of the financial aid they receive. Additional information on R2T4 can be found on our website at http://www.ladelta.edu/Admissions/Financial-Aid/return-of-title-iv-funds /

Return to Title IV Funds Policy- All Campuses

According to the Federal Student Aid Handbook, "Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of Title IV funds that the student was originally scheduled to receive.

If a recipient of Title IV grant funds withdraws from a school after beginning attendance, the amount of Title IV grant or loan assistance earned by the student must be determined. If the amount disbursed to the student is greater than the amount the student earned, unearned funds must be returned. If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, he or she is eligible to receive a post-withdrawal disbursement of the earned aid that was not received."

Effective fall 2008, LDCC will use the "Return of Title IV Funds Policy" in accordance with the 2008 Reauthorization of the Higher Education Act of 1965, as amended. The law defines the amount of Title IV grants and loans that the student has earned the right to use. The amount a student has earned is directly related to the length of time he or she has maintained attendance during the semester. The law requires that if a recipient of Title IV assistance withdraws/resigns from an institution before completing more than 60% of the semester in which the recipient began attendance, the institution must calculate the percentage and amount of Title IV assistance the student earned. Unearned Title IV funds must be returned to the Title IV programs by the school and/or the student.

Students who wish to resign from the College should follow Admissions resignation procedures found in the LDCC Catalog. An electronic version of the Catalog is located online at: http://catalog.ladelta.edu/

For **official** withdrawals, the Return of Title IV funds calculation must be performed and the student notified of any overpayment within 30 days of the date the institution determined the student withdrew. In many cases, students will owe money to the federal aid program(s) and to LDCC. (See "Return of Title IV Funds Formula in Detail" below for information regarding deadlines and repayment procedures)

For the purposes of this policy, the words "withdrawals, withdraw" and "resignations, resign" may be used interchangeably.

Unofficial Withdrawals/Resignations

Students receiving Title IV aid who stop attending all classes and receive all F's will be treated as **unofficial** withdrawals. For unofficial withdrawals, the withdrawal date is defined as either the midpoint of the semester or the last documented date of attendance at an academically-related activity, as defined by Federal Regulations.

Upon issuing an 'F' grade, Instructors are required to submit the last date of attendance or academic activity for the student. The latest date reported is used in the Return of Title IV funds calculation to determine the percentage of aid earned.

An institution must determine the withdrawal date for a Title IV recipient who unofficially withdraws no later than 30 days after the end of the semester in which the student unofficially withdrew or the end of the academic year in which the student unofficially withdrew, whichever is earlier.

Number of Days in Semester

The percentage of time the student completed for the semester determines the "earned percentage." The earned percentage is based on **calendar** days in the semester, including weekends. Only scheduled breaks of at least 5 days will be excluded. The length of the break is determined by counting from the first day of the break up to the next day on which classes are offered. The weekends preceding and following the break are counted as part of the break, unless Saturday classes are scheduled. If Saturday classes are scheduled in the weekend preceding the break, only the Sunday would be counted as part of the break. If Saturday classes are scheduled in the weekend following the break, neither Saturday nor Sunday is counted as part of the break.

Additional Information about LDCC's Return of Title IV Funds Policy

A Return of Title IV funds calculation must be performed if a student resigns (officially or unofficially) before completing more than 60% of the semester in which any of the following Title IV funds were disbursed or could have been disbursed, as defined by Federal Regulations: Pell Grant, FSEOG, Federal Direct Subsidized and Unsubsidized Loans, and Federal Direct Parent PLUS Loan.

LDCC uses the payment period for the calculation of the Return of Title IV Funds formula. The payment period is the semester in which the student received Title IV funds.

Regarding class attendance, based on our LDCC catalog: Each instructor keeps a permanent attendance record for each student in each class. These records are subject to inspection by appropriate College officials at any time. Once Return of Title IV funds are complete, students are notified of such

calculations. The notification will include the amount of funds returned, notification of students official or unofficial withdrawal date, and notification that student may owe the school for tuition and fees no longer covered.

Institutional Charges

LDCC defines institutional charges as tuition, fees, and books. These are the amounts that were initially assessed the student before any institutional refund was applied. These charges include tuition and required fees, including required program and course fees, for the appropriate semester. Since students utilize their federal financial aid to purchase books, books are included as institutional charges. Books must be purchase at the Barns & Noble Bookstore on campus or on-line at: https://ladelta.bncollege.com/shop/ladelta/home

Refunds due to LDCC's institutional refund policy

LDCC's institutional refund policy is stated in the LDCC College Catalog at each school year. If a student is due a refund based on LDCC's institutional refund policy, that refund will be applied first to the student's portion of Return of Title IV funds. Any remaining portion will be applied toward the school's portion of Return of Title IV funds. If any portion remains after applying toward Return of Title IV funds, it will be used to repay LDCC funds, state funds, other private sources, and the student in proportion to the amount received from each of these sources.

Accounts Receivables (financial obligations) for school's portion of Return of Title IV funds

If LDCC is required to use institutional funds to pay the school's portion of Return of Title IV funds, LDCC will set up an "accounts receivable" for the student's account. The student will then owe a debt to LDCC to reimburse LDCC for the amount LDCC was required to return to the Title IV programs due to the student's resignation. The student's account will have a hold on it until the debt is satisfied. The Financial Aid Office will send a letter to the student to notify him/her of this debt and how to resolve it.

Return to Title IV Funds Formula in Detail

1. Determine the amount of Title IV Aid received by the student.

This includes aid that has been disbursed and aid that could have been disbursed. "Aid that could have been disbursed" is defined as aid for which the student was eligible to receive at the time of withdrawal.

2. Determine percentage of aid earned (Percentages are rounded to three decimal places. For example, .4486 would be .449 or 44.9%)

This requires several steps:

A. Determine student's withdrawal date. (LDCC is required to take attendance) For ***official*** withdrawals, the withdrawal date is the date the student began the withdrawal process (as noted on the "Resignation Form") or otherwise provided official notification of intent to withdraw. The official withdrawal process is stated in our electronic Academic Calendar: https://www.ladelta.edu/academics/academic-calendar each semester.

For ***unofficial*** withdrawals, the withdrawal date is the last date of attendance at an academically-related activity as documented by the school.

B. Determine the percentage of payment period (semester) completed

Divide the number of days attended by the number of days in the semester. This percentage is the percentage of payment period (semester) completed and the percentage of Title IV aid earned for the semester. For example, if the semester consisted of 103 days, and the student attended for 43 days, he completed 41.7% of the semester; therefore, he earned 41.7% of his Title IV aid.

3. Determine the amount of aid earned by the student.

Determine the amount of Title IV aid that was disbursed and that could have been disbursed as of the withdrawal date. Multiply the percentage from step 2B (earned aid) by this amount. The amount that could have been disbursed includes late disbursements for which the student qualifies.

4. Compare the amount earned to the amount disbursed.

If earned aid exceeds disbursed aid, a post-withdrawal late disbursement is due the student. If disbursed aid exceeds earned aid, funds must be returned to the Title IV programs.

5. Determine if the student is due post-withdrawal disbursement or if Title IV aid must be returned.

Subtract the Title IV aid actually disbursed from the amount of Title IV aid earned. If aid disbursed is greater than aid earned, funds must be returned to the Title IV programs. If aid disbursed is less than aid earned, the student may be due a post-withdrawal disbursement.

A. Title IV funds to be returned to Title IV programs

The school and the student may be required to return unearned Title IV funds to the Title IV programs. Amounts to be returned by the school are actual amounts and are not rounded, except for loans.

- **Title IV funds to be returned by the school and student must be credited to outstanding balances for the semester for which a Return of Title IV funds is required in the following order:**

1. Unsubsidized Direct Loan
2. Subsidized Direct Loan
3. PLUS Loan

- **If unearned funds remains to be returned after repayment of all outstanding loan amounts, the remaining excess must be credited to any amount awarded for the semester for which a Return of Title IV is required in the following order:**

1. Pell Grant
2. SEOG
3. Other Title IV aid

6. Amount due from school (actual amounts):

1. Determine the amount of institutional charges the student incurred for the current semester.
2. Multiply the unearned aid percentage by the amount of institutional charges.
3. School is responsible for returning the lesser of the two amounts (a or b).
4. School must return funds as soon as possible but no later than 45 days after the date the institution determines the student withdrew.
5. If LDCC is required to use institutional funds to pay the school's portion of Return of Title IV funds, LDCC will set up an "accounts receivable" for the student's account. The student will then owe a debt to LDCC to reimburse the College for the amount LDCC was required to return to the Title IV programs due to the student's resignation.

7. Amount due from student

1. Determine the amount of institutional charges the student incurred for the current semester.
2. Multiply the unearned aid percentage by the amount of institutional charges.
3. School is responsible for returning the lesser of the two amounts (a or b).
4. School must return funds as soon as possible but no later than 45 days after the date the institution determines the student withdrew.
5. If LDCC is required to use institutional funds to pay the school's portion of Return of Title IV funds, LDCC will set up an "accounts receivable" for the student's account. The student will then owe a debt to LDCC to reimburse the College for the amount LDCC was required to return to the Title IV programs due to the student's resignation.

8. Post-withdrawal disbursements

These disbursements will be made in accordance with Federal Regulations. If a student is due a post-withdrawal disbursement, the disbursement must be made from available grant funds. The disbursement must be made within 90 days of the institution's determination that the student withdrew. After the eligible post-withdrawal disbursements are credited to the student's outstanding current semester charges, the institution must follow specific steps, outlined in Federal Regulations, in offering the remaining balance to the student.

Financial Aid

MJ Foster

The MJ Foster Promise Award is a financial assistance award available to Louisiana residents who are 20 and older to help pay for tuition and fees at a Louisiana two-year post-secondary educational institution or Louisiana Board of Regents approved proprietary school in order to pursue a course of study that leads to a high demand job in a field that meets Louisiana's workforce needs.

The maximum award amount is $3,200 per year for a full-time student to be applied to tuition and fees only. The Award amount for students attending less than full time will be proportional to the number of hours in which the student is enrolled. A recipient may receive a maximum of $6,400 over a period of 3 years. Some recipients may receive the full $6,400 in one year, provided that the student is enrolled in certain high-cost programs that are less than one year long.

The qualified program of studies are construction, health care and social assistance, information technology, manufacturing, and transportation and warehousing. Reference LDCC's website for a list of eligible programs.

To be eligible you must meet all of the following:

- Louisiana resident two years prior to applying.
- Be a U.S. Citizen
- Be at least twenty-one years of age.
- Have a High School Diploma or a GED OR enroll in a GED program at the same time you pursue an Award-eligible course of study.
- Not have earned an associate degree or higher.
- Not be incarcerated.
- Not been convicted of any crime of violence (click here for the complete list of crimes of violence as defined in Louisiana law),
- Must have completed the Free Application for Federal Student Aid (FAFSA)
- Have completed the on-line MJ Foster Promise Application
- If a veteran of the U. S. Armed Forces and been separated from the service, have received an honorable discharge or a general discharge under honorable conditions,
- Meet the admission requirements of the institution
- Maintain enrollment in an eligible program of study through the 14th class day
- Agree to work full time in Louisiana for at least one year following the completion of the academic program.
- They have a family income that does not exceed 300% of the federal poverty level guidelines, or certify that they are currently unemployed or have been underemployed for a period of at least six months prior to the date they would receive an award.

What you must do to keep the MJ Foster Promise Award?

You must:

- Maintain steady academic progress:
    - If enrolled full-time, make progress sufficient to graduate within 100% of the time allotted for completion of the award. For example, if completion time is one academic year, you must complete sufficient coursework to complete the program within that year.
    - If enrolled part-time, make progress sufficient to graduate during the time period for which you may receive an award. The maximum time period that you may receive an award is three years, so you must complete sufficient coursework to complete your program within this time period.
- Remain in good standing at your school.
- Maintain continuous enrollment unless granted an exception by LOSFA:
    - Earn at least one short-term credential per year if enrolled in a program other than an associate degree program.
    - Enroll in the fall and spring semester if enrolled in an associate degree program.
- Maintain a cumulative GPA of at least 2.00 calculated on a 4.00 scale in a program for which grades are issued.
- Maintain steady academic progress in a qualified program for which letter grades are not issued.
- Not be incarcerated.
- Have no conviction for a crime of violence.
- Have received an honorable discharge or a general discharge under honorable conditions.
- Have received the award for less than three years.
- Have earned not more than 60 hours of credit while receiving the Award.
- Annually complete the FAFSA

- Annually complete the MJ Foster Promise on-line application.
- A recipient may continue to receive an award under this section after they have completed one or more qualified programs of study other than an associate degree if:
    - They continue to meet all of the continuing eligibility requirements
    - They have not exhausted the maximum award eligibility of $6400
    - They have not received the award for 3 years

Financial Aid

Scholarships

Taylor Opportunity Program for Students (TOPS) and TOPS TECH

TOPS is a merit-based scholarship program administered through the Louisiana Office of Student Financial Assistance (LOSFA) in Baton Rouge. The Free Application for Federal Student Aid (FAFSA) must be completed by students who are applying for TOPS. LOSFA updates a master roster. This roster identifies TOPS eligible students based on FAFSA information, high school core curriculum requirements, ACT scores, and GPA. An official offer will come from LOSFA if you are eligible. You can check your current eligibility status at www.ofsa.la.gov.

Students who are eligible to receive a TOPS award must be enrolled full-time (12 or more hours) unless you have been approved for an eligible part-time status. If you are eligible for a TOPS Tech award, you must enroll in a Technical Major. TOPS pays for tuition only and students are responsible for any additional mandatory fees. TOPS Performance and Honors awards are eligible for an additional stipend each semester.

You must maintain continuous full-time enrollment or earn at least 24 hours for each academic year to keep your TOPS. If you do not earn 24 hours your TOPS award will be cancelled. The following minimum cumulative GPAs must be maintained:

Type of Award	GPA Required After Fall Semester	GPA Required at End of Academic Year
Tops Opportunity	2.00	2.30 the first year, 2.50 all subsequent years
Performance	2.00	3.00
Honors	2.00	3.00
Tech	2.00	2.50

If your award is suspended because of GPA or steady academic progress, you may have your award reinstated upon achieving the required cumulative GPA, if the period of ineligibility is not over two years (one year for the TOPS Tech award or students using Opportunity, Performance or Honors to pursue a technical program). Cancellation of a TOPS award due to failure to earn 24 hours per academic year, is permanent unless you are granted an exception. Students must apply for the exception within 6 months of the award cancellation date. If you are granted an exception through LOSFA, you must submit a copy of your exception letter to the Office of Financial Aid. Go to the TOPS portal at www.osfa.la.gov/ or contact a LOSFA representative at 1-800-259-5626 for more information.

Foundation Scholarships

Every Fall and Spring semester Delta offers a number of Foundation Scholarships that cover all or a part of the tuition and fees for eligible students. Applications and more specific eligibility criteria are available on Delta's website at http://www.ladelta.edu.

Outside Scholarships

If you applied for a scholarship from a private foundation, company or community group, you must contact the Accounting Office or the Office of Financial Aid. These scholarships are awarded based upon criteria designated by the donor. If a donor wishes to send a check on your

behalf directly to Louisiana Delta Community College, please request that the check be made payable to Louisiana Delta Community College and mailed to Accounts Receivable, 7500 Millhaven Road, Monroe, LA 71203.

Financial Aid

Tuition Waivers

Louisiana Delta Community College (LDCC) Employee/Dependent Tuition Fee Waiver

This program is designed to encourage employees and dependents of employees to continue their education through completion of an associate's degree. It provides tuition assistance for employees and dependents of employees. Employees must have been employed at Delta for at least one year in a permanent position. Full-time employees can receive tuition exemption, up to 6 hours, but are responsible for all fees. Employee dependents are charged $25 per hour, plus all applicable fees. Applicants must complete the LDCC Employee/Dependent Tuition Fee Waiver form available on Delta's website at www.ladelta.edu

Louisiana National Guard Tuition Exemption

Members are exempt from tuition at any state-funded college or university for 5 years or a bachelor's degree; whichever comes first. For more information visit www.la.ngb.army.mil or call 1-800-GOGUARD.

Louisiana Vocational Rehabilitation Grants

Vocational Rehabilitation provides assistance with educational costs for students with permanent disabilities that constitute a job handicap. This program usually covers the expense of tuition and fees. Eligibility is based on an individual with a disability benefiting from vocational rehabilitation services in terms of achieving employment, including supported employment. Students may apply at the Monroe Region VIII Office, 24 Accent Dr. Suite 105, Monroe, LA 71201 or call 318-362-3232 or 1-800-737-2973.

Strategies to Empower People (STEP) Program

Strategies to Empower People (STEP) Program: STEP is a family case management program designed to help all work-eligible recipients of the Family Independence Temporary Assistance Program (FITAP) move toward financial independence. The Office of Family Support works with a network of community resources to connect these individuals with the resources they need in order to receive training to gain employment, improve workplace skills and move up the career ladder.

STEP participants may attend any Community or Technical College within the Louisiana Community and Technical College System (LCTCS). The cost of tuition, fees, books and supplies are covered for eligible STEP participants. Interested students should apply with their local Office of Family Support to determine if they are eligible for this program.

SGA Waivers for Officers

Student Government Association waivers of in-state tuition, exclusive of student self-assessed fees may be granted to the four highest ranking SGA officers. These officers include President, Vice-President, Secretary and Treasurer. The waivers for the officers cannot exceed the cost of four full-time equivalent students.

FFA, SkillsUSA, and JAG

These scholarships are awarded to Louisiana High School Graduates that were members in the FFA, SkillsUSA USA, and JAG organizations.

These are one-time, Fall or Summer only scholarships. Students who do not enroll as of the Fall semester following their High School graduation date, forfeit their eligibility for the award. A student who applies for Summer will be considered for the Summer award.

Students that are confirmed members of the respective organizations are eligible for $500.00. Students that were state champions within the SkillsUSA USA and/or FFA programs are also eligible for a one-time $1000.00 scholarship.

Students that were members of multiple organizations are eligible for the scholarship associated with each organization. Therefore, a student that was an FFA champion, SkillsUSA champion, and a member of JAG would receive a $1500 FFA scholarship, $1500 SkillsUSA scholarship, and a $500 JAG scholarship.

Student Billing & Refunds

College Tuition & Fees

Click here to view the Tuition and Cost Homepage

Upon registration, tuition and registration fees must be paid by the payment deadline(s) posted. Classes that remain unsecured by the established due dates published are subject to being deleted for non-payment. Students can secure classes by completing one of the following payment methods:

- Full payment of tuition and fees in person or online (through LoLA).
- Enrollment in the Online Payment Plan.
- Approved Financial Aid.
- Approved Contract or Waiver applied to account.

Tuition Fee Schedule

Adjustment of Tuition

For students reducing their credit hours or officially withdrawing from the College, all or a portion of their refundable tuition may be credited to their account according to the Tuition/Fee Adjustment Schedule. The portion (percentage) is an adjustment to the tuition and fees the student is assessed for the semester, not a refund of what the student has already paid. Students must complete the drop/withdrawal process prior to the posted deadlines to qualify for a reduction in amounts owed.

Nonattendance does not constitute withdrawal. Students must withdraw from the College prior to the stated deadlines if they decide not to attend. Students who do not submit a drop request or drop the course(s) online may have a financial obligation to the College regardless of attendance.

If a credit balance remains after all tuition and fees due are deducted from any payments that have been applied, the balance will be returned to eligible students within 14 days from the date of the credit balance origination. Credit/debit card payment refunds will be returned to the card originally charged. All other refunds will be processed through BankMobile, to the refund choice as selected by the student.

No refund shall be made for a non-credit course unless the class is cancelled.

When LDCC cancels a course, 100% of tuition and course related fees are refunded with the exception of the credit card convenience fee and payment plan enrollment fee.

Students who wish to appeal their tuition/fee adjustments (or lack thereof) must complete and submit a Tuition Appeal Form.

Tuition Adjustment Schedules

SEMESTERS AND PARTS-OF-TERM	AMOUNT OF REFUND
Prior to the 1st day of semester	100% of all fees paid
1st - 4th college instructional day of the semester/part-of-term	100% of all fees paid
After 4th college instruction day of the semester	No Refund

Payment Plan Option

- The Deferred Payment Plan for Louisiana Delta Community College is administered by TransAct and is available to all students. The first payment plan installment amount plus the $30 TransAct administrative fee is due upon payment plan registration. All subsequent payments will be due monthly, thereafter.
- When a student's agreement with TransAct is terminated due to a closed or frozen account, the tuition and fees for the semester will become immediately due to LDCC. A financial hold will be placed on the student's account, which will prevent transcript and all future services to be withheld until the student's balance is paid in full.

Returned Checks

The charge for each returned check is $25.00. When a check is returned, the student will forfeit all check writing privileges with LDCC in the future. Putting a stop payment on a check will not constitute an official resignation from the College.

Credit/Debit Cards

Students may pay for tuition or other charges with a debit or credit card online or in person. If paying in person, the cardholder must have a valid ID available. Students choosing to pay with a credit card will be assessed a 2.75 percent convenience fee at the time of payment. If a credit card charge is disputed by the cardholder, the Office of Student Accounts will advise the Enrollment Services department that all future services will be withheld for this student until such time the disputed charges have been resolved.

Delinquent Accounts

If a student has any outstanding balance, LDCC reserves the right to withhold future services including but not limited to registration, transcript requests, issuing diplomas, use of facilities, and other services as deemed appropriate by the College.

Failure to honor payment plan dates or pay any balance in full by the end of the term may result in the account being placed with the Office of Debt Recovery for collection. Students will be responsible for all collection fees associated with accounts placed for collection.

Foundation

Foundation and Advisory Committee

LDCC Foundation Scholarships are funds that do not have to be repaid. Scholarships are usually based on academic merit but can be based on a student's interests, hobbies, religion, ethnicity, and/or financial need. The following scholarships will be awarded in the spring and/or summer for the upcoming fall academic year. Awarded amounts will be equally divided between fall and spring semesters, unless otherwise noted. Applications and more specific eligibility criteria are available on LDCC's website at http://www.ladelta.edu/foundation.

Guidelines for applying for foundation scholarships:

The Foundation may award scholarships annually based on the following merits:

- All applicants must possess minimum 2.000 GPA on high school or college work (unless noted).
- Student is or will be enrolled in 12 credit hours (full-time) or minimum 6 credit hours (part time) at LDCC.
- Certain scholarships listed below may have additional criteria.

Procedures for applying for Foundation Scholarships:

- Applicant must submit all required information and documents by July 15 for Fall semester.
- Scholarship committee reviews applications.
- Foundation will notify applicants/recipients via mail, email or telephone.
- Foundation will notify Financial Aid Office and the respective departments of recipients.

Foundation

Scholarships

Annual Scholarships

American Legion 2 Scholarship

The American Legion Post 2 Scholarship is a one-time scholarship of $1,000 which is to be applied to post-secondary educational expenses at Louisiana Delta Community College upon successful completion of all high school requirements (Ex: tuition, books, etc.). The scholarship is available for those students admitted and attending LDCC in the summer or fall following high school graduation training program. Entering freshman applicants must have at least a GPA of 2.75 or higher, be a graduating senior from Lincoln parish, and have participated in extracurricular activities at their high school. Complete the ***application***, provide 3 letters of recommendation, one each from a) academic faculty; b) service/ volunteer activities coordinator; c) sponsor of extra-curricular activities and provide a statement of personal and educational goals and how your high school experience has helped prepare you to successfully achieve these goals (typed on a separate sheet of paper). The information must be scanned into a single pdf file and emailed to Tom Boniol at *tommyontheroadagain@yahoo.com* by April 1 of the application year.

Bankers Scholarship

Homeland, Caldwell, and Citizens banks created a scholarship opportunity for students that attend campuses in our rural communities, who receive financial aid (Pell), but their aid falls short of covering their expenses (i.e. textbooks, tuition and fees, and for other required class materials and equipment). The scholarship awards $300 for one semester. Each applicant must have and maintain a GPA of 2.5 or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Black Male Initiative Scholarship

Applicants must be a B2MP member that is actively participating in the program, earned at least 15 hours, and be enrolled in a minimum of 6 hours per semester. The scholarship awards $1000 for the academic year with a distribution of $500 per semester. Each applicant must have and maintain a GPA of 2.0 or higher. Applicants must submit an LDCC application, 1-page, double-spaced essay (topic will be selected by LDCC faculty mentors), and 2 references.

Como Charitable Foundation Annual Scholarship

Applicants must be a Business Technology major pursuing an Associate Degree. Applicants must submit an LDCC application, a 2-page essay 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Franklin Medical Center Education Scholarship

Applicants must be registered in any major and remain full-time students at LDCC for the semester he/she received this scholarship. The scholarship recipient must maintain at least a minimum 2.5 GPA. The scholarship awards $4000 for the academic year with a distribution of $2000 per semester. Students in majors that are deemed by Franklin Medical Center as areas of critical need shall be given preferential selection. Applicants for the scholarship will be required to interview with a member of the Franklin Medical Center Selection Committee before being chosen. Applicants will be required to sign a contract, as required by law, to work for Franklin Medical Center for a period of three years following their graduation. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Glenn B. Roscoe Scholarship

Applicants can be in any major pursuing an Associate Degree. A scholarship is available to graduates of high schools within the Louisiana Delta Community College's service area. Applicants must be an outstanding golfer and be enrolled in a minimum of 12 hours or complete 24 hours for the year. Entering freshmen and continuing college students must have a minimum 2.5 cumulative GPA or higher. The scholarship awards $250 per semester. A maximum of two years is allowed for use of the scholarship. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Goldman Equipment Tuition Assistance Partnership

This tuition assistance opportunity is for students enrolled in the Diesel Powered Equipment Technology program at LDCC and pursuing a career in Diesel Mechanics. Students must agree to attend classes daily, maintain a minimum 2.0 GPA in the program, and be employed by Goldman Equipment (John Deere dealer) as a part-time employee. Other requirements include the following: submit a Goldman Equipment employee application, in-person interview, signed contract agreeing to company terms. Applicants must also submit an LDCC application, a 2-page essay on "Why a Career in Diesel Mechanics", and two references.

Graphic Packaging International Scholarship

Applicant must be enrolled in Process Technology, Industrial Instrumentation, or Industrial Maintenance Technology curriculum. The scholarship awards $2500 for the academic year with a distribution of $1250 per semester. The applicant must have at least a GPA of 2.5 or higher and maintain a 2.5 GPA or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Horace M. Downs Education Scholarship

Applicants must be registered in any major and remain full-time students at LDCC for the semester he/she received this scholarship. The scholarship recipient must maintain at least a minimum 2.0 GPA. The scholarship awards $800 for the academic year with a distribution of $400 per semester. Students that do not have other scholarships will be given preferential selection. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Poulos Brothers Scholarship

Applicants must be a resident of Caldwell, Franklin, Richland, or Tensas parishes. The scholarship recipient must maintain at least a minimum 2.5 GPA. Preference will be given to a student who plans to attend the Winnsboro campus. The scholarship awards $1000 for the academic year with a distribution of $500 per semester. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, and 2 references.

Staci R. Aucoin Memorial Scholarship

Applicants can be in any major pursuing an Associate Degree. The scholarship is available to female graduates of West Monroe High School with a 3.0 cumulative GPA or higher. Must have participated in one of the following sports during senior year: basketball, 400-meter individual, or member of 4 x 400-meter relay team. The scholarship awards $1000 for the academic year with a distribution of $500 per semester.

***If there is not an applicant that meets the criteria above, the criteria can be changed to allow applicants that are female and entering clinicals in a Nursing Major. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references.

The Gene Haas Scholarship

The Gene Haas Foundation scholarship is to be awarded to students who are currently enrolled or will be enrolling in a CNC Technologist training program. Entering freshman applicant must have at least a GPA of 2.5 or higher and maintain a 2.5 GPA or higher. The scholarship awards $1000 for the academic year with a distribution of $500 per semester. Applicants must submit an LDCC application, 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Tom Scott, Jr. Scholarship

Applicants must be full-time students, with a minimum cumulative 2.5 GPA. This scholarship will be awarded annually with disbursement in the fall and spring and pays one-half of the tuition, fees and for necessary textbooks, and any other required class materials and equipment. Recipients making satisfactory progress toward a degree may be considered to extend scholarship after the first year. Applicants must show financial need. Pell Grant recipients are not eligible for this scholarship. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references. The recipients of this scholarship will agree to periodically update the donors on their academic progress before graduation and their career progress after graduation.

Gary Cooper Memorial Scholarship in Welding

The Dubach Legends Foundation created the Gary Cooper Memorial Scholarship in Welding to keep the memory and benevolent spirit of Gary Cooper and help individuals better their chances in life, and in order to create a valuable Louisiana workforce. This scholarship is be awarded to full-time students who are currently enrolled or will be enrolling in the Welding program at the Ruston, Louisiana campus. Applicant must have at least a GPA of 2.0 or higher and maintain a 2.0 GPA or higher. The scholarship awards $500 for the academic year with a distribution of $250 per semester and can be used to assist in paying tuition, fees, and for the necessary textbooks and other required class materials and equipment. Students that do not receive TOPS and have no other scholarships will be given preferential selection. Applicants must submit an LDCC application, 2-page essay describing their goals, commitment to a career after graduation, and how they plan to give back to their community, 2 letters of recommendation and present a statement of financial need.

Endowed Scholarships (not awarded annually)

Curt Eysink Memorial Endowed Scholarship

Applicant must be enrolled at LDCC and a Louisiana resident, a full-time student in Process Technology, Industrial Instrumentation, Practical Nursing, Associate Degree Nursing, Paramedic or LA Transfer Degree in Computer Science. Each applicant must have and maintain a GPA of 2.5 or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Rebel Lunch Bunch Endowed Scholarship

Applicants must be a West Monroe High School graduating senior in good standing and receiving a Jump Start Diploma. The recipient must be a full-time student and provide a letter of recommendation from a Jump Start Instructor. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references.

Endowed Scholarships (Board of Regents)

The LDCC Foundation offers endowed scholarships in partnership with the State of Louisiana Board of Regents.

Brookshire's and Super 1 Endowed Scholarship

Applicants must be enrolled as a full-time student for the semester they received the scholarship at LDCC and a Louisiana resident majoring in an Associate of Applied Science in Information Technology program. The scholarship can only be used to fund the cost of tuition, fees, and/or training. Each applicant must have and maintain a GPA of 2.5 or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references.

E. Edwards Barham Endowed Scholarship

Applicants must be enrolled at LDCC and a Louisiana resident in any program of study. The scholarship can only be used to fund the cost of tuition, fees,

and/or training. After graduation, students must be willing to represent LDCC with an interview/speaking engagement after graduation or certificate completion. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references.

Give Where We Live in Practical Nursing Endowed Scholarship

Applicant must be enrolled at LDCC and a Louisiana resident, a full-time student in Practical Nursing. Entering freshman applicant must have at least a GPA of 2.5 or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Graphic Packaging International Endowed Scholarship in Process Technology

Applicant must be enrolled at LDCC and a Louisiana resident, a full-time student pursuing Process Technology. Entering freshman applicant must have at least a GPA of 2.5 or higher and maintain a 2.5 GPA or higher, with a minimum of 12 credit hours per semester. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

LDCC Allied Health in Registered Nursing Endowed Scholarship

Applicant must be enrolled at LDCC and a Louisiana resident, a full-time student, and declare a major in the Associate of Nursing (ASN) program. Entering freshman applicant must have at least a GPA of 2.5 or higher and maintain a 2.5 GPA or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Louisiana Endowed Scholarship in Construction Pathway Training Programs

Applicants must be enrolled as a full-time student for the semester they received the scholarship at LDCC and a Louisiana resident majoring in a Construction pathway program. The scholarship can only be used to fund the cost of tuition, fees, and/or training. Each applicant must have and maintain a GPA of 2.5 or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation and 2 references.

Barbara R. and Rickey L. Jones Health Science Scholarship

Applicant must be enrolled at LDCC and a Louisiana resident, a full-time student, and declare a major an Allied Health program. Entering freshman applicant must have at least a GPA of 3.0 or higher and maintain a 2.75 GPA or higher. Applicants must submit an LDCC application, a 1-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Morehouse Community Coalition Endowed Scholarship

Applicant must be enrolled at LDCC and a resident of Louisiana and a high school graduate of Morehouse Parish with a preference for female applicants, a full-time student, and declare a major in Allied Health, Education, or Law Enforcement. Entering freshman applicant must have at least a GPA of 3.0 or higher and maintain a 2.75 GPA or higher. Applicants must submit an LDCC application, a 1-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Sol Rosenburg Family Memorial Scholarship in Welding

The family of Sol Rosenburg created the Sol Rosenburg Family Memorial Scholarship in Welding to keep the memory and patriotic spirit of Sol Rosenburg and help individuals better their chances in life, and in order to create a valuable Louisiana workforce. Applicant must be enrolled at LDCC and a resident of Louisiana and a high school graduate, a full-time student, and declare a major in Welding. Entering freshman applicant must have at least a GPA of 3.0 or higher and maintain a 2.75 GPA or higher. Applicants must submit an LDCC application, a 2-page essay describing their goals and commitment to a career after graduation, 2 references and present a financial need.

Other Scholarships

Foundation Book Scholarship

This scholarship is awarded to recipients to assist in the cost of textbooks. The applicant must be currently enrolled at LDCC in good academic standing pursuing a degree. Applicants must submit an LDCC application (no essay or letters of reference required).

Jobs for America’s Graduates – Louisiana

As a JAG-LA graduate, you are eligible for a $500 one-time scholarship. The scholarship will be valid for the fall semester following high school graduation only. Contact your JAG Advisor for details.

Louisiana FFA Association

Louisiana Delta Community College

As a Louisiana FFA graduate, you are eligible for a $500 one-time scholarship. Louisiana FFA LDE and CDE Champions are eligible for an additional $1000.00 scholarship. The scholarship will be valid for the fall semester following high school graduation only. Contact your Chapter Advisor for details.

The Little Bundle Supermom Scholarship

The Little Bundle Supermom Scholarship will be awarded to one college winner and one high school winner every 6 months. To be eligible for this scholarship, you must meet the requirements. To be eligible, applicants must be a graduating high school senior in their final semester who has been accepted to LDCC or must be currently enrolled at LDCC. Applicants must be a US citizen or permanent legal resident and be a single mother, child of a single mother, or closely impacted by a single mother. All fields of study and GPAs will be considered.

To apply: https://littlebundle.com/pages/supermom-scholarship#

Leadership

LDCC SENIOR LEADERSHIP	
Chancellor	Dr. Randy Esters
Interim Vice Chancellor for Education and Student Services	DeAnne Kiper
Vice Chancellor of Finance and Administration	Naomi Mitchell
Executive Director of Community and Public Relations	Darian Atkins
Executive Director of Human Resources	Kendra Hough
Director of Institutional Effectiveness	Dr. Dani Walker
Dean of Enrollment Services	Nathan Hall
Dean of Instruction	Frank Boone
Dean of Nursing and Allied Health	TBD
Director of Adult Education	Kelsey Vallee
Director of Institutional Advancement & Alumni Relations	Frank Bennett
Director of Facilities	Bobby Graham
Faculty Senate Chair	Tracie Blackstock
Director of IT Systems	Annie Breedlove
Registrar	Gwenn M. Hall
Staff Senate Chair	Julie Salter
Bastrop Campus Director	Antonio Hearn
Jonesboro and Ruston Campus Director	Patience Talley
Lake Providence and Tallulah Campus Director	Scott Cox
West Monroe Campus Director	Kaitlin Arnett
Winnsboro Campus Director	DeAnne Kiper

Leadership

LCTCS Board of Supervisors

Dr. Monty Sullivan	System President
Timothy W. Hardy	Board Chair Baton Rouge, LA
Stephen Smith	First Vice Chair Harvey, LA
Stephen Toups	Second Vice Chair Baton Rouge, LA
Willie Mount	Immediate Past Chair Lake Charles, LA
Ellise Borque	Lacombe, LA
Cynthia Butler-McIntyre	New Orleans, LA
Joseph Hollins	Baton Rouge, LA
Patrick T. Johnson	Natchitoches, LA
Jennifer Lee	Hammond, LA
Erika McConduit	New Orleans, LA
Paul Price, Jr.	Winnsboro, LA
Stanton Slalathe	Houma, LA

LCTCS STUDENT BOARD MEMBERS	
Abbigale Ardoin	Baton Rouge Community College
Christopher Elie	Central Louisiana Technical Community College

Program Leadership

SCHOOL OF BUSINESS AND TECHNOLOGY		
Ryan Pierce	Division Chair	Business & Technology
Karen Tolar	Program Director	Business Office Administration
Tracie Blackstock	Lead Faculty	Barber Styling
Debra Moring	Lead Faculty	Medical Coding

SCHOOL OF INDUSTRIAL TECHNOLOGY		
Charles Stevenson	Division Chair	Industrial Technology
Rock Frost	Lead Faculty	Diesel Powered Equipment Tech
Gerald Sepulvado	Lead Faculty	Electrician Studies
Jeremy Womack	Lead Faculty	Welding Technology

SCHOOL OF LIBERAL ARTS		
Chresancio Jackson	Division Chair	Liberal Arts
Ashley Ellis	Program Director	Teacher Education
Sandee Clawson	Program Director	Care and Development of Young Children
Norman Harris	Lead Faculty	Criminal Justice

SCHOOL OF NATURAL SCIENCES AND MATH		
Charles Banner	Department Chair	Mathematics
Clinton Creech	Department Chair	Natural Sciences

SCHOOL OF NURSING AND ALLIED HEALTH		
Steffany Windham	Program Director	Registered Nursing
Kayla Rains	Program Director	Paramedicine & EMT
Dr. Alicia Jones	Program Director	Medical Laboratory Technician
Misty Moore	Lead Faculty	Pharmacy Technician
Jana Carson	Program Coordinator (Ruston Campus)	Practical Nursing
Almalesha Miller-Anderson	Program Coordinator (Bastrop Campus)	Practical Nursing
Sabrina Palmer	Program Coordinator (West Monroe Campus)	Practical Nursing
Janet Putman	Program Coordinator (Lake Providence and Tallulah Campuses)	Practical Nursing
Amy Windham	Program Coordinator (Winnsboro Campus)	Practical Nursing

Archived Catalogs

Louisiana Delta Community College Catalogs

Requests for archived Catalogs published before Fall 2011 can be submitted through our online catalog request form. Please click here for the online request form.

2011-2012 College Catalog

2012-2013 College Catalog

2013-2014 College Catalog

2014-2015 College Catalog

2015-2016 College Catalog

2016-2017 College Catalog

2017-2018 College Catalog

Academics

Academic Load

The number of credit hours attempted determines a student's classification as either full-time or part-time. Any student receiving financial aid should contact the Enrollment Service / Financial Aid Office to verify the definition of "full time" according to LDCC Financial Aid guidelines.

ENROLLMENT STATUS	SEMESTER	CREDIT HOURS
Less than half time	Fall/Spring	1-5
Half time	Fall/Spring	6-8
Three-quarter time	Fall/Spring	9-11
Full time	Fall/Spring	12 or more
Less than half time	Summer	1-2
Half time	Summer	3-4
Three-quarter time	Summer	5
Full time	Summer	6 or more

Academic Standing

Academic Standing is determined by the student's institutional academic record. There are two categories of academic status: Academic Probation and Good Standing. Louisiana Delta Community College (LDCC) will inform students of any changes in their academic status at the end of a completed semester or term. Students have the responsibility to know and understand the ramifications of their academic standing prior to the beginning of the next enrollment period. Academic Status is applicable to credit earned at LDCC. Only institutional hours are used when determining academic status.

Good Standing

Students must earn and maintain a 2.00 Adjusted Cumulative grade point average in order to be considered in good standing.

Academic Probation

Students will be placed on Academic Probation whenever their adjusted cumulative grade point averages falls below a 2.00 and grade point average hours are 15 or more.

Once an adjusted cumulative grade point average of 2.00 or higher is achieved, a student will be removed from Academic Probation and the record will reflect Good Standing status.

Academic Status for Visiting Students

LDCC does not implement academic status for visiting students since academic standing should be enforced at the student's home institution.

Academic Seminar Exemption

A **transfer** student can be considered for exemption from Academic Seminar if one or more of the following criteria are met. If the student:

- Possesses an earned degree from another college or university

- Has transferred 30 or more credit hours of college-level work and has a cumulative GPA of 2.0 or higher
- Has successfully completed an equivalent course from another college or university

Gateway English and Math Co-requisite Support and Exemption Criteria

Louisiana Delta Community College is committed to students' success in the foundational gateway areas of English Composition and core Mathematics. LDCC is an open-admission institute of higher education and does not employ traditional developmental or remedial course(s) as pre-requisites to students' enrollment in gateway English and Math courses. Instead, all students may enroll in the English and Math gateway courses specific to the declared program of study. Students enrolled in these gateway courses are concurrently enrolled in a subject-specific support course unless they meet the criteria for exemption.

Students pursuing the gateway ENGL 101 English Composition I are exempt from concurrent enrollment in ENGL 100 College Writing Success if the following proficiency standards are satisfied: ACT English subscore 18 and greater; SAT English subscore 500 and greater; Accuplacer Next-Generation (NG) Writing score 250 and greater.

Students pursuing the gateway core Mathematics course specific to the declared program of study are exempt from concurrent enrollment in MATH 100 College Algebra Success if the following proficiency standards are satisfied: ACT Math subscore 19 and greater; SAT Math subscore 510 and greater; Accuplacer Next-Generation (NG) Quantitative Reasoning, Algebra, and Statistics (QRAS) score 250 and greater.

Intellectual Property

Louisiana Delta Community College follows LCTCS Policy 1.042 and LDCC Policy AA_114. The policies provide protections and incentives to encourage the development of new knowledge and its transfer for the public benefit. LDCC is committed to assist faculty and other researchers in properly disclosing their scholarly work, in complying with applicable laws and formal agreements, and in gaining the protections available under the United States laws governing patents, copyrights, trademarks, and other appropriate provisions.

Requesting Official Transcripts

All current and previous students of Delta or NELTC can request their official college or GED/HiSET transcript through the College website, https://www.ladelta.edu/academics/student-resources/request-a-transcript

Contact the campus you attended if you have any questions.

Bastrop	**318-974-7029**
Lake Providence	**318-231-5100**
Jonesboro	**318-480-5000**
Monroe	**318-345-9003**
Ruston	**318-497-6300**
Tallulah	**318-474-5200**
West Monroe	**318-397-6100**
Winnsboro	**318-367-6200**

Academics

Academic Renewal

Louisiana Delta Community College students not enrolled in college-level coursework for two consecutive years and can demonstrate that the conditions that led to past academic deficiencies have changed may apply for academic renewal. Academic renewal can only be awarded once in an academic lifetime and cannot be declared for any period that was previously used for an awarded credential.

PROCEDURE AND CONDITIONS

The following guidelines are in place and must be followed if academic renewal is declared, documented, and accepted by the Registrar:

1. The student must be admitted to the College and submit official transcripts from the selected college(s) from which the student desires to use credits for placement, completion of degree requirements, or as directed by specific programs (i.e. Nursing). Official transcripts from LDCC for prior enrollment are not required.
2. During the first semester of enrollment, the student will submit the request for academic renewal and a letter of assurance detailing a reasonable expectation of future satisfactory performance to the appropriate academic supervisor for review and signature, if approved.
    1. If academic renewal is not declared during the first term of enrollment, then the student can retroactively request academic renewal to be effective during the first term of attendance. Enrollment without breaks in attendance and a maintained minimum 2.0 term GPA for every semester up to the date of the request is required. If academic renewal is declared using this process, only those courses prior to the two-year lapse of enrollment will be considered for renewal.
3. If the student is deemed eligible for academic renewal during a current semester, the signed request must be returned to Enrollment/Student Services for review by the Registrar. After the end-of-term GPA is confirmed by the Registrar, one of two actions will occur:
    1. If the first term of enrollment after appeal for academic renewal is successful with a semester GPA of no less than 2.0, the academic renewal is implemented on the academic transcript. Only credits with grades of A, B, C, S, and CR will remain as earned credits used to satisfy requirements for awards and will be used in the cumulative GPA and to determine academic honors awarded at graduation.
    2. If the semester average is less than 2.0, academic renewal will not be implemented on the student's academic transcript and the approval for academic renewal will be null and void.
4. All grades considered not passing will be flagged for academic renewal in the student information system. These credits will be excluded from earned GPA hours and will not be used to meet graduation requirements.
5. Credits flagged for academic renewal will remain on the student's transcript as attempted hours and will be used to determine eligibility for financial aid. A student who receives academic renewal does not guarantee eligibility for financial aid at LDCC.
6. LDCC will recognize academic renewal granted by other Louisiana Community and Technical Colleges System (LCTCS) institutions with an appeal of acceptance.
7. LDCC may recognize academic renewal from institutions outside of LCTCS. The student must submit a request for application to his/her LDCC academic record.
8. A non-LCTCS institution may choose to accept or deny the transfer of academic renewal granted by LDCC. Students are encouraged to investigate their transferring institution's academic renewal policy, if necessary.
9. Applying for academic renewal does not ensure approval.

Students are cautioned that many undergraduate institutions and graduate professional schools compute the undergraduate grade point average on all hours attempted when considering applications for admission. The signed, submitted application for academic renewal verifies student acceptance of the terms and comprehension of the ramifications of academic renewal.

LDCC's Office of Financial Aid does not recognize academic renewal for federal financial aid purposes. All hours attempted will be used to determine satisfactory academic progress for federal Title IV financial aid.

Academics

Scholastic Honors

Chancellor's List:

At the end of each regular semester, the Chancellor's List is published recognizing those full-time students enrolled in at least 12 semester hours who earn a semester GPA of 3.75 or higher.

Honor's List:

At the end of each regular semester, the Honor's List is published recognizing those full-time students enrolled in at least 12 semester hours who earn a semester GPA of 3.50 to 3.74.

Academics

Graduation

Louisiana Delta Community College awards students every official term (summer, fall, and spring). Students will earn their award in the term that all program requirements have been completed. LDCC holds a commencement ceremony at the end of the fall and spring term. Participating in commencement exercises is not mandatory but encouraged for all graduates.

To verify that they have satisfied all graduation requirements, the College highly encourages all students to meet with an advisor on a regular basis to ensure that progress is being made toward the completion of their program. However, it is the responsibility of the student to make sure he/she is meeting all certification requirements based on the College Catalog curriculum. Additionally, students are encouraged to use DegreeWorks, LDCC's degree auditing system. It is accessible through their LoLA dashboard.

Potential graduates are deemed eligible for graduation by the Office of the Registrar. It is the graduating student's responsibility to verify, prior to graduation, that no outstanding debt to the College exists. Students with outstanding debt will not be able to receive their diploma until their debt has been cleared.

All candidates exiting the program they are enrolled in must meet the following requirements:

- Complete all curriculum requirements by the program catalog term described in the College Catalog. If students change their program of study or major, or if they do not enroll at LDCC for a fall or spring semester, they must use the catalog in effect at the time of the change of program of study or the return to LDCC.
- Complete a minimum of 25 percent of the semester hours required for the program through instruction at LDCC.
- Complete the required coursework for the program with a grade of a "C" or higher.
- Be enrolled and in attendance at LDCC during the semester of graduation.
- Fulfill no more than 75 percent of program requirements using Prior Learning Credit.

Concurrent Degrees or Diplomas

Students can receive two credentials, a degree or technical diploma, awarded at the same time. The dual degree or technical diploma cannot share the same Board of Regents-approved Classification of Instructional Programs (CIP Code).

To earn concurrent credentials, students must meet the graduation requirements for each credential. If the two credentials are associate degrees, students must earn at least 15 additional semester hours to earn a second associate degree in a second major. If the two credentials are technical diplomas, students must earn at least 9 additional semester hours. For degree programs where several concentrations exist, a different concentration is not considered a second degree and therefore cannot be used to earn a degree twice.

Note that students completing the requirements for an associate degree in which a technical diploma and/or certificate credentials are embedded, or a technical diploma in which certificate credentials are embedded, will be awarded each certificate, technical diploma and/or associate degree in the term that program requirements are met.

Graduation with Honors

Louisiana Delta Community College encourages students to achieve at their highest ability to attain their educational and career goals. All courses used to fulfill graduation requirements, including courses from other accredited institutions, will be used to calculate the grade point average for honors designations. Students who have earned an associate degree or a technical diploma and maintained a cumulative grade-point average of 3.5 or above will receive honors recognition in the commencement program as noted below:

Technical graduate

3.50 – 3.74	**Honors**
3.75 – 4.0	**Honors with Distinction**

Academic graduate

3.50 – 3.69	**Cum Laude**
3.70 – 3.89	**Magna Cum Laude**
3.90 – 4.0	**Summa Cum Laude**

LDCC also recognizes students earning a grade point average of 3.0 - 3.49.

Academic Advising

Academic advising is an important activity for all students, whether they are seeking a degree or visiting from another institution. It is the time for the student to discuss with an advisor their academic, career, and life goals. Degree-seeking students are assigned an advisor who will review the student's academic record, assist in designing a plan of study, and assist with the registration process. Students should communicate regularly with their advisor throughout their enrollment at LDCC. Faculty members are available for academic advising during their posted office hours, and many are available for virtual consultation throughout the year by appointment. Advising during the summer months is accomplished via virtual consultation and on-campus appointments managed by the LDCC Summer Advising Center. The goal of academic advising is to help students with enrollment and curriculum progression so that they can navigate degree requirements and earn their award.

Registration

Students who are admitted to Louisiana Delta Community College are eligible to register for classes. Prior to registration all students must:

- Meet with the designated faculty member for advisement and verification of the selection of appropriate course(s) for the degree program being pursued by the student.
- Meet with a financial aid advisor (if applying for federal financial aid) to verify that all necessary documents have been completed and received by the Financial Aid Office.
- Fulfill all financial obligations or make appropriate financial arrangements with Student Billing with regards to tuition, fees, fines, etc.
- Follow dates and deadlines on the academic calendar for advising, registration, and payment.

Auditing a Course

A student auditing a class must meet all College admission requirements. Students who audit courses are assessed the same tuition and fees as those assessed for-credit courses, and audited course hours are included in a student's course load.

Students in audited courses must abide by the College Academic Calendar guidelines and are subject to the same add/drop, tuition refund, and withdrawal deadlines. Audited courses do not count as a course attempt and cannot be converted to credit hours after a student has attended a class or completed a course. Auditing students can participate in class activities, but they are not required to take examinations. Students auditing courses are not eligible to receive federal financial aid.

Procedure

The student must access the Audit Request Form from the LDCC website and submit the completed request to the Registrar's Office before the end of the Add/Drop period for the given semester/term.

Change of Major

A degree-seeking student may transfer from one degree or certificate program to another and a non-degree seeking student may declare a major. Change of major requests are completed in the student's LoLA (Log On Louisiana) self-service Banner account.

Step-by-step directions are located on the Change of Major form.

Change of Catalog

Students are expected to complete the requirements for a degree as listed in their current catalog year which become effective upon first enrollment. When a student changes their major, the catalog in effect at the time of the major change will become the new effective catalog. Additionally, if students fail to enroll at LDCC for one regular semester, the student must reapply for admission and the catalog year in effect at the time they return must be followed. As an alternative, students may choose to graduate under the catalog in effect at the time they complete the program requirements.

No Show Process

Students will be dropped from any or all classes in a semester or term if they are reported as not attending their registered courses within the Show/No Show period as stated in the Academic Calendar. The Show/No Show period for parts of term within a semester or term is set by the Registrar's Office.

Withdrawal/Resignation

Students may withdraw from courses or resign from the college with a grade of "W" up to the deadline published in the Academic Calendar. Students who stop attending classes without officially withdrawing will receive an "F" in those courses.

Registration

Academics

Assignment of Faculty

Louisiana Delta Community College reserves the right to change faculty members listed in the course schedule because of course cancellation, class splits, or other conditions that necessitate the reassignment of faculty. Students should be cautioned that the listing of an instructor's name in the course schedule is no guarantee that the specific instructor will teach the course.

Attendance

Class attendance is regarded as an obligation and a privilege. Students are expected to regularly and punctually attend all classes in which they are enrolled. Failure to do so may jeopardize a student's scholastic standing.

Each instructor keeps a permanent attendance record for each student in each class. These records are subject to inspection by appropriate college officials at any time. Faculty members are required to state in the course syllabus their expectations concerning class attendance prior to the close of the add/drop period. The extent to which attendance and participation in class will impact the grading rubric will be specifically outlined in the syllabus.

In order for students to achieve maximum benefit from courses, the institution has developed an attendance protocol. This protocol involves informing students, through the course syllabus, of specific penalties for **unexcused absences**. Students should consult their syllabus for specific details and consult with their instructor prior to missing class.

Course Cancellation

Louisiana Delta Community College reserves the right to cancel any course listed in the course schedule. In the event that a student is in the last semester of studies prior to graduation and a required course is canceled, the student should consult their advisor, Division Chair, or Program Director.

Course Load

Only an exceptional student, upon approval from the Program Director or Division Chair, may enroll in more than 18 credit hours in the Fall/Spring semester or 12 hours in the summer semester (6 hours per 5-week session). The maximum allowable course load is 21 credit hours (13 hours in the summer session).

Repeating Course Work

Policy

The highest grade earned at Louisiana Delta Community College or another accredited institution will be used to determine acceptability of the course for prerequisite and degree requirements. All attempts of the course where a lower grade was earned will be flagged as repeated and maintained on the academic record in the attempted hours, and the highest attempt will be computed in attempted hours, passed/earned hours, quality points, grade point average hours, and grade point average.

Professional programs within the College may set specific rules regarding the treatment of repeat courses in calculating the grade point average necessary for entry into the graduation from those programs. Agencies and organizations which provide financial assistance/scholarships (federal and state government, businesses, etc.) may have requirements relative to course withdrawal and course repeats which are more stringent than those described here. It is the student's responsibility to verify the effects of their enrollment and/or withdrawal upon financial aid.

Procedure

Upon completion of the class, once the new grade is posted, the repeated course or will be excluded (indicated with an E) and the new grade will be included (indicated with an I). The original grade remains on the transcript, but is marked as repeated and removed from the GPA calculation.

This policy is retroactively applied to all students.

Schedule Changes

Students will be permitted to add and drop courses and make schedule changes according to the dates published in the academic calendar. Students are responsible for adding and dropping their classes themselves through Banner Self-Service (LoLA). Students who are not able to add/drop themselves due to technical difficulties or special circumstances must use paper add/drop forms, which are available from the Enrollment Services offices at each campus and on the College website. It is the student's responsibility to follow the procedures noted on the add/drop slip. Incomplete add/drop forms will not be accepted and the schedule changes will not be made.

Add

Students are responsible for tuition for all added courses during the designated add/drop period.

Drop

Dropped classes are subject to the College refund schedule which governs the prorated adjustment of semester tuition charges. Canceled classes dropped prior to the start of class or during the drop period will not be subject to academic penalty and will not appear on the student's permanent record.

Withdraw

After the add/drop period, students may withdraw from classes and receive a grade of a "W" (withdraw) until the published deadline as posted on the Academic Calendar. Courses that are shorter than 8 weeks will have different withdrawal deadlines. Students in these courses must defer to the Registrar's Office for the deadlines.

Attempted hours assigned to the course in which a "W" grade is given will be calculated in the student's total attempted hours and the grade will not negatively impact the grade point average. Students can withdraw from their courses on their own, but a total resignation requires interaction with the Retention Manager or campus retention designee, adhering to the Resignation procedure.

Resignation

Students can resign from the College and receive "W" grades for their enrolled course(s).

To resign from the College, the student must complete the Resignation Form, accessible on the LDCC website under Student Resources, and meet with the Retention Manager or retention designee located at every campus. The Resignation form requests the reason the student is resigning and warns them of the academic or possible financial consequences. The Retention Manager or designee will reiterate the consequences and discuss a re-entry plan.

Withdrawing from courses or resigning from the College after the refund period will not reduce the student's financial obligation to the College and may affect eligibility for continued financial aid. After the published withdrawal/resignation deadlines, students may not withdraw from courses. Students who stop attending class(es) without officially withdrawing will receive an "F" in those courses. Students assume the responsibility for both the academic implications and financial charges for the entire semester, regardless of their attendance in class and regardless of the method of payment used.

Extenuating circumstances that prevent a student from withdrawing/resigning during the set period may contact the Office of the Registrar for guidance regarding an extension.

Grading

Grading System

Definitions:

Attempted Hours – Attempted hours are those hours for which a student registers and **does not drop** during the drop/add period when registered courses that are dropped do not become part of the academic record. After the drop/add period, all courses become part of the academic record whether the course is withdrawn with a grade of "W" or graded at the end of the semester/term. In addition, all transfer credit articulated will be included in attempted hours and also in earned hours and/or GPA hours based on the grade received. Attempted hours are used in determining financial aid eligibility and is determined by the Financial Aid Office personnel.

Passed/Earned Hours – Earned hours are those hours on the academic record that have a grade of A, B, C, D, S, P, or CR. Earned hours determines a student's classification as a freshman or sophomore. Earned hours are used to determine eligibility to receive a degree or award. Academic areas determine which courses can be used to satisfy requirements toward a specific degree or award.

Quality Points – Quality points are awarded based on the letter grade that you earn in a class. These points are then directly used to calculate your GPA which is used to determine academic standing for future enrollment.

The breakdown of points earned for each letter grade is as follows:

A	**=**	**4 points per credit hour**
B	**=**	**3 points per credit hour**
C	**=**	**2 points per credit hour**
D	**=**	**1 point per credit hour**
F	**=**	**0 points per credit hour**

GPA Hours – GPA hours are those credit hours for which a student registers and receives a grade of A – F or I. Credit courses for which a student receives a grade of "P," "CR," and "S" are included in earned hours, but not GPA hours. Semester hours for which a student registers, but later withdraws with a grade of "W" are included in attempted hours, but not GPA hours.

GPA - The GPA whether it be the semester GPA or the cumulative GPA are indicators of a student's success in a specific course, in a term or for the overall record for completion of an award or certificate. GPA is calculated for a specific course, term or cumulative in the same manner. To calculate GPA, divide the quality points by the GPA hours. For instance if you have pursued 12 semester GPA hours and earned 24 quality points for a specific semester/term, your GPA for that term would be a 2.0. (24 QP/12 GPA HRS = 2.0 GPA)

Cumulative GPA Hours - Cumulative GPA hours are all hours for which a student has registered and received a final grade of A – F or I at the college as well as all courses articulated in transfer credit.

Adjusted GPA Hours - Adjusted GPA hours are those credit hours for which a student registers and receives a grade of A - F or I at the home institution, excluding those credit hours removed from the calculation of the student's grade point average through a repeat/delete policy and/or those credit hours removed through Academic Amnesty.

Adjusted Cumulative Grade Point Average - This GPA is adjusted to exclude those quality hours and grades which have been removed from the calculation of a student's grade point average through a repeat/delete policy and/or Academic Amnesty. This adjusted cumulative grade point average is used to determine a student's academic status.

A	**Excellent (90-100)**
B	**Good (80-89)**
C	**Average (70-79)**
D	**Below Average (60-69)**
F	**Failure (0-59)**
I	**Incomplete (Computes as an F until resolved)**
P	**Passing (No advantage to grade point average)**
N	**No Credit (No penalty to grade point average)**
R	**Letter grades (i.e. RA, RB…) preceded with R indicate repeated courses, carry only attempted hours and are not counted in the GPA or earned hours.**
W	**Withdrawal (Shows as attempted hour, but does not impact on grade point average.)**
Z	**Letter grades (i.e. AZ, BZ…) with a Z suffix indicate courses marked for academic renewal, carry only attempted hours, and are not counted in the GPA or earned hours.**
AU	**Audit (Does not compute in GPA)**
CR	**Credit**

Grade Reports

Grade reports reflecting the result of a student's course work will be generated by the Registrar Office within five (5) business days following the end of each semester/session. Grade reports are available on LoLA Self-Service. Questions about the information on the grade report should be directed to Enrollment Services.

Incomplete Grades

A student enrolled in a course in which they are in good academic standing ("C" or higher) and are making satisfactory progress, but because of circumstances beyond the student's control, cannot complete the course may request an "I" grade. The student must have been attending classes on a regular basis. The student must initiate the request and both the instructor and student must sign the Incomplete Grade Contract Form. These forms are available from on the College website. The contract will contain the reason for requesting the "I" grade, an outline of the work that is to be completed and the deadline by which the work is to be completed. Unless otherwise stated, work must be completed and the "I" grade converted to a letter grade no later than the last day to withdraw from a class with the grade of "W" (as stated on the Academic Calendar) the semester following the semester the "I" grade was earned. If the "I" grade is not removed, it automatically becomes an "F". Exceptions to this deadline must be approved by the appropriate Division Chair/Program Director.

Grading

Final Grade Appeal

Louisiana Delta Community College affords all students the right to appeal final grades received in credit-bearing courses. All academic appeals related to final grades received in courses must be initiated within seven (7) calendar days from the end of term date for the course within the semester. Failure to appeal within the seven (7) calendar day period will result in the waiver of the student's rights to appeal the grade.

Conditions for Appealing a Final Grade

Only final grades in a course may be appealed. Final grades may only be appealed if at least one (1) of the following conditions exist:

- The instructor departed substantially from their previously articulated written standards, without notifying students, in determining the grade.
- The instructor has imposed criteria different from those used to evaluate the academic work of other students in the class as outlined in the course syllabus.
- The instructor has demanded as a condition of passing a course a requirement not germane to the subject matter of the course.
- The instructor has made a calculation error and the student has tangible evidence to support the claim that an error was made.

Burden of Proof

The grade assigned by the instructor is assumed to be correct and the student appealing the grade must justify the need for a change of the grade assigned.

Procedures for Appealing a Final Grade

1) The grade appeal begins with the student submitting, in writing, an appeal to the faculty member. If the faculty member agrees that a course grade change is warranted, the faculty member will complete a "Grade Change Form", obtain the written signature of his/her Division Chair/Program Director, and forward the form to the Registrar with a copy to the Division Chair/Program Director. If the faculty member does not agree to the grade change, his/her written response to the student must explain why the appeal is being denied. Email will suffice as written correspondence.

2) If the faculty member denies the appeal or does not respond to the appeal within five (5) calendar days, the student may appeal to the Division Chair/Program Director. Appeals to the Division Chair/Program Director must be made using the "Grade Appeal to the Division Chair/Program Director Form" and must be submitted within fifteen (15) calendar days of the final grade assignment. Division Chairs/Program Directors may meet with the student and/or faculty member. Division Chairs/Program Directors must respond, in writing, to student grade appeals within ten (10) calendar days of receipt. If the Division Chair/Program Director grants the appeal, the Division Chair/Program Director must complete a "Grade Change Form" and forward the form to the Registrar, with a copy to the faculty member. If the Division Chair/Program Director denies the appeal, their written response to the student must explain why the appeal is being denied. Email will suffice as written correspondence.

3) If the grade has not been resolved through meetings with the faculty member and Division Chair/Program Director, the student may appeal to the Vice Chancellor of Education and Student Services (VCESS). Appeals to the VCESS must be made using the "Grade Appeal to the Vice Chancellor of Education and Student Services Form" and must be submitted within five (5) calendar days of notification from the Division Chair/Program Director that a grade appeal has been denied. The Vice Chancellor of Education and Student Services and/or Divisional Dean may meet with the student, Division Chair/Program Director, and/or faculty member. The Vice Chancellor of Education and Student Services must respond, in writing, to student grade appeals within ten (10) calendar days of receipt, notifying the student, faculty member, and Division Chair/Program Director on the correspondence. If the Vice Chancellor grants the appeal, he/she must complete a "Grade Change Form" and forward the form to the Registrar, with a copy to the Division Chair/Program Director and the faculty member. If the Vice Chancellor of Education and Student Services denies the appeal, his/her written response to the student must explain why the appeal is being denied. Email will suffice as written correspondence. The Vice Chancellor's decision will be final and binding.

Grading

Standard GPA Calculation

Multiply the grade value of the course by the semester hours for that course. The product of the multiplication will be the grade points.

1. Divide the total grade points by total attempted hours.
2. Divide 32 (Grade Points Column) by 16 (Credit Hours Attempted Column) and the GPA = 2.0

COURSES	GRADE VALUE	TIMES	CREDIT HOURS ATTEMPTED	EQUALS	GRADE POINTS
MATH 110	A = 4	x	3	=	12
ENGL 101	B = 3	x	3	=	9
SCIE 114	C = 2	x	4	=	8
CINS 101	D = 1	x	3	=	3
SPCM 110	F = 0	x	3	=	0
TOTALS			16		32
GPA Calculation			16 ÷ 32	=	**2.0**

LDCC Course Disciplines

The LDCC Course Discipline List is used to help guide students on which courses to take when their program requires credit hours in a specific subject area. Students can select the subject area and view the list of courses that fall under that required discipline. This course listing is not subject to the Louisiana Transfer degree programs. The Louisiana Transfer degree course listings can be found within the specific curriculum.

- Applied Sciences
- English Composition
- Fine Arts
- Humanities
- Math/Analytical Reasoning
- Natural Sciences
- Social/Behavioral Sciences

LDCC Disciplines

Applied Sciences

Computer Science

- CSCI 192
- CSCI 200
- CSCI 203
- CSCI 226
- CSCI 240
- CSCI 253
- CSCI 273

- CSCI 285

Forensic Science

- FORS 100
- FORS 132
- FORS 160
- FORS 210
- FORS 214
- FORS 220
- FORS 224
- FORS 230
- FORS 240
- FORS 242
- FORS 280
- FORS 282

Health Science

- HSCI 101
- HSCI 102
- HSCI 103
- HSCI 104
- HSCI 105
- HSCI 110
- HSCI 112
- HSCI 115

Mathematics

- MATH 110 (CMAT 1213)
- MATH 111 (CMAT 1223)
- MATH 114 (CBUS 1103)
- MATH 115
- MATH 116
- MATH 117 (CMAT 1103)
- MATH 120 (CMAT 1235)
- MATH 168
- MATH 200
- MATH 201
- MATH 203
- MATH 204

- MATH 210 (CMAT 1303)
- MATH 212
- MATH 220 (CMAT 2115)
- MATH 221 (2125)
- MATH 298

Medical Coding

- MCS 101
- MCS 102
- MCS 103
- MCS 201
- MCS 202
- MCS 203
- MCS 204
- MCS 210

Nursing

- NURS 100
- NURS 112
- NURS 122
- NURS 132
- NURS 219
- NURS 221
- NURS 232
- NURS 233

LDCC Disciplines

English Composition

English Composition

- ENGL 101 (CENL 1013)
- ENGL 102 (CENL 1023) content

LDCC Disciplines

Fine Arts

Art

- ARTS 103 (CART 2203)
- ARTS 104 (CART 2213)
- ARTS 105 (CART 1113)

- ARTS 106 (CART 2303)
- ARTS 107 (CART 1123)
- ARTS 110
- ARTS 120 (CART 1023)
- ARTS 201 (CART 2103)
- ARTS 202 (CART 2113)
- ARTS 203
- ARTS 204
- ARTS 207

Music

- MUSC 101 (CMUS 1013)
- MUSC 102
- MUSC 201

Theater

- THEA 105 (CTHE 2303)
- THEA 190 (CTHE 1013)
- THEA 221 (CTHE 2103)

**NOTE:

ARTS 120, ARTS 201, ARTS 202, MUSC 101, and THEA 190 are the only fine art classes that count towards the General Education-Fine Arts requirement.

LDCC Disciplines

Humanities

If only 1 course in Humanities is required for a program, please see note below.

English

- ENGL 201 (CENL 2103)
- ENGL 202 (CENL 2113)
- ENGL 203 (CENL 2153)
- ENGL 204 (CENL 2163)
- ENGL 205 (CENL 2203)
- ENGL 206 (CENL 2213)
- ENGL 207
- ENGL 208
- ENGL 211 (CENL 2303)
- ENGL 215 (CENL 2313)
- ENGL 220 (CENL 2513)
- ENGL 250

French

- FREN 101 (CFRN 1013)
- FREN 102 (CFRN 1023)
- FREN 201 (CFRN 2013)
- FREN 202 (CFRN 2023)

History

- HIST 101 (CHIS 1013)
- HIST 102 (CHIS 1023)
- HIST 201 (CHIS 2013)
- HIST 202 (CHIS 2023)
- HIST 210 (CHIS 2033)

Humanities

- HUMN 201 (CHUM 2213)
- HUMN 202 (CHUM 2223)
- HUMN 250

Mass Communication

- MSCM 101
- MSCM 201

Philosophy

- PHIL 201 (CPHL 1013)

Speech

- SPCM 110 (CCOM 1013)
- SPCM 120 (CCOM 2013)
- SPCM 130 (CCOM 2213)

Spanish

- SPAN 101 (CSPN 1013)
- SPAN 102 (CSPN 1023)
- SPAN 201 (CSPN 2013)
- SPAN 202 (CSPN 2023)

**NOTE:

Below is from SACSCOC CR 2.7.3

Courses in basic composition that do not contain a literature component, courses in oral communication, and introductory foreign language courses are skill courses and not pure humanities courses. Therefore, for purposes of meeting this standard, none of the above may be the one course designated to fulfill the humanities/fine arts requirement in CR 2.7.3.

Note:

If only one humanity is required for an associate, neither speech, foreign language, nor composition may be used to satisfy the humanities requirement.

If more than one humanity is required, speech, foreign language, or a composition course may be used as a humanity along with a traditional humanity that satisfies the SACSCOC requirement/definition.

This action was rendered by SACSCOC in 2010.

LDCC Disciplines

Math/Analytical Reasoning

Mathematics

- MATH 110 (CMAT 1213)
- MATH 111 (CMAT 1223)
- MATH 114 (CBUS 1103)
- MATH 115
- MATH 116
- MATH 117 (CMAT 1103)
- MATH 120 (CMAT 1235)
- MATH 168
- MATH 200
- MATH 201
- MATH 203
- MATH 204
- MATH 210 (CMAT 1303)
- MATH 212
- MATH 220 (CMAT 2115)
- MATH 221 (2125)
- MATH 298

LDCC Disciplines

Natural Sciences

Biology

- BIOL 101 (CBIO 1013)
- BIOL 102 (CBIO 1023)
- BIOL 103 (CBIO 1011)
- BIOL 104 (CBIO 1021)
- BIOL 110
- BIOL 111
- BIOL 201 (CBIO 1033)
- BIOL 202 (CBIO 1043)

- BIOL 203 (CBIO 1031)
- BIOL 204 (CBIO 1041)
- BIOL 210 (CBIO 2213)
- BIOL 211 (CBIO 2121)
- BIOL 221 (CBIO 2213)
- BIOL 222 (CBIO 2223)
- BIOL 223 (CBIO 2211)
- BIOL 224 (CBIO 2221)
- BIOL 225
- BIOL 226
- BIOL 227
- BIOL 228
- BIOL 230 (CBIO 2603)
- BIOL 231 (CBIO 2601)

Chemistry

- CHEM 101 (CCEM 103)
- CHEM 102 (CCEM 1113)
- CHEM 103 (CCEM 1101)
- CHEM 104 (CCEM 1111)
- CHEM 110 (CCEM 1123)
- CHEM 111 (CCEM 1121)
- CHEM 120 (CCEM 1133)
- CHEM 121 (CCEM 1131)
- CHEM 221
- CHEM 222
- CHEM 223
- CHEM 224

Geology

- GEOL 101
- GEOL 102 (CGEO 1113)
- GEOL 110

Physical Science

- PHSC 100 (CPYH 1023)
- PHSC 110
- PHSC 120 (CPHY 1033)
- PHSC 130

Physics

- PHYS 110
- PHYS 210 (CPHY 2113)
- PHYS 211 (CPHY 2111)
- PHYS 220 (CPHY 2123)
- PHYS 221 (CPHY 2121)

Science

- SCIE 101
- SCIE 102
- SCIE 114

LDCC Disciplines

Social/Behavioral Sciences

Care and Development of Young Children

- CDYC 101
- CDYC 103
- CDYC 141
- CDYC 165
- CDYC 211
- CDYC 213
- CDYC 240
- CDYC 261
- CDYC 265
- CDYC 273
- CDYC 280
- CDYC 298

Criminal Justice

- CJUS 101
- CJUS 160
- CJUS 201
- CJUS 202
- CJUS 203
- CJUS 205
- CJUS 206
- CJUS 207
- CJUS 210

- CJUS 212
- CJUS 213
- CJUS 214
- CJUS 215

Education

- EDUC 101
- EDUC 131
- EDUC 181

Economics

- ECON 201 (CECN 2213)
- ECON 202 (CECN 2223)

Geography

- GEOG 202 (CGRG 2113)
- GEOG 205 (CGRG 2213)

Political Science

- POLI 110 (CPOL 2013)
- POLI 202

Psychology

- PSYC 201 (CPSY 2013)
- PSYC 210
- PSYC 225 (CPSY 2313)
- PSYC 226 (CPSY 2113)
- PSYC 227 (CPSY 2213)
- PSYC 228
- PSYC 229

Sociology

- SOCL 110
- SOCL 201
- SOCL 202
- SOCL 210

Teaching and Learning

- TEAC 201
- TEAC 203

Board of Regents Matrix

Articulation of Course Credit

LDCC was established as a member of the Board of Regents General Education Articulation Matrix Committee in 2001. The Course Articulation Matrix is a guide for determining course equivalencies among Louisiana's public institutions of higher education. While most courses will transfer for credit between and among Louisiana's institutions, *students must remember that these courses may or may not be applied to a particular degree program.* Students should note that this matrix is limited to those general education courses for which full credit would likely be granted by most other Louisiana colleges and universities. You can view the Board of Regents Matrix using the link below.

https://regents.la.gov/articulationandtransfer/

Numerous course transfer equivalency agreements exist among Louisiana's public postsecondary institutions. The prerogative for accepting a course for degree, general education, or elective credit belongs to the institution to which a student intends to transfer (the "receiving institution"). Students are therefore urged to contact the receiving institution for definitive answers to the following questions:

- Whether the course will count toward a particular major, and under what conditions (e.g., if a letter grade of "C" or better is required for degree credit)
- Whether and under what category the course will satisfy the receiving institution's general education requirements
- Any other articulation agreements that may exist between campuses.

LDCC has a crosswalk listing transferable courses to local universities. LDCC will continue to work to secure articulation agreements that allow students maximum transferability of coursework. Students are advised to check with the admissions office of the receiving institution to confirm transferability of credit.

Statewide General Education Requirements

Statewide General Education Requirements

Board of Regents

State of Louisiana

Approved 26 April 2001

Amended 25 March 2004; 23 May 2012

"The Board of Regents recognizes that all undergraduate academic credentials should contain a broad-based common educational experience that enhances students' ability to describe, interpret, and analyze their world. In addition to building awareness of a wide range of material and enriching the academic experience, general education should promote intellectual inquiry through basic content and methodology and contribute to the graduate's ability to communicate effectively in oral and written English.

General education courses should provide an introduction to a discipline, as in a survey course that covers a wide range of material within a specific discipline or area of inquiry and acquaints students with a broad section of the information or skills available in that area, or an appreciation course that introduces students to a creative field and leads to a general understanding and appreciation of work by others.

Depending on the level of the academic credential awarded, education in composition, mathematics and analytical reasoning, natural sciences, humanities, social/behavioral sciences and fine arts is required as part of an undergraduate degree and certificate curricula at state colleges and universities. (See the table of *Statewide General Education Requirements*.) Specific course offerings may vary from one institution to another as the faculty at each campus designates courses that are to be included in the General Education inventory, but such courses share common characteristics essential to the study of academic disciplines.

- **English Composition.** *Effective written communication skills are essential to prepare students to effectively and intelligently communicate in a variety of contexts.*
- **Mathematics/Analytical Reasoning.** *As a cornerstone for the liberal arts, engineering, and sciences, mathematical/analytical reasoning skills are an essential component of all disciplines.*
- **Natural Sciences.** *Natural sciences study both life and physical sciences in an approach to understanding the universe by studying objects, phenomena, laws of nature and the physical world.*
- **Humanities.** *Humanities offer a broad-based study of cultural traditions and the human condition, including everything from language, literature and religion to history, philosophy and communication.*
- **Social/Behavioral Sciences.** *Social and Behavioral Sciences study human behavior and the relationship between individuals and their societies.*

- **Fine Arts.** *The Fine Arts provide an opportunity to explore and to value aesthetic creation and form as an essential means of conceiving and expressing the human experience.*

In addition to specifics of this policy, all applicable general education requirements of the Southern Association of Colleges and Schools Commission on Colleges shall apply."

Credit for Prior Learning

Credit for Prior Learning (CPL) is a process that enables learners to demonstrate what they have learned and translate that learning into college credit. Students will receive credit for demonstrated mastery of learning objectives that are equivalent to learning objectives of courses offered for credit.

LDCC follows the **LCTCS policy 1.023 LCTCS Policy on Credit for Prior Learning** -

"The purpose of this policy is to establish means for awarding college credits to students who are enrolled in a degree or certificate program within the LCTCS through the use of evidence of experience already acquired that meets the course objectives. Students will receive credit for demonstrated mastery of learning objectives that are equivalent to the learning objectives of courses offered for credit. Such non-traditional means may include – but are not limited to –

- CLEP, AP, DSST, credit for past learning and/or life experiences
- Military training documented in the Joint Services Transcript or other official military records
- Industry-based certifications
- Portfolio assessment of college-level learning acquired through work experiences
- Non–academic instruction evaluated by the American Council on Education (ACE)
- State or National certification or licensure
- Others as approved by the institution's chief academic officer."

Credit for Prior Learning Procedure

- No more than 75% of the total hours applicable toward the attainment of a degree or certificate may be awarded through CPL. Graduates from LDCC curricula must complete a minimum of 25% of the semester hours required for the degree through instruction at LDCC.
- CPL credits satisfy prerequisite requirements in the same manner that their course equivalencies do at the institution.
- All CPL must be awarded before the semester prior to graduation.
- A student may not apply for CPL for a course that they are currently enrolled in, for a course that they have previously taken with a failing grade, or for a course in which they have audited.
- For credit for prior learning in which a grade is not awarded, a "CR" for credit is recorded on the student's transcript.
- LDCC accepts credit for prior learning credits that have been awarded by other regionally accredited institutions as per the college's Transfer Credit Policy and Procedure. These credits have the same limitations in their use in meeting graduation requirements as do prior learning credits earned at LDCC and will be used in computing the total hours of credit for prior learning for which a student is eligible.
- A student who intends to use credit for prior learning in a course in which a grade has not been awarded to meet degree requirements at another institution should check the requirements of the receiving institution.
- Students who have taken a College Board Advanced Placement Credit Examination must have scored at least a 3 or 4 (dependent upon the credit they are seeking) to receive appropriate course credit. The student must request that an official transcript from the College Board be sent to the College Registrar. Advanced Placement scores are valid for 3 years from the original test date. When advanced Placement Credit is considered for placement purposes, the placement decision is made by the Registrar.
- Requisite criteria for evaluation for Professional Certification Credit are determined by the Division Chair in partnership with department faculty.
- A student who has not earned college-level credit in a subject area may take a Placement Examination (CLEP, DSST, or AP) for courses offered by LDCC.
- To apply for Placement Credit or Military Training and Experience Credit, the student must be eligible for admission to LDCC as a student.

- Course credit hours earned by Advanced Placement, Military Training and Experience Credit, Professional Certification, or Credit by Exam are awarded and recorded by the Registrar's Office. Credit hours earned are assigned a "CR" grade for credit. No quality points are earned and such credit does not enter into grade point average determination.
- Enrolled students in good academic standing must be pursuing a LDCC credential to apply for Credit by Examination, or Professional Certification Credit.
- A student may apply for Credit by Examination only one time for the same course.
- To award a grade for Credit by Examination, the appropriate faculty in coordination with their Division Chairs will develop a matrix or rubric that clearly identifies the published course learning outcomes and techniques for assessing mastery at the 100, 90, 80, and 70% levels. This rubric or matrix will be affirmed by the Vice Chancellor of Education and Student Services
- All work assessed by Credit by Examination must meet a minimum of "C" level proficiency for all the course learning outcomes and/or technical competencies. This "C" level must be determined by the faculty to maintain academic integrity and rigor.

Definitions of Types of Credit for Prior Learning Awarded by LDCC

Prior Learning Credit refers to college-level examinations delivered by a third-party vendor that allow students to receive college credits in certain courses. Types of Prior Learning Credit accepted by the college are:

- **College Level Examination Program (CLEP)** - CLEP assesses proficiency in general education through 33 tests in five subject areas including mathematics, writing, communications, and science. Most CLEP examinations cover lower level and introductory knowledge in these subject areas.
- **DSST (DANTES)** - DSST examinations test knowledge in both lower- and upper-level college material through 38 tests in six subject areas.
- **Advanced Placement (AP)** - Advanced Placement (AP) exams are a series of examinations developed by the College Board for Advanced Placement High School classes in 19 subject areas. Students who have taken a College Board AP Credit Examination must have scored at least a 3 or 4 (dependent upon the credit they are seeking) to receive appropriate course credit.
- **Military Training and Experience Credit -** Students who have achieved military education and training credit may apply for acceptance of these credits toward the appropriate degree. Students must be able to provide a Joint Service Transcript and DD Form 214.
- **Professional Certification Credit (Industry Based Certification – IBC) -** An Industry Based Certification is an independent 3rd-party credential that is industry-accepted and results from a process whereby an individual's knowledge and/or skill in a particular area is verified against a set of pre-determined standards. For courses in which professional certifications are utilized as an assessment tool, students may receive college credit for a course based on possessing such professional certifications. To receive credit, the student must provide the college with the appropriate documentation to validate the IBC. The IBC must have been received within the past 3 years.
- **National Career Readiness Certificate (NCRC) -** Students who have earned a National Career Readiness Certificate (NCRC) during the past three years may receive credit for SPPR 2991. To earn the NCRC, students must take and pass the three WorkKeys assessments–Applied Math, Graphic Literacy, and Workplace Documents. Students will need to submit a copy of the NCRC certificate or a copy of the official score reports for each part of the assessment.

Students desiring credit for coursework in any of the above manners must request a Credit for Prior Learning (CPL) form from the Registrar's office or print a CPL form from the ladelta.edu website. The form can be located on the College website.

Credit by Examination (CBE)

Credit by examination is available for select courses. A student with prior occupational or educational experience may earn credit for courses in certain LDCC courses that are in the student's program. A challenge examination is given to students who wish to seek credit for a course through a procedure other than normal class instruction or transfer of credit from another post-secondary institution. Challenge examinations will be given only in exceptional situations when a student meets eligibility requirements. Not all courses are eligible for challenge exams. Students are encouraged to consider CLEP subject exams.

- The Division Chair determines if credit for the course may be obtained by challenge examination, and notes a decision on the Credit for Prior Learning form.
- If approved, the academic supervisor will notify the student. The student must confirm agreement of the prescribed challenge exam and pay a non-refundable examination/transcription fee.
- Upon completion of the prescribed challenge exam, the material will be evaluated.
- The Division Chair will submit the Credit for Prior Learning form and testing documentation to the Registrar's office.
- If the student successfully passes the exam, the credit will be posted to the student's academic record.

Regulations governing the challenge examinations:

- Challenge credit is available only to students admitted to and enrolled as a student at LDCC.
- A student will not be permitted to take a challenge examination if the student has:
    - Audited course
    - Taken the course previously
    - Received credit for a higher course in a series or sequence
    - Previously challenged the course through challenge examination
- A passing grade for a challenge will appear on the transcript as "CR" for pass credit. Credit earned through challenge examinations is not used in the computation of the student's attempted hours, quality points, or cumulative grade point average, but may be counted as credit toward the degree for graduation.
- Request for a challenge examination must be received by the end of the second week of the semester. Examination is taken after payment is received and completed by the end of the fourth week of the semester unless otherwise approved by the Registrar.

Credit for Prior Learning

CLEP

College Level Examination Program (CLEP)

LDCC awards credit through CLEP (College Level Examination Program) in accordance with the score equivalencies recommended by the American Council on Education. The grade of "CR" will be assigned to all course work completed through CLEP.

Credit will be awarded as indicated on the chart below.

BUSINESS:

CLEP SUBJECT	MINIMUM SCORE	LDCC COURSE EQUIVALENT	CREDIT HOURS
Financial Accounting	50	ACCT 201	3
Information Systems	50	CINS 101	3
Introductory Business Law	50	BUSN 231	3
Principles of Management	50	BUSN 210	3
Principles of Marketing	50	BUSN 201	3

Composition and Literature:

CLEP SUBJECT	MINIMUM SCORE	LDCC COURSE EQUIVALENT	CREDIT HOURS
American Literature	50	ENGL 203 **or** ENGL 204	3
Analyzing and Interpreting Literuature	50	ENGL 205 **or** ENGL 206	3
English Literature	50	ENGL 201 **or** ENGL 202	3
College Composition	50	ENGL 101 **and** ENGL 102	6
Humanities	50	HUMN201 **or** HUMN 202	3

World Languages

CLEP SUBJECT	MINIMUM SCORE	LDCC COURSE EQUIVALENT	CREDIT HOURS
French Language Level 1 Proficiency	50	FREN 101 **and** FREN 102	6
Spanish Language Level 1 Proficiency	50	SPAN 101 **and** SPAN 102	6

History and Social Sciences

CLEP SUBJECT	MINIMUM SCORE	LDCC COURSE EQUIVALENT	CREDIT HOURS
American Government	50	POLI 110	3
History of U.S. I: Early Colonization to 1877	50	HIST 201	3
History of U.S. II: 1865 to Present	50	HIST 202	3
Human Growth and Development	50	PSYC 236	3
Introduction to Educational Psychology	50	PSYC 210	3
Introduction to Sociology	50	SOCL 201	3
Introduction to Psychology	50	PSYC 201	3
Principles of Macroeconomics	50	ECON 301 **or** ECON 201	3
Principles of Microeconomics	50	ECON 302 **or** ECON 202	3
Western Civilization I: Ancient Near East to 1648	50	HIST 101	3
Western Civilization II: 1648-Present	50	HIST 102	3

Sciences and Mathematics

CLEP SUBJECT	MINIMUM SCORE	LDCC COURSE EQUIVALENT	CREDIT HOURS
Biology	50	BIOL 101 **and** BIOL 102	6
Chemistry	50	CHEM 110 **and** CHEM 120	6
College Algebra	50	MATH 110	3
Natural Sciences	50	BIOL 101 **and** PHSC 100	6

Credit is awarded only official scores sent directly to LDCC from the testing company.

Credit for Prior Learning

Credit Based on ACT/SAT Scores

College credit will be awarded to students who earn appropriate scores on the ACT/SAT in English and Math.

Credit will be awarded for English 101 to students who meet the following minimum criteria for ACT or SAT scores earned in a single test:

English 101

- An ACT English score of 28 or above and an ACT Composite score of 25
- An SAT Verbal score of 630 plus a combined SAT Verbal and SAT Math total score of 1130

Credit will be awarded for Math 110 to students who meet the following minimum criteria for ACT or SAT scores earned in a single test:

MATH 110

- An ACT Math score of 26 or higher
- An SAT Math score of 600 or higher

Credit is awarded only for official scores sent directly to LDCC from the testing company.

Credit for Prior Learning

Advanced Placement Exam Credit

College credit will be awarded to students who earn appropriate scores on the College Board Advanced Placement Test.

AP EXAM	MINIMUM SCORE	DELTA EQUIVALENT	SEMESTER HOURS
Biology	3	BIOL 101, BIOL 102, BIOL 103 and BIOL 104	8
Chemistry	3	CHEM 110 and CHEM 120	6
Economics: Macro	3	ECON 201	3
Economics: Micro	3	ECON 202	3
English Lit & Composition or English Language & Composition	3	ENGL 101	3
French Language	3	Foreign Language Substitution	6
Spanish Language	3	SPAN 101 and SPAN 102	6
Governments & Politics, U.S.	3	POLI 110	3
History, U.S.	3	HIST 201 or HIST 202	3
History, U.S.	4	HIST 201 and HIST 202	6
Physics B or Physics C	3	PHYS 210	3
Physics B or Physics C	4	PHYS 210 and PHYS 220	6
Psychology	3	PSYC 201	3
Statistics	3	MATH 210	3
World History	3	HIST 101	3
World History	4	HIST 101 and HIST 102	6

Credit is awarded only for official scores sent directly to LDCC from the testing company.

Adult Education Division

Louisiana Delta Community College Adult Education Division is committed to helping undereducated Louisianians learn the skills needed to get a job that can support a family. The goal of Adult Education is to provide adult learners the skills needed to succeed in the workforce, earn a high school equivalency, or enter college or career training. The range of services provided by the Adult Education Division addresses each of these key areas for students.

Adult Education

High School Equivalency Program

- Academic instruction and educational services designed to increase a person's ability to read, write, and speak in English and perform mathematics necessary to attain a high school equivalency.
    - English Language Arts

    - Mathematics
    - Science
    - Social Studies
- Face-to-Face and Online Learning Opportunities
- HiSET and GED Testing Centers
- Alternative Methods of Attainment

Integrated Instruction in Career Pathways

- Academic instruction combined with workforce preparation activities and workforce training for a specific career or career cluster.
- Participation is intended for eligible individuals at all skill levels, including adults with low academic skills.

Available Pathways

- Healthcare
- Manufacturing
- Business

College and Workforce Transition Program

- Academic instruction and educational services that increase a person's ability to read, write, and perform mathematics necessary to transition to postsecondary education or training and/or obtain employment.
- Face-to-Face and Online Learning Opportunities
- Credentialing
    - Basic Life Support (BLS) Certification
    - OSHA 10 Certification
    - NCCER Core Certification
    - Lift Truck Certification

Jobs for America's Graduates (JAG) Program

- Student Leadership instruction and organization for 16-24 year olds
- JAG is offered in Monroe and Winnsboro

English as a Second Language Program

- Designed to help eligible English language learners (ELLs) achieve competence in reading, writing, speaking, and comprehension of the English language
- Face-to-Face Instruction

Community Education Courses

- Digital Literacy Classes
    - Stand-alone classes regarding specific content or a full 8-week program through NorthStar Digital Literacy
    - Digital Badges and certificates are attainable for each lesson
- Financial Literacy Classes

- Stand-alone classes regarding specific content or a full 8-week program through ICEV on all components
- The full program leads to an Industry Based Credential

Supportive Services

- Resources for Migrant and Seasonal Farmworkers
- Coaching
- Career Guidance and decision-making

Adult Education

Admission Requirements

Anyone interested in registering for any of the services provided by Adult Education must meet the eligibility requirements below.

- Students must be 18 years of age or older to enroll in an adult education program.
- Students 16-17 years of age may enroll in the Adult Education Program only if they have exited the K-12 education system (public, private, and/or homeschool).
  - Minors must have a signed age waiver from the local superintendent, or authorized personnel, to enroll in the Adult Education Program.

Adult Education

Contact Information

Contact Information

If interested in enrolling in the Adult Education Program at Louisiana Delta Community College, please contact:

ROMAN MCKINNEY		**JOHNNY "LEE" GREEN**	
318-345-9440		318-397-6181	
romanmckinney@ladelta.edu		johnnygreen4@ladelta.edu	

Workforce Development

Louisiana Delta Community College Workforce department is committed to growing, developing, and enhancing Northeast Louisiana's workforce. We provide high-quality and short-term training opportunities to students ready to start their careers or make a career change. Also, we work directly with industry leaders and business owners to provide customized and specialized training for current and potential employees. We invite you to explore our course offerings and training opportunities.

Click the link below to view all current and future Workforce Development courses and program offerings.

https://www.ladelta.edu/workforce/index

Academic Calendar

Current Academic Calendars

Fall 2024

Spring 2025

Summer 2025

Policies

Employee and Applicant Grievance Procedure and Policy

Delta Community College adheres to the LCTCS policy on Grievance – For All Employess (policy # 6.015):

1. **Guidelines**

It is the policy of the Louisiana Community and Technical College System to develop and maintain a satisfied and efficient work force. An employee who is seeking a solution concerning disagreements arising from working relationships, working conditions, employment practices, or differences in interpretation of policy is encouraged to discuss the matter with the immediate supervisor before filing a grievance. Most concerns can be resolved informally without the need for a formal grievance. **Performance evaluations are not grievable under this formal grievance policy.** LCTCS believes that employee grievances should be resolved at the lowest possible administrative level and an employee must exhaust all administrative procedures at the institution level before an appeal can be made to the President. Only those grievances that are related to the President or that the President cannot resolve shall be sent to the Board.

When an employee feels he/she has been treated unjustly, the employee has the right to utilize the grievance policy without fear of retaliation, discrimination, or reprisal because of the action. The decision to utilize the grievance policy shall be the employee's decision. It is understood that a grievance will be kept confidential except to the extent necessary to investigate and resolve the grievance.

When an employee feels that a condition of employment or application of a policy is unjust or inequitable, he/she is encouraged to first seek assistance from his/her immediate supervisor, who should attempt to solve the problem The supervisor is responsible for handling the complaint and striving to arrive at a prompt, equitable solution.

Occasionally, an employee's complaint involves his/her supervisor, or the employee does not feel the matter has been resolved by the supervisor. In such an instance, the employee Page 2 of 3 should feel free to file a formal grievance. The employee may appeal a complaint through to the college Chancellor. In the event that the complaint is appealed beyond the Chancellor level, the LCTCS President will respond to the appeal through a procedure established by the system President.

When an employee feels he/she is being discriminated against because of race, color, sex, ethnic origin, religion, age, veteran status, or disability and is not able to discuss this issue with his/her supervisor, the employee should refer to the LCTCS policy on harassment.

Only those grievances that are not eligible for appeal to the Director of Civil Service or the Civil Service Commission shall be processed through the LCTCS grievance policy.

Under certain circumstances, Civil Service classified employees should use the Civil Service procedure for appeals and hearings rather than the LCTCS system grievance policy. Examples of the types of actions over which the Civil Service Commission assumes responsibility are disciplinary actions which impact pay, such as:

- Removal of a permanent employee for cause
- Suspension with or without pay as a disciplinary action
- Reduction in pay
- Prohibited political activity
- Classification and Pay

2. **Grievance Procedure**

To file a grievance, employees should use the following procedures:

- The employee is encouraged to work out issues of concern with his or her immediate supervisor on an informal basis. However, this is not required before filing a grievance.
- The employee should file a written grievance as soon as possible after the action giving rise to the grievance and normally within fifteen (15) working days.
- The grievance should be directed to employer's supervisor, unless the grievance involves that supervisor, in which case the grievance should be directed to the next in line of management.
- The supervisor or, if applicable, the next in line of management , normally has fifteen (15) working days to respond to the grievance in writing.
- Should an employee be unsatisfied with a response from their supervisor, he or she may direct a written grievance to the Executive Director of Human Resources within ten (10) working days of receiving their supervisor's response. The Executive Director will act upon the complaint, in writing, normally within ten (10) days.
- The Executive Director will arrange an investigation with the parties involved. The Executive Director will then respond in writing to the aggrieved employee normally within fifteen (15) working days once the investigation is complete.

- The employee may appeal a complaint through to the college Chancellor within 10 working days of receiving the response.
- In the event that the complaint is appealed beyond the Chancellor level, the LCTCS President will respond to the appeal through a procedure established by the system President.

Time periods provided in this policy for presenting or responding to grievances may be extended when necessary and appropriate.

Policies

Academic Policies

Credit Hour Policy

10.7 SACSCOC

Louisiana Delta Community College's Determination of Credit Hours for Courses Policy:

1) Defines a credit hour for all credit bearing college courses

2) Provides direction for determining credit hours for credit bearing college courses

3) Ensures credit hours are properly applied and assigned to courses which conform to commonly accepted practices in higher education

Academic Courses not subject to Clock-to-Credit Hour Conversion (Associate Degree programs)

In setting its annual calendar beginning and ending school dates, Louisiana Delta Community College sets a minimum of 750 minutes of seat time for one semester hour of academic course credit in traditional face-to-face courses. According to Federal Regulation 34 CFR 600.2, a credit hour is defined as not less than one collegiate hour of classroom or direct faculty instruction per week over a fifteen-week semester. Additionally, a credit hour of seat time requires a minimum of two hours of unsupervised student work outside of scheduled meeting times (homework assignments, research, test preparation, etc.). A course offered in fewer than 15 instructional weeks shall contain the same total hours (contact hours, preparation time, content, and requirements) per credit hour as the same course offered in the standard 15-week semester.

Louisiana Delta Community College recognizes that college-level learning may be acquired in a variety of settings and can be documented objectively and comprehensively through written or performance examinations and other academically sound procedures. With the growth of distance education; the introduction of technology in teaching methods, and increased number of special topic courses and independent study courses, the nature of instructional contact hours has changed and requires greater flexibility. All courses not subject to the clock-to-credit hour conversion must be of reasonable length and include both content and contact sufficient to maintain high academic quality and standards commensurate with the credit hours awarded. The basis for such certification of learning is a valid and credible assessment system which reliably determines whether a student possesses clearly identified standards-based knowledge, skills, and abilities.

To award credit hours for distance education courses, hybrid, studio, clinical, directed study, and lab course formats, LDCC shall engage students for a minimum of three hours per week (homework assignments, research, test preparation, class meeting, clinical experience, etc.) and not less than 2,250 minutes per credit hour per week for one semester credit hour.

Because it is difficult to measure engaged unsupervised time for courses offered in hybrid or online formats, course content and learning outcomes are matched to those established in face-to-face sections of the same courses.

Non-degree Programs Subject to Clock-to-Credit Hour Conversion (Technical Diploma Programs/Certificates)

For courses in programs that are subject to the clock-to-credit hour conversion formula (programs that do not lead to an associate degree), LDCC follows the Federal Department of Education Guidelines in accordance with 34 CFR 668.8. Non-degree programs that do not lead to an associate degree or courses within a program that are not transferrable for credit toward an associate degree will adhere to the clock-to-credit hour conversion. Credit hours for courses meeting the Gainful Employment (GE) criteria are determined based on 30 contact hours per one credit hour.

For the purpose of awarding credit hours for distance education courses and other alternative formats (hybrid, studio, clinical, directed study, and labs) which are applicable to GE programs and subject to the clock-to-credit hour conversion, students shall engage for a minimum of 30 hours to earn one credit hour. Because it is difficult to measure engaged time for courses offered in hybrid or online formats, course content and learning outcomes are matched to those established in face-to-face sections of the same courses.

Note: Programs governed by separate accreditation bodies or state boards (i.e., LSBNE) must adhere to special guidelines stipulating program length or contact hours for a particular course. For these programs, this policy regarding the clock-to-credit hour conversion serves as the minimum standard. Courses within programs governed by oversight bodies and boards may have student engagement more than 30 hours per credit hour.

Purge Policy

Students will be purged from all classes in a semester or term if their financial account is not in good standing and/or if they are reported as not attending every registered class within the Show/No Show period as stated on the Academic Calendar. The Show/No Show period for parts of term within a semester or term is set by the Registrar's Office.

To explicitly define a student's financial account to be in good standing and prevent removal of classes, a student must meet one of the following conditions:

- The student has paid all tuition and fees for all classes in which the student is registered in the entire semester using cash, check, credit card, or debit card, and the amount is posted in the system of record to reflect the student does not owe any amount of money to the college.
- The student has applied and is granted financial aid to include all grants, scholarships, waivers, outside resources, and loans that cover the entire amount owed to the college for all classes the student is registered for the entire semester and the amount has been applied in the system of record in the student's account.
- The student has applied and is granted scholarship money. The responsible issuer of the money has completed all proper processes and has officially and properly notified Louisiana Delta Community College of the money to be applied toward the student's account, and the amount has been properly posted to the student's account in the system of record by the responsible party.

If a student has not completed all applicable requirements to have financial aid applied to their account or their award does not cover the entire tuition bill, they must provide acceptable monies to cover the entire bill or utilize the payment plan to stay in classes. This includes students who have not completed all financial aid requirements, but think they will be granted financial aid, and students applying for a Satisfactory Academic Progress appeal. The Director of Financial Aid and Financial Aid Advisors have the authority to review a student's account and place a Financial Aid Purge Protection (FP) on the student's record to hold the student's classes as necessary. If the student is unable to secure funding or utilize the payment plan in order to stay in classes; the student will be required to cover their financial responsibilities, and if they are awarded monies from financial aid after the purge, the student will be reimbursed the amount they are eligible to receive.

Non-attendance status is defined as a student whose attendance is reported as not attended/not participated in their registered class(es) (to include online courses) during the Show/No Show period.

Procedure

There are three set purges directly following set payment deadlines, which are published on the college's calendar.

1. FIRST PURGE – This purge is usually set the Thursday before the start of the first class for the full term, which is the first tuition deadline. The purpose of this purge is to identify classes for low-enrollment cancellation thus allowing the college to secure classes based upon paying students.
2. SECOND PURGE – This purge is set one day after add/drop date (on the fifth "in-class" day of the full term) and is the final tuition payment deadline. The purpose of the second purge is to set and maintain proper student rosters for classes prior to the 14th-day data freeze. No late enrollments will be authorized without exceptional extenuating circumstances.
3. FINAL PURGE - Once census rosters have been submitted to the Registrar's Office, students who have never attended or participated in all registered courses (including online courses) will be identified and dropped. This ensures the College reports the student as non-attending and federal financial aid will not be disbursed. The disbursement of federal financial aid funds creates an institutional responsibility to collect unauthorized funds from the student.

Students who fall into any of the three categories listed above during the specified time periods will be removed from their courses as if they never attended, and all related tuition and fees are removed.

Prior to each purge, a committee consisting of representatives from the Registrar's Office, Academic Affairs, Enrollment Services, Financial Aid, and Finance will determine the purge threshold after scrutinizing the total balance due for all registered students.

Affected students will be notified by the Office of Student Accounts before and after each purge. In addition, students who fall into any of the categories listed above during the specified time periods receive timely notices from LDCC regarding the status of their balance due and/or attendance.

Purge Protection

Faculty and Staff are not allowed to purge-protect students without proof the student has a guaranteed source of funds that will cover the entire amount owed to LDCC. Any exception to this policy regarding purge-protection will require approval from the Chancellor and/or approved designees.

To prevent a student's classes from being purged, the following purge protections can be placed on the account:

- Bursar Purge Protection (BP, PP) – Bursar's/Accounting Office
- Enrollment Services Purge Protection (EP) – Office of Enrollment Services
- Financial Aid Purge Protection (FP) – Office of Financial Aid

- Registrar Purge Protection (RP) – Registrar's Office

Under the discretion of the offices listed above, a purge protection may be placed on a student's account when it has been clearly identified and determined that a student will be eligible to receive enough financial aid, including Scholarships, VA Benefits, and Third Party Payments (WIOA, PHOCAS, etc..) to cover the student's entire account balance or enough funding that will prevent the student from being purged.

Below are the allowable reasons for **LDCC staff** to place a **Purge Protection** on a student's account:

Bursar Purge Protection (BP)

Third party payment verification has been received.

Payment Plan Purge Protection (PP)

Automatically placed on accounts once student enrolls in a payment plan with BankMobile.

Special Circumstances - Bursar

In the event that a special circumstance occurs and a student does not meet the allowable reason for a purge protection, a purge protection should not be placed on a student's account without approval from the CFO. Approvals for a Special Circumstance purge protection will be provided by an email.

Enrollment Services Purge Protection (EP)

- Student is a dual enrollment student. At the start of each term (Fall, Spring, Summer), a purge protection hold is applied to allow for accounting to apply their dual enrollment waiver and bill the student's school district.
- Student is enrolled in a Workforce or "Special program" (i.e. Mortgage Document Program) where payment is secured (i.e. State funded) but will be delayed.

Financial Aid Purge Protection (FP)

- Student has completed the Free Application for Federal Student Aid (FAFSA) and has submitted all required documents to the Office of Financial Aid in order to process the student's financial aid.
- Student has **accepted** Federal Direct Student Loans or Alternative Loans and the loan(s) have not authorized to the student's account.
- Students enrolled in the "Student Offender Program" that have been determined eligible for Federal Pell Grant and require a waiver to be applied to the student's account.
- Student's Federal Financial Aid has been authorized, but is not enough to cover the student's entire balance and the student is eligible and awaiting for TOPS to post to their account.

Special Circumstances – Enrollment Services and Financial Aid

In the event that a special circumstance occurs and a student does not meet the allowable reason for a purge protection, a purge protection should not be placed on a student's account without approval from the Executive Director of Enrollment Management, the Director of Financial Aid, or a Campus Director. Approvals for a Special Circumstance purge protection will be provided by an email.

Purge Expiration Date

No LDCC staff can place an end-of-time purge protection (XX-DEC-2099) on any student's account for any reason; any purge protection placed on a student's account should not exceed the census date for that term. Payment Plan Purge Protections will not exceed the final payment plan date for the semester.

Students in Financial Good Standing

To explicitly define a student's financial account to be in good standing and prevent removal of classes, a student must meet one of the following conditions:

- The student has paid all tuition and fees for all classes in which the student is registered in the entire semester using cash, check, credit card, or debit card and the amount is posted in the system of record to reflect the student does not owe any amount of money to the college.
- The student has applied and is granted financial aid to include all grants, scholarships, waivers, outside resources, and loans that cover the entire amount owed to the college for all classes the student is registered for the entire semester and the amount has been applied in the system of record in the student's account.
- The student has applied and is granted scholarship money. The responsible issuer of the money has completed all proper processes and has officially and properly notified Louisiana Delta Community College of the money to be applied toward the student's account, and the amount has

been properly posted to the student's account in the system of record by the responsible party.

Attendance After Purge

A student is strictly **not allowed** to attend a class without being registered for the class. If a student is identified as not being on the roster, the instructor will direct the student to immediately go to the Knight Center or Student Services to identify why the student is not listed on the roster. The student is not allowed to attend the class until the situation is resolved.

Student Appeal of Purge

If a student is inadvertently purged and can prove their finances were in place appropriately prior to the final purge, they can fill out an add/drop slip (found on the college's website) and contact their appropriate division chair for reregistration. All add/drop slips after the final purge will require a signature from each instructor and the appropriate division chair. The form will be turned in to the Registrar for policy compliance review/approval and registration.

If the division chair and/or the Registrar, based on policy enforcement, denies the add/drop request, the student can appeal to the Vice Chancellor of Education of Student Services for review of the evidence. The Vice Chancellor of Education and Student Services, in collaboration with the Vice Chancellor of Finance and Administration, has the authority to make exceptions based on extenuating circumstances that are out of the control of the student. These appeals will require evidence that exceeds normal circumstances and is considered to be exceptional, not common. (See Tuition and Fee Refund Policy FN_107)

Reverse Transfer Policy

Louisiana Delta Community College allows returning students an opportunity to retroactively earn a diploma or associate degree by transferring courses from an accredited institution.

Reverse transfer students must follow the guidelines below:

- Meet all LDCC graduation requirements, with exception to being enrolled the term of graduation. The student will only be enrolled in 'absentia' during the graduation term.
- Student will follow diploma/degree requirements under current catalog year.
- Be currently enrolled at or graduated from an accredited institution.
- Current or earned diploma/degree program cannot be in the same field of study as the diploma/degree pursued at LDCC.
- Student must complete an application for a Reverse Transfer.
- Student must reapply to the College.
- Student must complete graduation application.
- Student must meet all admission, registration, and graduation deadlines.

Transfer Credit Policy and Procedure

Transfer Credit

Louisiana Delta Community College accepts transfer credit from traditional and non-traditional sources in accordance with Louisiana Community & Technical Colleges System (LCTCS) Policy #1.017.

Official transcripts received from regionally accredited institutions of higher education are recorded on the student's permanent record. The Registrar's Office will compute the grade point average in the same manner as is done for a LDCC student. All credits earned at regionally accredited schools are accepted as transfer credit; however, not all credits earned may be applied toward a particular degree or certificate. Acceptance of transfer credits to meet degree/certificate program requirements will be governed by the following guidelines:

- Acceptance of courses more than 10 years old to meet degree requirements is determined by the Registrar.
- Acceptance of courses that are not equivalent to courses taught at LDCC is determined by the Registrar.
- Grades for transferred courses will be interpreted according to the LDCC grading scale and will be recorded as follows:
    - Plus (+) or minus (-) symbols will be disregarded
    - Grades of Pass, Credit, and Satisfactory will be treated alike and count in hours attempted and earned only

  - Failing grades including WF will count as hours attempted, quality hours, quality points and will impact GPA
  - A grade of "N" will count in attempted hours only
  - Incomplete ("I") grades will be calculated as "F"
  - Quarter hours will be converted to semester hours by multiplying the quarter hours by two-thirds.
- Only those courses in which a grade of "C" or higher has been earned will be used to fulfill degree requirements.
- Students are not required to provide transcripts from other institutions. If a student wants to use any of the grades they earned or courses they completed while attending another accredited institution toward placement or degree completion, they will need to request an official transcript to be sent to LDCC prior to their first term of attendance
- Official transcripts must be received by the Registrar's Office within 30 days from the beginning of the start of a transfer student's first term of attendance.
- Transcripts for degree-seeking students will be evaluated and articulated by the Registrar's Office.
- A grade of "C" or better is required to meet pre-requisite or program requirements
- The Louisiana Board of Regents for Higher Education Student Transfer Guide for General Education Articulation Matrix will be used to determine course equivalencies for the general education courses from all Louisiana public colleges and universities, as well as individual transfer guides from institutions with which LDCC has entered into transfer agreements
- Transfer credits from non-regionally accredited institutions are not generally accepted at LDCC. A request for a review of this type of credit may be made to the Registrar.

Lifespan of Coursework

LDCC is interested in moving its students toward the successful completion of their associate degree or certificate regardless of when or where they began their college program, or what courses they have taken to support their degree progress. Previous college coursework will be transferred to LDCC for purposes of establishing grade point average and completion.

Correspondence Courses

LDCC does not offer correspondence courses. Students who wish to use credit from correspondence courses taken through other accredited institutions to meet degree or certificate requirements must receive permission from the Registrar prior to registering for the correspondence course.

Uniformed Service Mobilization

In compliance with the policy set forth by the Board of Regents of the State of Louisiana and in recognition of the needs of students who are subject to unforeseen mobilization/activation in response to local, regional, national, and international emergency situations, LDCC has adopted the following procedures to help minimize the effects of this disruption as much as possible.

Louisiana Board of Regents Academic Affairs Policy: 2.21

Uniformed Service Mobilization

A.A. 2.21 Approved: 26 August 2015

In order to qualify under the provisions of this policy, students must present to the registrar or other appropriate college/university official a copy of military orders indicating their mobilization or activation. Students should contact the Division Chair of their degree as soon as they are in receipt of their orders. The Division Chair will inform them of the procedures to be followed. If, due to time constraints between the time of notification and the time of actual mobilization or activation, the students cannot present their orders as required, the parents, guardians, or spouse of the student may do so.

I. Awarding of Academic Credit/Grades

A. Students in the uniformed services who are mobilized/activated during a semester or term will be given the option of either: (1) complete withdrawal from the college or university for the semester; or (2) withdrawal from or continuation in individual courses within the college or university upon a determination that institution guidelines are met and that it is educationally sound to allow such continuation. Students who choose to remain enrolled in some or all courses should be provided reasonable support to ensure that the pursuit of education is disrupted to the minimum extent possible and that no undue penalties are assessed due to a military call to service.

B. Course Withdrawals. When mobilization/activation occurs prior to the college or university census date, mobilized students who withdraw will incur no penalty or grade in any course. Those who withdraw from all courses will be given a complete withdrawal from the college or university (with 100 percent

refund of tuition and fees which have been paid, including student insurance and other non-refundable fees). After the census date, mobilized students who withdraw from a course shall receive a grade of "W" in the course and 100 percent refund of course-related tuition and fees which have been paid, excluding student insurance fees and other non-refundable fees. When possible, transcripts should be annotated to reflect that the resignation is the result of activation for military duty. Room and board payments will be refunded on a prorated basis, regardless of the date of involuntary mobilization/activation.

C. Continued Enrollment After Involuntary Mobilization/Activation. Students may choose to remain enrolled in individual courses upon a determination that it is educationally sound to allow such continuation and with the concurrence of the instructor and dean (or equivalent), as required by college or university guidelines. For courses in which enrollment is continued, institution policies should address, at a minimum, and dependent upon the date of involuntary mobilization, provisions for students to request: (a) a grade of incomplete; (b) a final grade based upon course work prior to the date of mobilization; or (c) an early final examination in order that the instructor can determine a final course grade. Those students who receive incomplete grades shall have no longer than one year after conclusion of the involuntary term of active duty to meet with university officials and work out a timetable for removing the incomplete grades.

II. Academic Status Upon Re-enrollment

When students whose enrollment was interrupted by mobilization/activation re-enroll in the same institution within one year of completion of their involuntary term of active service, the college or university will make every possible effort to place the students back into their academic studies track as close as possible to the same place they occupied when mobilized/activated. The normal readmission application fee will be waived for these students.

A. Reasonable attempts should be made to give preferential enrollment into high demand courses necessary for these students to continue their studies with as little interruption as possible.

B. Time spent on active duty should not be counted in determining the catalog under which the student must meet curricular or degree requirements; involuntary mobilization/activation will not be considered a break in continuous attendance, for catalog purposes. A person who, upon being offered separation from involuntary active duty, reenlists or otherwise voluntarily extends active duty, may be considered to have broken continuous attendance.

C. In instances of substantial change to curricula or course inventory during the period of involuntary military service, the institution shall make reasonable accommodations with substitute courses, independent study or other appropriate means. If a student's curriculum no longer exists at the time of re-enrollment, the institution shall reasonably assist the student in changing to a new curriculum or transferring to an institution where the desired curriculum is available.

III. Scholarships.

A student who is mobilized/activated while holding a scholarship under the control of the college or university in which the student is enrolled shall have the scholarship, or an equivalent scholarship, reinstated upon re-enrolling at the college or university after the period of involuntary active duty so long as he/she remains otherwise eligible. This provision shall lapse if the student does not re-enroll in the same college or university within one year from the time of separation from the involuntary active duty.

IV. Books.

If course textbooks are to continue being used in subsequent semesters or terms for courses from which a mobilized/activated student withdraws, colleges and universities should arrange for the purchase of these textbooks by the campus bookstore, when possible.

V. Student Grants and Loans.

Students who have been awarded grants or loans and are mobilized/activated at any time during the semester or term should be advised to consult with the Financial Aid Office of the college or university they are attending in order to obtain clarification and/or further information on the status or repayment requirements of any existing grants and loans for attending college. Students on any State aid (e.g., TOPS, GO) should be urged to contact the Louisiana Office of Student Financial Assistance before leaving the campus (www.osfa.state.la.us)

Student Resources

FERPA

The Family Education Rights and Privacy Act (FERPA)

Louisiana Delta Community College recognizes that maintaining student information and academic records is vital to our student's education and to institutional research. Enacted by Congress in 1974, The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. FERPA requires faculty, staff, and administrative officers at LDCC to treat education records in a legally specified manner, outlining procedures for providing student access to such records, procedures for maintaining the privacy of student records, and institutional penalties for violation of its stipulations.

The College is obligated to exercise discretion in recording and disseminating information about all students to ensure privacy is maintained. In accordance with FERPA, parents or eligible students have the right to inspect and review the student's education records maintained by the school. However, LDCC assumes that all students are independent unless the parents document dependency. Parents may document dependency by showing that the student is listed as a dependent on the parents' latest Federal Income Tax return.

FERPA allows schools to disclose a student's education record, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in case of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

The Act further provides that certain information designated as "Directory Information" may be released by the College about the student. Written permission from the student is not required for the release of Directory Information. Although FERPA does not require the release of Directory Information, an educational institution is allowed to designate certain types of information that may be released without seeking written permission from the student. LDCC designates the following items as Directory Information:

1. Name/s
2. Address(es)
3. Date of birth
4. Dates of attendance
5. Degrees and dates received
6. Current schedule of classes (released to LDCC, local, state, and federal law enforcement agencies only)
7. Classification (e.g., freshman, sophomore)
8. Program and major
9. Full- and part-time status
10. Level (i.e., undergraduate)

Students have the right to prohibit the release of all or part of any item(s) listed as Directory Information by submitting a FERPA Release & Confidentiality Request. This request to restrict the release of information becomes a part of the student's record and remains in effect (even after graduation) until the student instructs the College, in writing, to remove the hold status on the record.

Students who wish to restrict their Directory Information must complete the FERPA Release & Confidentiality Request located on their Log on Louisiana (LoLA) dashboard under Academic Links. A confidential hold will be placed on their record which prevents any Directory Information from being pulled for any purpose. Additionally, the FERPA Release & Confidentiality page allows students to designate one or more individuals with whom they have chosen to share their information. A 4-digit shareable access code can be created by the student and is used when their designated person requests information. The access code can be updated by the student at any time.

LDCC staff can access FERPA Release & Confidentiality requests by accessing the Employee tab in LoLA and selecting FERPA Information. Students who have submitted confidential or release requests are listed in alphabetical order by last name and searchable by Banner ID or name.

If you have any questions, please contact the Registrar at 318-345-9126.

Student Complaint Process

In compliance with the U.S. Department of Education, the Louisiana State Board of Regents and Louisiana Delta Community College are committed to a student complaint process that is fair, timely, and effective. This policy establishes a process by which (distance education or face-to-face) students can

initiate complaints against a post-secondary institution offering programs in the state of Louisiana when all other forums at the institutional level have been exhausted.

Link to policy: BoR Student Complaint Policy

Student Resources

Veteran Services

LDCC takes extra measures to communicate with our veterans, inform them of their benefits rights and privileges and assure them that they will always have the full support of the institution.

On April 27, 2012, President Obama signed Executive Order 13607: *Establishing Principles of Excellence for Educational Institutions Serving Members, Veterans, Spouses, and Other Family*. These principles were developed as institutional guidelines to assure financial and educational transparency to our service members, veterans, and families, as well as to ensure they have access to the information needed to make informed decisions concerning their well-earned Federal military and veterans' educational benefits.

As a VA-approved institution, Louisiana Delta Community College proudly commits to the Principles of Excellence. We have and will continue to provide prospective and continuing military students and family members information regarding the cost and quality of education at Delta along with high-quality academic and student support services.

By participating in the POE, Louisiana Delta Community College is officially a "VA Friendly" school and will be listed as so on the GI Bill website.

Veteran Priority Registration

Veteran Priority Registration gives veterans and military service members an opportunity to register for coursework prior to the published registration date for the general student population. Veterans and military service members receiving education benefits are eligible for priority registration. Veterans and military service members who are not using their education benefits must provide proof of military service to receive priority registration. Accepted proof of service includes:

- DD214
- US Armed Forces Active Duty Orders
- Valid US Armed Forces DOD ID/Common Access Card
- Valid US Armed Forces Retiree ID card

Pending VA Payment

Background

Section 103 of Public Law (PL) 115-407, 'Veterans Benefits and Transition Act of 2018,' amends Title 38 US Code 3679 by adding a new subsection (e) that requires disapproval of courses of education, beginning August 1, 2019, at any educational institution that does not have a policy in place that will allow an individual to attend or participate in a course of education, pending VA payment, providing the individual submits a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33.

Pending Payment Compliance

In accordance with Title 38 US Code 3679(e), Louisiana Delta Community Colleges adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from VA. LDCC will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;

- Provide a written request to be certified;
- Provide additional information, if needed, to properly certify the enrollment as described in other institutional policies

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at **https://www.benefits.va.gov/gibill.**

Student Resources

Test Services

Louisiana Delta Community College offers testing services to students for placement and examinations for other professional agencies throughout the year. We offer the Accuplacer as the College's placement survey. This assesses the student in the areas of math, reading, and writing. Faculty/advisors use the results to assist students in determining appropriate courses for their academic career. Other available examinations for the students and the community include ADA, ASE, GRE, LSLBC, TEAS, Praxis, NHA, HiSet, and Workkeys.

Select testing service needed to determine procedure and test dates. Click here for the LDCC Testing Center website.

Accuplacer *ACCUPLACER is a suite of untimed computerized placement tests that quickly, accurately, and efficiently assesses English, writing, and math skills. These scores are used to guide the student to take certain classes that will assist them in preparing for future academic requirements. Applicants may retest as often as they would like (except those applying for the Practical Nursing program) up to the end of the add/drop date of each semester.*

ADA

ASE The ASE test is administered by appointment at the West Monroe Campus. Call for an Appointment at 318-397-6130

GRE- Please visit https://www.ets.org/gre to register for the GRE.

HiSET - You can also view the Adult Basic Education website or contact 318-345-9440 for further information. By taking the HiSET® exam, you can earn a state-issued high school equivalency credential which you can use to advance your career, join the military, begin a training program, or continue your education. Affordable, accessible, and flexible, the HiSET exam is the fastest-growing high school equivalency test.

Services Provided:

- High School Equivalency Instruction and Testing (HiSET & GED)
- In-Person Classes
- Online Classes
- Morning, Afternoon, and Night Classes (night classes are only available at certain locations)
- Resources for Migrant and Seasonal Farmworkers
- Preparation for College Enrollment
- Integrated Instruction in Career Pathways:
    - Healthcare
    - Manufacturing
    - Business
- Workplace Skills Preparation and Credentialing
- Jobs for America's Graduates (JAG)
    - Student leadership instruction and organization for 16–24-year-old students enrolled in the adult education program
    - JAG is offered in Monroe, Winnsboro, and Bastrop
- English as a Second Language (ESL) Instruction
- Basic Digital Literacy
- CPR Certification
- OSHA 10 Certification

- NCCER Core Certification
- Lift Truck Certification
- Center for Financial Responsibility Financial Literacy Certification
- Southwest Airlines Professional Communications Certification
- Express Employment Professionals Business Technology Certification
- AMSA Food Safety and Science Certification
- AMSA Culinary Meat Selection & Cookery Certification

Contact Information:

318.345.9440 Adult Ed Information

318.345.9442 & 318.397.6169 for HiSET/ GED information

Admissions Requirements:

Anyone interested in registering for class will need the following items:

1. Current government-issued photo identification
2. Completed Age Waiver and Documentation (Ages 16-17 years only)

LSLBC - Louisiana State Licensing Board for Contractors exam

CNA - Certified Nurse Assistant

TEAS - Test of Essential Academic Skills (students applying for nursing school)

Cost & Fees:
The proctor fee of $25.00 is non-refundable and non-transferable. A receipt for the proctoring fee is required prior to obtaining directions for the exam.

An ATI testing fee of $65.00 is required.

Taking the Exam:
After you sign up digitally, the testing administrator will reach out to you via e-mail. Monitor your email for correspondence as you will be guided with step-by-step directions to prepare you for test day.

TEAS Test Preparation

Click here for test preparation resources.

To access databases **off-campus**, enter the following information when prompted:

Username: L number
Pin: Birthday (mmddyy)
Click Authenticate

Monroe

Register for TEAS Monroe Campus Please register during the appropriate registration date.

Note that dates and times are scheduled to change.

For questions, contact Rhonda Lindsay at rhondalindsay@ladelta.edu

Tallulah

Testing Dates:

TEAS testing is offered every Thursday morning at 8:00 a.m.

Register for TEAS Tallulah Campus

For questions, contact Stacey Sandidge at staceysandidge@ladelta.edu

Winnsboro

Testing Dates (Winnsboro Campus):

- September 22 at 9:00 a.m.
- October 6 at 9:00 a.m.
- October 20 at 9:00 a.m.
- November 3 at 9:00 a.m.

Register for TEAS Winnsboro Campus

For questions, contact Ashley Easterling at ashleyeasterling@ladelta.edu or 318-367-6238

PRAXIS Please visit https://www.ladelta.edu/admissions/testing-center/praxis/ to register for the Praxis.

NHA - National Allied Health Certifications

Workkeys for LDCC students and open to the general public. Sign up at https://campussuite3.forms-db.com/view.php?id=142244 Non-LDCC students need to put "0" in the field for student ID #

PLACEMENT REQUIREMENTS

Next Generation Accuplacer: LCTCS Scores and Placement

GATEWAY ENGLISH CO-REQUISITE SUPPORT EXEMPTION CRITERIA			
Accuplacer Next Generation (NG) Writing ACT English Subscore SAT English Subscore			
250 or greater 18 or greater 500 or greater			

GATEWAY MATH CO-REQUISITE SUPPORT EXEMPTION CRITERIA			
Accuplacer Next Generation (NG) Quantitative Reasoning, Algebra, and Statistics (QRAS)	ACT Math Subscore SAT Math Subscore		
250 or greater 19 or greater 510 or greater			

Credit Based on ACT/SAT Scores

College credit will be awarded to students who earn appropriate scores on the ACT/SAT in English and Math.

Credit will be awarded for **English 101** to students who meet the following minimum criteria for ACT or SAT scores earned in a single test:

- An ACT English score of 28 or above and an ACT Composite score of 25
- An SAT Verbal score of 630 plus a combined SAT Verbal and SAT Math total score of 1130

Credit will be awarded for **Math 110** to students who meet the following minimum criteria for ACT or SAT scores earned in a single test:

- An ACT Math score of 26 or higher
- An SAT Math score of 600 or higher

Credit is awarded only for official scores sent directly to LDCC from the testing company.

Practical Nursing TD Required Scores for PN Entry

Students may attempt the Accuplacer Next Gen/ACT a total of three times within three years to achieve these entry scores. Successive attempts must be separated by at least 5 days. After three attempts, the student MUST see the Adult Education department for remedial coursework. Upon completion of the coursework, the student may be allowed one additional attempt (total of 4 attempts) at achieving the necessary Accuplacer Next Gen/ACT scores. The Adult Education department may provide documentation of completion for the student to present at the testing center for the fourth attempt. Additional attempts must be approved by the PN Coordinator at the campus of desired enrollment, the Dean of Allied Health, or the Dean of Enrollment Services.

Math

ACT RANGE	NEXT GENERATION ACCUPLACER (ALGEBRA AND STATISTICS)	COURSE PLACEMENT
0 - 15	230 (QAS)	See Adult Ed for Remediation
16-17	230 – 242 (QAS)	See Adult Ed for Remediation
≥ 18	>243(QAS)	Score Meets or Exceeds Requirements

English

ACT RANGE	NEXT GENERATION ACCUPLACER (WRITING)	COURSE PLACEMENT
0 - 13	200-224	See Adult Ed for Remediation
14 - 16	225-249	See Adult Ed for Remediation
≥18	≥241	Score Meets or Exceeds Requirements

Reading

ACT RANGE	NEXT GENERATION ACCUPLACER	COURSE PLACEMENT
0 - 19	200-234	See Adult Ed for Remediation
>20	>250	Score Meets or Exceeds Requirements

Note: Practical Nursing candidates are limited in taking the Accuplacer to three (3) exams in the previous three (3) years.

SUBJECT	**ACCUPLACER NG SCORE**	**ACT SCORE**	**POINTS**
MATH	243 - 250	18 - 20	1
	251-258	21 - 23	2
	259 & >	24 & >	3
SUBJECT	**ACCUPLACER NG SCORE**	**ACT SCORE**	**POINTS**
ENGLISH	241 - 248	17 - 19	1
	249 - 256	20 - 22	2
	257 & >	23 & >	3
SUBJECT	**ACCUPLACER NG SCORE**	**ACT SCORE**	**POINTS**
READING	250 - 257	20 - 22	1
	258 - 265	23 - 25	2
	266 & >	26 & >	3

Pharmacy Technician TD Required Scores for Entry

Math

ACT RANGE	NEXT GENERATION ACCUPLACER (ALGEBRA AND STATISTICS)	COURSE PLACEMENT
≥ 18	≥243(QAS)	Score Meets or Exceeds Requirements
0-17	≤ 242 QAS	See Adult Education for remediation.

English

ACT RANGE	NEXT GENERATION ACCUPLACER (WRITING)	COURSE PLACEMENT
0 - 13	200-224	See Adult Education for remediation.
14 - 16	225-249	See Adult Education for remediation.
≥17	≥241	Score Meets or Exceeds Requirements

Reading

ACT RANGE	NEXT GENERATION ACCUPLACER	COURSE PLACEMENT
0 - 19	200-234	See Adult Education for remediation
≥20	≥250	Score Meets or Exceeds Requirements

Student Resources

Library and Learning Resource Center

The mission of the Library and Learning Resource Center is to provide students, faculty and staff with the learning resources and services needed to support the mission of the College. Operational on all campuses, LDCC Library is staffed by two full-time Librarians, a Learning Resources Coordinator, and student workers, who are available during library hours, in-person, by phone (318-345-9140), or email (Library@ladelta.edu).

LDCC Library's collection holds many core items for the curriculums offered by the college. To date, the collection has more than 400,000 print and electronic item records, which includes: books, serials, e-books, magazines, e-magazines, journals, e-journals, anatomy models, databases, audio-visual materials, and equipment, such as headphones and webcams.

The Library provides the following services to faculty, staff, and students: materials and equipment circulation, reference/research assistance, Library Orientation tours, information literacy instruction, tutoring services, and digital study guides and practice exams for test preparation, including, NCLEX-RN, ATI TEAS, ACCUPLACER, ASVAB, and others.

Each campus Learning Resource Center provides computer reference workstations and print/scan/copier stations, as well as digital access to all Library databases and electronic services, such as PrepSTEP. All LDCC Library databases and electronic services can be accessed off-site by entering the student's LOLa number and six-digit date of birth (mmddyy).

Disruptive students or Library/LRC policy violators may be asked to leave the library. Behavioral and conduct issues shall follow the guidelines set forth in the LDCC Student Code of Conduct.

Contact Information, Hours of Operation, and Locations

Library hours are subject to change. Visit the LDCC Library webpage or call 318-345-9027 for more information.

Main Monroe Campus Room 139 318-345-9027	**Bastrop Campus** Library 318-974-7006
Tallulah Campus Room 13 318-474-5221	**Ruston Campus** Learning Resource Center 318-497-6300
Lake Providence Campus Room 15 318-231-5100	**West Monroe Campus** Room A249 318-397-6200
Winnsboro Campus Room 102 318-367-6200	**Jonesboro Campus** Room 136 318-480-5010

Tutoring Services

The Library offers in-person and online Tutoring Services for Math, Sciences, and Basic Computer Use. LDCC tutors are highly qualified instructors, who strive to provide an encouraging, small group learning environment, in which to build the student's confidence and supply additional academic support needed to achieve the student's academic goals. Students are encouraged to make an appointment with a tutor using the Library webpage.

Tutors, locations, and times are located on the Library webpage. Afterhours tutoring is available at Homework Louisiana. If you have questions concerning tutoring, please contact the Library (318-345-9027).

Student Resources

Children's Center

The Louisiana Delta Children's Center, a Type III early childhood laboratory (childcare center), is located on the Monroe campus. The Center provides enrolled children an opportunity to engage in high quality early experiences that will enhance life-long learning. The Lead Teacher has a degree in Early Childhood Development and oversees daily activities that follow the Early Learning Guidelines of Louisiana.

Enrollment is open to 3 and 4 year olds. Applications can be picked up at the front desk of the Monroe campus or by coming by the Center, located in Room 104 on the Monroe campus.

Student Resources

Campus Bookstore

Campus Bookstore

Students have a variety of options in purchasing textbooks. Students may use our campus bookstore, LDCC Bookstore, to supply needs for LDCC students. Students who choose to use the LA Delta Bookstore may pay for books with cash, checks, VISA, MasterCard, American Express, or Discover cards.

Book Refunds

Copies of the book refund processes and buyback procedures are available at the respective bookstores.

Book Store Credit

Students eligible for financial aid and who have credit balances after tuition and fees are applied to his/her account may receive a bookstore credit at LDCC's Bookstore beginning the first day of class. Students may also order books online at www.ladelta.bncollege.com/. Students must complete a Title IV Authorization form to receive the credit. Students needing to complete a Title IV Authorization form may do so by logging into LoLA, under the Financial Aid tab, and viewing any Unsatisfied Requirements. Forms are also available on Delta's website under Financial Aid Forms. Check with the Office of Financial Aid for additional information.

Fall & Spring Semester Hours of Operation

Monroe Campus-318-345-9009

Monday	**8:00 am – 4:30 pm**
Tuesday	**8:00 am – 4:30 pm**
Wednesday	**8:00 am – 4:30 pm**
Thursday	**8:00 am – 4:30 pm**
Friday	**8:00 am – 11:30 am**
Saturday	**Closed**
Sunday	**Closed**

Summer Hours of Operation

Monroe Campus-318-345-9009

Monday	**9:00 am - 2:00 pm**
Tuesday	**9:00 am - 2:00 pm**
Wednesday	**9:00 am - 2:00 pm**
Thursday	**9:00 am - 2:00 pm**
Friday	**9:00 am - 11:30 am**
Saturday	**Closed**
Sunday	**Closed**

Hours of operation vary on outer campuses. Please contact the campus directly for bookstore hours.

Student Resources

Career Services

LDCC Office of Career Services is committed to providing free career counseling services and offers a holistic approach to serving students through collaboration with Campus Directors, Student Success Navigators, and support services offices in planning and administering services to students. Career Services resources assist students in exploring and defining their career options. Career Coach, a website for career development, is available for students to complete career assessments and identify career goals.

Handshake is a Career Services Platform that students, alumni, and employers can utilize when they sign up for the service. Once registered, students receive valuable career centered advice, career podcasts, access to building a career portfolio and resume, and access to employer placement by applying for open job postings online. Employers have access to student resumes and the ability to post their organization's employment positions on the Handshake site. This may further give students chances of securing employment. In addition, students and alumni can find help with the job search process through workshops, job placement support, LDCC Career Services webpage, and employer engagement activities. Students on all campuses have consistent access to the Office of Career Services processes through direct and online support.

Student Resources

Counseling and Disability Services

Counseling Services

Personal counseling services are offered to LDCC students to realize, develop, and fulfill their personal potential which will allow for maximum benefit of their college experience. Confidential and individual counseling appointments are available for students to help manage the challenges of college life, including balancing personal and academic responsibilities. Students may present for counseling to address concerns such as, but not limited to, depression, anxiety, alcohol and drug use, stress, self-esteem, eating and body image, grief and loss, issues about sexuality, and relationship issues. The goal of counseling services at LDCC is to promote the overall educational programs by helping students strengthen communication skills, establish goals, and adjust to their academic and social environment. Students are asked to make an appointment by calling 318-345-9152 or sending an email to counseling@ladelta.edu to schedule an in-person counseling session or a virtual counseling session.

Classroom visits, workshops, and seminars are offered annually including topics such as stress management, sexual assault awareness, alcohol and substance abuse prevention, breast cancer awareness, and healthy relationships.

Disability Services

Louisiana Delta Community College (LDCC) strives to serve students with disabilities through compliance with Sections 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and the ADA Amendments Act of 2008. These laws mandate that postsecondary institutions provide equal access to programs and services for students with disabilities without creating changes to the essential elements of the curriculum. While students with disabilities are expected to meet our institution’s academic standards, they are given the opportunity to fulfill learner outcomes in alternative ways. Examples of accommodations may include, but are not limited to, testing accommodations (i.e., tests read aloud, extended time), sign-language interpreters, relocation of inaccessible classrooms, permission to record lectures and note-taking assistance.

LDCC students requesting reasonable accommodations must self-identify with the Office of Student Counseling and Disability Services, a department located within the Department of Student Success Services. Students can call 318-345-9152 or send an email to counseling@ladelta.edu to schedule an appointment or for additional information. LDCC provides reasonable accommodations and services to ensure access to qualified students with disabilities who self-identify for services. The requested academic adjustments and auxiliary aids must relate directly to the disability and the relationship must be

documented in the student's medical or psychological reports.

Students must complete the LDCC Application for Disability Services and provide documentation of the disability to initiate disability services. Each student's request is reviewed on a case-by-case basis to ensure that individual needs are met. Also, students requesting accommodations must complete the LDCC Semester Accommodation Request Form to renew academic adjustments and auxiliary aids each semester. Campus Directors or their designated representative at each of the community campuses will notify the Director of Disability Services, who will travel to the campus to meet with the student seeking assistance through Disability Services. Faculty and staff are also welcome to make referrals for students.

Student Handbook

Affirmative Action Policy

Under Executive Order 11246, as amended, an educational institution must have a written Affirmative Action Plan, documenting good faith efforts to end discriminatory practices in employment. Copies of Louisiana Delta Community College's Affirmative Action Plan are available by request from **Human Resources at (318) 345-9187 or hr@ladelta.edu**. Several other types of federal legislation that prohibit discrimination also cover the College. Title VI and VII of the Civil Rights Act of 1964 as amended. Title VI prohibits discrimination against students or others on the grounds of race, color, or national origin. Title VII is the most comprehensive federal employment law and was extended in 1972 to cover educational institutions, both public and private. Title VII prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin. Title IX of the Education Amendments of 1972. Title IX prohibits discrimination on the basis of gender in any education program or activity receiving federal financial assistance. This includes many areas, for example, admissions, recruitment, financial aid, housing, athletics, student organizations, and employment of faculty, staff, and students. Sexual harassment is prohibited under Title IX. Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. These laws, which prohibit discrimination against qualified disabled individuals, apply to admissions policies and hiring practices, and require removal of barriers, program accessibility, and reasonable accommodations to allow equal opportunity to disabled students, faculty, and staff. Those seeking academic or program accommodations because of a disability should contact the **Office of Counseling and Disability** Services at (318) 345-9152.

The Equal Pay Act of 1963 as amended. This Act prohibits discrimination in salaries (including almost all fringe benefits) on the basis of gender. Inquiries concerning the applications of all federal laws and regulations regarding discrimination, including sexual harassment, should be directed to the Dean of Student Success Services/Title IX Coordinator located in the Louisiana Purchase Building, Monroe Campus, Suite 144, by phone at 318-345-9145 or athomas@ladelta.edu.

Alcohol and Drug Statement

The **Drug Free Schools and Communities Act Amendment of 1989** (Public Law 101-226) requires the College to certify to the Department of Education that it has adopted and implemented a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees.

This program must include the following:

- Standards of conduct concerning the unlawful possession, use, or distribution of drugs, and the illegal use of alcohol by students and employees on College property or at any College activity
- Description of legal sanctions
- Clear statement of the College's sanctions for violations
- Description of any drug and alcohol counseling, treatment, or rehabilitation services; 5. Description of the health risks associated with use of illicit drugs and abuse of alcohol.

The information below follows the requirements of the Act.

It is unlawful to possess, use, or distribute illicit drugs on LDCC property or at any College-sponsored event. Alcohol and drug use is a major issue in the community and on college campuses. Alcohol and drugs can seriously damage physical and mental health, as well as jeopardize personal and public safety. In addition, excessive alcohol consumption may lead to physical abuse, date rape, auto accidents, violence, and other behaviors which lead to self-destruction.

The College abides by all state, federal, and local laws pertaining to alcohol and will enforce underage drinking laws. LDCC policy prohibits the consumption, possession, or distribution of alcoholic beverages or other drugs in or on any College property or while participating in any College-sponsored trip or activity. All state, local, and federal laws are enforced and may result in disciplinary action by the College as well as criminal prosecution. Violation of the underage drinking laws will be enforced.

The College provides drug awareness seminars throughout the year as well as referral services to students, faculty, and staff who seek help with substance abuse problems.

LDCC is a drug and alcohol-free campus and recognizes that drug and alcohol abuse is a major societal concern and problem. Such abuse leads to health problems, decreased productivity, crime and general weakening of our nation's social fabric. Alcohol and drug abuse is especially destructive to education

and learning, inhibiting educational, social and interpersonal development. It is the purpose of this policy to establish a comprehensive program to address the abuse of alcohol and drugs.

The following conduct is prohibited:

- The use, consumption, possession, manufacture, furnishing, sale and/or distribution of illicit drugs, narcotics or other controlled substances, including marijuana.
- The use, possession, manufacture, purchase, sale, furnishing and/or distribution of drug paraphernalia.
- The use, consumption, possession, manufacture, purchase, sale, furnishing, and/or distribution of alcoholic beverages on College property, or at any of its activities, except as expressly permitted by College regulations and the law.
- The use, consumption, possession and/or purchase of alcoholic beverages by persons under 21 years of age.
- Operating or attempting to operate a motor vehicle while intoxicated.
- Public intoxication on College property.
- Furnishing, serving and/or otherwise providing alcoholic beverages to persons under 21 years of age. College Sanctions

Students who violate the provision violates the College's Code of Student Conduct and will be subject to sanctions, which could include criminal prosecution, suspension and/or expulsion.

Drug and Alcohol Prevention:

Area programs available for drug and alcohol counseling, treatment, rehabilitation, or support services can be located by contacting the Office of Student Counseling and Disability Services, located in Office 155 on the Monroe campus or by calling 318-345-9152. Additionally, informational literature is available as well as various educational activities are provided annually to increase student's awareness of alcohol and other drug related problems.

Career Services

LDCC Office of Career Services is committed to providing free career counseling services and offers a holistic approach to serving students by involving Campus Directors, Career and Technical Education (CTE) Coordinators, and support services offices in planning and administering services to students. Career Services resources assist students in exploring and defining their career options. Career Coach, a website for career development, is available for students to complete career assessments and identify career goals. Handshake is a Career Services Platform that students, alumni, and employers can utilize when they sign up for the service. Once registered, students receive valuable career-centered advice, career podcasts, access to building a career portfolio and resume, and access to employer placement by applying for open job postings online. Employers have access to student resumes and the ability to post their organization's employment positions on the Handshake site. This may further give students chances of securing employment.

In addition, students and alumni can find help with the job search process through workshops, job placement support, LDCC Career Services webpage, and annual Career Fairs. Students on all campuses have consistent access to the Office of Career Services processes through direct and online support.

Cell Phones

Cell phones must be set on vibrate or turned off while students are in the classrooms. In an emergency situation, the instructor may give a student permission to use a cell phone.

Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)) is the landmark federal law originally known as the Campus Security Act. This act requires colleges and universities across the United States to disclose information about crime on and around their campuses. The LDCC Police Department provides the Annual Security Report/Fire Safety Report, and the report is furnished to both current and prospective students/employees as part of the College's commitment to the safety and well-being of the LDCC community. The Annual Security Report/Fire Safety Report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings, on property owned/controlled by the Louisiana Delta Community College, and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies addressing sexual assault, and other matters. The Annual Security Report/Fire Safety Report is updated each year.

Communication Procedures for Students

LDCC student e-mails shall be the College's official means of communication with all students. The College also retains the right to send official correspondence via traditional methods.

All enrolled students will be assigned an official Louisiana Delta Community College (LDCC) e-mail account. Official college communications shall be sent to their individual e-mail account, including, but not limited to, announcements of college-related activities, and student services notifications (student activities, student workshops, financial aid notifications, etc.) and actions (notification of probation, suspension, disciplinary actions, etc.)

Student Obligations:

- This method of communication places certain obligations on each student.
- Students understand they have a college e-mail account by attending LDCC.
- Students shall responsibly manage their e-mail account in a frequent and consistent basis (i.e. archiving attachments, deleting old messages, and reviewing new messages, etc.)
- Students understand that the College may supplement electronic communication with traditional mail.
- Students are expressly forbidden from soliciting and receiving e-mails containing pornography or any other illicit materials. Violations will result in violation of the Code of Student Conduct and will be subject to disciplinary actions, including possible suspension or expulsion from the College.

College Obligations:

This method of communication places certain obligations on the College and employees.

- The College will never lease or sell a student e-mail address to any advertisers and will take a pro-active approach to blocking unsolicited-bulk e-mail messages that could clutter a student's e-mail account.
- The College will provide access to computers with Internet capabilities on campus (e.g. open computer labs)

Forwarding of e-mail

The college will not automatically send or forward e-mail messages to non-college accounts. However, students can merge their LDCC emails with their personal emails. Students can go to Student Success Services on each campus for assistance.

Management of Student Accounts

The Information Technology Department is responsible for the establishment of the student e-mail accounts. Accounts will be provided with 30mg of storage space per students. Accounts will be active if a student is enrolled at LDCC. When students are within 90% of their mailbox quota, they will receive a message notifying then that their mailbox is almost full.

Examples of Appropriate Student Wide Distribution

- Communicating student information from the Student Success Services Offices;
- Notification concerning students' change of course schedules (drop/adds) general petitions and withdrawals;
- Notification of cancellation of registration;
- Academic Department information such as class changes, registration issues, new courses and events;
- New student information about academic support services and academic policies and procedures;
- Payment deadlines and other business office/cashier information;
- Surveys

Privacy of e-mail

LDCC uses various methods to protect the security of its computers and network resources and its users' accounts.

Complaints

The Family Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. "Education records" are "those records, files, documents, and other materials which 1) contain information directly related to a student; and 2) are maintained by an educational institution" as per 20 U.S.C. §1232g(a)(4)(A); 34 CFR § 99.3. FERPA applies to all schools that receive funds under

an applicable program of the U.S. Department of Education. FERPA allows the college to disclose education records or personally identifiable information with the written consent of the student.

Counseling and Disability Services

Counseling Services

Personal counseling services are offered to LDCC students to realize, develop, and fulfill their personal potential which will allow for maximum benefit of their college experience. Confidential and individual counseling appointments are available for students to help manage the challenges of college life, including balancing personal and academic responsibilities. Students may present for counseling to address concerns such as, but not limited to, depression, anxiety, alcohol and drug use, stress, self-esteem, eating and body image, grief and loss, issues about sexuality, and relationship issues. The goal of counseling services at LDCC is to promote the overall educational programs by helping students strengthen communication skills, establish goals, and adjust to their academic and social environment. Students are asked to make an appointment by calling 318-345-9152 or sending an email to counseling@ladelta.edu to schedule an in-person counseling session or a virtual counseling session.

Classroom visits, workshops, and seminars are offered annually including topics such as stress management, sexual assault awareness, alcohol and substance abuse prevention, breast cancer awareness, and healthy relationships.

Disability Services

Louisiana Delta Community College (LDCC) strives to serve students with disabilities through compliance with Sections 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA) and the ADA Amendments Act of 2008. These laws mandate that postsecondary institutions provide equal access to programs and services for students with disabilities without creating changes to the essential elements of the curriculum. While students with disabilities are expected to meet our institution's academic standards, they are given the opportunity to fulfill learner outcomes in alternative ways. Examples of accommodations may include, but are not limited to, testing accommodations (i.e., tests read aloud, extended time), sign-language interpreters, relocation of inaccessible classrooms, permission to record lectures and note-taking assistance.

LDCC students requesting reasonable accommodations must self-identify with the Office of Student Counseling and Disability Services, a department located within the Department of Student Success Services. Students can call 318-345-9152 or send an email to counseling@ladelta.edu to schedule an appointment or for additional information. LDCC provides reasonable accommodations and services to ensure access to qualified students with disabilities who self-identify for services. The requested academic adjustments and auxiliary aids must relate directly to the disability and the relationship must be documented in the student's medical or psychological reports.

Students must complete an Application for Services Form, which is located on the College's website, and provide documentation of the disability to initiate disability services. Each student's request is reviewed case-by-case to ensure individual needs are met. Also, students requesting accommodations must complete a Semester Accommodation Request Form on the College's website to renew academic adjustments and auxiliary aids each semester. Campus Directors or their designated representatives at each campus site will notify the Director of Disability Services, who will travel to the campus to meet with the student seeking assistance through Disability Services. Faculty and staff are also welcome to make referrals for students.

Hazing Policy

In accordance with LDCC Policy SS_109 and Louisiana Revised Statute 17.1801, hazing is prohibited on the Louisiana Delta Community College campus and campus sites.

For a definition of hazing and what activities it may include, please refer to LDCC Policy SS_007.0. Additionally, this policy advises any violation of this policy, including knowledge of and failure to report, may result in expulsion in the case of students, termination in the case of employees, and a suspension of activities for a minimum of one academic year of any student organization that participates in hazing.

If you believe hazing has occurred or is ongoing, file a report online on the LDCC website or contact the Dean of Student Success Services/Title IX Coordinator, the Campus Director, or Campus Police to make a report.

Identification Cards

Louisiana Delta Community College (LDCC)students must obtain a College Identification Card. Louisiana Delta Community College (LDCC)students must obtain a College Identification Card. The LDCC Identification card will identify you as a student of the College to facilitate the college community's safety, academic integrity, and security.

LDCC students are required to obtain college identification cards. Information about obtaining identification cards is given during pre-registration activities.

Cards must be shown when requested by college staff. Identification cards are non-transferable, and students who misuse these cards are subject to disciplinary action. If an identification card is lost, it must be reported to Library Services to be replaced. Student Photo Identification Cards are valid only

while students are active registered students of the College.

Non-Discrimination Policy

Louisiana Delta Community College is committed to providing educational opportunities to all students and employment opportunities to all persons, regardless of their economic or social status. It will not discriminate based on race, color, religion, creed, gender, gender identity, sexual orientation, ethnic or national origin, disability, age, or any legally protected class. The **Office of Counseling and Disability** has been designated to coordinate efforts to comply with all laws and regulations applicable to qualified disabled individuals as required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Inquiries concerning the application of all federal laws and regulations regarding discrimination should be directed to **Human Resources at (318) 345-9187 or hr@ladelta.edu**.

Notice of Application

The rules, policies, and information presented in this Student Handbook apply to all LDCC students enrolled in any educational program on any of LDCC'campus and sites. All rules, policies, and information presented in this Student Handbook remain in effect and are applicable during official or unofficial breaks, closings, modified calendars, or College holidays.

Notifications and Disclosures Student Handbook

The Student Handbook provides important information on institution policies, procedures, services, and programs. Every effort has been made to provide current and accurate information in this publication; however, all information contained in this Student Handbook is subject to continuous review and evaluation. As such, the college reserves the right to alter any or all information contained in this Student Handbook at any time. Please be reminded that the rules, policies, and information presented in this Student Handbook remain in effect and are applicable during official or unofficial breaks, closings, modified calendars, or college holidays.

Student Retention and Engagement Services

LDCC Office of Retention Services is committed to supporting students and helping them persist to graduation. This is accomplished by assisting students in securing community resources, tutoring resources, degree planning, and referrals to campus resources and support services. The Office of Retention also monitors students' academic progress and coordinates activities with Career and Technical Education (CTE) Coordinators that will foster academic and technical student success. Student Retention and Engagement is ready to serve students with general success strategies that lead to completing their educational goals.

Office of Student Activities

Welcome to the Office of Student Activities

The Office of Student Activities (OSA) supports students in successfully navigating the college experience. OSA provides an environment for student collaboration, leadership opportunities, and involvement through programmatic experiences, shared governance, and student organizations. The office's goal is to advocate for and empower students by promoting intercultural understanding and preparing them to positively impact their communities.

Search and Seizure

Lockers and desks are the property of LDCC campuses and are loaned to students to attain an education. As the property of the College, they are subject to search for contraband at any time, based on the reasonable belief of Campus Security that said lockers and desks may contain material that is not allowed on the College campus. Having a toolbox and operating a motor vehicle on campus are privileges granted to students. The granting of these privileges is conditioned upon the agreement that Campus Security may search these articles if the student is suspected of having contraband materials such as weapons, illegal substances or drugs, alcoholic beverages, or other similar materials. Local law enforcement authorities may be included in this process if Campus Security determines a need for such involvement.

Student Concern Procedure

Policy

LDCC will provide students with a fair and efficient process for presenting and resolving concerns arising from their academic and non-academic interactions with faculty, staff, and students.

Purpose

The College takes concerns raised seriously. It recognizes the right of any student to raise a concern or make a complaint and will work to resolve that concern or complaint openly and fairly.

These procedures apply to concerns not addressed in the student handbook, *Code of Student Conduct*, or other policies in place.

Non-Academic

1. Students who wish to file a non-academic concern must direct the concern in writing to the Department of Student Success Services or the Campus Director at their campus. Concerns can be submitted by completing the student concern form on LDCC's website.

   Procedures:

   1. The Dean of Student Success Services or Campus Directors will investigate the incident/concern, determine a resolution, and respond in writing to the student within ten working days.

   2. If the student does not agree with the response, he/she may appeal the decision to the Dean of Enrollment Services, who makes the final decision, within ten working days.

Academic

Procedures:

1. Academic policy AA112 governs student appeals associated with final grades.

2. Students who wish to file an academic concern about faculty should contact the faculty member involved to reach an informal solution.

3. If the concern is not resolved, the student may elect to schedule an appointment with the faculty member's Academic Supervisor or file an official written grievance using the LDCC's electronic grievance form. If no solution is found at the faculty, departmental, and Division Chair levels, the student may appeal within ten working days to the Vice Chancellor of Education and Student Services, who makes the final decision.

a. Students have the right to appeal decisions within the school of discipline supervisory hierarchy up to the Vice Chancellor of Education and Student Services, the final authority.

Written concerns are kept in the Department of Student Services on each campus or in electronic format through the student conduct software.

Student Life

Monroe Campus

- **Amphitheater**: Concerts, theatrical performances, Fall Welcome Week, Knightsfest Spring Activities, and other events are held there.
- **Clubs and Organizations**: A number of chartered student organizations are available to students. All College policies and procedures and the *Code of Student Conduct* will be followed while participating in any student activity, club, or organization. Student clubs and organizations are open to all students without regard to race, color, national origin, gender, age, religion, qualified disability, marital status, veteran status, or sexual orientation.
- **LDCC Career Clothing Closet:** LDCC provides the *Shine Like Knight* Clothing closet to support students offering free professional clothing to students.
- **LDCC's Children's Lab School**: The Monroe campus houses a Children's Lab School that is open to children ages 3 and 4 years old. Applications are available at the operator's desk or contact Ms. Sandee Clawson: (318) 345-9159 sclawson@ladelta.edu
- **LDCC Promise Pantry:** LDCC provides a food pantry to students and the campus community, promising nourishment and hope through non-perishable necessities.
- **Student Commons Area**: The LDCC campus and each college site offer a designated student lounge area with wireless Internet access where students can relax, study, watch TV, or just hang out with friends. Study tables, cell phone charging stations, snack machines, and microwaves are available.
- **Student Government Association**: The Student Government Association (SGA) is elected to represent and execute the student will and promote all students' general welfare. Through the SGA, students are encouraged to provide input into the college's decision-making process.
- **Campus Housing**: LDCC does not offer on-campus housing at this time.

College Sites

LDCC's community campus sites offer students co-curricular learning opportunities through various activities and events held throughout the year, such as Fall Welcome Week, Knightsfest Spring Activities, SGA-sponsored Black History, Veterans Day Programs, Voter Registration Drives, and more. Campus sites have Student Government Association Senators who represent the interests of LDCC community campus students. Each campus site offers a designated student lounge, study tables, snack machines, and microwaves.

Student Records Restricting/Releasing Education Records

A student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA. The name and address of the office that administers FERPA is as follows:

Family Policy Compliance Office U.S. Department of Education

400 Maryland Avenue, SW

Washington DC 20202-4605

Title IX

Louisiana Delta Community College (LDCC) does not discriminate on the basis of sex in the education programs and activities that it operates, including but not limited to admissions, financial aid, housing, facilities, scholastic, intercollegiate, club, and intramural athletics. Colleges and Universities are prohibited from doing so by Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq., and the U.S. Department of Education's implementing regulations, 34 CFR Part 106. The College's nondiscrimination policy extends to admission, employment, and other programs and activities. Inquiries regarding the application of Title IX and 34 C.F.R. Part 106 may be sent to the College's Title IX Coordinator, the U.S. Department of Education Assistant Secretary for Civil Rights, or both.

LDCC is committed to providing a workplace and educational environment and other benefits, programs, and activities free from gender-based discrimination, harassment, and retaliation. The College prohibits all Gender-Based discrimination and Sexual Misconduct (including Sexual Harassment, Sexual Assault, Dating Violence, Domestic Violence, and Stalking). LDCC has adopted policies and procedures to comply with the federal and state requirements related to the Title IX Act, the VAWA Act, and the SaVE Act. The College has also adopted a Sexual Misconduct Policy.

All campus community members are expected to conduct themselves in a manner that does not infringe upon the rights of others. The College will take prompt and equitable action to eliminate Gender-Based or Sexual Misconduct, prevent its recurrence, and remedy its effects. The College will conduct ongoing prevention, awareness, and training programs for Employees and Students to facilitate and ensure sexual misconduct compliance. Complaints or reports of sexual misconduct should be submitted to Dr. Alvina C. Thomas, Dean of Student Success Services/Title IX Coordinator, located in the Louisiana Purchase Building, Monroe Campus, Suite 144, by phone at 318-345-9145 or athomas@ladelta.edu. Sexual misconduct grievances can also be submitted to:

- Ms. Meltida Wilson, Student Services Coordinator & Deputy Title IX Coordinator, Room 223, West Monroe Campus, 318-397-6102, meltidawilson@ladelta.edu. · Campuses: Jonesboro, Ruston, and West Monroe
- Dr. Debra Jackson, Associate Professor & Deputy Title IX Coordinator, Winnsboro Campus, 318-367-6230, debrajackson8@ladelta.edu. Campuses: Lake Providence, Tallulah, and Winnsboro

Tobacco-Free Campus

All buildings of Louisiana Delta Community College are smoke-free and tobacco-free. Smoking, chewing, snorting, and/or any use of tobacco products or tobacco "like" products (such as e-cigarettes) by employees, students, and visitors is prohibited in buildings and on the college grounds. Students who violate the LDCC Tobacco Policy are subject to sanctions based on the College's Code of Student Conduct.

Animals on Campus

Louisiana Delta Community College follows the guidelines of the Americans with Disabilities Act (ADA) and provides students, faculty, and staff the opportunity to utilize a service animal on campus. A service animal is trained to assist people with disabilities in daily activities. The Americans with Disabilities Act (ADA) defines a service animal as "a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability. The dog must be trained to take specific action to assist the disabled person." Students, faculty, or staff members who plan to utilize a service animal must contact the Office of Enrollment Services, Director: Student Counseling & Disability Services, to register the service animal. No other animals are allowed on LDCC property.

Visitors in Classroom

To maintain an academic environment conducive to the well-being of all students, Louisiana Delta Community College prohibits visitors to academic areas without prior approval from the instructor or Vice-Chancellor. These areas include but are not limited to classrooms, laboratories, and learning resource centers. Only students registered for the course are allowed in the classroom or laboratory when the class is in session unless prior approval is gained. In addition, children should be supervised in all campus areas and always be under an adult's careful supervision. This serves to protect children and eliminates distractions for other students. All campus visitors are subject to the standards of behavior found in the LDCC Student Code of Conduct.

Weapons

Louisiana Delta Community College is a firearms-free campus. Possessing firearms, explosives, knives, weapons, or any item that may be construed as such is expressly prohibited on all College campuses. Possessing such weapons may result in disciplinary action based on the College's Code of Student Conduct. These actions may include dismissal from the College and criminal prosecution. There are some limited exceptions to this policy; for example, certified and licensed law enforcement personnel are authorized to carry a firearm, and select students attending law enforcement training classes are approved to carry a firearm by the administrators of those training sessions.

Student Handbook

Student Code of Conduct and Student Rights and Responsibilities

The Code of Student Conduct (Code) and Student Rights and Responsibilities **aims to support a safe, healthy, and inclusive college community conducive to learning where students act with honesty, integrity, civility, and respect for themselves and others. Any behavior that interferes with these goals may violate the *Code of Student Conduct*.**

This Code applies to all LDCC Community College students, campus instructional sites, adult education, and workforce programs. Students taking courses, attending classes, or enrolled in academic programs are governed by the *Code of Student Conduct* and Student Rights and Responsibilities.

Louisiana Delta Community College expects students to maintain standards of personal integrity in harmony with its educational goals, be responsible for their actions, observe national, state, and local laws and college regulations, and respect other people's rights, privileges, and property.

Section One- Academic Misconduct

Although all academic misconduct is wrong, premeditated acts of academic misconduct represent a greater threat to the integrity of the College than unpremeditated acts of academic misconduct. Louisiana Delta Community College establishes the following definitions and distinctions between the two types of academic misconduct.

1.01 Types of Academic Misconduct

1.01:01	Unpremeditated academic misconduct is an act of academic misconduct taken without advance contemplation, prior determination, or planning, or full understanding that the act is considered academic misconduct: e.g., on the spur-of-the-moment; seizing the opportunity to cheat; collaboration to a greater degree than is permitted in a situation; careless or incomplete documentation of sources and references.
1.01:02	Premeditated academic misconduct is an act of academic misconduct which grows out of advance contemplation or meditation, prior deliberation, or planning which may include the preparation of a written plan or notes. Although prior thought and planning is requisite to premeditation, the prior thought and planning need not exist for any period of time before it is carried into effect.

1.02 Categories of Academic Misconduct

1.02:01	Cheating is the intentional use of inappropriate and unauthorized assistance, information, materials, or study aids in any academic exercise; and includes multiple submissions of the same or part of the same work to different instructors for different assignments in the same semester or in a different semester. Cheating includes but is not limited to, the use of unauthorized assistance (e.g. collaboration with peers or artificial intelligence platforms and applications like AI chatbots ChatGPT and GPT-4), information, or materials on tests, homework, quizzes, papers, projects, and all other academic assignments. Attempting to pass off work created by artificial intelligence (AI) sources as original constitutes cheating unless AI sources are specifically authorized by the instructor for an assignment. Additionally, the act of conspiracy for the purpose of defrauding also constitutes cheating.
1.02:02	Fabrication is the misrepresentation of a signature or a document as original (authentic) and includes the fabrication of any part of an individual or group academic assignment; or of official documents of the College or outside agencies, including drop/add slips, excused absence slips, and medical documentation. Fabrication also includes making up or changing data or results, relying on someone else's results in experiments or laboratory assignments, or collaborating with artificial intelligence (AI) sources without authorization by the instructor. Citing sources that have not been used or consulted is also an offense.
1.02:03	Plagiarism constitutes using another person's ideas, words, data, arguments, or sentence structure in any academic assignment as the student's own without proper documentation or citation. Unauthorized collaboration with artificial intelligence chatbots or other AI composition software also constitutes plagiarism.
1.02:04	Misrepresentation is intentionally presenting oneself as someone else or intentionally representing the condition or the situation as more or less than what it actually is to gain credit or special concessions on individual or group academic work, including make-up tests, projects, and class assignments.
1.02:05	Violation of class rules is the intentional failure to follow the rules of each individual class concerning academic assignments and class behavior as referenced in the course syllabus.
1.02:06	Complicity is the willingness to involve others in any academic misconduct.
1.02:07	Software Fraud is the unlawful downloading and copying of computer software used in the creation of academic work.
1.02:08	Multiple submissions of work involve handing in academic work that was done previously by the student for another class, or by someone else.

1.03 Academic Offenses and Sanctions

The instructor reserves the right to levy the following sanctions which are dependent on the frequency and gravity of the alleged offense:

1.03:01	Reduced grade for the assignment
1.03:02	Failing grade for the assignment
1.03:03	Reduced final grade for the course
1.03:04	Failing grade for the course

The following sanctions may be levied against the student by the Academic Division Chair or the Vice Chancellor for Academic Affairs. If the offense warrants the following disciplinary actions, instructor consultation with the appropriate academic supervisor is required:

1.03:05	Referral for counseling
1.04:06	Referral for counseling
1.04:07	Suspension from the College
1.04:08	Expulsion from the College

1.04 Due Process for Academic Misconduct and Student Appeals

1.04:01	The faculty member will notify the student in writing of the academic misconduct charges, a description of the evidence, and the disciplinary sanction. An email will suffice as written correspondence. If the penalty resides with an authority higher than the instructor, then the faculty member will confer with the Division Chair/Program Director and then communicate the intended sanction with the student.
1.04:02	Students who not agree with the charges and/or sanctions may appeal in writing to the appropriate Division Chair/Program Director within (5) calendar days of the date of the notification. While an appeal is in progress, the student is permitted to continue active participation in the course as long as the student remains compliant to the Code of Student Conduct.
1.04:03	Division Chairs/Program Directors may meet with the student and/or faculty member to discuss the evidence and disciplinary sanctions. Division Chairs/Program Directors must respond, in writing, to the student and instructor within seven (7) calendar days of receipt. The response will communicate the conditions for either granting or denying the student's appeal.
1.04:04	Students who do not agree with the charges and/or sanctions as decided by the Division Chair/Program Director may appeal to the Vice-Chancellor for Academic Affairs. Appeals to the VCAA must be submitted in writing within five (5) calendar days of notification from the Division Chair/Program Director that the appeal had been denied. The Vice-Chancellor for Academic Affairs must respond, in writing, with a decision regarding the student's appeal within ten (10) calendar days of receipt. The student, faculty member, and Division Chair/Program Director will be included on the correspondence. The Vice Chancellor's decision will be final and binding.

Section Two- Acts of Misconduct Other than Academic

2.01

2.01:01	Failure to comply with behavioral standards of the Louisiana Community and Technical College System and Louisiana Delta Community College, as well as abide by local, state and federal laws.
2.01:02	Violation of the rights of individuals as established in the United States and Louisiana Constitutions.
2.01:03	Harassing conduct of any kind, including acts based on race, gender, ethnicity, sexual orientation, disability, religion, etc.
2.01:04	Stalking, that is, the repeated following or harassing of another person accompanied by the making of a credible threat with the intent to place that person in reasonable fear of death or serious injury.
2.01:05	Cyberstalking, that is, use of electronic mail or electronic communication of any words or language threatening to inflict bodily harm, physical injury to the property of, or extortion of money or other things of value to any person or the person's family or dependents; use of electronic mail or electronic communication to threaten, terrifying, or harass any person; use of electronic mail or electronic communication to make false statements to any person or the person's family or dependents with the intent to threaten, terrify, or harass.
2.01:06	Bullying, that is, severe or repeated use by one or more individuals of written, verbal, or electronic communication, or a physical act or gesture or exclusion directed at another individual. Bullying may cause physical or emotional harm, may create a hostile environment, may infringe on an individual's rights, and/or may disrupt the campus environment.
2.01:07	Physical abuse or threat thereof, including acts of intimidation against any person or persons, or other conduct that threatens or endangers the health or safety of any such person or persons, including hazing, domestic violence, or offensive touching.
2.01:08	Sexual offenses, including offensive touching (sexual battery), nonconsensual intercourse (rape), and intercourse with a person who is not capable of giving consent due to some form of intoxication or who is otherwise incapable of giving consent, and performing sexual acts to self on college property, college activities and events on or off-campus.
2.01:09	Unauthorized entry or use of College facilities or any violation of College rules regarding the use of College property. Unauthorized use, access to, manipulation of, tampering with or duplication of any College computer hardware, software programs, and/or associated documentation including, but not limited to, telecommunications equipment, computer equipment, etc.
2.01:10	Using the College's computing resources for personal or financial gain; allowing non-college personnel access to computing resources on campus; displaying obscene, lewd, or sexually harassing images or text in use of the College's computers; or modifying or copying records or data belonging to the College.
2.01:11	Vandalism, malicious destruction, damage, defacing, misuse, or abuse of College, public, or private property, including library materials, computer equipment and software, vending/games machines, and vehicles.
2.01:12	Setting a fire on campus or campus-related premises or setting the fire alarm without proper authority.
2.01:13	The intentional making of a false report of a bomb, fire, or other emergency.
2.01:14	Failure to comply with fire or safety procedures (including failure to evacuate for fire drills and weather alarms) whenever the alarm sounds.

2.01:15	Falsification of academic records, identification cards, financial aid records, academic forgery, altering official academic documents, misusing College documents, or withholding information relating to admission, transfer credits, financial aid, academic status, records, etc (refers to academic transcripts).
2.01:16	Failure to answer a College summons or to appear for a discipline hearing as notified by College officials.
2.01:17	Failure to meet any College-related financial obligation. Passing worthless checks or counterfeit money or transactions in order to fulfill financial obligations.
2.01:18	Participation in any group demonstration, sit-in, or disorderly conduct which disturbs the orderly activities and processes of the College.
2.01:19	Possession or consumption of alcoholic beverage in any form on campus or while participating in a College activity or on a College-sponsored trip.
2.01:20	The possession of a firearm, explosives, knives or weapons or any item that may be construed as such by a student or non-student on school property, at school-sponsored functions. This includes ammunition, fireworks, or other dangerous substances or materials of any kind.
2.01:21	Unauthorized or illegal possession, use, sale, or transportation of narcotics, stimulants, depressants, hallucinogenic drugs, marijuana, or other illegal drugs on campus or while on a College-sponsored event or trip.
2.01:22	Personal conduct which does not comply with socially accepted behavior in the academic community (includes but is not limited to: engaging in drunkenness, use of profanity, disorderly conduct, lewd, indecent, or obscene gestures or conduct, etc.) on or off-campus.
2.01:23	Disturbing the peace by unreasonable loud noise or behavior and or disruptive and disorderly behavior.
2.01:24	Convicted of a felony.
2.01:25	Formally charged by civil authorities with the commission of a felony of such nature that the student's presence at the College is potentially dangerous to the health, safety, and educational environment of the College community.
2.01:26	When there is strong convincing evidence that the student against whom civil authorities have brought charges or imposed penalties has committed a felony of such nature that the student's continued presence at the College is potentially dangerous to the health, safety, and educational environment of the College community.
2.01:27	Smoking in College facilities. All buildings of LDCC are smoke-free and tobacco-free. Smoking, chewing, snorting and/or any use of tobacco products or tobacco "like products (such as e-cigarettes) are prohibited in buildings and on the college grounds.
2.01:28	Gambling of any type.
2.01:29	Obstruction or disruption of teaching, research, administration, disciplinary procedures, or college-authorized activities or events. Severe or repeated disruption of class/lab activities.
2.01:30	Disobedience to lawful order or directive from campus police, an instructor in the classroom, and/or insubordination or disrespect to an instructor and/or administrator when they are functioning in their official capacity.
2.01:31	Disrespect or inappropriate behavior at any time when dealing with students, College employees, and/or the general public. This includes various degrees of obscenities and profanities, e-mails, text messaging and voice mail.
2.01:32	Theft, larceny, shoplifting, embezzlement or the temporary taking of the property of another.
2.01:33	Repeated or accumulated violations of any part of the code.
2.01:34	Disruptive behavior that interferes with learning on campus.
2.01:35	Retaliation against any complainant, witness, or College employee.
2.01:36	The possession and use of unmanned aircraft systems (drones) on all College campus grounds.
2.01:37	Students must adhere to health-related mandates issued by local and state authority including but not limited to the spread of infectious diseases (e.g., COVID-19, influenza, or swine flu). Example: Mask requirement in halls and other common spaces.

2.02 Disciplinary Standards and Procedures

Initiation of Discipline Proceedings:

2.02:01	When the Dean of Student Success Services/ Campus Director or Designee/AdultED Director receives notification that a student has violated any rule or regulation of the Code of Student Conduct, the Dean of Student Success Services/Campus Director/AdultED Director shall investigate the alleged violation within 5 calendar days of receiving the notification.
2.02:02	The Dean of Student Success Services/ Campus Director or Designee/AdultED Director may summon a student (either orally or in writing) to appear in connection with an alleged violation. The summons shall direct the student to appear at a specified date, time, and place.
2.02:03	A student who fails to keep an administrative appointment or who fails to appear without just cause within 24 hours or one class/business day shall forfeit the right to present their case and will have said charges considered in absentia by Dean of Student Success Services/Campus Director or Designee/AdultED Director. Thereupon, the Dean of Student Success Services/Campus Director or Designee/AdultED Director will review the case, conduct investigation, and submit case to the College's Disciplinary Hearing Committee for ruling.
2.02:04	The Disciplinary Hearing Committee will give written report of outcome of case with imposed sanctions if determined to Dean of Student Success Services who will notify the student of the outcome from the Disciplinary Hearing Committee within 5 calendar days.
2.02:05	Within 5 calendar days of receiving the letter with disciplinary sanctions, the student may appeal in writing to the Executive Director of Enrollment Management whose has the final ruling on the case.

2.03 Definitions

2.03:01	Student: any person enrolled in college classes (full-time, part-time, audit, or credit).
2.03:02	College employee: any person employed by the College including student employees.
2.03:03	College facilities: all lands, buildings, and facilities owned, leased, or controlled by the College
2.03:04	College activity, event, or trip: any activity, event, or trip that is sponsored by the College or any division/organization of the College.
2.03:05	Student Disciplinary Hearing Committee: Committee may have up to 5 members, not including the chairman or the Dean of Student Success Services (ex-officio member), faculty/staff members, Members are selected from a campus-wide pool of committee members who are randomly selected for each case.

2.04 Sanctions

Discipline sanctions may be imposed in response to misconduct acts committed by students or a student organization. The purpose of imposing sanctions is to promote educational and social development of the student and the College community, to provide appropriate penalties, and to deter other acts of misconduct which thwarts the aims, purposes, and policies of the institution.

No refund or credit of tuition, fees, or other costs associated with attendance of the College will be made to students when discipline sanctions are imposed which result in the student being deprived privileges and/or access to services.

In the case of serious violations, a notation of the discipline matter will be placed on a student's academic transcript until it is cleared. In the case of dismissal from the College, the record is permanent.

Discipline records are confidential in accordance with federal and state laws. The contents of the student discipline record may not be released to anyone not associated with campus discipline except upon written approval of the student or a court-ordered subpoena or by the administration of FERPA.

2.04:01	Written Reprimand: from the appropriate administrator to the student on whom the penalty is imposed, placed in the student's permanent discipline record.
2.04:02	Warning probation: written notification that further violations of any sub-section of this code will result in more severe discipline action. Warning probation may be imposed for a period of not more than one calendar year.
2.04:03	Disciplinary probation: written notification that further violations of any sub-section of this code may result in suspension. The terms of disciplinary probation shall be determined Disciplinary Hearing Committee.
2.04:04	Suspension of privileges: prohibits participation in or attendance at certain events, activities, or class/lab; restricts specific campus student privileges.
2.04:05	Community Service: assigned a specific number of hours of service.
2.04:06	Counseling: student-directed to Student Counseling and Disability Office for time period designated by the Counselor. In the case where the College is not qualified or equipped to handle severe personal, psychological or emotional problems, the Counselor will refer the student to an off-campus agency to meet the student's needs.
2.04:07	Restitution: repair or replacement of property damaged.
2.04:08	Fines: monetary fines to fit the case. If the fine is not paid, it remains on the student's record as indebtedness to the College, which then renders the student ineligible to register for subsequent semesters or to receive official transcripts.
2.04:09	Cancellation of registration or denial of credit may be imposed in cases where the student is found responsible of withholding information relating to the student's admission, transfer credits, academic status, records, etc.
2.04:10	Suspension: may be used in the event of a threat of safety to the College community or if a student refuses to answer a summons.
2.04:11	Expulsion: may be used in the event of a threat of safety to the College community.

If the student is suspended or expelled before the published automatic "W" grade deadline date, the student will receive a "W" in currently enrolled course(s). If the student is suspended or expelled after the published automatic "W" grade deadline date, the student will receive an "F" in currently enrolled course(s).

A written report is made indicating the imposed sanctions. The student may appeal the sanctions of the administrator and request a hearing before the Disciplinary Hearing Committee. Requests for appeals must be submitted in writing to the administrator within 5 calendar days of the notification of the administrative sanction.

2.04:12	Bar Against Readmission: written notification issued to a student who has left the College that he/she will not be allowed to re-enroll until the pending discipline matter has been resolved. The penalty terminates on clearance of the discipline matter. This sanction may also be imposed in cases of severe disciplinary infractions and/or in the event of a threat of safety to the College community. Students may appeal to the Student Disciplinary Hearing Committee for readmission to the College after one year.

2.05 Appeal Procedures

The student has the right to submit a written appeal to the decision or any sanction imposed within five calendar days to the Dean of Enrollment Management if any of the following apply: insufficient evidence to support the charge(s); sanctions imposed were inappropriate; information discovered that indicates that the administrator or committee members were not impartial. The appeal is based on the records of the investigation/hearing. No new evidence may be presented. LDCC adheres to LCTCS Policy # 2.004 Student Conduct and Appeals Procedures.

Section Three- Student Grievance Procedures

Introduction

LDCC affirms students' rights to fair and judicial resolution of problems that may accompany conditions of their enrollment. Toward this end, the College maintains informal and open access to instructors and administrators as an avenue for grievances to be discussed.

3.01 Definitions

3.01:02	Discrimination Complaint - A w0ritten complaint alleging any policy, procedure, or practice that discriminates on the basis of race, color, national origin, gender, sexual orientation, or disability.
3.01:03	Student Grievant- Individual enrolled in academic courses part-time, full-time, "credit," or "audit" who files the grievance.
3.01:04	Applicant Grievant (under ADA) - Applicant for admission to postsecondary education who submits a complaint alleging discrimination based on race, color, national origin, religion, gender, sexual orientation, age, disability, or veteran status.
3.01:05	Respondent- Person alleged to be responsible for the violation.
3.01:06	Day- Calendar days in which the College is open for business, excluding holidays and weekends.
3.01:07	Title VI, Section 504, and ADA Coordinator – Person(s) designated to coordinate efforts to comply with and carry out responsibilities under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of The Americans with Disabilities Act of 1990 and other stare federal laws addressing the equal educational opportunity. **Coordinator for Section 504 and ADA** Traci Clark, Director of Counseling and Disability Services 7500 Millhaven Road, Monroe, LA 71203 Phone Number: 318-345-9152 Email: traciclark@ladelta.edu Days/hours available: Monday-Friday – 8:30 a.m. – 4:30 p.m.

3.02 Informal Pre-Filing Procedures

Before filing a formal grievance, the student is encouraged to make a reasonable effort to resolve the problem informally. The College is committed to making every effort to resolve issues in this informal manner. A grievance must be lodged with the proper authority thirty (30) days from the date of the alleged violation.

3.02:01	Student grievant requests a resolution and/or corrective action from one of the following: Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator based on the type of grievance.

3.03 Formal Filing Procedures

3.03:01	The student files a written grievance. Forms are available from the Department of Student Success Services, the Office of Human Resources, and online.
3.03:02	Student grievant submits a written grievance to the Department of Student Success Services within ten days after informal resolution attempts have failed. The grievance must include the name, nature, date of the alleged violation, names of persons responsible (where known), and requested action. The Dean of Student Success Services determines which office receives the written grievance.
3.03:03	Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator notifies the respondent within ten days and asks the respondent to: a. Confirm or deny facts; b. Indicate acceptance or rejection of student or applicant requested action; c. Outline alternatives.
3.03:04	Within ten days, the respondent submits an answer to the Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator.
3.03:05	The Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator will review the written complaint and the respondent's answer and make a written reply to both the complainant and respondent for one of the following: • Dismissal of the grievance based upon inadequate evidence; • Acceptance of the complainant's requested action (s); • Referral of the grievance to a hearing
3.03:06	The Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator may dismiss the grievance without a hearing. In that case, the grievant will be notified within ten days of the decision.
3.03:07	If the Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator recommends referring the grievance to a hearing, the process will be as follows: • Dean of Student Success Services/Campus Director/Academic Administrator/Section 504, ADA Coordinator will schedule a hearing with the College Grievance Hearing Panel within ten days of the decision. • The Grievance Hearing Panel Chairman will issue a written decision to the complaint and respondent within ten days after the hearing.
3.03:08	If the complainant or respondent is not satisfied with the Grievance Hearing Panel's response, the complainant or respondent may request a hearing review with the Louisiana Community and Technical College System (LCTCS) Office of Academic and Student Affairs. The complainant or respondent has 30 days from the hearing decision to request a review of the case by the LCTCS. The Complainant or Respondent will send documents to: Louisiana Community and Technical College System Office 265 S. Foster Road Baton Rouge, LA. 70806 ATTN: Academic & Student Affairs Division Once all documents are received, System Office staff will: 1. Review the records submitted to ensure that the College's published procedures provide due process and were carried out fairly and impartially. 2. In the event that System Office staff cannot determine whether the College's published procedures provide due process or whether or not they were carried out fairly and impartially based on the documents submitted, System Office staff may engage in any fact-finding reasonably required by the circumstances. This may include a request for either party to participate in a telephone conference meeting to set forth the facts.

3.04 Rights of Grievant and Respondent

3.04:01	The grievant and respondent shall be informed of the due process rights outlined below.
3.04:02	The grievant and respondent victim have the right to a closed hearing.
3.04:03	The grievant/respondent has the right to appear at the hearing alone or with an attorney or advisor. The attorney, advisor, or friend may advise the defendant or victim and speak on their behalf.
3.04:04	The grievant/respondent has the right to know what documentary evidence will be offered against him/her.
3.04:05	The grievant/respondent has the right to know the identity of each witness who will testify against him/her.
3.04:06	The grievant/respondent and the Dean of Student Success Services/Campus Director/academic administrator have the right to offer evidence.
3.04:07	The grievant/respondent has the right to argue on behalf of himself or herself.
3.04:08	Victims of cases involving violence and/or sexual offenses will be informed of the outcome of the hearing and subsequent appeals.

3.05 General Provisions

3.05:01	Grievance records will remain confidential unless permission is given by the parties involved to release such information. Grievance records are destroyed at the end of the semester, in which the case is resolved.
3.05:02	LDCC will not tolerate any type of discipline or retaliation, direct or indirect, against any person who, in good faith, files a complaint or responds to questions regarding having witnessed a prohibited incident.
3.05:03	False charges are treated as serious offenses and may result in disciplinary action.

3.06 Complaints (General Complaints Other than Grade Appeals or Discrimination)

The purpose of this section is to provide students with a fair and efficient process to present and resolve complaints arising out of their academic and non-academic interactions with faculty, staff, and students. A complaint must be lodged with the proper authority within thirty (30) days from the date of the alleged violation. No student may appeal to the higher authority until he/she has exhausted all prior appeals.

3.06:01	**Informal Procedures:** 1. When feasible, the student should try to personally approach the faculty/staff member involved in an attempt to resolve the issue. 2. Students must request a review of the issue with the appropriate academic administrator/Dean of Student Success Services/ Campus Director. The appropriate faculty/staff will have ten days to respond to the student. 3. After a reasonable effort to resolve the issue informally, the student complaint may proceed by completing a student complaint form and moving to a more formal procedure.
3.06:02	**Formal Procedures:** 1. The student submits a written complaint form to the academic administrator/Dean of Student Success Services/Campus Director within ten days after the attempt at informal resolution has failed. The written complaint must include the student complainant's name, nature, and date of the alleged violation, names of persons responsible (where known), name, dates, and results of the unsuccessful informal procedures. 2. The student complaint may request a formal hearing from the Student Complaint Committee, a sub-committee of the Student Disciplinary Hearing Panel. 3. The Student Complaint Committee will convene within ten days to render a decision. 4. The Student Complaint Committee's decision may be appealed to the Vice-Chancellor of Education and Student Services or Dean of Enrollment Services , who renders the final decision.

Section Four- Student's Rights and Responsibilities

4.01 Specific Rights for Students

In addition to the basic rights and freedoms guaranteed to all citizens, the College recognizes the following specific rights of students in the student/College relationship:

4.01:01	The right to participate in academic, co-curricular, and extracurricular activities and benefits functions of the College, free from all legal discrimination on the grounds of race, color, religion, sexual orientation, national origin, age, political belief, disability, marital status, or veteran status.
4.01:02	The right to the opportunity for a quality education.
4.01:03	The right to know the College's regulations, rules, and policies by which students are governed.
4.01:04	The right to a formal appeals procedure.
4.01:05	The right to due process in disciplinary procedures in accordance with the rules and procedures prescribed in the College's *Code of Student Conduct*.
4.01:06	The right of substantive and procedural due process in all student disciplinary procedures.
4.01:07	Through reasonable and lawful means, the right to advocate changes in College regulations, rules, and policies.
4.01:08	The right to reasonable participation in the formation of College policies.

4.02 Responsibilities of Students

Students at Louisiana Delta Community College have the following general responsibilities and obligations to the College:

4.02:01	To conduct themselves consistently with generally accepted standards of conduct embodied in federal, state, and local laws.
4.02:02	To conduct themselves in a manner that contributes to the creation and maintenance of an environment conducive to the broad educational mission of the College.
4.02:03	To support the academic integrity of the College.
4.02:04	To know and comply with regulations, rules, policies, and requirements established by the College.
4.02:05	To respect the rights and freedoms of others and to conduct themselves so as not to violate the rights and freedoms of other members of the College community and its guests.
4.02:06	To use College property and facilities according to College regulations and policies and make every effort to use these facilities in a way that will not damage or impair their usefulness to other, current, and future students.

4.02:07 The responsibility to contribute to maintaining a safe, positive college environment.

Student Handbook

Student Clubs and Organizations

Student Government Association

The Student Government Association (SGA) advocates and acts as an organized voice for LDCC students. The SGA participates in the College's decision-making process and provides students with educational and leadership experiences that encourage citizenship on campus and within the community. Additionally, the SGA offers guidance for all LDCC clubs and organizations. SGA Officer elections are held yearly. Each LDCC campus holds SGA, which is a yearly senator selection process. Each club and organization's president is represented on the SGA Board by attending monthly SGA meetings.

Student Clubs and Organizations

Student's college experience is much more than books, lectures, homework, and tests. Students can get involved in a Campus club or organization, which is an important part of education. LDCC's clubs and organizations allow students to explore their special interests, develop qualities integral to success in the workplace, develop decision-making skills, strengthen their ability to work as team players, develop organizational and leadership skills, and interact with other students and faculty/staff members in an informal setting.

Several chartered student organizations are available to students. All college policies and procedures, as well as the Code of Student Conduct, will be adhered to while participating in any student activity or organization. Students will be allowed freedom of association with organizations that promote the interests of the academic community or College. The membership and actions of student organizations will be determined by a vote of only those persons who hold bona fide membership in the College community. Each student organization must have a staff or faculty advisor. The advisors will not have the authority to control the policies of organizations.

Student organizations are open to all students without regard to race, creed, or national origin. Students and student organizations are free to examine and discuss all questions of interest to them and are free to express, within the Code of Student Conduct, opinions publicly and privately. Organizations can invite and hear any person of their choosing, in keeping with the educational objectives of the College. As members of the academic community, students are free to express their views on issues of institutional policy and procedures and on matters of general interest to the student body.

Current LDCC Clubs and Organizations

- American Criminal Justice Organization-Lambda Alpha Epsilon
- Anime (Otaku Host Club)
- Barbers of Louisiana Association (BOLA)
- Bass Fishing Club
- Behavioral and Social Science Organization (BSSO)
- Black Male Mentoring Program (B2MP)
- Delta Christian Fellowship Club (DCF): Monroe, West Monroe, Winnsboro
- Delta Early Childhood Organization (DECO)
- Diesel Powered Equipment Technologies Association (DPETA)
- Fine Arts Organization: Cultural Understanding and Services (FOCUS)
- Jobs for America's Graduate Career Association (JAG)
- Knights Esports League Club (KELC)
- National Society of Leadership and Success (NSLS) -Sigma Alpha Phi
- National Technical Honor Society
- Phi Theta Kappa Honor Society
- SciQuest
- Student Government Association
- Student Nursing Association (SNA)

How to Start a Club or Organization

- Students, advisors, or staff members interested in starting an organization must submit their Constitution and By-Laws and fill out a Prospective Student Organization Form with the Department of Student Success Services.
- The Dean of Student Success Services must approve and sign the constitution, bylaws, and Prospective Student Organization Form and must send the request to the Chancellor for final approval.
- Club members and advisors are required to follow all club and organization guidelines and maintain standings in accordance with the college Student Handbook.
- Club advisors must maintain and update the application on file with the Department of Student Success Services.
- At the end of each activity, an expense report of all funds should be submitted to the Department of Student Success Services. The report should include the name of the activity, date, monies collected, and expenditures.
- The club or organization will maintain records of fundraiser activities and expenses. These files are subject to be audited by the Accounting Department quarterly.

- The recommendations and procedures mandating Louisiana Delta Community College club accounts must always be followed. This documentation is on file in the Department of Student Success Services.

Scheduling Activities and Meetings

- All activities require approval by the Department of Student Success Services. Applications for activities must be submitted to the Department of Student Success Services no later than two weeks preceding the scheduled activity.
- Whenever an area of the institution, such as the Commons Area or a classroom, is used for college activities, the group or organization sponsoring the event is held responsible for restoring the area to its previous condition. Steps to schedule an activity or meeting:

1. Scheduling must be two weeks prior to sponsoring each event.
2. The club president and the club advisor musts sign the Student Activity Request Form.
3. The appropriate individuals must approve the space needed for the event.
4. The Dean of Student Success Services must approve the Student Activity Request Form.

Club and Organization Flyers Approval and Posting Guideline

Clubs and Organizations can post a maximum of 8 flyers two weeks prior to the event. The Department of Student Success Services must stamp these flyers before they are posted. Glass display cases can be used monthly to showcase events, accomplishments, or promotions of the club/organization. All unauthorized postings will be thrown away. Organizations are not allowed to place any flyers in the Administrative hallways. Removed flyers will be thrown away. Flyers will not be approved until the Student Activity Form is completed.

Communication and Student Club/Organization Representation

1. All organizations are privileged to appoint a Club Representative to the Student Government Association. Check with the Department of Student Success Services to confirm SGA meeting days and times. Each club representative must not be on academic probation or have disciplinary holds and have eight hours of class work of classwork unless indicated otherwise in the clubs or organizational by-laws.
2. A complete roster of all current organization members is due by the third week of school each semester. Additions to the membership roster can be made at any time. Any organization without a completed form in its file will lose its organizational rights until the membership roster is forwarded to the Department of Student Success Services.
3. Each club and organization member is required to complete hazing training in the CANVAS portal once a year.

Campus Safety

Campus Alerts

LDCC uses BlackBoard Connect, an emergency notification system that alerts students through voice mail, email or text messaging in the event of a campus emergency. Students, faculty and staff are strongly encouraged to register for this service at the time of registration or on the www.LaDelta.edu website.

Parking Regulations

All enrolled students will receive one parking permit. The student will be required to complete a vehicle registration form with their campus front desk personnel in order to receive a parking decal. Parking decals should be placed or affixed on the driver's side rear window. If there are questions or problems concerning the parking permit, please contact Campus Police at 345-9105.

Weapons

Louisiana Delta Community College is a firearms-free campus. Possessing firearms, explosives, knives, weapons, or any item that may be construed as such is expressly prohibited on all College campuses. Possessing such weapons may result in disciplinary action based on the College's Code of Student Conduct. These actions may include dismissal from the College and criminal prosecution. There are some limited exceptions to this policy; for example, certified and licensed law enforcement personnel are authorized to carry a firearm, and select students attending law enforcement training classes are approved to carry a firearm by the administrators of those training sessions.

Glossary of Terms

Academic Advisor – An instructor in an academic program or a counselor who advise students concerning academic programs and class schedules.

Academic Renewal – Offers an opportunity for students who have a past history of less than satisfactory work to start college over with a new GPA.

Academic Calendar – The days of each semester set aside as class holidays, and days marking special events.

Academic Year – The period of time generally extending from August to May, usually equaling two semesters (fall and spring).

Accreditation – Institutional accreditation is a recognized approval given by one of the U.S. Department of Education's recognized regional accreditors (i.e. Southern Association of Colleges and Schools).

Adjunct Faculty – The instructors serving in a temporary or part-time capacity to teach specific courses on a course by-course basis.

Alumni – LDCC graduates.

Applicant – A student who has filed an application for entrance into the college or into a program but who has not yet registered.

Articulation – Agreement made with other colleges and universities to make the transfer of credits easier.

Arts and Humanities – Includes courses from art, literature, foreign languages, history, philosophy, and speech communications.

Auditing – Attending a course without receiving credit.

Behavioral/Social Sciences – Includes courses from anthropology, criminal justice, economics, education, geography, government, kinesiology, political science, psychology, social work and sociology.

Catalog – Contains information on such matters as admissions, registration, student organizations, programs offered, academic requirements, and courses of study.

Census Date – The 14th day of class in a fall or spring semester and the 7th day of class in a summer session are designated as the official census reporting date for Louisiana Institutions of Higher Education.

Closed Sections – A section of a class for which it is no longer possible to register. This section has no more space.

Concurrent Enrollment – When a college student is enrolled at two or more postsecondary institutions outside of a formal class enrollment agreement.

Continuing Education – The division of the college that offers courses that are not applicable toward a degree or certificate. Also called non-credit courses.

Corequisite – A course that must be taken at the same time or prior to another course.

Credit Hours – The amount of work a student completes is referred to as credit hours. Each completed course is worth an established number of credits. To receive a degree or certificate, a specified number of credits is required.

Cross Enrollment – When a college student is enrolled at two postsecondary institutions under a formal agreement that designates one institution as the home institution and the other as the host.

Credit by Examination – Available to students who feel they have sufficient knowledge of a particular course. Credit is awarded upon passing the examination.

Credit for Prior Learning (CPL) – a process that enables learners to demonstrate what they have learned and translate that learning into college credit.

Curriculum – Course requirements and electives for a Degree or Certificate Program.

Degree or Certificate Program – Any grouping of campus-approved courses which, when satisfactorily completed, will entitle a student to a degree or certificate.

Degree Subject Area – The primary discipline which constitutes the focus of a degree program. When a student satisfactorily completes a degree program, the student will be entitled to a degree in the appropriate subject area.

Degree Title – The complete label of a degree program, (e.g. Associate of Arts in Liberal Arts).

Division – Separations of the College's for-credit programs of study into Schools of Discipline. LDCC currently has five Divisions or Schools of Discipline: 1) Liberal Arts, 2) Business & Technology, 3) Industrial Technology, 4) Natural Sciences & Mathematics, 5) Nursing & Allied Health.

Division Chair – Academic divisions are headed by an administrator who is designated as a division chair. The division chairs provide educational and administrative leadership for the divisions.

Dual Enrollment – When a secondary student is also enrolled at a postsecondary institution.

General Education Requirements – The group of courses, including English composition, mathematics, social sciences, arts and humanities, natural sciences, computer literacy, and oral communication, that must be completed in order to earn an associate degree or other approved credential.

Grade Point – Numerical values assigned to letter grades. Example: an A has a value of 4. The total grade points for receiving an A is determined by multiplying the grade points (4) times the number of credit hours earned in that course.

Grade-Point Average (GPA) – A system of measuring students' average grades.

Graduation Audit – This is the process by which an academic advisor, Division Chair, and Registrar determine if a student who has applied for graduation has met the requirements of the student's academic program as well as all other specified requirements.

Major – That part of a degree program which consists of a specialized group of courses in a particular discipline or field. A major usually consists of 25% or more of total hours in a curriculum. Major courses must be completed with a grade of 'C' or higher to fulfill graduation requirements.

Matriculation–Official enrollment of a student in a degree or certificate program.

Natural Sciences–Courses in biology, chemistry, earth science, geology, physical science and physics.

Non-Matriculating Student–A student who is attending college but is not working toward completion of a degree or certificate. Such students are usually not eligible for most forms of financial aid.

Overall Good Standing–The status of a student when he or she is in good academic standing, has no debts with the college, and has no discipline file in the Student Services Office.

Placement Testing–An examination process that determines a student's proficiency level in gateway foundational subjects.

Post-secondary Education Institution–An institution which has as one of its main missions the provision of a formal instructional program whose curriculum is designed primarily for students who are beyond high school age.

Prerequisite–A course which must be completed before enrolling in another course.

Probation–A warning signal which indicates poor academic performance.

Registration–The process of officially enrolling in and paying for specific courses in a given semester or session.

Sequence Number–The unique eight character identification code that is associated with each class (e.g. 30831101).

Scantron–A test sheet that is purchased from the bookstore and graded by computer.

Schedule of Classes–A publication which includes the semester calendar, times the courses will meet, room numbers, instructors, and other information for a particular enrollment period.

Suspension–A period of time in which a student is not permitted to attend college due to below satisfactory academic performance or for disciplinary reasons.

Syllabus–A sequential outline of topics to be covered by the instructor during a course. It should include the instructor's grading policy, attendance regulations, course requirements, learning objectives, and instructor's office hours.

Transcript–Official record of all academic work attempted by a student. It contains course numbers, titles of each course taken, the grades received, degrees/certificates received and academic status (probation/ suspension).

Abbreviations

Associate of Arts Louisiana Transfer	**AALT**
Associate of Science Louisiana Transfer	**ASLT**
Associate of Applied Science	**AAS**
Associate of Science	**AS**
Associate of Science in Nursing	**ASN**
Associate of General Studies	**AGS**
Certificate of General Studies	**CGS**
Certificate of Technical Studies	**CTS**
Certificate of Technical Competency	**CTC**

All Programs

AALT Louisiana Transfer

Program Description

School
Arts & Humanities

Program Title
AALT Louisiana Transfer

Program Total Credit Hours
61

Program Description
The Louisiana transfer associate degree consists of a 39-hour general education block and a 21-hour block of additional coursework. Students who enter a four-year public university with this degree in hand will have met the institution's general education requirements and will be granted upper division (junior) status, with all of its concomitant rights and privileges. This guarantee applies to those who successfully complete the degree with a grade of "C" or better in each course.

Concentration
AALT degree with concentration in Arts, AALT degree with concentration in Criminal Justice, AALT degree with concentration in General Business, AALT degree with concentration in Humanities, AALT degree with concentration in Social Science

Program Requirements

Simple Requisites

Associate of Arts Louisiana Transfer
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ENGL101 - English Composition I
- ENGL102 - English Composition II
- FRST100 - Freshman Studies Seminar

Natural Science Requirement (9 credit hours)

Students must complete a six-hour sequence in either the biological or physical sciences. The remaining three hours must be in the opposite

AAS Business Office Admin.

Program Description

School
Business & Information Tech.

Program Title
AAS Business Office Admin.

Program Total Credit Hours
66

Program Description
The Associate of Applied Science in Business Office Administration prepares individuals to acquire marketable skills for entry-level employment positions and career advancement in various areas of business, industry, and government offices. Students will receive hands-on training in office technology software skills using Word, Excel, Access, and Publisher. Coursework in business calculators, records management, business communication, math, accounting, and office procedures is also included in the curriculum. This program provides students with safe and efficient work practices, basic occupational skills, customer service, job-seeking skills, employability skills, and strong work ethics required for success in the workplace.

Concentration
Accounting Concentration, Medical Office Concentration, General Office Concentration, Legal Office Concentration

Program Requirements

Simple Requisites

Associate of Applied Science in Business Office Administration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ENGL101 - English Composition I
- MATH110 - College Algebra
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

area (i.e. both biological and physical sciences must be taken). Please consult with your transfer institution on which courses are needed for your degree.

Complete ALL of the following Requirement Sets:

- Natural Science Requirement for AALT

AALT Concentrations

Complete at least 1 of the following requirement sets:

- AALT Criminal Justice Concentration
- AALT Fine Arts Concentration
- AALT General Business Concentration
- AALT Humanities Concentration
- AALT Social Science Concentration

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College transfer degree program will be able to: (1) Demonstrate competence in written and verbal communication skills and critical thinking. (2) Demonstrate the ability to think and reason logically, using the language of social and behavioral sciences. (3) Identify elements of the fine arts through music, theater, or art appreciation. (4) Identify characteristics of human behavior and the interrelationships between the individual and societal, political and economic systems, based on research methods.

Mission
The mission of the transfer associate degree is to provide students with an opportunity to complete the first 60 hours of work toward a baccalaureate degree at a two-year or community college. Students who successfully complete a designated transfer associate program are eligible to enter a four-year public university as a junior, with all 60 credits transferring to the receiving university.

Humanities Requirement (3 credit hours)

Recommended: HISTORY

Earn at least 3 credits from the following:

- Humanities- Literature/History

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Natural Science

Technical Diploma Requirements

The student must meet any **ONE** of the Technical Diploma concentration requirements

Complete at least 1 of the following requirement sets:

- BBOA Accounting
- BBOA General Office
- BBOA Legal Office
- BBOA Medical Office

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Business Office Administration program will be able to: Demonstrate technical skill in the use of leading industry-based productivity software products. Maintain and operate office equipment efficiently. Apply and use correct communication skills. Demonstrate basic occupational and employability skills through critical thinking and situational analysis. Develop and apply industry desired personality traits and appearance. Prepare to become responsible citizens and good leaders in business services and the world of human work as demonstrated through appearance, dependability, mental attitude, initiative, human relations skills, and other characteristics necessary for success on the job. Function efficiently in the office environment.

Mission
The mission of the Associate of Applied Science in Business Office Administration is to prepare individuals to provide technical support and special assistance to business professionals and other management personnel. The AAS was developed to meet the goal of workforce

development by providing specialized classroom instruction and practical experience through four distinct concentrations; (1) General Office, (2) Accounting, (3) Medical Office and (4) Legal Office.

AAS Business Technology

Program Description

School
Business & Information Tech.

Program Title
AAS Business Technology

Program Total Credit Hours
61

Program Description
The Associate of Applied Science in Business & Technology combines English, math, social science, natural science, and humanities with business and computer courses to create a program designed to meet the increasing demand for entry-level business professionals. Further, a significant portion of the coursework is transferable for those students wishing to complete a bachelor's degree.

Program Requirements

Simple Requisites

Associate of Applied Science in Business and Technology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ACCT201 - Intro to Financial Accounting
- BUSN101 - Introduction to Business
- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN215 - Business Communication
- BUSN231 - Business Law I
- CINS101 - Introduction to Computers
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- FRST100 - Freshman Studies Seminar
- MATH110 - College Algebra
- MATH210 - Introduction to Statistics
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Natural Science

AAS Care/Dev of Young Children

Program Description

School
Human Services

Program Title
AAS Care/Dev of Young Children

Program Total Credit Hours
60

Program Description
The Associate of Applied Science in Care and Development of Young Children is designed as a degree program to meet the needs of those pursuing a career in early childhood development and the new guidelines established by the United States Department of Education as a part of the No Child Left Behind (NCLB) legislation. The program includes a 300 hour supervised work experience in an approved early childhood setting.

Program Requirements

Simple Requisites

Associate of Applied Science in Care and Development of Young Children
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CDYC101 - Found of Early Childhood Dev
- CDYC103 - The Learning Environment
- CDYC165 - Lang & Lit in Early Childhood
- CDYC211 - Child Guidance
- CDYC240 - Observation & Participation
- CDYC273 - Dev Curr & Mat in Early Child
- CDYC298 - Practicum in Early Child Devel
- CINS101 - Introduction to Computers
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- MATH110 - College Algebra
- PSYC201 - Introduction to Psychology
- PSYC226 - Developmental Psychology
- SPCM120 - Intro to Public Speaking

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

Core Electives (9 credit hours)

Earn at least 9 credits from the following:

- ACCT202 - Intro to Managerial Accounting
- ACCT210 - Computerized Accounting
- ACCT214 - Tax Accounting
- ACCT218 - Fund of Income Tax Prep
- BUSN130 - Cust Serv for Bus Professional
- BUSN131 - Princ of Human Resource Manage
- BUSN140 - Personal Finance
- BUSN180 - Notary Public
- BUSN190 - Small Business Management
- BUSN211 - Supervision
- BUSN232 - Business Law II
- CINS141 - Social Media Marketing
- CINS202 - Presentation Application
- CINS208 - Desktop Publishing Appls
- CINS240 - Electronic Commerce
- CSCI240 - Project Management
- CSCI285 - Information Technology Ethics
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- SPCM120 - Intro to Public Speaking

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Business and Technology program will be able to: (1) Identify the components of the business environment. (2) Identify the elements of the marketing mix and explain the marketing concept. (3) Apply and explain the three-step writing process. (4) Explain the basic accounting equation relative to assets, liabilities, and equity. (5) Correctly execute mail merge to create form letters.

Mission
The mission of the Associate of Applied Science Degree in Business & Technology is to provide quality instruction in the program whereby students may earn an associate degree in Business Technology, transfer course credits to a four-year college, or achieve their goals in business and in computer skills and competencies needed to secure employment. Some goals for this program are: (1) To maintain an environment that promotes equity and access to the courses offered in the BTEC curriculum. (2) To integrate technology across the disciplines affording all students a variety of electronic learning opportunities. (3) To offer courses in management, marketing, customer service, and other business areas. (4) To prepare the student for management careers. (5) To incorporate innovative teaching competencies and programs leading to the associate degree in Business Technology, certificate programs, and specialized career training. (6) To offer courses transferable to four-year colleges and universities. (7) To present opportunities for the BTEC students to participate in relevant

- Natural Science

CDYC Electives (6 credit hours)

Earn at least 6 credits from the following:

- CDYC Electives

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Care and Development of Young Children program will be able to: Promote child development and learning. Apply child development and learning knowledge to build family and community relationships. Observe, document, and assess development to support young children and families. Demonstrate effective approaches in the teaching and learning process of young children. Demonstrate professionalism in the field of Early Childhood Education.

Mission
The mission of the Associate of Applied Science Degree in the Care and Development of Young Children is to improve the quality of the early childhood learning environments in our region through exploratory, experiential, and student-centered course offerings. Some goals for this program are:

- To have an understanding of the Early Childhood Profession
- To gain knowledge of growth and development of young children
- To know developmentally appropriate practice in Early Childhood Education
- To effectively work with young children

Partners

Partners
Pathways

Grambling State University (GSU)

student organizations, community events, and interaction with the business community. (8) To participate with area businesses and industry to meet training needs.

AAS Criminal Justice

Program Description

School
Human Services

Program Title
AAS Criminal Justice

Program Total Credit Hours
60

Program Description
The Associate of Applied Science in Criminal Justice is designed as a degree program to prepare students for employment in criminal justice related fields, both enforcement and non-enforcement fields. This program is also designed to enhance critical thinking skills for students and current practitioners in the criminal justice field.

Concentration
AAS Criminal Justice No Concentration, AAS in Criminal Justice concentration in Forensic Science

Program Requirements

Simple Requisites

Associate of Applied Science in Criminal Justice
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CINS101 - Introduction to Computers
- CJUS101 - Intr to Criminal Justice
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS203 - Criminal Procedure & Evidence
- CJUS206 - Court Systems & Practices
- CJUS207 - Corrections Systems&Practices
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- MATH110 - College Algebra
  OR MATH117 - A Survey of Mathematics
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- SOCL201 - Introduction to Sociology
- SPCM120 - Intro to Public Speaking

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

AAS Criminal Justice Concentration

Choose one concentration.

Complete ANY of the following Requirement Sets:

AAS Paramedicine

Program Description

School
Allied Health

Program Title
AAS Paramedicine

Program Total Credit Hours
60

Program Description
The LDCC Paramedic Program prepares students to provide advanced prehospital emergency care to patients who have experienced traumatic or medical emergencies. The program curriculum adheres to the National Emergency Medical Education Standards. Successful completion of the program is contingent upon the evaluation of the cognitive, psychomotor, and affective domains in the classroom, lab, clinical experiences, field experiences and field internship. Upon completion, students will be prepared to take the National Registry written and practical examinations necessary for national certification and licensure as a paramedic in the State of Louisiana. The LDCC Paramedic Program is a limited enrollment program. Admittance to the program requires authorization from the program director. Enrollment in some of the courses may require additional pre-requisites. The Louisiana Bureau of EMS has approved the courses offered at Louisiana Delta Community College. Students enrolling in the paramedic portion of the program must be nationally registered and licensed as an Emergency Medical Technician or an Advanced Emergency Medical Technician. They must have also have authorization from the Louisiana Bureau of EMS to be an ALS student. Additional requirements for the program also include passing required background checks, passing the drug screening, proof of current immunizations, proof of physical and emotional fit for the program, current CPR certification, and proof of health insurance. Students in the program must adhere to all program requirements as well as the requirements established by other intuitions where they perform clinical and field rotations. Program Out comes: (1) Demonstrate utilization of information relevant to the role of a certified paramedic on a comprehensive examination (cognitive) (2) Demonstrate personal behavior and attitude (affective behaviors) consistent with employer expectations and professional standards (3) Pass the written National Registry Examination necessary for licensure in the state of Louisiana (4) Pass the practical National Registry Examination necessary for licensure in the state of Louisiana (5) Become employed in the health care industry or continue with their education within a year of graduation Paramedic Program Outcomes CAAHEP Accredited Paramedic Programs and CoAEMSP Letter of Review (LoR) Programs track and report outcome measures annually to the Committee on Accreditation for the Emergency Medical Services Professions (CoAEMSP). The most current CoAEMSP Annual Report was for the calendar year 2020. (1) The most recent success rate for the National Registry of EMT Paramedic/State Cognitive exam was 94.4%. (2) The retention rates for 2020 is 83.3% (3)The most recent positive placement* rate for graduates was 100%

Program Requirements

Simple Requisites

- AAS Criminal Justice- Criminal Justice Elective
- AAS Criminal Justice- Forensic Science Concentration

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Criminal Justice program will be able to: (1) Identify the criminal trial process, including the impact of negotiated justice within the court system. (2) Demonstrate proficiency in research and presentation of issues related to the criminal justice field. (3) Demonstrate critical thinking skills by articulating relevant social issues, laws, and court cases related to the courts component of the criminal justice system and its impact on society. (4) Effectively associate and explain current social trends and their impact on the criminal justice system. (5) Identify special populations incarcerated in correctional facilities and issues administrators must consider, including legal liability and constitutional considerations. (6) Become a professional criminal justice practitioner able to utilize critical thinking skills in the interpretation and application of the law. (7)Identify ethical and legal factors affecting the law enforcement component of the criminal justice system.

Mission
The mission of the Associate of Applied Science Degree in Criminal Justice is to prepare students in our region for a career in a criminal justice related field through student-centered course offerings exploring the three components of the criminal justice system: law enforcement, courts, and corrections. (1) To have an understanding of the Criminal Justice System (2) To gain knowledge of how society influences the Criminal Justice System (3) To know the relationship between each component of the Criminal Justice System

Associate of Applied Science in Paramedicine
Type
Completion Requirement

Any Human Anatomy and Physiology

Complete at least 1 of the following courses:
- BIOL110 - Intro Human Anat & Physiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II

Any Human Anatomy and Physiology Lab

Complete at least 1 of the following courses:
- BIOL111 - IntroHumanAnat&PhysiologyLab
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II

Required Courses

Complete ALL of the following Courses:
- EMSE1100 - Emergency Medical Technology
- EMSE1200 - Emerg Medical Tech Practicum
- EMSE2010 - Preparatory
- EMSE2020 - Airway and Ventilation
- EMSE2030 - Patient Assessment
- EMSE2040 - Medical I
- EMSE2050 - Medical II
- EMSE2060 - Shock, Resuscitation, & Trauma
- EMSE2070 - Special Populations
- EMSE2080 - Operations
- EMSE2090 - Clinical Experience I
- EMSE2100 - Clinical Experience II
- EMSE2110 - Clincial Experience III
- EMSE2120 - Field Internship I
- EMSE2130 - Field Internship II
- EMSE2140 - Field Internship III
- EMSE2150 - Final Assessment & Exam Prep
- ENGL101 - English Composition I
- MATH110 - College Algebra

Humanities Requirement (3 credit hours)

Complete at least 1 of the following courses:
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present

Social/Behavioral Science Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Social and Behavioral Science

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Natural Science

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Paramedic Program will be able to: (1) Integrate clinical information and related topics relevant to the practice of prehospital emergency medical care to formulate treatment plans and manage patients (cognitive). (2) Demonstrate attitudes and behaviors consistent with the ethics and professionalism expected of paramedics (affective). (3) Develop an effective treatment plan to ensure a patient's airway, adequate mechanical ventilation, and respiration for patients. (4) Provide basic emergency care and transportation based upon assessment findings for an injured patient. (5) Identify, categorize, and treat trauma patients. (6) Demonstrate the ability to perform individual psychomotor skills in a safe, timely, and efficient manner based upon professional standards.

Mission
The mission of the Louisiana Delta Community College Paramedic Program is to prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician, and/or Emergency Medical Technician, and/or Emergency Responder levels. Upon completion of the program, graduates will possess the knowledge, skills, and behaviors necessary to sit for the National Registry of Emergency Medical Technicians' examinations required for certification and licensure in the State of Louisiana. Students may choose to enroll in additional classes in order to obtain the Associates of Applied Science in Paramedicine.

AAS Information Technology

Program Description

School
Business & Information Tech.

Program Title
AAS Information Technology

Program Total Credit Hours
60

Program Description
The Associate of Applied Science degree in Information Technology combines English, math, social science, natural science, and humanities with business and computer courses to create a program designed to meet the increasing demand for entry-level Information Technology professionals. Further, a significant portion of the coursework is transferable for those

AAS Ind Maint Technology

Program Description

School
Technical Studies

Program Title
AAS Ind Maint Technology

Program Total Credit Hours
60

Program Description

students wishing to complete a bachelor's degree. The program is also designed to help students prepare for and successfully complete several internationally recognized, industry-based certifications inclusive of but not limited to certifications offered by CompTIA, Microsoft, Cisco, and LPI.

Program Requirements

Simple Requisites

Associate of Applied Science in Information Technology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BUSN101 - Introduction to Business
- BUSN130 - Cust Serv for Bus Professional
- BUSN215 - Business Communication
- CINS102 - Internet & Computing Literacy
- CINS130 - Information Security Fund
- CINS220 - System Security
- CNET101 - Computer User Support I
- CNET102 - Computer User Support II
- CNET110 - Network Fundamentals I
- CNET111 - Network Fundamentals II
- ENGL101 - English Composition I
- MATH110 - College Algebra
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

Computer Electives (15 credit hours)

Earn at least 15 credits from the following:

- CINS120 - Operating Systems Fundamentals
- CINS203 - Spreadsheet Applications
- CINS205 - Database Applications
- CINS210 - Cloud Computing Fundamentals
- CNET121 - CISCO Net I-Intro toNetworking
- CNET122 - CISCO Net II-Routing&Switching
- CNET123 - CISCO Networking III
- CNET124 - CISCO Networking IV
- CNET172 - Linux Server
- CNET201 - Windows Server I
- CNET202 - Windows Server II
- CNET203 - Windows Server III
- CNET225 - Firewalls & Network Security
- CNET254 - Ethical Hacking
- CNET295 - Internship
- CSCI192 - Programming Logic & Design
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI240 - Project Management
- CSCI285 - Information Technology Ethics

Humanities (History) (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- History

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Natural Science

TERMINATED EFFECTIVE SUMMER 2024 (WEST MONROE SITE ONLY)

The Associate of Applied Science in Industrial Maintenance Technology is designed to provide specialized classroom instruction and practical shop experience to prepare students for employment in a variety of jobs in the industrial maintenance field. The Industrial Maintenance Technology program prepares individuals to install, repair, and maintain industrial machinery and equipment such as pumps, motors, pneumatic and hydraulic systems, and production machinery. It includes instruction in testing, adjusting, and repairing pneumatic and hydraulic systems, attaching supplemental equipment such as hoses, valves, gates, mechanical, electrical, and electronic control devices. It also includes instruction in material handling equipment, pipefitting, welding, metal fabrication, and millwright.

Program Requirements

Simple Requisites

Associate of Applied Science in Industrial Maintenance Technology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CPTR1000 - Introduction to Computers
- ENGL101 - English Composition I
- IMMT1110 - Intro to Ind Maintenance Tech
- IMMT1120 - Blueprint Reading
- IMMT1121 - Metal Fabrication
- IMMT1210 - Material Handling and Rigging
  OR ITRN291 - Industrial Technology Internsh
- IMMT1220 - Pneumatics
- IMMT1230 - Hydraulics
- IMMT1311 - Pipefitting
- IMMT1320 - Millwright I
- IMMT1330 - Millwright II
- IMMT1410 - Basic Electricity
- MATH110 - College Algebra
  OR MATH117 - A Survey of Mathematics
- ORNT1000 - Freshman Seminar
- PHSC100 - Physical Science I
- JOBS2450 - Job Seeking Skills
  OR ITRN291 - Industrial Technology Internsh
- SPCM120 - Intro to Public Speaking

Social/Behavioral Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Social and Behavioral Science

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Information Technology program will be able to: (1) Demonstrate hands-on technical skill in the use of computer hardware, software, networking, and security. (2) Successfully complete industry-based certifications associated with their course of study. (3) Critically read and interpret technical literature. (4) Communicate using both verbal and written communication to accurately convey technical information. (5) Utilize proper listening skills and customer service technique to resolve client issues. (6) Successfully apply computer networking principles in exam based, hands-on, and virtual lab scenarios. (7) Correctly identify risks, threats, and vulnerabilities of computer systems as well as ways to mitigate them. From computer troubleshooting and support to securing enterprise networks through proper monitoring and threat detection, the Associate of Applied Science in Information Technology will provide the proper training for the needs of the present and future information technology workforce. The degree is streamlined to focus on foundational elements of IT while providing flexibility for students and program administrators to adapt and adjust as the industry need arises. Course offerings include on-site (day/night) offerings as well as some online offerings where suitable.

Mission

As human existence increasingly relies on a digital infrastructure to support everything from basic needs to superfluous dreams, opportunistic individuals seeking to capitalize on market shifts demand educational alternatives in preparation for meeting ever changing employment possibilities. Bringing learners from IT infancy to cyber relevance to meet this moving target and provide for its workforce while concurrently providing a pathway to academic transferability is the mission of the Associate of Applied Science in Information Technology. Rooted in the colloquial “Holy Trinity” of vendor neutral IT Certifications, the AAS in Information Technology congeals the industry standard A+, Network+, and

Additional Comments:

Mission and Outcomes

Objective	Justification
Graduates of the Louisiana Delta Community College Industrial Maintenance Technology program will be able to: Identify and demonstrate appropriate safety and health procedures, safe operation of hand and power tools, materials handling and maintaining a safe working environment. Construct foundations for and to assemble, dismantle, align machinery and equipment. Identify and demonstrate the ability to apply the principles of Pneumatics. Identify and demonstrate the ability to apply the principles of Hydraulics. Maintain and repair machinery and equipment. Demonstrate basic occupational and employability skills. Demonstrate the application of theory.	Graduates of the Louisiana Delta Community College Industrial Maintenance Technology program will be able to: Identify and demonstrate appropriate safety and health procedures, safe operation of hand and power tools, materials handling and maintaining a safe working environment. Construct foundations for and to assemble, dismantle, align machinery and equipment. Identify and demonstrate the ability to apply the principles of Pneumatics. Identify and demonstrate the ability to apply the principles of Hydraulics. Maintain and repair machinery and equipment. Demonstrate basic occupational and employability skills. Demonstrate the application of theory.

Mission

The mission of the Associate of Applied Science in Industrial Maintenance Technology is to provide classroom instruction and practical shop experience to prepare students to succeed through skills training programs. We are committed to teaching what is needed, when it is needed, and where it is needed with available resources. Program content is supplemented with employability skills, with safe and efficient work practices, and with the use of current industry standards and techniques.

Partners

Partners

WPS Industries Group

Pulpmill Services, Inc.

Steel Fabricators

Ardagh Group

Tidsdale Converting, LLC.

Weyerhaeuser

Town of Hodge Street Maintenance

West Rock

A&W Sheet Metal and Industrial Contractors, LLC.

Guy Paper & Supply

Turner Specialty Services

Drax Biomass

Security+ credentials core with a necessary business component, while still allowing the student the flexibility to choose an area of interest through technology elective selections. The goals of the Computer Technology program are: (1) To offer academically transferable courses to four-year colleges and universities in hardware and software troubleshooting and support, networking, security, server architecture, and other related information technology disciplines. (2) To prepare the student with the foundation required for success in any Information Technology career. (3) To collaborate with area businesses and industry to meet training needs as well as provide a platform for industry stakeholders to take part in the shaping and education of the future workforce. (4) To incorporate innovative teaching competencies and programs leading to the associate degree in Information Technology or related certificate program/specialized career training initiative. (5) To present opportunities for the Computer Technology students to participate in relevant student organizations, community events, and interaction with the Information Technology community. (6) To incorporate fundamental business principles such as communication and customer service skills as requested by the esteemed members of the advisory board.

AAS Medical Lab Technician

Program Description

School
Allied Health

Program Title
AAS Medical Lab Technician

Program Total Credit Hours
65

Program Description
When patients seek medical assistance, diagnostic information is essential, necessitating the conduction of laboratory tests. Whether a patient visits for a regular checkup or reports specific symptoms, healthcare professionals, including physicians, nurses, and medical assistants, gather samples of blood, tissue, and other bodily fluids in a clinical setting. These samples are then forwarded to a laboratory, where medical lab technicians evaluate them for diagnostic purposes. This information is critical to allowing physicians to make informed decisions about their care.

The program for Medical Laboratory Technicians aims to equip students with the essential knowledge and skills required for employment in medical laboratories. Graduates will be adept at conducting diagnostic tests crucial for aiding physicians in the detection, diagnosis, and treatment of diseases. Proficiency in chemistry, biology, and mathematics is essential for prospective students. Training encompasses the use of microscopes, computers, and various instruments for analyzing body fluids, tissues, and cells. Upon completion, technicians can pursue opportunities in hospital laboratories, clinics, doctors' offices, blood banks, and research and commercial laboratories.

Program Requirements

Simple Requisites

Associate of Applied Science- Medical Laboratory Technician
Type
Completion Requirement

Required Courses

AAS Process Technology

Program Description

School
Technical Studies

Program Title
AAS Process Technology

Program Total Credit Hours
66

Program Description
The Process Technology (PTEC) program prepares individuals to monitor and control the systems that run industrial plants. Operators gather information using instrumentation and lab equipment to maintain safe work areas and keep plants in compliance with regulatory requirements. Operators work both indoors and outdoors alongside engineers, chemists and other professionals. Operators use knowledge of computers, math, physics, and chemistry to keep industrial plants running safely and efficiently. They require strong communications skills, the ability to write, express views orally and listen in order to succeed at their jobs. Students transferring into the program must take a minimum of 12 hours of technical coursework at Louisiana Delta Community College to be eligible to graduate with an Associate's Degree in Process Technology. ATMAE Accredited. NAPTA Endorsed. Program Accreditation: The Associate of Applied Science in Process Technology is fully accredited by the Association of Technology Management and Applied Engineering.

Program Requirements

Simple Requisites

Associate of Applied Science in Process Tehcnology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CHEM101 - General Chemistry I
- CHEM103 - General Chemistry I Lab
- CINS101 - Introduction to Computers

Complete ALL of the following Courses:

- BIOL201 - Principles of Biology I
- BIOL203 - Principles of Biology I Lab
- BIOL210 - General Microbiology
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL223 - Human Anat & Physiology Lab I
- CHEM101 - General Chemistry I
- ENGL101 - English Composition I
- MATH110 - College Algebra
- MLTS100 - Medical Lab Asst & Phlebotomy
- MLTS101 - Med Lab Asst & Phlebotomy Lab
- MLTS102 - Hematology
- MLTS104 - Hematology Laboratory
- MLTS103 - Immunohematology & Blood Bank
- MLTS105 - Immunohemat.& Blood Bank Lab
- MLTS200 - Clinical Microbiol & Mycology
- MLTS201 - Clinical Micro & Mycology Lab
- MLTS202 - Urinalysis and Body Fluids
- MLTS204 - Urinalysis and Body Fluids Lab
- MLTS205 - Immunology
- MLTS210 - Clinical Chemistry
- MLTS211 - Clinical Chemistry Laboratory
- MLTS215 - Med Lab Tech Clin. Practice I
- MLTS225 - Med Lab Tech Clin. Practice II
- MLTS240 - Advanced Lab Methods
- PSYC201 - Introduction to Psychology

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- ALL

Additional Comments:

Mission and Outcomes

- ENGL101 - English Composition I
- ENGL102 - English Composition II
- ENGL220 - Technical Writing
- MATH110 - College Algebra
- MATH117 - A Survey of Mathematics
- PHSC110 - Physical Science I Lab
- PHSC100 - Physical Science I
- PTEC101 - Intro to Process Technology
- PTEC131 - Process Instrumentation
- PTEC132 - Process Instrumentation II
- PTEC161 - Equipment
- PTEC203 - Safety Health & Environment
- PTEC207 - Quality
- PTEC242 - Systems
- PTEC243 - Operations/Capstone
- PTEC244 - Troubleshooting
- PTEC291 - Process Tech Internship
- SPCM120 - Intro to Public Speaking

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

Social/Behavioral Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Social and Behavioral Science

Additional Comments:

Mission and Outcomes

Objective

Graduates of the Louisiana Delta Community College Process Technology program will be able to: (1) Work effectively as a team member and demonstrate that they can exhibit professional and Ethical behavior in the workforce. (2) Identify instrumentation and instrument systems used in processing industries. (3) Operate process technology equipment and systems as a process technician. (4) Practice environmental, safety and health guidelines as a process technician. (5) Demonstrate the application of quality concepts as a process technician.

Mission

The mission of the Associate of Applied Science Degree in Process Technology is to train students to become process technicians who control and monitor the systems that run industrial plants.

Partners

Partners

Albemarle, ANGUS Chemical Company, Calumet Speciality Produtcs

Objective
Achieve proficient execution of blood and body fluid analyses with minimal supervision. Exhibit competency in performing standard laboratory procedures across key clinical laboratory areas, encompassing Clinical Chemistry, Hematology/Hemostasis, Urinalysis/Body Fluids, Microbiology, Immunology, Immunohematology, and Laboratory Operations. Recognize test principles, methodologies, the significance of test results, reference ranges, alert values, and sources of test variability. Ensure the precision and validity of test results through the application of appropriate quality control and quality assurance protocols. Execute basic analytic techniques, showcase the appropriate use of laboratory instrumentation, and employ suitable trouble-shooting procedures when necessary. Adhere to laboratory safety regulations, encompassing the proper handling of biologic specimens and the safe use of chemicals and equipment. Identify sources of pre-analytic, analytic, and post-analytic errors, and correlate test results with disease processes. Interpret quality control data and initiate corrective action when control results deviate from acceptable limits. Respond effectively to stress, time constraints, and changes in the workplace. Accurately report test results using laboratory information systems and other communication methods. Demonstrate a dedicated commitment to patients, the profession, and ongoing professional development.

Parter, Eastman Chemical Company, Ergon, Gardner Denver Thomas, Golding Barge Lines, Graphi Packaging International, Hyrdro Extrusions, Drax Biomass

AAS Technical Studies

Program Description

School
Technical Studies

Program Title
AAS Technical Studies

AGS General Studies

Program Description

School
Arts & Humanities

Program Title
AGS General Studies

Louisiana Delta Community College

Program Total Credit Hours
60

Program Description
The Technical Studies program offers students an opportunity to earn an associate degree in areas in which the College does not offer specialized degree programs. All students will complete eighteen credit hours of general education courses. The program is not designed for transfer: it is designed to prepare students for immediate employment. All courses are to be selected in consultation with an advisor.

Concentration
AAS Technical Studies with concentration in Automotive Tech, AAS Technical Studies with concentration in Barber-Styling, AAS Technical Studies with conc in Diesel Powered Equipment, AAS Technical Studies with concentration in Electrician, AAS Technical Studies with conc in A/C & Refrigeration, AAS Technical Studies with concentration in Welding

Program Requirements

Simple Requisites

Associate of Applied Science in Technical Studies
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CINS101 - Introduction to Computers
- ENGL101 - English Composition I

Math Requirement

Complete at least 1 of the following courses:
- MATH110 - College Algebra
- MATH117 - A Survey of Mathematics

Fine Arts or Humanities Requirement

Complete at least 1 of the following courses:
- HIST101 - Western Civilization I
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL207 - Literature of Old Testament
- ENGL208 - Lit of the New Testament
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics

Natural Science Requirement

Earn at least 3 credits from the following:
- Natural Science

Program Description
The Associate of General Studies is designed to allow students greater flexibility to develop a degree program tailored to their individual needs, whether the student intends to earn a degree and begin work or continue at a four-year institution to pursue a bachelor's degree. To be awarded this degree, the student must have a cumulative GPA of 2.00 or better in all credits toward the degree.
Concentration
AGS in Gen Studies w/concentration in Applied Sciences, AGS in Gen Studies w/concentration in Arts & Humanities, AGS in Gen Studies w/concentration in Behavioral Sciences, AGS in Gen Studies w/concentration in Business, AGS in Gen Studies w/concentration in Natural Sciences

Program Requirements

Simple Requisites

Associate of General Studies
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CINS101 - Introduction to Computers
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- MATH110 - College Algebra
- PSYC201 - Introduction to Psychology

Speech Requirement (3 credit hours)

Complete at least 1 of the following courses:
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking

Social and Behavioral Science Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Social and Behavioral Science

Fine Arts Requirement (3 credit hours)

Complete at least 1 of the following courses:
- ARTS120 - Art Appreciation
- ARTS201 - Survey of Art History I
- ARTS202 - Survey of Art History II
- MUSC101 - Music Appreciation
- THEA190 - Theatre Appreciation

Natural Science Requirement (6 credit hours)

Earn at least 6 credits from the following:
- Natural Science

Humanities Requirement (3 credit hours)

Requirement cannot be fulfilled with a Speech, Foreign Language, or Composition.

Earn at least 3 credits from the following:
- Humanities- No Speech, English Composition or Foreign Language

Social Science Requirement

Complete at least 1 of the following courses:

- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Concentration Requirement (42 credit hours)

Complete at least 1 of the following requirement sets:

- Air Conditioning and Refrigeration Concentration
  AND Automotive Technology Concentration
  AND Barber Styling Concentration
  AND Diesel Powered Equipment Technology Concentration
  AND Electrician Concentration
  AND Welding Concentration

Student must select one concentration and complete 42 credit hours in concentration to complete the AAS in Technical Studies.

Additional Comments:

AGS Major Concentration (18 credit hours)

Choose one major concentration area.

Earn at least 18 credits from the following:

- AGS Applied Science Concentration
- AGS Arts and Humanities Concentration
- AGS Behavioral Science Concentration
- AGS Business Concentration
- AGS Health Science Concentration
- AGS Natural Science Concentration

Additional Comments:

Mission and Outcomes

Objective
Upon completion of the General Studies Degree Program, graduates will be able to: (1) Demonstrate competency in written and verbal communication skills and critical thinking. (2) Demonstrate the ability to think and reason logically, using language of social and behavioral sciences. (3) Demonstrate the ability to utilize formulas, equations, and quantitative problem solving strategies. (4) Demonstrate an appreciation for the fine arts through music, theater, or art appreciation. (5) Identify the nature and processes of science, in particular, the scientific method.

Mission
The mission of the General Studies Program is to develop the individual student with skills on the intellectual and humanistic level, creating the foundation for future academic and career success.

AS Teaching (Gr 1-5)

Program Description

School
Human Services

Program Title
AS Teaching (Gr 1-5)

Program Total Credit Hours
61

Program Description
The AST Program introduces candidates to the field of teaching by focusing on professional responsibilities of educators and the development of elementary school children. The primary topics addressed are: Professional issues for Education Careers, Child Development, Technology for Teaching and Learning, Diverse Ways of Knowing and Learning, and Professional

AS Computer Science

Program Description

School
Business & Information Tech.

Program Title
AS Computer Science

Program Total Credit Hours
62

Program Description

TERMINATED EFFECTIVE FALL 2024

The Associate of Science in Computer Science combines English, math,

Issues of Diversity in Education. The program includes a combination of lecture, group learning, maintaining an electronic portfolio, reflection and site-based experiences within schools. The program requires a total of 40 hours of field experience. Students are strongly encouraged to complete Praxis I (ACT score of 20 or higher is exempt). Students may also take the Praxis II exam. The Praxis exams are not an LDCC graduation requirement. It is recommended that students check Praxis testing requirements and transferability at the four-year institution where they plan to finish their bachelor's degree in education. Courses in the AST program are designed to transfer into an applicable bachelor's degree programs based upon the four-year institution's guidelines.

Program Requirements

Simple Requisites

Associate of Science in Teaching, Grades 1-5
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- ENGL202 - English Literature II
- ENGL204 - American Literature II
- FRST100 - Freshman Studies Seminar
- GEOG202 - Cultural Geography
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- MATH117 - A Survey of Mathematics
  OR MATH110 - College Algebra
- MATH168 - Geometry-Elem & Middle School
- MATH203 - Elementary Number Structure
- MATH210 - Introduction to Statistics
- PHSC100 - Physical Science I
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC225 - Child Psychology
- TEAC201 - Teach & Learn Diverse Setting
- TEAC203 - Teach&Learn Diverse SettingII

Fine Arts Requirement (3 credit hours)

Complete at least 1 of the following courses:

- ARTS120 - Art Appreciation
- MUSC101 - Music Appreciation
- THEA190 - Theatre Appreciation

Additional Comments:

Mission and Outcomes

social science, natural science, and humanities with computer science curriculum to create a program designed to meet the increasing demand for entry-level computer programmers. Further, a significant portion of the coursework is transferable for those students wishing to complete a bachelor's degree.

Program Requirements

Simple Requisites

Associate of Science in Computer Science
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL201 - Principles of Biology I
- BIOL203 - Principles of Biology I Lab
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI226 - Discrete Structures
- CSCI253 - ComputerOrgz w/Assembly Prog
- CSCI273 - Data Structures & Algorithms
- CSCI285 - Information Technology Ethics
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- FRST100 - Freshman Studies Seminar
- MATH110 - College Algebra
- MATH111 - Plane Trigonometry
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology
- SPCM120 - Intro to Public Speaking

CINS/CNET/CSCI Electives (3 credit hours)

Earn at least 3 credits from the following:

- CINS/CNET/CSCI Electives

CINS/CNET/CSCI Electives (3 credit hours)

Earn at least 3 credits from the following:

- CINS/CNET/CSCI Electives

CINS/CNET/CSCI Electives (3 credit hours)

Earn at least 3 credits from the following:

- CINS/CNET/CSCI Electives

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities Requirement (3 credit hours)

Recommended: Sequence in History

Earn at least 6 credits from the following:

- Humanities- Literature/History

Natural Science Requirement (3 credit hours)

Recommended: GEOL 101, CHEM 110, or PHSC 100

Earn at least 3 credits from the following:

Objective	Graduates of the Louisiana Delta Community College Teaching program will be able to: Identify the characteristics of education reform in Louisiana and the United States. Identify dispositions important to teaching as a career. Identify the major theories of human development and learning, and apply these theories in planned and incidental classroom interactions with students. Demonstrate the ability to use technology appropriately in the teaching environment. Identify issues of diversity among students as they apply to students with exceptionalities in the classroom experiences, case studies and personal experience, applying information in the classroom setting.

Mission

The mission of the Associate of Science in Teaching Program is to train and mentor pre-service teachers in Louisiana. The program is designed to allow pre-service teachers into the classroom so that they get real-life, hands-on experiences and mentorship by practicing professional teachers. Such experience affords prospective teachers a clear view of the teaching process, work conditions, and personal fulfillment related to teaching prior to graduation and employment. This hands-on approach is intended to address the goal of increasing job satisfaction and retention rates, while increasing the number of qualified teachers in Louisiana.

- Natural Science

Additional Comments:

Mission and Outcomes

Objective AS Computer Science	**Justification** Graduates of the Louisiana Delta Community College Computer Science program will be able to: (1) Demonstrate skills in the organization and creation of computer programs. (2) Apply the principles of software design independent of programming language. (3) Communicate using both verbal and written communication to accurately convey technical information and to critically read and interpret technical literature. (4) Successfully complete related industry-based certifications where applicable. (5) Describe and identify the fundamental concepts and principles of computer and network security as they relate to computer programming and software development. (6) Demonstrate and practice basic principles for software engineering and design using the software life cycle.

Mission

The purpose of the Associate of Science Degree in Computer Sciences is to build the bridge between budding computer programmers and their futures, while earning an associate degree from which they may further their academic pursuits or opt to enter the workforce with a foundational skillset in logic and design. The goals of the Computer Sciences program are: (1)To offer academically transferable courses in computer programming, software planning and design, information logic, discrete mathematics, and related Computer Science disciplines. (2) To prepare the student for a successful and lucrative career in computer programming or software engineering. (3) To incorporate innovative teaching competencies and programs leading to the associate degree in the Computer Science program, certificate programs, and specialized career training. (4)To integrate technology across the disciplines affording all students a variety of electronic learning opportunities. (5) To offer courses transferable to four-year colleges and universities. (6) To present opportunities for the Computer Science students to participate in relevant student organizations, community events, and interaction with the Information Technology community. (7)To participate with area businesses and industry to meet training needs.

ASLT Louisiana Transfer

Program Description

ASN Nursing

Program Description

School
Science and Math

Program Title
ASLT Louisiana Transfer

Program Total Credit Hours
61

Program Description
The Louisiana transfer associate degree consists of a 39-hour general education block and a 21-hour block of additional coursework. Students who enter a four-year public university with this degree in hand will have met the institution's general education requirements and will be granted upper division (junior) status, with all of its concomitant rights and privileges. This guarantee applies to those who successfully complete the degree with a grade of "C" or better in each course.
Concentration
ASLT La Transfer w/concentration in Biological Sci, ASLT La Transfer w/con in Physical Sci: Computer Science, ASLT La Transfer w/concentration in Physical Science

Program Requirements
Simple Requisites

Associate of Science Louisiana Transfer Degree
Type
Completion Requirement

English Composition Requirement (6 credit hours)

Complete ALL of the following Courses:
- ENGL101 - English Composition I
- ENGL102 - English Composition II

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Fine Arts

ASLT Concentrations

Complete at least 1 of the following requirement sets:
- ASLT Biological Science Concentration
- ASLT Computer Science Concentration
- ASLT Physical Science Concentration

Additional Comments:

Mission and Outcomes

School
Nursing

Program Title
ASN Nursing

Program Total Credit Hours
70

Program Description
The Associate of Nursing (ASN) program is structured for future nurses to have the knowledge, skills, and attitudes (KSAs) necessary for continuous improvement in giving caring, quality, and safe healthcare. The curriculum is organized systematically with the steps of the nursing process. Specific need-based priorities are established. Abraham Maslow's Hierarchy of Needs provides the organization for the needs sequence of priorities. Acreditation and Membership: The Associate of Science nursing program at Louisiana Delta Community College at the Monroe campus located in Monroe, Louisiana is accredited by the: Accreditation Commission for Education in Nursing (ACEN) 3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326(404) 975-5000. The most recent accreditation decision made by the ACEN Board of Commissioners for the Associate of Science nursing program is Continuing Accreditation. View the public information disclosed by the ACEN regarding this program at http://www.acenursing.us/accreditedprograms/programSearch.htm The ASN program at LDCC has been placed on probation for non-compliance with LAC 46:XLVII.3535.B from the Louisiana State Board of Nursing (LSBN), 17373 Perkins Road, Baton Rouge, LA 70810. The ASN program also holds membership in the National League of Nursing (NLN), a professional but non-accrediting agency, 2600 Virginia Avenue NW, 8th Floor, Washington, D.C. 20037. Program Outcomes (Adpoted February 6, 2018): (1) Eighty percent (80%) of the Louisiana Delta Community College nursing program graduates will successfully complete the Licensure examination on the first attempt. (2) The Louisiana Delta Community College traditional student will complete the nursing program within 6 semesters and the LPN to RN students will complete the track within 4 semesters. (3) The Louisiana Delta Community College nursing graduates will be employed as an RN within 12 months.

Program Requirements
Simple Requisites

Associate of Science in Nursing
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL223 - Human Anat & Physiology Lab I
- BIOL222 - Human Anatomy & Physiology II
- BIOL224 - Human Anat & Physiology Lab II
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- HSCI115 - Pharmacology for Hlth Careers
- MATH110 - College Algebra
- MATH210 - Introduction to Statistics
- NURS100 - Introduction to Nursing
- NURS112 - Basics in Nursing
- NURS113 - Basics in Nursing Clinical
- NURS122 - Nursing of the Adult I

Objective
Graduates of the Louisiana Delta Community College Associate of Science program will be able to: (1) Identify the historical and modern impacts of Fine Arts. (2) Demonstrate the ability to read at the college level. (3) Identify the development of western civilizations and the cultural impact of the American political system. (4) Demonstrate the ability to interpret numerical data or utilize mathematical statistics. (5) Demonstrate the use of abstract reasoning and critical thinking in scientific applications. (6) Communicate effectively in written English.

Mission
The mission of the transfer associate degree is to provide students with an opportunity to complete the first 60 hours of work toward a baccalaureate degree at a two-year or community college. Students who successfully complete a designated transfer associate program are eligible to enter a four-year public university as a junior, with all 60 credits transferring to the receiving university.

- NURS123 - Nurs of the Adult I Clinical
- NURS219 - Parent-Child Nursing
- NURS220 - Parent-Child Nursing Clinical
- NURS221 - Mental Health Nursing
- NURS222 - Mental Health Nursing Clinical
- NURS232 - Nursing of the Adult II
- NURS231 - Nurs of the Adult II Clinical
- NURS233 - Trends, Issues & Management
- PSYC201 - Introduction to Psychology

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities Requirement (3 credit hours)

Must take History or English Literature courses.

Earn at least 3 credits from the following:

- Nursing Humanities

Required Course for LPN to RN Transition

Complete ALL of the following Courses:

- NURS132 - LPN to RN Transition
- NURS133 - LPN to RN Transition Clinical

Additional Comments:

Mission and Outcomes

Objective
Adopted March 6, 2018;
Graduates of the Louisiana Delta Community College Associate of Science in Nursing program will be able to: (1) Organize patient-centered care across the lifespan with respect to patient's values culture and beliefs. (2) Demonstrate continuing competence, growth, and development in the practice of the profession of nursing to minimize risk of harm to patients. (3) Identify the use of quality measures to improve performance and patient outcomes. (4) Collaborate with the interdisciplinary team, (individuals, patients, families or communities), to achieve quality patient care. (5) Utilize technology, resources and information systems to deliver safe, effective patient care. (6) Demonstrate critical thinking and problem- solving skills in developing an evidence-based plan of care. (7) Demonstrate accountability for legal, moral, and ethical consideration within current standards of professional practices.

Mission
The mission of the Associate of Science in Nursing Program at Louisiana Delta Community College supports the mission of the parent institution. The purpose of nursing is to offer an effective and efficient program of study that produces competent and safe entry-level graduates prepared to function within the roles of an associate degree nurse.

Partners
Partners
Glenwood Regional Medical Center, St. Francis Medical Center, Ochsner/LSU Health System Monroe

CGS General Studies

Program Description
School
Arts & Humanities

Program Title
CGS General Studies

Program Total Credit Hours
31

Program Description

CTC Basic Accounting

Program Description
School
Business & Information Tech.

Program Title
CTC Basic Accounting

Program Total Credit Hours
12

Program Description

The Certificate of General Studies is a milestone credential awarded to students who demonstrate general education competencies while pursuing the Associate of General Studies degree.

Program Requirements

Simple Requisites

Certificate of General Studies
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ENGL101 - English Composition I
- ENGL102 - English Composition II
- FRST100 - Freshman Studies Seminar
- MATH110 - College Algebra

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History

Humanities, Natural Science, Math or Social/Behavioral Science (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature/History
- Natural Science
- Math/Analytical Reasoning
- Social and Behavioral Science

Natural Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Natural Science

Social/Behavioral Science Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Social and Behavioral Science

Certificate of General Studies Elective (6 credit hours)

Earn at least 6 credits from the following:

- Certificate of General Studies Electives

Additional Comments:

The Career and Technical Certificate in Basic Accounting is a milestone credential awarded to students who demonstrate Basic Accounting competencies while pursuing the A.A.S. Business & Technology degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in Basic Accounting
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ACCT201 - Intro to Financial Accounting
- ACCT202 - Intro to Managerial Accounting
- BUSN101 - Introduction to Business
- CINS203 - Spreadsheet Applications

Additional Comments:

CTC Busn App & Desktop Support

Program Description

School
Business & Information Tech.

CTC General Clerk

Program Description

School
Business & Information Tech.

Program Title
CTC Busn App & Desktop Support

Program Total Credit Hours
18

Program Description

TERMINATED EFFECTIVE SUMMER 2024

Program Requirements
Simple Requisites

Career and Technical Certificate in Business Application & Desktop Support
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CNET101 - Computer User Support I
- CNET102 - Computer User Support II
- CINS202 - Presentation Application
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications

Additional Comments:

Mission and Outcomes

Objective	Justification
CTS- BUSN App & Desktop Support	CTS Busn App & Desktop Support

Program Title
CTC General Clerk

Program Total Credit Hours
13

Program Description
The Career and Technical Certificate in General Clerk is a milestone credential awarded to students who demonstrate General Clerk competencies while pursuing the T.D. Business Office Technology diploma and A.A.S. Business Office Administration degree.

Program Requirements
Simple Requisites

Career and Technical Certificate in General Clerk
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- BUSE1030 - Business English
- CSRV1000 - Customer Service
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

CTC Business Entrepreneurship

Program Description
School
Business & Information Tech.

Program Title
CTC Business Entrepreneurship

Program Total Credit Hours
18

Program Description
The Career and Technical Certificate in Business Entrepreneurship is a milestone credential awarded to students who demonstrate Business Entrepreneurship competencies while pursuing the A.A. S. Business & Technology degree.

Program Requirements
Simple Requisites

Career and Technical Certificate in Business Entrepreneurship

CTC Cisco Cert Network Assoc

Program Description
School
Business & Information Tech.

Program Title
CTC Cisco Cert Network Assoc

Program Total Credit Hours
12

Program Description

TERMINATED EFFECTIVE SUMMER 2024

The Career and Technical Certificate in Cisco Certified Network Associate is a milestone credential awarded to students who demonstrate Cisco Certified Network Associate competencies while pursuing the A.A.S. Information Technology degree.

Type
Completion Requirement

Complete ALL of the following Courses:
- ACCT201 - Intro to Financial Accounting
- BUSN190 - Small Business Management
- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN231 - Business Law I
- CINS203 - Spreadsheet Applications

Additional Comments:

Program Requirements
Simple Requisites

Career and Technical Certificate in Cisco Certified Network Associate
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CNET110 - Network Fundamentals I
- CNET111 - Network Fundamentals II
- CNET121 - CISCO Net I-Intro toNetworking
- CNET122 - CISCO Net II-Routing&Switching

Additional Comments:

Mission and Outcomes

Objective	Justification
CTC-Cisco Cert Network Assoc	CTC CISCO Cert Network Assoc

CTC Customer Ser, Busi. Prof.

Program Description
School
Business & Information Tech.

Program Title
CTC Customer Ser, Busi. Prof.

Program Total Credit Hours
12

Program Description
The Career and Technical Certificate in Customer Service for Business Professionals is a milestone credential awarded to students who demonstrate Customer Service competencies while pursuing the A.A.S. Business & Technology degree.

Program Requirements
Simple Requisites

Career and Technical Certificate in Customer Service for Business Professionals
Type
Completion Requirement

Complete ALL of the following Courses:
- BUSN101 - Introduction to Business
- BUSN130 - Cust Serv for Bus Professional
- BUSN215 - Business Communication
- CINS101 - Introduction to Computers
  OR CINS102 - Internet & Computing Literacy

Additional Comments:

CTC Computer Support Specialis

Program Description
School
Business & Information Tech.

Program Title
CTC Computer Support Specialis

Program Total Credit Hours
18

Program Description
The Career and Technical Certificate in Computer Support Specialist is a milestone credential awarded to students who demonstrate Computer Support competencies while pursuing the A.A.S. Information Technology degree.

Program Requirements
Simple Requisites

Career and Technical Certificate in Computer Support Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CINS120 - Operating Systems Fundamentals
- CNET101 - Computer User Support I
- CNET102 - Computer User Support II
- CNET110 - Network Fundamentals I
- CNET111 - Network Fundamentals II
- BUSN130 - Cust Serv for Bus Professional

Additional Comments:

CTC Cybersecurity Specialist

Program Description

School
Business & Information Tech.

Program Title
CTC Cybersecurity Specialist

Program Total Credit Hours
12

Program Description
The Career and Technical Certificate in Cybersecurity Specialist is a milestone credential awarded to students who demonstrate Cybersecurity competencies while pursuing the A.A.S. Information Technology degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in Cybersecurity Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CINS130 - Information Security Fund
- CINS220 - System Security
- CNET110 - Network Fundamentals I
- CNET111 - Network Fundamentals II

Additional Comments:

CTC Electrocardio (EKG) Tech

Program Description

School
Allied Health

Program Title
CTC Electrocardio (EKG) Tech

Program Total Credit Hours
12

Program Description
The Career and Technical Certificate in Electrocardiogram Technician is a milestone credential awarded to students who demonstrate EKG competencies while pursuing the C.T.S. Patient Care Technician degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in EKG Technician
Type
Completion Requirement

Complete ALL of the following Courses:

- CPTR1000 - Introduction to Computers
- HCOR1120 - Basic Body Structure&Function
- HEKG1011 - EKG Procedures
- HMDT1170 - Medical Terminology
- MAST1210 - Administrative Procedures I

Additional Comments:

CTC Emergency Medical Tech

Program Description

School
Allied Health

Program Title
CTC Emergency Medical Tech

Program Total Credit Hours
8

Program Description
The Career and Technical Certificate in Emergency Medical Technician is a milestone credential awarded to students who demonstrate EMT competencies while pursuing the A.A.S. Paramedicine degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in Emergency Medical Technician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

CTC Nurse Assistant

Program Description

School
Nursing

Program Title
CTC Nurse Assistant

Program Total Credit Hours
6

Program Description
The Career and Technical Certificate in Nurse Assistant is a milestone credential awarded to students who demonstrate Nurse Assistant competencies while pursuing the C.T.S. Patient Care Technician degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in Nurse Assistant
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- EMSE1100 - Emergency Medical Technology
- EMSE1200 - Emerg Medical Tech Practicum

Additional Comments:

- HCOR1160 - Professionalism for Healthcare
- HCOR1211 - Nurse Assisting Fundamentals
- HCOR1212 - Skills Application

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Nurse Assistant program will be able to: (1) Demonstrate knowledge and skills necessary to function efficiently as a member of the health care team as identified by the Louisiana Department of Health and Hospitals (DHH), Louisiana Register and the Omnibus Budget Reconciliation Act (OBRA). (2) Identify and demonstrate the skills necessary to function as a member of the health care team as identified by the Louisiana Department of Health and Hospitals (DHH), Louisiana NA registry and the Omnibus Budget Reconciliation Act (OBRA). (3) Explain how the Health Insurance Portability and Accountability Act (HIPAA) compliance regulation impacts workers in the health care industry. (4) Interact with clients, their support persons, and the health care team using appropriate communication techniques. (5) Institute and maintain principles of infection control. (6) Demonstrate professionalism and ethical conduct in the workplace. (7) Demonstrate the skills necessary to become employable in the healthcare industry.

Mission
The mission of the Career and Technical Certificate in Nurse Assistant is to provide the educational and clinical tools necessary to become a certified Nurse Assistant, allowing the graduate to obtain gainful employment in health care facilities and to contribute to the overall economic development and workforce needs of the state.

Partners

Partners
Landmark Nursing & Rehabilitation Center

University Health Conway

Glenwood Regional Medical Center

St. Francis Medical Center

Ochsner's Medical Center

The Oaks Nursing & Rehabilitation

Plantation Manor Nursing & Rehabilitation Center, LLC

Franklin Medical Center

Richland Medical Center

Ouachita HealthCare

American Medical Response

Northeast Louisiana Ambulance Service

Cypress Grove Behavioral Health

Liberty Healthcare Services

Willow Ridge Nursing and Rehabilitation Center

Legacy Hospice

Cherry Ridge Skilled Nursing Facility

Lagniappe Skilled Nursing Facility

CTC Software Applications

Program Description

School
Business & Information Tech.

Program Title
CTC Software Applications

Program Total Credit Hours
15

Program Description

TERMINATED EFFECTIVE SUMMER 2024

The Career and Technical Certificate in Software Applications is a milestone credential awarded to students who demonstrate Software Applications competencies while pursuing the A.A.S. Business & Technology degree.

Program Requirements

Simple Requisites

Career and Technical Certificate in Software Applications
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CINS101 - Introduction to Computers
  OR CINS102 - Internet & Computing Literacy
- CINS202 - Presentation Application
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications

CTS HACR Energy Sys Tech

Program Description

School
Technical Studies

Program Title
CTS HACR Energy Sys Tech

Program Total Credit Hours
33

Program Description

TERMINATED EFFECTIVE SUMMER 2024

Mission and Outcomes

Objective	Justification
CTS HACR Energy Sys Tech	CTS HACR Energy Sys Tech

Additional Comments:

Mission and Outcomes

Objective	Justification
CTC Software Applications	CTC Software Applications

CTS Auto Engine Performance Te

Program Description

School
Technical Studies

Program Title
CTS Auto Engine Performance Te

Program Total Credit Hours
25

Program Description
The Certificate of Technical Studies in Engine Performance Technician is a milestone credential awarded to students who complete both the Electrical Technician Track and Engine Performance Technician Track while pursuing the T.D. Automotive Technician degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Engine Performance Technician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1000 - Engine Diag & Related Services
- AUTO1007 - Drive Diagnosis and Repair
- AUTO1013 - Emissions and Diagnostics
- AUTO1015 - FuelAirInducExhaust &Emiss D&R
- AUTO1130 - Lub & Cool Sys Diag & Rep
- AUTO1220 - In Vehicle Repair
- ORNT1000 - Freshman Seminar

Additional Comments:

CTS Auto Electrical Technician

Program Description

School
Technical Studies

Program Title
CTS Auto Electrical Technician

Program Total Credit Hours
25

Program Description
The Certificate of Technical Studies in Automotive Electrical Technician is a milestone credential awarded to students who complete the Electrical Technician Track and 3 additional focus tracks while pursuing the T.D. Automotive Technician degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Electrical Technician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1000 - Engine Diag & Related Services
- AUTO1009 - DskBrkPwerAsstAntilockTracCtrl
- AUTO1010 - GenElecBatteryStartSysDiagRepr
- AUTO1011 - Elec System Diagnosis & Repair
- AUTO1130 - Lub & Cool Sys Diag & Rep
- AUTO1220 - In Vehicle Repair
- CPTR1000 - Introduction to Computers
- ORNT1000 - Freshman Seminar

Additional Comments:

CTS Auto Power Train Technicia

Program Description

School
Technical Studies

Program Title
CTS Auto Power Train Technicia

Program Total Credit Hours
25

CTS Bank Teller

Program Description

School
Business & Information Tech.

Program Title
CTS Bank Teller

Program Total Credit Hours
18

Program Description
The Certificate of Technical Studies in Power Train Technician is a milestone credential awarded to students who complete 5 focus tracks while pursuing the T.D. Automotive Technician degree.

Program Requirements
Simple Requisites

Certificate of Technical Studies in Power Train Technician
Type
Completion Requirement

Complete ALL of the following Courses:
- AUTO1000 - Engine Diag & Related Services
- AUTO1001 - General Transmission
- AUTO1002 - OffVehcTransmis/TransAxlRepair
- AUTO1007 - Drive Diagnosis and Repair
- AUTO1015 - FuelAirInducExhaust &Emiss D&R
- AUTO1130 - Lub & Cool Sys Diag & Rep
- AUTO1220 - In Vehicle Repair
- ORNT1000 - Freshman Seminar

Additional Comments:

Program Description
The Certificate of Technical Studies in Bank Teller is a milestone credential awarded to students who demonstrate competencies in bank teller procedures while pursuing the T.D. Business Office Technology degree and A.A.S. Business Office Administration degree.

Program Requirements
Simple Requisites

Certificate of Technical Studies in Bank Teller
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- BTEL1000 - Bank Teller Procedures
- BUSM1050 - Business Math
- CSRV1000 - Customer Service
- JOBS2450 - Job Seeking Skills
- ORNT1000 - Freshman Seminar

Additional Comments:

CTS Basic Forensic Science

Program Description
School
Science and Math

Program Title
CTS Basic Forensic Science

Program Total Credit Hours
32

Program Requirements
Simple Requisites

Certificate of Technical Studies in Basic Forensic Science
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- BIOL201 - Principles of Biology I
- BIOL203 - Principles of Biology I Lab
- CJUS101 - Intr to Criminal Justice
- CJUS201 - Criminal Law
- ENGL101 - English Composition I
- FORS100 - Intro to Forensic Science
- FORS214 - Forensic Crime Scene Invest I
- FORS224 - Forensic Crime Sce Invest I Lb
- MATH110 - College Algebra
- PSYC201 - Introduction to Psychology
- SPCM120 - Intro to Public Speaking

CTS Human Resource Specialist

Program Description
School
Business & Information Tech.

Program Title
CTS Human Resource Specialist

Program Total Credit Hours
18

Program Requirements
Simple Requisites

Certificate of Technical Studies in Human Resource Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- HURM1000 - Employment Law and Regulations
- HURM1100 - Training and Development
- HURM1200 - Recruiting, Selecting & Person
- HURM1300 - Compensation & Benefits
- JOBS2450 - Job Seeking Skills
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar

Additional Comments:

Forensic Science Electives (3 credit hours)

Earn at least 3 credits from the following:

- Forensic Science Electives

Additional Comments:

CTS BOT Legal Office Special

Program Description

School
Business & Information Tech.

Program Title
CTS BOT Legal Office Special

Program Total Credit Hours
40

Program Description

TERMINATED EFFECTIVE SUMMER 2024

The Certificate of Technical Studies in Legal Office Specialist is a milestone credential awarded to students who demonstrate competencies in legal office procedures while pursuing the T.D. Business Office Technology degree and A.A.S. Business Office Administration degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Legal Office Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSI1000 - Business Law
- BUSM1050 - Business Math
- BOTL1300 - Legal Terminology
- BOTL2110 - Legal Transcription
- CPTR1002 - Computer Lit & Applications
- CSRV1000 - Customer Service
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

Mission and Outcomes

CTS Med Records/Billing Spec

Program Description

School
Business & Information Tech.

Program Title
CTS Med Records/Billing Spec

Objective	Justification
CTS BOT Legal Office Specialist	CTS BOT Legal Office Specialist

CTS Medical Office Specialist

Program Description

School
Business & Information Tech.

Program Title
CTS Medical Office Specialist

Program Total Credit Hours
40

Program Description
The Certificate of Technical Studies in Medical Office Specialist is a milestone credential awarded to students who demonstrate competencies in medical office procedures while pursuing the T.D. Business Office Technology diploma and A.A.S. Business Office Administration degree.

Program Requirements

Simple Requisites

Certificate in Technical Studies in Medical Office Specialist
Type
Completion Requirement

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- BOTH1120 - General Body Structure
- BOTH1210 - Adm Procedures Med Offices
- BOTH1300 - Medical Office Terminology
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

CTS Office Asst Specialist

Program Description

School
Business & Information Tech.

Program Title
CTS Office Asst Specialist

Program Total Credit Hours
40

Program Description
The Certificate of Technical Studies in Office Assistant Specialist is a milestone credential awarded to students who demonstrate competencies in office assistant duties while pursuing the T.D. Business Office Technology degree and A.A.S. Business Office Administration degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Office Assistant Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1310 - Database Management
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- ISYS1440 - Word Processing
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

CTS Business Admin Assistant

Program Description

School
Business & Information Tech.

Program Title
CTS Business Admin Assistant

CTS Care/Dev of Young Children

Program Description

School
Human Services

Program Title
CTS Care/Dev of Young Children

Program Total Credit Hours
31

Program Requirements
Simple Requisites

Certificate of Technical Studies in Administrative Assistant
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- ACCT201 - Intro to Financial Accounting
- BUSN101 - Introduction to Business
- BUSN215 - Business Communication
- CINS101 - Introduction to Computers
- CINS204 - Word Processing Applications
- ENGL101 - English Composition I
- ENGL102 - English Composition II
- MATH110 - College Algebra
- FRST100 - Freshman Studies Seminar
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

Core Electives (Administrative Assistant) (3 credit hours)

Earn at least 3 credits from the following:
- ACCT202 - Intro to Managerial Accounting
- ACCT210 - Computerized Accounting
- ACCT214 - Tax Accounting
- BUSN130 - Cust Serv for Bus Professional
- BUSN210 - Principles of Management
- CINS203 - Spreadsheet Applications
- CINS205 - Database Applications

Additional Comments:

Program Total Credit Hours
30

Program Description
The Certificate of Technical Studies in Care and Development of Young Children is a milestone credential awarded to students who demonstrate child care and child development competencies while pursuing the A.A.S. Care and Development of Young Children degree.

Program Requirements
Simple Requisites

Certificate of Technical Studies in Care and Development of Young Children
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CDYC101 - Found of Early Childhood Dev
- CDYC103 - The Learning Environment
- CDYC165 - Lang & Lit in Early Childhood
- CDYC211 - Child Guidance
- ENGL101 - English Composition I
- PSYC201 - Introduction to Psychology

CDYC Electives (3 credit hours)

Earn at least 3 credits from the following:
- CDYC Electives

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Fine Arts

Humanities Requirement (3 credit hours)

Earn at least 3 credits from the following:
- Humanities- Literature/History

Elective (3 credit hours)

Earn at least 3 credits from the following:
- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL110 - Intro Human Anat & Physiology
- BIOL111 - IntroHumanAnat&PhysiologyLab
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL228 - Pathophysiology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab

- BUSN190 - Small Business Management
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM121 - Chemistry II Lab
- CHEM120 - Chemistry II
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- CINS101 - Introduction to Computers
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- GEOL110 - Age of Dinosaurs
- MATH110 - College Algebra
- PHSC100 - Physical Science I
- PHSC110 - Physical Science I Lab
- PHSC120 - Physical Science II
- PHSC130 - Physical Science II Lab
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- PSYC226 - Developmental Psychology
- SCIE101 - Intro to Earth Science I
- SCIE102 - Intro Earth Science II
- SCIE114 - Environmental Science & Lab
- SPCM120 - Intro to Public Speaking

Additional Comments:

CTS Client Impl & Support Spec

Program Description

School
Business & Information Tech.

Program Title
CTS Client Impl & Support Spec

Program Total Credit Hours
24

Program Description

TERMINATED EFFECTIVE SUMMER 2024

The Certificate of Technical Studies in Client Implementation and Support Specialist is a milestone credential awarded to students who demonstrate client implementation and support competencies while pursuing the A.A.S. Information Technology degree.

Program Requirements

Simple Requisites

CTS CNC Manufacturing

Program Description

School
Technical Studies

Program Title
CTS CNC Manufacturing

Program Total Credit Hours
36

Program Description
The Certificate of Technical Studies in CNC Manufacturing involves two distinct components: (1) Certified Manufacturing Generalist, (2) Certificate of Technical Studies (CTS) Computer Numerical Controlled Machining (CNC) Operator. The Certified Manufacturing Generalist produces skilled employees for manufacturing industries. Skills taught have been derived from typical business requirements for existing manufacturing employees and those entering the workforce. The CNC Manufacturing CTS prepares individuals to shape metal parts on Computer Numerical Controlled (CNC) machines programmed as lathes and milling machines. In this program, there are a variety exit points that you may choose to take. They are: Certificate of Technical Studies (CTS) CNC Manufacturing Certificate of Technical Studies (CTS) CNC Operator

Certificate of Technical Studies in Client Implementation and Support Specialist
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BUSN130 - Cust Serv for Bus Professional
- CINS102 - Internet & Computing Literacy
- CINS120 - Operating Systems Fundamentals
- CINS130 - Information Security Fund
- CNET101 - Computer User Support I
- CNET102 - Computer User Support II
- CSCI240 - Project Management
- CSCI285 - Information Technology Ethics

Additional Comments:

Mission and Outcomes

Objective	Justification
CTS Client Impl & Support Spec	CTS Client Impl & Support Spec

Program Requirements

Simple Requisites

Certificate of Technical Studies in CNC Manufacturing
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CNCS1100 - Intro to CNC Machining
- CNCS1110 - Blue Print Rdg for CNC Mach
- CNCS1120 - Intro to CNC Maching Tooling
- CNCS1130 - G & M Code Programming
- CNCS1140 - CNC Forming and Shaping
- CNCS1150 - CNC Mill Operations
- CNCS1160 - CNC Lathe Operations
- IMFG1010 - Introduction to Manufacturing
- IMFG1020 - Tools/Equipment, Manufacturing
- IMFG1030 - Automation
- IMFG1040 - Intro Fab, P-Tech, & Machining
- ORNT1000 - Freshman Seminar
- JOBS2450 - Job Seeking Skills

Additional Comments:

Mission and Outcomes

Objective
Graduates of this program will be able to: (1) Demonstrate an understanding of basic manufacturing organizational principles. (2) Communicate effectively in various settings and successfully work with team members to solve problems. (3) Demonstrate an understanding of manufacturing production requirements. (4) Demonstrate an understanding of automated manufacturing operations. (5) Demonstrate an understanding of mechanical and electrical fundamentals as well as computers and automated controls. (6) Set-up and operate a CNC lathe. (7) Set-up and operate a CNC mill. (8) Perform part measurement and gauging. (9) Exhibit the ability to read and interpret blueprints. (10) Make tooling decisions. (11) Respond to machine malfunctions.

Mission
The mission of the Certificate of Technical Studies is two-fold. It prepares students for entry level jobs in areas of general manufacturing, and it prepares students with the skill of operating Computerized Numerical Controlled (CNC) equipment in the manufacturing environment. The goal of this program is to strengthen American manufacturing by building a

globally competitive machining workforce. It will develop student's knowledge and skills necessary to perform machining operations. The curriculum focuses on meeting industry standards for producing qualified graduates.

CTS CNC Operator

Program Description

School
Technical Studies

Program Title
CTS CNC Operator

Program Total Credit Hours
22

Program Description
The Certificate of Technical Studies in CNC Operator is a milestone credential awarded to students who demonstrate computerized numerical control operator competencies while pursuing the C.T.S. in CNC Manufacturing degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in CNC Operator
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CNCS1100 - Intro to CNC Machining
- CNCS1110 - Blue Print Rdg for CNC Mach
- CNCS1120 - Intro to CNC Maching Tooling
- CNCS1130 - G & M Code Programming
- CNCS1140 - CNC Forming and Shaping
- CNCS1150 - CNC Mill Operations
- CNCS1160 - CNC Lathe Operations
- JOBS2450 - Job Seeking Skills

Additional Comments:

CTS DD Engineering Aide II

Program Description

School
Technical Studies

Program Title
CTS DD Engineering Aide II

Program Total Credit Hours
19

Program Description
The Certificate of Technical Studies in Engineering Aid II is a milestone credential awarded to students who demonstrate engineering aid competencies while pursuing the A.A.S. Drafting and Design degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Engineering Aide II
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CADD1210 - Basic Cptr. Aid Draft & Design
- DRFT1110 - Drafting Fundamentals
- DRFT1120 - Geometric Construction
- DRFT1130 - Pictorial Drawing
- DRFT1145 - Machine and Section Drawing
- DRFT1160 - Drafting Math I
- DRFT1161 - Dimensioning
- DRFT1215 - Auxiliary Views/Intersections
- ORNT1000 - Freshman Seminar

Additional Comments:

CTS Electrician Residential

Program Description

School
Technical Studies

Program Title
CTS Electrician Residential

Program Total Credit Hours
33

Program Requirements

Simple Requisites

CTS General Industry Technicia

Program Description

School
Technical Studies

Program Title
CTS General Industry Technicia

Program Total Credit Hours
24

Program Requirements

Simple Requisites

Certificate of Technical Studies in Residential Electrician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CPTR1000 - Introduction to Computers
- ELEC1120 - Basic Electricity
- ELEC1210 - Residential Wiring
- ELEC1220 - Electrical Raceways
  OR ITRN291 - Industrial Technology Internsh
- ELEC1230 - National Electrical Code
- ELEC1311 - Residential Wiring Instal
- ELEC1430 - Blueprint Interpretation
- ELEC2460 - Technical Math For Electrician
- JOBS2450 - Job Seeking Skills
  OR ITRN291 - Industrial Technology Internsh
- ORNT1000 - Freshman Seminar

Additional Comments:

Certificate of Technical Studies in General Industry Technician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- ENGL101 - English Composition I
- MATH110 - College Algebra
- PTEC101 - Intro to Process Technology
- PTEC131 - Process Instrumentation
- PTEC132 - Process Instrumentation II
- PTEC161 - Equipment
- PTEC203 - Safety Health & Environment
- SPCM120 - Intro to Public Speaking

Additional Comments:

CTS IMT Hydraulic Apprentice

Program Description

School
Technical Studies

Program Title
CTS IMT Hydraulic Apprentice

Program Total Credit Hours
31

Program Requirements

Simple Requisites

CTS-Industrial Maintenance Technology (Pneumatics/Hydraulics Apprentice)
Type
Completion Requirement

Complete ALL of the following Courses:
- CPTR1000 - Introduction to Computers
- IMMT1110 - Intro to Ind Maintenance Tech
- IMMT1111 - Welding Familiarization
- IMMT1120 - Blueprint Reading
- IMMT1121 - Metal Fabrication
- IMMT1210 - Material Handling and Rigging
  OR ITRN291 - Industrial Technology Internsh
- IMMT1220 - Pneumatics
- IMMT1230 - Hydraulics
- IMMT1311 - Pipefitting
- ORNT1000 - Freshman Seminar

Additional Comments:

CTS Medical Assistant

Program Description

School
Allied Health

Program Title
CTS Medical Assistant

Program Total Credit Hours
34

Program Description
This program prepares students for employment in private and large group physician' offices, clinics, hospitals, medical records, laboratories and/or insurance companies. Supervised and/or preceptor based clinical externships are included. Upon completion of this program, graduates are eligible to sit for the National Certification exam for Medical Assistants.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Medical Assistant
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- BOTH1210 - Adm Procedures Med Offices
- CPTR1000 - Introduction to Computers
- HCOR1120 - Basic Body Structure&Function
- HCOR1160 - Professionalism for Healthcare
- HCOR1211 - Nurse Assisting Fundamentals
- HCOR1212 - Skills Application
- HEKG1011 - EKG Procedures
- HMDT1170 - Medical Terminology
- HPHL1011 - Phlebotomy Principles
- HPHL1022 - Phlebotomy Procedures/Skills

- MEDA1000 - Medical Assistant Clinical
- MEDA1011 - Medical Assist.& Patient Prepa
- MEDA1100 - Pharmacology for Medical Assis

Additional Comments:

Mission and Outcomes

Objective
(1) The student will be able to demonstrate appropriate skills required to function as a member of the healthcare team as identified by Medical Assisting Education Review Board (MAERB), Commission on Accreditation of Allied Health Education Programs (CAAHEP). (2) The student will be able to prepare and maintain Electronic Health Records in order to function as a member of the health care team. (3) The student will be able to prepare and administer medications as directed by physician in order to function as a member of the health care team.

Mission
The Medical Assistant Program will prepare graduates for entry level employment who possess the knowledge and skills to perform safe and ethical patient care in their communities. The knowledge gained will serve as the foundation for further development of technical skills and understanding of the overall health context in which our graduates will perform.

CTS Medical Coding Specialist

Program Description

School
Allied Health

Program Title
CTS Medical Coding Specialist

Program Total Credit Hours
36

Program Description
The Medical Coding Specialist Program (MCS) at LDCC consists of a one-semester Technical Competency Area (TCA) and a one year Certificate of Technical Studies (CTS.) These certificates will prepare individuals for diagnostic and procedural coding positions in hospitals, physician offices and clinics, long-term care facilities, insurance companies, home care agencies, managed care organizations, and outpatient surgical hospitals. Both certificate programs consist of classroom instruction on campus and clinical instruction in clinic and hospital settings in the surrounding area.In this program, there are a variety exit points that you may choose to take.

Program Requirements

CTS Mortgage Docs Specialists

Program Description

School
Business & Information Tech.

Program Title
CTS Mortgage Docs Specialists

Program Total Credit Hours
18

Program Description
The Certificate of Technical Studies in Mortgage Documents Specialist is a milestone credential awarded to students who demonstrate mortgage document specialist competencies while pursuing the T.D. Business Office Technology degree and the A.A.S. Business Office Technology degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Mortgage Documents Specialist
Type
Completion Requirement

Program Requirements

Simple Requisites

Certificate of Technical Studies in Medical Coding Specialist

Type

Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL110 - Intro Human Anat & Physiology
- BIOL111 - IntroHumanAnat&PhysiologyLab
- BUSN130 - Cust Serv for Bus Professional
- CINS101 - Introduction to Computers
- HSCI105 - Medical Ethics & Law
- HSCI110 - Medical Terminology
- MCS101 - Intro to Health InformationMgt
- MCS102 - Basic Medical Coding
- MCS103 - Basic Medical Coding Lab
- MCS201 - Healthcare Delivery Systems
- MCS202 - Reimbursement Methodology
- MCS203 - Advanced Medical Coding
- MCS204 - Advanced Medical Coding Lab
- MCS210 - Medical Coding Practicum

Additional Comments:

Required Courses

Complete ALL of the following Courses:

- BUSE1045 - Business Communication
- BUSF1200 - Basic Mortgage Banking Docs
- CPTR1002 - Computer Lit & Applications
- CSRV1000 - Customer Service
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- ORNT1000 - Freshman Seminar

Additional Comments:

Mission and Outcomes

Objective

Graduates of the Louisiana Delta Community College Medical Coding Specialist program will be able to: (1) Demonstrate ability to think critically, manage time, and communicate in oral and written formats. (2) Identify anatomy and physiology of the human body and disease processes with related pharmacology. (3) Demonstrate the ability to review and analyze health records to identify relevant diagnosis and procedures for distinct patient encounters. (4) Demonstrate the ability to translate diagnostic and procedural terminology used by physicians and healthcare professionals into coded form (ICD-10-CM/ICS-10/PCS and CPT) using coding rules and guidelines. (5) Demonstrate ability to use a computer and have proficiency in the use of the internet, Microsoft Word, and Microsoft Excel. (6) Demonstrate ability to work as a team member in a professional manner.

Mission

The mission of the Certificate of Technical Studies in Medical Coding Specialist is to provide students with the knowledge and skills necessary to

provide health information management services care to patients in a variety of healthcare settings.

CTS Network & Security Analyst

Program Description

School
Business & Information Tech.

Program Title
CTS Network & Security Analyst

Program Total Credit Hours
24

Program Description

TERMINATED EFFECTIVE SUMMER 2024

Program Requirements

Simple Requisites

Certificate of Technical Studies in Network and Security Analyst
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CINS130 - Information Security Fund
- CINS210 - Cloud Computing Fundamentals
- CINS220 - System Security
- CNET110 - Network Fundamentals I
- CNET111 - Network Fundamentals II
- CNET121 - CISCO Net I-Intro toNetworking
- CNET122 - CISCO Net II-Routing&Switching
- CNET225 - Firewalls & Network Security

Additional Comments:

Mission and Outcomes

Objective	Justification
CTS-Network & Security Analyst	CTS Network & Security Analyst

CTS Patient Care Tech

Program Description

School
Allied Health

Program Title
CTS Patient Care Tech

Program Total Credit Hours
27

Program Description
The Certificate of Technical Studies in Patient Care Technician prepares individuals for a variety of job opportunities in health occupations areas and is generated to meet the need for cross training of employees in health care facilities. Graduates may find employment in long-term care facilities, hospitals, laboratories, and clinics where basic bedside nursing skills are required, as well as the skills of phlebotomy, performing electrocardiograms (EKG), stress testing, and holter monitoring procedures. All OBRA skill standards are included into this competency-based curriculum. The program consists of classroom/lab instruction and supervised/preceptor clinical activities. Prior to clinical, the student must present a current CPR card for Basic Life Support for Health Care Providers. Upon successful completion of this competency-based program, students may be eligible to take certification exams in Phlebotomy, Nursing Assistant, Electrocardiogram (EKG) Technician, and/or Patient Care Technician.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Patient Care Technician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CPTR1000 - Introduction to Computers
- HCOR1120 - Basic Body Structure&Function
- HCOR1160 - Professionalism for Healthcare
- HCOR1211 - Nurse Assisting Fundamentals
- HCOR1212 - Skills Application
- HEKG1011 - EKG Procedures
- HMDT1170 - Medical Terminology
- HPHL1011 - Phlebotomy Principles
- HPHL1022 - Phlebotomy Procedures/Skills
- MAST1210 - Administrative Procedures I

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Patient Care Technician program will be able to: demonstrate knowledge and skills necessary to function as a member of the health care team. explain how the Health Insurance Portability and Accountability Act (HIPAA) compliance regulation impacts workers in the health care industry. interact with clients, their support persons, and the health care team using appropriate communication techniques. institute and maintain principles of infection control. identify concepts of professionalism and ethical conduct in the workplace. become employed in the healthcare industry.

Mission
The mission of the Certificate of Technical Studies in Patient Care Technician is to provide the educational and clinical tools necessary to become a Certified Nurse Assistant, EKG Technician, and/or Phlebotomist allowing the graduate to obtain gainful employment in health care facilities and to contribute to the overall economic development and workforce needs of the state.

Retail & Relationship Banking

Program Description

School
Business & Information Tech.

Program Title
Retail & Relationship Banking

Program Total Credit Hours
21

Program Description
The Certificate of Technical Studies in Retail and Relationship Banking is a milestone credential awarded to students who demonstrate competencies in retail and relationship banking while pursuing the T.D. Business Office Technology diploma and A.A.S. Business Office Administration degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Retail & Relationship Banking
Type
Completion Requirement

Complete ALL of the following Courses:
- BTEL1000 - Bank Teller Procedures
- BUSE1030 - Business English
- BUSM1050 - Business Math

CTS Secure Software Design

Program Description

School
Business & Information Tech.

Program Title
CTS Secure Software Design

Program Total Credit Hours
24

Program Description
The Certificate of Technical Studies in Secure Software Design is a milestone credential awarded to students who demonstrate secure software design competencies while pursuing the A.S. Computer Science degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Secure Software Design
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI226 - Discrete Structures

- CSRV1000 - Customer Service
  OR BUSN130 - Cust Serv for Bus Professional
- CPTR1002 - Computer Lit & Applications
  OR CINS101 - Introduction to Computers
  OR CINS102 - Internet & Computing Literacy
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- ORNT1000 - Freshman Seminar
  OR FRST100 - Freshman Studies Seminar

Additional Comments:

- CSCI253 - ComputerOrgz w/Assembly Prog
- CSCI273 - Data Structures & Algorithms
- CSCI285 - Information Technology Ethics
- CINS130 - Information Security Fund
- CINS220 - System Security

Additional Comments:

CTS Welding Arc GMAW

Program Description

School
Technical Studies

Program Title
CTS Welding Arc GMAW

Program Total Credit Hours
24

Program Description
The Certificate of Technical Studies in ARC Welder GMAW is a milestone credential awarded to students who demonstrate competencies in gas metal arc welding while pursuing the T.D. Structural Welding degree and T.D. Structural and Pipe Welding degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Welding Arc GMAW
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CORE1000 - NCCER Core Intro. Craft Skills
- WELD1110 - Occupational Orient and Safety
- WELD1210 - Oxyfuel Systems
- WELD1310 - Cutting Processes-CAC/PAC
- WELD2310 - GMAW - Basic Fillet Weld
- WELD2311 - GMAW - Groove Weld

GMAW Required Electives (12 credit hours)

Earn at least 12 credits from the following:

- WELD2320 - GMAW--Pipe 2G
- WELD2321 - GMAW--Pipe 5G
- WELD2322 - GMAW--6G
- WELD2330 - GMAW--Aluminum Multi-Joint
- WELD2340 - GMAW Aluminum 5G Pipe
- WELD2341 - GMAW Aluminum 2G Pipe
- WELD2342 - GMAW Aluminum (GMAW-AL)6G pipe

Additional Comments:

CTS Welding Arc GTAW

Program Description

School
Technical Studies

Program Title
CTS Welding Arc GTAW

Program Total Credit Hours
25

Program Description
The Certificate of Technical Studies in ARC Welder GTAW is a milestone credential awarded to students who demonstrate competencies in gas tungsten arc welding while pursuing the T.D. Structural Welding degree and T.D. Structural and Pipe Welding degree.

Program Requirements

Simple Requisites

CTS Welding Arc GTAW
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CORE1000 - NCCER Core Intro. Craft Skills
- WELD1110 - Occupational Orient and Safety
- WELD1210 - Oxyfuel Systems
- WELD1310 - Cutting Processes-CAC/PAC
- WELD2210 - GTAW - Basic Beads
- WELD2211 - GTAW - Groove Weld

GTAW Required Electives (12 credit hours)

Complete at least 3 of the following courses:

- WELD2220 - GTAW - PIPE 5G
- WELD2221 - GTAW - PIPE 2G
- WELD2222 - GTAW - PIPE 6g
- WELD2240 - GTAW Low Alloy 5G Pipe
- WELD2241 - GTAW Alloy 2G Pipe
- WELD2242 - GTAW Low Alloy 6G Pipe
- WELD2250 - GTAW Stainless Steel 5G
- WELD2251 - GTAW Stainless Steel 2G Pipe
- WELD2260 - GTAW Aluminum 5G
- WELD2261 - GTAW Aluminum 2G

- WELD2262 - GTAW Aluminum 6G

Additional Comments:

CTS Welding Arc SMAW

Program Description

School
Technical Studies

Program Title
CTS Welding Arc SMAW

Program Total Credit Hours
33

Program Description

TERMINATED EFFECTIVE SUMMER 2024

The Certificate of Technical Studies in ARC Welder SMAW is a milestone credential awarded to students who demonstrate competencies in shielded metal arc welding while pursuing the T.D. Structural Welding degree and T.D. Structural and Pipe Welding degree.

Program Requirements

Simple Requisites

Certificate of Technical Studies in Arc Welder SMAW
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CORE1000 - NCCER Core Intro. Craft Skills
- WELD1110 - Occupational Orient and Safety
- WELD1210 - Oxyfuel Systems
- WELD1310 - Cutting Processes-CAC/PAC
- WELD1410 - SMAW - BASIC Beads
- WELD1411 - SMAW - Fillet Weld
- WELD1412 - SMAW V Grove BU/Gouge
- WELD1420 - SMAW - V - Groove Open

SMAW Required Electives (12 credit hours)

Complete at least 3 of the following courses:

- WELD1510 - SMAW - PIPE 2G
- WELD1511 - SMAW--Pipe 5G
- WELD1512 - SMAW--Pipe 6G
- WELD1610 - SMAW--SS Multi-Joint
- WELD1620 - SMAW Stainless Steel 5G
- WELD1621 - SMAW Stainless Steel 2G
- WELD1622 - SMAW Stainless Steel

Additional Comments:

Mission and Outcomes

Non-Degree/Special Interest

Program Description

School
No College Designated

Program Title
Non-Degree/Special Interest

Objective	Justification
CTS Welding Arc SMAW	CTS Welding Arc SMAW

TD Automotive Technician

Program Description

School
Technical Studies

Program Title
TD Automotive Technician

Program Total Credit Hours
60

Program Description
To provide specialized classroom instruction and practical shop experience to prepare individuals to engage in the servicing and maintenance of all types of automobiles at the entry level. To prepare individuals to select, safety use, and maintain hand and power tools, jacks, and hoisting equipment. Instructions in the diagnostics of malfunctions and the repair of engines; fuel, electrical, cooling, HVAC system, and brake systems; drive train and suspension.

Program Requirements

Simple Requisites

Technical Diploma in Automotive Technology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1000 - Engine Diag & Related Services
- AUTO1001 - General Transmission
- AUTO1002 - OffVehcTransmis/TransAxlRepair
- AUTO1005 - General Steering & Suspension
- AUTO1006 - Wheel & Tire Diag & Repair
  OR ITRN291 - Industrial Technology Internsh
- AUTO1008 - HydraulicSys&DrumBrakeDiag/Rep
- AUTO1009 - DskBrkPwerAsstAntilockTracCtrl
- AUTO1010 - GenElecBatteryStartSysDiagRepr
- AUTO1011 - Elec System Diagnosis & Repair
- AUTO1012 - HVAC System Diagnosis & Repair
- AUTO1013 - Emissions and Diagnostics
- AUTO1015 - FuelAirInducExhaust &Emiss D&R
- AUTO1130 - Lub & Cool Sys Diag & Rep
- AUTO1220 - In Vehicle Repair
- CPTR1000 - Introduction to Computers
- JOBS2450 - Job Seeking Skills
  OR JOBS2440 - Job Seeking Skills
  OR ITRN291 - Industrial Technology Internsh
- ORNT1000 - Freshman Seminar

Additional Comments:

Mission and Outcomes

TD Business Office Technology

Program Description

School
Business & Information Tech.

Program Title
TD Business Office Technology

Program Total Credit Hours
51

Program Description
The Technical Diploma in Business Office Technology is a milestone credential awarded to students who demonstrate advanced competencies in specific concentrations areas (Legal Office, Medical Office, General Office, Accounting, or Office Assistant Specialist) while pursuing the A.A.S. Business Office Administration degree.

Concentration
TD BOT Accounting Conentration/WM, TD BOT Medical Office Assist Conc/WM, TD BOT Gen Office Concentration/WM, TD BOT Legal Office Concentration

Program Requirements

Simple Requisites

Technical Diploma in Business Office Technology
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Technical Diploma Concentration

Please choose one technical diploma concentration

Complete at least 1 of the following requirement sets:

- BOTD Accounting Concentration
- BOTD General Office Concentration
- BOTD Legal Office Concentration
- BOTD Medical Office Concentration

Objective
Graduates of the Louisiana Delta Community College Automotive Technology program will be able to: Describe the theory of basic automotive systems. Identify the service and maintenance of all types of automobiles. Select, safely use, and maintain hand and power tools, jacks, and hoisting equipment. Diagnose malfunctions and repair engines; transmissions; drive trains; fuel systems; emission systems; electrical, air-conditioning, and brake systems. Identify and demonstrate safe, efficient work practices, and basic occupational and employability skills.

Additional Comments:

Mission
The mission of the Technical Diploma in Automotive Technology offers training and practical experience to qualified applicants interested in preparing for careers in the field of Automotive Technology, and to provide entry-level technicians for the automotive industry.

Partners

Partners
Cooper Buick

Ryan Auto Group

House of Cycles

Interstate Dodge

Interstate Hyundai

USPS - Independent Maintenance Service

TD Barber-Styling

Program Description

School
Human Services

Program Title
TD Barber-Styling

Program Total Credit Hours
49

Program Description
The Technical Diploma in Barber-Styling diploma is designed to prepare students to work efficiently in the industry of Barber-Styling. This competency-based program includes classroom instruction and practical/lab experience under supervision of the instructor. Practical skills are developed through experience in a school-based, on-site shop which is equipped and managed according to industry standards by the students with instructor supervision. Upon completion of this program, which is approved by the LA State Board of Barber Examiners and meets the 1500-

TD Elec Commercial Wiring 2

Program Description

School
Technical Studies

Program Title
TD Elec Commercial Wiring 2

Program Total Credit Hours
45

Program Description
The Technical Diploma in Electrician studies generally prepares individuals to install, maintain, troubleshoot, and repair electrical devices, components, and equipment that are utilized in residential and commercial electrical systems. All program specialties emphasize safe and efficient work practices, basic occupational skills, and are organized into competency-based courses that specify occupational competencies, which the student must successfully complete. Each area includes a study of all applicable

hour requirement, students are eligible to take the LA State Board of Barber Examiners licensure examination.

Program Requirements

Simple Requisites

Technical Diploma in Barber Styling
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BARB1110 - History of Barb. Styling
- BARB1120 - Sanitation Bacteriology Safety
- BARB1131 - Sanitation Bacteriology Safety
- BARB1140 - Facial Massage and Treatments
- BARB1150 - Properties/Disorder/Treatments
- BARB1160 - Basic Haircutting/Styling
- BARB1211 - Barber-Styling Lab 1
- BARB1220 - Shaving, Mustaches, Beards
- BARB1231 - Barber-Styling 2
- BARB1310 - Permanent/Relaxing T & P
- BARB1321 - Permanent/Chemical Lab
- BARB1330 - Hair Coloring Theo & Prac.
- BARB1341 - Hair Coloring Lab
- BARB1350 - Chemistry
- BARB1410 - Electricity and Safety
- BARB1420 - Anatomy and Physiology
- BARB1430 - Men's Hairpieces Theory
- BARB1441 - Barber-Styling Lab III
- BARB2111 - Shop Management and Sales
- BARB2120 - LA State Barber Board Review
- BARB2131 - LA State Board Review Lab
- BARB2630 - Professionalism for Barb/Styl
- ORNT1000 - Freshman Seminar
  OR FRST100 - Freshman Studies Seminar

Additional Comments:

Mission and Outcomes

codes and standards, blueprint reading, wiring diagrams, and installations which are appropriate to the area. All work is performed with an emphasis on shop and work safety.

Program Requirements

Simple Requisites

Technical Diploma in Commercial Wiring II
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CPTR1000 - Introduction to Computers
- ELEC1120 - Basic Electricity
- ELEC1210 - Residential Wiring
- ELEC1220 - Electrical Raceways
  OR ITRN291 - Industrial Technology Internsh
- ELEC1230 - National Electrical Code
- ELEC1311 - Residential Wiring Instal
- ELEC1330 - Generators/Motors & Transform
- ELEC1410 - Commercial Wiring
- ELEC1420 - Intro to Motor Controls
- ELEC1430 - Blueprint Interpretation
- ELEC1440 - Motor Controls
- ELEC2460 - Technical Math For Electrician
- JOBS2450 - Job Seeking Skills
  OR ITRN291 - Industrial Technology Internsh
- ORNT1000 - Freshman Seminar

Additional Comments:

Mission and Outcomes

Objective
Graduates of the Louisiana Delta Community College Barber/Styling program will be able to: (1) Demonstrate and identify the skills necessary to pass the state Barber-Styling licensure examination. (2) Exhibit compliance with industry standards regarding safe use of tools, equipment, and materials used in the Barber-Styling industry. (3) Identify the rules and regulations governing the practice of Barber-Styling in the state of Louisiana. (4) Determine proper and improper shop management and selling techniques. (5) Identify and exhibit characteristics of entrepreneurs in the Barber-Styling industry. (6) Demonstrate appropriate customer service skills required to effectively serve the public in the Barber-Styling industry. (7) Demonstrate the skills necessary to become employed in the Barber-Styling industry.

Mission
The mission of the Technical Diploma in Barber-Styling is to provide maximum development of the individual thus preparing the student for assimilation into the Barber-Styling business.

Justification
Graduates of the Louisiana Delta Community College Electrician program will be able to:

Identify and demonstrate OSHA regulations and electrical safety practices.
Demonstrate the use of meters and test equipment
Identify tools, materials, and components used in the electrician trade
Demonstrate competency of the National Electrical Code (NEC)
Accurately interpret electrical blueprints
Identify the elements of DC electricity, AC electricity, magnetic theory, and circuit theorems
Correctly install residential and industrial wiring
Identify the components and mechanical function of transformers and motors
Identify the components and mechanical function of motor controls and PLCs

Mission
The mission of the Technical Diploma in Electrician studies is to provide a basic core of specialized instruction and practical shop experience to prepare students for employment in electrical trades. Students who complete the basic core may choose any of the specialty areas to complete the requirements to earn a diploma in that area.

TD Electrician (Industrial)

Program Description

School
Technical Studies

Program Title
TD Electrician (Industrial)

Program Total Credit Hours
47

Program Description
The Technical Diploma in Electrician studies generally prepares individuals to install, maintain, troubleshoot, and repair electrical devices, components, and equipment that are utilized in residential and commercial electrical systems. All program specialties emphasize safe and efficient work practices, basic occupational skills, and are organized into competency-based courses that specify occupational competencies, which the student must successfully complete. Each area includes a study of all applicable codes and standards, blueprint reading, wiring diagrams, and installations which are appropriate to the area. All work is performed with an emphasis on shop and work safety.

TD Emerg Med Techn Paramedic

Program Description

School
Allied Health

Program Title
TD Emerg Med Techn Paramedic

Program Total Credit Hours
45

Program Requirements

Simple Requisites

Technical Diploma in Paramedic
Type
Completion Requirement

Human Anatomy and Physiology (3 credit hours)

Complete any Human A&P Class

Earn at least 3 credits from the following:

Program Requirements

Simple Requisites

Technical Diploma in Industrial Electrician
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CPTR1000 - Introduction to Computers
- ELEC1120 - Basic Electricity
- ELEC1210 - Residential Wiring
- ELEC1220 - Electrical Raceways
  OR ITRN291 - Industrial Technology Internsh
- ELEC1230 - National Electrical Code
- ELEC1311 - Residential Wiring Instal
- ELEC1330 - Generators/Motors & Transform
- ELEC1420 - Intro to Motor Controls
- ELEC1430 - Blueprint Interpretation
- ELEC1440 - Motor Controls
- ELEC2460 - Technical Math For Electrician
- ELEC2520 - Solid State Theory
- ELEC2540 - Logic Functions
- ELEC2720 - Intro to Program Logic Contr
- JOBS2450 - Job Seeking Skills
  OR ITRN291 - Industrial Technology Internsh
- ORNT1000 - Freshman Seminar

Additional Comments:

Mission and Outcomes

Justification
Graduates of the Louisiana Delta Community College Electrician program will be able to:

Identify and demonstrate OSHA regulations and electrical safety practices.
Demonstrate the use of meters and test equipment
Identify tools, materials, and components used in the electrician trade
Demonstrate competency of the National Electrical Code (NEC)
Accurately interpret electrical blueprints
Identify the elements of DC electricity, AC electricity, magnetic theory, and circuit theorems
Correctly install residential and industrial wiring
Identify the components and mechanical function of transformers and motors
Identify the components and mechanical function of motor controls and PLCs

- BIOL110 - Intro Human Anat & Physiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II

Human Anatomy and Physiology Lab (1 credit hours)

Earn at least 1 credits from the following:

- BIOL111 - IntroHumanAnat&PhysiologyLab
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II

Required Courses

Complete ALL of the following Courses:

- EMSE1100 - Emergency Medical Technology
- EMSE1200 - Emerg Medical Tech Practicum
- EMSE2010 - Preparatory
- EMSE2020 - Airway and Ventilation
- EMSE2030 - Patient Assessment
- EMSE2040 - Medical I
- EMSE2050 - Medical II
- EMSE2060 - Shock, Resuscitation, & Trauma
- EMSE2070 - Special Populations
- EMSE2080 - Operations
- EMSE2090 - Clinical Experience I
- EMSE2100 - Clinical Experience II
- EMSE2120 - Field Internship I
- EMSE2130 - Field Internship II
- EMSE2140 - Field Internship III
- EMSE2150 - Final Assessment & Exam Prep

Additional Comments:

Mission
The mission of the Technical Diploma in Electrician studies is to provide a basic core of specialized instruction and practical shop experience to prepare students for employment in electrical trades. Students who complete the basic core may choose any of the specialty areas to complete the requirements to earn a diploma in that area.

TD Industrial Maint Technology

Program Description

School
Technical Studies

Program Title
TD Industrial Maint Technology

Program Total Credit Hours
45

Program Requirements

Simple Requisites

Technical Diploma in Industrial Maintenance Technology
Type
Completion Requirement

Complete ALL of the following Courses:
- CPTR1000 - Introduction to Computers
- IMMT1110 - Intro to Ind Maintenance Tech
- IMMT1111 - Welding Familiarization
- IMMT1120 - Blueprint Reading
- IMMT1121 - Metal Fabrication
- IMMT1210 - Material Handling and Rigging
- IMMT1220 - Pneumatics
- IMMT1230 - Hydraulics
- IMMT1311 - Pipefitting
- IMMT1320 - Millwright I
- IMMT1330 - Millwright II
- IMMT1410 - Basic Electricity
- JOBS2450 - Job Seeking Skills
- ORNT1000 - Freshman Seminar

Additional Comments:

TD Practical Nursing

Program Description

School
Nursing

Program Title
TD Practical Nursing

Program Total Credit Hours
58

Program Description
The Technical Diploma in Practical Nursing is designed to prepare the student to meet the licensure requirements for Licensed Practical Nurse (LPN), as established by the Louisiana State Board of Practical Nurse Examiners (LSBPNE). The program progresses from simple to complex and consists of classroom instruction, lab practicum and supervised clinical activities in accredited hospitals, nursing homes, and other health care agencies. Students should note that some courses have prerequisites, which must be completed before enrolling into upper level courses and continuing in the program. Students must demonstrate basic computer skills prior to advancement into the acute care clinical component of the program. Practical Nursing Program Coordinators or their designees may assess a student's basic computer skills by administering a competency exam or having the student successfully complete CPTR 1000 or a comparable computer course. Articulated courses are determined at the discretion of the Practical Nurse Program Coordinator and based upon individual evaluation as described in the 2005 Louisiana Nursing Education Articulation Model. Each course in the PN program must be completed with a minimum score of 80%. Upon graduation, the student is awarded a diploma and is eligible to apply for the National Council of State Boards Licensure Examination for Practical Nurses (NCLEX-PN). This is a limited enrollment program. Students must be admitted to the program to enroll in any of the PN courses.

Program Requirements

Simple Requisites

Technical Diploma in Practical Nursing
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:
- HNUR1211 - Nursing Fundamentals I
- HNUR1212 - GERIATRIC CLINICAL I
- HNUR1270 - Practical Nursing Perspectives
- HNUR1300 - A & P for Healthcare Providers
- HNUR1320 - NUTRITIONAL ASPECTS
- HNUR1361 - Basic Pharmacology
- HNUR1411 - Nursing Fundamentals II
- HNUR1460 - Advanced Pharmacologyt

- HNUR2113 - Medical/Surgical I
- HNUR2123 - Medical Surgical II
- HNUR2133 - Medical Surgical III
- HNUR2523 - Mental Illness/Psychiatric Nur
- HNUR2611 - IV Therapy
- HNUR2713 - Obstetrics
- HNUR2723 - Pediatrics
- HNUR2813 - PN Leadership & Management

Additional Comments:

Mission and Outcomes

Objective

Graduates of the Louisiana Delta Community College Practical Nursing program will be able to: Utilize the nursing process, technical skills, and communications skills in providing safe and effective care to patients with acute and/or chronic health care needs throughout the life cycle in various health care settings while under the supervision of a medical doctor, dentist or registered nurse. Demonstrate the competency and skills necessary to function effectively as an acceptable entry-level member of the health care team within the scope of practice allowed by law. Provide appropriate nursing interventions from relatively stable to semi-complex patients reflecting decisions based on critical thinking and assessment of patient needs, revising those interventions as needed. Display personal accountability within the ethical and legal framework of nursing practice and recognize the responsibility of maintaining lifelong professional growth. Analyze appropriate medical diagnostic tools to identify common medical disorders and appropriate treatments. Identify the scope and limitations of the practical nurse in order to render safe and effective care and meet licensing requirements of the Louisiana State Board of Practical Nurse Examiners. Manifest a sense of social responsibility with respect for diverse cultural experiences and backgrounds of clients. Identify the normal stages and milestones human growth and development. Demonstrate compliance with OSHA guidelines and CDC recommendations relative to Standard Precautions and prevention of disease transmission. Complete the steps necessary to become a Licensed Practical Nurse in the state of Louisiana.

Mission

The mission of the Technical Diploma in Practical Nursing is to meet the goal of workforce development by providing specialized classroom instruction and supervised clinical experiences to prepare graduates for successful

completion of the computerized licensing exam administered by the National Council of State Board Examiners to the end that employment as a licensed practical nurse may be obtained in the health care industry.

Partners

Partners

Landmark Nursing & Rehabilitation Center

Glenwood Regional Medical Center

St. Francis Medical Center

Ochsner's Medical Center

The Oaks Nursing & Rehabilitation

Plantation Manor Nursing & Rehabilitation Center, LLC

Franklin Medical Center

Richland Medical Center

Ouachita HealthCare

American Medical Response

Northeast Louisiana Ambulance Service

Cypress Grove Behavioral Health

Liberty Healthcare Services

Willow Ridge Nursing and Rehabilitation Center

Legacy Hospice

All Courses

ABST000 - In Absentia in Graduation

Course Description

Course Subject Code
ABST

Course Number
000

Course Title
In Absentia in Graduation

Course Description
In Absentia for Graduation

Credit Hours

Min
0

Contact Hours

Min
0

Billing Hours

ABST999 - In Absentia for Graduation

Course Description

Course Subject Code
ABST

Course Number
999

Course Title
In Absentia for Graduation

Credit Hours

Min
0

Contact Hours

Min
0

Billing Hours

Min
0

Lecture Hours

Min
0

Lecture Hours
Min
0

Lab Hours
Min
0

ACCT1100 - Principles of ACCT Part 1

Course Description
Course Subject Code
ACCT

Course Number
1100

Course Title
Principles of ACCT Part 1

Course Description
Fundamental principles of double-entry accounting, with emphasis on journalizing, posting, and the preparation of financial statements; also accounting for cash and work at close of the fiscal period using the cash and accrual basis for a service enterprise. Prerequisite: Completion of Developmental MATH 095 with a C or better, or placement in MATH 099 or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

ACCT1115 - Principles of Accounting Lab I

Course Description
Course Subject Code
ACCT

Course Number
1115

Course Title
Principles of Accounting Lab I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

ACCT1200 - Principles of ACCT Part II

ACCT1215 - Principles of Account Lab II

Course Description

Course Subject Code
ACCT

Course Number
1200

Course Title
Principles of ACCT Part II

Course Description
Fundamental accounting principles relating to sales and receipts, purchases and payments, cash, and payroll; accrual accounting for a merchandising business including the periodic summary, adjustments, and end-of-period closing procedures. Prerequisite: completion of ACCT 1100 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

Course Description

Course Subject Code
ACCT

Course Number
1215

Course Title
Principles of Account Lab II

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

ACCT1250 - Payroll Accounting

Course Description

Course Subject Code
ACCT

Course Number
1250

Course Title
Payroll Accounting

Course Description
Accounting principles and procedures relating to payroll accounting, including the requires payroll and personnel records and reports; computation and payment of wages and salaries, social security taxes, income tax withholding; unemployment compensation taxes; and the analysis and recording of payroll transactions.

ACCT1300 - Intermediate Accounting

Course Description

Course Subject Code
ACCT

Course Number
1300

Course Title
Intermediate Accounting

Course Description
Accounting principles relating to accounts receivable, accounts payable, uncollectible accounts, notes and interest, merchandise inventory, property, plant, and equipment; and accounting for partnerships.

Credit Hours

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ACCT1400 - Advanced Accounting

Course Description
Course Subject Code
ACCT

Course Number
1400

Course Title
Advanced Accounting

Course Description
Principles relating to the corporate organization, including accounting for accounting principles and reporting standards. Financial reporting and analyses including cash flow statements, measures of profitability, liquidity, and financial strength, and accounting for departmentalized profit and cost centers.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

ACCT1500 - Computerized Accounting

Course Description
Course Subject Code
ACCT

Course Number
1500

Course Title
Computerized Accounting

Course Description
Basic accounting principles utilizing the application of a computerized accounting package which include setting up the accounting system, recording routine transaction, preparing financial statements, and completing the year-end operations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours

Min
0

Min
0

Requisites

No Requirements

Requisites

No Requirements

ACCT1600 - Advanced Accounting II

Course Description

Course Subject Code
ACCT

Course Number
1600

Course Title
Advanced Accounting II

Course Description
Advanced Principles related to the corporate organization, and preparing financial reports and schedules utilizing computer application software.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ACCT201 - Intro to Financial Accounting

Course Description

Course Subject Code
ACCT

Course Number
201

Course Title
Intro to Financial Accounting

Course Description
Introduces basic accounting concepts and principles along with general and special journals. Emphasis is given to the accounting cycle and the preparation of financial statements

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ACCT202 - Intro to Managerial Accounting

Course Description

Course Subject Code
ACCT

Course Number
202

Course Title
Intro to Managerial Accounting

Course Description
Fundamentals of the analysis and use of financial information for decision making. Prerequisite: ACCT 201

Credit Hours

ACCT210 - Computerized Accounting

Course Description

Course Subject Code
ACCT

Course Number
210

Course Title
Computerized Accounting

Course Description
An integration of accounting principles and methods with modem computer software. Software will be utilized to set up an accounting system, record transactions, complete an accounting cycle, prepare and analyze financial statements, and set up a payroll for a small business. Pre-requisite: ACCT 201 with a grade of C or better.

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ACCT214 - Tax Accounting

Course Description
Course Subject Code
ACCT

Course Number
214

Course Title
Tax Accounting

Course Description
Current Internal Revenue Act and its application to the federal income tax for individuals. Prerequisite: ACCT 201

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ACCT218 - Fund of Income Tax Prep

Course Description
Course Subject Code
ACCT

Course Number
218

Course Title
Fund of Income Tax Prep

Course Description
A practical course in income tax returns preparation for individual, business, corporate and miscellaneous tax returns, such as those for farms, selfemployment, excise taxes and gift taxes. Prerequisite: ACCT 201

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ACCT2991 - Special Projects I

Course Description

Course Subject Code
ACCT

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

ACCT2993 - Special Projects II

Course Description

Course Subject Code
ACCT

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

ACCT2995 - Special Projects III

Course Description

Course Subject Code
ACCT

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

ACCT2996 - Special Projects IV

Course Description

Course Subject Code
ACCT

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours
Min
3

Lecture Hours
Min
3

ACCT2997 - Practicum

Course Description
Course Subject Code
ACCT

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ACCT2999 - Cooperative Education

Course Description
Course Subject Code
ACCT

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ACSE100 - Academic Seminar

Course Description
Course Subject Code
ACSE

Course Number
100

Course Title
Academic Seminar

Course Description
Course for all entering students with less than 30 transfer credit hours and/or students with less than a 2.0 grade point average. Course includes intro to resources at LDCC, independent learning skills, time management, communication skills, goal setting, and career exploration. This course willhave a service learning component.

Credit Hours

ACSE101 - Academic Skills Seminar

Course Description
Course Subject Code
ACSE

Course Number
101

Course Title
Academic Skills Seminar

Course Description
Course for all students placing in any 095 developmental courses OR two or more developmental courses. Course includes intro to resources at LDCC; learning styles; time management, communication skills, career exploration, and strategies for note taking, test taking, and study skills. This course will have a service learning component. This course will meet the degree requirement for ACSE 100.

Credit Hours

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

AHEN1000 - Allied Health English

Course Description
Course Subject Code
AHEN

Course Number
1000

Course Title
Allied Health English

Course Description
The purpose of this English course is to provide instruction that will enable students to acquire mastery of basic grammar, usage, and mechanics, as well as mastery of sentence structure and the study of paragraph development and introductory essay writing thus providing a foundation for enrollment into an allied health program and improving proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

AHMA1000 - Allied Health Math

Course Description
Course Subject Code
AHMA

Course Number
1000

Course Title
Allied Health Math

Course Description
This Science course provides entry level introduction to biology and chemistry thus providing a foundation for enrollment into an allied health program and improving proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

AHRE1000 - Allied Health Readiing

Course Description

AHSC1000 - Allied Health Science

Course Description

Course Description

Course Subject Code
AHRE

Course Number
1000

Course Title
Allied Health Readiing

Course Description
This reading course provides an intensive study of vocabulary, and comprehension skills thus providing a foundation for enrollment into an allied health program and improving proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Course Description

Course Subject Code
AHSC

Course Number
1000

Course Title
Allied Health Science

Course Description
This Science course provides entry level introduction to biology and chemistry thus providing a foundation for enrollment into an allied health program and improving proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

ALHT1009 - Health Care Systems & Safety

Course Description

Course Subject Code
ALHT

Course Number
1009

Course Title
Health Care Systems & Safety

Course Description
A course of study designed to introduce students entering healthcare fields to the healthcare delivery systems, cultural competency, employment skills, workplace and general safety issues, emergency preparedness, infection control, OSHA, HIPAA, and current standards for BLS for healthcare providers.

Credit Hours
Min
2

Contact Hours

ALHT1016 - Pharm Dosage Calc and Measurem

Course Description

Course Subject Code
ALHT

Course Number
1016

Course Title
Pharm Dosage Calc and Measurem

Course Description
Proper calculation of medication dosages. The course includes mathematics review, metric system conversions, dosage measurement equipment, drug orders, drug labels, dosage of drugs, methods to calculate dosages, and IV equipment and drip rate calculations. Prerequisite: ACT math subscore of 16 or higher, Accuplacer QRAS math subscore of 230 or higher, or completion of MATH 095 with a C or better prior to Fall 2023. Students not meeting required score should contact Adult Education for remediation and retake the Accuplacer exam to meet eligibility criteria

Credit Hours

Min
75

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

Other Hours
Min
0

Min
3

Contact Hours
Min
90

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Other Hours
Min
0

Requisites
No Requirements

ALHT109 - Health Care Systems and Safety

Course Description
Course Subject Code
ALHT

Course Number
109

Course Title
Health Care Systems and Safety

Course Description
A course of study designed to introduce students entering healthcare fields to the healthcare delivery systems, cultural competency, employment skills, workplace and general safety issues, emergency preparedness, infection control, OSHA, HIPAA, and current standards for BLS for healthcare providers. Pre-Requisite(s): NoneCo-Requisite(s): None

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

ALHT116 - Pharm Dosage Calc and Measurem

Course Description
Course Subject Code
ALHT

Course Number
116

Course Title
Pharm Dosage Calc and Measurem

Course Description
Proper calculation of medication dosages. The course includes mathematics review, metric system conversions, dosage measurement equipment, drug orders, drug labels, dosage of drugs, methods to calculate dosages, and IV equipment and drip rate calculations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

Min
2

Lab Hours
Min
0

Other Hours
Min
0

Min
3

Lab Hours
Min
0

Other Hours
Min
0

ARTS102 - Non-Western Art

Course Description
Course Subject Code
ARTS

Course Number
102

Course Title
Non-Western Art

Course Description
Introduces non-Western cultural perspectives to a survey of the visual arts (painting, drawing, rintmaking, sculpture and architecture) in selected non-Western societies. Examines and works through the ideas and beliefs of artists within their cultural and social context.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

ARTS103 - Drawing I

Course Description
Course Subject Code
ARTS

Course Number
103

Course Title
Drawing I

Course Description
This is an introductory course focusing on the fundamentals of drawing. It emphasizes development of skills such as hand-eye coordination, measuring, and structured line drawing that will enable the student to draw accurately and realistically. Students will work from direct observation using a variety of subject matter. This course requires 1 lecture hour and 5 studio hours.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

ARTS104 - Figure Drawing

Course Description
Course Subject Code
ARTS

ARTS105 - Design Fundamentals

Course Description
Course Subject Code
ARTS

Course Number
104

Course Title
Figure Drawing

Course Description
During this beginning figure drawing course, students will continue to use skills and ideas developed during ARTS 103. Students will gain knowledge of correct proportions and anatomical structure while developing skills of drawing realistic portraiture as well as the entire human figure. The students will be working directly from a live model. Prerequisite: ARTS 103 and ARTS 105.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

Requisites
No Requirements

Course Number
105

Course Title
Design Fundamentals

Course Description
An introductory course to the theory and application of design, focusing on two-dimensional works of art. Basic color theory will occupy one-third of the class. This course requires 1 lecture hour and 5 studio hours.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

ARTS106 - Color Theory

Course Description
Course Subject Code
ARTS

Course Number
106

Course Title
Color Theory

Course Description
This course is an introduction to the characteristics and use of color. It will explore various theories and concepts about the nature of color and acquaint students to appropriate terminology.

Credit Hours
Min
3

Contact Hours

ARTS107 - Three-Dimensional Design

Course Description
Course Subject Code
ARTS

Course Number
107

Course Title
Three-Dimensional Design

Course Description
This is a foundation course intended to expand the students understanding of design theory as it pertains to three-dimensional works of art. Students will work with a variety of materials and employ a variety of processes. Prerequisite: ARTS 105.

Credit Hours
Min
3

Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

Requisites
No Requirements

ARTS110 - Craft

Course Description
Course Subject Code
ARTS

Course Number
110

Course Title
Craft

Course Description
The Crafts course is a non-transferable course. It is intended to benefit the community by offering the public a variety of skills based subjects; such as Batik, jewelry making, and stained glass. The proposed students will be art teachers looking for professional development, retired seniors, high school students, and anyone interested in learning a specific craft. A different craft will be taught each semester. The course may be taken cumulative times.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

ARTS120 - Art Appreciation

Course Description
Course Subject Code
ARTS

Course Number
120

Course Title
Art Appreciation

Course Description
Lecture and discussion of the visual arts with emphasis on how and why works have been created in present and earlier times. All major forms of drawing, painting, printmaking, sculpture, design and architecture are explored in basic terms.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
5

ARTS201 - Survey of Art History I

Course Description

Course Subject Code
ARTS

Course Number
201

Course Title
Survey of Art History I

Course Description
This survey course is an introduction to the history of visual art through the study of selected masterworks from the prehistoric period through the Gothic.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ARTS202 - Survey of Art History II

Course Description

Course Subject Code
ARTS

Course Number
202

Course Title
Survey of Art History II

Course Description
This survey course is an introduction to the history of visual art through the study of selected masterworks from the Renaissance to Modern time.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ARTS203 - Ceramics, Handbuilding

Course Description

Course Subject Code
ARTS

Course Number
203

Course Title
Ceramics, Handbuilding

Course Description
This is an introduction to the tools and techniques used when creating ceramic forms by means of handbuilding. Students will gain knowledge pertaining to the characteristics of clay and various building techniques, the application of ceramic glazes, firing procedures, and appropriateterminology. This course will also include an introduction to a variety of ceramic artists and styles intended to encourage and inspire.

Credit Hours

ARTS204 - Wheelthrown Ceramics

Course Description

Course Subject Code
ARTS

Course Number
204

Course Title
Wheelthrown Ceramics

Course Description
This is an introduction to the tools and techniques used when creating forms on a potter?s wheel. Students will gain knowledge pertaining to characteristics of clay, throwing techniques, the application of ceramic glazes, firing procedures, and appropriate terminology. This course willalso include an introduction to a variety of ceramic artists and styles intended to encourage and inspire.

Credit Hours

Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

ARTS207 - Beginning Oil Painting

Course Description
Course Subject Code
ARTS

Course Number
207

Course Title
Beginning Oil Painting

Course Description
In this introductory oil painting course, students will learn the basic techniques of pictorial representation. Through the exploration of still-life and landscape painting students use a variety of approaches to painting and gain competence using these techniques and materials. Prerequisite: ARTS 103, ARTS 105, ARTS 106.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
5

Requisites

ATMO101 - Intro to Weather & Climate I

Course Description
Course Subject Code
ATMO

Course Number
101

Course Title
Intro to Weather & Climate I

Course Description
This course will present an integrated approach to basic meteorology. Basic science skills, such as the scientific method will be highlighted, through meteorology. Meteorology concepts such as structure of the atmosphere, solar radiation, temperature, and atmospheric stability will be covered.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

No Requirements

ATMO102 - Intro to Weather & Climate II

Course Description

Course Subject Code
ATMO

Course Number
102

Course Title
Intro to Weather & Climate II

Course Description
This course will explore the dynamic atmosphere including topics of air masses, weather forecasting, and an in-depth view into severe weather and hurricanes will also be discussed and debated as it pertains to current trends of global warming.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ATMO207 - Intro to Weather & Climate I

Course Description

Course Subject Code
ATMO

Course Number
207

Course Title
Intro to Weather & Climate I

Course Description
This course will present an integrated approach to basic meteorology. Basic science skills, such as the scientific method will be highlighted, through meteorology. Meteorology concepts such as structure of the atmosphere, solar radiation, temperature, and atmospheric stability will be covered.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

AUTO1000 - Engine Diag & Related Services

Course Description

Course Subject Code
AUTO

Course Number
1000

Course Title
Engine Diag & Related Services

Course Description
This course teaches the techniques used in diagnosing automotive engines and determining the necessary repair procedures, including the removal and installation of automotive engines. It also covers procedures and repair methods for diagnosing and reconditioning cylinder heads and engine blocks.

Credit Hours

AUTO1001 - General Transmission

Course Description

Course Subject Code
AUTO

Course Number
1001

Course Title
General Transmission

Course Description
This course teaches the techniques and procedures used in the diagnosis and servicing of Automatic transmissions and transaxles. It also teaches linkage adjustments and the procedures and methods for removal, installation, and reconditioning of manual transaxle and transmission units.

Credit Hours

Min
3

Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lab Hours
Min
5

Additional Fees
Additional Student Fees:
LMFA Lab Materials Fee-$25

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee- $25

AUTO1002 - OffVehcTransmis/TransAxlRepair

Course Description
Course Subject Code
AUTO

Course Number
1002

Course Title
OffVehcTransmis/TransAxlRepair

Course Description
This course teaches the procedures for removal, disassembly, reassembly, reinstallation of automatic transmissions, transaxles inspection, and measurement of gear trains, shafts, bushings, and cases. It also covers the procedures for the repair of torque converters and oil pump assemblies. This course teaches the procedures for the inspection and measurement of gear trains, shafts, bushings, and cases.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

AUTO1005 - General Steering & Suspension

Course Description
Course Subject Code
AUTO

Course Number
1005

Course Title
General Steering & Suspension

Course Description
This course teaches the procedures and methods used in diagnosing steering and suspension systems, different types of steering and suspension systems, and the procedures and methods to diagnose and repair these systems. It also includes instruction on supplemental restraint systems (Air bags).

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Min
3

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee- $25

AUTO1006 - Wheel & Tire Diag & Repair

Course Description
Course Subject Code
AUTO

Course Number
1006

Course Title
Wheel & Tire Diag & Repair

Course Description
This course teaches the principles of geometry necessary to understand the procedures and methods for diagnosis and alignment of steering systems. It also teaches the procedures and methods in the servicing automotive tire and wheel assemblies including rotating, balancing, and repair.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1007 - Drive Diagnosis and Repair

Course Description
Course Subject Code
AUTO

Course Number
1007

Course Title
Drive Diagnosis and Repair

Course Description
This course teaches the procedures and methods of diagnosis for manual drive trains and clutches. It also covers removal, installation and adjustments of clutches, the procedures and methods for diagnosis and repair of drive, half , universal joints, differentials, limited slip differentials, drive axle shafts, and four and all-wheel drive vehicles.

Credit Hours
Min
4

Contact Hours
Min
120

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Number Of Repeats
0

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1008 - HydraulicSys&DrumBrakeDiag/Rep

Course Description

AUTO1009 - DskBrkPwerAsstAntilockTracCtrl

Course Description

Course Subject Code
AUTO

Course Number
1008

Course Title
HydraulicSys&DrumBrakeDiag/Rep

Course Description
This course teaches the principles of physics as related to fluid pressures and hydraulics. It also teaches the procedures and methods of diagnosis of the automotive hydraulic system and drum brake systems.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

Course Subject Code
AUTO

Course Number
1009

Course Title
DskBrkPwerAsstAntilockTracCtrl

Course Description
This course teaches the procedures and methods necessary to diagnose and repair disc brake systems, power assist units in automotive braking systems, antilock brake systems and traction control systems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1010 - GenElecBatteryStartSysDiagRepr

Course Description
Course Subject Code
AUTO

Course Number
1010

Course Title
GenElecBatteryStartSysDiagRepr

Course Description
This course teaches the electrical principles of Ohm's Law, Series Circuits, Parallel Circuits, and Series Parallel circuits. This course reviews the basic methods of electrical diagnosis and the use of schematic and wiring diagrams. Topics include procedures and methods necessary to diagnose and repair the battery and associated electrical components, and the procedures and methods necessary to diagnose and repair starting systems including the removal and installation of components.

Credit Hours

AUTO1011 - Elec System Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number
1011

Course Title
Elec System Diagnosis & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair charging systems including removal and installation of components, lighting systems, gauges, warning devices and driver information systems, windshield wiper/washer systems and the horn system, and other electrical accessories such as power door locks and GPS navigation systems.

Credit Hours

Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
0

Lab Hours
Min
5

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
0

Lab Hours
Min
5

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1012 - HVAC System Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number
1012

Course Title
HVAC System Diagnosis & Repair

Course Description
This course teaches the principles of refrigeration and the procedures and methods necessary to diagnose and repair automotive air conditioning systems, air conditioning systems, and automotive heating and ventilation systems. It also teaches the procedures and methods necessary to properly handle and store refrigerants.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

AUTO1013 - Emissions and Diagnostics

Course Description
Course Subject Code
AUTO

Course Number
1013

Course Title
Emissions and Diagnostics

Course Description
This course teaches the procedures and methods necessary to diagnose and repair electrical, vacuum, and automatic temperature controls, computerized engine controls by retrieving and storing diagnostics codes, and other various types of ignition systems in use today.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
0

Lab Hours

Lab Hours
Min
4

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1015 - FuelAirInducExhaust &Emiss D&R

Course Description
Course Subject Code
AUTO

Course Number
1015

Course Title
FuelAirInducExhaust &Emiss D&R

Course Description
This course teaches the procedures and methods used to diagnose and repair fuel supply systems, fuel delivery systems, intake and exhaust systems, and emissions control systems on modern automobiles.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
0

Lab Hours
Min
5

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

AUTO1100 - Gen Engine Diagnosis and Repa

Course Description
Course Subject Code
AUTO

Course Number
1100

Course Title
Gen Engine Diagnosis and Repa

Course Description
This course teaches the techniques used in diagnosing automotive engines and determining the necessary repair procedures. It also covers removal and installation of automotive engines.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

AUTO1102 - Engine Repair

Course Description
Course Subject Code
AUTO

Course Number

AUTO1110 - Cyl Head and Valve Train

Course Description
Course Subject Code
AUTO

Course Number

1102

Course Title
Engine Repair

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
3

Lab Hours
Min
2

1110

Course Title
Cyl Head and Valve Train

Course Description
This course teaches the procedures and repair methods for diagnosing and reconditioning cylinder heads.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1120 - Eng. Block Assem. Diag. & Rep.

Course Description
Course Subject Code
AUTO

Course Number
1120

Course Title
Eng. Block Assem. Diag. & Rep.

Course Description
This course teaches the procedures and repair methods for diagnosing and reconditioning engine blocks.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1130 - Lub & Cool Sys Diag & Rep

Course Description
Course Subject Code
AUTO

Course Number
1130

Course Title
Lub & Cool Sys Diag & Rep

Course Description
This course teaches the procedures and methods for the diagnosis and repair of automotive engine lubrication and cooling system.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

Min
3

Number Of Repeats
0

Additional Fees
Additional Student Fees:
LMFA Lab Material Fee $25

Amount of Fee - Numberic
25

Amount of the Fee
25

AUTO1150 - Automotive Internship 1

Course Description
Course Subject Code
AUTO

Course Number
1150

Course Title
Automotive Internship 1

Course Description
This course involves dealership work experience. Worksite duties will be related to college instruction. Worksite duties will include experience related to engine repair and electrical work and with appropriate approvals and documentation may be substituted for the following courses: Auto 1110, 1120, 1650, and 1660.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lab Hours
Min
4

AUTO1200 - Gen Trans & Transaxle Diag

Course Description
Course Subject Code
AUTO

Course Number
1200

Course Title
Gen Trans & Transaxle Diag

Course Description
This course teaches the techniques and procedures used in the diagnosis of automatic transmissions and transaxles.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1210 - Trans & Transaxle Maintenance

Course Description
Course Subject Code
AUTO

AUTO1220 - In Vehicle Repair

Course Description
Course Subject Code
AUTO

Course Number

Course Number
1210

Course Title
Trans & Transaxle Maintenance

Course Description
This course teaches the procedures for the servicing of automatic transmissions and transaxles. It also teaches linkage adjustments.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1230 - Off-Veh Trans & Trnsxle Rep 1

Course Description
Course Subject Code
AUTO

Course Number
1230

Course Title
Off-Veh Trans & Trnsxle Rep 1

Course Description
This course teaches the procedures for removal, disassembly, reassembly, and reinstallation of automatic transmissions and transaxles. It also covers the procedures for the repair of torque converters and oil pump assemblies.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

1220

Course Title
In Vehicle Repair

Course Description
This course teaches the repair and adjustment procedures that can be performed with the transmission or transaxle installed in the vehicle.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1240 - Off-Veh Trans & Trnsxle Rep 2

Course Description
Course Subject Code
AUTO

Course Number
1240

Course Title
Off-Veh Trans & Trnsxle Rep 2

Course Description
This course teaches the procedures for the inspection and measurement of gear trains, shafts, bushings and cases.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1250 - Automotive Internship 2

Course Description

Course Subject Code
AUTO

Course Number
1250

Course Title
Automotive Internship 2

Course Description
This course involves dealership work experience. Worksite duties will be related to college instruction. Worksite duties will be related to college instruction. Worksite duties will include experience related to steering and suspension and manual drive train technology and with appropriate approvals and documentation may be substituted for the following courses: AUTO 1400, 1440, 1320, and 1330.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lab Hours

Min
4

AUTO1300 - Drive Train&Clutch Diag&Repair

Course Description

Course Subject Code
AUTO

Course Number
1300

Course Title
Drive Train&Clutch Diag&Repair

Course Description
This course teaches the procedures and methods of diagnosis for manual drive trains and clutches. It also covers removal, installation, and adjustments of clutches.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

AUTO1310 - Trans & Transxle Diag & Repair

Course Description

Course Subject Code
AUTO

Course Number
1310

Course Title
Trans & Transxle Diag & Repair

Course Description
This course teaches the procedures and methods for removal, installation, and reconditioning of manual transaxle and transmission units.

Credit Hours

Min
1

Contact Hours

Min
1

AUTO1320 - Drive,HalfShaft&Univ Joint Rep

Course Description

Course Subject Code
AUTO

Course Number
1320

Course Title
Drive,HalfShaft&Univ Joint Rep

Course Description
This course teaches the procedures and methods for diagnosis and repair of drive, half, and universal joints.

Credit Hours

Min
1

Contact Hours

Billing Hours
Min
1

Lab Hours
Min
1

Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1330 - Drive Axle Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number
1330

Course Title
Drive Axle Diagnosis & Repair

Course Description
This course teaches the procedures and methods for diagnosis and repair of standard differentials, limited slip differentials and drive axle shafts.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1340 - Four & All Wheel Dr Diag & Rep

Course Description
Course Subject Code
AUTO

Course Number
1340

Course Title
Four & All Wheel Dr Diag & Rep

Course Description
This course teaches the procedures and methods for diagnosis and repair of four and all wheel drive vehicles.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1350 - Automotive Internship 3

Course Description
Course Subject Code
AUTO

Course Number
1350

Course Title
Automotive Internship 3

Course Description
This course involves dealership work experience. Worksite duties will

AUTO1400 - Gen Steering & Susp Diagnosis

Course Description
Course Subject Code
AUTO

Course Number
1400

Course Title
Gen Steering & Susp Diagnosis

Course Description

include experience related to Heating and Air Conditioning technology and with appropriate approvals and documentation may be substituted for the following courses: AUTO 1720 and 1730.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

This course teaches the procedures and methods used in diagnosing steering and suspension systems.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1410 - Steering Sys Diagnosis & Rep

Course Description
Course Subject Code
AUTO

Course Number
1410

Course Title
Steering Sys Diagnosis & Rep

Course Description
This course teaches the different types of steering systems and the procedures and methods to diagnose and repair steering systems. It also includes instruction on supplemental restraint systems (Air Bags).

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1420 - Suspension SysDiagnosis Repair

Course Description
Course Subject Code
AUTO

Course Number
1420

Course Title
Suspension SysDiagnosis Repair

Course Description
This course teaches the different types of suspension systems and the procedures and methods used for diagnose and repair.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1430 - Wheel Alignment Diag & Repair

AUTO1440 - Wheel & Tire Diagnosis &Repair

Course Description

Course Subject Code
AUTO

Course Number
1430

Course Title
Wheel Alignment Diag & Repair

Course Description
This course teaches the principles of geometry necessary to understand the procedures and methods for diagnosis and alignment of steering systems.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Course Description

Course Subject Code
AUTO

Course Number
1440

Course Title
Wheel & Tire Diagnosis &Repair

Course Description
This course teaches the procedures and methods in the servicing automotive tire and wheel assemblies including rotating, balancing, and repair.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1450 - Automotive Internship 4

Course Description

Course Subject Code
AUTO

Course Number
1450

Course Title
Automotive Internship 4

Course Description
This course involves dealership work experience. Worksite duties will be related to college instruction. Worksite duties will include experience related to brake technology and Engine Related Services and with appropriate approvals and documentation may be substituted for the following courses: AUTO 1510, 1520, 1530, and 1850.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours

AUTO1500 - Hydraulic Sys Diagnosis&Repair

Course Description

Course Subject Code
AUTO

Course Number
1500

Course Title
Hydraulic Sys Diagnosis&Repair

Course Description
This course teaches the principles of physics as related to fluid pressures and hydraulics. It also teaches the procedures and methods of diagnosis of the automotive hydraulic system.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Min
5

Lab Hours
Min
5

Lab Hours
Min
1

AUTO1510 - Drum Brake Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number
1510

Course Title
Drum Brake Diagnosis & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair drum brake systems.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1520 - Disk Brake Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number
1520

Course Title
Disk Brake Diagnosis & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair disc brake systems.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1530 - Power Assist Diagnosis &Repair

Course Description
Course Subject Code
AUTO

Course Number
1530

Course Title
Power Assist Diagnosis &Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair power assist units in automotive braking systems.

Credit Hours

AUTO1540 - Antilock&TracControlDiag&Rep

Course Description
Course Subject Code
AUTO

Course Number
1540

Course Title
Antilock&TracControlDiag&Rep

Course Description
This course teaches the procedures and methods necessary to diagnose and repair antilock brake systems and traction control systems.

Credit Hours

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1550 - Automotive Internship 5

Course Description
Course Subject Code
AUTO

Course Number
1550

Course Title
Automotive Internship 5

Course Description
This course involves dealership work experience. Worksite duties will be related to college instruction. Worksite duties will include experience related to Manual Drive Train technology and Engine Performance Technology and with appropriate approvals and documentation may be substituted for the following courses: AUTO 1800 and 1820.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lab Hours
Min
5

AUTO1600 - Gen Electric Sys Diagnosis

Course Description
Course Subject Code
AUTO

Course Number
1600

Course Title
Gen Electric Sys Diagnosis

Course Description
This course teaches the electrical principles of Ohm?s Law, series circuits, parallel circuits, and series parallel circuits. It also teaches the basic methods of electrical diagnosis and use of schematic and wiring diagrams.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

AUTO1610 - Battery Diagnosis & Repair

Course Description
Course Subject Code
AUTO

Course Number

AUTO1611 - Electrical/Electronics II Lab

Course Description
Course Subject Code
AUTO

Course Number

1610

Course Title
Battery Diagnosis & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair the battery and associated electrical components.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

1611

Course Title
Electrical/Electronics II Lab

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

AUTO1620 - Starting Sys Diagnosis&Repair

Course Description
Course Subject Code
AUTO

Course Number
1620

Course Title
Starting Sys Diagnosis&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair starting systems including the removal and installation of components.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

AUTO1630 - Charging Sys Diagnosis&Repair

Course Description
Course Subject Code
AUTO

Course Number
1630

Course Title
Charging Sys Diagnosis&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair charging systems including removal and installation of components.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

AUTO1640 - Driver Info Diagnosis&Repair

Course Description

Course Subject Code
AUTO

Course Number
1640

Course Title
Driver Info Diagnosis&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair lighting systems, gauges, warning devices and driver information systems.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

AUTO1650 - Horn&Wiper/Washer Diag&Repair

Course Description

Course Subject Code
AUTO

Course Number
1650

Course Title
Horn&Wiper/Washer Diag&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair windshield wiper/washer systems and the horn system.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

AUTO1660 - Elec Accessories Diag&Repair

Course Description

Course Subject Code
AUTO

Course Number
1660

Course Title
Elec Accessories Diag&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair other electrical accessories such as power door locks and GPS navigation systems.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

AUTO1670 - Automotive Internship 6

Course Description

Course Subject Code
AUTO

Course Number
1670

Course Title
Automotive Internship 6

Course Description
This course involves dealership work experience. Worksite duties will be related to college instruction. Worksite duties will include experience related to automatic transmission and transaxle technology and drive train and clutch diagnosis and repair and with appropriate approvals and documentation may be substituted for the following courses: AUTO 1210, 1220, 1240, and 1300.

Credit Hours

Min
4

Contact Hours

Min
4

Min
1

Lab Hours
Min
1

Billing Hours
Min
4

Lab Hours
Min
4

AUTO1700 - Air Cond Sys Diagnosis&Repair

Course Description
Course Subject Code
AUTO

Course Number
1700

Course Title
Air Cond Sys Diagnosis&Repair

Course Description
This course teaches the principles of refrigeration and the procedures and methods necessary to diagnose and repair automotive air conditioning systems.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1710 - RefrigSysComponentDiagn/Repair

Course Description
Course Subject Code
AUTO

Course Number
1710

Course Title
RefrigSysComponentDiagn/Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair individual components of the air conditioning system.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1720 - Heating&Vent Sys Diag/Repair

Course Description
Course Subject Code
AUTO

Course Number
1720

Course Title
Heating&Vent Sys Diag/Repair

Course Description
This course teaches the procedure and methods necessary to diagnose and repair automotive heating and ventilation systems.

Credit Hours

AUTO1730 - Operating Sys&Related Controls

Course Description
Course Subject Code
AUTO

Course Number
1730

Course Title
Operating Sys&Related Controls

Course Description
This course teaches the procedures and methods necessary to diagnose and repair electrical, vacuum, and automatic temperature controls.

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1740 - Refrig Recover Recyc&Handling

Course Description
Course Subject Code
AUTO

Course Number
1740

Course Title
Refrig Recover Recyc&Handling

Course Description
This course teaches the procedures and methods necessary to properly handle and store refrigerants.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

AUTO1800 - General Engine Diagnosis

Course Description
Course Subject Code
AUTO

Course Number
1800

Course Title
General Engine Diagnosis

Course Description
This course teaches the principles of internal combustion engines and the procedures and methods necessary to diagnose general engine mechanical problems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

AUTO1810 - ComputEngineCntrl Diag&Repair

Course Description
Course Subject Code
AUTO

Course Number

AUTO1820 - Ignition Sys Diag & Repair

Course Description
Course Subject Code
AUTO

Course Number
1820

1810

Course Title
ComputEngineCntrl Diag&Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair computerized engine controls by retrieving and storing diagnostics codes.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Course Title
Ignition Sys Diag & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair the various types of ignition systems in use today.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

AUTO1830 - Fuel, Air Induct & Exhaust Sys

Course Description
Course Subject Code
AUTO

Course Number
1830

Course Title
Fuel, Air Induct & Exhaust Sys

Course Description
This course teaches the procedures and methods necessary to diagnose and repair fuel supply and fuel delivery systems. It also teaches the repair procedures for intake and exhaust systems.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

AUTO1840 - Emissions Sys Diag & Repair

Course Description
Course Subject Code
AUTO

Course Number
1840

Course Title
Emissions Sys Diag & Repair

Course Description
This course teaches the procedures and methods necessary to diagnose and repair the myriad of emissions controls systems on modern automobiles.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

AUTO1850 - Engine Related Services

Course Description

Course Subject Code
AUTO

Course Number
1850

Course Title
Engine Related Services

Course Description
This course teaches the procedures and methods necessary to diagnose and repair mechanical timing devices, and cooling system components.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lab Hours

Min
2

AUTO2991 - Special Projects I

Course Description

Course Subject Code
AUTO

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

AUTO2993 - Special Projects II

Course Description

Course Subject Code
AUTO

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

AUTO2995 - Special Projects III

Course Description

Course Subject Code
AUTO

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours
Min
2

Lab Hours
Min
3

AUTO2996 - Special Projects IV

Course Description
Course Subject Code
AUTO

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

AUTO2997 - Practicum

Course Description
Course Subject Code
AUTO

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

AUTO2998 - Special Projects V

Course Description
Course Subject Code
AUTO

Course Number
2998

Course Title
Special Projects V

Course Description
Special Projects V

Credit Hours
Min
1

Contact Hours

AUTO2999 - Cooperative Education

Course Description
Course Subject Code
AUTO

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

BARB1110 - History of Barb. Styling

Course Description
Course Subject Code
BARB

Course Number
1110

Course Title
History of Barb. Styling

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

BARB1120 - Sanitation Bacteriology Safety

Course Description
Course Subject Code
BARB

Course Number
1120

Course Title
Sanitation Bacteriology Safety

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1131 - Sanitation Bacteriology Safety

Course Description
Course Subject Code
BARB

Course Number
1131

Course Title
Sanitation Bacteriology Safety

Credit Hours
Min
1

Contact Hours

BARB1140 - Facial Massage and Treatments

Course Description
Course Subject Code
BARB

Course Number
1140

Course Title
Facial Massage and Treatments

Credit Hours
Min
2

Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1150 - Properties/Disorder/Treatments

Course Description
Course Subject Code
BARB

Course Number
1150

Course Title
Properties/Disorder/Treatments

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1160 - Basic Haircutting/Styling

Course Description
Course Subject Code
BARB

Course Number
1160

Course Title
Basic Haircutting/Styling

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1211 - Barber-Styling Lab 1

Course Description
Course Subject Code
BARB

Course Number
1211

Course Title
Barber-Styling Lab 1

Credit Hours
Min
4

BARB1220 - Shaving, Mustaches, Beards

Course Description
Course Subject Code
BARB

Course Number
1220

Course Title
Shaving, Mustaches, Beards

Credit Hours
Min
1

Contact Hours
Min
4

Billing Hours
Min
4

Lab Hours
Min
4

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

BARB1231 - Barber-Styling 2

Course Description
Course Subject Code
BARB

Course Number
1231

Course Title
Barber-Styling 2

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1310 - Permanent/Relaxing T & P

Course Description
Course Subject Code
BARB

Course Number
1310

Course Title
Permanent/Relaxing T & P

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

BARB1321 - Permanent/Chemical Lab

Course Description
Course Subject Code
BARB

Course Number
1321

Course Title
Permanent/Chemical Lab

Credit Hours
Min
2

Contact Hours

BARB1330 - Hair Coloring Theo & Prac.

Course Description
Course Subject Code
BARB

Course Number
1330

Course Title
Hair Coloring Theo & Prac.

Credit Hours
Min
2

Contact Hours

Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1341 - Hair Coloring Lab

Course Description
Course Subject Code
BARB

Course Number
1341

Course Title
Hair Coloring Lab

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB1350 - Chemistry

Course Description
Course Subject Code
BARB

Course Number
1350

Course Title
Chemistry

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

BARB1410 - Electricity and Safety

Course Description
Course Subject Code
BARB

Course Number
1410

Course Title
Electricity and Safety

Credit Hours
Min
1

Contact Hours

BARB1420 - Anatomy and Physiology

Course Description
Course Subject Code
BARB

Course Number
1420

Course Title
Anatomy and Physiology

Credit Hours
Min
2

Contact Hours

Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

BARB1430 - Men's Hairpieces Theory

Course Description
Course Subject Code
BARB

Course Number
1430

Course Title
Men's Hairpieces Theory

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

BARB1441 - Barber-Styling Lab III

Course Description
Course Subject Code
BARB

Course Number
1441

Course Title
Barber-Styling Lab III

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lab Hours
Min
5

BARB2111 - Shop Management and Sales

Course Description
Course Subject Code
BARB

Course Number
2111

Course Title
Shop Management and Sales

Credit Hours

BARB2120 - LA State Barber Board Review

Course Description
Course Subject Code
BARB

Course Number
2120

Course Title
LA State Barber Board Review

Credit Hours

Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BARB2131 - LA State Board Review Lab

Course Description
Course Subject Code
BARB

Course Number
2131

Course Title
LA State Board Review Lab

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lab Hours
Min
4

BARB2630 - Professionalism for Barb/Styl

Course Description
Course Subject Code
BARB

Course Number
2630

Course Title
Professionalism for Barb/Styl

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

BARB2991 - Special Projects I

Course Description
Course Subject Code
BARB

Course Number
2991

Course Title
Special Projects I

Credit Hours

BARB2993 - Special Projects II - Barber

Course Description
Course Subject Code
BARB

Course Number
2993

Course Title
Special Projects II - Barber

Credit Hours

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

BARB2995 - Special Projects III - Barber

Course Description
Course Subject Code
BARB

Course Number
2995

Course Title
Special Projects III - Barber

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

BARB2996 - Special Projects IV

Course Description
Course Subject Code
BARB

Course Number
2996

Course Title
Special Projects IV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BARB2997 - Practicum - Barber

Course Description
Course Subject Code
BARB

Course Number
2997

Course Title
Practicum - Barber

Credit Hours

BARB2999 - Cooperative Education - Barber

Course Description
Course Subject Code
BARB

Course Number
2999

Course Title
Cooperative Education - Barber

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

BIOL101 - General Biology I

Course Description
Course Subject Code
BIOL

Course Number
101

Course Title
General Biology I

Course Description
This course is designed as a survey of biological concepts for non-science majors. Topics include defining life, scientific method, biological molecules, structure and function of the cell, cellular energy, DNA and genetics, and evolution.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL102 - General Biology II

Course Description
Course Subject Code
BIOL

Course Number
102

Course Title
General Biology II

Course Description
This course is the second in a sequence designed as a survey of biological concepts for non-science majors. Topics include evolution, ecology, plant anatomy and physiology, and animal anatomy and physiology.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL103 - General Biology I Lab

Course Description

BIOL104 - General Biology Lab II

Course Description

Course Subject Code
BIOL

Course Number
103

Course Title
General Biology I Lab

Course Description
Laboratory designed to accompany and enhance BIOL 101, General Biology I. Prerequisite/Co requisite: Enrollment in or completion of BIOL 101 with a grade of "C" or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

Course Subject Code
BIOL

Course Number
104

Course Title
General Biology Lab II

Course Description
Laboratory designed to accompany and enhance BIOL 102, General Biology II. Prerequisites/Co requisite: Completion of BIOL 101 & 103 with a grade of "C" or higher AND enrollment in or completion of BIOL 102 with a grade of "C" or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

BIOL110 - Intro Human Anat & Physiology

Course Description
Course Subject Code
BIOL

Course Number
110

Course Title
Intro Human Anat & Physiology

Course Description
To provide a survey course for health related fields. A survey of the structure and function of the organ systems of the human body, including brief consideration of cell structure, physiology and microscopic revelations of tissues.

Credit Hours
Min
3

BIOL111 - IntroHumanAnat&PhysiologyLab

Course Description
Course Subject Code
BIOL

Course Number
111

Course Title
IntroHumanAnat&PhysiologyLab

Course Description
Laboratory designed to accompany Introductory Human Anatomy & Physiology (BIOL 110). Laboratory activities designed to enhance the learning outcomes associated with BIOL 110.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

BIOL115 - Survey of Microbiology

Course Description
Course Subject Code
BIOL

Course Number
115

Course Title
Survey of Microbiology

Course Description
The goal of this course is to present an integrated approach to essential concepts in microbiology. This course provides a foundation for practical, hands-on work and critical thinking that are a part of medical-based professions. Special emphasis is placed on microorganisms of medicalimportance. Prerequisite/Co requisite: Eligibility to enroll in Math 110 and ENGL 101 with no additional developmental coursework required.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL201 - Principles of Biology I

Course Description
Course Subject Code
BIOL

Course Number
201

Course Title
Principles of Biology I

Course Description
This course covers the concept of scientific methodology, genetics, cell structure and development, evolution and ecology and provides a laboratory component that coincides with the lecture; Designed for students majoring in a science related field. Prerequisites: Eligibility for ENGL 101 and MATH 110.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL202 - Principles of Biology II

Course Description

Course Subject Code
BIOL

Course Number
202

Course Title
Principles of Biology II

Course Description
This course covers the concepts of evolution in invertebrates, vertebrates, and humans. It also covers the organization of animals, their organ systems, development, ecology, and biodiversity. It is designed for students majoring in a science related field. Pre-requisite: BIOL 201 with a grade of C or better.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

BIOL203 - Principles of Biology I Lab

Course Description

Course Subject Code
BIOL

Course Number
203

Course Title
Principles of Biology I Lab

Course Description
Laboratory designed to accompany Principles of Biology I lecture (BIOL 201). Laboratory activities will cover the concept of scientific methodology, genetics, cell structure and development, evolution and ecology; Designed for students majoring in a science related field. Prerequisite: Enrollment in or completion of BIOL 201 with a grade of "C" or higher.

Credit Hours

Min
1

Contact Hours

Min
3

Billing Hours

Min
1

Lab Hours

Min
3

Requisites

No Requirements

BIOL204 - Principles of Biology II Lab

Course Description

Course Subject Code
BIOL

Course Number
204

Course Title
Principles of Biology II Lab

Course Description
Laboratory designed to accompany Principles of Biology II lecture (BIOL 202). Laboratory activities will cover the concepts of human evolution and effects on ecology, ecological interactions, natural selection, adaptation, speciation and phylogeny. Prerequisites/Co requisite: Completion of BIOL 201 and 203 with a grade of "C" or higher AND enrollment in or completion of BIOL 202 with a grade of "C" or higher.

Credit Hours

BIOL210 - General Microbiology

Course Description

Course Subject Code
BIOL

Course Number
210

Course Title
General Microbiology

Course Description
The goal of this course is to present an integrated approach to essential core themes and concepts for an introductory microbiology course. This course is for science majors and provides a foundation for practical hands-on applications and critical thinking skills that are a critical part of science and medical based professions. Darwinian principles of evolution provide an overarching theme to the course. Cellular structures, metabolic pathways, regulatory signals, and genetic exchange mechanisms exhibited by microorganisms at present are the products of natural selection.

Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

Evolutionary processes are observed in the microbial world today and demonstrated in cases such as antibiotic resistance, xenobiotic biodegradation, and the coevolution of hosts and pathogens. Microorgaznisms discussed in the course include subcellular viruses and other infections agents, cellular life forms to include all prokaryotic and eukaryotic microbes, and multicellular helminthic worms. Prerequisite: BIOL 221 Human A & P I w/"C" or better or BIOL 201 Principles of Biology I w/"C" or better

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL211 - General Microbiology Lab

Course Description
Course Subject Code
BIOL

Course Number
211

Course Title
General Microbiology Lab

Course Description
The goal of this course is to present an integrated approach to experience the essential concepts of Microbiology and develop skills that are fundamental to biological sciences and healthcare-associated professions. The core themes and topics presented in BIOL 210 lecture are integrated within and supplemented by the laboratory component. Through manipulation of micro-organisms, this course provides a foundation for practical hands-on work and critical thinking skills rooted in the scientific method and experimental design. Prerequisite: Enrolled in or completion of BIOL 210 with a C or better.

Credit Hours
Min
1

Contact Hours
Min
3

BIOL221 - Human Anatomy & Physiology I

Course Description
Course Subject Code
BIOL

Course Number
221

Course Title
Human Anatomy & Physiology I

Course Description
A descriptive presentation of the structure and function of the organ systems of the human body. The emphasis of the lecture will be on the physiology of organs and tissues. Topics covered will include: the human organism, chemical basis of life, cytology, histology, integumentary system, skeletal system, muscular system, nervous system, spinal cord, spinal nerves, brain, cranial nerves, and integration of nervous system functions, autonomic nervous system and special senses. This course is designed for science majors and students majoring in a pre-allied health related field. Course pre-requisite: Eligibility for English 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL222 - Human Anatomy & Physiology II

Course Description
Course Subject Code
BIOL

Course Number
222

Course Title
Human Anatomy & Physiology II

Course Description
A descriptive presentation of the structure and function of the organ systems of the human body covering the endocrine system, cardiovascular, lymphatic (immune), respiratory, digestive, urinary and reproductive systems, development, growth, aging, nutrition, acid base balance and genetics. This course is designed for science majors and students majoring in a pre-allied health related field. Prerequisite/Co requisite: Completion of BIOL 221 and BIOL 223 with a grade of "C" or better AND concurrent enrollment in or successful completion of BIOL 224 with a grade of "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL223 - Human Anat & Physiology Lab I

Course Description
Course Subject Code
BIOL

Course Number
223

Course Title
Human Anat & Physiology Lab I

Course Description
Laboratory designed to accompany and enhance topics covered in Human Anatomy & Physiology I lecture (BIOL 221). Prerequisite/Co requisite: Concurrent enrollment in or successful completion of BIOL 221 with a grade of "C" or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

BIOL224 - Human Anat & Physiology Lab II

Course Description

Course Subject Code
BIOL

Course Number
224

Course Title
Human Anat & Physiology Lab II

Course Description
Laboratory designed to accompany and enhance topics covered in Human Anatomy & Physiology II lecture (BIOL 222). Prerequisite/Co requisite: Concurrent enrollment in or successful completion of BIOL 222 with a grade of "C" or higher.

Credit Hours

Min
1

Contact Hours

Min
3

Billing Hours

Min
1

Lab Hours

Min
3

Requisites

No Requirements

BIOL225 - Human Nutrition

Course Description

Course Subject Code
BIOL

Course Number
225

Course Title
Human Nutrition

Course Description
This course describes the principles of human nutrition and focuses on the physiological processes of nutrient functions in body systems. The relationship of nutrition to normal body function and disease is emphasized. The specific application of nutrition to health and fitness and how it can be used by health care professionals is covered. Prerequisite: Completion of BIOL 221 or 201 with a C or better.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

Requisites

No Requirements

BIOL226 - Genetics

Course Description

Course Subject Code
BIOL

Course Number
226

Course Title
Genetics

Course Description
This course will build upon the integration of Mendelian and molecular principles, providing students with the links between the early understanding of genetics and the new molecular discoveries that have change the way the field of genetics is viewed. Topics covered will include

BIOL227 - Cell Biology

Course Description

Course Subject Code
BIOL

Course Number
227

Course Title
Cell Biology

Course Description
This course is a detailed study of cell structure and function at the molecular level. The technology used to study the processes of the cell are discussed along with the complex processes found within living cells. Current introduction to cell biology concepts, processes, and applications are

basic principles, what genes are and their functions, analysis of genetic information, how genes travel on chromosomes, how genes are regulated, and how genetics are used and vary in populations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL228 - Pathophysiology

Course Description
Course Subject Code
BIOL

Course Number
228

Course Title
Pathophysiology

Course Description
A detailed study of the mechanisms of disease, alterations in body defenses and the effects on the following body systems: hematological, cardiovascular, respiratory, urinary, gastrointestinal, endocrine, reproductive, nervous, skeletal and integumentary. Prerequisites: Completion of BIOL 221, 222, 223 & 224 with a grade of "C" or higher in each.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

covered. Topics include cellular chemistry, organelles, bioenergetics, membranes, metabolism, DNA, cell cycle, meiosis, cancer cells and more.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BIOL230 - Principles of Zoology

Course Description
Course Subject Code
BIOL

Course Number
230

Course Title
Principles of Zoology

Course Description
This course is designed for students with majors and minors in biological science. The course presents the major concepts of biology as illustrated by animal life and studies selected vertebrates as laboratory animals. An introduction to the anatomy, physiology, classification, and relationshipsof major animal phyla will be covered. Emphasis will be placed on levels of organization, reproduction, evolution of animal life, diversity and the environment. This course may be used as a general science elective to satisfy the core content requirements. Prerequisites: Eligibility for MATH 110 and ENGL 101 AND successful completion of PHSC 120 or high school or college level chemistry.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Requisites

No Requirements

Lecture Hours

Min
3

Requisites

No Requirements

BIOL231 - Principles of Zoology Lab

Course Description

Course Subject Code
BIOL

Course Number
231

Course Title
Principles of Zoology Lab

Course Description
Laboratory designed to accompany BIOL 230, Principles of Zoology. Laboratory activities designed to enhance the learning outcomes specified in the lecture course. Prerequisite/Co requisite: Enrollment in or completion of BIOL 230 with a grade of "C" or higher.

Credit Hours

Min
1

Contact Hours

Min
3

Billing Hours

Min
1

Lab Hours

Min
3

Requisites

No Requirements

BMET2010 - Anatomy/Physiology/Terminology

Course Description

Course Subject Code
BMET

Course Number
2010

Course Title
Anatomy/Physiology/Terminology

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

BMET2020 - Surgical Monitoring & Distribu

Course Description

Course Subject Code
BMET

Course Number
2020

Course Title

BMET2030 - Fluid Sys/Ctrl Sup/Phys Med Eq

Course Description

Course Subject Code
BMET

Course Number
2030

Surgical Monitoring & Distribu

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Course Title
Fluid Sys/Ctrl Sup/Phys Med Eq

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

BMET2041 - Lab/Laser/Diagnos Equipment

Course Description
Course Subject Code
BMET

Course Number
2041

Course Title
Lab/Laser/Diagnos Equipment

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

BMET2052 - Clinical Practicum I

Course Description
Course Subject Code
BMET

Course Number
2052

Course Title
Clinical Practicum I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

BMET2210 - Codes and Standards

Course Description
Course Subject Code
BMET

Course Number
2210

Course Title
Codes and Standards

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

BMET2220 - Business Practices/Documentati

Course Description
Course Subject Code
BMET

Course Number
2220

Course Title
Business Practices/Documentati

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

BMET2232 - Clinical Practicum II

Course Description
Course Subject Code
BMET

Course Number
2232

Course Title
Clinical Practicum II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours

BMET2991 - Special Projects I

Course Description
Course Subject Code
BMET

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours

Min
3

Min
1

BMET2993 - Special Projects II

Course Description

Course Subject Code
BMET

Course Number
2993

Course Title
Special Projects II

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lab Hours

Min
2

BMET2995 - Special Projects III

Course Description

Course Subject Code
BMET

Course Number
2995

Course Title
Special Projects III

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

Min
3

BMET2996 - Special Projects IV

Course Description

Course Subject Code
BMET

Course Number
2996

Course Title
Special Projects IV

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

BMET2997 - Practicum

Course Description

Course Subject Code
BMET

Course Number
2997

Course Title
Practicum

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

Min
3

Min
3

BMET2999 - Cooperative Education

Course Description

Course Subject Code
BMET

Course Number
2999

Course Title
Cooperative Education

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

Min
3

BOTH1120 - General Body Structure

Course Description

Course Subject Code
BOTH

Course Number
1120

Course Title
General Body Structure

Course Description
Identification of the organs and basic functions of the human body and disorders as it relates to each system with medical terminology integrated with each.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

BOTH1210 - Adm Procedures Med Offices

Course Description

Course Subject Code
BOTH

Course Number
1210

Course Title
Adm Procedures Med Offices

Course Description
Discussion of the components of effective client/staff communication, both verbal and nonverbal. Beginning front office activities such as scheduling, insurance, billing and patient/client education methods are covered. Practical application activities are integrated throughout this course.

Credit Hours

Min
3

BOTH1230 - Insurance Billing

Course Description

Course Subject Code
BOTH

Course Number
1230

Course Title
Insurance Billing

Course Description
Discussion of the types of health insurance, insurance claims procedures and instruction in the application of the current version of the International Classification of Diseases, 2001, Revision, Clinical Modification (ICD-9-CM) Classification System and Current Procedural Terminology (CPT). Students may participate in selected clinical sites as part of this course, if available.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Other Hours
Min
3

BOTH1240 - Coding

Course Description
Course Subject Code
BOTH

Course Number
1240

Course Title
Coding

Course Description
This course covers basic ICD-10-CM/PCS diagnostic, CPT procedural and HCPCS coding for beginning students based on the International Classification of Diseases and Current Procedural Terminolgy.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BOTH1250 - Advanced Coding

Course Description
Course Subject Code
BOTH

Course Number
1250

Course Title
Advanced Coding

Course Description
This course covers advanced diagnosis and procedure coding in the application of the ICD-10-CM/PCS current version of the International Classification of Diseases, and Current Procedural Terminololgy (CPT). Students may participate in selected clinical sites as part of this course, if available. Prerequisite: completion of BOTH 1240 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

BOTH1300 - Medical Office Terminology

BOTH2110 - Medical Office Transcription

Course Description

Course Subject Code
BOTH

Course Number
1300

Course Title
Medical Office Terminology

Course Description
An introduction of basic medical terms by use of prefixes, suffixes, and anatomical roots.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description

Course Subject Code
BOTH

Course Number
2110

Course Title
Medical Office Transcription

Course Description
Principles of medical transcription along with practical application and usage of medical forms, reports and case studies with integrated medical terminology and medical keyboarding. Students may participate in selected clinical sites as part of this course, if available.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BOTL1210 - Legal Admin Procedures

Course Description

Course Subject Code
BOTL

Course Number
1210

Course Title
Legal Admin Procedures

Course Description
This course contains discussion of the components of effective client/staff communication, both verbal and nonverbal. Beginning front office activities such as scheduling appointments, calendaring, billing, and client education methods are covered. Case studies are integrated throughout this course.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

BOTL1300 - Legal Terminology

Course Description

Course Subject Code
BOTL

Course Number
1300

Course Title
Legal Terminology

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Lecture Hours
Min
3

BOTL2110 - Legal Transcription

Course Description
Course Subject Code
BOTL

Course Number
2110

Course Title
Legal Transcription

Course Description
This course covers principles of legal transcription along with practical application and usage of legal forms, reports and case studies with integrated legal terminology and legal keyboarding. Practical application in selected cases is a part of the course.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BTEL1000 - Bank Teller Procedures

Course Description
Course Subject Code
BTEL

Course Number
1000

Course Title
Bank Teller Procedures

Course Description
A concentrated and intensive study of the role of a bank tellerfocusing on understanding the specific banking skills needed in today?s banking industry for handling checks, processing transactions, handling cash, and balancing cash. Specific topics covered in this course include the development of fundamental skills and techniques for using the telephone effectively on the job and professional behavior in the workplace.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSE1030 - Business English

Course Description
Course Subject Code
BUSE

Course Number
1030

Course Title
Business English

Course Description
A Concentrated and intensive study of basic English grammar.

BUSE1040 - Business Composition

Course Description
Course Subject Code
BUSE

Course Number
1040

Course Title
Business Composition

Course Description
A concentrated and intensive study of English composition, correct word usage, proper punctuation, capitalization, and number usage.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSE1045 - Business Communication

Course Description
Course Subject Code
BUSE

Course Number
1045

Course Title
Business Communication

Course Description
A concentrated and intensive study of English composition, correct word usage, proper punctuation, capitalization, and number usage.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BUSE1050 - Business Corresspondence

Course Description
Course Subject Code
BUSE

Course Number
1050

Course Title
Business Corresspondence

Course Description
The communication theories and their applications; the role of technology, legality and ethics; the psychological approaches to preparing business letters; analysis and solution of business problems through effective letters and memos.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

BUSF1200 - Basic Mortgage Banking Docs

Course Description

BUSI1000 - Business Law

Course Description

Course Subject Code
BUSF

Course Number
1200

Course Title
Basic Mortgage Banking Docs

Course Description
This course is designed to educate the learner on the fundamental components of the mortgage banking industry. Topics will include mortgage banking terminology, key industry investors, mortgage loan types, and mortgage documents. Upon completion, learners should be able to differentiate standard mortgage documents and demonstrate knowledge of date that impact loan salability.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Subject Code
BUSI

Course Number
1000

Course Title
Business Law

Course Description
Analysis of the legal environment and its impact upon business. Constitutional law, administrative law, governmental regulations, securities law, discrimination law, environmental law, public policy, social issues, and business ethics are integrated into a treatment of specific legal topics: contracts, sales, agency, and employment.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSM1050 - Business Math

Course Description
Course Subject Code
BUSM

Course Number
1050

Course Title
Business Math

Course Description
A study of various business-related mathematical processes, principles, and techniques used to solve business problems on the electronic calculator.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

BUSN101 - Introduction to Business

Course Description
Course Subject Code
BUSN

Course Number
101

Course Title
Introduction to Business

Course Description
An introductory course covering a variety of business concepts and applications in the areas of business ownership, economics, ethics, finance, management and marketing.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

BUSN130 - Cust Serv for Bus Professional
Course Description
Course Subject Code
BUSN

Course Number
130

Course Title
Cust Serv for Bus Professional

Course Description
Training and practice in providing the highest level of customer service for both external and internal customers. Preparation for the National Retail Federation Customer Service Exam will be included.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN131 - Princ of Human Resource Manage
Course Description
Course Subject Code
BUSN

Course Number
131

Course Title
Princ of Human Resource Manage

Course Description
This class is an introduction to organizational, legal and psychological frameworks governing modern human resource administration. This course provides an overview of the human resource function and the human resource department?s role in furthering both employee andorganizational goals.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN135 - Organizational Behavior
Course Description
Course Subject Code
BUSN

Course Number
135

BUSN140 - Personal Finance
Course Description
Course Subject Code
BUSN

Course Number
140

Course Title
Organizational Behavior

Course Description
A study of individual, small group, organization behavior, and applied treatment of human relations in a business setting, problems of motivation, employee morale, leadership, and communications in goal-oriented activity.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Title
Personal Finance

Course Description
A study of personal and family finances as well as personal money planning and management. Topics include financial statements, budgets, savings, asset purchasing, borrowing, taxes, insurance, retirement, and estate planning.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN145 - Financial Management

Course Description
Course Subject Code
BUSN

Course Number
145

Course Title
Financial Management

Course Description
Instruction in budgeting, credit, investment, insurance, real estate, and other areas of money management. Examines financial management of businesses, including capital budgeting, capital structure, and financial planning.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN180 - Notary Public

Course Description
Course Subject Code
BUSN

Course Number
180

Course Title
Notary Public

Course Description
An introductory course providing instruction designed to prepare students for the parishes? notaries? examination.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN190 - Small Business Management

Course Description

Course Subject Code
BUSN

Course Number
190

Course Title
Small Business Management

Course Description
Introduction to the initial market research, financing, location and management of a small business firm. Emphasis will be placed on methods and procedures used in the successful establishment and operation of franchised or non-franchised firms.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

BUSN201 - Principles of Marketing

Course Description

Course Subject Code
BUSN

Course Number
201

Course Title
Principles of Marketing

Course Description
Marketing functions; institutions, policies and strategies with their business, economic and social implications. Flow of goods and services from planning through production to consumption. Prerequisite: BUSN 101.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

BUSN210 - Principles of Management

Course Description

Course Subject Code
BUSN

Course Number
210

Course Title
Principles of Management

Course Description
An introductory management course which examines the "place" of management within our society by looking at concepts, principles, and applications of management from the traditional point of view as well as exploring new offerings and its global application. Prerequisite: completion of BUSN 101 with "C" or better.

Credit Hours

Min
3

BUSN211 - Supervision

Course Description

Course Subject Code
BUSN

Course Number
211

Course Title
Supervision

Course Description
Effective Supervision is a guidebook for Supervisors, Team Leaders, and Work Coaches.. Supervisors are people who are responsible for the performance of a given "unit" and the people, processes, and procedures that, together, generate that performance. The goal of this course is to develop individuals who don't just know about supervision, but who know how to supervise.

Credit Hours

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BUSN215 - Business Communication

Course Description
Course Subject Code
BUSN

Course Number
215

Course Title
Business Communication

Course Description
Theory and application of communication in the business world. Oral, written and various electronic means of communication will be included and explored.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

BUSN231 - Business Law I

Course Description
Course Subject Code
BUSN

Course Number
231

Course Title
Business Law I

Course Description
Legal principles and practices in business environment. Involves the nature and sources of law, the judicial system, contractual relationships, the role of contracts in business, agency relationships, employee obligations and ethical and social responsibilities.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

BUSN232 - Business Law II

CADD1210 - Basic Cptr. Aid Draft & Design

Course Description

Course Subject Code
BUSN

Course Number
232

Course Title
Business Law II

Course Description
Legal concepts relating to business organizations (sole proprietorships, partnerships and corporations), bailments, sales, real and personal property, commercial paper, government regulations, ethics and insurance. Prerequisite: BUSN 231.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Additional Fees
Additional Student Fees:
Test

Course Description

Course Subject Code
CADD

Course Number
1210

Course Title
Basic Cptr. Aid Draft & Design

Course Description
Introduction to computer basics, introduction to basic concepts and principles of CAD, covering basic CAD commands.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CADD1215 - Adv. Cptr. Aid Draft & Design

Course Description

Course Subject Code
CADD

Course Number
1215

Course Title
Adv. Cptr. Aid Draft & Design

Course Description
This course covers the advanced principles of CAD; use of advanced commands to develop complex drawings; the development of symbol libraries; and application of parametric principles; and 3D modeling drawings.

Credit Hours

CADD2300 - Inter Computer Aided DRFT

Course Description

Course Subject Code
CADD

Course Number
2300

Course Title
Inter Computer Aided DRFT

Credit Hours
Min
3

Contact Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CADD2310 - Adv. Computer Aided DRFT

Course Description
Course Subject Code
CADD

Course Number
2310

Course Title
Adv. Computer Aided DRFT

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CARP1110 - Introduction and Safety

Course Description
Course Subject Code
CARP

Course Number
1110

Course Title
Introduction and Safety

Course Description
Introduces industry trends, career levels, and future trends in carpentry. Covers safety required in the use of equipment and construction.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

CARP1120 - Hand Tools

Course Description

CARP1130 - Power Tools

Course Description

Course Description
Course Subject Code
CARP

Course Number
1120

Course Title
Hand Tools

Course Description
Basic skills and safety in the use of hand tools.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Course Description
Course Subject Code
CARP

Course Number
1130

Course Title
Power Tools

Course Description
Basic skills and safety in the use of portable power tools.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

CARP1140 - Building Materials

Course Description
Course Subject Code
CARP

Course Number
1140

Course Title
Building Materials

Course Description
Identification of types, sizes, and grades of building materials, and fasteners and adhesives.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

CARP1150 - Blueprint Reading

Course Description
Course Subject Code
CARP

Course Number
1150

Course Title
Blueprint Reading

Course Description
Methods of reading an architect scale and sketching simple woodworking projects. Also includes reading and sketching house plans.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
1

Lab Hours
Min
1

Lecture Hours
Min
2

Lab Hours
Min
3

CARP2110 - Site Layout

Course Description
Course Subject Code
CARP

Course Number
2110

Course Title
Site Layout

Course Description
Basic skills and use of transits, levels, and other measuring devices to lay out a building site and erect batter boards.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

CARP2120 - Foundations and Floor Framing

Course Description
Course Subject Code
CARP

Course Number
2120

Course Title
Foundations and Floor Framing

Course Description
Basic skills for building forms for patios, sidewalks, house slabs, and skills needed for framing floors.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
2

Lab Hours
Min
3

CARP2131 - Wall and Ceiling Framing

Course Description
Course Subject Code
CARP

Course Number
2131

Course Title
Wall and Ceiling Framing

Course Description
Teaches the skills needed for framing walls and ceilings.

CARP2210 - Roofing I

Course Description
Course Subject Code
CARP

Course Number
2210

Course Title
Roofing I

Course Description

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Layout and framing skills used in basic roof design. Use of the framing square is covered.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

CARP2220 - Roofing II

Course Description
Course Subject Code
CARP

Course Number
2220

Course Title
Roofing II

Course Description
Layout and framing skills used in more complex roof designs.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

CARP2230 - Exterior Finish and Trim

Course Description
Course Subject Code
CARP

Course Number
2230

Course Title
Exterior Finish and Trim

Course Description
Various exterior finishes, materials, and trim are covered.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CARP2310 - Interior Finish and Trim

Course Description

Course Subject Code
CARP

Course Number
2310

Course Title
Interior Finish and Trim

Course Description
Various interior finishes, materials, and trim are covered.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

CARP2320 - Cabinet Making

Course Description

Course Subject Code
CARP

Course Number
2320

Course Title
Cabinet Making

Course Description
Cabinetmaking skills. Includes face frames, drawers, and raised panels.

Credit Hours

Min
6

Contact Hours

Min
6

Billing Hours

Min
6

Lecture Hours

Min
2

Lab Hours

Min
4

CARP2620 - Applied Mathematics I

Course Description

Course Subject Code
CARP

Course Number
2620

Course Title
Applied Mathematics I

Course Description
A general mathematics course covering general mathematical skills in whole numbers, fractions, and decimals.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

CARP2991 - Special Projects I

Course Description

Course Subject Code
CARP

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

CARP2993 - Special Projects II

Course Description
Course Subject Code
CARP

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

CARP2995 - Special Projects III

Course Description
Course Subject Code
CARP

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

CARP2996 - Special Projects IV

Course Description
Course Subject Code
CARP

Course Number
2996

Course Title
Special Projects IV

CARP2997 - Practicum

Course Description
Course Subject Code
CARP

Course Number
2997

Course Title
Practicum

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

CARP2999 - Cooperative Education

Course Description
Course Subject Code
CARP

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

CCRV1000 - Telephone and Sales Skills

Course Description
Course Subject Code
CCRV

Course Number
1000

Course Title
Telephone and Sales Skills

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

CCRV1100 - Call Center Procedures

Course Description

Course Subject Code
CCRV

Course Number
1100

Course Title
Call Center Procedures

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CDYC101 - Found of Early Childhood Dev

Course Description

Course Subject Code
CDYC

Course Number
101

Course Title
Found of Early Childhood Dev

Course Description
Overview of Early Childhood Education, including personal and professional growth and development, learning theories, ethical standards, and current issues and trends in Early Childhood Education.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CDYC103 - The Learning Environment

Course Description

Course Subject Code
CDYC

Course Number
103

Course Title
The Learning Environment

Course Description
This course introduces concepts, policies and procedures necessary to create and maintain a safe and healthy learning environment for young children.

Credit Hours

Min
3

Contact Hours

CDYC1110 - Intro Care & Dev of Young Chil

Course Description

Course Subject Code
CDYC

Course Number
1110

Course Title
Intro Care & Dev of Young Chil

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1120 - Child Health, First Aid&Safety

Course Description
Course Subject Code
CDYC

Course Number
1120

Course Title
Child Health, First Aid&Safety

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

CDYC1130 - Child Guidance and Behaviors

Course Description
Course Subject Code
CDYC

Course Number
1130

Course Title
Child Guidance and Behaviors

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1140 - Nutrition for Children

Course Description
Course Subject Code
CDYC

Course Number
1140

Course Title
Nutrition for Children

Credit Hours

CDYC1151 - Observation& Participation Lab

Course Description
Course Subject Code
CDYC

Course Number
1151

Course Title
Observation& Participation Lab

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

CDYC1210 - Infant/Todler Growth & Dev

Course Description
Course Subject Code
CDYC

Course Number
1210

Course Title
Infant/Todler Growth & Dev

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1220 - Infant/Todlr Care & Curriculum

Course Description
Course Subject Code
CDYC

Course Number
1220

Course Title
Infant/Todlr Care & Curriculum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1230 - Family Relationships & Issues

Course Description
Course Subject Code
CDYC

Course Number
1230

Course Title
Family Relationships & Issues

Credit Hours

CDYC1241 - Infant/Todlr Lb/wk Based Learn

Course Description
Course Subject Code
CDYC

Course Number
1241

Course Title
Infant/Todlr Lb/wk Based Learn

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

CDYC1310 - Preschool Growth & Development

Course Description
Course Subject Code
CDYC

Course Number
1310

Course Title
Preschool Growth & Development

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

CDYC1320 - Preschool Curriculum

Course Description
Course Subject Code
CDYC

Course Number
1320

Course Title
Preschool Curriculum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1330 - Literature/Language Methods

Course Description
Course Subject Code
CDYC

Course Number
1330

Course Title
Literature/Language Methods

Credit Hours

CDYC1332 - Math/Science Methods

Course Description
Course Subject Code
CDYC

Course Number
1332

Course Title
Math/Science Methods

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1333 - Social Studies/Arts Methods

Course Description
Course Subject Code
CDYC

Course Number
1333

Course Title
Social Studies/Arts Methods

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1340 - Musci and Motion

Course Description
Course Subject Code
CDYC

Course Number
1340

Course Title
Musci and Motion

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1341 - Preschool Lb/Wk Based Learning

Course Description
Course Subject Code
CDYC

Course Number
1341

Course Title
Preschool Lb/Wk Based Learning

Credit Hours

CDYC141 - Create Exp in Early Child Deve

Course Description
Course Subject Code
CDYC

Course Number
141

Course Title
Create Exp in Early Child Deve

Course Description
Creativity is the fifth domain in human development. This domain tends to be ignored in the overall education of young children. Early Childhood

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

CDYC1410 - Children W/Special Needs Lab

Course Description
Course Subject Code
CDYC

Course Number
1410

Course Title
Children W/Special Needs Lab

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

CDYC165 - Lang & Lit in Early Childhood

Course Description

Educators must be aware of and actively enhance creative development in young children in art, music, language, science, mathematics, foodexperiences, social studies and dramatics.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC1420 - Organization & Administration

Course Description
Course Subject Code
CDYC

Course Number
1420

Course Title
Organization & Administration

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

CDYC211 - Child Guidance

Course Description

Course Subject Code
CDYC

Course Number
165

Course Title
Lang & Lit in Early Childhood

Course Description
This course introduces students to the developmental stages and theories of language and promotes an understanding of individual and cultural differences in language. Actual methods and developmentally appropriate practices are discussed, demonstrated and practiced.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Subject Code
CDYC

Course Number
211

Course Title
Child Guidance

Course Description
Positive guidance, discipline and behavior management techniques are learned skills that create competent, effective early childhood educators. Many educators leave the field because they lack knowledge and skills in positive guidance. This course will not only give students a backgroundin discipline techniques but will also provide limited practical experiences with children and caregivers.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CDYC213 - Planning Infant & Toddler Curr

Course Description
Course Subject Code
CDYC

Course Number
213

Course Title
Planning Infant & Toddler Curr

Course Description
This course includes planning a developmentally appropriate environment, activities,materials and interactions for infants and toddlers. Prerequisite: CDYC 101.

Credit Hours
Min
3

Contact Hours

CDYC2211 - Pract in Care & Dev of Child

Course Description
Course Subject Code
CDYC

Course Number
2211

Course Title
Pract in Care & Dev of Child

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
6

Lab Hours
Min
6

CDYC240 - Observation & Participation

Course Description
Course Subject Code
CDYC

Course Number
240

Course Title
Observation & Participation

Course Description
This course presents an overview of child development with several varied methods of observing and assessing development in an actual child care setting. Prerequisites: CDYC 101 AND permission of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CDYC261 - Parents In The Educational Pro

Course Description
Course Subject Code
CDYC

Course Number
261

Course Title
Parents In The Educational Pro

Course Description
This course includes how to involve parents in learning process. Methods of group and individual parent/ teacher counseling.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC265 - Early Childhd Sp Ed Mthd & App

Course Description
Course Subject Code

CDYC273 - Dev Curr & Mat in Early Child

Course Description
Course Subject Code

CDYC

Course Number
265

Course Title
Early Childhd Sp Ed Mthd & App

Course Description
This course includes assessment and programming; strategies for developing self-feeding, oral-motor and natural language skills; use of parental input and community resources for children with developmental disabilities. Prerequisites: CDYC 101 AND permission of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CDYC

Course Number
273

Course Title
Dev Curr & Mat in Early Child

Course Description
Planning and implementing developmentally appropriate curriculum and materials for young children; required knowledge and skills in curriculum content area and in developmentally appropriate practice. Prerequisite: CDYC 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CDYC280 - Admin of Early Childhood Progs

Course Description
Course Subject Code
CDYC

Course Number
280

Course Title
Admin of Early Childhood Progs

Course Description
An overview of administrative responsibilities in CDYC. Examines professionalism, budget, personnel decisions, philosophy and curriculum development, evaluation tools, development of staff and parent handbooks, state and local regulations and parental involvement. Prerequisite: CDYC 101.

Credit Hours
Min
3

Contact Hours
Min
3

CDYC298 - Practicum in Early Child Devel

Course Description
Course Subject Code
CDYC

Course Number
298

Course Title
Practicum in Early Child Devel

Course Description
Supervised work experience in an approved childcare setting. Prerequisites: all CDYC courses with a grade of "C" or better, a candidate for graduation, and permission from the program coordinator.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
6

Lecture Hours
Min
1

Lab Hours
Min
5

Requisites
No Requirements

CDYC2991 - Special Projects I

Course Description
Course Subject Code
CDYC

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

CDYC2993 - Special Projects II

Course Description
Course Subject Code
CDYC

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

CDYC2995 - Special Projects III

Course Description
Course Subject Code
CDYC

Course Number
2995

Course Title
Special Projects III

Credit Hours

CDYC2996 - Special Projects IV

Course Description
Course Subject Code
CDYC

Course Number
2996

Course Title
Special Projects IV

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CDYC2997 - Practicum

Course Description
Course Subject Code
CDYC

Course Number
2997

Course Title
Practicum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

CDYC2999 - Cooperative Education

Course Description
Course Subject Code
CDYC

Course Number
2999

Course Title
Cooperative Education

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

CHEM101 - General Chemistry I

Course Description
Course Subject Code
CHEM

Course Number
101

Course Title
General Chemistry I

Course Description
This course includes the fundamental laws. modem theories. and principles of chemistry with emphasis on atomic structure, periodicity, bonds, and

CHEM102 - General Chemistry II

Course Description
Course Subject Code
CHEM

Course Number
102

Course Title
General Chemistry II

Course Description
Lecture course includes an introduction to organic and biochemistry chemistry for non-science majors and selected pre-allied health majors.

stoichiometry.Integrated into this course are problem-solving and quantitative approaches. This course is intended for allied health majors (not pre-medical, science, or engineering students.) Prerequisite/Co requisite: Completion of MATH 110 with a grade of ?C? or better.

Credit Hours
Min
3

Contact Hours
Min
6

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

This course presents basic principles of organic chemistry and biochemistry with emphasis on chemistry of carbon, alkanes, alkenes, alkynes, aromatics, alcohols, phenols, thiols, ethers, aldehydes, ketones, carboxylic acids, amines, amides, carbohydrates, lipids, proteins, enzymes, metabolism, and molecular genetics. Integrated into this course are problem solving and quantitative approaches. Prerequisite: Successful completion of CHEM 101 and CHEM 103 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CHEM103 - General Chemistry I Lab

Course Description
Course Subject Code
CHEM

Course Number
103

Course Title
General Chemistry I Lab

Course Description
Laboratory designed to accompany CHEM 101, General Chemistry I; Integrated into this course are problem-solving and quantitative approaches. Laboratory component includes introduction to basic laboratory skills and operations, including experiments dealing with physical and chemical properties, chemical reactions, and solution chemistry. Prerequisites/Co requisites: Concurrent enrollment in or successful completion of CHEM 101 with ?C? grade or higher.

Credit Hours
Min
1

Contact Hours
Min
3

CHEM104 - General Chemistry II Lab

Course Description
Course Subject Code
CHEM

Course Number
104

Course Title
General Chemistry II Lab

Course Description
Laboratory designed to accompany CHEM 102, General Chemistry II; The laboratory will be a hands-on reinforcement of the lecture and will include analysis of the structure and function compounds and mathematical computation. Prerequisite/Co requisite: Concurrent enrollment in or completion of CHEM 102 with a grade of ?C? or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

CHEM110 - Chemistry I

Course Description
Course Subject Code
CHEM

Course Number
110

Course Title
Chemistry I

Course Description
This course includes the fundamental laws, modern theories, and principles of chemistry with emphasis on atomic structure, periodicity, bonds, thermochemistry, molecular geometry, gas laws, solutions, and stoichiometry. This course is intended for science and engineering curricula. Prerequisite: Grade of ?C? or higher in Math 110 College Algebra or an ACT score of 20 in math.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CHEM111 - Chemistry I Lab

Course Description
Course Subject Code
CHEM

Course Number
111

Course Title
Chemistry I Lab

Course Description
Laboratory designed to accompany CHEM 110, includes introduction to basic laboratory skills and operations including experiments dealing with physical and chemical properties, chemical reactions, and solution chemistry. Prerequisite/Co requisite: Enrollment in or completion of Chemistry 110 with a ?C? or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

CHEM120 - Chemistry II

Course Description
Course Subject Code

CHEM121 - Chemistry II Lab

Course Description
Course Subject Code

CHEM

Course Number
120

Course Title
Chemistry II

Course Description
This course includes the fundamental laws, modern theories, and principles of chemistry with emphasis on reaction kinetics and equilibrium, thermodynamics, electrochemistry, nuclear chemistry, and the chemistry of metals and nonmetals. This course is intended for science andengineering curricula. Prerequisite: Grade of ?C? or higher in CHEM 110.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CHEM

Course Number
121

Course Title
Chemistry II Lab

Course Description
Laboratory designed to accompany CHEM 120; included in the laboratory component are experiments in qualitative inorganic analysis, acid/base properties, and titration. Prerequisite/Co requisite: Enrollment in or completion of Chemistry 120 with a ?C? or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

CHEM221 - Organic Chemistry I

Course Description
Course Subject Code
CHEM

Course Number
221

Course Title
Organic Chemistry I

Course Description
Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds including nomenclature, reaction types and mechanisms. Designed for science majors and students in nursing. health science, and engineering. Prerequisite: completion of CHEM 120 Chemistry II w/"C" or better.

Credit Hours
Min
3

Contact Hours

CHEM222 - Organic Chemistry II

Course Description
Course Subject Code
CHEM

Course Number
222

Course Title
Organic Chemistry II

Course Description
Introduces organic chemical reactions and mechanisms of reactions. Designed for science majors and students in nursing, health science, and engineering.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CHEM223 - Organic Chemistry I Lab

Course Description
Course Subject Code
CHEM

Course Number
223

Course Title
Organic Chemistry I Lab

Course Description
Introduces fundamental principles and theories of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques, including note keeping, filtration, recrystallization, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. Designed for science majors and students in nursing, health science, and engineering. Prerequisite: completion of or concurrent enrollment in CHEM 221 Organic Chemistry I Lab w/"C" or better.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

CHEM224 - Organic Chemistry II Lab

Course Description
Course Subject Code
CHEM

Course Number
224

Course Title
Organic Chemistry II Lab

Course Description
Introduces fundamental principles and theorie of organic chemistry and representative classes of organic compounds. Includes basic organic laboratory techniques, including note keeping, filtration, recrystallization, extractions, distillation methods, spectroscopic and chromatographic methods, chemical searches, and report writing. Designed for science majors and students in nursing, health science, and engineering.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

CINS101 - Introduction to Computers

Course Description

Course Subject Code
CINS

Course Number
101

Course Title
Introduction to Computers

Course Description
An introduction to computer concepts and the impact of computers on society. The course includes an overview of the uses of computers in the home, education, and industry. The personal computer and its practical use will be emphasized. Students will use a variety of applications, including, but not limited to, word processing, spreadsheets, database, presentation, internet browsers, and e-mail software. The course is designed to give the student the knowledge and skills required to be computer literate in our present digital world.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CINS102 - Internet & Computing Literacy

Course Description

Course Subject Code
CINS

Course Number
102

Course Title
Internet & Computing Literacy

Course Description
Covers a broad range of computing concepts and techniques, including computer hardware and software; operating systems and file management; word processing, spreadsheet, presentation, and database essentials; network fundamentals; electronic communications; using the Internet and the World Wide Web; computer safety and ethics; and an understanding of the impact of computing and the Internet in society. This course is designed to give the students the knowledge and skills required to be computer literate in our present digital world as well as prepare students for the Internet and Computing Core Certification 3 (IC3) Exam.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CINS120 - Operating Systems Fundamentals

Course Description

Course Subject Code
CINS

Course Number
120

Course Title
Operating Systems Fundamentals

Course Description
Includes basic and advanced topics in personal computer and network operating systems, such as installation, administration, management and troubleshooting Windows desktop operating systems. This course prepares students for the Microsoft Certified Technology Specialist (MCTS) Windows Operating System Fundamentals Exam.

Credit Hours

CINS130 - Information Security Fund

Course Description

Course Subject Code
CINS

Course Number
130

Course Title
Information Security Fund

Course Description
Introduces the network security fundamentals that form the basis of the Security+ certification. Information security will be discussed in detail and why it is important will be explored. Introduces fundamental concepts and principles of network security's role, design, threats, policies, and elements of cryptography. Examines protocols, architectures, and technologies for secure systems and services. This course prepares students for the CompTIA Security+ Exam. Prerequisite: completion of CINS 101 or CINS 102 with "C" or better.

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS140 - Social Media

Course Description
Course Subject Code
CINS

Course Number
140

Course Title
Social Media

Course Description
This course will equip students with knowledge and practical skills to use social media to meet today's challenges of online communication and collaboration by emphasizing the daily use of common social media tools.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CINS141 - Social Media Marketing

Course Description
Course Subject Code
CINS

Course Number
141

Course Title
Social Media Marketing

Course Description
This course covers the basics of social media and techniques to create a thorough social media marketing plan. A combination of theory, case studies, and real-world examples will be used to teach this course. Prerequisite: completion of CINS 101 or CINS 102 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS195 - Intro to Computer User Support

Course Description

Course Subject Code
CINS

Course Number
195

Course Title
Intro to Computer User Support

Course Description
This course emphasizes PC troubleshooting and maintenance. Topics include problem solving, Windows, how a computer works, how to maintain, troubleshoot, upgrade, and repair a PC. Prerequisite: Grade of ?C? or higher in CINS 101, successful completion of Competency Exam, or permission of the instructor.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS201 - Microcomputer Applications

Course Description

Course Subject Code
CINS

Course Number
201

Course Title
Microcomputer Applications

Course Description
A survey of computer applications for business and personal use. Topics include an introduction to Windows, word processing, spreadsheet, database, and presentation software using the current version of Microsoft Office.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS202 - Presentation Application

Course Description

Course Subject Code
CINS

Course Number
202

Course Title
Presentation Application

Course Description
This course provides a comprehensive presentation of the current version of Microsoft PowerPoint. In addition to introducing PowerPoint, topics include developing a presentation; inserting clip art and creating and using drawn objects; using objects (images, sound, and media clips); working with charts and graphs; customizing a slide show using masters, color schemes, custom templates, and custom animation; adding interactivity; creating a

CINS203 - Spreadsheet Applications

Course Description

Course Subject Code
CINS

Course Number
203

Course Title
Spreadsheet Applications

Course Description
This course provides a comprehensive presentation of the current version of Microsoft Excel. In addition to introducing Excel, topics include using formulas, functions, and charts; working with large worksheets and tables; converting data to information using Pivot Tables and Pivot Charts; Data analysis; consolidating data and linking files; What-If analysis, forecasting,

photo album, poster, and banner; and collaborating with others. Students will also learn to locate and use Internet resources (including library resources and graphics) to build more powerful presentations. The course will also introduce an online presentation option, Prezi. The students will be able to evaluate the merits of both programs to determine which presentation program meets the needs of their current project and audience. This course prepares students for the MOS PowerPoint Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS204 - Word Processing Applications

Course Description
Course Subject Code
CINS

Course Number
204

Course Title
Word Processing Applications

Course Description
This course provides a comprehensive presentation of the current version of Microsoft Word. In addition to getting started with Word, topics include editing, formatting, and enhancing documents with tables and graphics; share, compare, and document using workgroups, collaboration, comments and references; advanced features such as templates, and mail merges; desktop publishing; expert user features such as forms, document protection and web publishing. This course prepares students for the MOS Word Exam. Prerequisite: completion of CINS 101 or CINS 102 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

amortization tables; manipulating data with database functions; and formula audits and data validation. Prerequisite: completion of CINS 101 or CINS 102 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS205 - Database Applications

Course Description
Course Subject Code
CINS

Course Number
205

Course Title
Database Applications

Course Description
This course provides a comprehensive presentation of the current version of Microsoft Access. In addition to an introduction to Access, topics include relational databases and multi-table queries; how to customize, analyze, and summarize query data to make decisions; create expressions with expression builder; create and work with data aggregates; create, edit and perform calculations in professional forms and reports; establish validation methods to help ensure the integrity of data; perform database maintenance by creating action and special condition queries; and connect Access to external files by exporting data to Office applications, and importing data into Access. This course prepares students for the MOS Access Exam. Prerequisites: CINS 101 or CINS 102 with a grade of"C" or better or instructor's approval.

Credit Hours
Min
3

Contact Hours

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS206 - Intro to Internet Technologies

Course Description
Course Subject Code
CINS

Course Number
206

Course Title
Intro to Internet Technologies

Course Description
This course presents the applications and technologies of the Internet. The student examines the history, current issues and functions of the Internet. Will also examine and use Internet technologies including Web browsers, XHTML, HTML5, CSS, and Java TM applets. The student will explore strategies for successful Web site development and apply the basics of Web page design. The student will also explore Web site promotion and e-commerce.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS207 - Intermediate Web-Page Design

Course Description
Course Subject Code
CINS

Course Number
207

Course Title
Intermediate Web-Page Design

Course Description
This course presents intermediate to advanced web page design techniques. Topics will include effective use of graphics, fonts, colors, navigation tools, and advanced markup language elements. Upon completion, the student should be able to employ design techniques to create high impact and highly functional web pages. Prerequisites: Grade of "C" or higher in CINS 101 or successful completion of Competency Exam AND grade of "C" or higher in CINS 206.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS208 - Desktop Publishing Appls

Course Description

Course Subject Code
CINS

Course Number
208

Course Title
Desktop Publishing Appls

Course Description
This course provides an introduction to desktop publishing software capabilities. Emphasis placed on efficient use of a page layout software package to create, design, and print publications. The course also explores hardware/software compatibility and integration of specialized peripherals. Upon completion, students should be able to prepare publications given design specifications. Prerequisite: Grade of "C" or higher in CINS 101 or successful completion of Competency Exam.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS209 - Advanced Microsoft Office

Course Description

Course Subject Code
CINS

Course Number
209

Course Title
Advanced Microsoft Office

Course Description
This course presents advanced concepts and techniques of the current version of Microsoft Office including MS Word, MS Excel, MS Access, and MS PowerPoint. Integration between software packages is emphasized and the role of the Internet is examined. Students solve a variety of advanced business problems. Prerequisites: Grade of "C" or higher in CINS 101 or successful completion of Competency Exam AND grade of "C" or higher in CINS 202; CINS 203; CINS 204; CINS 205 or permission of the instructor.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS210 - Cloud Computing Fundamentals

Course Description

Course Subject Code
CINS

Course Number
210

Course Title
Cloud Computing Fundamentals

Course Description
Provides a comprehensive study of Internet concepts, terminology, history, current issues and function of the Internet as well as Web browsers, Web applications, and Cloud storage. Introduces students to the core concepts and technologies involved in cloud computing. Surveys technologies deployed by various academic and open-source providers. Explores how cloud computing services can provide on-demand access to data storage, computing resources, and messaging.

CINS211 - Web Development

Course Description

Course Subject Code
CINS

Course Number
211

Course Title
Web Development

Course Description
Introduces students to HTML and CSS, emphasizing semantic use of elements and the benefits of using standards-based, valid code. The student will explore strategies for successful Web site development and apply the basics of Web page design. The student will also explore Web site promotion and e-commerce. Students will employ web standards concepts. This course prepares students for the HTML Exam.

Louisiana Delta Community College

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS212 - Web Design Tools

Course Description
Course Subject Code
CINS

Course Number
212

Course Title
Web Design Tools

Course Description
Designing and publishing Web documents according to World Wide Web Consortium (W3C) standards. Emphasis on optimization of graphics and images and exploration of the tools available for creating and editing Web documents. Includes in-depth technical investigation of digital imaging on the computer using image editing and/or image creation software. Manipulation, creation, and editing of digital images for a wide assortment of output. Will explore use of industry standard web editing and graphics software packages such as Adobe Photoshop and Adobe Dreamweaver. This course prepares students for the Adobe Photoshop Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CINS213 - Web Authoring - Dreamweaver

Course Description
Course Subject Code
CINS

Course Number
213

Course Title
Web Authoring - Dreamweaver

Course Description
Instruction in designing and developing web pages that incorporate text, graphics, and other supporting elements using current technologies and authoring tools. Topics include creating a Dream weaver web site using a template; adding a new webpage to a web site; customizing and managing web pages and images; creating and using interactive forms on the web; customizing tables and searching web sites; managing web sites on a server; and working with multimedia content in web pages. This course prepares students for the Adobe Dreamweaver Exam.Prerequisites: CINS 101 or CINS 10

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites

No Requirements

Requisites

No Requirements

CINS218 - Information Storage Management

Course Description

Course Subject Code
CINS

Course Number
218

Course Title
Information Storage Management

Course Description
The Information Storage Management course teaches the skills required in designing Storage Systems using Storage Networking Technologies and Virtualization concepts, Business Continuity approaches, and Storage Security and Management strategies.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS220 - System Security

Course Description

Course Subject Code
CINS

Course Number
220

Course Title
System Security

Course Description
Safeguard computer operating systems by demonstrating server support skills and designing and implementing a security system. Identify security threats and monitor network security implementations. Use best practices to configure operating systems to industry security standards.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CINS227 - Incident Response & Handling

Course Description

Course Subject Code
CINS

Course Number
227

Course Title
Incident Response & Handling

Course Description
In-depth coverage of incident response and incident handling, including

CINS240 - Electronic Commerce

Course Description

Course Subject Code
CINS

Course Number
240

Course Title
Electronic Commerce

Course Description
Provides an overview of the role of the Internet and the Web in electronic

identifying sources of attacks and security breaches; analyzing security logs; recovering the system to normal; performing postmortem analysis; implementing and modifying security measures.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

commerce. Examines Web server hardware and software tools. Addresses electronic payment, security, the regulatory environment and Web-based marketing.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CINS295 - Internship

Course Description
Course Subject Code
CINS

Course Number
295

Course Title
Internship

Course Description
This course provides planned and supervised work experience in the student's major field. Only open to sophomores in the field of Computer Information Systems who are approved for the Internship program. Students approved for the Internship program must work a minimum of 90 supervised hours at the school site or at an employer's site to gain practical hands-on workplace related skills. Grades of CR (credit) or NC (no credit) will be awarded.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

CISX1000 - Intro to Information Systems

Course Description
Course Subject Code
CISX

Course Number
1000

Course Title
Intro to Information Systems

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Min
3

CJUS101 - Intr to Criminal Justice

Course Description

Course Subject Code
CJUS

Course Number
101

Course Title
Intr to Criminal Justice

Course Description
This course provides an introduction to the criminal justice system. The primary goal of this course is to develop a general understanding of the criminal justice system?s response in society. The course explores the entire criminal justice system including its history, composition, organization, functions and interrelationships at the local, state, and federal levels as well as an analysis of the definitions of crime, how crime is measured, theories of crime causation and criminal law.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CJUS160 - Criminology

Course Description

Course Subject Code
CJUS

Course Number
160

Course Title
Criminology

Course Description
Introduces the physical, psychological, and social factors related to criminal behavior and the etiology of criminal offenses and offenders. Topics include biological, sociological, and psychological causes of crime; effectiveness of theories explaining crime, and the application of theories to selected issues.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CJUS201 - Criminal Law

Course Description

Course Subject Code
CJUS

Course Number
201

Course Title
Criminal Law

Course Description
An examination of substantive criminal law with emphasis on history, theory, classification and elements of crimes, elements of proof, and other issues related to criminal law. Prerequisite: CJUS 101

Credit Hours

CJUS202 - Police Systems and Practices

Course Description

Course Subject Code
CJUS

Course Number
202

Course Title
Police Systems and Practices

Course Description
Introduces the historical and social settings of the police; the police role and discretion; police organization and practices; and problems of law enforcement in a democratic society.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CJUS203 - Criminal Procedure & Evidence

Course Description
Course Subject Code
CJUS

Course Number
203

Course Title
Criminal Procedure & Evidence

Course Description
This course is designed to familiarize students with the facets of the criminal justice system. Discussions will cover criminal procedure as it applies to the law and practices of criminal justice, policing, adjudication, corrections, and special issues. Prerequisite: completion of CJUS 101 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CJUS205 - Juvenile Delinquency & Justice

Course Description
Course Subject Code
CJUS

Course Number
205

Course Title
Juvenile Delinquency & Justice

Course Description
The nature, extent, and causes of juvenile delinquency; factors in its treatment and prevention, including community and agency programs; and analysis of the legal system as it applies to juveniles. Prerequisite: completion of CJUS 101 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CJUS206 - Court Systems & Practices

Course Description

Course Subject Code
CJUS

Course Number
206

Course Title
Court Systems & Practices

Course Description
Presents the role and structure of prosecution, defense, and the courts, along with basic elements of substantive and procedural law.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CJUS207 - Corrections Systems&Practices

Course Description

Course Subject Code
CJUS

Course Number
207

Course Title
Corrections Systems&Practices

Course Description
Introduces historical and social settings of corrections theories and practices in corrections, theories and practices in corrections and correctional programs in Institutions and the community.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CJUS210 - Victimology

Course Description

Course Subject Code
CJUS

Course Number
210

Course Title
Victimology

Course Description
The study of crime victims is a relatively new discipline despite the fact that victims have been around for thousands of years . The focus of the majority of criminological research and discussion has been on the offender rather than the victim. This course provides an overview of the principles and concepts of victimology, an analysis of victimization trends, and the role of the victim in the justice system. In addition, the repercussions of victimization, victim reporting patterns, and remedies available for victims are also explored. Prerequisite: completion of CJUS 101 with "C" or better.

Credit Hours

Min
3

Contact Hours

CJUS212 - Community Corrections

Course Description

Course Subject Code
CJUS

Course Number
212

Course Title
Community Corrections

Course Description
An in-depth study of correctional programs, practices, and theory within the American community. Survey of community corrections in terms of historical contributions; legal, social, and ethical considerations; professionalism; roles of staff, adminsitration, and community resources; and relationships among and within community systems.

Credit Hours

Min
3

Contact Hours

Min
3

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CJUS213 - Criminal Investigations

Course Description
Course Subject Code
CJUS

Course Number
213

Course Title
Criminal Investigations

Course Description
Aspects of detective work, psychology in detective service, identification of individuals. sketching and photography, crime scenes. latent finger prints, footprints, tool markings, burglary investigation, robbery investigation, arson, sabotage, and collection and preservation of evidence.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CJUS214 - Narcotics & Dangerous Drugs

Course Description
Course Subject Code
CJUS

Course Number
214

Course Title
Narcotics & Dangerous Drugs

Course Description
Surveys the historical and current usage of narcotics and dangerous drugs. Teaches the identification and classification of such drugs and emphasizes the symptoms and effects on their users. Examines investigative methods and procedures utilized in law enforcement efforts against illicit drug use.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CJUS215 - Homeland Security

Course Description
Course Subject Code
CJUS

Course Number
215

CJUS290 - Writing: Criminal Justice Prof

Course Description
Course Subject Code
CJUS

Course Number
290

Course Title
Homeland Security

Course Description
Introduces the historical and social settings of the police: the police role and discretion; police organization and practices; and problems of law enforcement in a democratic society.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Title
Writing: Criminal Justice Prof

Course Description
This course is designed for students in the Criminal Justice field to develop proficiency in writing constructively, major specific. It focuses on acceptable scholarly writing, investigative report writing, and research and grant proposals used by the Criminal Justice profession.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNCS1000 - Manufacturing Org Prin

Course Description
Course Subject Code
CNCS

Course Number
1000

Course Title
Manufacturing Org Prin

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

CNCS1010 - Manufacturing Workforce Skills

Course Description
Course Subject Code
CNCS

Course Number
1010

Course Title
Manufacturing Workforce Skills

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

CNCS1020 - Manufacturing Prod Req

Course Description

Course Subject Code
CNCS

Course Number
1020

Course Title
Manufacturing Prod Req

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

CNCS1030 - Manufacturing Skills

Course Description

Course Subject Code
CNCS

Course Number
1030

Course Title
Manufacturing Skills

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

CNCS1040 - Rep Manufacturing Skills

Course Description

Course Subject Code
CNCS

Course Number
1040

Course Title
Rep Manufacturing Skills

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

CNCS1100 - Intro to CNC Machining

Course Description

Course Subject Code
CNCS

Course Number
1100

Course Title
Intro to CNC Machining

Course Description
Use of layout tools, precision measuring tools, applied shop math, and industry software appropriate to the machining industry.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Min
1

Lab Hours
Min
2

CNCS1110 - Blue Print Rdg for CNC Mach

Course Description
Course Subject Code
CNCS

Course Number
1110

Course Title
Blue Print Rdg for CNC Mach

Course Description
Identify types and uses of blueprints, identifying lines, and interpreting views, dimensions and tolerances.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

CNCS1120 - Intro to CNC Maching Tooling

Course Description
Course Subject Code
CNCS

Course Number
1120

Course Title
Intro to CNC Maching Tooling

Course Description
To develop an understanding of and utilize precision machining tools common to the machining industry.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

CNCS1130 - G & M Code Programming

Course Description
Course Subject Code
CNCS

Course Number
1130

Course Title
G & M Code Programming

Course Description
This course will prepare the student to identify coding used in CNC technology, write CNC programs, install programs in CNC machines, and manufacture parts using CNC technology.

Credit Hours

CNCS1140 - CNC Forming and Shaping

Course Description
Course Subject Code
CNCS

Course Number
1140

Course Title
CNC Forming and Shaping

Course Description
To help the student to understand and be able to satisfactorily manufacture parts using hydraulic and arbor presses.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CNCS1150 - CNC Mill Operations

Course Description
Course Subject Code
CNCS

Course Number
1150

Course Title
CNC Mill Operations

Course Description
Identifying types of CNC milling machines, accessories, parts, and controls. Learning to mill to length, squaring part, milling set-ups, associated cutting tool, and calculate proper feeds and speeds. Learn to realign a vertical milling head. Square up milling vise. Manufacture 3-D parts using a milling process. Manufacture mechanical parts that include, key-seats, and gang-milling procedures.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CNCS1160 - CNC Lathe Operations

Course Description
Course Subject Code
CNCS

Course Number
1160

Course Title
CNC Lathe Operations

Course Description
Identifying types of CNC lathes, accessories, parts and controls. Calculate proper feeds and speeds. Learn facing, turning, drilling, reaming, and boring operations. Sharpen cutting tools. Manufacture mechanical parts using turning, facing, drilling, reaming and boring operations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CNCS2991 - Special Projects I - CNCS

Course Description

Course Subject Code
CNCS

Course Number
2991

Course Title
Special Projects I - CNCS

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

CNCS2993 - Special Projects II - CNCS

Course Description

Course Subject Code
CNCS

Course Number
2993

Course Title
Special Projects II - CNCS

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lab Hours

Min
2

CNCS2995 - Special Projects III - CNCS

Course Description

Course Subject Code
CNCS

Course Number
2995

Course Title
Special Projects III - CNCS

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

CNCS2996 - Special Projects IV - CNCS

Course Description

Course Subject Code
CNCS

Course Number
2996

Course Title
Special Projects IV - CNCS

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours
Min
3

Lecture Hours
Min
3

CNCS2997 - Special Projects V - CNCS

Course Description
Course Subject Code
CNCS

Course Number
2997

Course Title
Special Projects V - CNCS

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

CNET100 - Information Technology Fundame

Course Description
Course Subject Code
CNET

Course Number
100

Course Title
Information Technology Fundame

Course Description
The course is designed as the starting point for a career in IT support. Completing this course will help the student acquire the knowledge and skills to set up and use a computer at home securely and keep it in good working order as well as provide informal support for PCs and simple computer networks in a small business. This course is an IBC preparatory course with a focus on CompTIA's IT Fundamentals Plus (ITF+) examination, a gateway IBC to additional IT certifications such as CompTIA's A+, Network+, and Security+.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CNET101 - Computer User Support I

Course Description
Course Subject Code
CNET

Course Number
101

Course Title
Computer User Support I

Course Description
Provides students with the basic knowledge and skills necessary for Personal Computer (PC) support and maintenance. Prepares students for

CNET102 - Computer User Support II

Course Description
Course Subject Code
CNET

Course Number
102

Course Title
Computer User Support II

Course Description
Covers advanced topics and projects in Personal Computer (PC) hardware and software troubleshooting and maintenance. PC hardware topics

the CompTIA A+ Essentials part of the A+ certification process. Includes basic training in the areas of PC installation, preventative maintenance, networking, security, troubleshooting, motherboards, various drives, adapter cards, operating systems, and data communication software. The course provides a systematic approach towards PC diagnostics and troubleshooting through the use of common industry standard diagnostic software. This course prepares students for the CompTIA A+ Essentials Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

include installation of motherboards, various devices, drives, and adapter cards. Software topics include installation and proper configuration of operating systems, various applications, and communication software. This course prepares students for the CompTIA A+ Practical Application Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET110 - Network Fundamentals I

Course Description
Course Subject Code
CNET

Course Number
110

Course Title
Network Fundamentals I

Course Description
Develop fundamental networking skills including an understanding of network hardware, installation, security and troubleshooting in a corporate environment. Through classroom and hands-on activities, learn how computers exchange information and how the Internet functions. In addition, this class will help students gain the skills required for the nationally recognized CompTIA Network+ Certification Exam. This course prepares students for the CompTIA Network+ Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

CNET111 - Network Fundamentals II

Course Description
Course Subject Code
CNET

Course Number
111

Course Title
Network Fundamentals II

Course Description
This course furthers the knowledge of the student in networking concepts such as wireless communication and administration, network policies and procedures, network optimization and management, and wide area networks. In addition this class will help students gain the skills required for the nationally recognized CompTIA Network+ Certification Exam. This course prepares students for the CompTIA Network+ Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET121 - CISCO Net I-Intro toNetworking

Course Description
Course Subject Code
CNET

Course Number
121

Course Title
CISCO Net I-Intro toNetworking

Course Description
Introduces the architecture, structure, functions, components, and models of the Internet and computer networks. The principles of Internet Protocol (IP) addressing and fundamentals of Ethernet media and operations are introduced. This course prepares students to build simple Local Area Networks (LANs), perform basic configurations for routers and switches, and implement IP addressing schemes. This course prepares students for the Cisco ICND1 Exam, the first part of the CCNA certification. Prerequisite: completion of CNET 110 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET122 - CISCO Net II-Routing&Switching

Course Description
Course Subject Code
CNET

Course Number
122

Course Title
CISCO Net II-Routing&Switching

Course Description
Develop networking skills based on the Cisco Certified Network Associate (CCNA) curriculum by introducing students to the Cisco Networking Academy Program. Describes the architecture, components, and operations, of routers and switches in a small network. This course prepares students to configure and troubleshoot routers and switches, and resolve common issues with routing protocols and network infrastructures. This course prepares students for the /CND2 Exam, the second part of the CCNA certification.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET123 - CISCO Networking III

Course Description
Course Subject Code
CNET

CNET124 - CISCO Networking IV

Course Description
Course Subject Code
CNET

Course Number
123

Course Title
CISCO Networking III

Course Description
Describes the architecture, components, and operations of routers and switches in a larger and more complex network. This course prepares students to configure and troubleshoot routers and switches, and resolve common issues with advanced routing, network protocols, and network infrastructures.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Number
124

Course Title
CISCO Networking IV

Course Description
Discusses the Wide Area Network (WAN) technologies and network services required by converged applications in a complex network. This course prepares students to configure and troubleshoot network devices, resolve common issues with data link protocols, and implement Internet Protocol Security (IPSec) and Virtual Private Network (VPN) operations in a complex network. This course prepares students for the Cisco CCNP Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET171 - Linux Essentials

Course Description
Course Subject Code
CNET

Course Number
171

Course Title
Linux Essentials

Course Description
This course covers topics including Linux versions, installation and localization, user interfaces, text editors, searching, files system navigation, and users and group management. The course also introduces the Linux command line interface to the student. This course prepares students for the LPI Linux Essentials certification examination.

Credit Hours
Min
3

Contact Hours

CNET172 - Linux Server

Course Description
Course Subject Code
CNET

Course Number
172

Course Title
Linux Server

Course Description
Topics in Linux, including the Linux file system, directories, utilities, the shell and command line operations, the kernel, and applications of Linux to network Security. Students will implement and use Linux to build and maintain an operating system. This course prepares students for the Linux+ Exam. Prerequisite: completion of CINS 120 with "C" or better.

Credit Hours
Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET200 - Email & Communication Server

Course Description
Course Subject Code
CNET

Course Number
200

Course Title
Email & Communication Server

Course Description
Provides students with the knowledge and skills necessary to install, configure, and administer Microsoft Exchange. This course prepares students for the Microsoft Exchange Server Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET201 - Windows Server I

Course Description
Course Subject Code
CNET

Course Number
201

Course Title
Windows Server I

Course Description
Covers the knowledge and skills required to manage accounts and resources, maintain server resources, monitor server performance, and safeguard data in the current Microsoft Windows Server environment. The course prepares students for the current Microsoft Certified Professional Installing and Configuring Windows Server Exam. This course prepares students for the Microsoft Certified Professional Installing and Configuring Windows Server Exam. Prerequisite: completion of CINS 120 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites

No Requirements

CNET202 - Windows Server II

Course Description

Course Subject Code
CNET

Course Number
202

Course Title
Windows Server II

Course Description
Prepares systems administrator and systems engineer candidates for implementing, managing, and maintaining server networking technologies.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CNET203 - Windows Server III

Course Description

Course Subject Code
CNET

Course Number
203

Course Title
Windows Server III

Course Description
Provides students with the knowledge and skills to successfully plan, implement, and troubleshoot Network Services, Active Directory Infrastructure, and Identity and Access Solutions.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

CNET225 - Firewalls & Network Security

Course Description

Course Subject Code
CNET

Course Number
225

Course Title
Firewalls & Network Security

Course Description
Identify elements of firewall design, types of security threats and responses to security attacks. Use Best Practices to design, implement, and monitor a network security plan. Examine security incident, postmortem reporting, and ongoing network security activities.

Credit Hours

CNET254 - Ethical Hacking

Course Description

Course Subject Code
CNET

Course Number
254

Course Title
Ethical Hacking

Course Description
Simulates penetration testing performed by ethical hackers who purposely test information security. This course includes the current essential security systems, perimeter defenses, scanning and attacking networks, how intruders escalate privileges, and what steps can be taken to secure a system. No real network will be harmed in this course. This course prepares students for the Ethical Hacker Exam.

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CNET295 - Internship

Course Description
Course Subject Code
CNET

Course Number
295

Course Title
Internship

Course Description
This course provides planned and supervised work experience in the student's major field. Only open to sophomores in the field of Cyber Technology who are approved for the Internship program. Students approved for the Internship program must work a minimum of 90 supervised hours at the school site or at an employer's site to gain practical hands-on workplace related skills. Grade of CR (credit) or NC (no credit) will be awarded.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

COMP1100 - Computer Maintenance 1

Course Description
Course Subject Code
COMP

Course Number
1100

Course Title
Computer Maintenance 1

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

COMP1101 - Computer Maintenance Lab 1

Course Description

Course Subject Code
COMP

Course Number
1101

Course Title
Computer Maintenance Lab 1

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

COMP1110 - Computer Maintenance 2

Course Description

Course Subject Code
COMP

Course Number
1110

Course Title
Computer Maintenance 2

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

COMP1111 - Computer Maintenance Lab 2

Course Description

Course Subject Code
COMP

Course Number
1111

Course Title
Computer Maintenance Lab 2

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

COMP2720 - Introduction to Networking

Course Description

Course Subject Code
COMP

Course Number
2720

Course Title
Introduction to Networking

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
1

Min
2

Lab Hours
Min
2

CONV1098T - Summary total for 1098T

Course Description
Course Subject Code
CONV

Course Number
1098T

Course Title
Summary total for 1098T

Credit Hours
Min
1

Max
99

Operator
TO

Billing Hours
Min
0

CORE1000 - NCCER Core Intro. Craft Skills

Course Description
Course Subject Code
CORE

Course Number
1000

Course Title
NCCER Core Intro. Craft Skills

Course Description
An introduction to the occupation of welding including facility layout, policies, safety and health procedures, information and practice concerning basic safety, safe operation of hand and power tools, materials handling and maintenance of a safe working environment. Students are also introduced to safe welding practices, communication skills, and essential workplace skills.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

CPTR1000 - Introduction to Computers

Course Description
Course Subject Code
CPTR

Course Number
1000

Course Title
Introduction to Computers

CPTR1002 - Computer Lit & Applications

Course Description
Course Subject Code
CPTR

Course Number
1002

Course Title
Computer Lit & Applications

Course Description
An introductory study of computer system components, operating system environments, internet concepts, and security issues. Includes a hands-on study emphasizing computer hardware and various operating systems features.

Credit Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Course Description
This course is an introductory study and application of computer system components and operating system environments. Internet concepts, electronic mail, and core components of word processing, database management, spreadsheets, and presentation software will also be addressed.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CPTR1010 - Digital Literacy

Course Description
Course Subject Code
CPTR

Course Number
1010

Course Title
Digital Literacy

Course Description
IC3?The Digital Literacy Certification courseware provides skills training and assessment for a broad range of computing concepts and techniques, including competency in computer hardware and software, operating systems, word processing and spreadsheet functions, networks and the Internet, electronic mail, and an understanding of the impact of computing and the Internet in society.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours

CPTR1150 - Presentation Software

Course Description
Course Subject Code
CPTR

Course Number
1150

Course Title
Presentation Software

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
2

CPTR1200 - Intro to Operating Systems

Course Description

Course Subject Code
CPTR

Course Number
1200

Course Title
Intro to Operating Systems

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

CPTR1300 - Introduction to Spreadsheets

Course Description

Course Subject Code
CPTR

Course Number
1300

Course Title
Introduction to Spreadsheets

Course Description
Focuses on the basic fundamentals of producing spreadsheets and graphs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

CPTR1310 - Database Management

Course Description

Course Subject Code
CPTR

Course Number
1310

Course Title
Database Management

Course Description
This course covers basic methods for creating a database, adding, changing and deleting information in a database, printing data in the form of reports, and te printing of address labels.

Credit Hours

Min
3

CPTR1320 - Spreadsheets

Course Description

Course Subject Code
CPTR

Course Number
1320

Course Title
Spreadsheets

Course Description
This course focuses on the basic fundamentals of producing spreadsheets and graps. Prerequisite: completion of CPTR 1002 or CPTR 1010 with "C" or better.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

CPTR1400 - Intro to Networking Technology

Course Description
Course Subject Code
CPTR

Course Number
1400

Course Title
Intro to Networking Technology

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CPTR1500 - Specialized Software

Course Description
Course Subject Code
CPTR

Course Number
1500

Course Title
Specialized Software

Course Description
This course uses specialized financial computer software used in various offices dealing with isurance benefits.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CPTR1550 - Advanced Specialized Software

Course Description
Course Subject Code

CPTR1600 - Using Presentation Software

Course Description
Course Subject Code

CPTR

Course Number
1550

Course Title
Advanced Specialized Software

Course Description
This course uses case studies and hands-on computerized simulations using specialized financial computer software used in various offices dealing with insurance benefits.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CPTR

Course Number
1600

Course Title
Using Presentation Software

Course Description
The student will study the use of presentation software. The course will focus on design and proper technique for developing a presentation,

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CPTR1860 - Programming Language 1

Course Description
Course Subject Code
CPTR

Course Number
1860

Course Title
Programming Language 1

Course Description
The student will design and write computer programs using a language selected by the instructor. Strong emphasis will be placed on proper design and coding methods. Computer programs will be entered into a computer and then tested for correctness. Intensive hands on training.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

CPTR2640 - Adv Spreadsheet Applications

Course Description
Course Subject Code
CPTR

Course Number
2640

Course Title
Adv Spreadsheet Applications

Course Description
Focuses on use of multiple spreadsheets, database capabilities, special spreadsheet functions to perform statistical analyses,financial analyses, mathematical complications, and a introduction to the marco capabilities of a spreadsheets.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CPTR2650 - Advanced Database Application

Course Description
Course Subject Code
CPTR

Course Number
2650

Course Title
Advanced Database Application

Course Description
A further study of database applications including advanced concepts such as action queries, switchboards, custom toolbars and menus, converting objects to html files, and hyperlinks.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

CPTR2830 - Voice & Data Cabling

Course Description
Course Subject Code
CPTR

Course Number
2830

Course Title
Voice & Data Cabling

Credit Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

CPTR2710 - Introduction to Networking

Course Description
Course Subject Code
CPTR

Course Number
2710

Course Title
Introduction to Networking

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

CPTR2860 - Programming Language II

Course Description
Course Subject Code
CPTR

Course Number
2860

Course Title
Programming Language II

Course Description

Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

Programming Language II is designed for the advanced learner with the tools to plan and create interactive applications that conform to well-adopted standards. Object oriented concepts are presented.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

CREN1000 - Credit by Examination

Course Description
Course Subject Code
CREN

Course Number
1000

Course Title
Credit by Examination

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Lab Hours
Min
0

CSCI192 - Programming Logic & Design

Course Description
Course Subject Code
CSCI

Course Number
192

Course Title
Programming Logic & Design

Course Description
Introduces computers, systems, and management of information in business environments. It provides a comprehensive overview of the principles of programming and teaches beginning programmers how to develop logical thinking, structured program logic, and a good programming style. It assumes the student has no programming experience and does not focus on a particular programming language.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

CSCI200 - Software Design&Programming I

Course Description
Course Subject Code
CSCI

Course Number
200

Course Title
Software Design&Programming I

Course Description
Introduces the first of a two-course sequence for students wishing to transfer to a four-year institution for a major or minor in Computer Science or ComputerInformation Systems. It offers a disciplined approach to problem-solving, program design,algorithms, and logic development. It uses high-level programming language to express algorithms. Prerequisite: completion of CSCI 192 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CSCI203 - Software Design&Programming II

Course Description
Course Subject Code
CSCI

Course Number
203

Course Title
Software Design&Programming II

Course Description
Offers an intensive capstone of material covered in CSCI 200. It provides a disciplined approach to problem-solving, program design, algorithms, and logic development using higher level language. It introduces elementary data structures, searches, simple and complex sorts, and objects. It is designed for Computer Science majors.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CSCI226 - Discrete Structures

Course Description
Course Subject Code
CSCI

Course Number
226

Course Title
Discrete Structures

Course Description
Introduces logic and mathematics for solving problems required in the

CSCI240 - Project Management

Course Description
Course Subject Code
CSCI

Course Number
240

Course Title
Project Management

Course Description
Introduces students to an overview of the many concepts, skills, tools, and

theoretical study of Computer Science. It includes sets, functions, formal logic, proof techniques, combinatorics, relations, matrices, Boolean algebra, finite state machines, and combinational and sequential circuits. Prerequisite: completion of MATH 110 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

techniques involved in information technology project management. This course also addresses the critical skills needed for success in the ever-expanding field of project management. Exam tips and practice questions will be provided to prepare for the CompTIA Project+ Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

CSCI253 - ComputerOrgz w/Assembly Prog

Course Description
Course Subject Code
CSCI

Course Number
253

Course Title
ComputerOrgz w/Assembly Prog

Course Description
Introduces the fundamentals of assembly language programming. Topics include machine representation of data, fixed point, floating point, and decimal arithmetic, macros, address modification, bit manipulation, and subroutine linkage.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

CSCI273 - Data Structures & Algorithms

Course Description
Course Subject Code
CSCI

Course Number
273

Course Title
Data Structures & Algorithms

Course Description
Presents the related theory for representing and accessing information using a higher level programming language. Studies concepts of data types, data abstraction, data structures and advanced programming techniques.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites

No Requirements

Requisites

No Requirements

CSCI285 - Information Technology Ethics

Course Description

Course Subject Code
CSCI

Course Number
285

Course Title
Information Technology Ethics

Course Description
This course is designed to educate existing and future IT professionals on the impact ethical issues play in the use of information technology in the modern world. The course discusses the ethical responsibilities of IT professionals. Students will gain a foundation in ethical decision making.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

CSCI295 - Internship

Course Description

Course Subject Code
CSCI

Course Number
295

Course Title
Internship

Course Description
This course provides planned and supervised work experience in the student's major field. Only open to sophomores in the field of Computer Science who are approved for the Internship program. Students approved for the Internship program must work a minimum of 90 supervised hours at the school site or at an employer's site to gain practical hands-on workplace related skills. Grades of CR (credit) or NC (no credit) will bew awarded.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

CSRV1000 - Customer Service

Course Description

Course Subject Code
CSRV

Course Number
1000

Course Title
Customer Service

Course Description

CSRV2000 - Customer Service & Sales

Course Description

Course Subject Code
CSRV

Course Number
2000

Course Title
Customer Service & Sales

Course Description
Customer Service & Sales.

This course is intended to help participants' progress from learning about themselves, to learning how to relate to their internal customers as well as their external customers in the workplace.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

CTDP1053 - Comm Vhcle Operation & Regulat

Course Description
Course Subject Code
CTDP

Course Number
1053

Course Title
Comm Vhcle Operation & Regulat

Course Description
This course is an introductory course that includes work ethic, pay and other occupational descriptions. Also, included are associated work problems, rules, procedures, and other regulations associated with operating a commercial vehicle on the highway. This class includes the material to prepare students to taken written tests for a learner?s permit.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours

CTDP1064 - Commercial Vhcle Operation II

Course Description
Course Subject Code
CTDP

Course Number
1064

Course Title
Commercial Vhcle Operation II

Course Description
This course is a hands-on class that lets the student practice basic skills of safety operation a tractor-trailer vehicle.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Min
1

CTDP1110 - Intro Commercial Vehicle Opera

Course Description

Course Subject Code
CTDP

Course Number
1110

Course Title
Intro Commercial Vehicle Opera

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

CTDP1120 - Fed Motor Carrier Safety Reg

Course Description

Course Subject Code
CTDP

Course Number
1120

Course Title
Fed Motor Carrier Safety Reg

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
4

CTDP1131 - Commercial Vehicle Inspections

Course Description

Course Subject Code
CTDP

Course Number
1131

Course Title
Commercial Vehicle Inspections

Credit Hours

Min
1

Contact Hours

Min
1

CTDP1140 - Commercial Vehicle Basic Skill

Course Description

Course Subject Code
CTDP

Course Number
1140

Course Title
Commercial Vehicle Basic Skill

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

CTDP1211 - Commercial Vehicle Operations

Course Description
Course Subject Code
CTDP

Course Number
1211

Course Title
Commercial Vehicle Operations

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

DCLT1111 - Plane Trigonometry LDCC

Course Description
Course Subject Code
DCLT

Course Number
1111

Course Title
Plane Trigonometry LDCC

Credit Hours
Min
0

Lecture Hours
Min
1

Lab Hours
Min
1

DCLT1110 - College Algebra LDCC

Course Description
Course Subject Code
DCLT

Course Number
1110

Course Title
College Algebra LDCC

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

DCLT120 - Intro to Public Speaking LDCC

Course Description
Course Subject Code
DCLT

Course Number
120

Course Title
Intro to Public Speaking LDCC

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

DPET1120 - Safety Skills&Intro to Diesel

Course Description
Course Subject Code
DPET

Course Number
1120

Course Title
Safety Skills&Intro to Diesel

Course Description
Basic safety information needed to prepare individuals entering the workforce with an introduction to the occupation of diesel powered equipment technology, safety, tools, test equipment, fasteners, bearings, and seals. Laboratory work requires using tools and fasteners.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DPET1130 - Diesel Engine Parts ID&Operati

Course Description
Course Subject Code
DPET

Course Number
1130

Course Title
Diesel Engine Parts ID&Operati

Course Description
This course is an introduction to the design and construction of diesel engines and identification of diesel engine parts.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

DPET1140 - Engines I

Course Description

Course Subject Code
DPET

Course Number
1140

Course Title
Engines I

Course Description
The course will include disassembly, inspection and evaluation, repair and reassembly of engines.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

DPET1141 - Engines 2

Course Description

Course Subject Code
DPET

Course Number
1141

Course Title
Engines 2

Course Description
The course will include disassembly, inspection and evaluation, repair and reassembly of engines.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

DPET1150 - General Engine Diagnostics

Course Description

Course Subject Code
DPET

Course Number
1150

Course Title
General Engine Diagnostics

Course Description
The course will include performance of preventive maintenance on diesel engines, diagnosis of engine malfunctions, performance of tune-ups using related service manuals and test equipment.

Credit Hours

Min
3

Contact Hours

DPET1210 - Basic Diesel Electrical System

Course Description

Course Subject Code
DPET

Course Number
1210

Course Title
Basic Diesel Electrical System

Course Description
This course will include electrical safety practices; tool use; connecting and disconnecting techniques; direct current symbols, components, and schematics; principles of DC voltage and current; Ohm?s Law; and troubleshoot, repair, and calibrate electrical/electronic systems.

Credit Hours

Min
4

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

DPET1220 - Advanced Diesel Electrical Sys

Course Description
Course Subject Code
DPET

Course Number
1220

Course Title
Advanced Diesel Electrical Sys

Course Description
This course will include the study of DC resistance and conductors, principles of DC circuits, fundamentals of alternating current and semiconductors, basic electronic circuits, and digital electronics.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DPET1231 - Diesel Engine Control Systems

Course Description
Course Subject Code
DPET

Course Number
1231

Course Title
Diesel Engine Control Systems

Course Description
This course includes identification and functions of vehicle computer control systems.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DPET1240 - Diesel Engine Fuel Systems

Course Description
Course Subject Code
DPET

DPET1251 - Alternative Fuel Systems

Course Description
Course Subject Code
DPET

Course Number
1240

Course Title
Diesel Engine Fuel Systems

Course Description
This course will include the identity of type and functions of fuel injectors, nozzles, and unit injectors; troubleshooting, replacing injectors and nozzles, the identity of types, parts, functions, operation, and uses of various fuel injection pumps, electronic metering systems and electronic unit injectors.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
1251

Course Title
Alternative Fuel Systems

Course Description
This course includes an introduction to various fuel systems, components, and their functions and the proper storage, identification and grading of fuels.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DPET1310 - Introduction to Power Trains

Course Description
Course Subject Code
DPET

Course Number
1310

Course Title
Introduction to Power Trains

Course Description
This course includes the theory of operation and application of various mechanical gearing components.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

DPET1320 - Transmissions

Course Description
Course Subject Code
DPET

Course Number
1320

Course Title
Transmissions

Course Description
The course includes a detailed study of the function, construction, operation and servicing of automatic and manual transmissions.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
2

DPET1330 - Differentials

Course Description
Course Subject Code
DPET

Course Number
1330

Course Title
Differentials

Course Description
This course includes identifying the parts of driver lines and differentials for medium/heavy duty trucks and heavy equipment. Live work will be a part of this course.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DPET2110 - Basic Hydraulics

Course Description
Course Subject Code
DPET

Course Number
2110

Course Title
Basic Hydraulics

Course Description
This course includes the principles of basic hydraulic systems and general maintenance procedures of a hydraulic system. Also included are the disassembly and assembly of hydraulic components and the application of safety rules and regulations.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DPET2120 - Advanced Hydraulics

Course Description
Course Subject Code
DPET

Course Number
2120

Course Title
Advanced Hydraulics

DPET2130 - Brakes

Course Description
Course Subject Code
DPET

Course Number
2130

Course Title
Brakes

Course Description
The course includes principles of advanced hydraulic system, troubleshooting and application of open-centered and closed-centered systems, close-centered load sensing, variable displacement pump, positive displacement pump, hydrostatic systems, and electro-hydraulic systems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

DPET2140 - Fundamentals of Steering

Course Description
Course Subject Code
DPET

Course Number
2140

Course Title
Fundamentals of Steering

Course Description
The course contains the theory of operation and service procedures for medium/heavy duty truck steering systems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

DPET2210 - Fundamentals of Suspension

Course Description
Course Subject Code
DPET

Course Number
2210

Course Title
Fundamentals of Suspension

Course Description
The course includes the theory of operation and service procedures for medium/heavy duty truck suspension systems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

Min
2

Min
2

DPET2220 - Air Conditioning

Course Description

Course Subject Code
DPET

Course Number
2220

Course Title
Air Conditioning

Course Description
This course covers the physical and chemical laws governing the principles of refrigeration. The basic cycle and components will be covered. Applications will include alternate refrigerants, transferring, evacuation and system reprocessing.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

DPET2231 - Welding

Course Description

Course Subject Code
DPET

Course Number
2231

Course Title
Welding

Course Description
The course includes practical experience in the use of oxyacetylene and shielded arc welding of steel plate in the flat position and an introduction of oxyacetylene/cutting procedures is also included.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

DPET2240 - Diesel Preventive Maintenance

Course Description

Course Subject Code
DPET

Course Number
2240

Course Title
Diesel Preventive Maintenance

Course Description
The course includes the importance of preventive maintenance, types of preventive maintenance, types of preventive maintenance inspection, vehicle overview, and the knowledge and use of specialty tools.

DPET2991 - Special Projects I

Course Description

Course Subject Code
DPET

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

DPET2993 - Special Projects 2

Course Description
Course Subject Code
DPET

Course Number
2993

Course Title
Special Projects 2

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

DPET2995 - Special Projects 3

Course Description
Course Subject Code
DPET

Course Number
2995

Course Title
Special Projects 3

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

DPET2996 - Special Projects 4

Course Description

Course Subject Code
DPET

Course Number
2996

Course Title
Special Projects 4

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

DPET2997 - Practicum

Course Description

Course Subject Code
DPET

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
0

Lab Hours

Min
3

DPET2999 - Cooperative Education

Course Description

Course Subject Code
DPET

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours

Min
3

Contact Hours

Min
3

DRFT1110 - Drafting Fundamentals

Course Description

Course Subject Code
DRFT

Course Number
1110

Course Title
Drafting Fundamentals

Course Description
This course covers orientation to the drafting profession, sketching techniques, drafting instruments, equipment, and materials. Also includes lettering techniques.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DRFT1120 - Geometric Construction

Course Description
Course Subject Code
DRFT

Course Number
1120

Course Title
Geometric Construction

Course Description
This course covers geometric construction.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DRFT1130 - Pictorial Drawing

Course Description
Course Subject Code
DRFT

Course Number
1130

Course Title
Pictorial Drawing

Course Description
This course covers pictorial drawings.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

DRFT1145 - Machine and Section Drawing

Course Description
Course Subject Code
DRFT

Course Number
1145

Course Title
Machine and Section Drawing

DRFT1150 - Section Drawing

Course Description
Course Subject Code
DRFT

Course Number
1150

Course Title
Section Drawing

Course Description
This course emphasizes the fundamentals of orthographic projection and the preparationof formal mulit-view drawing, the indentification and drawing of section conventions and different types of sectional views and section drawings.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT1160 - Drafting Math I

Course Description
Course Subject Code
DRFT

Course Number
1160

Course Title
Drafting Math I

Course Description
This course covers a comprehensive compilation of integrated math problems and CAD operations that facilitates critical thinking, problem solving, and basic mathematics literacy. Real-world, everyday applications includes use of a scientific calculator to solve math problems in drafting and CAD.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

DRFT1161 - Dimensioning

Course Description
Course Subject Code
DRFT

Course Number
1161

Course Title
Dimensioning

Course Description
The fundamentals and application of standard dimensioning practices used in preparation of technical drawings

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours

Min
1

Lab Hours
Min
2

DRFT1210 - Auxiliary/Descriptive Geometry

Course Description
Course Subject Code
DRFT

Course Number
1210

Course Title
Auxiliary/Descriptive Geometry

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT1215 - Auxiliary Views/Intersections

Course Description
Course Subject Code
DRFT

Course Number
1215

Course Title
Auxiliary Views/Intersections

Course Description
The indentification and drawing of primary and secondary auxillary views, construction of points, lines, and planes in space. Also the determination of the true size of angles and distances of lines and surfaces. Next, the course also emphasize on the development of intersections of geometric surfaces and flat patterns of geometric shapes.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

DRFT1220 - Intersection & Developments

Course Description
Course Subject Code
DRFT

Course Number
1220

Course Title
Intersection & Developments

Credit Hours
Min
3

DRFT1230 - Fasteners

Course Description
Course Subject Code
DRFT

Course Number
1230

Course Title
Fasteners

Course Description
The drawing of various types of threads, springs, and fastening devices and their designations. Also covers the drawing of welding symbols.

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

DRFT2310 - Discipline I Intro to Manuf/El

Course Description
Course Subject Code
DRFT

Course Number
2310

Course Title
Discipline I Intro to Manuf/El

Course Description
This course introduces general background information, terms and conventions, and the various types of working drawings used in manufacturing, electrical/electronic, and architectural drafting.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2320 - Discip II Intr to Arch/Civ/Str

Course Description
Course Subject Code
DRFT

Course Number
2320

Course Title
Discip II Intr to Arch/Civ/Str

Course Description
This course introduces general background information, terms and conventions, and the various types of working drawings used in Civil, and Structural Drafting.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2330 - Discip III Intro to Pip/Marine

Course Description

Course Subject Code
DRFT

Course Number
2330

Course Title
Discip III Intro to Pip/Marine

Course Description
This course introduces general background information, terms and conventions, and the various types of working drawings used in Marine, and Piping Drafting.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

DRFT2340 - Advanced Discipline I

Course Description

Course Subject Code
DRFT

Course Number
2340

Course Title
Advanced Discipline I

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

DRFT2341 - Adv Discip I - Manufact Draft

Course Description

Course Subject Code
DRFT

Course Number
2341

Course Title
Adv Discip I - Manufact Draft

Course Description
This CAD course covers tools and equipment, the use of reference materials, material specifications and drafting practices in any one of several fields the student may choose to specialize in. This is the first of three capstone courses that prepares the students to perform the requirements of their selected field.

Credit Hours

Min
3

Contact Hours

DRFT2342 - Adv Discipline I - Civil

Course Description

Course Subject Code
DRFT

Course Number
2342

Course Title
Adv Discipline I - Civil

Course Description
This course is emphasizing on draw civil engineering plans from surveying and engineering data. The student will be able to produce plan and profile drawings, roadway cross sections, earthwork calculations, topographic maps and property maps. The student will use CAD in drawing projects.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2343 - Adv Discipline I - Architectur

Course Description
Course Subject Code
DRFT

Course Number
2343

Course Title
Adv Discipline I - Architectur

Course Description
This course covers of basic concepts of residential construction an detailing. Also covers residential drafting techniques, commands and terminology, and research of building material dimensions.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2344 - Adv Disciplines I - Sructural

Course Description
Course Subject Code
DRFT

Course Number
2344

Course Title
Adv Disciplines I - Sructural

Course Description
This course covers general background in heavy construction field, and the various types of working drawing in Structural Drafting.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2345 - Adv Disciplines I - Electronic

Course Description
Course Subject Code
DRFT

DRFT2346 - Adv Disciplines I - Piping

Course Description
Course Subject Code
DRFT

Course Number
2345

Course Title
Adv Disciplines I - Electronic

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
2346

Course Title
Adv Disciplines I - Piping

Course Description
This course covers the basic concept of pipe drafting, pipe drafting components, and related equipment.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2350 - Advanced Discipline II

Course Description
Course Subject Code
DRFT

Course Number
2350

Course Title
Advanced Discipline II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

DRFT2351 - Adv Disc II - Manufact Draft

Course Description
Course Subject Code
DRFT

Course Number
2351

Course Title
Adv Disc II - Manufact Draft

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

Min
2

Min
2

DRFT2352 - Adv Discipline II - Civil

Course Description

Course Subject Code
DRFT

Course Number
2352

Course Title
Adv Discipline II - Civil

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

DRFT2353 - Adv Discipline II - Architect

Course Description

Course Subject Code
DRFT

Course Number
2353

Course Title
Adv Discipline II - Architect

Credit Hours

Min
3

Contact Hours

Min
2

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
1

DRFT2354 - Adv Discipline II-Struct Draft

Course Description

Course Subject Code
DRFT

Course Number
2354

Course Title
Adv Discipline II-Struct Draft

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

DRFT2355 - Adv Discipline II-Elec Draft

Course Description

Course Subject Code
DRFT

Course Number
2355

Course Title
Adv Discipline II-Elec Draft

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2356 - Adv Discipl II - Piping Draft

Course Description
Course Subject Code
DRFT

Course Number
2356

Course Title
Adv Discipl II - Piping Draft

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2360 - Advanced Discipline III

Course Description
Course Subject Code
DRFT

Course Number
2360

Course Title
Advanced Discipline III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2361 - Adv Discipl III - Manuf Draft

Course Description
Course Subject Code
DRFT

Course Number
2361

Course Title
Adv Discipl III - Manuf Draft

Credit Hours

DRFT2362 - Adv Discipline III - Civil

Course Description
Course Subject Code
DRFT

Course Number
2362

Course Title
Adv Discipline III - Civil

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2363 - Adv Discipl III - Architect

Course Description
Course Subject Code
DRFT

Course Number
2363

Course Title
Adv Discipl III - Architect

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2364 - Adv Discipl III - Strct Draft

Course Description
Course Subject Code
DRFT

Course Number
2364

Course Title
Adv Discipl III - Strct Draft

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2365 - Adv Discipl III - Elect Draft

Course Description
Course Subject Code
DRFT

DRFT2366 - Adv Discipl III - Piping Draft

Course Description
Course Subject Code
DRFT

Course Number
2365

Course Title
Adv Discipl III - Elect Draft

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
2366

Course Title
Adv Discipl III - Piping Draft

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

DRFT2991 - Special Projects I

Course Description
Course Subject Code
DRFT

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

DRFT2993 - Special Projects II

Course Description
Course Subject Code
DRFT

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

DRFT2995 - Special Projects III

Course Description

DRFT2996 - Special Projects IV

Course Description

Course Subject Code
DRFT

Course Number
2995

Course Title
Special Projects III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Course Subject Code
DRFT

Course Number
2996

Course Title
Special Projects IV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

DRFT2997 - Practicum

Course Description
Course Subject Code
DRFT

Course Number
2997

Course Title
Practicum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

DRFT2999 - Cooperative Education

Course Description
Course Subject Code
DRFT

Course Number
2999

Course Title
Cooperative Education

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

DVED2991 - GED PREP/SPECIAL

Course Description
Course Subject Code
DVED

DVED2993 - GED PREP/SPECIAL PROJECTS II

Course Description

Course Number
2991

Course Title
GED PREP/SPECIAL

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Course Subject Code
DVED

Course Number
2993

Course Title
GED PREP/SPECIAL PROJECTS II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

DVED2995 - GED PREP/SPECIAL PROJECTS II

Course Description
Course Subject Code
DVED

Course Number
2995

Course Title
GED PREP/SPECIAL PROJECTS II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

DVED2996 - GED PREP/SPECIAL PROJECTS III

Course Description
Course Subject Code
DVED

Course Number
2996

Course Title
GED PREP/SPECIAL PROJECTS III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours

Min
3

Min
0

DVEN0090 - Developmental English

Course Description

Course Subject Code
DVEN

Course Number
0090

Course Title
Developmental English

Course Description
The developmental English course provides a study of sentence elements, parts of speech, and mechanics.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

DVEN0091 - Developmental English

Course Description

Course Subject Code
DVEN

Course Number
0091

Course Title
Developmental English

Course Description
This developmental English course provides a study of sentences and sentence structure.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

DVEN0092 - Developmental English

Course Description

Course Subject Code
DVEN

Course Number
0092

Course Title
Developmental English

Course Description
The developmental English course provides a study of paragraph development and introductory essay writing.

Credit Hours

Min
3

DVMA0090 - Developmental Mathematics

Course Description

Course Subject Code
DVMA

Course Number
0090

Course Title
Developmental Mathematics

Course Description
This applied mathematics course provides a review for the student who needs to master the fundamental numerical operations of addition, subtraction, multiplication, and division of whole numbers, fractions, and decimals.

Credit Hours

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

DVMA0091 - Developmental Mathematics

Course Description
Course Subject Code
DVMA

Course Number
0091

Course Title
Developmental Mathematics

Course Description
This applied mathematics course is designed for students who need introductory algebraic concepts. The topics covered in this course are rational numbers, variable expressions, solving equations, polynomials, factoring, and rational expressions.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

DVMA0092 - Developmental Mathematics

Course Description
Course Subject Code
DVMA

Course Number
0092

Course Title
Developmental Mathematics

Course Description
This course is designed for students who need intermediate algebraic concepts. The topics covered in this course are linear equations with two variables, system of linear equations, inequalities, radical expressions and quadratic equations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

DVRE0090 - Developmental Reading

Course Description

Course Subject Code
DVRE

Course Number
0090

Course Title
Developmental Reading

Course Description
This developmental reading course provides an intensive study of vocabulary, and comprehension skills.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

DVRE0091 - Developmental Reading

Course Description

Course Subject Code
DVRE

Course Number
0091

Course Title
Developmental Reading

Course Description
This developmental reading course provides an intensive study of vocabulary, and comprehension skills.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

DVRE0092 - Developmental Reading

Course Description

Course Subject Code
DVRE

Course Number
0092

Course Title
Developmental Reading

Course Description
The purpose of this developmental reading course is to prepare students for success in reading and comprehending core academic and technical texts.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

ECON201 - Macroeconomics

Course Description

Course Subject Code
ECON

Course Number
201

Course Title
Macroeconomics

Course Description
A study of price and output determination, theories of production, determination of prices in regulated and unregulated industries, functional distribution of income, and international economics.

Credit Hours

Min
3

Contact Hours

Min
3

Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Billing Hours
Min
3

Lecture Hours
Min
3

ECON202 - Microeconomics

Course Description
Course Subject Code
ECON

Course Number
202

Course Title
Microeconomics

Course Description
A study of economics, economic concepts and economic institutions. Emphasizes the operation and function of a market economy while analyzing economic problems related to income, employment, the business cycle, money and banking, growth and development. Prerequisite: ECON 201.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

EDUC101 - Introduction to Education

Course Description
Course Subject Code
EDUC

Course Number
101

Course Title
Introduction to Education

Course Description
Survey and evaluation of traditional and modern educational thought and practices.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

EDUC131 - Intro to Special Education

Course Description
Course Subject Code
EDUC

Course Number

EDUC181 - Children's Literature

Course Description
Course Subject Code
EDUC

Course Number

131

Course Title
Intro to Special Education

Course Description
Examines the exceptional child: the intellectually gifted; the learning disabled; those with behavioral, neurological, hearing, visual, and other disorders. Prerequisite: EDUC 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

181

Course Title
Children's Literature

Course Description
This course includes discussion and demonstrations concerning children?s literature and creative methods of storytelling for pre-schools. Prerequisite: EDUC 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ELEC1120 - Basic Electricity

Course Description
Course Subject Code
ELEC

Course Number
1120

Course Title
Basic Electricity

Course Description
An Introduction to the occupation, shop safety, electrical safety hazards and prevention and OSHA regulations, tools and equipment-some laboratory required for functions of common tools and equipment. Introduction to the concepts of DC/AC electricity fundamentals, matter and atomic theory; a study of Ohm?s Law, series, and series-parallel circuits and meters. Laboratory requirements include constructing circuits, measuring voltage, amperage, and resistance.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours

ELEC1210 - Residential Wiring

Course Description
Course Subject Code
ELEC

Course Number
1210

Course Title
Residential Wiring

Course Description
The course includes the identification of various types of conductors in residential wiring, connections, types of boxes, parts of a breaker panel and service entrance, switches, and installation devices.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours

Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

ELEC1220 - Electrical Raceways

Course Description
Course Subject Code
ELEC

Course Number
1220

Course Title
Electrical Raceways

Course Description
An introduction to various methods of installing AC cable, EMT, rigid metallic conduit, PVC, flexible and surface raceway. Lab requirements include cutting, bending, and installing conduit.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ELEC1230 - National Electrical Code

Course Description
Course Subject Code
ELEC

Course Number
1230

Course Title
National Electrical Code

Course Description
A study of the NEC calculations including: voltage/drops, fill capacities for boxes and conduits, service sizing, box sizing, grounding, and bonding.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ELEC1311 - Residential Wiring Instal

Course Description
Course Subject Code
ELEC

Course Number
1311

Course Title

ELEC1330 - Generators/Motors & Transform

Course Description
Course Subject Code
ELEC

Course Number
1330

Residential Wiring Instal

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
1

Lab Hours
Min
5

Course Title
Generators/Motors & Transform

Course Description
An introduction to blueprint reading skills, which includes specifications and trade-related elements. The course includes making a material list from a blueprint.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ELEC1410 - Commercial Wiring

Course Description
Course Subject Code
ELEC

Course Number
1410

Course Title
Commercial Wiring

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
1

Lab Hours
Min
4

ELEC1420 - Intro to Motor Controls

Course Description
Course Subject Code
ELEC

Course Number
1420

Course Title
Intro to Motor Controls

Course Description
An introduction to manual and push button motor control systems. Topics include an understanding of ladder logic and its various components, and basic motor and control installations.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ELEC1430 - Blueprint Interpretation

Course Description
Course Subject Code
ELEC

Course Number
1430

Course Title
Blueprint Interpretation

Course Description
The installation and troubleshooting of single pole, 3/w, 4/w, and receptacle circuits, and breaker panels. The course includes building a residential service.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ELEC1440 - Motor Controls

Course Description
Course Subject Code
ELEC

Course Number
1440

Course Title
Motor Controls

Course Description
An introduction to manual and push button motor control systems. Topics include an understanding of ladder logic and its various components, and basic motor and control installations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ELEC2460 - Technical Math For Electrician

Course Description
Course Subject Code
ELEC

Course Number
2460

Course Title
Technical Math For Electrician

Course Description
The basics of addition, subtraction, multiplication, and division, square roots, decimals, fractions, and fundamentals of algebra, plane geometry, and trigonometry. The course includes basic concepts of Scientific Notation and the metric system.

ELEC2520 - Solid State Theory

Course Description
Course Subject Code
ELEC

Course Number
2520

Course Title
Solid State Theory

Course Description
This course presents information on advanced motor control applications. Topics include: installation and troubleshooting of motors, reversing starters, and VFD (Variable Frequency Drive).Prerequisite: Introduction to Motor Controls (ELEC 1420).

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ELEC2530 - Marine Electricity

Course Description
Course Subject Code
ELEC

Course Number
2530

Course Title
Marine Electricity

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
1

Lab Hours
Min
4

ELEC2540 - Logic Functions

Course Description
Course Subject Code
ELEC

Course Number
2540

Course Title
Logic Functions

Course Description
An introduction to solid state devices, diodes, transistors; half-wave, full-wave, and bridge rectifiers; and filters. Includes analyzing circuits in transistors, SCR, TRIAC, FET, Zener, VDR, and optical devices. The course includes testing and analyzing circuits.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ELEC2542 - Electrical Work Based I

Course Description

Course Subject Code
ELEC

Course Number
2542

Course Title
Electrical Work Based I

Credit Hours
Min
8

Contact Hours
Min
8

Billing Hours
Min
8

Lecture Hours
Min
1

Lab Hours
Min
7

ELEC2543 - Electrical Work Based II

Course Description

Course Subject Code
ELEC

Course Number
2543

Course Title
Electrical Work Based II

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
1

Lab Hours
Min
5

ELEC2600 - Motor Controls & Interlocks

Course Description

Course Subject Code
ELEC

Course Number
2600

Course Title
Motor Controls & Interlocks

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

ELEC2700 - Generators and Transformers

Course Description

Course Subject Code
ELEC

Course Number
2700

Course Title
Generators and Transformers

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
2

ELEC2720 - Intro to Program Logic Contr

Course Description
Course Subject Code
ELEC

Course Number
2720

Course Title
Intro to Program Logic Contr

Course Description
An introduction to Microprocessors, PLC types, theory, installation, applications, operations, and documentation.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ELEC2991 - Special Projects I

Course Description
Course Subject Code
ELEC

Course Number
2991

Course Title
Special Projects I

Course Description
An introduction to the indentification and installation of raceways, wireways, busways, commercial lighting, fire alarms, telephone, intercom and climate control systems. Also covered is feeder sizing, making a material list from blue prints and a study of different types of hazardous locations as indentified in the NEC.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

ELEC2993 - Special Projects II

Course Description
Course Subject Code
ELEC

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of Instructor.

ELEC2995 - Special Projects III

Course Description
Course Subject Code
ELEC

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of Instructor.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ELEC2996 - Special Projects IV

Course Description
Course Subject Code
ELEC

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

ELEC2997 - Practicum

Course Description
Course Subject Code
ELEC

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.Prerequisites: Consent of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ELEC2998 - Special Projects V

Course Description

Course Subject Code
ELEC

Course Number
2998

Course Title
Special Projects V

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

ELEC2999 - Cooperative Education

Course Description

Course Subject Code
ELEC

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ELTR2800 - Electronics Troubleshooting I

Course Description

Course Subject Code
ELTR

Course Number
2800

Course Title
Electronics Troubleshooting I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

ELTR2840 - Electronics Troubleshooting II

Course Description

Course Subject Code
ELTR

Course Number
2840

Course Title
Electronics Troubleshooting II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Lecture Hours
Min
3

Lab Hours
Min
0

EMSE1001 - Emergency Med Responder Part 1

Course Description
Course Subject Code
EMSE

Course Number
1001

Course Title
Emergency Med Responder Part 1

Course Description
This course is designed to fill the gap between basic first aid training andthe training of EMS professionals and will introduce the student to the professional practiceof an emergency medical responder in a variety of occupational settings. Students receiveinstruction on the history of the emergency medical profession, roles and responsibilities,operations and equipment, and the medical, legal, and ethical dimensions of the profession.The use of proper medical terminology with a basic overview of physiology is presented. Thestudent also receives instruction on human anatomy and life span development, and publichealth. The course concludes the EMR role in various types of injuries. This course providesthe foundation the student must have to successfully progress into the Emergency MedicalServices field.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

EMSE1002 - Emergency Med Responder Part 2

Course Description
Course Subject Code
EMSE

Course Number
1002

Course Title
Emergency Med Responder Part 2

Course Description
This course is designed to fill the gap between basic first aid training andthe training of EMS professionals and will introduce the student to the professional practiceof an emergency medical responder in a variety of occupational settings. Students receiveinstruction on the history of the emergency medical profession, roles and responsibilities,operations and equipment, and the medical, legal, and ethical dimensions of the profession.The use of proper medical terminology with a basic overview of physiology is presented. Thestudent also receives instruction on human anatomy and life span development, and publichealth. The course concludes the EMR role in various types of injuries. This course providesthe foundation the student must have to successfully progress into the Emergency MedicalServices field.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

EMSE1003 - Basic Life Support

EMSE110 - Emergency Medical Technology

Course Description

Course Subject Code
EMSE

Course Number
1003

Course Title
Basic Life Support

Course Description
This course is designed to provide participants with basic life support knowledge and skills required to provide first aid, cardiopulmonary resuscitation, and safe usage of automated external defibrillators. Upon successful completion of the course, certification can be acquired as a Basic Life Support Provider.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Course Description

Course Subject Code
EMSE

Course Number
110

Course Title
Emergency Medical Technology

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
4

Lab Hours
Min
2

EMSE1100 - Emergency Medical Technology

Course Description

Course Subject Code
EMSE

Course Number
1100

Course Title
Emergency Medical Technology

Course Description
EMSE 1100 is the entry level Emergency Medical Technician(EMT) course that prepares students for the National Registry EMT certification writtenand practical examinations and follows NHTSA's National Emergency Medical ServicesEducation Standards. Topics of instruction include the EMS system, roles andresponsibilities of the EMT, basic cardiac life support, as well as pathology, assessment,and care of the traumatized or acutely ill patient. Skills sessions cover patientassessment, soft tissue injury care, splinting, patient packaging, extrication, patientmovement, and radio communication.

EMSE120 - Emerg Medical Tech Practicum

Course Description

Course Subject Code
EMSE

Course Number
120

Course Title
Emerg Medical Tech Practicum

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
4

Lab Hours
Min
2

Requisites
No Requirements

EMSE1200 - Emerg Medical Tech Practicum

Course Description
Course Subject Code
EMSE

Course Number
1200

Course Title
Emerg Medical Tech Practicum

Course Description
EMSE 1200 is the companion practicum for EMSE 1100, allowing the student to practice in a clinical and field setting those skills covered in the didactic and laboratory portions of EMSE 1100. Specifically the student will participate in the physical examination of patients, monitorvital signs and provide basic treatment to emergency patients in both the hospital setting and on theambulance.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours

Lecture Hours
Min
0

Lab Hours
Min
2

EMSE2010 - Preparatory

Course Description
Course Subject Code
EMSE

Course Number
2010

Course Title
Preparatory

Course Description
This course is designed to introduce the student to the professional practice of a paramedic in a variety of occupational settings. Students receive instruction of the history of the emergency medical profession, roles and responsibilities, operations and equipment, and the medical, legal, and ethical dimensions of the profession. The use of proper medical terminology with an overview of cellular pathophysiology is presented. The student also receives instruction on human anatomy and life span development, public health, and pharmacology. The course concludes with a medical administration successfully progress through the paramedicine program.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

Min
2

Requisites

No Requirements

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

EMSE2020 - Airway and Ventilation

Course Description

Course Subject Code
EMSE

Course Number
2020

Course Title
Airway and Ventilation

Course Description
This course is designed to provide the student with the information necessary to integrate complex knowledge of anatomy, physiology, and pathophysiology into patient assessment to develop and implement a treatment plan with the goal of assuring a patent airway, adequate mechanical ventilation, and respiration for patients of all ages. Students will learn how the respiratory system functions, managing adequate and inadequate respirations, and how to use methods and devices to provide artificial ventilation.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

Requisites

No Requirements

EMSE2030 - Patient Assessment

Course Description

Course Subject Code
EMSE

Course Number
2030

Course Title
Patient Assessment

Course Description
This course is designed to introduce the student to the professional practice of a paramedic in a variety of occupational settings. Students receive instruction on the history of the emergency medical profession, roles and responsibilities , operations and equipment, and the medical, legal, and ethical dimensions of the profession. The use of proper medical terminology with an overview of cellular pathophysiology is presented. The student also receives instruction on human anatomy and life span development, public health, and pharmacology. The course concludes with a medical administration lab experience. This course provides the foundation the student must have to successfully progress through the paramedicine program.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

EMSE2040 - Medical I

Course Description

Course Subject Code
EMSE

Course Number
2040

Course Title
Medical I

Course Description
This course addresses medical emergencies involving the respiratory andcardiovascular systems. Expanding upon the foundational topics of the respiratory and cardiovascular systems, specific principles of anatomy, physiology, and relevant pathophysiology are presented. Developing an in-depth level of understanding will enable the paramedic to accurately assess affected body systems and to develop effective treatment plans for each type of medical emergency. Specific information about the various types of monitoring modalities like electrocardiogram acquisition and interpretation, pulse oximetry, continuous waveform capnometry, and blood pressure are presented

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

EMSE2050 - Medical II

Course Description

Course Subject Code
EMSE

Course Number
2050

Course Title
Medical II

Course Description
This course addresses medical emergencies involving ten specific systems, disorders, diseases, and associated human suffering. Expanding upon foundational topics, specific principles of anatomy, physiology, epidemiology, and relevant pathophysiology are presented for each subject. Developing an in-depth level of understanding will enable the paramedic to accurately assess affected body systems and to develop effective treatment plans for each type of medical emergency. Course topics include neurology, abdominal and gastrointestinal disorders, immunology, infectious diseases, endocrine disorders, psychiatric disorders, toxicology, hematology, genitourinary/renal, gynecology, non-traumatic musculoskeletal disorders, and diseases of the ears, nose, and throat.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites

No Requirements

EMSE2060 - Shock, Resuscitation, & Trauma

Course Description

Course Subject Code
EMSE

Course Number
2060

Course Title

EMSE2070 - Special Populations

Course Description

Course Subject Code
EMSE

Course Number
2070

Course Title
Special Populations

Shock, Resuscitation, & Trauma

Course Description
This course provides the student with the information necessary to integrate comprehensive knowledge of causes and pathophysiology to manage cardiac arrest, peri-arrest, shock, and respiratory failure or arrest. The course also provides the student with the information necessary to integrate assessment findings with principles of epidemiology and pathophysiology to develop effective treatment plans for acutely injured patients. Course topics in the trauma section include bleeding control; chest; abdominal and genitourinary; orthopedic; soft tissue; head, facial , neck and spine; nervous system ; environmental emergencies; and multi-system trauma . Specialconsideration is given to trauma during pregnancy, pediatric, geriatric, and cognitively impaired patients. Students will participate in comprehensive lab experiences that incorporate appropriate medical devices and equipment used to manage patient care.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1.5

Lab Hours
Min
1.5

Course Description
This course addresses medical emergencies involving specific populations that require special consideration. Expanding upon foundational topics, specific principles of anatomy, physiology, epidemiology, and relevant pathophysiology are presented for each population. Developing an in-depth level of understanding will enable the paramedic to accurately assess and to develop effective treatment plans for each population served. Specific populations studied include neonates, pediatrics, geriatrics and those with unique challenges.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1.5

Lab Hours
Min
1.5

EMSE2080 - Operations

Course Description
Course Subject Code
EMSE

Course Number
2080

Course Title
Operations

Course Description
This course prepares the student with the knowledge and skills to manage the scene of all emergencies including multi-casualty incidents and rescue situations in a safe and effective manner. Course topics presented include utilizing air medical resources; responding to and identify hazardous materials and other specialized incidents.

Credit Hours
Min
1

EMSE2090 - Clinical Experience I

Course Description
Course Subject Code
EMSE

Course Number
2090

Course Title
Clinical Experience I

Course Description
The purpose of this course is to expose the student to a variety of patient care settings. Adhering to the National Emergency Medical Code of Ethics while providing advanced treatment under the guidance of a qualified preceptor, the student will have the opportunity to practice and reinforce term inal competency requirements with in the paramedic scope of practice learned in the classroom and from lab experiences. Students will experience first-hand how advanced prehospital emergency treatment competencies translate to clinical settings such as the emergency room, intensive care

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0.5

Lab Hours
Min
0.5

units, labor and delivery, and operating rooms. Students will gain a deeper appreciation of how quality prehospital care impacts patient outcomes after transportation to a medical facility .

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

EMSE2100 - Clinical Experience II

Course Description
Course Subject Code
EMSE

Course Number
2100

Course Title
Clinical Experience II

Course Description
The purpose of this course is to expose the student to a variety of patient care settings. Adhering to the National Emergency Medical Code of Ethics while providing advanced treatment under the guidance of a qualified preceptor, the student will have the opportunity to practice and reinforce terminal competency requirements within the paramedic scope of practice learned in the classroom and from lab experiences. Students will experience first-hand how advanced prehospital emergency treatment competencies translate to clinical settings such as the emergency room, intensive care units, labor and delivery, and operating rooms. Students will gain a deeper appreciation of how quality prehospital care impacts patient outcomes after transportation to a medical facility.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours

EMSE2110 - Clincial Experience III

Course Description
Course Subject Code
EMSE

Course Number
2110

Course Title
Clincial Experience III

Course Description
The purpose of this course is to expose the student to a variety of patient care settings. Adhering to the National Emergency Medical Code of Ethics while providing advanced treatment under the guidance of a qualified preceptor, the student will have the opportunity to practice and reinforce terminal competency requirements within the paramedic scope of practice learned in the classroom and from lab experiences. Students will experience first-hand how advanced prehospital emergency treatment competencies translate to clinical settings such as the emergency room, intensive care units, labor and delivery, and operating rooms. Students will gain a deeper appreciation of how quality prehospital care impacts patient outcomes after transportation to a medical facility.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours

Min
2

Min
2

EMSE2120 - Field Internship I

Course Description

Course Subject Code
EMSE

Course Number
2120

Course Title
Field Internship I

Course Description
The purpose of this course is to expose the student to a variety of patient care settings. Adhering to the National Emergency Medical Code of Ethics while providing advanced treatment under the guidance of a qualified preceptor, the student will have the opportunity to practice and reinforce terminal competency requirements within the paramedic scope of Practice l earned in the classroom and from lab experiences. In this course, students will function as a member of a team, following the guidance of the team leader on a field EMS unit

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

EMSE2130 - Field Internship II

Course Description

Course Subject Code
EMSE

Course Number
2130

Course Title
Field Internship II

Course Description
The purpose of this course is to expose the student to a variety of patient care settings. Adhering to the National Emergency Medical Code of Ethics while providing advanced treatment under the guidance of a qualified preceptor, the student will have the opportunity to practice and reinforce terminal competency requirements within the paramedic scope of practice learned in the classroom and from lab experiences. In this course, students will function as a member of a team, following the guidance of the team leader on a field EMS unit.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

EMSE2140 - Field Internship III

Course Description

Course Subject Code
EMSE

Course Number
2140

Course Title
Field Internship III

Course Description
The purpose of this course is to expose the student to a variety of patient care settings.Adhering to the National Emergency Medica l Code of Ethics while providing advancedtreatment under the guidance of a qualified preceptor, the student will have theopportunity to practice and reinforce

EMSE2150 - Final Assessment & Exam Prep

Course Description

Course Subject Code
EMSE

Course Number
2150

Course Title
Final Assessment & Exam Prep

Course Description
The purpose of this course is to provide a summary review and evaluation of all core content in the paramedicine curriculum. This course helps students apply theoretical and practical knowledge gained throughout the

terminal competency requirements within theparamedic scope of practice learned in the classroom and from lab experiences. In th iscourse, students will function as the team leader on an EMS field unit. Under thedirection of a preceptor, students will develop and direct treatment plans, communicatewith receiving facil ities, and complete accurate documentation for each call.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMSE2991 - Special Projects 1

Course Description
Course Subject Code
EMSE

Course Number
2991

Course Title
Special Projects 1

Course Description
This course is designed for students who have demonstrated special nees outside of the main curriculum.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

EMSE2992 - Special Projects II

Course Description
Course Subject Code
EMSE

Course Number
2992

Course Title
Special Projects II

Course Description
This course is designed for the student who has demonstrated special needs outside of the main curriculum.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

EMSE2993 - Special Projects III

Course Description

EMTP2110 - Preparatory

Course Description

Course Description

Course Subject Code
EMSE

Course Number
2993

Course Title
Special Projects III

Course Description
This course is designed for students who have demonstrated special needs outside of the main curriculum.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description

Course Subject Code
EMTP

Course Number
2110

Course Title
Preparatory

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

EMTP2111 - Clinical/Field Internship I

Course Description
Course Subject Code
EMTP

Course Number
2111

Course Title
Clinical/Field Internship I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMTP2120 - Pharmacology

Course Description
Course Subject Code
EMTP

Course Number
2120

Course Title
Pharmacology

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

EMTP2130 - Airway Management

Course Description

Course Subject Code
EMTP

Course Number
2130

Course Title
Airway Management

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

EMTP2140 - Patient Assessment Management

Course Description

Course Subject Code
EMTP

Course Number
2140

Course Title
Patient Assessment Management

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

EMTP2210 - Trauma Management

Course Description

Course Subject Code
EMTP

Course Number
2210

Course Title
Trauma Management

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

EMTP2220 - Paramedic Medical Care I

Course Description

Course Subject Code
EMTP

Course Number
2220

Course Title
Paramedic Medical Care I

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
1

EMTP2221 - Clinical/Field Internship II

Course Description
Course Subject Code
EMTP

Course Number
2221

Course Title
Clinical/Field Internship II

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMTP2230 - Paramedic Medical Care II

Course Description
Course Subject Code
EMTP

Course Number
2230

Course Title
Paramedic Medical Care II

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
5

Lab Hours
Min
1

EMTP2240 - Paramedic Medical Care III

Course Description
Course Subject Code
EMTP

Course Number
2240

Course Title
Paramedic Medical Care III

Credit Hours
Min
4

Contact Hours

EMTP2241 - Clinical/Field Internship III

Course Description
Course Subject Code
EMTP

Course Number
2241

Course Title
Clinical/Field Internship III

Credit Hours
Min
1

Contact Hours

Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMTP2250 - Paramedic Medical Care IV

Course Description
Course Subject Code
EMTP

Course Number
2250

Course Title
Paramedic Medical Care IV

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

EMTP2251 - Clinical/Internship IV

Course Description
Course Subject Code
EMTP

Course Number
2251

Course Title
Clinical/Internship IV

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMTP2260 - Operations

Course Description
Course Subject Code
EMTP

Course Number
2260

Course Title

EMTP2261 - Field Internship

Course Description
Course Subject Code
EMTP

Course Number
2261

Course Title

Operations

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Field Internship

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

EMTP2991 - Special Projects I

Course Description
Course Subject Code
EMTP

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

EMTP2993 - Special Projects II

Course Description
Course Subject Code
EMTP

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

EMTP2995 - Special Projects III

Course Description
Course Subject Code
EMTP

Course Number

EMTP2996 - Special Projects IV

Course Description
Course Subject Code
EMTP

Course Number

2995

Course Title
Special Projects III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

2996

Course Title
Special Projects IV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ENGL090 - Basic Developmental English

Course Description
Course Subject Code
ENGL

Course Number
090

Course Title
Basic Developmental English

Course Description
The purpose of this developmental English course is to prepare students to enter LDCC?s developmental English sequence at the 095 level or to prepare them for proficiency in career preparation courses. The course focuses on mastery of basic grammar, usage, and mechanics at the sentence level, and secondarily provides practice in reading comprehension and composition of brief writing pieces.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ENGL095 - Developmental English I

Course Description
Course Subject Code
ENGL

Course Number
095

Course Title
Developmental English I

Course Description
This developmental English writing course focuses on the development of basic writing skills, with an emphasis on instruction in grammar, usage, mechanics, and sentence structure as they relate to writing effective paragraphs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ENGL099 - Developmental English II

Course Description

Course Subject Code
ENGL

Course Number
099

Course Title
Developmental English II

Course Description
: This developmental English writing course prepares students to enter LDCC?s general education sequence at the ENGL 101 level. The course focuses on the development of essay writing skills, including the documented essay, through intensive instruction in basic composition methods with a special emphasis on revision and editing. This course includes specific instruction in usage and mechanics. Placement based on placement exam, ACT score, or successful completion of ENGL 095 with a C or higher.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

ENGL100 - College Writing Success

Course Description

Course Subject Code
ENGL

Course Number
100

Course Title
College Writing Success

Course Description
This course is a co-requisite support course for ENGL 101 English Composition I. The course provides students with intensive supplemental instruction to reinforce their English grammar and composition skills, while they are concurrently enrolled in ENGL 101 English Composition I. Students with scores <18 ACT English sub-score, <500 SAT English sub-score, or <250 Accuplacer NG Writing are required to take this course while concurrently enrolled in ENGL 101 English Composition I. Students with an earned grade C or better in ENGL 099 Dev English II within one year of enrollment in ENGL 101 English Composition I are exempt from this co-requisite support course.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

Other Hours

Min
0

Requisites

No Requirements

ENGL101 - English Composition I

Course Description

Course Subject Code
ENGL

Course Number
101

ENGL1015 - English Composition I

Course Description

Course Subject Code
ENGL

Course Number
1015

Course Title
English Composition I

Course Description
Introduction to college-level writing and essay format. Students develop critical reading and thinking skills while mastering the writing process and improving their abilities to write, revise, and edit essays. ENGL 100 required if ACT English sub-score is less than18, Accuplacer NG Writing sub-score is less than 250 or has not completed ENGL 099 with a C or better within the past academic year.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Title
English Composition I

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

ENGL102 - English Composition II

Course Description
Course Subject Code
ENGL

Course Number
102

Course Title
English Composition II

Course Description
This course builds on the skills learned in ENGL 101. It includes a study of selected readings in literature with an emphasis on developing analytical and critical essays that target educated and academic audiences, and on improving research and documentation skills. Prerequisite: completion of ENGL 101 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

ENGL201 - English Literature I

Course Description
Course Subject Code
ENGL

Course Number
201

Course Title
English Literature I

Course Description
This course is a survey of important works of English literature from the Anglo-Saxon period to the Restoration and Eighteenth Century. Writers studied in the course will include Chaucer, Marlowe, Shakespeare, Donne, Milton, Swift and others. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL202 - English Literature II

Course Description
Course Subject Code
ENGL

Course Number
202

Course Title
English Literature II

Course Description
This course is a survey of important works of English literature from the Romantic Period through the Twentieth Century. Writers studied in the course will include Blake, Shelley, Wordsworth, Keats, Bryon, Coleridge, Browning, Tennyson, Conrad, Yeats, Joyce, Lawrence, Eliot, Auden andothers. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL203 - American Literature I

Course Description
Course Subject Code
ENGL

Course Number
203

Course Title
American Literature I

Course Description
This course will be a survey of significant works in American Literature from its beginnings to 1860. Included in the course are Native American myths, works by early explorers and settlers, the literature of reason and revolution, and the Romantic and Transcendental movements. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL204 - American Literature II

Course Description
Course Subject Code
ENGL

ENGL205 - World Literature I

Course Description
Course Subject Code
ENGL

Course Number
204

Course Title
American Literature II

Course Description
A survey of American Literature from 1860 to the present. Major writers include Whitman, Dickinson, Twain, Frost, Eliot, Hemingway, Faulkner and Steinbeck, as well as the rising voices of ethnic and women?s literature in the 20th century. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Number
205

Course Title
World Literature I

Course Description
A survey of the major works of World Literature from the Classical Period to the Renaissance, in English translation. Course includes literary masterpieces of Europe, the Americas, Asia, and Africa. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL206 - World Literature II

Course Description
Course Subject Code
ENGL

Course Number
206

Course Title
World Literature II

Course Description
A survey of the major works of World Literature from the 18th century to the present, in English translation. Course includes literary masterpieces of Europe, the Americas, Asia, and Africa. Prerequisites: Completion of ENGL 102 with a grade of ?C? or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

ENGL207 - Literature of Old Testament

Course Description
Course Subject Code
ENGL

Course Number
207

Course Title
Literature of Old Testament

Course Description
This course is a survey of literature found in the Old Testament. The course is designed to enable students to better understand non-biblical literature, which alludes to the biblical record. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL208 - Lit of the New Testament

Course Description
Course Subject Code
ENGL

Course Number
208

Course Title
Lit of the New Testament

Course Description
This course is a survey of literature found in the New Testament. The course is designed to enable students to better understand non-biblical literature, which alludes to the biblical record. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL211 - Surv of Short Stories & Novels

Course Description
Course Subject Code
ENGL

Course Number
211

Course Title
Surv of Short Stories & Novels

Course Description
Skills for reading and writing about fiction; attention to generic conventions and critical perspectives; section emphasis may vary; consult departmental handout. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL215 - Introduction to Drama & Poetry

Course Description
Course Subject Code
ENGL

Course Number

ENGL220 - Technical Writing

Course Description
Course Subject Code
ENGL

Course Number

215

Course Title
Introduction to Drama & Poetry

Course Description
The course is designed to develop in students an ability to understand, analyze and evaluate drama and poetry. The first half of the course focuses on drama and introduces the student to plays from the Greek classics through the twentieth century. The second half of the course emphasizes poetry that reflects different forms, subjects, themes and points of view. Since reading is a major focus of this course, students will practice a variety of interrelated reading and interpretative skills.Students? writing should move beyond paraphrasing into analysis, interpretation and argumentation. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

220

Course Title
Technical Writing

Course Description
Development of written communication skills required in the technical, professional, and scientific workplace. Course includes preparation of reports, proposals, memorandums, letters, abstracts, and other writing assignments, including a research paper. Prerequisite: ENGL 102 with a grade of "C" hor higher AND CINS 101 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

ENGL250 - Special Topics

Course Description
Course Subject Code
ENGL

Course Number
250

Course Title
Special Topics

Course Description
Survey of varying literary types and themes. Content varies, and may include Children?s Literature, Women Writers, African American Literature, The Bible as Literature, Folklore, and others. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours

ENGL2530 - Technical Report Writing

Course Description
Course Subject Code
ENGL

Course Number
2530

Course Title
Technical Report Writing

Course Description
: A study of basic English grammar skills, correct word usage principles, proper punctuation, capitalization, and effective communication techniques. General procedures in writing professional reports for industry; the organization of ideas and scientific proposals, and the preparation of industry-acceptable reports are discussed.

Credit Hours
Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

ENTP1000 - Fundamentals of Entrepreneur

Course Description
Course Subject Code
ENTP

Course Number
1000

Course Title
Fundamentals of Entrepreneur

Course Description
This course is an introduction to the entrepreneural process and the skills needed to plan, organize, manage, operate and finance a small business.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

ETRN1000 - Occupational Safety

Course Description
Course Subject Code
ETRN

Course Number
1000

Course Title
Occupational Safety

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

ETRN1100 - Computer Maintenance I

Course Description
Course Subject Code
ETRN

ETRN1101 - Computer Maintenance Lab I

Course Description
Course Subject Code
ETRN

Course Number
1100

Course Title
Computer Maintenance I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
1101

Course Title
Computer Maintenance Lab I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

ETRN1110 - Computer Maintenance II

Course Description
Course Subject Code
ETRN

Course Number
1110

Course Title
Computer Maintenance II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1111 - Computer Maintenance Lab II

Course Description
Course Subject Code
ETRN

Course Number
1111

Course Title
Computer Maintenance Lab II

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

ETRN1120 - Fund of Direct Current Circuit

Course Description

Course Subject Code
ETRN

Course Number
1120

Course Title
Fund of Direct Current Circuit

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1125 - Basic Elec (AC/DC Circuits)

Course Description

Course Subject Code
ETRN

Course Number
1125

Course Title
Basic Elec (AC/DC Circuits)

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

ETRN1130 - Fund of Alt Current Circuits

Course Description

Course Subject Code
ETRN

Course Number
1130

Course Title
Fund of Alt Current Circuits

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

ETRN1140 - Comprehensive DC Circuits

Course Description

Course Subject Code
ETRN

Course Number
1140

Course Title
Comprehensive DC Circuits

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
2

Lab Hours
Min
3

ETRN1150 - Comprehensive AC Circuits

Course Description
Course Subject Code
ETRN

Course Number
1150

Course Title
Comprehensive AC Circuits

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

ETRN1210 - Fundamentals of Semiconductors

Course Description
Course Subject Code
ETRN

Course Number
1210

Course Title
Fundamentals of Semiconductors

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1215 - Basic Electronics (semi-cond)

Course Description
Course Subject Code
ETRN

Course Number
1215

Course Title
Basic Electronics (semi-cond)

Course Description
An introduction to solid-state devices, diodes, transistors, special purpose diode thyristors, FET devices, VDRs, and optical devices. Includes testing, analyzing, troubleshooting, and repairing using technical manuals. This course also covers half-wave, full-wave, bridge rectifier circuits, regulated/switched power supplies, amplifier fundamentals, theory of operation, and component testing/analyzing.

Credit Hours

ETRN1220 - Transistor Circuits

Course Description
Course Subject Code
ETRN

Course Number
1220

Course Title
Transistor Circuits

Credit Hours
Min
3

Contact Hours
Min
3

Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1230 - Digital Circuits 1

Course Description
Course Subject Code
ETRN

Course Number
1230

Course Title
Digital Circuits 1

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1235 - Digital Circuits I & II

Course Description
Course Subject Code
ETRN

Course Number
1235

Course Title
Digital Circuits I & II

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

ETRN1240 - Digital Circuits II

Course Description
Course Subject Code
ETRN

ETRN1250 - Digital Electronics (Micropr)

Course Description
Course Subject Code
ETRN

Course Number
1240

Course Title
Digital Circuits II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
1250

Course Title
Digital Electronics (Micropr)

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN1260 - Comprehensive Transit Circuits

Course Description
Course Subject Code
ETRN

Course Number
1260

Course Title
Comprehensive Transit Circuits

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

ETRN1420 - Digital Electronics

Course Description
Course Subject Code
ETRN

Course Number
1420

Course Title
Digital Electronics

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2110 - Intro to Programmable Controll

Course Description

Course Subject Code
ETRN

Course Number
2110

Course Title
Intro to Programmable Controll

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

ETRN2120 - Communica Principles & Systems

Course Description

Course Subject Code
ETRN

Course Number
2120

Course Title
Communica Principles & Systems

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

ETRN2130 - Telecommunications

Course Description

Course Subject Code
ETRN

Course Number
2130

Course Title
Telecommunications

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

ETRN2140 - Computer Systems & Interfacing

Course Description

Course Subject Code
ETRN

Course Number
2140

Course Title
Computer Systems & Interfacing

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Min
1

Lab Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
2

ETRN2520 - Video Principles and Systems

Course Description
Course Subject Code
ETRN

Course Number
2520

Course Title
Video Principles and Systems

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2600 - Motor Controls and Interlocks

Course Description
Course Subject Code
ETRN

Course Number
2600

Course Title
Motor Controls and Interlocks

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ETRN2620 - Introduction to Robotics

Course Description
Course Subject Code
ETRN

Course Number
2620

Course Title
Introduction to Robotics

Credit Hours
Min
3

Contact Hours

ETRN2700 - Generators and Transformers

Course Description
Course Subject Code
ETRN

Course Number
2700

Course Title
Generators and Transformers

Credit Hours
Min
2

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

ETRN2710 - Introduction to Networking

Course Description
Course Subject Code
ETRN

Course Number
2710

Course Title
Introduction to Networking

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2715 - Microwave Communications

Course Description
Course Subject Code
ETRN

Course Number
2715

Course Title
Microwave Communications

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2720 - Motors and Generators

Course Description
Course Subject Code
ETRN

Course Number
2720

Course Title

ETRN2725 - Computer Peripherals

Course Description
Course Subject Code
ETRN

Course Number
2725

Course Title

Motors and Generators

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Computer Peripherals

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2730 - Advanced Networking

Course Description
Course Subject Code
ETRN

Course Number
2730

Course Title
Advanced Networking

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

ETRN2800 - Electronic Troubleshooting I

Course Description
Course Subject Code
ETRN

Course Number
2800

Course Title
Electronic Troubleshooting I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ETRN2810 - Adv Program Logic Controls

Course Description

ETRN2830 - Voice and Data Cabling

Course Description

Course Subject Code
ETRN

Course Number
2810

Course Title
Adv Program Logic Controls

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Course Subject Code
ETRN

Course Number
2830

Course Title
Voice and Data Cabling

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

ETRN2840 - Electronic Troubleshooting II

Course Description
Course Subject Code
ETRN

Course Number
2840

Course Title
Electronic Troubleshooting II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

FORS100 - Intro to Forensic Science

Course Description
Course Subject Code
FORS

Course Number
100

Course Title
Intro to Forensic Science

Course Description
This course is a survey for Forensic Science designed to provide the student with a comprehensive understanding of the procedures used in crime laboratories and current investigative techniques. It examines the proper collection, preservation, and analysis of evidence collected from a crime scene. The student will be introduced to scientific, technological, and experientially-based procedures as they are applied in the criminal justice system.Prerequisites: Be at least 17 years of age; eligibility for ENGL 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
2

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FORS132 - Death Investigation

Course Description
Course Subject Code
FORS

Course Number
132

Course Title
Death Investigation

Course Description
This course examines the fundamentals of a medicolegal death investigation, the operation of a death investigation system and the role of a death investigator. Procedures required in assisting the medical examiner/coroner in determining the cause and manner of death are also discussed. Additional topics include autopsy technique, sudden and unexpected death, natural death, specific wound and injury characteristics and child death. Pre-requisite: FORS 100 with a grade of C or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FORS160 - Criminology

Course Description
Course Subject Code
FORS

Course Number
160

Course Title
Criminology

Course Description
Introduces the physical, psychological and social factors related to criminal behavior and the etiology of criminal offenses and offenders. Topics include biological, sociological and psychological causes of crime; effectiveness of theories explaining crime and the application of theories to selected issues. Pre-requisite: Program Admission

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

FORS210 - Victimology

Course Description
Course Subject Code

FORS214 - Forensic Crime Scene Invest I

Course Description
Course Subject Code

FORS

Course Number
210

Course Title
Victimology

Course Description
The study of crime victims is a relatively new discipline despite the fact that victims have been around for thousands of years. The focus of the majority of criminological research and discussion has been on the offender rather than the victim. This course provides an overview of the principles and concepts of victimology, an analysis of victimization trends, and the role of the victim in the justice system. In addition the repercussions of victimization, victim reporting patterns and remedies available for victims are also explored. Prerequisite: Program admission

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

FORS

Course Number
214

Course Title
Forensic Crime Scene Invest I

Course Description
A study of the methods and techniques of scientific crime scene investigation and analysis using principles from biology, chemistry and physics to document, recognize, preserve and collect physical evidence. The principles of forensic science, specifically the various types of physical evidence, classification of evidence and the role of physical evidence in a criminal investigation are emphasized. Topics include: class and individual characteristics of evidence, security and protection of a crime scene, documentation of a crime scene, photography, sketching, proper search techniques, evidence collection, fingerprint processing and enhancement, and release of the crime scene. The legal requirements of a crime scene, chain of custody and crime scene equipment are additional topics. Prerequisite: FORS 100 with a C or better; Co-requisite: FORS 224

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FORS220 - Forensic Crime Scene Invest II

Course Description
Course Subject Code
FORS

Course Number
220

Course Title
Forensic Crime Scene Invest II

Course Description
This course centers around the ?holistic crime reconstruction? which is the development of actions and circumstances based on the system of evidence discovered and examined in relation to a particular crime. We will look at a philosophy in which all elements of evidence that come to light in a given case are treated as interdependent; the significance of each piece, each

FORS224 - Forensic Crime Sce Invest I Lb

Course Description
Course Subject Code
FORS

Course Number
224

Course Title
Forensic Crime Sce Invest I Lb

Course Description
This course will present laboratory exercises to complement the lecture course Forensic Crime Scene Investigation I (FORS 214). Activities will address concepts presented in FORS 214 in addition to emphasizing the application of science, crime scene processing skills and problem solving skills. Topics include crime scene photography, sketching, fingerprint

action, and each event falls and rises on the backs of the others. We will look at why the depth and complexity of criminalistics, the need for specialists is inescapable and how overspecialization can bring serious problems to the crime scene even though we work in most agencies as generalists. The course covers how evidence dynamics can change a crime scene reconstruction analysis and how a systematic focus on these dynamics must be critically evaluated. (Prerequisite: FORS 214 and FORS 224 with a C or better; Co-requisite FORS 230.)

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FORS230 - ForensicCrime Sc Invest II Lab

Course Description
Course Subject Code
FORS

Course Number
230

Course Title
ForensicCrime Sc Invest II Lab

Course Description
Designed to accompany FORS 220, the laboratory is a hands-on reinforcement of the lecture and includes bloodstain pattern analysis, field and presumptive tests, alternate light sources and crime scene reconstruction. Prerequisite: Completion of FORS 214 and FORS 224 with a C or better; Co-requisite: FORS 220.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

FORS240 - Bloodstain Pattern Analysis

Course Description
Course Subject Code
FORS

Course Number
240

Course Title
Bloodstain Pattern Analysis

Course Description
Used as an investigative tool, bloodstain pattern analysis can assist investigators with determining the relative position of the victim or suspect at a scene, the amount of force and weapon used and the area of origin of a bloodstain. This course will provide an overview of bloodstain pattern analysis examining topics such as the scientific principles related to bloodstain pattern analysis, presumptive blood testing, blood enhancement reagents, documentation of bloodstains, area of origin and passive, spatter and altered bloodstain patterns. Prerequisite: Completion of FORS 214 & 224 with a C or higher. Co-requisite- FORS 242 (lab)

Credit Hours
Min
3

Contact Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FORS242 - Blootstain Pattern AnalysisLab

Course Description
Course Subject Code
FORS

Course Number
242

Course Title
Blootstain Pattern AnalysisLab

Course Description
Designed to accompany FORS 240, the lab will focus on practical exercises based on the concepts discussed in lecture. Topics will include presumptive testing, enhancement reagents, area of convergence and origin, documentation of bloodstains, impact patterns, altered patterns, and passive patterns. Prerequisite: Completion of FORS 214 & 224 with a C or higher. Co-requisite: FORS 240 ? Bloodstain Pattern Analysis

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

FORS280 - Case Prep &Courtroom Testimony

Course Description
Course Subject Code
FORS

Course Number
280

Course Title
Case Prep &Courtroom Testimony

Course Description
Examines the case file preparation, admissibility of evidence rulings, the criminal trial process, courtroom demeanor, and direct and cross examination techniques for courtroom testimony. Topics include fact and expert witnesses, pertinent case law, property and evidence reports, investigative and laboratory reports, preparation of the witness, witness credibility and proper courtroom appearance and demeanor. Pre-requisites: FORS 100 w/ a C or better, Co-Requisite: FORS 282 (lab)

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FREN101 - Elementary French I

FORS282 - CasePrep&CourtroomTestimonyLab

Course Description

Course Subject Code
FORS

Course Number
282

Course Title
CasePrep&CourtroomTestimonyLab

Course Description
Designed to accompany FORS 280, activities and exercises in FORS 282 will address the concepts presented in lecture which include proper courtroom demeanor, preparing for testimony, preparing case reports, testifying in a mock courtroom setting, evidence presentation and direct and cross examination. Pre-requisite: Program Admission, FORS 100 w/ a C or better Co-requisite: Concurrent enrollment in FORS 280 (lecture)

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

Requisites

No Requirements

FREN102 - Elementary French II

Course Description

Course Subject Code
FREN

Course Number
102

Course Title
Elementary French II

Course Description
A continuation of FREN 101. designed for students who have completed one semester of French. It places strong emphasis on vocabulary, sounds and structure of the French language. Supplemental work will be done in the language laboratory. Prerequisites: FREN 101

Credit Hours

FREN201 - Intermediate French

Course Description

Course Subject Code
FREN

Course Number
201

Course Title
Intermediate French

Course Description
This course is designed to build upon and extend students? elementary knowledge of the French culture and language with increasing emphasis on these four skills: speaking, listening, reading and writing. The classroom is a social and cultural setting of communication where the foreign languageis used as a transmitter of meaningful messages. Prerequisites:FREN 102

Course Description

Course Subject Code
FREN

Course Number
101

Course Title
Elementary French I

Course Description
A beginning course designed for students with no previous knowledge of French. It places strong emphasis on vocabulary, sounds and structure of the French language. Supplemental work will be done in the language laboratory.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FREN202 - Intermediate French

Course Description
Course Subject Code
FREN

Course Number
202

Course Title
Intermediate French

Course Description
This course is designed to build upon and extend students? elementary knowledge of the French culture and language with increasing emphasis on these four skills: speaking, listening, reading and writing. The classroom is a social and cultural setting of communication where the foreign languageis used as a transmitter of meaningful messages. Prerequisites: FREN 201

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

FRST100 - Freshman Studies Seminar

Course Description
Course Subject Code
FRST

Course Number
100

Course Title
Freshman Studies Seminar

Course Description
This course is designed to provide the tools that enable and empower a student tosucceed by improving academic and resource skills, and by enhancing personaldevelopment. There is a Service Learning component to this course.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

GEOG202 - Cultural Geography

Course Description

Course Subject Code
GEOG

Course Number
202

Course Title
Cultural Geography

Course Description
Introduction to the concepts, themes and techniques of cultural geography; topical discussion of religion, politics, language, population, agriculture, urbanization, environmental and social problems.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

GEOG205 - Physical Geography

Course Description

Course Subject Code
GEOG

Course Number
205

Course Title
Physical Geography

Course Description
Introduction to the concepts, themes and disciplines of physical geography. Discussion of atmospheric moisture, pressure and temperature, plate tectonics, volcanism, weathering and mass wasting, diastrophism, coastal processes, fluvial processes, global ecosystems and weather systems.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

GEOL101 - Physical Geology

Course Description

Course Subject Code
GEOL

Course Number
101

Course Title
Physical Geology

Course Description
An introduction to the scope of geology, the external and internal features of the earth such as landforms, and the agents which are responsible for them including volcanoes, glaciers, earthquakes, wind and running water.

Credit Hours

Min
3

Contact Hours

GEOL102 - Historical Geology

Course Description

Course Subject Code
GEOL

Course Number
102

Course Title
Historical Geology

Course Description
The development, changes and destruction of the land features and sea areas of the earth and the changing panorama of plant and animal life from the earth?s origin to the present day. Prerequisite: Successful completion of GEOL 101, Physical Geology, with a grade of ?C? or higher or by specialpermission.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

GEOL110 - Age of Dinosaurs

Course Description
Course Subject Code
GEOL

Course Number
110

Course Title
Age of Dinosaurs

Course Description
A non-technical survey, designed especially for non-science majors, of dinosaurs and their world. The origin, evolution, ecology, physiology, biology, and social behavior of dinosaurs are reconstructed from bones, tracks, nests, and applied biology. Possible reasons for their extinctionare considered. Emphasis is placed on viewing dinosaurs as superbly successful members of their ecosystem.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

GRAD000 - In Absentia for Graduation

Course Description
Course Subject Code
GRAD

Course Number
000

Course Title
In Absentia for Graduation

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

HACR1150 - HVAC Introduction

Course Description
Course Subject Code
HACR

HACR1160 - Principles of Refrigeration 1

Course Description
Course Subject Code
HACR

Course Number
1150

Course Title
HVAC Introduction

Course Description
Produces information needed to prepare individuals to enter the Air Conditioning and Refrigeration Industry. Includes basic safety and health, inventory control, stock management, vehicle maintenance, licensure, certification requirements, and basic business management practices.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
1160

Course Title
Principles of Refrigeration 1

Course Description
Presents the proper and safe use of hand tools including power tools and materials in the HVAC industry. This course also provides for a review of HVAC and refrigeration processes and applications.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR1170 - Principles of Refrigeration II

Course Description
Course Subject Code
HACR

Course Number
1170

Course Title
Principles of Refrigeration II

Course Description
Provides the student with the skills and knowledge to install, repair, and service major components of a refrigeration system. Topics include: compressors; evaporators; condensers; metering devices; service procedures; refrigeration systems; and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

HACR1180 - Principles of RefrigerationIII

Course Description
Course Subject Code
HACR

Course Number
1180

Course Title
Principles of RefrigerationIII

Course Description
Provides the student with the skills and knowledge to install, repair, and service major components of a refrigeration system. Topics include: EPA Section 608 Certification, Refrigerant recovery, recycle & reclamation, System charging using superheat, sub-cooling, weigh-in and/or manufacturer?s procedures, Evacuation & dehydration procedures.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR1210 - Electrical Fundamentals

Course Description
Course Subject Code
HACR

Course Number
1210

Course Title
Electrical Fundamentals

Course Description
Introduction to fundamental electrical concepts and theories as applied to the air conditioning industry. Topics include: AC and DC theory; ohms law; electric meters; electric diagrams; distribution systems; electrical panels; voltage circuits; code requirements; and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR1220 - Electrical Components

Course Description
Course Subject Code
HACR

Course Number
1220

Course Title
Electrical Components

Course Description
Provides instruction in identifying, installing and testing commonly used components in an air conditioning system. Topics include: pressure switches; overload devices; transformers; magnetic starters; other commonly used controls; diagnostic techniques; installation procedures; and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR1230 - Electric Motors

Course Description
Course Subject Code
HACR

Course Number

HACR1240 - Applied Elec & Troubleshooting

Course Description
Course Subject Code
HACR

1230

Course Title
Electric Motors

Course Description
Continues the development of skills and knowledge necessary for application and service of electric motors commonly used by the refrigeration and air conditioning industry. Topics include: diagnostic techniques; capacitors; installation procedures; types of electric motors; electric motor service; and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Number
1240

Course Title
Applied Elec & Troubleshooting

Course Description
Provides instruction on wiring various types of air conditioning systems. Topics include: servicing procedures; troubleshooting procedures; solid state controls; system wiring; control circuits; and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR1410 - Domestic Refrigeration

Course Description
Course Subject Code
HACR

Course Number
1410

Course Title
Domestic Refrigeration

Course Description
Presents the proper procedures to diagnose and repair domestic refrigerators and freezers.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

HACR1420 - Room Air Conditioners

Course Description
Course Subject Code
HACR

Course Number
1420

Course Title
Room Air Conditioners

Course Description
The operation, diagnosis and science of room air conditioning. Emphasis is devoted to diagnosis and repair.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
1

Lab Hours
Min
1

Min
1

Lab Hours
Min
1

HACR2510 - Residential Central Air Cond I

Course Description
Course Subject Code
HACR

Course Number
2510

Course Title
Residential Central Air Cond I

Course Description
The study and theory of the major components and functions of central air conditioning systems. Includes the study of Air Conditioning systems types and the proper and safe use of instruments and safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR2520 - Residential Centr Air Cond II

Course Description
Course Subject Code
HACR

Course Number
2520

Course Title
Residential Centr Air Cond II

Course Description
The operation, diagnosis and service of central air conditioning systems and the care of associated instruments. Topics include the various types of A/C systems, and safety principles.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

HACR2530 - Residential System Design

Course Description
Course Subject Code
HACR

Course Number
2530

Course Title
Residential System Design

Course Description

HACR2540 - Residential Heating I

Course Description
Course Subject Code
HACR

Course Number
2540

Course Title
Residential Heating I

Course Description
Theory and study of the principles and practices for the operation,

Theory and practice of different types of residential air conditioning systems heat loads. Topics include calculations, duct design, air filtration, and safety practices.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

HACR2550 - Residential Heating II

Course Description
Course Subject Code
HACR

Course Number
2550

Course Title
Residential Heating II

Course Description
The application of service procedures, controls (electrical & gas), gas valves, piping, ventilation, code requirements and safety for gas and electrical heating systems for residential and small commercial uses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

diagnosis and service of residential and small commercial heating systems. Topics covered will include electrical controls, gas valves, piping, venting, code requirements, principles of combustion and safety for gas and electrical heating.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

HACR2560 - Residential Heat Pumps

Course Description
Course Subject Code
HACR

Course Number
2560

Course Title
Residential Heat Pumps

Course Description
Theory and study of heat pumps and related systems. Provides for the fundamentals of heat pump operation and diagnosis. Installation procedures, diagnosis, servicing procedures, valves, electrical components and geothermal ground source applications, dual fuel systems, and safety are topics included.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
2

Min
1

Lab Hours
Min
1

HACR2810 - Commerical Air Conditioning I

Course Description
Course Subject Code
HACR

Course Number
2810

Course Title
Commerical Air Conditioning I

Course Description
Introduces fundamental theory and techniques to identify major components and functions of commercial system. Instruction is given on types of commercial air conditioning systems pressure, and temperature charts.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

HACR2820 - Commercial Air Controls

Course Description
Course Subject Code
HACR

Course Number
2820

Course Title
Commercial Air Controls

Course Description
Emphasis will be placed on service of split-systems, add-on package system, and safety. Also provides troubleshooting and repair of major components parts of a commercial air conditioning system.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
3

Lab Hours
Min
4

HACR2830 - Commericial Air Cond II

Course Description
Course Subject Code
HACR

Course Number
2830

Course Title
Commericial Air Cond II

Course Description

HACR2910 - Commercial Refrigeration I

Course Description
Course Subject Code
HACR

Course Number
2910

Course Title
Commercial Refrigeration I

Course Description

Topics will include types of commercial air conditioning systems heat loads. Calculations, duct design, air filtration, and safety principles.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

HACR2920 - Commercial Refrig Controlsl

Course Description
Course Subject Code
HACR

Course Number
2920

Course Title
Commercial Refrig Controlsl

Course Description
Emphasis will be placed on service of slit-systems, add-on, package system, and safety. Also provides troubleshooting and repair of major component parts of a commercial refrigeration systems heat loads. Calculations, duct design, air filtration, and safety principles.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
3

Lab Hours

Introduces fundamental theory and techniques to identify major components and function of commercial system. Instruction is given on types of commercial refrigeration system, and pressure and temperature charts.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours
Min
4

HACR2930 - Commercial Refrigeration II

Course Description
Course Subject Code
HACR

Course Number
2930

Course Title
Commercial Refrigeration II

Course Description
Topics will include types of commercial refrigeration systems heat loads, calculations, duct design, air filtration, and safety principles.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
2

Lab Hours

Min
4

Min
4

HACR2991 - Special Projects I

Course Description

Course Subject Code
HACR

Course Number
2991

Course Title
Special Projects I

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

HACR2993 - Special Projects II

Course Description

Course Subject Code
HACR

Course Number
2993

Course Title
Special Projects II

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lab Hours

Min
2

HACR2995 - Special Projects III

Course Description

Course Subject Code
HACR

Course Number
2995

Course Title
Special Projects III

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

HACR2996 - Special Projects IV

Course Description

Course Subject Code
HACR

Course Number
2996

Course Title
Special Projects IV

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Min
3

HACR2997 - Practicum

Course Description

Course Subject Code
HACR

Course Number
2997

Course Title
Practicum

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

Min
3

HACR2999 - Cooperative Education

Course Description

Course Subject Code
HACR

Course Number
2999

Course Title
Cooperative Education

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Other Hours

Min
3

HCOR0000 - TEST TEST TEST

Course Description

Course Subject Code
HCOR

Course Number
0000

Course Title
TEST TEST TEST

Course Description
test

Credit Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

HCOR1110 - Introduction to Health Care

Course Description

Course Subject Code
HCOR

Course Number
1110

Course Title
Introduction to Health Care

Course Description
In this course the student learns to establish a safe and supportive environment for the patient through ethical and legal responsibilities, effective communication, observation skills, and safety issues including fire safety.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Lab Hours
Min
0

Additional Fees
Additional Student Fees:
test

Min
1

Lecture Hours
Min
1

HCOR1120 - Basic Body Structure&Function

Course Description
Course Subject Code
HCOR

Course Number
1120

Course Title
Basic Body Structure&Function

Course Description
Identification of the organs and basic functions of the human body and disorders as it relates to each system with medical terminology integrated with each.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

HCOR1160 - Professionalism for Healthcare

Course Description
Course Subject Code
HCOR

Course Number
1160

Course Title
Professionalism for Healthcare

Course Description
Identifying and performing skills necessary to secure employment in the health care industry and make immediate and future decisions regarding job choices and educational growth. Selected computer application skills are incorporated into this course.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

HCOR1200 - Intro Anatomy & Physiology

Course Description
Course Subject Code
HCOR

Course Number
1200

Course Title

HCOR1211 - Nurse Assisting Fundamentals

Course Description
Course Subject Code
HCOR

Course Number
1211

Course Title

Intro Anatomy & Physiology

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Nurse Assisting Fundamentals

Course Description
Theory (45hrs) and supervised skills lab (30hrs) experiences that focus on providing basic nurse aide skills to meet the needs of clients in various health care environments. Infection control, safey patient confidentiality (HIPAA), professionalism and communication ski lls are presented as part of this course.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

HCOR1212 - Skills Application

Course Description
Course Subject Code
HCOR

Course Number
1212

Course Title
Skills Application

Course Description
The student will perform, demonstrate, and practice a minimum of 80 hours of basic nursing assistant care in approved facilities, to include a minimum of 40 hours of long term care, under the supervision of the LTC faculty. The application of the nursing process will be used in meeting biological, psychosocial, cultural, and spiritual needs of geriatric clients in selected environments. Major components included are rehabilitative care and support of death with dignity utilizing therapeutic and preventive measures.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours

HCOR1213 - Nurse Assistant Refresher

Course Description
Course Subject Code
HCOR

Course Number
1213

Course Title
Nurse Assistant Refresher

Course Description
The course is designed to allow a previously certified nurse assistant (CNA), the ability to recertify with the Louisiana Nurse Aid Registry of the Department of Health and Hospitals (DHH), following successful completion of the course. Omnibus Budget Reconciliation Act (OBRA) guidelines are presented as application of the nursing process in the management of clients with health alterations. This course meets minimum standards of theory/lab (45 hrs) and clinical (45 hrs) instruction as established by the DHH.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

HCOR1601 - Communication Tech in HlthCare

Course Description
Course Subject Code
HCOR

Course Number
1601

Course Title
Communication Tech in HlthCare

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

HCOR1801 - Prof Aspcts Hlthcare Providers

Course Description
Course Subject Code
HCOR

Course Number
1801

Course Title
Prof Aspcts Hlthcare Providers

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

HCOR2991 - Special Projects I

Course Description
Course Subject Code
HCOR

Course Number
2991

Course Title
Special Projects I

Course Description

HCOR2993 - Special Projects II

Course Description
Course Subject Code
HCOR

Course Number
2993

Course Title
Special Projects II

Course Description

A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

HCOR2995 - Special Projects III

Course Description
Course Subject Code
HCOR

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

HCOR2996 - Special Projects IV

Course Description
Course Subject Code
HCOR

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

HCOR2997 - Special Projects IV

Course Description

Course Subject Code
HCOR

Course Number
2997

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

Lab Hours

Min
0

HCVO1013 - Orien to Construction Trade

Course Description

Course Subject Code
HCVO

Course Number
1013

Course Title
Orien to Construction Trade

Course Description
This course provides a comprehensive overview of heavy equipment uses, operator responsibilities, career opportunities, and safety principles associated with the operation of heavy equipment. Students are introduced to safety guidelines for the operation, maintenance, and transportation of heavy equipment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

Requisites

No Requirements

HCVO1023 - Introduction to Earth Moving

Course Description

Course Subject Code
HCVO

Course Number
1023

Course Title
Introduction to Earth Moving

Course Description
Provides an overview of basic heavy equipment along with the different models, applications, and common attachments. Includes basic instruction for the sale operation and preventative maintenance on each type of

HCVO1133 - Construction Techn & Equipment

Course Description

Course Subject Code
HCVO

Course Number
1133

Course Title
Construction Techn & Equipment

Course Description
The course identifies proper methods for setting grades, interpreting grade stakes, and reading site plans to ensure that earthmoving work meets

equipment including proper mounting, startup procedures, and basic movements of the machine and its attachments. Covers operation of utility tractors and heavy-duty articulated tractors as used in the construction industry. Introduces the concepts of elevations and grading. Teaches the use and interpretation of grade stakes, and the basic process of grading construction sites, distance measuring, and finish grades.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

specification. Covers formulas and methods used to compute cut and fill requirements on a job, and illustrates techniques used to quickly estimate excavations. Covers the uses of forklifts on construction sites. Cover sues, inspection, operator maintenance, and operation of dump trucks used to carry loads on public highways. Prerequisite: WKSF 1003 with a C or better.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

HCVO1143 - Soils and Machinery

Course Description
Course Subject Code
HCVO

Course Number
1143

Course Title
Soils and Machinery

Course Description
This course describes the types of equipment used in site preparation, as well as the safe practices associated with the operation of scrapers. Includes procedures for using loaders in excavation, grading, and demolition work. Describes the many uses of skid steers and attachments available for these machines. Discusses how soil condition affect equipment performance and explains techniques for working with various types of soil.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

HEHS101 - Intro Direct Support Professio

Course Description
Course Subject Code
HEHS

Course Number
101

Course Title
Intro Direct Support Professio

Course Description
Course includes the history of disability movement, legislative history, values and philosophy, Louisiana?s service system, professional knowledge and behavior. This course will enhance professional awareness and knowledge of issues related to the Direct Support Profession.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

Min
3

Lecture Hours
Min
3

HEHS102 - Fund of Communicat & Advocacy

Course Description
Course Subject Code
HEHS

Course Number
102

Course Title
Fund of Communicat & Advocacy

Course Description
includes communication devices, problem solving, NADSP Code of Ethics, professional terms and acronyms, communication devices, communicating with families, overview of developmental disabilities.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HEHS103 - Teach People w/ Disabilities

Course Description
Course Subject Code
HEHS

Course Number
103

Course Title
Teach People w/ Disabilities

Course Description
Course covers teaching modalities to enhance the learning process for people with developmental disabilities. Topics include self determination, team process, consumer assessment, systematic skill instruction, developing functional goals and objectives, prompting hierarchy, least intrusive prompts, graduated guidance, time delay, positive reinforcement, increasing productivity, developing adaptations, assistive technology, positive behavioral supports, and data collection.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HEHS104 - Dev, Impl, Eval Indiv Supports

Course Description
Course Subject Code
HEHS

HEHS105 - Hlth & Human Service Practicum

Course Description

Course Number
104

Course Title
Dev, Impl, Eval Indiv Supports

Course Description
Covers teaching modalities to enhance the learning process for people with developmental disabilities. Topics include principles of person-centered planning, person-centered approaches and outcomes, person-centered values and philosophies, comparison of person- centered supports vs. system-centered services, mapping process, meeting process, DSP roles,individualized supports, individualized service plans, writing goals and objectives, functional application of person- centered information, and individualized person-centered documentation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Subject Code
HEHS

Course Number
105

Course Title
HIth & Human Service Practicum

Course Description
The practicum is a required training experience of at least 150 actual face-to-face hours, which will take place in a clinical setting. The practicum seminar will be facilitated by a Louisiana Delta Community College faculty member.

Credit Hours
Min
3

Contact Hours
Min
150

Billing Hours
Min
3

Other Hours
Min
150

HEKG1011 - EKG Procedures

Course Description
Course Subject Code
HEKG

Course Number
1011

Course Title
EKG Procedures

Course Description
This course introduces the student to the electrocardiogram (EKG) purposes and procedures. Students will gain knowledge regarding the normal structure and function of the heart with emphasis on the conduction system. A supervised lab portion is an integral portion of this course and will allow student performance of EKG procedures. This course includes a minimum of 45 hours of clinical externship to be performed by the student under the supervision of a preceptor in a variety of health care settings.Prerequisites: HNUR1211; HCOR 1212 or currently on the Louisiana CNA registry. Concurrent enrollment or successful completion of HCOR 1120 and HMDT 1170 is also required.

Credit Hours
Min
3

HEKG1113 - EKG

Course Description
Course Subject Code
HEKG

Course Number
1113

Course Title
EKG

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Lab Hours
Min
0

HEMS1110 - Introduction to Basic EMT

Course Description
Course Subject Code
HEMS

Course Number
1110

Course Title
Introduction to Basic EMT

Course Description
Role, responsibility and well being of the EMT-Basic, discussion of medical/legal/ethical and cultural issues, communication and documentation techniques, the human body and methods utilized in lifting and moving patients will be taught.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

HEMS1120 - Patient Assess and Airway Mgmt

Course Description
Course Subject Code
HEMS

Course Number
1120

Course Title
Patient Assess and Airway Mgmt

Course Description
The study of airway anatomy and physiology, maintaining open airways, resuscitation and its special variations, use of suction equipment, and oxygen equipment and delivery. Scene size-up, initial assessment, focused history and physical exam for trauma and medical detailed physical exam, on-going assessment are discussed and demonstrated in this course. Integrated supervised labs are part of this course.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

HEMS1140 - Medical/Behavioral Emer/Trauma

Course Description

Course Subject Code
HEMS

Course Number
1140

Course Title
Medical/Behavioral Emer/Trauma

Course Description
The study of general pharmacology, respiratory and cardiovascular emergencies, allergies, poisoning/overdose, environmental and behavioral emergencies. Instruction also provided in assessments and prehospital care of patients with bleeding and shock, soft tissue injuries, musculoskeletal injuries, and injuries to the head and spine and the elderly. Integrated supervised labs are part of the course.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

HEMS1160 - Maternal Pediatric Management

Course Description

Course Subject Code
HEMS

Course Number
1160

Course Title
Maternal Pediatric Management

Course Description
Instruction in the management of normal and complicated deliveries, neonatal resuscitation, and gynecological emergencies. The study of developmental information and anatomical differences in infants and children. Discussion of common medical and trauma situations and infants/children who are dependent on special technology. Integrated supervised labs are part of this course.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

HEMS1170 - EMT - Ambulance Operation

Course Description

Course Subject Code
HEMS

Course Number
1170

Course Title
EMT - Ambulance Operation

Course Description
Discussion of emergency vehicles operation, gaining access, roles and responsibilities at the crash scene, hazardous materials, incident management systems, mass casualty situations, and basic triage. Included are observation and the practical application of EMT-Basic skills in various clinical sites under the supervision of a preceptor and /or faculty.

Credit Hours

HEMS1172 - Basic Clinical

Course Description

Course Subject Code
HEMS

Course Number
1172

Course Title
Basic Clinical

Course Description
Observation and the practical application of EMT-Basic skills in various clinical sites under the supervision of a preceptor and/or faculty.

Credit Hours

Min
1

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

HIM101 - Intro to Health Inform Mgt

Course Description
Course Subject Code
HIM

Course Number
101

Course Title
Intro to Health Inform Mgt

Course Description
HIM 101 will discuss the foundation of the health information professions, organization and delivery of health care services, and the practice and function of the health information management department. The course will also focus on specific disease processes, etiology, signs and symptoms, diagnostic procedures, treatments, prognoses, and disease intervention which the allied health care professions encounter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HIM102 - Basic Medical Coding

Course Description
Course Subject Code
HIM

Course Number
102

Course Title
Basic Medical Coding

Course Description
HIM 102 will aid the student in developing an understanding of the coding rules for ICD-9-CM and ICD-10-CM coding and classification systems in order to assign valid diagnostic and/or procedure codes.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HIM103 - Basic Medical Coding Lab

Course Description

Course Subject Code
HIM

Course Number
103

Course Title
Basic Medical Coding Lab

Course Description
Practical application and laboratory practice in coding using ICD-9-CM and ICD-10-CM.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
0

Lab Hours

Min
1

Requisites

No Requirements

HIM201 - Healthcare Delivery Systems

Course Description

Course Subject Code
HIM

Course Number
201

Course Title
Healthcare Delivery Systems

Course Description
Students will develop an understanding of the systems used for professional and institutional reimbursement in various healthcare settings.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

HIM202 - Reimbursement Methodology

Course Description

Course Subject Code
HIM

Course Number
202

Course Title
Reimbursement Methodology

Course Description
Students will develop an understanding of the systems used for professional and institutional reimbursement in various healthcare settings.

Credit Hours

Min
3

Contact Hours

HIM203 - Advanced Medical Coding

Course Description

Course Subject Code
HIM

Course Number
203

Course Title
Advanced Medical Coding

Course Description
HIM 203 will aid the student in mastering other classifications, nomenclature, and medical vocabularies. Application of coding principles as they affect reimbursement, the prospective payment system, and ethical issues related to reimbursement. Pre-requisites: HSCI 110, HIM 101, HIM 102, & Him 103 with a grade of 'C' or better in eac h. Co-requisite: HIM 204

Credit Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HIM204 - Advanced Medical Coding Lab

Course Description
Course Subject Code
HIM

Course Number
204

Course Title
Advanced Medical Coding Lab

Course Description
HIM 204will provide the student with practical application and laboratory practice in coding using ICD-9-CM and ICD-10-CM. Pre-requisites: HSCI 110, HIM 101, HIM 102, & HIM 103 with a grade of 'C' or better in each. Co-requisite: HIM 203.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Requisites

HIM210 - Medical Coding Practidum

Course Description
Course Subject Code
HIM

Course Number
210

Course Title
Medical Coding Practidum

Course Description
HIM 210 is supervised on-the-job experience performing medical coding in a laboratory or health care facility. A minimum of 135 hours of practical experience will be required. The class will require students to be available for assignments to health care facilities Monday through Friday for up to eight (8) hours per day where students will be expected to work extensively with a primary group of practitioners and an opportunity to see day-to-day operations of the HIM department. This is an opportunity to learn about the practical side of healthcare from the practitioners themselves. Pre-requisite: Completion of all HIM courses with a grade of 'C' or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

No Requirements

Min
3

HIST101 - Western Civilization I

Course Description

Course Subject Code
HIST

Course Number
101

Course Title
Western Civilization I

Course Description
A survey of civilization of the world to 1650. Major emphasis on western civilization.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

HIST102 - Western Civil Since 1650 A D

Course Description

Course Subject Code
HIST

Course Number
102

Course Title
Western Civil Since 1650 A D

Course Description
A survey of civilization of the world from 1650 to the present. Major emphasis on western civilization.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

HIST201 - History of the US 1492-1877

Course Description

Course Subject Code
HIST

Course Number
201

Course Title
History of the US 1492-1877

Course Description
A survey of United States history from discovery through Reconstruction.

Credit Hours

Min
3

Contact Hours

Min
3

HIST202 - Hist of the U S 1877-Present

Course Description

Course Subject Code
HIST

Course Number
202

Course Title
Hist of the U S 1877-Present

Course Description
A survey of United States history from Reconstruction to the present.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HIST210 - Louisiana History

Course Description
Course Subject Code
HIST

Course Number
210

Course Title
Louisiana History

Course Description
A survey of Louisiana history from the original European settlement to the present. Students are advised to contact four-year universities to determine transferability of course.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HIST213 - African-American History

Course Description
Course Subject Code
HIST

Course Number
213

Course Title
African-American History

Course Description
Provides an overview of African American history from the late fourteenth century to the present.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

HMDT1170 - Medical Terminology

Course Description
Course Subject Code
HMDT

Course Number
1170

Course Title
Medical Terminology

Course Description

HNUR1211 - Nursing Fundamentals I

Course Description
Course Subject Code
HNUR

Course Number
1211

Course Title
Nursing Fundamentals I

Course Description
Theory (45hrs) and supervised skills lab (30hrs) experiences that focus on

Analyzing and combining prefixes, root words, and suffixes to spell, use and pronounce medical terminology correctly and recognize medical terms. Medical abbreviations are included.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

providing basic nursing skills to meet the physiological, psychosocial, socio-cultural, and spiritual needs of clients in various health care environments. Infection control information and skills are presented as part of this course. Omnibus Budget Reconciliation Act (OBRA) guidelines are presented as application of the nursing process in the management of clients with health alterations.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

Requisites
No Requirements

HNUR1212 - GERIATRIC CLINICAL I

Course Description
Course Subject Code
HNUR

Course Number
1212

Course Title
GERIATRIC CLINICAL I

Course Description
The student will perform, demonstrate, and practice a minimum of 40 hours of basic geriatric nursing care and skills in long term care facilities under the supervision and discretion of the LDCC nursing faculty. Prerequisite: completion of HNUR 1211 with "C" or better.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours

HNUR1270 - Practical Nursing Perspectives

Course Description
Course Subject Code
HNUR

Course Number
1270

Course Title
Practical Nursing Perspectives

Course Description
This course includes information regarding vocational adjustments and personal, family, and community health issues. It expounds on the role of the practical nurse, practical nursing education and the Law Relating to the Practice of Practical Nursing as defined by the Louisiana State Board of Practical Nurse Examiners (LSBPNE), including the Louisiana Revised Statutes, Title 37, Chapter 11, Subpart II - Practical Nurses and LAC 46:XLVII.Nursing, subpart 1- Practical Nurses. Ethical/legal/cultural issues and trends, communication techniques, and personality development are addressed. It includes discussion of the concepts of health maintenance with identification of local, state and national health resources available for maintenance of health. Also included is an introduction to the normal aging process, including biological, psychosocial, cultural, spiritual, and pharmacological factors, including health maintenance throughout the life

Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Requisites
No Requirements

HNUR1300 - A & P for Healthcare Providers

Course Description
Course Subject Code
HNUR

Course Number
1300

Course Title
A & P for Healthcare Providers

Course Description
This course is a study of structure and function of the human body systems to include cells, skeletal, muscular, circulatory/lymphatic, digestive, respiratory, urinary, reproductive, endocrine, nervous, sensory and integumentary systems. Medical terms and commonly used medical/nursing abbreviations related to each body system are addressed in detail in this course.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours

cycle. Additional topics covered in this course will include rehabilitative/restorative care and support of end-of-life issues utilizing therapeutic and preventive measures.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

HNUR1320 - NUTRITIONAL ASPECTS

Course Description
Course Subject Code
HNUR

Course Number
1320

Course Title
NUTRITIONAL ASPECTS

Course Description
Normal nutrition and the modification of the principles of normal nutrition for therapeutic purposes are studied. This course includes the role of the essential nutrients of proteins, carbohydrates, fats, vitamins, minerals and water in the maintenance of good health and wellness for all ages.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
5

Lecture Hours
Min
5

Requisites
No Requirements

Min
2

Lab Hours
Min
0

Requisites
No Requirements

HNUR1361 - Basic Pharmacology

Course Description
Course Subject Code
HNUR

Course Number
1361

Course Title
Basic Pharmacology

Course Description
Medical math is an integral component of this course. The terminology and principles of medication administration are presented in this course. It includes medication assessment, procedures for administration of oral, parenteral, topical, irrigation and instillation routes/methods, along with basic dosage calculations of medications/intravenous fluid rates. Safety precautions, guidelines and documentation are emphasized.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Requisites
No Requirements

HNUR1411 - Nursing Fundamentals II

Course Description
Course Subject Code
HNUR

Course Number
1411

Course Title
Nursing Fundamentals II

Course Description
This course includes 30 hrs of theory and 60hrs of supervised skills lab experiences that focus on providing practical nursing skills to meet the physiological, psychosocial, socio-cultural, and spiritual needs of clients in various healthcare environments. Advanced skills are presented through the application of the nursing process to assist in the management of all aged clients with health alterations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Requisites
No Requirements

HNUR1460 - Advanced Pharmacologyt

Course Description

Course Subject Code
HNUR

Course Number
1460

Course Title
Advanced Pharmacologyt

Course Description
Drug classifications and their effect on the various body systems are presented. Specific drugs in each classification are emphasized according to expected effects, side effects, and adverse effects. Routes of drug administration and variables that influence drug action are covered including dangerous drug interactions and nursing implications related to each drug. Safety precautions which will help to decrease the incidence of errors in medication administration are stressed. Advanced medication calculations will be required to demonstrate knowledge of safe dosing parameters. The nursing process is utilized to assess the client?s learning needs and effects of all pharmacological interventions.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

Requisites
No Requirements

HNUR2113 - Medical/Surgical I

Course Description

Course Subject Code
HNUR

Course Number
2113

Course Title
Medical/Surgical I

Course Description
This course is a study of the nursing process as a method of individualizing patient care with special emphasis directed towards essential concepts related to body fluid/water, electrolytes, and acid-base balance, care of the perioperative adult client and the adult client experiencing alterations in cardiovascular/lymphatic/immune functioning. Included is a review of anatomy & physiology, and therapeutic/modified diets for each body system addressed. Pharmacological interventions/commonly used medications for each body system addressed are discussed at length. Geriatric considerations are addressed.

Credit Hours
Min
8

Contact Hours
Min
8

Billing Hours
Min
8

Lecture Hours
Min
5

Lab Hours
Min
3

Requisites
No Requirements

HNUR2113C - Medical Surgical Clinical 1

Course Description

Course Subject Code
HNUR

Course Number
2113C

Course Title
Medical Surgical Clinical 1

Course Description

HNUR2123 - Medical Surgical II

Course Description

Course Subject Code
HNUR

Course Number
2123

Course Title
Medical Surgical II

Course Description

Students will begin to utilize a nursing process approach, and will perform applicable practical nursing clinical skills to assigned client in approved health care facilities under the supervision and discretion of practical nursing faculty.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Requisites
No Requirements

This course includes theory related to nursing care provided to adult clients experiencing alterations in the respiratory, gastrointestinal, endocrine and integumentary function. Care of the adult client with a neoplastic disorder is also included. Included is a review of anatomy and physiology, and therapeutic/modified diets for each body system addressed. Pharmacological interventions/commonly used medications for each body system addressed are discussed at length. Geriatric considerations are addressed.

Credit Hours
Min
8

Contact Hours
Min
8

Billing Hours
Min
8

Lecture Hours
Min
5

Lab Hours
Min
3

Requisites
No Requirements

HNUR2123C - Medical Surgical II Clinical

Course Description
Course Subject Code
HNUR

Course Number
2123C

Course Title
Medical Surgical II Clinical

Course Description
Utilizing a nursing process approach, the student will perform applicable practical nursing clinical skills to multiple clients in approved health care facilities under the supervision and discretion of practical nursing facility.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours

HNUR2133 - Medical Surgical III

Course Description
Course Subject Code
HNUR

Course Number
2133

Course Title
Medical Surgical III

Course Description
This course includes the study of genitourinary, reproductive, sensory, neurological and musculoskeletal disorders with emphasis on pathophysiology and pharmacology for the adult client. Included is a review of anatomy and physiology, and therapeutic/modified diets. Pharmacological interventions/commonly used medications for each body system addressed are discussed at length.

Credit Hours
Min
8

Contact Hours

Min
0

Lecture Hours
Min
0

Requisites
No Requirements

Min
8

Billing Hours
Min
8

Lecture Hours
Min
5

Lab Hours
Min
3

Requisites
No Requirements

HNUR2133C - Medical Surgical III Clinical

Course Description
Course Subject Code
HNUR

Course Number
2133C

Course Title
Medical Surgical III Clinical

Course Description
Students will begin to utilize a nursing process approach, and will perform applicable practical nursing clinical skills to assign client (s) in approved health care facilities under the supervision and discretion of practical nursing faculty.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Requisites
No Requirements

HNUR2523 - Mental Illness/Psychiatric Nur

Course Description
Course Subject Code
HNUR

Course Number
2523

Course Title
Mental Illness/Psychiatric Nur

Course Description
This is the study of the client experiencing emotional, mental and social alterations utilizing the nursing process approach with integrated pharmacology and application of life span principles. Geriatric considerations are addressed.

Credit Hours
Min
2.5

Contact Hours
Min
2.5

Billing Hours
Min
2.5

Lecture Hours
Min
2

Lab Hours
Min
0.5

Requisites

No Requirements

HNUR2523C - Mental Illness Clinical

Course Description

Course Subject Code
HNUR

Course Number
2523C

Course Title
Mental Illness Clinical

Course Description
Utilizing a nursing process approach, the student will perform applicable practical nursing clinical skills to clients in mental health facilities under the supervision and at the discretion of practical nursing faculty.

Credit Hours

Min
0

Contact Hours

Min
0

Billing Hours

Min
0

Lecture Hours

Min
0

Requisites

No Requirements

HNUR2611 - IV Therapy

Course Description

Course Subject Code
HNUR

Course Number
2611

Course Title
IV Therapy

Course Description
The role of the practical nurse, legal implications of intravenous (IV) therapy, and equipment/devices used, anatomy/physiology, methods and techniques, infection control measures, complications, and other vital information related to intravenous therapy is discussed. Supervised lab performance (15hrs) is an integral part of this course.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

Lab Hours

Min
0

Requisites

No Requirements

HNUR2713 - Obstetrics

Course Description

Course Subject Code
HNUR

Course Number
2713

Course Title
Obstetrics

HNUR2713C - Obstetrics Clinical

Course Description

Course Subject Code
HNUR

Course Number
2713C

Course Title
Obstetrics Clinical

Course Description
Current issues, growth and development of the childbearing family, fetal development and gestation are studied. Care of the client during the antepartal, intrapartal, and postpartal periods is included, as well as care of the neonate. Included is a review of anatomy and physiology, and therapeutic/modified diets. Pharmacological interventions/commonly used medications for each body system and condition are discussed at length.

Credit Hours
Min
2.5

Contact Hours
Min
2.5

Billing Hours
Min
2.5

Lecture Hours
Min
2

Lab Hours
Min
0.5

Requisites
No Requirements

Course Description
Utilizing a nursing process approach, the student will perform applicable practical nursing clinical skills to maternal & neonatal clients during the antepartal, intrapartal, and postpartal periods, in appropriate clinical sites, under the supervision and discretion of practical nursing faculty.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Requisites
No Requirements

HNUR2723 - Pediatrics

Course Description
Course Subject Code
HNUR

Course Number
2723

Course Title
Pediatrics

Course Description
This course presents essential information related to growth and development of infants, toddlers, preschool through school age and adolescents, and those diseases common but not exclusive to the particular age groups. Included is a review of anatomy and physiology, and therapeutic/modified diets. Pharmacological interventions/commonly used medications for each body system and age group are discussed at length.

Credit Hours
Min
2.5

Contact Hours
Min
2.5

HNUR2723C - Pediatrics Clinical

Course Description
Course Subject Code
HNUR

Course Number
2723C

Course Title
Pediatrics Clinical

Course Description
Utilizing a nursing process approach, the student will perform applicable practical nursing clinical skills to pediatric clients in appropriate clinical sites under the supervision and at the discretion of practical nursing faculty.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours

Billing Hours
Min
2.5

Lecture Hours
Min
2

Lab Hours
Min
0.5

Requisites
No Requirements

HNUR2813 - PN Leadership & Management

Course Description
Course Subject Code
HNUR

Course Number
2813

Course Title
PN Leadership & Management

Course Description
This course presents the laws, rules and regulations which govern licensure to practice practical nursing in the state of Louisiana, including a review of the Louisiana Revised Statutes, Title 37, Chapter 11, Subpart II - Practical Nurses and LAC 46:XLVII.Nursing, subpart 1- Practical Nurses. Students are prepared for the NCLEX-PN licensure examination. It is designed to prepare the future LPN for compliance with the laws, to explain the procedures which facilitate necessary operations of the Louisiana State Board of Practical Nurse Examiners (LSBPNE) and to outline the obligations which accompany the privilege of service in health care. Legal responsibilities, confidentiality and ethical practice along with concepts of management and supervision are emphasized. Preparation for employment is introduced by evaluating job opportunities, compiling a resume, and outlining information essential to finding, applying for and terminating a job in the healthcare industry.

Credit Hours
Min
2.5

Contact Hours
Min
2.5

Billing Hours
Min
2.5

Lecture Hours
Min
0

Lecture Hours
Min
0

Requisites
No Requirements

HNUR2813C - PNLM Clinical

Course Description
Course Subject Code
HNUR

Course Number
2813C

Course Title
PNLM Clinical

Course Description
Utilizing a nursing process approach, the student will perform applicable practical nursing clinical skills to clients in mental geriatric care facilities under the supervision and at the discretion of practical nursing faculty. Students will perform in management and leadership roles in the facility and will administer medications to groups of residents comparable to industry's entry level expectations of a beginning practitioner.

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Requisites
No Requirements

Min
2

Lab Hours
Min
0.5

Requisites
No Requirements

HNUR2991 - Special Projects I

Course Description
Course Subject Code
HNUR

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Requisites
No Requirements

HNUR2993 - Special Proejcts II

Course Description
Course Subject Code
HNUR

Course Number
2993

Course Title
Special Proejcts II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Requisites
No Requirements

HNUR2995 - Special Projects III

Course Description
Course Subject Code
HNUR

HNUR2996 - Special Projects IV

Course Description
Course Subject Code
HNUR

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

HPER101 - Aerobic Dance

Course Description
Course Subject Code
HPER

Course Number
101

Course Title
Aerobic Dance

Course Description
Skills, techniques, and knowledge of beginning aerobic dance.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours

HPER103 - Archery

Course Description
Course Subject Code
HPER

Course Number
103

Course Title
Archery

Course Description
Skills, techniques, and knowledge of beginning archery.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours

Min
1

Lab Hours
Min
2

HPER105 - Badminton

Course Description
Course Subject Code
HPER

Course Number
105

Course Title
Badminton

Course Description
Skills, techniques, and knowledge of beginning badminton.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER107 - Basketball

Course Description
Course Subject Code
HPER

Course Number
107

Course Title
Basketball

Course Description
Skills, techniques, and knowledge of beginning basketball.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER109 - Bowling

Course Description
Course Subject Code
HPER

Course Number
109

Course Title
Bowling

Course Description
Skills, techniques, and knowledge of beginning bowling.

Credit Hours
Min
1

Contact Hours

HPER111 - Bicycling

Course Description
Course Subject Code
HPER

Course Number
111

Course Title
Bicycling

Course Description
Skills, techniques, and knowledge of beginning bicycling.

Credit Hours
Min
1

Contact Hours

Min
2

Billing Hours
Min
1

Lab Hours
Min
2

Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER113 - Aerobic Conditioning

Course Description
Course Subject Code
HPER

Course Number
113

Course Title
Aerobic Conditioning

Course Description
Improving cardio-respiratory endurance, flexibility, body composition, muscular strength and endurance through calisthenics, walking, and jogging.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER115 - Dance

Course Description
Course Subject Code
HPER

Course Number
115

Course Title
Dance

Course Description
Skills, techniques, and knowledge of beginning dance.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER117 - Racquetball

Course Description
Course Subject Code
HPER

Course Number
117

Course Title
Racquetball

Course Description
Skills, techniques, and knowledge of beginning racquetball.

HPER119 - Beginning SCUBA Diving

Course Description
Course Subject Code
HPER

Course Number
119

Course Title
Beginning SCUBA Diving

Course Description
Skills, techniques, and knowledge of beginning scuba diving.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER125 - Tennis

Course Description
Course Subject Code
HPER

Course Number
125

Course Title
Tennis

Course Description
Skills, techniques, and knowledge of beginning tennis.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER127 - Volleyball

Course Description
Course Subject Code
HPER

Course Number
127

Course Title
Volleyball

Course Description
Skills, techniques, and knowledge of beginning volleyball.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPER129 - Weight Training

Course Description
Course Subject Code
HPER

Course Number
129

Course Title
Weight Training

HPER210 - Aerobic Dance

Course Description
Course Subject Code
HPER

Course Number
210

Course Title
Aerobic Dance

Course Description
Skills, techniques, and knowledge of beginning weight training.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

Course Description
Skills, techniques, and knowledge of beginning aerobic dance.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lab Hours
Min
2

HPHL1011 - Phlebotomy Principles

Course Description
Course Subject Code
HPHL

Course Number
1011

Course Title
Phlebotomy Principles

Course Description
This course discusses introductory information relative to phlebotomy theory and fundamental phlebotomy skills, which include venipuncture, capillary sticks, infection control procedures, and lab tests that the Phleboyomist may perform.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Requisites

HPHL1013 - Phlebotomy

Course Description
Course Subject Code
HPHL

Course Number
1013

Course Title
Phlebotomy

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
1

No Requirements

HPHL1022 - Phlebotomy Procedures/Skills

Course Description

Course Subject Code
HPHL

Course Number
1022

Course Title
Phlebotomy Procedures/Skills

Course Description
A 45 hour classroom and 60 hour la practice study of advanced phlebotomy skills and procedures that include lab administrative procedures, tube identification, and lab equipment usage. Student performance of introductory, fundamental and advanced phlebotomy skills for instructor evaluation in prep for clinical experience is included.

Credit Hours

Min
6

Contact Hours

Min
6

Billing Hours

Min
6

Lecture Hours

Min
3

Lab Hours

Min
3

Requisites

No Requirements

HPHL1022C - Phlebotomy Procedu/Skills Clin

Course Description

Course Subject Code
HPHL

Course Number
1022C

Course Title
Phlebotomy Procedu/Skills Clin

Course Description
A 45 hour classroom and 60 hour la practice study of advanced phlebotomy skills and procedures that include lab administrative procedures, tube identification, and lab equipment usage. Student performance of introductory, fundamental and advanced phlebotomy skills for instructor evaluation in prep for clinical experience is included.Students spend an additional 96 hours of Supervised preceptor clinical hours in a variety of health care sites in order to obtain the necessary course requirements for a total of 201 clock hours.

Credit Hours

Min
0

Contact Hours

Min
0

Billing Hours

Min
0

Lecture Hours

Min
0

HSCI101 - First Aid & CPR/AED

Course Description

Course Subject Code
HSCI

Course Number
101

Course Title
First Aid & CPR/AED

Course Description

HSCI102 - Community First Aid w/ CPR

Course Description

Course Subject Code
HSCI

Course Number
102

Course Title
Community First Aid w/ CPR

Course Description

A comprehensive first aid course with CPR and AED (Automated External Defibrillator) designed for health care providers. The course is a traditional lecture with hands-on practical experience. The CPR/AED portion will be video- based. Participants may receive certification through AmericanHeart Association. Course also includes presentation of topics on blood borne pathogens, protective equipment, fire/chemical/radiation safety, and confidentiality issues.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Basic first aid with CPR course.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

HSCI103 - Personal and Community Health

Course Description
Course Subject Code
HSCI

Course Number
103

Course Title
Personal and Community Health

Course Description
This survey course covers topics related to health issues of the human body. Major topics covered include stress, sexuality, drugs and drug abuse, fitness, disease, physical limitations, health care, and environmental health.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

HSCI104 - Basic Care Skills

Course Description
Course Subject Code
HSCI

Course Number
104

Course Title
Basic Care Skills

Course Description
This course is an introduction to basic care principles and skills. The course includes lectures and skills lab in proper body mechanics, lifting, moving, positioning; measuring vital signs, height, weight. and performing variousdocumentation procedures.

Credit Hours
Min
1

Contact Hours
Min
2

Billing Hours
Min
1

Lecture Hours

Min
3

Min
1

Lab Hours
Min
1

HSCI105 - Medical Ethics & Law

Course Description
Course Subject Code
HSCI

Course Number
105

Course Title
Medical Ethics & Law

Course Description
HSCI 105 is a course of study designed to introduce the student entering a health care career to medical ethical and legal issues, rights, and responsibilities. Ethical/legal topics include confidentiality, patient rights, liability, and malpractice, legal proceedings, and medical ethical issues.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HSCI106 - Introduction to Health Science

Course Description
Course Subject Code
HSCI

Course Number
106

Course Title
Introduction to Health Science

Course Description
Introduces students to a variety of healthcare disciplines roles and concepts. Concepts include but are not limited to: discipline's roles: healthcare past, present and future; legal/ethical concerns: technology in healthcare; infection control; confidentiality; interprofessionalism and communication: critical thinking; and collaborating as a team.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

HSCI110 - Medical Terminology

Course Description
Course Subject Code
HSCI

Course Number
110

Course Title
Medical Terminology

HSCI112 - Intro to Imaging Sci & HLHcare

Course Description
Course Subject Code
HSCI

Course Number
112

Course Title
Intro to Imaging Sci & HLHcare

Course Description
In order to work effectively in the health care field, it is necessary to acquire an understanding of medical language. The purpose of this course is to assist the student in gaining an understanding of medical terminology to include building and analyzing medical terms. Emphasis is placed ondisease, diagnostic and treatment procedures, medications and laboratory tests related to each body system. Case studies and medical reports will be utilized to prepare students to use medical terms in a realistic context.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description
This course introduces the foundations of medical imaging and the practitioner's role in health care delivery. Prerequisite: Eligible for MATH 110 and ENGL 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

HSCI115 - Pharmacology for Hlth Careers

Course Description
Course Subject Code
HSCI

Course Number
115

Course Title
Pharmacology for Hlth Careers

Course Description
The goal of the course is to provide health career students with a foundation in drug-related information to include commonly prescribed medication; classifications of drugs; diagnostic, therapeutic, and curative effects; methods of drug administration, as well as common physiological responses to drug administration. Pre-requisites: BIOL 221, Math 110, and ENGL 101, each with a grade of 'C' or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

HSPR2450 - Professionalism in Hlth Srvcs

Course Description
Course Subject Code
HSPR

Course Number
2450

Course Title
Professionalism in Hlth Srvcs

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HUMN201 - Survey of Humanities I

Course Description
Course Subject Code
HUMN

Course Number
201

Course Title
Survey of Humanities I

Course Description
This is an interdisciplinary course including a survey of the arts, music, history, and literature of the Western world from the beginning of civilization to the Renaissance. Pre-requisite ENGL 102 with a ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HUMN202 - Survey of Humanities II

Course Description
Course Subject Code
HUMN

Course Number
202

Course Title
Survey of Humanities II

Course Description
This is an interdisciplinary survey course of the arts, music, history, and literature of the Western world from the Renaissance to the present. Pre-Requisite English 102 with a ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HUMN250 - Special Topics

Course Description
Course Subject Code
HUMN

Course Number
250

HURM1000 - Employment Law and Regulations

Course Description
Course Subject Code
HURM

Course Number

Course Title
Special Topics

Course Description
This course combines the study of the visual and performing arts through lecture and field experiences. Students will meet two hours per week for lecture and field experiences. Students will meet two hours per week for lecture on the various art forms (music, visual art and architecture,theater, and dance). Students will also visit museums and cultural exhibits. Attendance of concerts, ballets, television tapings, and film and theatre events will also be required. This may include travel to cities of cultural importance and involve additional fees. Prerequisite: ENGL 102 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

HURM1100 - Training and Development

Course Description
Course Subject Code
HURM

Course Number
1100

Course Title
Training and Development

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

HURM1200 - Recruiting, Selecting & Person

Course Description
Course Subject Code
HURM

Course Number
1200

Course Title
Recruiting, Selecting & Person

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Min
3

Lab Hours
Min
0

Lecture Hours
Min
3

Lab Hours
Min
0

HURM1300 - Compensation & Benefits

Course Description
Course Subject Code
HURM

Course Number
1300

Course Title
Compensation & Benefits

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

HVAC2991 - Special Projects I

Course Description
Course Subject Code
HVAC

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

HVAC2993 - Special Projects II

Course Description
Course Subject Code
HVAC

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours

HVAC2995 - Special Projects II

Course Description
Course Subject Code
HVAC

Course Number
2995

Course Title
Special Projects II

Credit Hours
Min
3

Contact Hours

Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

HVAC2996 - Special Projects UV

Course Description
Course Subject Code
HVAC

Course Number
2996

Course Title
Special Projects UV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

HVAC2997 - Practicum

Course Description
Course Subject Code
HVAC

Course Number
2997

Course Title
Practicum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

HVAC2998 - Special Projects V

Course Description
Course Subject Code
HVAC

Course Number
2998

Course Title

HVAC2999 - Cooperative Education

Course Description
Course Subject Code
HVAC

Course Number
2999

Course Title

Special Projects V

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Cooperative Education

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

IDEL2520 - Video Principles & Systems

Course Description
Course Subject Code
IDEL

Course Number
2520

Course Title
Video Principles & Systems

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

IDEL2620 - Introduction to Robotics

Course Description
Course Subject Code
IDEL

Course Number
2620

Course Title
Introduction to Robotics

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

IDEL2710 - Computer Peripherals

Course Description

IDEL2720 - Motors & Generators

Course Description

Course Subject Code
IDEL

Course Number
2710

Course Title
Computer Peripherals

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Course Subject Code
IDEL

Course Number
2720

Course Title
Motors & Generators

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

IDEL2991 - Special Projects I

Course Description
Course Subject Code
IDEL

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Other Hours
Min
1

IDEL2993 - Special Projects II

Course Description
Course Subject Code
IDEL

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Other Hours
Min
2

IDEL2995 - Special Projects III

Course Description

Course Subject Code
IDEL

Course Number
2995

Course Title
Special Projects III

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Other Hours

Min
3

IDEL2996 - Special Projects IV

Course Description

Course Subject Code
IDEL

Course Number
2996

Course Title
Special Projects IV

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Other Hours

Min
3

IDEL2997 - Practicum

Course Description

Course Subject Code
IDEL

Course Number
2997

Course Title
Practicum

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

IDEL2999 - Cooperative Education

Course Description

Course Subject Code
IDEL

Course Number
2999

Course Title
Cooperative Education

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

IMFG1010 - Introduction to Manufacturing

Course Description

Course Subject Code
IMFG

Course Number
1010

Course Title
Introduction to Manufacturing

Course Description
An overview of the functional and structural compositions of manufacturing; including processes, plant safety, and quality in the manufacturing environment. Presents the personal and interpersonal skills required to be part of a high performance team in a manufacturing environment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

IMFG1020 - Tools/Equipment, Manufacturing

Course Description

Course Subject Code
IMFG

Course Number
1020

Course Title
Tools/Equipment, Manufacturing

Course Description
This course provides an introduction to math, measurements, schematics, drawings, and prints used in manufacturing. It also facilitates the application of these skills to safely and correctly use hand tools, power tools, hydraulic systems, and pneumatic systems.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
2

Lab Hours

Min
1

IMFG1030 - Automation

Course Description

Course Subject Code
IMFG

Course Number
1030

Course Title
Automation

Course Description
An introduction to the automation components of manufacturing. Provides hands-on experience with electrical circuits, instrumentation, Programmable Logic Controllers (PLCs), computers and how to safely use this equipment.

Credit Hours

IMFG1040 - Intro Fab, P-Tech, & Machining

Course Description

Course Subject Code
IMFG

Course Number
1040

Course Title
Intro Fab, P-Tech, & Machining

Course Description
An introduction to fabrication, process technology, and machining careers. Provides hands-on experience in each area.

Credit Hours

Min
4

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

IMMT1110 - Intro to Ind Maintenance Tech

Course Description
Course Subject Code
IMMT

Course Number
1110

Course Title
Intro to Ind Maintenance Tech

Course Description
A general comprehensive study relating to Industrial safety designed to give students a practical working knowledge of safety hazards. Codes, standards and regulations are presented, discussed, and implemented throughout the entire course. All skills, philosophy and comprehension are practiced and reinforced by participants in individual and group activities.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

IMMT1111 - Welding Familiarization

Course Description
Course Subject Code
IMMT

Course Number
1111

Course Title
Welding Familiarization

Course Description
A general introductory course in welding.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

IMMT1112 - Welding II

Course Description

Course Subject Code
IMMT

Course Number
1112

Course Title
Welding II

Course Description
A continuance of Welding I (IMMT 1112), includes basic MIG and TIG welding.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
0

Lab Hours

Min
2

IMMT1120 - Blueprint Reading

Course Description

Course Subject Code
IMMT

Course Number
1120

Course Title
Blueprint Reading

Course Description
A general study of blue print reading and interpretation of data contained in the drawing.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

Requisites

No Requirements

IMMT1121 - Metal Fabrication

Course Description

Course Subject Code
IMMT

Course Number
1121

Course Title
Metal Fabrication

Course Description
A study and practical application of the general aspect of metal fabrication. Included will be design, material choices, and construction techniques. Prerequisite: completion of IMMT 1110 with "C" or better.

Credit Hours

IMMT1131 - Advanced Metal Fabrication

Course Description

Course Subject Code
IMMT

Course Number
1131

Course Title
Advanced Metal Fabrication

Credit Hours

Min
3

Contact Hours

Min
3

Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

IMMT1210 - Material Handling and Rigging

Course Description
Course Subject Code
IMMT

Course Number
1210

Course Title
Material Handling and Rigging

Course Description
The study and theory of the proper methods of storing, movement and securing both solid and liquid material in an industrial setting. Prerequisite: completion of IMMT 1110 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

IMMT1220 - Pneumatics

Course Description
Course Subject Code
IMMT

Course Number
1220

Course Title
Pneumatics

Course Description
A general study relating to pneumatic power. The major topics will include safety, installation techniques, proper maintenance, diagnosis, and repair of pneumatic controllers and systems.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours

Min
2

Min
2

Requisites

No Requirements

IMMT1221 - Pneumatics Application

Course Description

Course Subject Code
IMMT

Course Number
1221

Course Title
Pneumatics Application

Course Description
Application of the theory of pneumatic power in diagnosis, control devices, and activation types, and uses.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
0

Lab Hours

Min
2

IMMT1230 - Hydraulics

Course Description

Course Subject Code
IMMT

Course Number
1230

Course Title
Hydraulics

Course Description
A general study relating to hydraulic power. Major topics to include safety, installation, proper maintenance and repair. Prerequisite: completion of IMMT 1110 with "C" or bettter.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

Requisites

No Requirements

IMMT1231 - Hydraulics Application

Course Description

Course Subject Code
IMMT

Course Number
1231

IMMT1241 - Hydraulic Troubleshoot Project

Course Description

Course Subject Code
IMMT

Course Number

Course Title
Hydraulics Application

Course Description
The practical application of hydraulic power. Areas included will be system design, installation, diagnosis and repair.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

1241

Course Title
Hydraulic Troubleshoot Project

Course Description
The study and application of diagnosis of fluid power systems and components. Includes the use of testing devices, system specifications, codes, and applications and safety to determine the proper functions of the application.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

IMMT1311 - Pipefitting

Course Description
Course Subject Code
IMMT

Course Number
1311

Course Title
Pipefitting

Course Description
General knowledge of pipefitting procedures, types of pipe and areas of application in an industrial setting. Prerequisite: completion of IMMT 1110 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

IMMT1320 - Millwright I

Course Description
Course Subject Code
IMMT

Course Number
1320

Course Title
Millwright I

Course Description
A general study of the design, installation, diagnosis and repair of mechanical systems in an industrial setting. Prerequisite: completion of IMMT 1110 with "C" or bettter.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours

Min
1

Lab Hours
Min
2

Requisites
No Requirements

Min
2

Lab Hours
Min
2

Requisites
No Requirements

IMMT1321 - Milwright I Lab

Course Description
Course Subject Code
IMMT

Course Number
1321

Course Title
Milwright I Lab

Course Description
The practical application of mechanical system installation, diagnosis, and repair.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

IMMT1330 - Millwright II

Course Description
Course Subject Code
IMMT

Course Number
1330

Course Title
Millwright II

Course Description
Introduces the operation of precision alighment system such as laser. Emphasis is placed on proper set up/operation and safety. Prerequisite: completion of IMMT 1110 and IMMT 1320 with "C" or bettter.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

IMMT1331 - Millwright II Lab

Course Description
Course Subject Code

IMMT1410 - Basic Electricity

Course Description
Course Subject Code

IMMT

Course Number
1331

Course Title
Millwright II Lab

Course Description
A practical application of the operation of precision machines such as lather, mills, drill presses, and surface grinders. Exposures to this equipment will prepare an individual for maintenance production in a safe and efficient environment.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

IMMT

Course Number
1410

Course Title
Basic Electricity

Course Description
A general introduction to include fundamentals, theories, laws, and uses of electricity in industry.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

IMMT1411 - Electricity Lab

Course Description
Course Subject Code
IMMT

Course Number
1411

Course Title
Electricity Lab

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

IMMT1421 - Industrial Electricity

Course Description
Course Subject Code
IMMT

Course Number
1421

Course Title
Industrial Electricity

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours

Min
0

Lab Hours
Min
3

Min
0

Lab Hours
Min
4

IMMT1430 - Motor Controls

Course Description
Course Subject Code
IMMT

Course Number
1430

Course Title
Motor Controls

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

IMMT1441 - Programmable Logic Controllers

Course Description
Course Subject Code
IMMT

Course Number
1441

Course Title
Programmable Logic Controllers

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

IMMT1500 - Advanced Pipefitting

Course Description
Course Subject Code
IMMT

Course Number
1500

Course Title
Advanced Pipefitting

Credit Hours
Min
4

Contact Hours

IMMT1501 - Preventive Maintenance

Course Description
Course Subject Code
IMMT

Course Number
1501

Course Title
Preventive Maintenance

Credit Hours
Min
4

Contact Hours

Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

IMMT1502 - Rigging

Course Description
Course Subject Code
IMMT

Course Number
1502

Course Title
Rigging

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

IMMT1503 - Plant Equipment

Course Description
Course Subject Code
IMMT

Course Number
1503

Course Title
Plant Equipment

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

IMMT2991 - Special Projects I

Course Description
Course Subject Code
IMMT

Course Number
2991

Course Title

IMMT2993 - Special Projects II

Course Description
Course Subject Code
IMMT

Course Number
2993

Course Title

Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of instructor.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of instructor.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

IMMT2995 - Special Projects III

Course Description
Course Subject Code
IMMT

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

IMMT2996 - Special Projects IV

Course Description
Course Subject Code
IMMT

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.Prerequisites: Consent of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours

Min
3

Min
0

IMMT2997 - Practicum

Course Description

Course Subject Code
IMMT

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.Prerequisites: Consent of instructor.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
0

Lab Hours

Min
3

IMMT2999 - Cooperative Education

Course Description

Course Subject Code
IMMT

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.Prerequisites: Consent of instructor.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
0

Lab Hours

Min
3

INCT1100 - Installation&roubleshooting I

Course Description

Course Subject Code
INCT

Course Number
1100

Course Title
Installation&roubleshooting I

Course Description
A hands-on intensive study involving PC hardware and software that prepares students for an industry-based certification such as the A+ examination. PC hardware includes installation of motherboards, various drives, and adapter cards.

INCT1110 - Install & Troubleshooting II

Course Description

Course Subject Code
INCT

Course Number
1110

Course Title
Install & Troubleshooting II

Course Description
A hands-on advanced study involving PC hardware and software that prepares students for an industry-based certification such as the A+ examination. PC hardware includes installation of motherboards, various drives, and adapter cards.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT1120 - Install & Troubleshooting Lab

Course Description
Course Subject Code
INCT

Course Number
1120

Course Title
Install & Troubleshooting Lab

Course Description
This course is an intensive, hands-on laboratory designed to provide students with additional experience in installing, configuring, troubleshooting & problem resolution of IBM compatibles and peripherals.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

INCT1200 - Operating Systems

Course Description
Course Subject Code
INCT

Course Number
1200

Course Title
Operating Systems

Course Description
A hands-on study of operating systems which prepares students for an industry-based certification such as the MCP examination. The course includes the installation and administration of a network operating system as well as troubleshooting and optimizing techniques.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INCT1210 - Introduction to Programming

Course Description

Course Subject Code
INCT

Course Number
1210

Course Title
Introduction to Programming

Course Description
The student will develop an understanding of the basic logic structures used in application development. An introductory programming language such as Visual Basic may be used for the application of these logic structures.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT1250 - Project Management

Course Description

Course Subject Code
INCT

Course Number
1250

Course Title
Project Management

Course Description
Provides the foundation for understanding the broad concepts of successful planning, organization, and implementation within the realm of software development, enhancement, and reconfiguration.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT1300 - Internet Technology

Course Description

Course Subject Code
INCT

Course Number
1300

Course Title
Internet Technology

Course Description
A comprehensive study of Internet concepts, terminology, connection practices, researching on, designing for and publishing on the Internet, as well as a brief study of the programming basics behind the creation of Web Pages using HTML and Dynamic HTML.

Credit Hours

Min
3

Contact Hours

INCT1320 - Intro to Database Development

Course Description

Course Subject Code
INCT

Course Number
1320

Course Title
Intro to Database Development

Course Description
The student will develop an understanding of database systems and database structure. The Structured Query Language (SQL) will be used to manipulate database records. A report generator will be used to produce reports.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT1330 - Introduction to Networking

Course Description
Course Subject Code
INCT

Course Number
1330

Course Title
Introduction to Networking

Course Description
Introduction to Networking is a foundation networking course that will cover the following topics: media and topologies, protocols and standards, network implementation, and network support. The course maps to CompTIA?s Network+ certification exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT1391 - Procedural Program Language I

Course Description
Course Subject Code
INCT

Course Number
1391

Course Title
Procedural Program Language I

Course Description
A study in the prevailing procedural language, (actual language will be determined by market area). Topics will include, security, web access, structured query language, query by example, data capture, and data manipulation.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INCT1451 - Basic Programming I

Course Description
Course Subject Code

INCT1461 - C++ Programming I

Course Description
Course Subject Code

INCT

Course Number
1451

Course Title
Basic Programming I

Course Description
Students will use a computer to enter, test, and debug applications programs.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INCT

Course Number
1461

Course Title
C++ Programming I

Course Description
Students will use a computer to enter, test, and debug C++ application programs.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INCT1470 - CL Programming

Course Description
Course Subject Code
INCT

Course Number
1470

Course Title
CL Programming

Course Description
The creation of programming routines that can be utilized to extract system information, job status, and user menus.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

INCT1491 - RPG Programming I

Course Description
Course Subject Code
INCT

Course Number
1491

Course Title
RPG Programming I

Course Description
Students will use a computer to enter, test, and debug RPG application programs.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours

Min
1

Lab Hours
Min
2

Min
1

Lab Hours
Min
6

INCT1500 - Internet Programming Lang I

Course Description
Course Subject Code
INCT

Course Number
1500

Course Title
Internet Programming Lang I

Course Description
Programming using Microsoft Visual basic.Net is designed for the advanced learner with the tools to plan and create interactive Visual basic.Net applications that conform to well-adopted Windows standards.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT1800 - Introduction to Unix/Linux

Course Description
Course Subject Code
INCT

Course Number
1800

Course Title
Introduction to Unix/Linux

Course Description
A hands-on study of the Unix or Linux operating system which includes installation of the operating system, administration and configuration of the system, and troubleshooting techniques involved in maintaining the system.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT1801 - Java Programming I

Course Description
Course Subject Code
INCT

Course Number
1801

Course Title
Java Programming I

Course Description
Students are introduced to program concepts and techniques using the Java

INCT1900 - Web Page Design

Course Description
Course Subject Code
INCT

Course Number
1900

Course Title
Web Page Design

Course Description
This course allows the student to develop a working knowledge of a web site

programming language. Upon completion, students should have the ability to write a wide variety of programs using the Java programming language. Intensive hands-on applications are included.

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

programming software package such as FrontPage. The student will plan, design, build, and publish an easy to navigate web site. Good designs fundamentals will be covered.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT2010 - Intro to Client/Server Network

Course Description
Course Subject Code
INCT

Course Number
2010

Course Title
Intro to Client/Server Network

Course Description
This course is designed to provide students with the knowledge and skills that are required to manage accounts and resources, maintain server resources, monitor server performance, and safeguard data in a Microsoft Windows Server? 2003 environment.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours

INCT2040 - Design Security forClient/Serv

Course Description
Course Subject Code
INCT

Course Number
2040

Course Title
Design Security forClient/Serv

Course Description
This course is designed to provide students with the knowledge and skills to design a secure network infrastructure

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours

Min
2

Min
2

INCT2110 - Networkiing Technologies

Course Description

Course Subject Code
INCT

Course Number
2110

Course Title
Networkiing Technologies

Course Description
A hands-on study of networking technologies, which includes the planning, implementation, and administration of networks. The course also includes troubleshooting and security related issues.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

INCT2120 - Introduction to Basic Routers

Course Description

Course Subject Code
INCT

Course Number
2120

Course Title
Introduction to Basic Routers

Course Description
This course continues to provide students with classroom and laboratory experience in current and emerging networking technology that will empower them to enter employment or further education and training in the computer-networking field.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

INCT2130 - Intermediate Routing&Switching

Course Description

Course Subject Code
INCT

Course Number
2130

Course Title
Intermediate Routing&Switching

Course Description
This course continues to provide students with classroom and laboratory experience in current and emerging networking technology that will empower them to enter employment or further education and training in

INCT2140 - Wide Area Network Protocols

Course Description

Course Subject Code
INCT

Course Number
2140

Course Title
Wide Area Network Protocols

Course Description
This course continues to provide students with classroom and laboratory experience in current and emerging networking technology that will empower them to enter employment or further education and training in the computer-networking field.

the computer-networking field.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INCT2150 - Advanced Routing

Course Description
Course Subject Code
INCT

Course Number
2150

Course Title
Advanced Routing

Course Description
Advanced Routing Protocols is one of four courses leading to the Cisco Certified Network Professional (CCNP) designation. This course introduces students to scaling IP networks. Students learn to use VLSM, private addressing, and NAT to optimize IP address utilization.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INCT2160 - Remote Access

Course Description
Course Subject Code
INCT

Course Number
2160

Course Title
Remote Access

Course Description
Remote Access is one of four courses leading to the Cisco Certified Network Professional (CCNP) designation. This course introduces students to the implementation of routers in WAN applications.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT2170 - Multilayer Switchiing

Course Description

Course Subject Code
INCT

Course Number
2170

Course Title
Multilayer Switchiing

Course Description
Multilayer Switching is one of four courses leading to the Cisco Certified Network Professional (CCNP) designation. This course introduces students to the deployment of state-of-the-art campus LANs.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT2180 - Designing Networks

Course Description

Course Subject Code
INCT

Course Number
2180

Course Title
Designing Networks

Course Description
A study of good design techniques which include design goals, assessing existing networks, WAN design, LAN design, and building a prototype and pilot network.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT2190 - Internetwork Support

Course Description

Course Subject Code
INCT

Course Number
2190

Course Title
Internetwork Support

Course Description
A hands-on study of local area and wide are network troubleshooting. Case studies will be used to provide students with practice finding network faults and incorrect router and switch configurations.

Credit Hours

Min
3

Contact Hours

INCT2261 - Desktop Support

Course Description

Course Subject Code
INCT

Course Number
2261

Course Title
Desktop Support

Course Description
This course is designed to provide the learner with the knowledge and skills necessary to carry out the role of a desktop or help desk support technician. Areas of discussion will include the installation, deployment, configuration, customization, support, and troubleshooting of the operating system, as well as its related desktop applications such as web browsers, e-mail clients, and office productivity software.

Credit Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INCT2500 - Internet Programming Lang II

Course Description
Course Subject Code
INCT

Course Number
2500

Course Title
Internet Programming Lang II

Course Description
A continuation of CPTR 1500 a study in the prevailing language in Internet programming, (actual language will be determined by CPTR 1500). Advanced topics will include, web development, including database programming, communications, and on-line form activity.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT2545 - Network Security:Ethical Hack

Course Description
Course Subject Code
INCT

Course Number
2545

Course Title
Network Security:Ethical Hack

Course Description
This class will immerse the student into an interactive environment where they will be shown how to scan, test and secure their own systems.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INCT2650 - Advanced Database Development

Course Description

Course Subject Code
INCT

Course Number
2650

Course Title
Advanced Database Development

Course Description
A hands-on study of advanced database techniques including forms, reports, macros, import/exports, and database integration.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT2820 - Server Technology

Course Description

Course Subject Code
INCT

Course Number
2820

Course Title
Server Technology

Course Description
The Server Hardware Specialist is expected to have an in-depth understanding of the planning, installing, configuring, and maintaining servers, including knowledge of server-level hardware implementations, data storage subsystems, data recovery, and I/O subsystems.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INCT2830 - Cabling Infrastructure

Course Description

Course Subject Code
INCT

Course Number
2830

Course Title
Cabling Infrastructure

Course Description
This course is designed for students interested in the physical aspects of voice and data network cabling and installation. The course focuses on cabling issues related to data and voice connections and provides an understanding of the industry and its worldwide standards, types of media and cabling, physical and logical networks, as well as signal transmission.

Credit Hours

Min
3

INCT2840 - Managing Network Security

Course Description

Course Subject Code
INCT

Course Number
2840

Course Title
Managing Network Security

Course Description
This course is intended to serve the needs of individuals interested in understanding the field of network security and how the field relates to other areas of information technology. Individuals will study, design, configure, and implement solutions that will reduce the risk of revenue lost and vulnerability.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT2850 - Emergining Technologies

Course Description
Course Subject Code
INCT

Course Number
2850

Course Title
Emergining Technologies

Course Description
The goal of this course is to teach students the newest technological advances using hands-on demonstrations and lecture.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT2855 - Firewall Technology

Course Description
Course Subject Code
INCT

Course Number
2855

Course Title
Firewall Technology

Course Description
Provides students with an understanding of firewalls and how the devices relate to other areas of information technology. Individuals will study, configure, and implement solutions using firewalls.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

INCT2860 - Wireless Technology

Course Description
Course Subject Code

INCT2890 - Entrepreneurial Venture

Course Description
Course Subject Code

INCT

Course Number
2860

Course Title
Wireless Technology

Course Description
This course will focus on the design, planning, implementation, operation, and troubleshooting of wireless networks.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INCT

Course Number
2890

Course Title
Entrepreneurial Venture

Course Description
Students enrolled in this course will explore the concepts of business planning, entrepreneurship and develop a business plan.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

INCT2902 - Internship

Course Description
Course Subject Code
INCT

Course Number
2902

Course Title
Internship

Course Description
The internship will be the final course taken by students in their last semester. Students will be assigned one or more projects at the school site or at an employer's site to gain practical hands-on workplace related skills.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

INCT2910 - Home Technology Integrator

Course Description
Course Subject Code
INCT

Course Number
2910

Course Title
Home Technology Integrator

Course Description
The goal of this course is to provide students the skills necessary to master installation, integration and troubleshooting of the following sub-systems: home security, audio/video, computer networks, electrical wiring, HVAC, cable/satellite, broadband, telecommunications and structured wiring.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Lecture Hours
Min
0

Lab Hours
Min
2

Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INCT2920 - Network Defense&Countermeasure

Course Description
Course Subject Code
INCT

Course Number
2920

Course Title
Network Defense&Countermeasure

Course Description
Network Defense and Countermeasures begins with an introduction on the fundamentals of defending networks then moves to the design and implementation of firewalls.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INCT2925 - Hardening Netwrk Infrastructur

Course Description
Course Subject Code
INCT

Course Number
2925

Course Title
Hardening Netwrk Infrastructur

Course Description
Hardening The Infrastructure begins with an in-depth look at TCP/IP concepts then moves into the implementation of IPSec and securing Linux and Windows computers as well as routers.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INCT2930 - Enterprise Security Implement

Course Description
Course Subject Code
INCT

Course Number
2930

INCT2935 - Adv Security Implementation

Course Description
Course Subject Code
INCT

Course Number
2935

Course Title
Enterprise Security Implement

Course Description
Enterprise Security Solutions begins with a discussion of the needs and requirements of building a trusted network. From there the course moves into an examination of Certificate Policies and Certificate Practice Statements, procedures of configuring Linux and Microsoft CA, and digital certificates.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Course Title
Adv Security Implementation

Course Description
Advanced Security Implementation examines and explains the technologies required to build a trusted network. The course provides a detailed discussion of the reasons for building and components of a trusted network.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INCT2991 - Special Projects I

Course Description
Course Subject Code
INCT

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours

INCT2993 - Special Projects II

Course Description
Course Subject Code
INCT

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
0

Lab Hours
Min
1

Min
0

Lab Hours
Min
2

INCT2995 - Special Projects III

Course Description
Course Subject Code
INCT

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

INCT2996 - Special Projects IV

Course Description
Course Subject Code
INCT

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

INCT2997 - Practicum

Course Description
Course Subject Code
INCT

Course Number
2997

Course Title
Practicum

Course Description

INCT2999 - Cooperative Education

Course Description
Course Subject Code
INCT

Course Number
2999

Course Title
Cooperative Education

Course Description

A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

INST1000 - Intro to Industrial Instr

Course Description
Course Subject Code
INST

Course Number
1000

Course Title
Intro to Industrial Instr

Course Description
An introductory course providing an occupational analysis of job descriptions, working conditions, employment opportunities, certification requirements, and safety considerations in the class and for those employed in the field of industrial instrumentation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours

INST1010 - Fund of Dir&Alternating Cur Ci

Course Description
Course Subject Code
INST

Course Number
1010

Course Title
Fund of Dir&Alternating Cur Ci

Course Description
This course covers fundamental principles of DC and AC electrical and electronic circuits, including introduction to basic electrical terms, voltage generation and sources, and resistance, capacitance and inductance with emphasis on Ohms Law and the relationships between voltage, current, resistance, inductance, capacitance and power. Prerequisite: concurrent enrollment or completion of INST 1000 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST1020 - Solid State Devices & Circuits

Course Description
Course Subject Code
INST

Course Number
1020

Course Title
Solid State Devices & Circuits

Course Description
This course describes the types and operational characteristics of Solid State Devices used inInstrumentation Systems and their associated circuitry . Topics include , Diodes, Transistors,Silicon Controlled Rectifiers, Triacs, and Solid State Switches. Power Supply and VoltageRegulation Circuitry is presented. Prerequisite: concurrent enrollment or completion of INST 1000 and INST 1010 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST1030 - Dig Logic & Analog/Dig Conver

Course Description
Course Subject Code
INST

Course Number
1030

Course Title
Dig Logic & Analog/Dig Conver

Course Description
An introduction to numbering systems, logic gates, digital integrated circuits, Boolean logic operations. Also covers Flip-Flops, Registers and Analog-Digital Conversion. Prerequisite: concurrent enrollment or completion of INST 1000, INST 1010, INST 1020 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST1110 - Intro to Instrumentation

Course Description
Course Subject Code

INST1330 - Pressure and Level Measurement

Course Description

INST

Course Number
1110

Course Title
Intro to Instrumentation

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Subject Code
INST

Course Number
1330

Course Title
Pressure and Level Measurement

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

INST1410 - Flow Measurement

Course Description
Course Subject Code
INST

Course Number
1410

Course Title
Flow Measurement

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

INST1420 - Temperature Measurement

Course Description
Course Subject Code
INST

Course Number
1420

Course Title
Temperature Measurement

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

Min
2

INST1430 - Final Elements

Course Description

Course Subject Code
INST

Course Number
1430

Course Title
Final Elements

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INST1500 - Practical Wiring & Fabrication

Course Description

Course Subject Code
INST

Course Number
1500

Course Title
Practical Wiring & Fabrication

Course Description
This course covers typical cable and connectors used in instrumentation, soldering techniques, and conduit systems. It provides hands on training in wire stripping, termination, and cabling standards. Prerequisite: concurrent enrollment or completion of INST 1030 with "C" or bettter.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lab Hours

Min
2

Requisites

No Requirements

INST1510 - Motors and Motor Control

Course Description

Course Subject Code
INST

Course Number
1510

Course Title
Motors and Motor Control

Course Description
This course covers concepts of motors, motor control circuitry, and troubleshooting and repairing/replacing motor control circuitry. Prerequisite: concurrent enrollment or completion of INST 1030 and INST 1500 with "C" or bettter.

INST1520 - Prim/Final Elemts&ControlLoops

Course Description

Course Subject Code
INST

Course Number
1520

Course Title
Prim/Final Elemts&ControlLoops

Course Description
Principles of operation, calibration, servicing, troubleshooting, and repairing/replacing of temperature, pressure and flow switches and

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST1530 - Prop of Temp, Pressure & Flow

Course Description
Course Subject Code
INST

Course Number
1530

Course Title
Prop of Temp, Pressure & Flow

Course Description
This course is a study of the physics pertaining to Temperature, Pressure, and Flow measurement. It introduces the student to the relationships between Volume ,Temperature, Pressure and Flow and the units of measurement associated with each. Mathematical formulas are presented with an emphasis on problem solving and practical application in an industrial environment. Prerequisite: concurrent enrollment or completion of INST 1030 with "C" or bettter.

Credit Hours
Min
4

Contact Hours
Min
4

INST1540 - AutoControl,Controllers&Tuning

Course Description
Course Subject Code
INST

Course Number
1540

Course Title
AutoControl,Controllers&Tuning

Course Description
This course covers the concepts of automatic process control. Process characteristics and control applications will be presented , along with annunciator/shutdown systems and the concepts of Proportional, Integral, and Derivative control modes, loop tuning, and documentation. Prerequisite: concurrent enrollment or completion of INST 1030 and INST 1530 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST2000 - Analy Measurements & Control

Course Description
Course Subject Code
INST

Course Number
2000

Course Title
Analy Measurements & Control

Course Description
In this course the student will be introduced to liquid , gas humidity, and slurry analysis as it relates to process control and instrumentation. Specialized lab training equipment will be employed to provide a learning platform with hands on experience for the student. Prerequisite: concurrent enrollment or completion of INST 1540 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

INST2010 - Safety Standards & Systems

Course Description
Course Subject Code
INST

Course Number
2010

Course Title
Safety Standards & Systems

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Requisites
No Requirements

INST2020 - Programmable Logic Controllers

Course Description

Course Subject Code
INST

Course Number
2020

Course Title
Programmable Logic Controllers

Course Description
Introduces the student to field programmable control devices. Covers hardware by major vendors including processors, types of input and output modules , software and programming methods ,display screens, and networking. Student will program, test, diagnose and repair PLC Systems using actual PLC types currently used in area industrial facilities.
Prerequisite: Concurrent enrollment or completion of INST 1540 and INST 2010/PTEC 203 with "C" or better.

Credit Hours

Min
4

Contact Hours

Min
3

Billing Hours

Min
4

Lecture Hours

Min
3

Requisites

No Requirements

INST2030 - Comm & Distributed Control

Course Description

Course Subject Code
INST

Course Number
2030

Course Title
Comm & Distributed Control

Course Description
Covers Transmission, Communication Distributed Control, and PLC networking protocols used in both older and current Instrumentation systems. Prerequisite: concurrent enrollment or completion of INST 1540 and INST 2020 with "C" or bettter.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

Requisites

No Requirements

INST2610 - Controllers

Course Description

Course Subject Code
INST

Course Number
2610

Course Title
Controllers

Credit Hours

INST2620 - Motor Controls, Circuitry

Course Description

Course Subject Code
INST

Course Number
2620

Course Title
Motor Controls, Circuitry

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

INST2630 - Variable Speed Drives

Course Description
Course Subject Code
INST

Course Number
2630

Course Title
Variable Speed Drives

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

INST2730 - Analytical Measurements

Course Description
Course Subject Code
INST

Course Number
2730

Course Title
Analytical Measurements

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INST2740 - Programmable Logic Controllers

Course Description
Course Subject Code
INST

Course Number
2740

Course Title

INST2820 - Principles of Process Controls

Course Description
Course Subject Code
INST

Course Number
2820

Course Title

Programmable Logic Controllers

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Principles of Process Controls

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INST2830 - Analog Control Systems

Course Description
Course Subject Code
INST

Course Number
2830

Course Title
Analog Control Systems

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

INST2840 - Digital Control Systems

Course Description
Course Subject Code
INST

Course Number
2840

Course Title
Digital Control Systems

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

INST2991 - Special Projects I

Course Description

INST2993 - Special Projects II

Course Description

Course Subject Code
INST

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Course Subject Code
INST

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lab Hours
Min
2

INST2995 - Special Projects III

Course Description
Course Subject Code
INST

Course Number
2995

Course Title
Special Projects III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

INST2996 - Special Projects IV

Course Description
Course Subject Code
INST

Course Number
2996

Course Title
Special Projects IV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

INST2997 - Practicum

Course Description
Course Subject Code
INST

INST2999 - Cooperative Education

Course Description
Course Subject Code
INST

Course Number
2997

Course Title
Practicum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

Course Number
2999

Course Title
Cooperative Education

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

INTE1100 - Install & Troubleshooting I

Course Description
Course Subject Code
INTE

Course Number
1100

Course Title
Install & Troubleshooting I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE1110 - Install & Troubleshooting II

Course Description
Course Subject Code
INTE

Course Number
1110

Course Title
Install & Troubleshooting II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE1120 - Install & Troubleshooting Lab

Course Description

INTE1200 - Operating Systems

Course Description

Course Subject Code
INTE

Course Number
1120

Course Title
Install & Troubleshooting Lab

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Course Subject Code
INTE

Course Number
1200

Course Title
Operating Systems

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INTE1210 - Introduction to Programming

Course Description
Course Subject Code
INTE

Course Number
1210

Course Title
Introduction to Programming

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

INTE1250 - Project Management

Course Description
Course Subject Code
INTE

Course Number
1250

Course Title
Project Management

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

Min
2

Min
2

INTE1300 - Internet Applications

Course Description

Course Subject Code
INTE

Course Number
1300

Course Title
Internet Applications

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INTE1320 - Intro to Database Development

Course Description

Course Subject Code
INTE

Course Number
1320

Course Title
Intro to Database Development

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INTE1330 - Introduction to Networking

Course Description

Course Subject Code
INTE

Course Number
1330

Course Title
Introduction to Networking

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

INTE1391 - Procedural Program Language I

Course Description

Course Subject Code
INTE

Course Number
1391

Course Title
Procedural Program Language I

Credit Hours

Min
7

Contact Hours

Min
7

Billing Hours

Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INTE1451 - Basic Programming I

Course Description
Course Subject Code
INTE

Course Number
1451

Course Title
Basic Programming I

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INTE1461 - C++ Programming I

Course Description
Course Subject Code
INTE

Course Number
1461

Course Title
C++ Programming I

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INTE1470 - C Programming

Course Description
Course Subject Code
INTE

Course Number
1470

Course Title
C Programming

Credit Hours

INTE1491 - RPG Programming I

Course Description
Course Subject Code
INTE

Course Number
1491

Course Title
RPG Programming I

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

INTE1500 - Internet Programming Lang I

Course Description
Course Subject Code
INTE

Course Number
1500

Course Title
Internet Programming Lang I

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE1800 - Introduction to Unix/Linux

Course Description
Course Subject Code
INTE

Course Number
1800

Course Title
Introduction to Unix/Linux

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE1801 - Java Programming

Course Description
Course Subject Code
INTE

INTE1900 - Web Page Design

Course Description
Course Subject Code
INTE

Louisiana Delta Community College

Course Number
1801

Course Title
Java Programming

Credit Hours
Min
7

Contact Hours
Min
7

Billing Hours
Min
7

Lecture Hours
Min
1

Lab Hours
Min
6

Course Number
1900

Course Title
Web Page Design

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2010 - Intro to Client/Server Network

Course Description
Course Subject Code
INTE

Course Number
2010

Course Title
Intro to Client/Server Network

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INTE2040 - Design Security Client/Server

Course Description
Course Subject Code
INTE

Course Number
2040

Course Title
Design Security Client/Server

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INTE2110 - Networking Technologies

Course Description

Course Subject Code
INTE

Course Number
2110

Course Title
Networking Technologies

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

INTE2120 - Introduction to Basic Routers

Course Description

Course Subject Code
INTE

Course Number
2120

Course Title
Introduction to Basic Routers

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Lab Hours

Min
2

INTE2130 - Intermediate Routing&Switching

Course Description

Course Subject Code
INTE

Course Number
2130

Course Title
Intermediate Routing&Switching

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

INTE2140 - Wide Area Network Protocols

Course Description

Course Subject Code
INTE

Course Number
2140

Course Title
Wide Area Network Protocols

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
2

Min
2

Lab Hours
Min
2

Lab Hours
Min
2

INTE2150 - Advanced routing

Course Description
Course Subject Code
INTE

Course Number
2150

Course Title
Advanced routing

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2160 - Remote Access

Course Description
Course Subject Code
INTE

Course Number
2160

Course Title
Remote Access

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2170 - Multilayer Switching

Course Description
Course Subject Code
INTE

Course Number
2170

Course Title
Multilayer Switching

Credit Hours
Min
3

Contact Hours

INTE2180 - Designing Networks

Course Description
Course Subject Code
INTE

Course Number
2180

Course Title
Designing Networks

Credit Hours
Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2190 - Internetwork Support

Course Description
Course Subject Code
INTE

Course Number
2190

Course Title
Internetwork Support

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2261 - Desktop Support

Course Description
Course Subject Code
INTE

Course Number
2261

Course Title
Desktop Support

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
2

Lab Hours
Min
2

INTE2500 - Internet Programming Lang II

Course Description
Course Subject Code
INTE

Course Number
2500

Course Title

INTE2545 - Network Security: Ethical Hack

Course Description
Course Subject Code
INTE

Course Number
2545

Course Title

Internet Programming Lang II

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Network Security: Ethical Hack

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INTE2650 - Advanced Database Development

Course Description
Course Subject Code
INTE

Course Number
2650

Course Title
Advanced Database Development

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2820 - Server Technology

Course Description
Course Subject Code
INTE

Course Number
2820

Course Title
Server Technology

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2830 - Cabling Infrastructure

INTE2840 - Managing Network Security

Course Description
Course Subject Code
INTE

Course Number
2830

Course Title
Cabling Infrastructure

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Description
Course Subject Code
INTE

Course Number
2840

Course Title
Managing Network Security

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

INTE2850 - Emerging Technologies

Course Description
Course Subject Code
INTE

Course Number
2850

Course Title
Emerging Technologies

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours

INTE2855 - Firewall Technology

Course Description
Course Subject Code
INTE

Course Number
2855

Course Title
Firewall Technology

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours

Min
2

Min
0

INTE2860 - Wireless Technology

Course Description

Course Subject Code
INTE

Course Number
2860

Course Title
Wireless Technology

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

INTE2890 - Entrepreneurial Venture

Course Description

Course Subject Code
INTE

Course Number
2890

Course Title
Entrepreneurial Venture

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours

Min
0

INTE2902 - Internship

Course Description

Course Subject Code
INTE

Course Number
2902

Course Title
Internship

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

INTE2910 - Home Technology Integrator

Course Description

Course Subject Code
INTE

Course Number
2910

Course Title
Home Technology Integrator

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INTE2920 - Network Defense/Countermeasure

Course Description
Course Subject Code
INTE

Course Number
2920

Course Title
Network Defense/Countermeasure

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INTE2925 - Harderning Network Infrastruct

Course Description
Course Subject Code
INTE

Course Number
2925

Course Title
Harderning Network Infrastruct

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INTE2930 - Enterprise Security Implement

Course Description
Course Subject Code
INTE

Course Number
2930

Course Title
Enterprise Security Implement

Credit Hours

INTE2935 - Adv Security Implementation

Course Description
Course Subject Code
INTE

Course Number
2935

Course Title
Adv Security Implementation

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

INTE2991 - Special Projects I

Course Description
Course Subject Code
INTE

Course Number
2991

Course Title
Special Projects I

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

INTE2993 - Special Projects II

Course Description
Course Subject Code
INTE

Course Number
2993

Course Title
Special Projects II

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

INTE2995 - Special Projects III

Course Description
Course Subject Code
INTE

INTE2996 - Special Projects IV

Course Description
Course Subject Code
INTE

Course Number
2995

Course Title
Special Projects III

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Course Number
2996

Course Title
Special Projects IV

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

INTE2997 - Practicum

Course Description
Course Subject Code
INTE

Course Number
2997

Course Title
Practicum

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

INTE2999 - Cooperative Education

Course Description
Course Subject Code
INTE

Course Number
2999

Course Title
Cooperative Education

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

ISYS1400 - Windows Applications. Part 1

Course Description

Course Subject Code
ISYS

Course Number
1400

Course Title
Windows Applications. Part 1

Course Description
Applications of Windows software environment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ISYS1410 - Windows Applications Part 2

Course Description

Course Subject Code
ISYS

Course Number
1410

Course Title
Windows Applications Part 2

Course Description
Advanced applications of Windows software environment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

ISYS1420 - Windows Applications Part III

Course Description

Course Subject Code
ISYS

Course Number
1420

Course Title
Windows Applications Part III

Course Description
Application of current Windows software environment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

ISYS1430 - Windows Applications Part 4

Course Description

Course Subject Code
ISYS

Course Number
1430

Course Title
Windows Applications Part 4

Course Description
Advanced application of current Windows software environment.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Lab Hours
Min
0

Min
3

Lab Hours
Min
0

ISYS1440 - Word Processing

Course Description
Course Subject Code
ISYS

Course Number
1440

Course Title
Word Processing

Course Description
This course provides hands-on experience of word processing techniques and functions with emphasis on features and commands using a current version of word processing software. Prerequisite: completion of KYBD 1111 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

ISYS1550 - Advanced Word Processing

Course Description
Course Subject Code
ISYS

Course Number
1550

Course Title
Advanced Word Processing

Course Description
Hands on application of advanced word processing with emphasis of features of commands using current version of word software.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

ISYS1650 - Desktop Publishing

Course Description
Course Subject Code
ISYS

Course Number
1650

ITRN291 - Industrial Technology Internsh

Course Description
Course Subject Code
ITRN

Course Number
291

Course Title
Desktop Publishing

Course Description
Basic concepts in creating documents containing graphics and text. Current version of popular word processing/graphics software is incorporated.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

Course Title
Industrial Technology Internsh

Course Description
This course is designed to provide the student with an opportunity to gain knowledge and skills from a planned work experience in the student's chosen career field. Internship placements are directly related to the student's program of study and provide learning experiences not available in the classroom setting. Internships provide entry level, career related experience, and workplace competencies that employers value when hiring new employees. Internships may also be used as an opportunity to explore career fields. Students must meet with a Lead Faculty Instructor prior to registering.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

Lab Hours
Min
0

Other Hours
Min
0

JJSP101 - Intro To Juvenile Justice

Course Description
Course Subject Code
JJSP

Course Number
101

Course Title
Intro To Juvenile Justice

Course Description
Introduction to the historical and contemporary aspects of juvenile corrections in Louisiana. Explores the evolution of juvenile corrections from punishment based in the early 1900?s to the rehabilitative in the latter part of the century to the treatment models of the 21st century reform movement. Provides an overview of vision, mission and guiding principles of OJJ, the agency, its programs and developmental processes of LAMOD and Service Coordination in Louisiana. Introduces court process and procedures in Louisiana facing youth from arrest to final disposition, including OJJ?s role during the process. Introduces primary federal and

JJSP102 - Basic Fund of Tech Reporting

Course Description
Course Subject Code
JJSP

Course Number
102

Course Title
Basic Fund of Tech Reporting

Course Description
Information and practice on writing of a variety of reports with emphasis on reports required in juvenile justice programs. Emphasizes detail, factual content, objective presentation, and a defined purpose of specific readers.

Credit Hours
Min
3

Contact Hours

state statutesas they affect and apply to juvenile offenders with an emphasis on the 6 constitutional amendments. Includes discussion of actual court cases and scenarios pertaining to the constitutional amendments.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lab Hours
Min
3

JJSP103 - Social Ethics in Criminal Just

Course Description
Course Subject Code
JJSP

Course Number
103

Course Title
Social Ethics in Criminal Just

Course Description
Introduction of ethical issues surrounding the work of individuals with youth exhibiting high risk behaviors. Includes guidance with regard to Maslow?s Levels of Human Needs and the relationship between unmet needs and behaviors. Provides guidance, relative human dignity and appropriateboundaries which must be established and supported in the day-to-day work with troubled youth.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

JJSP104 - Basic Fund of Maladaptive Beha

Course Description
Course Subject Code
JJSP

Course Number
104

Course Title
Basic Fund of Maladaptive Beha

Course Description
Strategies for working with youth presenting maladaptive behavior. Provides a basic introduction for understanding the nature of adolescent social behavior, diagnosis, and classification of mental disorders. Introduces a number of disorders and treatment options at a basic level to include anxiety, mood, schizophrenia, personality, sexual and gender, substance-related, and psycho-physiological.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

JJSP105 - Crisis Intervention

JJSP106 - Fund of Youth, Drug & Juv Prog

Course Description

Course Subject Code
JJSP

Course Number
105

Course Title
Crisis Intervention

Course Description
Provides an overview of the techniques and approaches to crisis intervention for entry-level juvenile justice professionals. Includes initial intervention, de-escalation and assessment, resolution and/or referral with emphasis upon safety. Includes personal effectiveness, therapeutic prevention and intervention, recognition of threat levels, voluntary compliance, verbal and non-verbal communications, active and passive listening, and medication

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description

Course Subject Code
JJSP

Course Number
106

Course Title
Fund of Youth, Drug & Juv Prog

Course Description
Introduction of current trends, programs and approaches to youthful addiction, treatment options, assessment processes, and related behavioral issues for youthful offenders specifically housed in secure-care settings and in supervision.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

JJSP107 - Fund of Work W/Mentally Ill Yo

Course Description

Course Subject Code
JJSP

Course Number
107

Course Title
Fund of Work W/Mentally Ill Yo

Course Description
Supervision and care of youthful offenders in confinement. Builds awareness of the dynamics, basic behaviors, and interpersonal interactions often found among youthful offenders exhibiting the following serious mental disorders: anxiety, mood, personality, psychotic (schizophrenia), and mental disabilities.

Credit Hours
Min
1

Contact Hours

JJSP108 - Cooperative Work Experience

Course Description

Course Subject Code
JJSP

Course Number
108

Course Title
Cooperative Work Experience

Course Description
Places students in an unpaid, internship work experience in a setting within the Office of Juvenile Justice or one of the related field settings.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Min
3

Lecture Hours
Min
3

JOBS2440 - Job Seeking Skills

Course Description
Course Subject Code
JOBS

Course Number
2440

Course Title
Job Seeking Skills

Course Description
This course is required of all Technical Diploma and Associate Degree students and should be taken during their last semester of enrollment prior to completion of diploma/degree requirements. This course assists students in making immediate and future decisions concerning job choices and educational growth by compiling resumes, evaluating job offers, and outlining information essential to finding, applying for, and terminating a job. The completion of a student career presentation portfolio to minimum specifications will be a requirement for course completion .

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

JOBS2450 - Job Seeking Skills

Course Description
Course Subject Code
JOBS

Course Number
2450

Course Title
Job Seeking Skills

Course Description
This course should be taken during their last semester of enrollment prior to completion of diploma/degree requirements.This course assists students in making immediate and future decisions concerning job choices and educational growth by compiling resumes, evaluating job offers, and outlining information essential to finding, applying for, and terminating a job. The completion of a student career presentation portfolio to minimum specifications will be a requirement for course completion.

Credit Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

KYBD1000 - Basic Keyboarding

Course Description
Course Subject Code

KYBD1010 - Introductory Keyboarding

Course Description
Course Subject Code

KYBD

Course Number
1000

Course Title
Basic Keyboarding

Course Description
An introduction to basic keyboarding terminology and touch typing. Emphasis is placed on speed, accuracy, and correct techniques.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

KYBD

Course Number
1010

Course Title
Introductory Keyboarding

Course Description
An introduction to basic keyboarding terminology and touch typing. Emphasis is placed on speed, accuracy, and correct techniques.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

KYBD1111 - Introduction to Formatting

Course Description
Course Subject Code
KYBD

Course Number
1111

Course Title
Introduction to Formatting

Course Description
This course covers continued development and application of introductory to intermediate keyboarding techniques combined with basic word processing techniques and functions. Emphasis is also placed on an increase in speed, accuracy, and correct keyboarding techniques. Prerequisite: completion of KYBD 1010 with "C" or bettter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

KYBD1115 - Intro to Formatting Lab

Course Description
Course Subject Code
KYBD

Course Number
1115

Course Title
Intro to Formatting Lab

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Requisites
No Requirements

KYBD1210 - Intermediate Formatting

Course Description
Course Subject Code
KYBD

Course Number
1210

Course Title
Intermediate Formatting

Course Description
Emphasis on computer keyboarding with increased speed and accuracy. Proper formatting of business documents, tables and financial statements, correspondence, and creating forms.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

KYBD1215 - Intermediate Formatting Lab

Course Description
Course Subject Code
KYBD

Course Number
1215

Course Title
Intermediate Formatting Lab

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

KYBD1310 - Advanced Keyboarding

Course Description
Course Subject Code

KYBD1315 - Advanced Formatting Lab

Course Description
Course Subject Code

KYBD

Course Number
1310

Course Title
Advanced Keyboarding

Course Description
Continued development and application of intermediate keyboarding ability and proper usage of word processing commands. Emphasis on integrated office projects for various types of businesses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

KYBD

Course Number
1315

Course Title
Advanced Formatting Lab

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

MACH1350 - Machine Transcription

Course Description
Course Subject Code
MACH

Course Number
1350

Course Title
Machine Transcription

Course Description
Hands-on applications of machine transcription equipment. Production of documents (mail able copy) from various fields of employment. Emphasis on English language skills: punctuation, spelling, grammar, and vocabulary.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

MAST1210 - Administrative Procedures I

Course Description
Course Subject Code
MAST

Course Number
1210

Course Title
Administrative Procedures I

Course Description
Discussion of the components of effective client/staff communication, both verbal and nonverbal. Beginning front office activities such as scheduling, insurance, billing and patient/client education methods are covered. Practical application activities are integrated throughout this course.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

Min
3

Lecture Hours
Min
3

Min
4

Lecture Hours
Min
4

MAST2110 - Medical Transcription

Course Description
Course Subject Code
MAST

Course Number
2110

Course Title
Medical Transcription

Course Description
Principles of medical transcription along with practical application and usage of medical forms, reports and case studies with integrated medical terminology and medical keyboarding. Students may participate in selected clinical sites as part of this course, if available.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

MATH090 - Basic Mathematics

Course Description
Course Subject Code
MATH

Course Number
090

Course Title
Basic Mathematics

Course Description
This applied mathematics course provides a review for the student who needs to master the fundamental numerical operations of addition, subtraction, multiplication, and division of whole numbers, fractions and decimals. This course also einforces understandings of percentages, ratios, proportions, and measurements. This course also introduces basic algebra concepts including linear equations and applications.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MATH095 - Developmental Math I

Course Description
Course Subject Code
MATH

Course Number
095

Course Title
Developmental Math I

Course Description

MATH098 - Preparation for College Math

Course Description
Course Subject Code
MATH

Course Number
098

Course Title
Preparation for College Math

Course Description

This developmental gateway math is a college based course designed to quickly enable the tstudent to progress to the next math level which can ultimately funnel entry into college based talgebra. It is taught at college level because of its intensity and skill level required for quick progress towards preparedness. It is not designed as an elementary level math, nor is it taught at a lower level. This course re-enforces the skills needed to build a strong mathematical foundation for further study by reviewing applications for signed numbers, decimals, fractions, ratios and proportions, percentages, geometric formulas, order of operations, algebraic axioms, identities, laws in solving equations, solving linear equations and inequalities, factoring, rational expressions, exponents and polynomials, roots and radicals, graphing linear functions, and statistics. Completers of this course should be able to perform basic statistical information from a dataset, solve equations, and graph linear functions.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

The course is designed for the developmental student to study mathematical concepts and prepare for College Mathematics. Topics covered include arithmetic operations with real numbers, algebra fundamentals through operations with polynomials, rational expressions, solving linear equations. solving quadratic equations by factoring, solving inegualities, and simplifying radicals.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

MATH099 - Developmental Math II

Course Description
Course Subject Code
MATH

Course Number
099

Course Title
Developmental Math II

Course Description
This developmental gateway math is a college based course designed to quickly enable the student to progress to the next math level which is college based algebra. It is taught at college level because of its intensity and skill level required for quick progress towards preparedness. It is not designed as an elementary level math, nor is it taught at a lower level. This course includes a review of fundamentals, graphs and functions, solving linear equations and inequalities, polynomials, factoring polynomials, simplifying rational and radical expressions, solving equations with rational expressions and radicals, solving quadratic equations, graphing quadratic equations, and solving application problems. Placement based on placement survey, ACT score or successful completion of MATH 095 with a C or higher.

Credit Hours
Min
3

MATH100 - College Algebra Success

Course Description
Course Subject Code
MATH

Course Number
100

Course Title
College Algebra Success

Course Description
This course is a co-requisite support class for MATH 110 College Algebra. The course is designed as a foundation of algebraic skills to support students understanding of algebra while concurrently enrolled in an entry-level college algebra course. Students with scores < 19 ACT Math sub-score, <510 SAT QRAS Accuplacer NG Math are required to take this course while concurrently enrolled in MATH 110 College Algebra. Students with an earned grade of C or better in MATH 099-Dev Math II within one year of enrollment in MATH 110 College Algebra are exempt from this co-requisite support course.

Credit Hours
Min
3

Contact Hours

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH1015 - College Algebra

Course Description
Course Subject Code
MATH

Course Number
1015

Course Title
College Algebra

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MATH108 - Applied Algebra for Coll Stu

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH105 - College Algebra (Expanded)

Course Description
Course Subject Code
MATH

Course Number
105

Course Title
College Algebra (Expanded)

Course Description
Quadratic equations, systems of linear equations, inequalities, functions, graphs, exponential and logarithmic functions, complex numbers and theory of equations. Placement based on placement survey, ACT score or successful completion of MATH 099 with a C or higher.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

Requisites
No Requirements

MATH110 - College Algebra

Course Description

Course Subject Code
MATH

Course Number
108

Course Title
Applied Algebra for Coll Stu

Course Description
Emphasis on applications involving: solving equations and inequalities; function properties and graphs; linear, quadratic, polynomial, exponential and logarithmic functions. This course is not designed as a preparation for trigonometry or calculus. This course is designed for Associate of Applied Science Degree majors or students planning to receive an Associate of Arts Louisiana Transfer Degree.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Description

Course Subject Code
MATH

Course Number
110

Course Title
College Algebra

Course Description
In-depth treatment of solving equations and inequalities; function properties and graphs; inverse functions; linear, quadratic, polynomial, rational, exponential and logarithmic functions with applications; system of equations. MATH 100 required if ACT math sub-score is 18 or lower, Accuplacer NG math QRAS sub-score is 249 or lower, SAT math sub-score of 509 or lower, or has not completed MATH 099 within the last academic year.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH111 - Plane Trigonometry

Course Description

Course Subject Code
MATH

Course Number
111

Course Title
Plane Trigonometry

Course Description
Trigonometric functions and identities, inverse trigonometric functions, graphs, solving triangles and equations, complex numbers and polar coordinates. Prerequisite: MATH 105 w/"C" or better or MATH 110 w/"C" or better.

Credit Hours
Min
3

MATH1110 - Technical Math

Course Description

Course Subject Code
MATH

Course Number
1110

Course Title
Technical Math

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH114 - BUSINESS MATHEMATICS

Course Description
Course Subject Code
MATH

Course Number
114

Course Title
BUSINESS MATHEMATICS

Course Description
The course is designed to introduce the student to business applications of mathematics such as discounting, percentage, prorating, appreciation/ depreciation, inventory, inventory, commissions, markup, and payroll. Prerequisite: MATH 105 or MATH 110 or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH115 - Plane Geometry

Course Description
Course Subject Code
MATH

Course Number
115

Course Title
Plane Geometry

Course Description
A course in Euclidean geometry. Prerequisites: MATH 105 or MATH 110 or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH116 - Math For Health Professionals

MATH117 - A Survey of Mathematics

Course Description

Course Subject Code
MATH

Course Number
116

Course Title
Math For Health Professionals

Course Description
This course provides an overview of mathematic operations neccessary for the calculation of oral and parental drug dosages. Emphasis is placed on numerical and measurement systems, decimals, fractions, ratio and proportions, percentages conversions, and calculations of medication dosages. Prerequisite: ACT math sub-score is 19 or higher, Accuplacer QRAS math sub-score of 250 or higher, or completion of MATH 110.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Description

Course Subject Code
MATH

Course Number
117

Course Title
A Survey of Mathematics

Course Description
Course covers topics from critical thinking skills, logic, the real number system, geometry and measurement, consumer mathematics, counting principles, probability, and statistics (including the normal curve). Prerequisite: ACT math sub-score is 19 or higher, Accuplacer QRAS math sub-score of 250 or higher, or completion of MATH 110.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH120 - Precalculus

Course Description

Course Subject Code
MATH

Course Number
120

Course Title
Precalculus

Course Description
This course serves as a preparatory prerequisite for Calculus I. Topics covered are advanced algebra and trigonometry to include: real number properties, solutions of equations and inequalities, relations, functions, graphs, polynomial and national functions, exponential and logarithimic functions, complex numbers, systems of equations, theory of equations, circular functions, and analytic geometry. Prerequisite: ACT math sub-score is 19 or higher, Accuplacer QRAS math sub-score of 250 or higher, or completion of MATH 110.

Credit Hours

MATH168 - Geometry-Elem & Middle School

Course Description

Course Subject Code
MATH

Course Number
168

Course Title
Geometry-Elem & Middle School

Course Description
Designed to prepare the student to teach the geometry of the K-8 curriculum. Topics include basic concepts and properties of two-and three-dimensional space; perimeter, area, volume, parallelism, perpendicularity, congruence, similarity, transformation and constructions.Prerequisite: Completion of MATH 110 with a C or better.

Credit Hours

Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

Requisites
No Requirements

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH200 - Finite Mathematics

Course Description
Course Subject Code
MATH

Course Number
200

Course Title
Finite Mathematics

Course Description
Systems of linear equations, matrices, and matrix algebra; linear inequalities, linear programming; counting techniques; permutations and combinations; probability; basic concepts in financial mathematics (annuities included); and an introduction to statistics.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH201 - Business Calculus

Course Description
Course Subject Code
MATH

Course Number
201

Course Title
Business Calculus

Course Description
The course will focus on limits, continuity and differential and integral calculus for algebraic, logarithmic, and exponential functions together with applications in business and economics, such as optimization, marginal analysis and exponential growth models. Prerequisites: A grade of ?C? or higher in MATH 105 or MATH 110.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH203 - Elementary Number Structure

Course Description

Course Subject Code
MATH

Course Number
203

Course Title
Elementary Number Structure

Course Description
Emphasis of the course is elementary number theory, operations, algorithms, and problem solving.Prerequisites: A grade of “C” or higher in MATH 105 or MATH 110.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

MATH204 - Conceptual Geometry

Course Description

Course Subject Code
MATH

Course Number
204

Course Title
Conceptual Geometry

Course Description
Emphasis of the course is topics in formal and informal geometry. Prerequisites: A grade of ?C? or higher in MATH 203.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

MATH210 - Introduction to Statistics

Course Description

Course Subject Code
MATH

Course Number
210

Course Title
Introduction to Statistics

Course Description
This course is designed to introduce students to the fundamentals of descriptive and inferential statistics with a pronounced emphasis on inference. The major topics include methods for analyzing sets of data, probability, probability distributions, estimation, confidence intervals,hypotheses testing, simple linear regression, correlation and non-parametric statistics. Prerequisites: A grade of ?C? or higher in MATH 105 or MATH 110.

Credit Hours

MATH211 - Supervision & Team Building

Course Description

Course Subject Code
MATH

Course Number
211

Course Title
Supervision & Team Building

Course Description
A study of the job of first-line supervisors in their efforts to direct effectively the activities of subordinates. Emphasis will be given to the effectiveness of human relations in communications and leadership partners. Special emphasis will be given to the team building concept as it relates to the workplace.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MATH212 - Quant Analysis & Qual Control

Course Description
Course Subject Code
MATH

Course Number
212

Course Title
Quant Analysis & Qual Control

Course Description
The course will focus on the application of statistical principles such as descriptive statistics, probability, sampling distributions, confidence intervals, inference and correlations to a business environment. The course will utilize software packages to analyze practical quality control issuesin a business environment. Prerequisite: MATH 210 (formerly MATH 112) with ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MATH220 - Calculus I

Course Description
Course Subject Code
MATH

Course Number
220

Course Title
Calculus I

Course Description
This is the first course of a three course sequence. The concept of a limit is introduced, and it is used to develop the concepts of continuity and the derivative. These are studied numerically, graphically, and analytically for a wide variety of elementary, and transcendental functions. Applications of the derivative relating to curve sketching, related rates, and optimization aredeveloped. Definite and indefinite integrals, the Fundamental Theorem of Calculus, and applications of the integral are also introduced. Prerequisites and Co-requisites: Successful completion of MATH 105 or MATH 110 AND MATH 111or MATH 120, or by permission of department head.

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

Requisites

No Requirements

MATH221 - Calculus II

Course Description

Course Subject Code
MATH

Course Number
221

Course Title
Calculus II

Course Description
This is the second course of a three course sequence. The course continues with additional applications of the integral relating to volume, work, arc length, and surface area. Additional techniques of integration for a wide variety of functions are also developed. Other topics include:parametric equations, polar coordinates, infinite sequences and series, Taylor Polynomials, and vectors. Prerequisites: A grade of ?C? or higher in MATH 220.

Credit Hours

Min
5

Contact Hours

Min
5

Billing Hours

Min
5

Lecture Hours

Min
5

Requisites

No Requirements

MATH296 - Special Topics in Mathematics

Course Description

Course Subject Code
MATH

Course Number
296

Course Title
Special Topics in Mathematics

Course Description
Topic to be determined by instructor and student. Credit for MATH 298 will be given only once.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

MATH298 - Special Topics in Mathematics

Course Description

Course Subject Code
MATH

Course Number
298

Course Title
Special Topics in Mathematics

Course Description

MATR1350 - Intro to Machine Transcription

Course Description

Course Subject Code
MATR

Course Number
1350

Course Title
Intro to Machine Transcription

Credit Hours

Topic to be determined by instructor and student. Credit for MATH 298 will be given only once.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MCS101 - Intro to Health InformationMgt

Course Description
Course Subject Code
MCS

Course Number
101

Course Title
Intro to Health InformationMgt

Course Description
MCS 101 will discuss the foundation of the health information professions, organization and delivery of health care services, and the practice and function of the health information management department. The course will also focus on specific disease processes, etiology, signs and symptoms, diagnostic procedures, treatments, prognoses, and disease intervention which the allied health care professions encounter.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MCS102 - Basic Medical Coding

Course Description
Course Subject Code
MCS

Course Number
102

Course Title
Basic Medical Coding

Course Description
MCS 102 will aid the student in developing an understanding of the coding rules for ICD-9-CM and ICD-10-CM coding and classification systems in order to assign valid diagnostic and/or procedure codes. Prerequisite: concurrent enrollment in or completion of HSCI 110 and either MCS 101 or HIM 101 with "C" or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MCS103 - Basic Medical Coding Lab

Course Description

Course Subject Code
MCS

Course Number
103

Course Title
Basic Medical Coding Lab

Course Description
MCS 103 will provide the student with practical application and laboratory practice in coding using ICD-9-CM and ICD-10-CM. Prerequisite: concurrent enrollment in or completion of HSCI 110 and either MCS 101 or HIM 101 with "C" or better.

Credit Hours

Min
1

Contact Hours

Min
3

Billing Hours

Min
1

Lab Hours

Min
3

Requisites

No Requirements

MCS201 - Healthcare Delivery Systems

Course Description

Course Subject Code
MCS

Course Number
201

Course Title
Healthcare Delivery Systems

Course Description
Students will develop an understanding of the systems used for professional and institutional reimbursement in various healthcare settings.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

MCS202 - Reimbursement Methodology

Course Description

Course Subject Code
MCS

Course Number
202

Course Title
Reimbursement Methodology

Course Description
Students will develop an understanding of the systems used for professional and institutional reimbursement in various healthcare settings.

Credit Hours

Min
3

Contact Hours

MCS203 - Advanced Medical Coding

Course Description

Course Subject Code
MCS

Course Number
203

Course Title
Advanced Medical Coding

Course Description
MCS 203 will aid the student in mastering other classifications, nomenclature, and medical vocabularies. Application of coding principles as they affect reimbursement, the prospective payment system, and ethical issues related to reimbursement.

Credit Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MCS204 - Advanced Medical Coding Lab

Course Description
Course Subject Code
MCS

Course Number
204

Course Title
Advanced Medical Coding Lab

Course Description
MCS 204 will provide the student with practical application and laboratory practice in coding using ICD-9-CM and ICD-10-CM.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

MCS210 - Medical Coding Practicum

Course Description
Course Subject Code
MCS

Course Number
210

Course Title
Medical Coding Practicum

Course Description
MCS 210 is supervised on-the-job experience performing medical coding in a laboratory or health care facility. A minimum of 100 hours of practical experience will be required. The class will require students to be available for assignments to health care facilities Monday through Friday for up to eight (8) hours per day where students will be expected to work extensively with a primary group of practitioners and an opportunity to see day-to-day operations of the MCS department. This is an opportunity to learn about the practical side of healthcare from the practitioners themselves.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours

Min
3

MEDA1000 - Medical Assistant Clinical

Course Description

Course Subject Code
MEDA

Course Number
1000

Course Title
Medical Assistant Clinical

Course Description
The student will perform, demonstrate and practice a minimum of 40 hours of basic Medical Assistant care in approved facilities, under the supervision of the LDCC faculty. The application of the MA process will be used in meeting biological, psychosocial, cultural, and spiritual needs of clients in selective environments. Major components included are professionalism, effective communication, front office skills, and knowledge of medication.

Credit Hours

Min
1

Contact Hours

Min
40

Billing Hours

Min
1

Lecture Hours

Min
0

Lab Hours

Min
1

Requisites

No Requirements

MEDA1011 - Medical Assist.& Patient Prepa

Course Description

Course Subject Code
MEDA

Course Number
1011

Course Title
Medical Assist.& Patient Prepa

Course Description
A 120 hour classroom and 30 hour laboratory practice study to provide Medical Assisting students with an understanding of patient care, knowledge and skills utilized by the Medical Assistant in the clinical ambulatory care settings including gynecology, obstetrics, pediatrics, neurology, orthopedics, psychiatry, rehabilitation, cardiology, pulmonology, gastroenterology, urology, dermatology, ophthamology, endocrinology, oncology, immunology, and allergy. Laboratory activities reinforce lecture. Students should expect to complete 7.5 hours of work outside of class meeting time per credit hour.

Credit Hours

Min
5

Contact Hours

Min
150

Billing Hours

Min
5

Lecture Hours

Min
4

Lab Hours

Min
1

Requisites

No Requirements

MEDA1100 - Pharmacology for Medical Assis

Course Description

Course Subject Code

MEDL1300 - Medical Terminology

Course Description

Course Subject Code
MEDL

MEDA

Course Number
1100

Course Title
Pharmacology for Medical Assis

Course Description
A 30 hour classroom and 30 hour laboratory practice study to provide Medial Assisting students with an understanding of pharmacy as it relates to current drug therapy. The major concepts include drug classifications, mechanisms of action, therapeutic effects, clinical indications, methods of administration, adverse reactions, and drug interactions. Students should expect to complete at least 7.5 hours of work outside of class meeting timer per credit hour.A supervised skills lab (30hrs) is a basic component of this course. Medical math is an integral component of this course.

Credit Hours
Min
2

Contact Hours
Min
60

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

Course Number
1300

Course Title
Medical Terminology

Course Description
An introduction of basic medical terms by use of prefixes, suffixes, and anatomical roots.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

MGMT211 - Supervision & Team Building

Course Description
Course Subject Code
MGMT

Course Number
211

Course Title
Supervision & Team Building

Course Description
A study of the job of first-line supervisors in their efforts to direct effectively the activities of subordinates. Emphasis will be given to the effectiveness of human relations in communications and leadership partners. Special emphasis will be given to the team building concept as it relates to the workplace.

MILS101 - Intro Military Sci Leadership

Course Description
Course Subject Code
MILS

Course Number
101

Course Title
Intro Military Sci Leadership

Course Description
Introduces you to the personal challenges and competencies that are critical for effective leadership in a contemporary environment. You will learn how the personal development of life skills such as goal setting, time management, physical fitness, and stress management relate to leadership, officer-ship, and Army profession.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

Requisites
No Requirements

MILS102 - Intro Mil Sci Leadership Lab

Course Description
Course Subject Code
MILS

Course Number
102

Course Title
Intro Mil Sci Leadership Lab

Course Description
Each laboratory (lab) is designed to lead peers, develop confidence. awareness, initiative, accountability and the ability to analyze and solve problems while applying the designed skills. Labs are designed to be taken in conjunction with MILS 101. Labs are designed to be hands-on,experiential learning sessions which develop total awareness of what it means to be an U.S. Army Officer.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours

MLTS100 - Medical Lab Asst & Phlebotomy

Course Description
Course Subject Code
MLTS

Course Number
100

Course Title
Medical Lab Asst & Phlebotomy

Course Description
The Medical Lab Assisting & Phlebotomy lecture course is designed to equip students with the essential knowledge required for success in the dynamic field of medical laboratory sciences. This comprehensive program integrates theoretical learning to prepare graduates for entry level positions in medical laboratories, clinics, and healthcare settings.Co-Requisite: MLTS 101

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
1

Requisites

No Requirements

Min
2

Requisites

No Requirements

MLTS101 - Med Lab Asst & Phlebotomy Lab

Course Description

Course Subject Code
MLTS

Course Number
101

Course Title
Med Lab Asst & Phlebotomy Lab

Course Description
The Medical Lab Assisting & Phlebotomy lab course is designed to equip students with the practical experience for success in the dynamic field of medical laboratory sciences. This comprehensive program integrates hands-on to prepare graduates for entry-level positions in medical laboratories, clinics, and healthcare settings.Co-Requisite: MLTS 100

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lab Hours

Min
4

Requisites

No Requirements

MLTS102 - Hematology

Course Description

Course Subject Code
MLTS

Course Number
102

Course Title
Hematology

Course Description
The scope of this course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. The exercises are specifically designed to familiarize students with the principles, procedures, and interpretation of manual or automated and general or advanced techniques for clinical hematology.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 104.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

MLTS103 - Immunohematology & Blood Bank

Course Description

Course Subject Code
MLTS

MLTS104 - Hematology Laboratory

Course Description

Course Subject Code
MLTS

Course Number

Course Number
103

Course Title
Immunohematology & Blood Bank

Course Description
The scope of this course will include discussions, demonstrations and laboratory exercises performed in the clinical laboratory setting. Topics are specifically designed to familiarize students with the principles, procedures, and interpretation of techniques as applied in an immunohematology laboratory and blood bank.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 105.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Requisites
No Requirements

MLTS105 - Immunohemat.& Blood Bank Lab

Course Description
Course Subject Code
MLTS

Course Number
105

Course Title
Immunohemat.& Blood Bank Lab

Course Description
The scope of this lab course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory setting. Topics are specifically designed to familiarize students with the principles, procedures, and interpretation of techniques as applied in an immunohematology laboratory and blood bank.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 103.

Credit Hours

104

Course Title
Hematology Laboratory

Course Description
The scope of this lab course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. The exercises are specifically designed to familiarize students with the principles, procedures, and interpretation of manual or automated and general or advanced techniques for clinical hematology.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 102.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

MLTS106 - Hemostasis

Course Description
Course Subject Code
MLTS

Course Number
106

Course Title
Hemostasis

Course Description
The scope of this course will include discussions, demonstrations, and laboratory exercises performed in the clinical coagulation laboratory. Topics are specifically designed to familiarize students with the principles, procedures, and interpretation of techniques as applied in a coagulation laboratory.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: None

Credit Hours

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Requisites
No Requirements

MLTS200 - Clinical Microbiol & Mycology

Course Description
Course Subject Code
MLTS

Course Number
200

Course Title
Clinical Microbiol & Mycology

Course Description
The scope of this course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. Topics are specifically designed to familiarize students with the principles, procedures, and interpretation of techniques as applied in a clinical microbiology and mycology laboratory.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, BIOL 203, BIOL 210, and BIOL 211 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 201.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites

MLTS201 - Clinical Micro & Mycology Lab

Course Description
Course Subject Code
MLTS

Course Number
201

Course Title
Clinical Micro & Mycology Lab

Course Description
The scope of this lab course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. Topics are specifically designed to familiarize students with the principles, procedures, and interpretation of techniques as applied in a clinical microbiology and mycology laboratory.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, BIOL 203, BIOL 210, and BIOL 211 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 200.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites

No Requirements

No Requirements

MLTS202 - Urinalysis and Body Fluids

Course Description

Course Subject Code
MLTS

Course Number
202

Course Title
Urinalysis and Body Fluids

Course Description
This course will introduce students to principles and practices of urinalysis and body fluids as they relate to pre-analytical, analytical, and post-analytical procedures in a clinical lab setting. Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 204.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
1

Requisites

No Requirements

MLTS204 - Urinalysis and Body Fluids Lab

Course Description

Course Subject Code
MLTS

Course Number
204

Course Title
Urinalysis and Body Fluids Lab

Course Description
This course will introduce students to principles and practices of urinalysis and body fluids as they relate to pre-analytical, analytical, and post-analytical procedures in a clinical lab setting. The lab content will complement instruction in MLTS 202 Urinalysis and Body Fluids lecture.Pre-Requisites: Successful completion of MLTS 102 and MLTS 104 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 202.

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lab Hours

Min
1

Requisites

No Requirements

MLTS205 - Immunology

Course Description

Course Subject Code
MLTS

Course Number
205

Course Title
Immunology

Course Description
The scope of this course will introduce students to the human immune system. Content specifically emphasizes the development and function of

MLTS210 - Clinical Chemistry

Course Description

Course Subject Code
MLTS

Course Number
210

Course Title
Clinical Chemistry

Course Description
The scope of this course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. Topics are

immune system cells, antibodies and their interactions with antigens, immune disorders, immunization techniques, and the immunological basis for tissue transplants. Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: None

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Requisites
No Requirements

specifically designed to familiarize students with the principles and procedures, and interpretation techniques as applied in clinical chemistry laboratory.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, CHEM 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 211.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

MLTS211 - Clinical Chemistry Laboratory

Course Description
Course Subject Code
MLTS

Course Number
211

Course Title
Clinical Chemistry Laboratory

Course Description
The scope of this lab course will include discussions, demonstrations, and laboratory exercises performed in the clinical laboratory. Topics are specifically designed to familiarize students with the principles and procedures, and interpretation techniques as applied in clinical chemistry laboratory.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, CHEM 101, BIOL 201, and BIOL 203 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 210.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours

MLTS215 - Med Lab Tech Clin. Practice I

Course Description
Course Subject Code
MLTS

Course Number
215

Course Title
Med Lab Tech Clin. Practice I

Course Description
The scope of this lab course will include 225 hours in a clinical setting for application of theories and techniques with an emphasis on correlations of test results. Specific focus includes problem solving skills that are associated with the principles and procedures and interpretation of techniques as applied to specimen collections and analysis in immunohematology, clinical immunology, clinical chemistry, clinical microbiology, hematology, coagulation, and body fluid analysis.Pre-Requisites: Acceptance into the clinical component of the MLT programCo-Requisite: None

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours

Min
1

Lab Hours
Min
1

Min
5

Lecture Hours
Min
5

Requisites
No Requirements

MLTS220 - Virology and Parasitology

Course Description
Course Subject Code
MLTS

Course Number
220

Course Title
Virology and Parasitology

Course Description
This course will introduce students to clinically significant bacteria, fungi, viruses, protozoans, and helminths as they relate to pre-analytical, analytical, and post-analytical procedures in a clinical microbiology setting.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, CHEM 101, BIOL 201, BIOL 203, BIOL 210 and BIOL 211 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 221.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Requisites
No Requirements

MLTS221 - Virology and Parasitology Lab

Course Description
Course Subject Code
MLTS

Course Number
221

Course Title
Virology and Parasitology Lab

Course Description
This lab course will introduce students to laboratory principles and practices of clinical virology and parasitology as they relate to pre-analytical, analytical, and post-analytical procedures in a clinical microbiology setting.Pre-Requisites: Successful completion of MLTS 100, 101, MATH 110 or MATH 117, ENGL 101, CHEM 101, BIOL 201, BIOL 203, BIOL 210 and BIOL 211 with a grade of a C or better.Co-Requisite: Concurrent enrollment in or successful completion of MLTS 220.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

MLTS225 - Med Lab Tech Clin. Practice II

Course Description
Course Subject Code

MLTS240 - Advanced Lab Methods

Course Description
Course Subject Code

MLTS

Course Number
225

Course Title
Med Lab Tech Clin. Practice II

Course Description
The scope of this lab course will include 225 hours in a clinical setting for application of theories and techniques with an emphasis on correlation of test results. Specific focus includes problem solving skills that are associated with the principles and procedures and interpretation of techniques as applied to specimen collections and analysis in immunohematology, clinical immunology, clinical chemistry, clinical microbiology, hematology, coagulation, and body fluid analysis.Pre-Requisites: Successful completion of MLTS 215 with a grade C or better.Co-Requisite: None

Credit Hours
Min
5

Contact Hours
Min
5

Billing Hours
Min
5

Lecture Hours
Min
5

Requisites
No Requirements

MLTS

Course Number
240

Course Title
Advanced Lab Methods

Course Description
This course contains lecture, case studies and laboratory practice in mycology, parasitology, virology, and molecular methods. Pre-Requisites: NoneCo-Requisite: None

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MSCM101 - Intro to Mass Communication

Course Description
Course Subject Code
MSCM

Course Number
101

Course Title
Intro to Mass Communication

Course Description
This course introduces students to a survey of print, electronic and technological media that constitutes American mass communication. The history, issues, structures and practices of modern media are examined to determine the effect and role they have played in society. Students will examine and review newspapers, television, Internet, books, movies andother aspects of the mass media.

Credit Hours

MSCM102 - Writing in the Media

Course Description
Course Subject Code
MSCM

Course Number
102

Course Title
Writing in the Media

Course Description
This course introduces students to a survey of media writing including broadcast, print, advertisements and public relations. This course emphasizes the importance of writing and the need for accuracy in mediawriting. Students will examine and review the variety of styles in mediawriting, as well as write sev eral pieces for publication.

Credit Hours
Min
3

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MSCM201 - Intro to Public Relations

Course Description
Course Subject Code
MSCM

Course Number
201

Course Title
Intro to Public Relations

Course Description
This course introduces students to the role and origin of public relations in the United States. The course examines the history, law and ethics of public relations and how it applies to modern society. A review of public relations campaigns, applications and principles shows the developmentof public relations in America.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MUSC101 - Music Appreciation

Course Description
Course Subject Code
MUSC

Course Number
101

Course Title
Music Appreciation

Course Description
This course is designed to foster an understanding of music through the study of selected examples of musical works. Emphasis is placed upon the analysis of compositions in conjunction with references to cultural and historical developments.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

MUSC102 - Fundamentals of Music Theory

Course Description
Course Subject Code
MUSC

Course Number

MUSC201 - Music Directed Study

Course Description
Course Subject Code
MUSC

Course Number

102

Course Title
Fundamentals of Music Theory

Course Description
This course is a study of the basic elements of music including sound, meoldy, harmony, rhythym, and form.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

201

Course Title
Music Directed Study

Course Description
This course offers enriched learning of band literature through the rehearsal and performance of various styles and periods fo music.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

NRSA1211 - Nursing Fundmentals I

Course Description
Course Subject Code
NRSA

Course Number
1211

Course Title
Nursing Fundmentals I

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours

NURS100 - Introduction to Nursing

Course Description
Course Subject Code
NURS

Course Number
100

Course Title
Introduction to Nursing

Course Description
This course is designed to introduce students to the healthcare delivery system and the nursing profession. The concepts in the course include nursing history, professional roles, nursing theory, legal ethical principles, communication, safety, dosage calculations, interdisciplinary roles, and cultural diversity.

Pre-requisites: Eligible for MATH 110 or higher and ENGL 101 or higher.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours

Min
1

Min
2

Lecture Hours
Min
2

Requisites
No Requirements

NURS112 - Basics in Nursing

Course Description
Course Subject Code
NURS

Course Number
112

Course Title
Basics in Nursing

Course Description
An introduction to the basic standards, concepts, and processes required for quality and safety in nursing. The classroom components provide opportunities for development of the basic knowledge, skills, and attitude necessary for competence and accountability in the delivery of healthcare at the beginning level. The course presents the nature of nursing, nursing process, safety, illness, communication, teaching/ learning, hygiene, comfort and pain, mobility and activity, rest and sleep, health assessment, oral and topical medication administration and drug calculation, oxygenation, nutrition, urinary elimination, sexuality, spirituality, and loss and grief.
PRE-REQUISITES: Admission to the ASN program traditional track; concurrent enrollment in or successful completion of BIOL 222, BIOL 224, ENGL 102, and HSCI 115 with a grade of C or better.
CO-REQUISITE: NURS 113

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

Lab Hours
Min
0

NURS113 - Basics in Nursing Clinical

Course Description
Course Subject Code
NURS

Course Number
113

Course Title
Basics in Nursing Clinical

Course Description
An introduction to the basic standards, concepts, and processes required for quality and safety in nursing. The laboratory/.components provide opportunities for development of the basic knowledge, skills, and attitude necessary for competence and accountability in the delivery of healthcare at the beginning level. The course presents the nature of nursing, nursing process, safety, illness, communication, teaching/ learning, hygiene, comfort and pain, mobility and activity, rest and sleep, health assessment, oral and topical medication administration and drug calculation, oxygenation, nutrition, urinary elimination, sexuality, spirituality, and loss and grief.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Additional Fees
Additional Student Fees:

Requisites

No Requirements

Additional Fees

Additional Student Fees:
None

Drug Testing Fee DRGA-$38
Lab Fee LMFA-$25

NURS115 - Pharmacology for Nursing

Course Description

Course Subject Code
NURS

Course Number
115

Course Title
Pharmacology for Nursing

Course Description
An introduction to the basic standards, concepts, and processes required for quality and safety in pharmacological nursing. The didactic course provides for development of comprehension in principal actions, therapeutic uses, adverse effects, and legal and ethical implications of pharmacology in nursing at the beginning level. Admission to the Nursing program. Co requisite: NURS 112

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

NURS122 - Nursing of the Adult I

Course Description

Course Subject Code
NURS

Course Number
122

Course Title
Nursing of the Adult I

Course Description
The goal of this course is to present the standards, concepts, and processes required for quality and safety in nursing care of adults with acute and chronic health disorders. Opportunities are provided for the development of the
knowledge, skills, and attitudes necessary for competence and accountability in the delivery of healthcare at the beginning level of adult nursing. The course presents professional nursing care; health assessment of body systems; perioperative care; fluid/electrolyte and acid-base balance: pain management; sensory-perception; integument, respiratory; cardiovascular; and gastrointestinal systems and disorders. The core themes of NURS 122 Lecture are integrated into and supplemented by lab and clinical experiences in the lab/clinical course NURS 123 to be taken concurrently with this course.

PRE-REQUISITES: Admission to the ASN program traditional track; concurrent enrollment in or successful completion of BIOL 210, BIOL 211, and MATH 210 with a grade of C or better.
CO-REQUISITE: NURS 123

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
4

Lab Hours

Min
0

Requisites

No Requirements

Additional Fees

Additional Student Fees:
None

NURS123 - Nurs of the Adult I Clinical

Course Description

Course Subject Code
NURS

Course Number
123

Course Title
Nurs of the Adult I Clinical

Course Description
The goal of this course is to present an integrated approach to experience and develop skills related to essential nursing concepts of caring for the adult client in the clinical setting. Opportunities are provided for the development of the knowledge, skills, and attitudes necessary for competence, safety, and accountability in the delivery of healthcare at the beginning level adult nursing. This course provided a foundation for practical hands-on work and critical thinking skills rooted in the nursing process of caring for the adult and geriatric patient. The core themes of NURS 122 lecture are integrated into and supplemented by lab and clinical experiences in this course. Concurrent enrollment in NURS 122 will be a requirement of this course.

PRE-REQUISITES: Admission to the ASN program traditional track; concurrent enrollment in or successful completion of BIOL 210, BIOL 211, and MATH 210 with a grade of C or better.
CO-REQUISITE: NURS 122

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
0

Lab Hours

NURS132 - LPN to RN Transition

Course Description

Course Subject Code
NURS

Course Number
132

Course Title
LPN to RN Transition

Course Description
This is an accelerated course specifically designed to facilitate successful entry of practical nurses into transitioning smoothly into Level III of the ASN program, by expanding the breadth and depth of their knowledge and nursing skills. The didactic course focuses on theories, processes, and skills relevant to registered nursing, it covers core components of nursing practice, quality and safety, pharmacology for nursing practice, psychomotor skills, communication, delegation and health assessment of the adult and geriatric patient. With an emphasis on patient-centered care for adult and geriatric populations, this course provides comprehensive training in common health disorders of the adult and geriatric client to foster knowledge, skills and attitudes necessary for competence and accountability in the delivery of healthcare. Including: Basic body system assessment, perioperative care, fluid/electrolyte and acid-based balance, pain management, sensory perception, integument and burns, respiratory, cardiovascular, and gastrointestinal disorders. Addressed are also delivery, equity and inclusion and social determinants of health. Concurrent enrollment in NURS 133 will be a requirement of this course.

PRE-REQUISITES: Admission to the ASN program LPN-RN track.
CO-REQUISITE: NURS 133

Credit Hours

Min
5

Contact Hours

Min
5

Billing Hours

Min
5

Lecture Hours

Min
4

Additional Fees
Additional Student Fees:
Drug Testing Fee DRGA-$38
Lab Fee LMFA- $25

Min
5

Lab Hours
Min
0

Requisites
No Requirements

Additional Fees
Additional Student Fees:
None

NURS133 - LPN to RN Transition Clinical

Course Description
Course Subject Code
NURS

Course Number
133

Course Title
LPN to RN Transition Clinical

Course Description
This is an accelerated course specifically designed to facilitate successful entry of practical nurses into transitioning smoothly into Level III of the ASN program, by expanding the breadth and depth of their knowledge and nursing skills. Focusing on theories, processes, and skills relevant to registered nursing, it covers essential components such as quality and safety, pharmacology for nursing practice, psychomotor skills, communication, delegation and health assessment of the adult and geriatric patient. With an emphasis on patient-centered care for adult and geriatric populations, this course provides comprehensive training in common health disorders through the clinical and lab experiences. Including: Basic body system assessment, perioperative care, fluid/electrolyte and acid-based balance, pain management, sensory perception, integument and burns, respiratory, cardiovascular, and gastrointestinal disorders. Concurrent enrollment in NURS 132 will be a requirement of this course.

PRE-REQUISITES: Admission to the ASN program LPN-RN track.
CO-REQUISITE: NURS 132

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours

NURS210 - Parent-Child Nursing

Course Description
Course Subject Code
NURS

Course Number
210

Course Title
Parent-Child Nursing

Course Description
The processes in quality and safe family-centered nursing care before, during, and after birth, and in alterations in newborn, child and adolescent? s health are emphasized in both theory and clinical practice. Opportunities are provided for development of the knowledge, skills and attitudes necessary for competence and accountability in the delivery of healthcare in familycenterednursing.

Credit Hours
Min
8

Contact Hours
Min
8

Billing Hours
Min
8

Lecture Hours
Min
4

Lab Hours
Min
4

Requisites
No Requirements

Min
0

Lab Hours
Min
1

Additional Fees
Additional Student Fees:
Drug Testing Fee DRGA- $38
Lab Fee LMFA-$25

NURS219 - Parent-Child Nursing

Course Description
Course Subject Code
NURS

Course Number
219

Course Title
Parent-Child Nursing

Course Description
Standards, concepts, and processes required for quality and safety in family-centered nursing are emphasized in both theory and clinical practice. The classroom, component provides opportunities for development of the knowledge, skills, and attitudes necessary for competence and accountability in the delivery of health care in family-centered nursing.

PRE-REQUISITES: Successful completion of NURS 122 or 132 with grade C or better; concurrent enrollment in or successful completion of NURS 221, NURS 222, and Humanities elective requirement (ENGL 201 or ENGL 202 or ENGL 203 or ENGL 204 or ENGL 205 or ENGL 206 or ENGL 207 or ENGL 208 or ENGL 211 or ENGL 215 or HIST 102 or HIST 102 or HIST 201 or HIST 202 or HIST 201 or HIST 213) with a grade of C or better.
CO-REQUISITE: NURS 220

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

Lab Hours
Min
0

NURS220 - Parent-Child Nursing Clinical

Course Description
Course Subject Code
NURS

Course Number
220

Course Title
Parent-Child Nursing Clinical

Course Description
Standards, concepts, and processes required for quality and safety in family-centered nursing are emphasized clinical practice. The lab and clinical practice components provide opportunities for development of the knowledge, skills, and attitudes necessary for competence and accountability in the delivery of health care in family-centered nursing.

PRE-REQUISITES: Successful completion of NURS 122 or 132 with grade C or better; concurrent enrollment in or successful completion of NURS 221, NURS 222, and Humanities elective requirement (ENGL 201 or ENGL 202 or ENGL 203 or ENGL 204 or ENGL 205 or ENGL 206 or ENGL 207 or ENGL 208 or ENGL 211 or ENGL 215 or HIST 102 or HIST 102 or HIST 201 or HIST 202 or HIST 201 or HIST 213) with a grade of C or better.
CO-REQUISITE: NURS 219

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Requisites

No Requirements

Additional Fees

Additional Student Fees:
None

Additional Fees

Additional Student Fees:
Drug Testing Fee DRGA- $38
Lab Fee LMFA- $25

NURS221 - Mental Health Nursing

Course Description

Course Subject Code
NURS

Course Number
221

Course Title
Mental Health Nursing

Course Description
The processes in quality and safe nursing care of adolescents and adults with alterations in mental, social, and emotional health are emphasized in this course for the development of the knowledge, skills, and attitudes necessary for therapeutic communication, competence, and accountability in understanding human behaviors, necessary adaptations, and the delivery of care of the client experiencing alterations in mental health. Pharmacology and application of life span principles related to mental health are included. Must be taken concurrently with NURS 222 Clinical.

PRE-REQUISITES: Successful completion of NURS 122 or 132, and NURS 123 or 133 with grade C or better; concurrent enrollment in or successful completion of NURS 219, NURS 220, and Humanities elective requirement (ENGL 201 or ENGL 202 or ENGL 203 or ENGL 204 or ENGL 205 or ENGL 206 or ENGL 207 or ENGL 208 or ENGL 211 or ENGL 215 or HIST 102 or HIST 102 or HIST 201 or HIST 202 or HIST 201 or HIST 213) with a grade of C or better.
CO-REQUISITE: NURS 222

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

Lab Hours

Min
0

Requisites

NURS222 - Mental Health Nursing Clinical

Course Description

Course Subject Code
NURS

Course Number
222

Course Title
Mental Health Nursing Clinical

Course Description
This course NURS 222 Lab/Clinical course reinforces the theory with integrated skills laboratory and clinical practice components to provide opportunities for hands-on development of the knowledge, skills, and attitudes necessary for quality and safe nursing care of adolescents and adults with alterations in mental, social, and emotional health. Opportunities are provided for development of the knowledge, skills and attitudes necessary for competence and accountability in understanding human behaviors, necessary adaptations, therapeutic communication skills and the delivery of evidence-based care to the client. The course consists of lab experiences and off campus supervised clinical experiences in a variety of clinical settings related to mental health care. Must be taken concurrently with NURS 221 Theory Component.

PRE-REQUISITES: Successful completion of NURS 122 or 132, and NURS 123 or 133 with grade C or better; concurrent enrollment in or successful completion of NURS 219, NURS 220, and Humanities elective requirement (ENGL 201 or ENGL 202 or ENGL 203 or ENGL 204 or ENGL 205 or ENGL 206 or ENGL 207 or ENGL 208 or ENGL 211 or ENGL 215 or HIST 102 or HIST 102 or HIST 201 or HIST 202 or HIST 201 or HIST 213) with a grade of C or better.
CO-REQUISITE: NURS 221

Credit Hours

Min
1

Contact Hours

Min
1

Billing Hours

Min
1

Lecture Hours

Min
0

Lab Hours

Requisites

No Requirements

Additional Fees

Additional Student Fees:
None

NURS231 - Nurs of the Adult II Clinical

Course Description

Course Subject Code
NURS

Course Number
231

Course Title
Nurs of the Adult II Clinical

Course Description
The objective of this course is to offer a comprehensive approach in enhancing abilities related to essential nursing principles of caring for adult and geriatric patients with various health conditions through hands-on practice and clinical experience. Students will have the chance to acquire the necessary knowledge, skills, and attitudes required for proficiency and responsibility in providing healthcare at an advanced level in medical/surgical nursing. The focus of the course is on practical experience and promoting critical thinking skills base on the nursing process of caring for adult and geriatric patients. The main topics covered in NURS 232 lecture will be reinforced and expanded upon through lab and clinical experiences in different healthcare settings. Students are required to simultaneously enroll in NURS 233 as part of this course.

PRE-REQUISITES: Admission to the ASN program; concurrent enrollment in or successful completion of NURS 233 and the Fine Arts requirement (ARTS 120, ARTS 201, ARTS 202, MUSC 101, OR THEA 190) with a grade of C or better.
CO-REQUISITE: NURS 232

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
0

Lab Hours

Min
4

Min
1

Additional Fees

Additional Student Fees:
Drug Testing Fee DRGA-$38
Lab Fee LMFA- $25

NURS232 - Nursing of the Adult II

Course Description

Course Subject Code
NURS

Course Number
232

Course Title
Nursing of the Adult II

Course Description
The processes in quality and safe nursing care of adults with complex health disorders are emphasized in both theory and clinical practice. Opportunities are provided for developing the knowledge, skills and attitudes necessary for competence and accountability in the delivery at the advanced level of medical/surgical nursing. The course presents nursing care disorders adult and geriatric body systems. Topics covered include assessment and nursing management of disorders of immunologic/hematologic; oncology; neurologic; musculoskeletal; endocrine; renal; liver & biliary, vascular, cardiac systems, critical care management and emergencies and disasters. Concurrent enrollment in NURS 231 will be a requirement of this course.

PRE-REQUISITES: Admission to the ASN program; concurrent enrollment in or successful completion of NURS 233 and the Fine Arts requirement (ARTS 120, ARTS 201, ARTS 202, MUSC 101, OR THEA 190) with a grade of C or better.
CO-REQUISITE: NURS 231

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
4

Lab Hours

Min
0

Additional Fees
Additional Student Fees:
Drug Testing Fee DRGA- $38
Lab Fee LMFA- $25

Requisites
No Requirements

Additional Fees
Additional Student Fees:
NCLEX Review Fee NCLX- $349

NURS233 - Trends, Issues & Management

Course Description
Course Subject Code
NURS

Course Number
233

Course Title
Trends, Issues & Management

Course Description
Economic and political aspects of standards, concepts, and processes required for quality and safety in professional nursing. The didactic course provides opportunity for gaining competence and accountability in development of the knowledge, skills, and attitudes necessary for careeropportunities in quality improvement, leadership and management roles, and professional growth in nursing. Prerequisite: 219 and NURS 221 Co requisite: NURS 232

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Requisites
No Requirements

ORNT000 - Orientation

Course Description
Course Subject Code
ORNT

Course Number
000

Course Title
Orientation

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

ORNT1000 - Freshman Seminar

Course Description
Course Subject Code
ORNT

Course Number
1000

OSYS1100 - Records Management

Course Description
Course Subject Code
OSYS

Course Number
1100

Course Title
Freshman Seminar

Course Description
This course is designed to introduce newly enrolled students to college life and career development through a variety of activities. It is recommended that this course be scheduled during the first semester of enrollment. An overview of college policies, procedures, and resources as well as study skills and time management strategies will introduce the student to the college experience. Also included is an introduction to electronic learning and the use of online resources.Career development activities include career research, personal/career assessments, and beginning the planning and development of an individual student career portfolio to be completed in JOBS 2450 class.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Course Title
Records Management

Course Description
This course includes basic records management terminology, procedures, classification systems, electronic and manual storage, retrieval, and disposal, compliance with freedom of information laws and Privacy Act.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

OSYS1250 - Business Calculators

Course Description
Course Subject Code
OSYS

Course Number
1250

Course Title
Business Calculators

Course Description
Principles and techniques used to solve business problems on the electronic calculator.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

OSYS2530 - Office Procedures

Course Description
Course Subject Code
OSYS

Course Number
2530

Course Title
Office Procedures

Course Description
Focuses on understanding the role of the office professional in today?s changing office environment. Students learn effective office, human relations, communication, decision-making, and critical thinking skills by completing assignments and live projects.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Min
3

Lecture Hours
Min
3

OSYS2991 - Special Projects I

Course Description
Course Subject Code
OSYS

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

OSYS2993 - Special Projects II

Course Description
Course Subject Code
OSYS

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

OSYS2995 - Special Projects III

Course Description
Course Subject Code
OSYS

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours

OSYS2996 - Special Topics IV

Course Description
Course Subject Code
OSYS

Course Number
2996

Course Title
Special Topics IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

OSYS2997 - Practicum

Course Description
Course Subject Code
OSYS

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

OSYS2999 - Cooperative Education

Course Description
Course Subject Code
OSYS

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

PHAR1001 - Intro to Pharmacy Technology

Course Description
Course Subject Code
PHAR

Course Number
1001

Course Title
Intro to Pharmacy Technology

Credit Hours

PHAR1002 - Pharmacy Practice

Course Description
Course Subject Code
PHAR

Course Number
1002

Course Title
Pharmacy Practice

Course Description
This course for the pharmacy technician student provides instruction on

Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

Other Hours
Min
0

Requisites
No Requirements

PHAR1003 - Pharmacy Practice Lab

Course Description
Course Subject Code
PHAR

Course Number
1003

Course Title
Pharmacy Practice Lab

Course Description
Laboratory instruction compliments the lecture with hands-on experiences in medication preparation, dispensing, calculations, and business applications. Pre-requisites: Enrollment in or completion of, all program qualification courses: ALHT 1009, ALHT 1016, HSCI 110, BIOL 110, and BIOL 111.Co-requisites: Enrollment in or completion of PHAR 1001, PHAR 1002, PHAR 1004.

federal law and regulation of pharmacy practice, routes of drug administration and dosage formulations, pharmacy measurements and calculations, community pharmacy dispensing, healthcare and prescription drug insurance, the business of community pharmacy, extemporaneous, nonsterile compounding, hospital pharmacy dispensing, and medication safety.Pre-requisites: Enrollment in or completion of, all program qualification courses: ALHT 1009, ALHT 1016, HSCI 110, BIOL 110, BIOL 111.Co-requisites: Enrollment in or completion of PHAR 1001, PHAR 1003, and PHAR 1004.

Credit Hours
Min
3

Contact Hours
Min
112.5

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Other Hours
Min
0

Requisites
No Requirements

PHAR1004 - Pharmacology for Pharmacy Tech

Course Description
Course Subject Code
PHAR

Course Number
1004

Course Title
Pharmacology for Pharmacy Tech

Course Description
This course for the pharmacy technician clinical student presents basic pharmacology with emphasis on drug therapy. The course content includes drug laws, terminology, therapeutic classes of drugs, indications, side effects, contraindications, generic and trade names, and calculations. Pre-requisites: Enrollment in or completion of, all program qualification

Credit Hours
Min
2

Contact Hours
Min
75

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Other Hours
Min
0

Requisites
No Requirements

PHAR101 - Intro to Pharmacy Technology

Course Description
Course Subject Code
PHAR

Course Number
101

Course Title
Intro to Pharmacy Technology

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours

courses: ALHT 1009, ALHT 1016, HSCI 110, BIOL 110, and BIOL 111.Co-requisites: Enrollment in or completion of PHAR 1010, PHAR 1002, and PHAR 1003.

Credit Hours
Min
5

Contact Hours
Min
150

Billing Hours
Min
5

Lecture Hours
Min
5

Lab Hours
Min
0

Other Hours
Min
0

Requisites
No Requirements

PHAR1010 - Sterile Products

Course Description
Course Subject Code
PHAR

Course Number
1010

Course Title
Sterile Products

Course Description
This course is designed to provide an introduction to aseptic techniques, admixture preparation, incompatibility and stability, irrigation solutions, calculations for intravenous solutions, total parenteral nutrition, and chemotherapy. Pre-requisites: Completion of PHAR 1001, PHAR 1002, PHAR 1003, and PHAR 1004 with the grade of "C" or higher. Co-requisites: Completion of or enrollment in PHAR 1020 and PHAR 1011.

Credit Hours
Min
2

Contact Hours
Min
75

Min
1

Lab Hours
Min
0

Other Hours
Min
0

Billing Hours
Min
2

Lecture Hours
Min
2

Lab Hours
Min
0

Other Hours
Min
0

Requisites
No Requirements

PHAR1011 - Sterile Products Lab

Course Description
Course Subject Code
PHAR

Course Number
1011

Course Title
Sterile Products Lab

Course Description
This course provides activities or laboratory exercises to support PHAR 1010 lecture. Pre-requisites: Completion of PHAR 1001, PHAR 1002, PHAR 1003, PHAR 1004 with a grade of "C" of higher. Co-requisites: Completion of or enrollment in PHAR 1020 and PHAR 1010.

Credit Hours
Min
1

Contact Hours
Min
37.5

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Other Hours

PHAR102 - Pharmacy Practice

Course Description
Course Subject Code
PHAR

Course Number
102

Course Title
Pharmacy Practice

Course Description
This course for the pharmacy technician student provides instruction on federal law and regulation of pharmacy practice, routes of drug administration and dosage formulations, pharmacy measurements and calculations, community pharmacy dispensing, healthcare and prescription drug insurance, the business of community pharmacy, extemporaneous, nonsterile compounding, hospital pharmacy dispensing, and medication safety.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours

Min
0

Requisites

No Requirements

Min
0

Other Hours

Min
0

PHAR1020 - Professional Practice Seminar

Course Description

Course Subject Code
PHAR

Course Number
1020

Course Title
Professional Practice Seminar

Course Description
This course will provide an overview and review oh pharmacy practice to prepare the student to take the national PTCB exam. Course content includes a review oh pharmacy practice, pharmacology with emphasis on the top 200 drugs, pharmaceutical calculations, pharmacy law and job readiness skills. Pre-requisites: Completion of PHAR 1001, PHAR 1002, PHAR 1003, PHAR 1004 with a grade of "C" or higher. Co-requisites: Completion of or enrollment in PHAR 1010 and PHAR 1011.

Credit Hours

Min
2

Contact Hours

Min
75

Billing Hours

Min
2

Lecture Hours

Min
2

Lab Hours

Min
0

Other Hours

Min
0

Requisites

No Requirements

PHAR1051 - Pharmacy Clinical Practice

Course Description

Course Subject Code
PHAR

Course Number
1051

Course Title
Pharmacy Clinical Practice

Course Description
This course is designed for the Pharmacy Tech clinical student who has successfully completed the didactic, lab, certification portion of the Pharmacy Tech program. Students are assigned to at least two different types of experiential training sites and work under the supervision of a Louisiana licensed pharmacist in good standing, for a minimum of 400 hours.Pre-requisites: Students must have successfully completed, with a grade of "C" or higher, in all PHAR courses (PHAR 1001, PHAR 1002, PHAR 1003, PHAR 1004, PHAR 1010, PHAR 1011, PHAR 1020), qualification coursework, and meet all other program requirements.

Credit Hours

Min
7

Contact Hours

Min
400

Billing Hours

Min
7

Lecture Hours

Min
7

Lab Hours

Min
0

Other Hours

Min
0

Requisites

No Requirements

PHIL201 - Introduction to Philosophy

Course Description

Course Subject Code
PHIL

Course Number
201

Course Title
Introduction to Philosophy

Course Description
An introduction to philosophical ideas, problems and methods through a study of important philosophers and the major systems of philosophy. Topics to be covered may include appearance and reality, human nature, nature of knowledge, relation of mind with body, the right and the good,the existence of God, and freedom and determinism.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

PHSC100 - Physical Science I

Course Description

Course Subject Code
PHSC

Course Number
100

Course Title
Physical Science I

Course Description
This course is a presentation of an integrated approach to essential concepts in physics such as motion, gravity, heat, electricity, magnetism, sound and light and to emphasize the personal application of science, the process skills, problem solving, and discovery/inquiry learning. Prerequisite: ACT math subscore of 16 or higher, Accuplacer QRAS math subscore of 230 or higher, or completion of MATH 095 with a C or better prior to Fall 2023. Students not meeting required score should contact Adult Education for remediation and retake the Accuplacer exam to meet eligibility criteria

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

PHSC1015 - Physical Science

Course Description

Course Subject Code
PHSC

Course Number
1015

Course Title
Physical Science

Credit Hours

Min
0

PHSC110 - Physical Science I Lab

Course Description

Course Subject Code
PHSC

Course Number
110

Course Title
Physical Science I Lab

Course Description
This laboratory is designed to accompany and enhance the lecture course Physical Science I (PHSC 100). Activities and exercises will address concepts presented in PHSC 100 in addition to emphasizing the personal application

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

of science, the process skills, problem solving, and discovery/inquiry learning. Prerequisite/ Co-requisite: Concurrent enrollment in or successful completion of PHSC 100 with a grade of ?C? or higher.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

PHSC120 - Physical Science II

Course Description
Course Subject Code
PHSC

Course Number
120

Course Title
Physical Science II

Course Description
This course introduces the student to the following concepts of basic chemistry: atoms and their structure, atomic models, atomic nucleus and electron configuration, mixture, bonding, acids and bases, and oxidation and reduction. Pre-requisite: Eligibility for Math 099 or higher level math.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites

PHSC130 - Physical Science II Lab

Course Description
Course Subject Code
PHSC

Course Number
130

Course Title
Physical Science II Lab

Course Description
Laboratory designed to accompany PHSC 120, Physical Science II. Activities and exercises will address concepts presented in PHSC 120 in addition to emphasizing the personal application of science, the process skills, problem solving, and discovery/inquiry learning. Prerequisite/Co requisite: Concurrent enrollment in or successful completion of PHSC 120 with a grade of ?C? or higher

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

No Requirements

Requisites

No Requirements

PHYS110 - Foundations of Astronomy

Course Description

Course Subject Code
PHYS

Course Number
110

Course Title
Foundations of Astronomy

Course Description
This course presents an integrated approach to basic astronomy and astronomical concepts. Basic science skills such as the scientific method are highlighted through astronomy. Astronomic concepts will include the following topics: light and properties of light, lenses, astrophotography, andformation of the universe, galaxies, solar systems, and planets. Practical observational techniques of space objects are performed through use of telescopes. Sunspot activity is monitored via the Internet and through observations of the sun with the appropriate equipment. Prerequisites:Eligibility to enroll in Math 099 or higher level math.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

PHYS210 - General Physics I

Course Description

Course Subject Code
PHYS

Course Number
210

Course Title
General Physics I

Course Description
This first semester of a two-semester sequence is an overview of basic concepts and principles of mechanics, heat, and sound. This course is intended for science majors. Prerequisite/Co requisite: Successful completion of MATH 111, Plane Trigonometry, with a grade of C or higher AND concurrent enrollment in PHYS 211, General Physics I Laboratory

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

PHYS211 - General Physics I Lab

Course Description

Course Subject Code
PHYS

Course Number
211

Course Title

PHYS220 - General Physics II

Course Description

Course Subject Code
PHYS

Course Number
220

Course Title

General Physics I Lab

Course Description
Laboratory designed to accompany PHYS 210, General Physics I; Laboratory activities are used to enhance the content and learning outcomes established for PHYS 210 for mechanics, heat, and sound. Prerequisites/Co requisites: Concurrent enrollment in or successful completion of PHYS210 with a grade of C or better

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

General Physics II

Course Description
This second semester of a two-semester sequence is an overview of basic concepts and principles of optics, electricity, magnetism, and other topics of modern physics. This course is intended for science majors. Prerequisites/Co requisites: Successful completion of PHYS 210 & 211 with a grade of ?C? or higher AND concurrent enrollment in PHYS 221, General Physics II Laboratory

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

PHYS221 - General Physics II Lab

Course Description
Course Subject Code
PHYS

Course Number
221

Course Title
General Physics II Lab

Course Description
Laboratory designed to accompany PHYS 220, General Physics II; Laboratory activities are used to enhance the content and learning outcomes established for PHYS 220 related to optics, electricity, magnetism, and other topics of modern physics. Prerequisites/Co requisites: Concurrentenrollment in or successful completion of PHYS 220, General Physics II, with a grade of ?C? or higher

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours

POLI110 - American Government

Course Description
Course Subject Code
POLI

Course Number
110

Course Title
American Government

Course Description
The principles, institutions, processes and functions of government. Emphasis is on the national government, the development of our constitutional system and the role of the citizen in the democratic process.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

Min
1

Lab Hours
Min
3

Requisites
No Requirements

POLI202 - State & Local Government

Course Description
Course Subject Code
POLI

Course Number
202

Course Title
State & Local Government

Course Description
This course provides a survey-level examination of the history, principles, institutions, processes, functions, and administration of state and local government in the United States. Emphasis is placed on the study of the government and politics of the southern region and Louisiana in particular.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

PSYC201 - Introduction to Psychology

Course Description
Course Subject Code
PSYC

Course Number
201

Course Title
Introduction to Psychology

Course Description
A broad overview of the field of psychology, designed to expose students to major theories, research methods and applied areas of psychology.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

PSYC2015 - Introduction to Psychology

Course Description
Course Subject Code
PSYC

Course Number
2015

PSYC210 - Educational Psychology

Course Description
Course Subject Code
PSYC

Course Number
210

Course Title
Introduction to Psychology

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Title
Educational Psychology

Course Description
A survey of principles of psychology applied to problems of education and learning environments.Prerequisite: PSYC 201 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

PSYC225 - Child Psychology

Course Description
Course Subject Code
PSYC

Course Number
225

Course Title
Child Psychology

Course Description
Physical, intellectual, social and emotional factors in child growth and development. Prerequisite: PSYC 201.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

PSYC226 - Developmental Psychology

Course Description
Course Subject Code
PSYC

Course Number
226

Course Title
Developmental Psychology

Course Description
Physical, psychological, and social aspects of the individual from conception to death. Cultural, social, and hereditary factors that affect the individual?s behavior throughout the life cycle. Prerequisite: PSYC 201 with a grade of ?C? or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

Requisites

No Requirements

Min
3

Requisites

No Requirements

PSYC227 - Adolescent Psychology

Course Description

Course Subject Code
PSYC

Course Number
227

Course Title
Adolescent Psychology

Course Description
A study of the physical and mental growth of youth during the period of adolescence and the transition from childhood to adulthood. Prerequisite: PSYC 201 with a grade of "C" or higher.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

PSYC228 - Psychology Practicum

Course Description

Course Subject Code
PSYC

Course Number
228

Course Title
Psychology Practicum

Course Description
This course places students on clinical training in approved mental health agencies, community agencies, hospitals, or institutions. Students will work under an agency supervisor. However, the approval of the agency setting and job responsibilities will rest with the course professor. Prerequisite: PSYC 201 with a ?C? or higher and a minimum of 9 hrs in psychology.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

PSYC229 - Industrial Psychology

Course Description

Course Subject Code
PSYC

Course Number
229

Course Title
Industrial Psychology

PTEC101 - Intro to Process Technology

Course Description

Course Subject Code
PTEC

Course Number
101

Course Title
Intro to Process Technology

Course Description
This course introduces students to psychological research and theories pertaining to human behavior in the work setting. Topics covered include selection, performance appraisal, training, leadership, motivation, job satisfaction, and organizational design.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description
This course introduces students to the field of process operations within the process industry. It reviews the roles and responsibilities of process technicians, the environment in which they work, and the equipment and systems which they operate. Prerequisites: Must be eligible for MATH 099 and ENGL 099.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

PTEC131 - Process Instrumentation

Course Description
Course Subject Code
PTEC

Course Number
131

Course Title
Process Instrumentation

Course Description
This course involves the study of the instruments and instrument systems used in the chemical processing industry including terminology, primary variables, symbology, control loops, and basic troubleshooting. Prerequisites: Must be eligible for MATH 099 and ENGL 099.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

Lecture Hours

PTEC132 - Process Instrumentation II

Course Description
Course Subject Code
PTEC

Course Number
132

Course Title
Process Instrumentation II

Course Description
Continues Instrumentation I using actual demonstration units. Introduces switches, relays, annunciator system, signal conversion, transmission, controllers, control schemes, advance control schemes, digital control, programmable logic controls, distribution control systems, instrumentation malfunctions. Prerequisites: Successful completion of PTEC 101 and PTEC 131 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

Min
2

Lab Hours
Min
2

Requisites
No Requirements

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

PTEC161 - Equipment

Course Description
Course Subject Code
PTEC

Course Number
161

Course Title
Equipment

Course Description
This course introduces equipment used in the process industry. It also studies many process industry-related equipment concepts including purpose, components, and operation. Prerequisites: Successful completion of PTEC 101 and PTEC 131 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

PTEC203 - Safety Health & Environment

Course Description
Course Subject Code
PTEC

Course Number
203

Course Title
Safety Health & Environment

Course Description
Introduces various types of plant hazards, safety, and environmental systems and equipment, and regulations under which industry is governed. Prerequisite: Must be eligible for MATH 099 or higher level MATH and eligible for ENGL 101.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

PTEC207 - Quality

PTEC242 - Systems

Course Description

Course Subject Code
PTEC

Course Number
207

Course Title
Quality

Course Description
This course introduces students to industry and laboratory related quality concepts including operating consistency, continuous improvement, economics, team skills, root cause anaylsis/scientific reasoning, precision and accuracy of measuring system and statistical process control. Prerequisite: Must be eligible for MATH 099 or higher level MATH.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Description

Course Subject Code
PTEC

Course Number
242

Course Title
Systems

Course Description
Studies the interrelation of process equipment and process systems by arranging process equipment into basic systems; by describing the purpose and the function of specific process systems; by explaining how factors affecting process systems are controlled under normal conditions; and recognizing abnormal process conditions. Introduces the concept of system and plant economics. Prerequisites: Successful completion of PTEC 132 and PTEC 161 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

PTEC243 - Operations/Capstone

Course Description

Course Subject Code
PTEC

Course Number
243

Course Title
Operations/Capstone

Course Description
Teaches the operation of an entire unit within the process industry using existing knowledge of equipment, systems, and instrumentations. Studies concepts related to commissioning, normal startup, normal operations, normal shutdown, turnarounds, and abnormal situations, as well as

PTEC244 - Troubleshooting

Course Description

Course Subject Code
PTEC

Course Number
244

Course Title
Troubleshooting

Course Description
This course applies a six-step troubleshooting method for solving and correcting operation problems. There is a focus on malfunctions as opposed to process design or configuration improvements. This course

theprocess technician?s role in performing the tasks associated with these concepts within an operating unit. Project required. Prerequisites: Successful completion of PTEC 132 and PTEC 161 with a grade of "C" or higher.

Credit Hours
Min
4

Contact Hours
Min
5

Billing Hours
Min
4

Lecture Hours
Min
3

Lab Hours
Min
2

Requisites
No Requirements

uses data from the instrumentation to determine the cause for the abnormal conditions in an organized and regimented way. Prerequisites: Successful completion of PTEC 132 and PTEC 161 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

PTEC263 - Fluid Mechanics

Course Description
Course Subject Code
PTEC

Course Number
263

Course Title
Fluid Mechanics

Course Description
This course addresses fluids, fluid types, chemical and physical natures and factors affecting fluids while in motion. Reviews basic calculations relative to flow and volume. Discusses other topics such as laminar/turbulent flow, viscosity, and Reynolds Number. Reqrequisite: Successful completion of PTEC 161 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
4

Billing Hours
Min
3

PTEC291 - Process Tech Internship

Course Description
Course Subject Code
PTEC

Course Number
291

Course Title
Process Tech Internship

Course Description
Students qualifying for an external internship must work a minimum of 140 supervised hours in a local industrial facility. Students who are unable to obtain an external internship will be required to take an internal internship consisting of 140 hours of departmentally approved team activities utilizing the PTEC laboratories and simulation programs. Drug screen required.

Credit Hours
Min
3

Contact Hours
Min
10

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
2

Requisites
No Requirements

PULP101 - Introduction to Pulp and Paper
Course Description
Course Subject Code
PULP

Course Number
101

Course Title
Introduction to Pulp and Paper

Course Description
This course is designed to introduce students to the basic concepts of pulp and paper manufacturing with an overview of the entire pulping and paper making process. It covers the characteristics of wood and different types of fiber, key equipment and process variables for pulping, bleaching and chemical recovery processes, with emphasis on the kraft process. It also introduces students to papermaking variables and equipment, particularly on a Fourdrinier machine, secondary fiber processing, and the different aspects of printing and converting.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

PWPL010 - Workplace Literacy
Course Description
Course Subject Code
PWPL

Course Number
010

Course Title
Workplace Literacy

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

PWPL100 - Workplace Literacy
Course Description

READ090 - Basic Development Reading
Course Description

Course Subject Code
PWPL

Course Number
100

Course Title
Workplace Literacy

Credit Hours
Min
0

Contact Hours
Min
0

Billing Hours
Min
0

Lecture Hours
Min
0

Course Subject Code
READ

Course Number
090

Course Title
Basic Development Reading

Course Description
This developmental reading course provides intensive study of vocabulary, comprehension, and informational skills, providing a foundation for the next level of developmental reading or for proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

READ095 - Developmental Reading

Course Description
Course Subject Code
READ

Course Number
095

Course Title
Developmental Reading

Course Description
This developmental reading course provides intensive study of vocabulary, comprehension, and informational skills, providing a foundation reading college level material or for proficiency in career preparation courses.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

READ099 - Developmental Reading

Course Description
Course Subject Code
READ

Course Number
099

Course Title
Developmental Reading

Course Description
Prerequisite: Required based on test results achieved on appropriate diagnostic instruments. Intense instruction in comprehension, vocabulary, word recognition, structural analysis, phonetic analysis, perceptual accuracy, visual efficiency, and reading rates. NOTE: May not be used to satisfy elective or degree requirements in any curriculum at BPCC. For a detailed description of the READ 099 policy, see the General Admission Requirements section of the catalog.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours

Min
3

Requisites

No Requirements

Min
3

Lecture Hours
Min
3

SCIE101 - Intro to Earth Science I

Course Description
Course Subject Code
SCIE

Course Number
101

Course Title
Intro to Earth Science I

Course Description
This survey course will present an integrated approach to general earth science with an emphasis on the following: geology with an introduction to oceanography, meteorology, and astronomy. Basic science skills, such as the scientific method, will be highlighted through earth science concepts. Field trips may be arranged, but not required.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SCIE102 - Intro Earth Science II

Course Description
Course Subject Code
SCIE

Course Number
102

Course Title
Intro Earth Science II

Course Description
This survey course will present an integrated approach to general earth science. Basic science skills, such as the scientific method, will be highlighted through earth science concepts. General Earth Science 102 will include the following disciplines: geology, oceanography, meteorology,and astronomy with emphasis on oceanography, meteorology, and astronomy. Field trips may be arranged, but not required.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SCIE114 - Environmental Science & Lab

Course Description
Course Subject Code
SCIE

Course Number
114

Course Title
Environmental Science & Lab

Course Description
Study of the interactions of human activity with the environment and the future impact of these actions. Ecological, impact, sustainable management

SCIE124 - Environmental Science Lab

Course Description
Course Subject Code
SCIE

Course Number
124

Course Title
Environmental Science Lab

Course Description
The goal of this course is to present active laboratory exercises to complement the lecture course Environmental Science (SCIE 114).

and risk analysis will be integrated throughout the course. Prerequisites: Completion of MATH 105 or MATH 110 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Activities will address concepts presented in SCIE 114 in addition to emphasizing the personal applicaton of science, proces skills, problem solving and discovery/inquiry learning. Prerequisite/Co requisite: Completion of MATH 105 or MATH 110 with a grade of "C" or higher AND enrollment in or completion of SCIE 114.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

SCIE201 - Dendrology & Lab

Course Description
Course Subject Code
SCIE

Course Number
201

Course Title
Dendrology & Lab

Course Description
Classification, identification, and seasonal and life cycles (including dendrochronology) of woody plants. Primary emphasis will be on the plants of the Southern Region of the US; those of commercial, horticultural and cultural value as well as understory vegetation. Prerequisite: Biology 101 with a grade of "C" or higher.

Credit Hours
Min
4

Contact Hours
Min
6

Billing Hours
Min
4

Lecture Hours

SCIE202 - Soils & Lab

Course Description
Course Subject Code
SCIE

Course Number
202

Course Title
Soils & Lab

Course Description
Classification, identification and genesis of major soil groups. Basic physical, chemical and hydrological properties of the groups will also be studied. Prerequisites: MATH 110 and GEOL 101 with a grade of "C" or higher.

Credit Hours
Min
4

Contact Hours
Min
6

Billing Hours
Min
4

Lecture Hours
Min
3

Min
3

Lab Hours
Min
3

Requisites
No Requirements

Lab Hours
Min
3

Requisites
No Requirements

SOCL110 - Introduction to Aging

Course Description
Course Subject Code
SOCL

Course Number
110

Course Title
Introduction to Aging

Course Description
An analysis of aging as a social process in modern mass society. Areas included are the theories on the process of aging; the social problems of being old, e.g., economics, crime, victimization, medical care, and housing; and the experience of death and dying.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SOCL201 - Introduction to Sociology

Course Description
Course Subject Code
SOCL

Course Number
201

Course Title
Introduction to Sociology

Course Description
As an introduction to the discipline of sociology, this course surveys and provides students with an understanding of human society and social life. It introduces students to the major subject areas of sociology, including the major theoretical perspectives and theorists; logic and techniques of research; social organization, institutions, and inequality and social change.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SOCL202 - Contemporary Social Problems

Course Description
Course Subject Code
SOCL

Course Number
202

Course Title
Contemporary Social Problems

SOCL210 - Sociology Practicum

Course Description
Course Subject Code
SOCL

Course Number
210

Course Title
Sociology Practicum

Course Description
A description and sociological analysis of major contemporary social problems in American society. The focus is on both the individual and societal levels (on both social action and social structure) and on the reciprocal relationship between them. Prerequisite: SOCL 201 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

Course Description
Provides academic credit for training and supervised experiences in selected community service agencies and businesses. Premission of Department Head.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

SOLR1000 - Solar Fundamentals

Course Description
Course Subject Code
SOLR

Course Number
1000

Course Title
Solar Fundamentals

Course Description
The student will gain a basic knowledge of photovoltaic systems, thermal systems, and stand-alone systems. The course will include a study of system components, electrical circuits, site assessments, as well as system design and sizing. The course is designed around the learning objectives associated with the North American Board of Certified Energy Practitioners (NABCEP) Photovoltaic (PV) Entry Level Certificate of Knowledge Exam.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

SOLR1010 - Solar Applications

Course Description
Course Subject Code
SOLR

Course Number
1010

Course Title
Solar Applications

Course Description
The student will gain sufficient skills required to specify, adapt, implement, configure, install, inspect, and maintain a PV solar system that meets the performance and reliability needs of the customer, incorporates quality craftsmanship, and complies with all applicable codes, standards, and safety requirements.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

Lecture Hours
Min
3

Lab Hours
Min
0

SOLR1020 - Industrial Solar Applications

Course Description
Course Subject Code
SOLR

Course Number
1020

Course Title
Industrial Solar Applications

Course Description
The student will gain sufficient skills required to specify, adapt, implement, configure, install, inspect, and maintain a stand-alone solar system that meets the performance and reliability needs of the customer, incorporates quality craftsmanship, and complies with all applicable codes, standards, and safety requirements.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Min
1

Lab Hours
Min
2

SOLR1030 - Solar Thermal Applications

Course Description
Course Subject Code
SOLR

Course Number
1030

Course Title
Solar Thermal Applications

Course Description
The student will gain sufficient skills required to install a solar water heating system that meets the performance and reliability needs of the customer, incorporates quality craftsmanship, and complies with all applicable codes and standards.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

SPAN101 - Elementary Spanish I

Course Description
Course Subject Code
SPAN

Course Number
101

Course Title
Elementary Spanish I

SPAN102 - Elementary Spanish II

Course Description
Course Subject Code
SPAN

Course Number
102

Course Title
Elementary Spanish II

Course Description
An introduction to Spanish language and culture. The course explores the basic grammatical structures of the Spanish language. Throughout the semester, students will develop writing, reading and speaking skills. Emphasis will be placed on communicative skills.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Description
A continuation of SPAN 101. The course will extend students? elementary knowledge of the basic grammatical structures of the Spanish language. Throughout the semester, students will continue to develop reading, writing and speaking skills. Emphasis will be placed on communication skills.Prerequisite: SPAN 101 with a grade of ?C? or higher

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

SPAN201 - Intermediate Spanish

Course Description
Course Subject Code
SPAN

Course Number
201

Course Title
Intermediate Spanish

Course Description
This course is designed to build upon and extend students? elementary knowledge of the Spanish culture and language with increasing emphasis on these four skills: speaking, listening, reading and writing. The classroom is a social and cultural setting of communication where the foreign languageis used as a transmitter of meaningful messages. Prerequisite: SPAN 102 with a grade of ?C? or higher

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

SPAN202 - Intermediate Spanish II

Course Description
Course Subject Code
SPAN

Course Number
202

Course Title
Intermediate Spanish II

Course Description
This course is designed to build upon and extend students? intermediate knowledge of the Spanish culture and language with increasing emphasis on these four skills: speaking, listening, reading and writing. The classroom is a social and cultural setting of communication where the foreign languageis used as a transmitter of meaningful messages. Prerequisite: SPAN 201 with a grade of "C" or higher.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

SPCH1015 - Intro to Public Speaking

Course Description
Course Subject Code
SPCH

Course Number
1015

Course Title
Intro to Public Speaking

Credit Hours
Min
0

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SPCM110 - Fundamentals of Speech

Course Description
Course Subject Code
SPCM

Course Number
110

Course Title
Fundamentals of Speech

Course Description
This course develops an awareness of the history and traditions of speech communication worthy of academic study. The course is a summary of this academic and professional field and is comprised of the component parts of organizational and business communication, mass communication, small group and interpersonal communication, as well as public speaking.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

SPCM120 - Intro to Public Speaking

Course Description
Course Subject Code
SPCM

Course Number
120

Course Title
Intro to Public Speaking

Course Description
Designed to teach students basic public presentation principles and skills.

SPCM130 - Interpersonal Communication

Course Description
Course Subject Code
SPCM

Course Number
130

Course Title
Interpersonal Communication

Course Description
The goal of this course is to introduce theories and principles of

Students complete a speech of introduction, an informative speech, a demonstration speech, a persuasive speech and a special occasion speech. The ethics of public speaking are also considered.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

interpersonal communication through study and application. This course will explore the practice of communication in one-to-one relationships, with emphasis on conflict management, listening, nonverbal communication, gender, and culture. Pre-requisite: English 101 with a grade of C or better.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

SPPR2991 - Special Projects I

Course Description
Course Subject Code
SPPR

Course Number
2991

Course Title
Special Projects I

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

SPPR2993 - Special Projects II

Course Description
Course Subject Code
SPPR

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
1

Lab Hours
Min
2

SPPR2995 - Special Projects III

Course Description
Course Subject Code
SPPR

Course Number
2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

SPPR2996 - Special Projects IV

Course Description
Course Subject Code
SPPR

Course Number
2996

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

SPPR2997 - Practicum

Course Description
Course Subject Code
SPPR

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours

SPPR2998 - Special Projects V

Course Description
Course Subject Code
SPPR

Course Number
2998

Course Title
Special Projects V

Course Description
A course designed for the student who has demonstrated specific special needs. Prerequisite: Consent of Instructor.

Credit Hours

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

SPPR2999 - Cooperative Education

Course Description
Course Subject Code
SPPR

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

TEAC101 - Introduction to Teaching

Course Description
Course Subject Code
TEAC

Course Number
101

Course Title
Introduction to Teaching

Course Description
An introduction to the major issues facing American education with special emphasis on employment opportunities, trends in education, curriculum, and instruction.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

TEAC201 - Teach & Learn Diverse Setting

Course Description

Course Subject Code
TEAC

Course Number
201

Course Title
Teach & Learn Diverse Setting

Course Description
This course, the first of a two-course sequence, introduces candidates to the field of teaching by focusing on professional responsibilities of educators and the development of elementary school children. Three primary topics will be addressed within the course: Professional Issues for Education Careers, Child Development, and Technology for Teaching and Learning. Prerequisite: ENGL 101 & ENGL 102 with a C or better. All developmental courses completed.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

TEAC203 - Teach&Learn Diverse SettingII

Course Description

Course Subject Code
TEAC

Course Number
203

Course Title
Teach&Learn Diverse SettingII

Course Description
This course focuses on the diverse needs of students and the role of educators in recognizing and addressing learners' needs. Two primary topics will be addressed within the course: Diverse Ways of Knowing and Learning, and, Professional Issues of Diversity in Education. The course will involve a combination of lecture, group learning, reflection and site based experiences within schools. Required: TEAC 201, Praxis I.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Requisites

No Requirements

TECE1000 - English for Technical Applicat

Course Description

Course Subject Code
TECE

Course Number
1000

Course Title
English for Technical Applicat

Credit Hours

Min
3

Contact Hours

Min
3

TECM1000 - Math for Technical Application

Course Description

Course Subject Code
TECM

Course Number
1000

Course Title
Math for Technical Application

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

Billing Hours
Min
3

Lecture Hours
Min
3

Lab Hours
Min
0

THEA105 - Theatre Production Lab

Course Description
Course Subject Code
THEA

Course Number
105

Course Title
Theatre Production Lab

Course Description
This course provides practical hands-on experience to prepare for and carry out production of all Delta theatre related presentations. This production course may involve the production and maintenance of one or more necessary theatre skills such as lighting, sound, set, visual effects, make-up and more. This course is designed to support all Delta Fine Arts activities. Permission of instructor required. (May be repeated for a maximum of three credit hours). Prerequisite: THEA 190.

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

THEA106 - Theatre Production Laboratory

Course Description
Course Subject Code
THEA

Course Number
106

Course Title
Theatre Production Laboratory

Course Description
This course provides practical hands-on experience to prepare for and carry out production of all Delta theatre related presentations. This production course may involve the production and maintenance of one or more necessary theatre skills such as lighting, sound, set, visual effects, make-up and more. This course is designed to support all Delta Fine Arts activities. Permission of instructor required.(May be repeated for a maximum of three credit hours)

Credit Hours
Min
1

Contact Hours
Min
3

Billing Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

THEA190 - Theatre Appreciation

Course Description

THEA221 - Beginning Acting

Course Description

Course Subject Code
THEA

Course Number
190

Course Title
Theatre Appreciation

Course Description
This course seeks to improve both the appreciation for and understanding of theatre art that includes the structure, focus and purpose of dramatic literature, its presentation (acting), and directing/managing, as well as physical designing (scenery, lighting, costumes, make-up) and related theatrical elements. This course, where possible, includes attendance at local theatrical presentations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Course Subject Code
THEA

Course Number
221

Course Title
Beginning Acting

Course Description
This course is an introduction to the art and craft of acting. Emphasis is upon the physical, vocal and analytical skills of acting, as well as fundamentals of memorization, relaxation, concentration, physical presentation, vocal control, memorization and script interpretation through exercises and scene study. Prerequisite: THEA 190, SPCM 120, or permission of instructor.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Requisites
No Requirements

WELD1110 - Occupational Orient and Safety

Course Description
Course Subject Code
WELD

Course Number
1110

Course Title
Occupational Orient and Safety

Course Description
An introduction to the occupation of welding including facility layout, policies, safety and health procedures, information and practice concerning basic safety, safe operation of hand and power tools, materials handling and maintenance of a safe working environment. Students are also introduced to safe welding practices, communication skills, and essential workplace skills.Prerequisite: Complete all appropriate entrance placement tests and campus registration requirements. Unless OSHA approved safety training documentation can be produced, credit should "NOT" be granted for this

WELD1120 - Blueprint, Metallurgy&Weld Sym

Course Description
Course Subject Code
WELD

Course Number
1120

Course Title
Blueprint, Metallurgy&Weld Sym

Course Description
This course provides instruction and review of basic construction mathematics, weld symbol interpretation, reading welding detail drawings, basic metallurgy, metal identification, and heat treatment of metals.Prerequisites: WELD 1110 plus meets minimum approved Math entrance score, and consent of the Instructor/Advisor.Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours

course. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.(Workkeys assessment and training recommended)

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

Lab Hours
Min
0

Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

Requisites
No Requirements

WELD1121 - Advanced Blueprint Reading

Course Description
Course Subject Code
WELD

Course Number
1121

Course Title
Advanced Blueprint Reading

Course Description
Instruction in this course includes a review of basic blueprint reading and an introduction to advanced blueprint layout, concepts, nomenclature, mark-up, and sketching specifications. Advanced disciplines covered may include architectural, civil, electronics, manufacturing, and marine, piping, structural, ISO (International Standards Organization) or other industry specific disciplines.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

WELD1130 - Welding Inspection & Testing

Course Description
Course Subject Code
WELD

Course Number
1130

Course Title
Welding Inspection & Testing

Course Description
An introduction to codes, standards, and agencies regulating the welding industry, a review of weld quality standards, concepts in proper visual and destructive testing methods, and a study of proper base metal preparation and joint fit-up. Prerequisites and/or Corequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
1

Lab Hours
Min
1

Requisites
No Requirements

WELD1140 - Electrical Fundamentals

Course Description
Course Subject Code
WELD

Course Number
1140

Course Title
Electrical Fundamentals

Course Description
An introduction to welding equipment fundamentals of operation, polarity, equipment types, safety and systems setup; including welding related equipment connection and a review of tools used in welding procedures.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD1210 - Oxyfuel Systems

Course Description
Course Subject Code
WELD

Course Number
1210

Course Title
Oxyfuel Systems

Course Description
An introduction to the principals of cutting with an Oxyfuel (OFC) apparatus, cylinder and equipment safety, proper handling and setup including practice cutting mild steel using both the manual and machine process.Prerequisites and/or Corequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

WELD1310 - Cutting Processes-CAC/PAC

Course Description

Course Subject Code
WELD

Course Number
1310

Course Title
Cutting Processes-CAC/PAC

Course Description
An introduction to the principals of safely operating Air Carbon Arc Cutting (CAC-A) and Plasma Arc Cutting (PAC) equipment including practice cutting and gouging ferrous and non-ferrous metals.Prerequisite: WELD 1110 with the grade of a "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
1

Lab Hours

Min
1

Requisites

No Requirements

WELD1410 - SMAW - BASIC Beads

Course Description

Course Subject Code
WELD

Course Number
1410

Course Title
SMAW - BASIC Beads

Course Description
An introduction to the principals of Shielded Metal Arc Welding (SMAW), component and consumable identification including the safe setup of equipment and practice of welding stinger beads, weave beads, and overlapping beads in various positions using various electrodes.Prerequisites and/or Corequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Student may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
1

Lab Hours

Min
2

Requisites

No Requirements

WELD1411 - SMAW - Fillet Weld

Course Description

Course Subject Code
WELD

Course Number
1411

Course Title
SMAW - Fillet Weld

Course Description
Safely setup and operate Shielded Metal Arc Welding (SMAW) equipment with practice of single and multi-pass fillet welds in the flat, horizontal,

WELD1412 - SMAW V Grove BU/Gouge

Course Description

Course Subject Code
WELD

Course Number
1412

Course Title
SMAW V Grove BU/Gouge

Course Description
Safely setup and operate Shielded Metal Arc Welding (SMAW) equipment with practice of V-Groove welds with a backing or back gouging in the flat,

vertical, and overhead positions using various electrodes.Prerequisites and/or Corequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

horizontal, vertical, and overhead positions using various electrodes.Prerequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Requisites
No Requirements

WELD1420 - SMAW - V - Groove Open

Course Description
Course Subject Code
WELD

Course Number
1420

Course Title
SMAW - V - Groove Open

Course Description
An introduction to the safe setup of equipment and principals of Shielded Metal Arc Welding (SMAW) for open V-Groove welds, joint preparation, proper weld quality, qualification testing, and practice welding open V-Groove welds in the flat, horizontal, vertical, and overhead positions.Prerequisite: WELD 1110 with the grade of a "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

WELD1510 - SMAW - PIPE 2G

Course Description
Course Subject Code
WELD

Course Number
1510

Course Title
SMAW - PIPE 2G

Course Description
An introduction to the safe setup of equipment and principals of Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 2G vertical fixed position, joint preparation, proper weld quality, qualification testing, and practice welding Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 2G vertical fixed position.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Requisites
No Requirements

WELD1511 - SMAW--Pipe 5G

Course Description
Course Subject Code
WELD

Course Number
1511

Course Title
SMAW--Pipe 5G

Course Description
Safely setup equipment and apply principals of Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 5G horizontal fixed position, review joint preparation, review proper weld quality and qualification testing, and practice welding Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 5G horizontal fixed position.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD1512 - SMAW--Pipe 6G

Course Description
Course Subject Code
WELD

Course Number
1512

Course Title
SMAW--Pipe 6G

Course Description
Safely setup equipment and apply principals of Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 6G - 45 fixed position, review joint preparation, review proper weld quality and qualification testing, and practice welding Shielded Metal Arc Welding of Pipe (SMAW-Pipe) in the 6G - 45 fixed position.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD1610 - SMAW--SS Multi-Joint

Course Description

WELD1620 - SMAW Stainless Steel 5G

Course Description

Course Subject Code
WELD

Course Number
1610

Course Title
SMAW--SS Multi-Joint

Course Description
An introduction to the principals of Shielded Metal Arc Welding Stainless Steel (SMAW-SS), component and consumable identification including the safe setup of equipment and practice of groove welds in the flat, vertical, horizontal, and overhead positions using stainless steel consumables.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Course Subject Code
WELD

Course Number
1620

Course Title
SMAW Stainless Steel 5G

Course Description
An introduction to the safe setup of equipment and principals of Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 5G horizontal fixed position, joint preparation, proper weld quality, qualification testing, and practice welding Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 5G horizontal fixed position.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD1621 - SMAW Stainless Steel 2G

Course Description
Course Subject Code
WELD

Course Number
1621

Course Title
SMAW Stainless Steel 2G

Course Description
Safely setup equipment and apply principals of Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 2G vertical fixed position, review joint preparation, review proper weld quality and qualification testing, and practice welding Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 2G vertical fixed position.

Credit Hours
Min
4

Contact Hours

WELD1622 - SMAW Stainless Steel

Course Description
Course Subject Code
WELD

Course Number
1622

Course Title
SMAW Stainless Steel

Course Description
Safely setup equipment and apply principals of Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 6G - 45 fixed position, review joint preparation, review proper weld quality and qualification testing, and practice welding Shielded Metal Arc Welding of Stainless Steel Pipe (SMAW-SS Pipe) in the 6G - 45 fixed position.

Credit Hours
Min
4

Contact Hours

Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2110 - FCAW - Basic Fillet Welds

Course Description
Course Subject Code
WELD

Course Number
2110

Course Title
FCAW - Basic Fillet Welds

Course Description
An introduction to the principals of Flux Core Arc Welding (FCAW), component and consumable identification including the safe setup of equipment and practice of fillet welds in the flat, vertical, horizontal, and overhead positions.Prerequisite: WELD 1110 with the grade of a "C" or better and the consent of the Instructor/Advisor.Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Requisites
No Requirements

WELD2111 - FCAW - Groove Welds

Course Description
Course Subject Code
WELD

Course Number
2111

Course Title
FCAW - Groove Welds

Course Description
Safely setup and operate Flux Core Arc Welding (FCAW) equipment with practice of V-Groove welds with a backing or back gouging in the flat, horizontal, vertical, and overhead positions.Prerequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor.Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

WELD2112 - FCAW Pipe 5G

Course Description

Course Subject Code
WELD

Course Number
2112

Course Title
FCAW Pipe 5G

Course Description
Safely setup and operate Flux Core Arc Welding pipe (FCAW-Pipe) equipment, proper assembly of a 5G - horizontal fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 5G pipe joint.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
1

Lab Hours

Min
3

WELD2113 - FCAW-Pipe 2G

Course Description

Course Subject Code
WELD

Course Number
2113

Course Title
FCAW-Pipe 2G

Course Description
Safely setup and operate Flux Core Arc Welding pipe (FCAW-Pipe) equipment, proper assembly of a 2G ? vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G pipe joint.

Credit Hours

Min
4

Contact Hours

Min
4

Billing Hours

Min
4

Lecture Hours

Min
1

Lab Hours

Min
3

WELD2114 - FCAW - Pipe 6G

Course Description

Course Subject Code
WELD

Course Number
2114

Course Title
FCAW - Pipe 6G

Course Description
Safely setup and operate Flux Core Arc Welding pipe (FCAW-Pipe) equipment, proper assembly of a 6G(R) - 45 fixed position pipe joint with/without a restriction ring, proper weld quality, safe setup of equipment and practice welding a 6G(R) pipe joint.

Credit Hours

WELD2210 - GTAW - Basic Beads

Course Description

Course Subject Code
WELD

Course Number
2210

Course Title
GTAW - Basic Beads

Course Description
An introduction to the principals of Gas Tungsten Arc Welding (GTAW), component and consumable identification including the safe setup of equipment and practice of fillet welds in the flat, vertical, horizontal, and overhead positions using carbon steel consumables.Prerequisites: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor.Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

WELD2211 - GTAW - Groove Weld

Course Description
Course Subject Code
WELD

Course Number
2211

Course Title
GTAW - Groove Weld

Course Description
Safely setup and operate Gas Tungsten Arc Welding (GTAW) equipment with practice of open V-Groove welds in the flat, horizontal, vertical, and overhead positions.Prerequisite: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours

WELD2220 - GTAW - PIPE 5G

Course Description
Course Subject Code
WELD

Course Number
2220

Course Title
GTAW - PIPE 5G

Course Description
An introduction to the principals of Gas Tungsten Arc Welding of Pipe (GTAW-Pipe) in the 5G horizontal fixed position, proper assembly of a 5G pipe joint, proper weld quality, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours

Min
0

Min
3

Lab Hours
Min
3

Requisites
No Requirements

WELD2221 - GTAW - PIPE 2G

Course Description
Course Subject Code
WELD

Course Number
2221

Course Title
GTAW - PIPE 2G

Course Description
Safely setup and operate Gas Tungsten Arc Welding Pipe (GTAW-Pipe) equipment, proper assembly of a 2G vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2222 - GTAW - PIPE 6g

Course Description
Course Subject Code
WELD

Course Number
2222

Course Title
GTAW - PIPE 6g

Course Description
Safely setup and operate Gas Tungsten Arc Welding Pipe (GTAW-Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2230 - GTAW - Aluminum Multi-Joint

Course Description
Course Subject Code
WELD

Course Number
2230

WELD2240 - GTAW Low Alloy 5G Pipe

Course Description
Course Subject Code
WELD

Course Number
2240

Course Title
GTAW - Aluminum Multi-Joint

Course Description
An introduction to the principals of Gas Tungsten Arc Welding Aluminum (GTAW-A), component and consumable identification including the safe setup of equipment and practice of welding fillet and groove welds in the flat, horizontal, vertical, and overhead positions.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Course Title
GTAW Low Alloy 5G Pipe

Course Description
An introduction to the principals of Gas Tungsten Arc Welding of Low Alloy Pipe (GTAW- Low Alloy Pipe) in the 5G horizontal fixed position, proper assembly of a 5G pipe joint, proper weld quality, protecting the root, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD2241 - GTAW Alloy 2G Pipe

Course Description
Course Subject Code
WELD

Course Number
2241

Course Title
GTAW Alloy 2G Pipe

Course Description
Safely setup and operate Gas Tungsten Arc Welding Low Alloy pipe (GTAW-Low Alloy Pipe) equipment, proper assembly of a 2G vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

WELD2242 - GTAW Low Alloy 6G Pipe

Course Description
Course Subject Code
WELD

Course Number
2242

Course Title
GTAW Low Alloy 6G Pipe

Course Description
Safely setup and operate Gas Tungsten Arc Welding Low Alloy pipe (GTAW-Low Alloy Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2250 - GTAW Stainless Steel 5G

Course Description
Course Subject Code
WELD

Course Number
2250

Course Title
GTAW Stainless Steel 5G

Course Description
An introduction to the principals of Gas Tungsten Arc Welding of Stainless Steel Pipe (GTAW- Stainless Steel Pipe) in the 5G horizontal fixed position, proper assembly of a 5G pipe joint, proper weld quality, protecting the root, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD2251 - GTAW Stainless Steel 2G Pipe

Course Description
Course Subject Code
WELD

Course Number
2251

Course Title
GTAW Stainless Steel 2G Pipe

Course Description
Safely setup and operate Gas Tungsten Arc Welding Stainless Steel pipe (GTAW- Stainless Steel Pipe) equipment, proper assembly of a 2G vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2252 - GTAW Stainless Steel 6G

Course Description
Course Subject Code
WELD

Course Number
2252

Course Title
GTAW Stainless Steel 6G

WELD2260 - GTAW Aluminum 5G

Course Description
Course Subject Code
WELD

Course Number
2260

Course Title
GTAW Aluminum 5G

Course Description
Safely setup and operate Gas Tungsten Arc Welding Stainless Steel pipe (GTAW- Stainless Steel Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Course Description
An introduction to the principals of Gas Tungsten Arc Welding of Aluminum Pipe (GTAW- Aluminum Pipe) in the 5G horizontal fixed position, proper assembly of a 5G pipe joint, proper weld quality, protecting the root, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD2261 - GTAW Aluminum 2G

Course Description
Course Subject Code
WELD

Course Number
2261

Course Title
GTAW Aluminum 2G

Course Description
Safely setup and operate Gas Tungsten Arc Welding Aluminum pipe (GTAW-Aluminum Pipe) equipment, proper assembly of a 2G vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours

WELD2262 - GTAW Aluminum 6G

Course Description
Course Subject Code
WELD

Course Number
2262

Course Title
GTAW Aluminum 6G

Course Description
Safely setup and operate Gas Tungsten Arc Welding Aluminum pipe (GTAW-Aluminum Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours

Min
0

Lab Hours
Min
4

Min
0

Lab Hours
Min
4

WELD2310 - GMAW - Basic Fillet Weld

Course Description
Course Subject Code
WELD

Course Number
2310

Course Title
GMAW - Basic Fillet Weld

Course Description
An introduction to the principals of Gas Metal Arc Welding (GMAW), types of weld transfer, weld quality, and component and consumable identification including the safe setup of equipment and practice of welding fillet welds in the flat, horizontal, vertical, and overhead positions.Prerequisites: WELD 1110 with the grade of "C" or better and the consent of Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
0

Lab Hours
Min
2

Requisites
No Requirements

WELD2311 - GMAW - Groove Weld

Course Description
Course Subject Code
WELD

Course Number
2311

Course Title
GMAW - Groove Weld

Course Description
Safely setup and operate Gas Metal Arc Welding (GMAW) equipment with practice of open V-Groove welds in the flat, horizontal, vertical, and overhead positions.Prerequisites: WELD 1110 with the grade of "C" or better and the consent of the Instructor/Advisor. Exit Notice: Students may be required to pass course proficiency tests before proceeding to other program content.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
0

Lab Hours
Min
3

Requisites
No Requirements

WELD2320 - GMAW--Pipe 2G

Course Description
Course Subject Code
WELD

WELD2321 - GMAW--Pipe 5G

Course Description
Course Subject Code
WELD

Course Number
2320

Course Title
GMAW--Pipe 2G

Course Description
An introduction to the principals of Gas Metal Arc Welding of Pipe (GMAW-Pipe) in the 2G vertical fixed position, proper assembly of a 2G pipe joint, proper weld quality, safe setup of equipment, and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Course Number
2321

Course Title
GMAW--Pipe 5G

Course Description
Safely setup and operate Gas Metal Arc Welding pipe (GMAW-Pipe) equipment, proper assembly of a 5G horizontal fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2322 - GMAW--6G

Course Description
Course Subject Code
WELD

Course Number
2322

Course Title
GMAW--6G

Course Description
Safely setup and operate Gas Metal Arc Welding Pipe (GMAW-Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

WELD2330 - GMAW--Aluminum Multi-Joint

Course Description
Course Subject Code
WELD

Course Number
2330

Course Title
GMAW--Aluminum Multi-Joint

Course Description
An introduction to the principals of Gas Metal Arc Welding Aluminum (GMAW-A), component and consumable identification including the safe setup of equipment and practice of welding beads, fillet welds, and groove welds in the flat, vertical, horizontal, and overhead position.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours

Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD2340 - GMAW Aluminum 5G Pipe

Course Description
Course Subject Code
WELD

Course Number
2340

Course Title
GMAW Aluminum 5G Pipe

Course Description
An introduction to the principals of Gas Metal Arc Welding of Aluminum Pipe (GMAW- Aluminum Pipe) in the 5G horizontal fixed position, proper assembly of a 5G pipe joint, proper weld quality, protecting the root, safe setup of equipment and practice welding a 5G horizontal fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

WELD2341 - GMAW Aluminum 2G Pipe

Course Description
Course Subject Code
WELD

Course Number
2341

Course Title
GMAW Aluminum 2G Pipe

Course Description
Safely setup and operate Gas Metal Arc Welding Aluminum pipe (GMAW-Aluminum Pipe) equipment, proper assembly of a 2G vertical fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 2G vertical fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

WELD2342 - GMAW Aluminum (GMAW-AL)6G pipe

Course Description
Course Subject Code
WELD

WELD2410 - Automated Welding Processes

Course Description
Course Subject Code
WELD

Course Number
2342

Course Title
GMAW Aluminum (GMAW-AL)6G pipe

Course Description
Safely setup and operate Gas Metal Arc Welding Aluminum pipe (GMAW-Aluminum Pipe) equipment, proper assembly of a 6G - 45 fixed position pipe joint, proper weld quality, safe setup of equipment and practice welding a 6G - 45 fixed position pipe joint.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
0

Lab Hours
Min
4

Course Number
2410

Course Title
Automated Welding Processes

Course Description
An introduction to automated welding processes including a review of fundamental automated welding process knowledge, welding procedures, joint design, equipment set-up and operation. Process applications may include but are not limited to SAW (Submerged Arc Welding), FCAW (Flux-Core Arc Welding), GMAW (Gas Metal Arc Welding), and GTAW (Gas Tungsten Arc Welding).

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

WELD2420 - Construction Procedures I

Course Description
Course Subject Code
WELD

Course Number
2420

Course Title
Construction Procedures I

Course Description
This course is designed to introduce a student to skills in construction procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours

WELD2421 - Construction Procedures II

Course Description
Course Subject Code
WELD

Course Number
2421

Course Title
Construction Procedures II

Course Description
This course is designed to introduce a student to advanced skills in construction procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2422 - Construction Procedures III

Course Description
Course Subject Code
WELD

Course Number
2422

Course Title
Construction Procedures III

Course Description
This course is designed to introduce a student to advanced skills in construction procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2423 - Construction Procedures IV

Course Description
Course Subject Code
WELD

Course Number
2423

Course Title
Construction Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in construction procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2430 - Maintenance Procedures I

Course Description
Course Subject Code
WELD

WELD2431 - Maintenance Procedures II

Course Description
Course Subject Code
WELD

Course Number
2430

Course Title
Maintenance Procedures I

Course Description
This course is designed to introduce a student to skills in maintenance procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Course Number
2431

Course Title
Maintenance Procedures II

Course Description
This course is designed to introduce a student to advanced skills in maintenance procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2432 - Maintenance Procedures III

Course Description
Course Subject Code
WELD

Course Number
2432

Course Title
Maintenance Procedures III

Course Description
This course is designed to introduce a student to advanced skills in maintenance procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours

WELD2433 - Maintenance Procedures IV

Course Description
Course Subject Code
WELD

Course Number
2433

Course Title
Maintenance Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in maintenance procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours

Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2440 - Manfacturing Procedures I

Course Description
Course Subject Code
WELD

Course Number
2440

Course Title
Manfacturing Procedures I

Course Description
This course is designed to introduce a student to skills in manufacturing procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2441 - Manfacturing Procedures II

Course Description
Course Subject Code
WELD

Course Number
2441

Course Title
Manfacturing Procedures II

Course Description
This course is designed to introduce a student to advanced skills in manufacturing procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2442 - Manufacturing Procedures III

Course Description
Course Subject Code
WELD

Course Number

WELD2443 - Manufacturing Procedures IV

Course Description
Course Subject Code
WELD

Course Number

2442

Course Title
Manufacturing Procedures III

Course Description
This course is designed to introduce a student to advanced skills in manufacturing procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

2443

Course Title
Manufacturing Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in manufacturing procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2450 - Marine Procedures I

Course Description
Course Subject Code
WELD

Course Number
2450

Course Title
Marine Procedures I

Course Description
This course is designed to introduce a student to skills in marine procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

WELD2451 - Marine Procedures II

Course Description
Course Subject Code
WELD

Course Number
2451

Course Title
Marine Procedures II

Course Description
This course is designed to introduce a student to advanced skills in marine procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

Min
2

Min
2

WELD2452 - Marine Procedures III

Course Description

Course Subject Code
WELD

Course Number
2452

Course Title
Marine Procedures III

Course Description
This course is designed to introduce a student to advanced skills in marine procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

WELD2453 - Marine Procedures IV

Course Description

Course Subject Code
WELD

Course Number
2453

Course Title
Marine Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in marine procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

WELD2460 - Piping Procedures I

Course Description

Course Subject Code
WELD

Course Number
2460

Course Title
Piping Procedures I

Course Description
This course provides an orientation to pipefitting trade. The course covers the proper use of pipefitting hand tools, pipefitting power tools, ladders, scaffolds, and motorized equipment.

Credit Hours

Min
2

WELD2461 - Piping Procedures II

Course Description

Course Subject Code
WELD

Course Number
2461

Course Title
Piping Procedures II

Course Description
This course covers pipiing systems, drawings and detail sheets, identifying and installing valves, pipefitting trade math, and threaded pipe fabrication.

Credit Hours

Min
2

Contact Hours

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

WELD2462 - Piping Procedures III

Course Description
Course Subject Code
WELD

Course Number
2462

Course Title
Piping Procedures III

Course Description
This course covers socket weld pipe fabrication, but weld pipe fabrication, excavations, underground pipe installations.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

WELD2463 - Piping Procedures IV

Course Description
Course Subject Code
WELD

Course Number
2463

Course Title
Piping Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in piping procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2470 - Pressure Vessel Procedures I

Course Description

Course Subject Code
WELD

Course Number
2470

Course Title
Pressure Vessel Procedures I

Course Description
This course is designed to introduce a student to skills in pressure vessel procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

WELD2471 - Pressure Vessel Procedures II

Course Description

Course Subject Code
WELD

Course Number
2471

Course Title
Pressure Vessel Procedures II

Course Description
This course is designed to introduce a student to advanced skills in pressure vessel procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Min
2

Contact Hours

Min
2

Billing Hours

Min
2

Lecture Hours

Min
2

WELD2472 - Pressure Vessel Procedures III

Course Description

Course Subject Code
WELD

Course Number
2472

Course Title
Pressure Vessel Procedures III

Course Description
This course is designed to introduce a student to advanced skills in pressure vessel procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Min
2

WELD2473 - Pressure Vessel Procedures IV

Course Description

Course Subject Code
WELD

Course Number
2473

Course Title
Pressure Vessel Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in pressure vessel procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2480 - Shipbuilding Procedures I

Course Description
Course Subject Code
WELD

Course Number
2480

Course Title
Shipbuilding Procedures I

Course Description
This course is designed to introduce a student to skills in shipbuilding procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2481 - Shipbuilding Procedures II

Course Description
Course Subject Code
WELD

Course Number
2481

Course Title
Shipbuilding Procedures II

Course Description
This course is designed to introduce a student to advanced skills in shipbuilding procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
1

Lab Hours
Min
1

WELD2482 - Shipbuilding Procedures III

Course Description

WELD2483 - Shipbuilding Procedures IV

Course Description

Course Subject Code
WELD

Course Number
2482

Course Title
Shipbuilding Procedures III

Course Description
This course is designed to introduce a student to advanced skills in shipbuilding procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

Course Subject Code
WELD

Course Number
2483

Course Title
Shipbuilding Procedures IV

Course Description
This course is designed to introduce a student to advanced skills in shipbuilding procedures, related performance skills, and/or industry specific knowledge and safety awareness. Skills will be administered through cooperation with industry partners as indicated by the competency descriptions listed.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2490 - Structural Procedures

Course Description
Course Subject Code
WELD

Course Number
2490

Course Title
Structural Procedures

Course Description
The course covers tack welding, weld quality, and fire watch.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours

WELD2491 - Structural Procedures II

Course Description
Course Subject Code
WELD

Course Number
2491

Course Title
Structural Procedures II

Course Description
Covers fundamental skills needed to read fabrication drawings that are commonly used by structural fitters. Introduces layout tools, and fitting aids used to fit up and align plate joints.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Min
1

Lab Hours
Min
1

Requisites
No Requirements

Lecture Hours
Min
1

Lab Hours
Min
1

Requisites
No Requirements

WELD2492 - Structural Procedures III

Course Description
Course Subject Code
WELD

Course Number
2492

Course Title
Structural Procedures III

Course Description
Expands on flame cutting to include methods used to cut or split common structural components such as beams and bars. Covers interpretation of fabrication drawings, and interpretation of welding symbols.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
1

Lab Hours
Min
2

Requisites
No Requirements

WELD2493 - Structural Procedures IV

Course Description
Course Subject Code
WELD

Course Number
2493

Course Title
Structural Procedures IV

Course Description
Selection and application of gaskets and packings, fit-up tasks, and inspection of finished work. Covers structural accessories, proper measuring techniques, and creating a materials list.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
1

Lab Hours
Min
3

Requisites
No Requirements

WELD2883 - Basic Skills Evaluation

Course Description

WELD2885 - Advance Skills Evaluation

Course Description

Course Subject Code
WELD

Course Number
2883

Course Title
Basic Skills Evaluation

Course Description
A course designed to assess a student?s life skills in welding and welding related performance and/or knowledge. Specific skills tested will be determined by the instructor and may include any combination of competency indicated in the welding program core curriculum. This assessment will be used to determine a student?s readiness to enter the program at a more advanced skill level.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

Course Subject Code
WELD

Course Number
2885

Course Title
Advance Skills Evaluation

Course Description
A course designed to assess a student?s life skills in advanced welding and welding related performance and/or knowledge. Specific skills tested will be determined by the instructor and may include any combination of competency indicated throughout the welding program. This assessment will be used to determine a student?s readiness to enter the program at a more advanced skill level.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
0

Lab Hours
Min
1

WELD2893 - SMAW Certification Preparation

Course Description
Course Subject Code
WELD

Course Number
2893

Course Title
SMAW Certification Preparation

Course Description
A review and practice of skills and procedures associated with advanced Shielded Metal Arc Welding (SMAW) to prepare for industry certification.

Credit Hours
Min
3

Contact Hours

WELD2895 - FCAW Certification Preparation

Course Description
Course Subject Code
WELD

Course Number
2895

Course Title
FCAW Certification Preparation

Course Description
A review and practice of skills and procedures associated with advanced Shielded Metal Arc Welding (SMAW) to prepare for industry certification.

Credit Hours
Min
3

Contact Hours

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

WELD2897 - GTAW Certification Preparation

Course Description
Course Subject Code
WELD

Course Number
2897

Course Title
GTAW Certification Preparation

Course Description
A review and practice of skills and procedures associated with advanced Shielded Metal Arc Welding (SMAW) to prepare for industry certification.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

WELD2899 - GMAW Certification Preparation

Course Description
Course Subject Code
WELD

Course Number
2899

Course Title
GMAW Certification Preparation

Course Description
A review and practice of skills and procedures associated with advanced Shielded Metal Arc Welding (SMAW) to prepare for industry certification.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

WELD2990 - Special Projects VI

Course Description
Course Subject Code
WELD

Course Number
2990

Course Title
Special Projects VI

Course Description

WELD2991 - Special Projects I

Course Description
Course Subject Code
WELD

Course Number
2991

Course Title
Special Projects I

Course Description

A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
6

Contact Hours
Min
6

Billing Hours
Min
6

Lecture Hours
Min
6

A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
1

Contact Hours
Min
1

Billing Hours
Min
1

Lecture Hours
Min
1

WELD2992 - Special Projects IV

Course Description
Course Subject Code
WELD

Course Number
2992

Course Title
Special Projects IV

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2993 - Special Projects II

Course Description
Course Subject Code
WELD

Course Number
2993

Course Title
Special Projects II

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
2

Contact Hours
Min
2

Billing Hours
Min
2

Lecture Hours
Min
2

WELD2994 - Special Projects V

Course Description
Course Subject Code
WELD

Course Number

WELD2995 - Special Projects III

Course Description
Course Subject Code
WELD

Course Number

2994

Course Title
Special Projects V

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

2995

Course Title
Special Projects III

Course Description
A course designed for the student who has demonstrated specific special needs.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

WELD2996 - Certification I

Course Description
Course Subject Code
WELD

Course Number
2996

Course Title
Certification I

Course Description
A review of American Welding Society certification requirements, materials and mastered student skills, compare completed records; take an AWS closed book certification exam, and prepare workmanship qualification samples according to the AWS QC10- Entry Level Welder standard.

Credit Hours
Min
4

Contact Hours
Min
4

Billing Hours
Min
4

Lecture Hours
Min
4

WELD2997 - Practicum

Course Description
Course Subject Code
WELD

Course Number
2997

Course Title
Practicum

Course Description
A Practicum provides supervised on-the-job work experience related to the student's education objectives. Students participating in Practicum do not receive compensation.

Credit Hours
Min
3

Contact Hours
Min
3

Billing Hours
Min
3

Lecture Hours
Min
3

WELD2999 - Cooperative Education

Course Description

Course Subject Code
WELD

Course Number
2999

Course Title
Cooperative Education

Course Description
Cooperative Education provides supervised on-the-job work experience related to the student's educational objectives. Students participating in Cooperative Education receive compensation for their work.

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

WKEY0060 - WorkKeys Basics I

Course Description

Course Subject Code
WKEY

Course Number
0060

Course Title
WorkKeys Basics I

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

WKEY0061 - WorkKeys Basics II

Course Description

Course Subject Code
WKEY

Course Number
0061

Course Title
WorkKeys Basics II

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

WKEY0070 - WorkKeys Core I

Course Description

Course Subject Code
WKEY

Course Number
0070

Course Title
WorkKeys Core I

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

Min
3

WKEY0071 - WorkKeys Core II

Course Description

Course Subject Code
WKEY

Course Number
0071

Course Title
WorkKeys Core II

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

Min
3

WKEY0080 - WorkKeys Advanced I

Course Description

Course Subject Code
WKEY

Course Number
0080

Course Title
WorkKeys Advanced I

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lab Hours

Min
3

WKEY0081 - WorkKeys Advanced II

Course Description

Course Subject Code
WKEY

Course Number
0081

Course Title
WorkKeys Advanced II

Credit Hours

Min
3

Contact Hours

Min
3

Billing Hours

Min
3

Lecture Hours

WKSF1003 - Industrial Workplace Safety

Course Description

Course Subject Code
WKSF

Course Number
1003

Course Title
Industrial Workplace Safety

Course Description
This course will provide an overview of the construction industry by examining organizational structure and systems, safety regulations and agencies, construction documents, office and field organizations, and the various construction crafts and trades. This course will focus on the basic knowledge and skills needed in the construction industry by studying safety, math, hand tools, power tools, rigging, blueprint reading, communication, and employability.

Credit Hours

Min
3

Contact Hours

Min
3

Min
3

Billing Hours
Min
3

Lecture Hours
Min
2

Lab Hours
Min
1

YCNA1010 - Nurse Aide Written Exam

Course Description
Course Subject Code
YCNA

Course Number
1010

Course Title
Nurse Aide Written Exam

Course Description
Written/computerized portion of the Nurse Aide Exam

Credit Hours
Min
1

Billing Hours
Min
1

YCNA1020 - Skills Nurse Aide Exam

Course Description
Course Subject Code
YCNA

Course Number
1020

Course Title
Skills Nurse Aide Exam

Course Description
Clinical Skills Check off portion of the Nurse Aide

Credit Hours
Min
1

Billing Hours
Min
1

Requisites
No Requirements

YCNA3101 - Nurse Aide Written Exam

Course Description
Course Subject Code
YCNA

Course Number
3101

Course Title
Nurse Aide Written Exam

Course Description
Written/Computerized portion of the Nurse Aide Exam

Credit Hours

YCOS1100 - NCCER Core

Course Description
Course Subject Code
YCOS

Course Number
1100

Course Title
NCCER Core

Course Description
The NCCER Core Curriculum is a prerequisite to all other Level 1 craft curriculum. Modules covered are: Safety, Construction Math, Hand Tools, Power Tools, Drawings, Rigging, Communication Skills, Employability Skills,

Min
1

Billing Hours
Min
1

and Material Handling. Completing this curriculum gives the trainee an introduction to the topics and the practical basic skills needed to continue education in any craft area he or she chooses.

Credit Hours
Min
72.5

Billing Hours
Min
1

YCOS1101 - Carpentry Basic Training

Course Description
Course Subject Code
YCOS

Course Number
1101

Course Title
Carpentry Basic Training

Course Description
This program provides a basic overview of entry level carpentry, construction safety, hand tools, and building materials. It covers hands on practical application and introduces electrical, HVAC, and basic plumbing to the student.

Credit Hours
Min
80

Billing Hours
Min
1

Requisites
No Requirements

YCOS1102 - EPA 609 Certification

Course Description
Course Subject Code
YCOS

Course Number
1102

Course Title
EPA 609 Certification

Credit Hours
Min
8

Billing Hours
Min
8

YCOS1103 - Construction Site Safety

Course Description
Course Subject Code
YCOS

Course Number
1103

Course Title
Construction Site Safety

Credit Hours
Min
8

YCOS1104 - Basic Maintenance w/ Core & EP

Course Description
Course Subject Code
YCOS

Course Number
1104

Course Title
Basic Maintenance w/ Core & EP

Course Description

Billing Hours
Min
8

Students will learn basics regarding tools, HVAC, electrical, and general maintenance and complete NCCER Core and EPA 608 Certifications

Credit Hours
Min
80

Billing Hours
Min
1

YCOS1200 - Construct Site Safety Supervis

Course Description
Course Subject Code
YCOS

Course Number
1200

Course Title
Construct Site Safety Supervis

Course Description
This program is designed to cover safety system employed by contractors and owners who demand a comprehensive standardized safety program with site-specific hazards. This program includes a safety-first philosophy and provides field managers the expertise to understand safety to a high degree.

Credit Hours
Min
80

Billing Hours
Min
1

Requisites
No Requirements

YCOS1201 - NCCER Construct Craft Labor 1

Course Description
Course Subject Code
YCOS

Course Number
1201

Course Title
NCCER Construct Craft Labor 1

Course Description
NCCER Construction Craft Laborer Level 1

Credit Hours
Min
80

Billing Hours
Min
1

Requisites
No Requirements

YCOS1202 - NCCR Construct Craft Laborer 2

Course Description
Course Subject Code
YCOS

Course Number
1202

Course Title
NCCR Construct Craft Laborer 2

Course Description
NCCER Construction Craft Laborer Level 2

YCOS2000 - Private Investigator Training

Course Description
Course Subject Code
YCOS

Course Number
2000

Course Title
Private Investigator Training

Credit Hours
Min
0

Credit Hours
Min
147

Billing Hours
Min
1

Requisites
No Requirements

Billing Hours
Min
350

YCOS2001 - Occupational Orient and Safety

Course Description
Course Subject Code
YCOS

Course Number
2001

Course Title
Occupational Orient and Safety

Course Description
An introduction to the occupation of welding including facility layout, policies, safety and health procedures, information and practice concerning basic safety, safe operation of hand and power tools, materials handling and maintenance of a safe working environment. Students are also introduced to safe welding practices, communication skills, and essential workplace skills.

Credit Hours
Min
1

Billing Hours
Min
1

YCOS2002 - Oxyfuel Systems

Course Description
Course Subject Code
YCOS

Course Number
2002

Course Title
Oxyfuel Systems

Course Description
An introduction to the principals of cutting with an Oxyfuel (OFC) apparatus, cylinder and equipment safety, proper handling and setup including practice cutting mild steel using both the manual and machine process.

Credit Hours
Min
2

Billing Hours
Min
2

YCOS2003 - SMAW- BASIC beads

Course Description
Course Subject Code
YCOS

Course Number
2003

Course Title
SMAW- BASIC beads

Course Description
An introduction to the principals of Shielded Metal Arc Welding (SMAW), component and consumable identification including the safe setup of equipment and practice of welding stinger beads, weave beads, and

YCOS2004 - SMAW- Fillet Weld

Course Description
Course Subject Code
YCOS

Course Number
2004

Course Title
SMAW- Fillet Weld

Course Description
Safely setup and operate Shielded Metal Arc Welding (SMAW) equipment with practice of single and multi-pass fillet welds in the flat, horizontal, vertical, and overhead positions using various electrodes.

overlapping beads in various positions using various electrodes

Credit Hours
Min
3

Billing Hours
Min
3

Credit Hours
Min
3

Billing Hours
Min
3

YCOS2005 - Welding Inspection & Testing

Course Description
Course Subject Code
YCOS

Course Number
2005

Course Title
Welding Inspection & Testing

Course Description
An introduction to codes, standards, and agencies regulating the welding industry, a review of weld quality standards, concepts in proper visual and destructive testing methods, and a study of proper base metal preparation and joint fit-up.

Credit Hours
Min
2

Billing Hours
Min
2

YCOS2006 - WELD 1310

Course Description
Course Subject Code
YCOS

Course Number
2006

Course Title
WELD 1310

Credit Hours
Min
2

Billing Hours
Min
2

YCOS2007 - WELD 2310

Course Description
Course Subject Code
YCOS

Course Number
2007

Course Title
WELD 2310

Credit Hours
Min
2

Billing Hours
Min
2

YCOS2008 - WELD 2311

Course Description
Course Subject Code
YCOS

Course Number
2008

Course Title
WELD 2311

Credit Hours
Min
3

Billing Hours
Min
3

YCOS2009 - WELD 2222

Course Description

Course Subject Code
YCOS

Course Number
2009

Course Title
WELD 2222

Credit Hours

Min
4

Billing Hours

Min
4

YCOS2010 - WELD 1511

Course Description

Course Subject Code
YCOS

Course Number
2010

Course Title
WELD 1511

Credit Hours

Min
4

Billing Hours

Min
4

YCOS2011 - WELD 1420

Course Description

Course Subject Code
YCOS

Course Number
2011

Course Title
WELD 1420

Credit Hours

Min
4

Billing Hours

Min
4

YCOS2012 - WELD 2210

Course Description

Course Subject Code
YCOS

Course Number
2012

Course Title
WELD 2210

Credit Hours

Min
3

Billing Hours

Min
3

YCOS2013 - WELD 1120

Course Description

Course Subject Code
YCOS

Course Number
2013

Course Title
WELD 1120

Credit Hours

Min
3

Billing Hours

YCOS2014 - WELD 1210

Course Description

Course Subject Code
YCOS

Course Number
2014

Course Title
WELD 1210

Credit Hours

Min
2

Billing Hours

Min
3

Min
2

YCOS2015 - WELD 1412

Course Description

Course Subject Code
YCOS

Course Number
2015

Course Title
WELD 1412

Credit Hours

Min
4

Billing Hours

Min
4

YCOS2016 - WELD 2110

Course Description

Course Subject Code
YCOS

Course Number
2016

Course Title
WELD 2110

Credit Hours

Min
2

Billing Hours

Min
2

YCOS2017 - WELD 1512

Course Description

Course Subject Code
YCOS

Course Number
2017

Course Title
WELD 1512

Credit Hours

Min
4

Billing Hours

Min
4

YCOS2018 - WELD 2211

Course Description

Course Subject Code
YCOS

Course Number
2018

Course Title
WELD 2211

Credit Hours

Min
3

Billing Hours

Min
3

YCOS2019 - Core 1000

Course Description

Course Subject Code
YCOS

Course Number
2019

Course Title
Core 1000

Credit Hours

YCOS2020 - WELD 1110

Course Description

Course Subject Code
YCOS

Course Number
2020

Course Title
WELD 1110

Credit Hours

Min
2

Billing Hours
Min
2

Min
1

Billing Hours
Min
1

YCOS2021 - WELD 1410

Course Description
Course Subject Code
YCOS

Course Number
2021

Course Title
WELD 1410

Credit Hours
Min
3

Billing Hours
Min
3

YCOS2022 - WELD 1411

Course Description
Course Subject Code
YCOS

Course Number
2022

Course Title
WELD 1411

Credit Hours
Min
3

Billing Hours
Min
3

YCOS2023 - WELD 2111

Course Description
Course Subject Code
YCOS

Course Number
2023

Course Title
WELD 2111

Credit Hours
Min
3

Billing Hours
Min
3

YCOS2024 - WELD 1130

Course Description
Course Subject Code
YCOS

Course Number
2024

Course Title
WELD 1130

Credit Hours
Min
2

Billing Hours
Min
2

YCOS2101 - Property & Apart Cert Training

Course Description
Course Subject Code
YCOS

Course Number
2101

YCOS2102 - AWS Certification for Vendors

Course Description
Course Subject Code
YCOS

Course Number
2102

Course Title
Property & Apart Cert Training

Course Description
The PACT program integrates work-based learning with vocational and academic skills training. The classroom component is designed to reinforce construction math, the safe and proper use of hand and power tools, blueprint reading, vocabulary, and terminology as well as employability skills. The hands-on component exposes students to trade skills experience, tool use, jobsite safety, productive work habits, and applied mathematical concepts. PACT curriculum teaches students about the theory and practice of building for a range of industry trades and exposes them to a variety of industry careers. PACT graduates have the qualifications to secure entry-level employment in their chosen trade ? carpentry, electrical, plumbing, landscaping, masonry, painting, building construction, and weatherization.

Credit Hours
Min
290

Billing Hours
Min
1

Requisites
No Requirements

Course Title
AWS Certification for Vendors

Course Description
Basic welding observation and instruction in preparation for American Welding Society testing to be administered by AWS Certified Inspector

Credit Hours
Min
8

Billing Hours
Min
8

YCOS2201 - Heavy Equipment 1

Course Description
Course Subject Code
YCOS

Course Number
2201

Course Title
Heavy Equipment 1

Course Description
An entry-level instructional program that prepares individuals to apply technical knowledge and skills to operate and maintain a variety of heavy equipment including utility tractors, earth-moving equipment and grades. This introductory course includes equipment safety, identification of equipment needed for the job, basic maintenance and operational skills and an introduction in digging ditching, sloping, stripping, grading, backfilling, clearing, and excavating.

Credit Hours
Min
165

Billing Hours
Min
1

YCOS2202 - Heavy Equipment 2

Course Description
Course Subject Code
YCOS

Course Number
2202

Course Title
Heavy Equipment 2

Course Description
An instructional program that continues to build on the basic skills learned in Level 1. Students will review safe operation of the equipment and continue training in excavation math, interpretation of civil drawings, perform site work and learn techniques for working in various soil classifications.

Credit Hours
Min
167

Billing Hours
Min
1

Requisites
No Requirements

YCOS2203 - Heavy Equipment 3

Course Description

Course Subject Code
YCOS

Course Number
2203

Course Title
Heavy Equipment 3

Course Description
This program will have the students working toward an advanced knowledge of finishing and grading, use of compaction equipment and practice advanced operational techniques on dozers, backhoes, excavators and motor graders as well as off-road dump trucks. Students will be introduced to crew leader skills.

Credit Hours

Min
190

Billing Hours

Min
1

Requisites

No Requirements

YCOS3000 - Customized Heavy Equipment Tra

Course Description

Course Subject Code
YCOS

Course Number
3000

Course Title
Customized Heavy Equipment Tra

Credit Hours

Min
8

Billing Hours

Min
8

YCOS3001 - NCCER Craft Instructor

Course Description

Course Subject Code
YCOS

Course Number
3001

Course Title
NCCER Craft Instructor

Credit Hours

Min
24

Billing Hours

Min
24

YHET1100 - Public Hlth Stand & Infect Pre

Course Description

Course Subject Code
YHET

Course Number
1100

Course Title
Public Hlth Stand & Infect Pre

Course Description
This course has been designed to enrich employees across different industry with health and safety standards. Information within this course offering will equip those who have a working knowledge to be safer, more efficient, and knowledgeable in maintaining various public spaces. In addition the course will cover CDC guidelines and other valuable information to maintain safe commerce during a public health crisis.

Credit Hours

Min
80

Billing Hours

Min
1

YHET1101 - Contact Tracer

Course Description

Course Subject Code
YHET

Course Number
1101

Course Title
Contact Tracer

Course Description
The contact tracer program covers customer service, electronic communications, and HIPPA. Due to the global pandemic many governments are investing in contact tracing to mitigate the spread of disease. Student will learn in the online environment the skills necessary for entry level employment.

Credit Hours

Min
80

Billing Hours

Min
1

YHET1102 - Environmental Technician

Course Description

Course Subject Code
YHET

Course Number
1102

Course Title
Environmental Technician

Course Description
The Environmental Technician Program has been developed to address infectious disease management by frontline workers. Information from the Centers for Disease Control and Prevention (CDC), Environmental Protection Agency (EPA) and various other healthcare industry resources were used to create curriculum. Learners will receive a survey of HIPPA, communication, organization structure, infection prevention, Personal Protective Equipment (PPE), and OSHA standards. At the end of the course students should be equipped to handle current and future health crises in facility sanitation. The course will be offered in a hybrid learning model.

Credit Hours

Min
80

Billing Hours

Min
1

YHET2101 - EKG Technician

Course Description

Course Subject Code
YHET

Course Number
2101

Course Title
EKG Technician

Course Description
Electrocardiograph (EKG) technician is an instructional program that prepares individuals to perform non-invasive tests to monitor the human heart, circulatory system health, and administer prescribed treatments under the supervision of a licensed health professional. Course includes instruction in the administration of tests such as stress tests, therapeutic procedures, Holter monitoring, patient preparation, equipment maintenance, and record-keeping.

Credit Hours

Min
85

Billing Hours

YHET2102 - Phlebotomy Technician

Course Description

Course Subject Code
YHET

Course Number
2102

Course Title
Phlebotomy Technician

Course Description
A program that prepares individuals under the supervision of physicians and other health care professionals to draw blood samples from patients using a variety of intrusive procedures. Includes instruction in basic vascular anatomy and physiology, blood physiology, skin puncture techniques, venipuncture, venous specimen collection and handling, safety and sanitation procedures, and applicable standards and regulations.

Credit Hours

Min
105

Billing Hours

Min
1

Min
1

YHET2103 - Phlebotomy Refresher Course

Course Description

Course Subject Code
YHET

Course Number
2103

Course Title
Phlebotomy Refresher Course

Course Description
This course will provide comprehensive online and in person course work to students who hold current Industry Based Credentials in health care who are seeking to expand current certifications. Students must have documented previous certification.

Credit Hours

Min
90

Billing Hours

Min
90

YHET2104 - Phlebotomy Testing

Course Description

Course Subject Code
YHET

Course Number
2104

Course Title
Phlebotomy Testing

Credit Hours

Min
1

Billing Hours

Min
1

YHET2201 - Med Admin Asst w Med Bill & Co

Course Description

Course Subject Code
YHET

Course Number
2201

Course Title
Med Admin Asst w Med Bill & Co

Course Description
This program offers valuable training in medical office management and legal, ethical, and regulatory concepts that are central to this field, including HIPPA compliance and third-party guidelines for filing insurance claims. Students gain hands-on, practical experience in medical billing and coding and work with the main coding programs. Students can earn Certified Medical Administrative Assistant (CMAA) Certification through NHA.

Credit Hours

Min
400

Billing Hours

Min
1

YHET2300 - MA Pharmacology

Course Description

Course Subject Code
YHET

Course Number
2300

Course Title
MA Pharmacology

Course Description
Students will be able to identify proper medication administration, patients? rights, and legal scope of practice. Safely perform delegated duties in clinic setting. Comply with indirect provisions of LAC. Preform basic medical math. Correctly identify medication. State patient rights & identify routes of admin. Identify desired medication outcomes.

Credit Hours

Min
20

Billing Hours

Min
20

YHET3101 - Certified Nursing Assistant

Course Description

Course Subject Code
YHET

Course Number
3101

Course Title
Certified Nursing Assistant

Course Description
The NAT program consists of classroom and lab instruction with supervised clinical activities. Students must successfully participate in 75 classroom/lab hours and 40 clinical hours. Prior to admission student must complete the program approved background check and all other requirements by LDH. Graduates are eligible to take the Prometric certification test upon completion of the program.

Credit Hours

Min
115

Billing Hours

Min
1

YHET3102 - Patient Care Assistant

Course Description

Course Subject Code
YHET

Course Number
3102

Course Title
Patient Care Assistant

Course Description
A program that prepares individuals to perform routine nursing-related services to patients in hospitals or long-term care facilities under the training and supervision of a registered nurse or licensed practical nurse.

Credit Hours

Min
240

Billing Hours

Min
1

YHET3201 - CBCS Medical Billing & Coding

Course Description

Course Subject Code
YHET

Course Number
3201

Course Title
CBCS Medical Billing & Coding

Course Description
In the Medical Billing and Coding program students will learn precise skills needed to accurately convert patient information into insurance claims. Real medical practice management software, medical coding reference books, and online lessons give you what you need to complete the program in this fast-growing field.

Credit Hours

Min
360

Billing Hours

Min
360

YHET3202 - Cert Electronic Hlth Rec Spec

Course Description

Course Subject Code
YHET

Course Number
3202

Course Title
Cert Electronic Hlth Rec Spec

Course Description
The Electronic Health Records Program is designed to provide students with the skills necessary for entry-level positions in a medical office, hospital, insurance office, or any type of medical facility utilizing EHR. Students will be exposed to real-world exercises using software to create patient records, lab reports, notes, and code setting. Additionally, students will gain a solid understanding of the legal aspects of patient confidentiality and disclosure of medical records.Course cost includes the NHA Certified Electronic Health Records Specialist (CEHRS) exam and test prep resources.

Credit Hours

Min
240

Billing Hours

Min
1

YHET4101 - Extended CCMA

Course Description

Course Subject Code
YHET

Course Number
4101

Course Title
Extended CCMA

Course Description
Medical Assistant. An instructional program that prepares individuals to support physicians by providing assistance during patient examinations, treatment, administration, and monitoring by keeping patient and related health record information and by performing a wide range of practice-related duties.

Credit Hours

Min
600

Billing Hours

Min
1

YHET5000 - CPR

Course Description

Course Subject Code
YHET

Course Number
5000

Course Title
CPR

Course Description
Students will learn how to perform adult CPR, how to operate an AED, and how to provide basic First Aid until EMS arrives. This course covers the new recommended guidelines for medical emergencies in the workplace.

Credit Hours

Min
4

Billing Hours

Min
4

YHET5001 - Advanced EMT

Course Description

Course Subject Code
YHET

Course Number
5001

Course Title
Advanced EMT

Course Description
The Advanced Emergency Medical Technician course prepares the AEMT student to provide prehospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, pharmacology, medical emergencies, traumatic injuries, special considerations for working in the prehospital setting, and providing patient transportation. This course is designed to prepare the student to function competently as an Advanced Emergency Medical Technician as described in the National EMS Scope of Practice Model. The primary focus of EMS providers at this level takes the skill and knowledge set of the EMT and adds new skills and treatment modalities for critical and emergent patients who access the emergency medical system. The Advanced Emergency Medical Technician functions as part of a comprehensive EMS system and functions under medical oversight to provide emergency care at a higher level than EMT level providers but less than that provided by a Paramedic level provider.

Credit Hours

YHET5002 - EMT

Course Description

Course Subject Code
YHET

Course Number
5002

Course Title
EMT

Course Description
EMT is the entry level Emergency Medical Technician (EMT) course that prepares students for the National Registry EMT certification written and practical examinations and follows NHTSA?s National Emergency Medical Services Education Standards. Topics of instruction include the EMS system, roles and responsibilities of the EMT, basic cardiac life support, as well as pathology, assessment, and care of the traumatized or acutely ill patient. Skills sessions cover patient assessment, soft tissue injury care, splinting, patient packaging, extrication, patient movement, and radio communication. Also allowing the student to practice in a clinical and field setting those skills covered in the didactic and laboratory portions. Specifically the student will participate in the physical examination of patients, monitor vital signs and provide basic treatment to emergency patients in both the hospital setting and on the ambulance.

Credit Hours

Min
180

Billing Hours

Min
310

Billing Hours
Min
310

Min
180

YHET5003 - EMR
Course Description
Course Subject Code
YHET

Course Number
5003

Course Title
EMR

Course Description
Aspiring emergency medical technicians (EMTs) and paramedics. Law enforcement officers, firefighters, and other first responders. Safety officers and personnel in various industries. Community members interested in enhancing their emergency response capabilities.

Credit Hours
Min
48

Billing Hours
Min
48

YINF1100 - Information Technology Fund
Course Description
Course Subject Code
YINF

Course Number
1100

Course Title
Information Technology Fund

Course Description
This program is designed as the starting point for a career in IT support. Completing this course will help the student acquire the knowledge and skills to set up and use a computer at home securely and keep it in good working order as well as provide informal support for PCs and simple computer networks in small businesses.

Credit Hours
Min
240

Billing Hours
Min
1

YINF1101 - A+
Course Description
Course Subject Code
YINF

Course Number
1101

Course Title
A+

Course Description
This program provides students with the basic knowledge and skills necessary for Personal Computer (PC) support and maintenance. It prepares students for CompTIA A+ Essential?s part of the A+ certification process. It includes basic training in the areas of PC installations, preventative maintenance, networking, security, troubleshooting, motherboards, various drives, adapter cards, operating systems, and data communication software. This program provides a systematic approach towards PC diagnostics and troubleshooting using common industry standard diagnostic software.

Credit Hours

YINF1102 - Networking
Course Description
Course Subject Code
YINF

Course Number
1102

Course Title
Networking

Course Description
This program develops fundamental networking skills including an understanding of network hardware, installation, security, and troubleshooting in a corporate environment. Through classroom and hands-on activities, students learn how computers exchange information and how the Internet functions.

Credit Hours
Min
160

Billing Hours

Min
160

Billing Hours
Min
160

Requisites
No Requirements

Min
1

Requisites
No Requirements

YINF1103 - Security +

Course Description
Course Subject Code
YINF

Course Number
1103

Course Title
Security +

Course Description
This program is developed to safeguard computer operating systems by demonstrating server support skills and designing and implementing a security system. Identify security threats and monitor network security implementations. It shows how to use best practices to configure operating systems to meet industry security standards.

Credit Hours
Min
160

Billing Hours
Min
1

Requisites
No Requirements

YINF1104 - Cybersecurity/Threat Analyst

Course Description
Course Subject Code
YINF

Course Number
1104

Course Title
Cybersecurity/Threat Analyst

Course Description
This course provides content in areas of computer networking and cybersecurity. Specifically, a deep dive into computer network standards, protocols, command line tools, and communications modalities. Also, coverage and analysis of Open Source Intelligence (OSINT),URL analysis, malware, threat hunting principles, and use of network data analysis tools. Students will complete training in MITRE ATT&CK with a focus on phish borne attacks such as ransomware and adversary tradecraft, with crossover to FOURSight tools supporting assessment in the ATT&CK framework. Students will then perform real-time analysis of live phishing threats using the FOURSight platform to aid municipalities, small businesses, and/or corporations in crowdsourced threat analysis and intelligence model.

Credit Hours
Min
360

Billing Hours
Min
360

YMAU1101 - Certified Manufacturing Genera

Course Description
Course Subject Code
YMAU

Course Number
1101

Course Title
Certified Manufacturing Genera

YMAU2100 - Intro to Pulp & Paper

Course Description
Course Subject Code
YMAU

Course Number
2100

Course Title
Intro to Pulp & Paper

Course Description
Instructor led class that is customized for GPI so employees understand

Course Description
This CMG program is designed to build foundational and entry level manufacturing skills needed in this region. This course combines hand-on applications, online learning, and face-to-face instruction. This programs graduates will receive the following certifications: C4M, NCCER Core, MSSC CPT, MSSC CLA, NSC Forklift, OSHA10 General Industry, NSC 1st Aid / CPR / AED, NFPA70-E, and MARCOM Basic Rigging Safety.

Credit Hours
Min
240

Billing Hours
Min
1

Requisites
No Requirements

operations pertaining to the paper and carton industry. Employees will gain knowledge on how to operate and identify errors on the equipment through simulation. Upon successful completion, the employee will receive Industry Based Credentials from Pulp and Paper Industry. In both Pulp and Paper through convergence training, the instructor will replicate the current operating conditions and manipulate the possible errors the employee may face. This allows the employee to focus on problem solving skills with real life situations in a classroom environment. Instructor led course to help employees gain foundational training on key pulping and converting processes. The course includes safety, maintenance, and design and operation of pulping equipment. Upon successful completion, employees will receive Industry Based Credentials from Pulp and Paper Industry.

Credit Hours
Min
44

Billing Hours
Min
44

YMAU3101 - Millwright Level 1

Course Description
Course Subject Code
YMAU

Course Number
3101

Course Title
Millwright Level 1

Course Description
This program is designed to cover basic knowledge necessary to operate a CNC (Computer Numerical Control) mill and machining center. It covers the hand tools used in the millwright trade, hand tool safety, various fasteners and anchors, gaskets, O-rings, and their applications. It covers the safety requirements for oxyuel cutting and instructions for setting up, lighting, and using the equipment.

Credit Hours
Min
75

Billing Hours
Min
1

Requisites
No Requirements

YMAU3102 - Millwright Level 2

Course Description
Course Subject Code
YMAU

Course Number
3102

Course Title
Millwright Level 2

Course Description
This program is designed to cover advanced knowledge necessary to operate a CNC (Computer Numerical Control) mill and machining center. It covers intermediate trade math, field sketching, intermediate blueprint reading, specialty tools, millwright power tools, rigging, setting baseplates, and soleplates, lubrication, and introduction to bearings.

Credit Hours
Min
150

Billing Hours
Min
1

Requisites
No Requirements

YMAU3200 - CNC Basic Mill Oper Cust Train

Course Description

YMAU3201 - CNC Operator Level 1

Course Description
Course Subject Code

Course Subject Code
YMAU

Course Number
3200

Course Title
CNC Basic Mill Oper Cust Train

Course Description
CNC Basic Mill Operator Customized Training

Credit Hours
Min
30

Billing Hours
Min
1

YMAU3202 - CNC Basic Mill Operator

Course Description
Course Subject Code
YMAU

Course Number
3202

Course Title
CNC Basic Mill Operator

Credit Hours
Min
150

Billing Hours
Min
150

YMAU3204 - 3 Phase Rotation & Meter Usage

Course Description
Course Subject Code
YMAU

YMAU

Course Number
3201

Course Title
CNC Operator Level 1

Course Description
A program that prepares individuals to apply technical knowledge and skills to operate computer numerically controlled (CNC) machine tools such as lathes, mills, precision measuring tools and related attachments and accessories to perform machining functions such as cutting, drilling, shaping, and finishing products, and component parts. Includes instruction in CNC terminology, setup, programming, operations, and troubleshooting, blueprint reading, machining, lathe and mill operations, technical mathematics, computer literacy, CAD CAM systems, shop and safety practices, equipment capabilities and regulations and laws.

Credit Hours
Min
300

Billing Hours
Min
1

Requisites
No Requirements

YMAU3203 - Basic Conduit Bending

Course Description
Course Subject Code
YMAU

Course Number
3203

Course Title
Basic Conduit Bending

Credit Hours
Min
10

Billing Hours
Min
1

YMAU3205 - Series and Branch Termination

Course Description
Course Subject Code
YMAU

Course Number
3204

Course Title
3 Phase Rotation & Meter Usage

Credit Hours
Min
10

Billing Hours
Min
1

Course Number
3205

Course Title
Series and Branch Termination

Credit Hours
Min
10

Billing Hours
Min
1

YMAU3206 - Wire Pathways Knockouts

Course Description
Course Subject Code
YMAU

Course Number
3206

Course Title
Wire Pathways Knockouts

Credit Hours
Min
10

Billing Hours
Min
1

YMAU3207 - Wire Pathways Rotary

Course Description
Course Subject Code
YMAU

Course Number
3207

Course Title
Wire Pathways Rotary

Credit Hours
Min
10

Billing Hours
Min
1

YMAU3301 - Customized Millwright Lev 1

Course Description
Course Subject Code
YMAU

Course Number
3301

Course Title
Customized Millwright Lev 1

Course Description
An entry level program that introduces individuals to the trade, explains the basic hand tool safety and covers the methods for selecting, inspecting, using and maintaining these tools. Instruction in the fasteners and anchors along with their application and installation procedures, layout baselines using various methods, gaskets and O-rings and oxyfuel cutting and equipment.

Credit Hours
Min
40

Billing Hours

YMAU3302 - Customized Millwright Lev 2

Course Description
Course Subject Code
YMAU

Course Number
3302

Course Title
Customized Millwright Lev 2

Course Description
This intermediate course will build on the training and skills obtained in Level 1 with Trade Math,Blueprint reading, specialty tools, power tools, rigging, baseplates and soleplates. Lubrication safety, storage and classifications and selection and Intro to Bearings will be introduced as well.

Credit Hours
Min
40

Billing Hours

Min
1

Requisites

No Requirements

Min
1

Requisites

No Requirements

YMAU3303 - Customized Millwright Lev 3

Course Description

Course Subject Code
YMAU

Course Number
3303

Course Title
Customized Millwright Lev 3

Course Description
A program that provides customized advanced millwright training. Includes advanced instruction in CNC terminology, setup, programming, operations, and troubleshooting, blueprint reading, machining, lathe and mill operations, technical mathematics, computer literacy, CAD CAM systems, shop and safety practices, equipment capabilities and regulations and laws.

Credit Hours

Min
40

Billing Hours

Min
1

Requisites

No Requirements

YMAU3304 - Spec Mill/Lathe Machining

Course Description

Course Subject Code
YMAU

Course Number
3304

Course Title
Spec Mill/Lathe Machining

Course Description
Entry level machining class which includes Cartesian Coordinates, CNC basic programming procedures and program structures. The course provides an intensive overview of the skills necessary to perform machining, including work holding, math, safety, feeds

Credit Hours

Min
288

Billing Hours

Min
1

YMAU3305 - Lathe Machine Mod 1

Course Description

Course Subject Code
YMAU

Course Number
3305

Course Title
Lathe Machine Mod 1

Course Description
Machine Shop Safety, Lathe Safety, and Controls (presentation and hands-on), Hand Safety, Filing, Sanding, and Finishing (presentation and hands-on), Basic Measurements & Precision Measurements; inch-based ruler, inch-based height gauge, calipers, and micrometers (presentation and hands-on)

YMAU3306 - Lathe Machine Mod 2

Course Description

Course Subject Code
YMAU

Course Number
3306

Course Title
Lathe Machine Mod 2

Course Description
Basic Print Reading; surface identification, multi-view layouts, print interpretation, machining details (presentation and hands-on), Basic Layout; transfer basic print geometry to material (hands-on)

Credit Hours

Credit Hours
Min
4

Billing Hours
Min
1

YMAU3307 - Lathe Machine Mod 3

Course Description
Course Subject Code
YMAU

Course Number
3307

Course Title
Lathe Machine Mod 3

Course Description
Machining with a 3-Jaw chuck; turning and boring using the center and follower rests (hands- on)

Credit Hours
Min
4

Billing Hours
Min
1

YMAU3308 - Lathe Machine Mod 4

Course Description
Course Subject Code
YMAU

Course Number
3308

Course Title
Lathe Machine Mod 4

Course Description
Machining external features with a 4-jaw chuck; straight & multiple diameters, die-cut threads,and parting-off (hands-on).

Credit Hours
Min
8

Billing Hours
Min
1

YMAU3310 - Millling Machine Mod 1

Course Description
Course Subject Code
YMAU

Course Number
3310

Course Title
Millling Machine Mod 1

Course Description
Machine Shop Safety, Lathe Safety and Controls (presentation and hands-on), Hand Safety, Filing, Sanding and Finishing, Basic Measurements & Precision Measurements; inch-based ruler, inch-based height gauge, calipers and micrometers. No production will occur during training.

Credit Hours
Min
4

Billing Hours
Min
1

YMAU3311 - Milling Machine Mod 2

Course Description
Course Subject Code
YMAU

Course Number
3311

Course Title
Milling Machine Mod 2

Course Description
Basic Print Reading; surface identification, multi-view layouts, print interpretation, machining details (presentation and hands on), Basic Layout; transfer basic print geometry to material (hands-on). No production will occur during training.

Credit Hours
Min
8

Billing Hours
Min
1

YMAU3312 - Milling Machine Mod 3

Course Description

Course Subject Code
YMAU

Course Number
3312

Course Title
Milling Machine Mod 3

Course Description
Milling machine setup overview with work and tool offsets; milling and cutting parts to print (hands-on)

Credit Hours

Min
8

Billing Hours

Min
1

YMAU3313 - Milling Machine Mod 4

Course Description

Course Subject Code
YMAU

Course Number
3313

Course Title
Milling Machine Mod 4

Course Description
Milling machine features with simple program overviews; Milling machine techniques and troubleshooting (hands-on)

Credit Hours

Min
16

Billing Hours

Min
1

YMAU3401 - Certified Production Technicia

Course Description

Course Subject Code
YMAU

Course Number
3401

Course Title
Certified Production Technicia

Course Description
Certified Production Technician

Credit Hours

Min
160

Billing Hours

Min
1

YMAUADD - Intro to Pulp

Course Description

Course Subject Code
YMAU

Course Number
ADD

Course Title
Intro to Pulp

Credit Hours

Min
3

Billing Hours

Min
3

YPRO1000 - HVAC EPA Cert 608

Course Description

Course Subject Code
YPRO

Course Number
1000

YPRO1001 - Basic Excel

Course Description

Course Subject Code
YPRO

Course Number
1001

Course Title
HVAC EPA Cert 608

Course Description
The HVAC/EPA 608 Certification is required by HVAC industry technicians who maintain, service, repair, or dispose of refrigerant-containing equipment. This program is intended for technicians currently working in the HVAC industry and prepares the student for certification.

Credit Hours
Min
10

Billing Hours
Min
1

Course Title
Basic Excel

Course Description
Basic Excel

Credit Hours
Min
8

Billing Hours
Min
1

YPRO1002 - Intermediate Excel

Course Description
Course Subject Code
YPRO

Course Number
1002

Course Title
Intermediate Excel

Course Description
Intermediate Excel

Credit Hours
Min
8

Billing Hours
Min
1

Requisites
No Requirements

YPRO1003 - Advanced Excel

Course Description
Course Subject Code
YPRO

Course Number
1003

Course Title
Advanced Excel

Course Description
Advanced Excel

Credit Hours
Min
8

Billing Hours
Min
1

Requisites
No Requirements

YPRO1004 - Accounting Fundamentals

Course Description
Course Subject Code
YPRO

Course Number
1004

Course Title
Accounting Fundamentals

Course Description
Accounting Fundamentals

YPRO1005 - Basic HVAC

Course Description
Course Subject Code
YPRO

Course Number
1005

Course Title
Basic HVAC

Course Description
Basic HVAC

Credit Hours
Min
8

Billing Hours
Min
8

Credit Hours
Min
20

Billing Hours
Min
20

YPRO1006 - Outlook Level 1

Course Description
Course Subject Code
YPRO

Course Number
1006

Course Title
Outlook Level 1

Course Description
Employees will learn how to maneuver, create and format basic data within Outlook. Employees will learn how to store documents, send calendar invites and learn general aspects of the software.

Credit Hours
Min
6

Billing Hours
Min
6

YPRO1007 - Beginner Excel

Course Description
Course Subject Code
YPRO

Course Number
1007

Course Title
Beginner Excel

Course Description
Provide Microsoft Excel basic training in which student will learn to create, format and manage a basic worksheet and chart; enter and apply data, functions and formulas to create calculations within the document and learn general operational aspects for the worksheet.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO1010 - OSHA 10

Course Description
Course Subject Code
YPRO

Course Number
1010

Course Title
OSHA 10

Course Description
The OSHA 10 provides basic safety and health information and education. The OSHA 10 for General Industry provides training for workers and employers on the recognition, avoidance, abatement, and prevention of safety and health hazards in workplaces in general industry. The program also provides information regarding workers' rights, employer responsibilities, and how to file a complaint. This course has a national recognition.

Credit Hours

YPRO1020 - OSHA Comp Person-Trench/Excav

Course Description
Course Subject Code
YPRO

Course Number
1020

Course Title
OSHA Comp Person-Trench/Excav

Course Description
The OSHA Competent Person Trenching and Excavation course is designed to provide participants with the knowledge and skills required to safely oversee and manage trenching and excavation operations in compliance with Occupational Safety and Health Administration (OSHA) standards.

Credit Hours
Min
8

Billing Hours

Min
10

Billing Hours
Min
1

YPRO1030 - OSHA 30

Course Description
Course Subject Code
YPRO

Course Number
1030

Course Title
OSHA 30

Course Description
The OSHA 30-hour General Industry course is a comprehensive safety program designed for anyone involved in general industry and is designed to educate workers on workplace and jobsite safety. This specialized training will help individuals to become familiar with recognizing, avoiding, preventing and stopping potential jobsite hazards. Specifically devised for safety directors, foremen, and field supervisors and provides complete information on OSHA compliance issues.

Credit Hours
Min
30

Billing Hours
Min
1

Requisites
No Requirements

YPRO1060 - Heart Saver Blood Borne Pathog

Course Description
Course Subject Code
YPRO

Course Number
1060

Course Title
Heart Saver Blood Borne Pathog

Course Description
The Heart Saver Bloodborne Pathogens course teaches students how to protect themselves and others from being exposed to blood or blood-containing materials. This course is designed to meet Occupational Safety and Health Administration (OSHA) requirements for Bloodborne Pathogens training when paired with site-specific instruction. The course reflects science and education from the American Heart Association Guidelines Update for CPR and Emergency Cardiovascular (ECC).

Credit Hours
Min
10

Billing Hours
Min
1

YPRO1100 - Notary Public Exam Prep

Course Description
Course Subject Code
YPRO

Course Number
1100

Course Title
Notary Public Exam Prep

Course Description
This is a 39-hour comprehensive preparation course that prepares individuals to sit for the Louisiana Notary Exam. The student will need to purchase the current yearNotary Public Official Study Guide from the Secretary of State's Office.

YPRO1200 - Basic Electrical

Course Description
Course Subject Code
YPRO

Course Number
1200

Course Title
Basic Electrical

Course Description
This essential one-week Basic Electrical course provides a foundational understanding of how electricity works in commercial and industrial settings. It includes hands-on electrical skills improvement and is designed to train maintenance technicians and other non-electrical personnel working in industrial plants and commercial buildings. It is also a great

Credit Hours
Min
41

Billing Hours
Min
1

refresher course for experienced electricians and engineers. In this course, students are immersed in practical, real world examples that illustrate how electricity is distributed and used in their plants and facilities. Students will learn how to use electrical test equipment in their everyday jobs before moving on to an in-depth discussion about major electrical components, where and how these electrical components work, and their purposes within electrical systems. The goal of this basic electrical training course is to teach students how to reduce electrical equipment downtime, improve overall efficiency and safety, and fix problems previously unable to solve on their own.

Credit Hours
Min
40

Billing Hours
Min
1

YPRO1201 - Basic PLC

Course Description
Course Subject Code
YPRO

Course Number
1201

Course Title
Basic PLC

Course Description
The Basic PLC course provides a basic introduction to PLCs and focuses on the practical applications of using them in a plant or manufacturing system. This program is designed for students with little or no PLC experience and who require a safe and quick start in the fundamentals of PLC programming. Our PLC training course utilizes eLearning curriculum, portable PLC training solutions and full-scale, heavy duty workstations equipped with PLC application panels. The course focuses on both Allen-Bradley and Siemens PLCs to meet specific training needs. This course begins with basic PLC operation and PLC programming skills and methodically builds to advanced PLC topics.

Credit Hours
Min
40

Billing Hours
Min
1

YPRO1202 - Advanced PLC

Course Description
Course Subject Code
YPRO

Course Number
1202

Course Title
Advanced PLC

Course Description
The advanced PLC course covers a more extensive training on automated equipment used by companies in the manufacturing, distribution, or warehousing businesses mostly are controlled by PLC (programmable logic controllers). This comprehensive PLC training course provides students with extensive hands-on training in programming ladder logic; designing HMI displays; interfacing valves, switches, and other I/O devices; and debugging ladder and diagnostic programs.

Credit Hours
Min
40

Billing Hours
Min
1

YPRO1203 - Instrumentation & Control Syst

Course Description
Course Subject Code
YPRO

YPRO1204 - Hydraulics & Pneumatics

Course Description
Course Subject Code
YPRO

Course Number

Course Number
1203

Course Title
Instrumentation & Control Syst

Course Description
The Instrumentation and Controls course study will concern automatic control of industrial processes. Instruction in the ability to define process instrumentation and explain its relation to other disciplines, define process control and identify the variables found in process control, learn the control elements of a process control system and their functions as well as other areas to assist in your job in the industry.

Credit Hours
Min
40

Billing Hours
Min
1

YPRO1205 - Basic Electric- Consolidated

Course Description
Course Subject Code
YPRO

Course Number
1205

Course Title
Basic Electric- Consolidated

Course Description
Employees will gain an understanding of how electricity works and learn to use electrical test equipment.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO1206 - Basic PLC-20 hours

Course Description
Course Subject Code
YPRO

Course Number
1206

Course Title
Basic PLC-20 hours

Course Description
he Basic PLC 20-hour course provides a basic introduction to PLCs and focuses on the practical applications of using them in a plant or manufacturing system. This program is designed for students with little or no PLC experience and who require a safe and quick start in the fundamentals of PLC programming.

Credit Hours
Min
20

Billing Hours
Min
1

YPRO1207 - Advanced PLC - 20 hour

Course Description
Course Subject Code
YPRO

Course Number
1207

Course Title

YPRO1208 - Basic Electical - 20 Hour

Course Description
Course Subject Code
YPRO

Course Number
1208

Course Title

Advanced PLC - 20 hour

Course Description
The advanced PLC 20-hours course covers a more extensive training on automated equipment used by companies in the manufacturing, distribution, or warehousing businesses mostly are controlled by PLC (programmable logic controllers). This comprehensive PLC training course provides students with extensive hands-on training in programming ladder logic; designing HMI displays; interfacing valves, switches, and other I/O devices; and debugging ladder and diagnostic programs.

Credit Hours
Min
20

Billing Hours
Min
1

Basic Electical - 20 Hour

Credit Hours
Min
9

Billing Hours
Min
9

YPRO1210 - Basic Welding Techniques

Course Description
Course Subject Code
YPRO

Course Number
1210

Course Title
Basic Welding Techniques

Course Description
Basic Welding Techniques

Credit Hours
Min
40

Billing Hours
Min
1

YPRO1211 - Trenchless Utility Install Tec

Course Description
Course Subject Code
YPRO

Course Number
1211

Course Title
Trenchless Utility Install Tec

Course Description
This program covers a 6-week training focused on utilities installation for fiber and broadband cable. Successful candidate will have the ability to plan and execute successful horizontal directional drills to install utilities including broadband fiber and gas distribution piping. This includes all aspects of safety, damage prevention, drilling, excavation, and product placement. Competent Person for Excavation Certificate embedded in curriculum. Certifications include OSHA 10, Excavator Competent Person certification, NCCER Core, HDD Ditch Witch Certification, Fusion Welding, and Vacuum Equipment Certification

Credit Hours
Min
240

Billing Hours
Min
240

YPRO1212 - Utility Linework Technician

Course Description
Course Subject Code
YPRO

Course Number
1212

YPRO1213 - Certified Line Worker

Course Description
Course Subject Code
YPRO

Course Number
1213

Course Title
Utility Linework Technician

Course Description
This 15-week training program teaches theory and principles of basic linework, such as climbing, first aid, CPR, forklift operation, basic tool, material, pole framing, and RUS specification. It also provides instruction in fundamentals of electricity, AD/DC circuits, and mathematics. It covers Power Industry Fundamentals and Industry Operator Qualifications focused on fiber installation,Certifications include OSHA 10, Excavator Competent Person certification, Forklift, NCCER Core, HDD Ditch Witch Certification, Vacuum Equipment Certification, Industry Operator Qualifications, Fusion Welding Certification, and NCCER Power Industry Fundamentals.

Credit Hours
Min
600

Billing Hours
Min
600

Course Title
Certified Line Worker

Course Description
This program covers a 16-week training focused on NCCER certification for electrical line workers. Students will acquire knowledge of various power plants and the operations of substations, distribution, and transmission. Students will learn safety equipment and safety practices associated with power line work. They will learn how power lines are utilized throughout the power industry. Certifications include OSHA 10, NCCER Core, Powerline Industry Fundamentals, and NCCER Power Line Worker.

Credit Hours
Min
640

Billing Hours
Min
640

YPRO1214 - Gas Technician

Course Description
Course Subject Code
YPRO

Course Number
1214

Course Title
Gas Technician

Course Description
This program covers a 15-week training focused on skills to install, maintain, and operate natural and propane gas distribution systems. Specialized digging equipment, installation of gas piping systems, maintenance service for distribution systems and gas appliances, and important safety procedures are covered. Industry Operator Qualifications, utility and line locating, and natural gas service and main installation are included in the program. Certifications include NCCER Core, Fusion Welding, NCCER Power Industry Fundamentals, and Industry Operator Qualifications.

Credit Hours
Min
600

Billing Hours
Min
600

YPRO1215 - Corning/AT&T Splicing

Course Description
Course Subject Code
YPRO

Course Number
1215

Course Title
Corning/AT&T Splicing

Course Description
The program includes training on optical fiber and networking, network design, hands-on splicing, connectorization, field construction for cable deployment, testing, and system turn-up. The training program will also include network system lab visits, and technician ride-alongs. Upon completion, trainees will be ready to fill needed roles at carriers, construction firms, and broadband providers.

Credit Hours
Min
80

Billing Hours
Min
80

YPRO1216 - Line Locating

Course Description
Course Subject Code
YPRO

YPRO1217 - Certified Line Worker L2

Course Description
Course Subject Code
YPRO

Course Number
1216

Course Title
Line Locating

Course Description
This course covers identifying, locating, and protecting underground services. Additional topics include safety requirements and safe work practices, Dial Before You Dig, EMI (Electro Magnetic Induction) locating, maximize locating accuracy, recognize interference, using traceable rodders and sondes, solving common locating problems in congested areas, non-destructive excavation equipment and techniques

Credit Hours
Min
40

Billing Hours
Min
40

Course Number
1217

Course Title
Certified Line Worker L2

Course Description
Building on the foundational skills covered in Power Line Worker, the two-level Power Line Worker: Distribution curriculum introduces to key skills for power line work on distribution systems, including electrical concepts, overhead and underground residential distribution systems, distribution line maintenance, live-line work, troubleshooting and more. NCCER Power Line Worker Distribution Level 2 certification

Credit Hours
Min
160

Billing Hours
Min
160

YPRO1301 - NRF Cust Service & Hospitality

Course Description
Course Subject Code
YPRO

Course Number
1301

Course Title
NRF Cust Service & Hospitality

Course Description
NRF Customer Service & Hospitality

Credit Hours
Min
75

Billing Hours
Min
1

YPRO2000 - Private Investigator Training

Course Description
Course Subject Code
YPRO

Course Number
2000

Course Title
Private Investigator Training

Course Description
Private Investigator Training

Credit Hours
Min
40

Billing Hours
Min
1

YPRO4000 - Machine Safety Guarding

Course Description
Course Subject Code
YPRO

Course Number
4000

Course Title
Machine Safety Guarding

Course Description

YPRO4001 - Poka Yoke for Leaders

Course Description
Course Subject Code
YPRO

Course Number
4001

Course Title
Poka Yoke for Leaders

Course Description
This interactive course provides Leaders the background and skills

Employees will learn the latest OSHA standards pertaining to machine guarding, moving parts, guard rails and lock out. Proper PPE and safety techniques included.

Credit Hours
Min
4

Billing Hours
Min
4

necessary to lead mistake proofing efforts. Leaders will learn the Poka-Yoke principles to assist employees in solving problems on the floor. Training will focus on problem identification, root cause analysis, resolution, mistake proofing, reducing waste, and improved quality.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO5001 - TNA Review

Course Description
Course Subject Code
YPRO

Course Number
5001

Course Title
TNA Review

Credit Hours
Min
8

Billing Hours
Min
8

YPRO5002 - CDL Online Theory

Course Description
Course Subject Code
YPRO

Course Number
5002

Course Title
CDL Online Theory

Course Description
JJ Keller Online theory for CDL.

Credit Hours
Min
40

Billing Hours
Min
40

YPRO5003 - TNA Review

Course Description
Course Subject Code
YPRO

Course Number
5003

Course Title
TNA Review

Course Description
TNA Review- Winnsboro

Credit Hours
Min
32

Billing Hours

YPRO6000 - LRC

Course Description
Course Subject Code
YPRO

Course Number
6000

Course Title
LRC

Credit Hours
Min
1

Billing Hours
Min
1

Min
32

YPRO7000 - Diamond Communication

Course Description

Course Subject Code
YPRO

Course Number
7000

Course Title
Diamond Communication

Course Description
Employees will receive an in-depth insight to a communication process model which customizes communication to fit the recipient. Training will assist in dramatically increasing effective communication while decreasing communication break-downs.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7001 - Lock Out Tag Out Authorized

Course Description

Course Subject Code
YPRO

Course Number
7001

Course Title
Lock Out Tag Out Authorized

Course Description
Training is designed for employees who lock or tag machines or equipment in order to perform servicing or maintenance. Employees will learn the latest OSHA standards related to lock out tag out. Training will focus on procedures for controlling energy as it pertains to equipment and machinery that is energized. Regulations and knowledge are needed to work in confined spaces where the unexpected release of energy can be fatal. Training will be offered in 3 sessions.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7002 - Leader Succession and Reten

Course Description

Course Subject Code
YPRO

Course Number
7002

Course Title
Leader Succession and Reten

Course Description
Training will develop a sold understanding of the different needs, values, and motivations of individual employees, and help leaders strategically utilize employee strengths for maximum productivity. Specific training will include helping leaders identify employees that have the qualities to become future leaders and maximize retention.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7003 - Elecr Safety/Lock Out Tag

Course Description

Course Subject Code
YPRO

Course Number
7003

Course Title
Elecr Safety/Lock Out Tag

Course Description
Electrical Safety/Lock Out Tag Out: Employees will learn the latest OSHA updates for electrical safety and lock out tag out for equipment and machinery that is energized. 16 sessions.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7004 - Emerg Action Plans/Houseke

Course Description

Course Subject Code
YPRO

Course Number
7004

Course Title
Emerg Action Plans/Houseke

Course Description
Emergency Action Plans/Safety Housekeeping: Employees will review emergency procedures and safety housekeeping procedures such as hazard awareness, proper disposal of chemicals and other hazardous substances, etc. 16 sessions.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7005 - Stormwater Spill Controls Prev

Course Description

Course Subject Code
YPRO

Course Number
7005

Course Title
Stormwater Spill Controls Prev

Course Description
Employees will learn the latest standards and compliance measures regarding storm water, spill control and hazardous waste based on OSHA regulations. Poisons, chemical exposures, hazard assessments, containment, exposure and prevention techniques included. Training will be held in 14 sessions.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7006 - Coaching in the Moment Lead

Course Description

Course Subject Code
YPRO

Course Number
7006

Course Title
Coaching in the Moment Lead

Course Description
Leaders will work through a series of interactive exercises to help them learn how to use coaching techniques in day to day interaction with employees and peers. 5 sessions.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7007 - Effective Discipline

Course Description

Course Subject Code
YPRO

Course Number
7007

Course Title
Effective Discipline

Course Description
Leaders will learn how to follow through with necessary disciplinary steps when employee counseling fails or an employee has violated a major company policy or rule.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7008 - Effective Follow Up

Course Description

Course Description
Course Subject Code
YPRO

Course Number
7008

Course Title
Effective Follow Up

Course Description
Leaders will learn effective follow-up skills to use when an employee has not made significant progress towards resolving performance issues.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7009 - Enhancing Employee Work Hab

Course Description
Course Subject Code
YPRO

Course Number
7009

Course Title
Enhancing Employee Work Hab

Course Description
Leaders will learn how to identify and transform employees who negatively affect the team, product, service or customers with personal habits such as poor attendance and offensive behavior.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7010 - Increasing Employee Perform

Course Description
Course Subject Code
YPRO

Course Number
7010

Course Title
Increasing Employee Perform

Course Description
Leaders will learn how to coach employees not producing at an acceptable pace or not meeting quality standards.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7011 - Maintaining Peak Performance

Course Description
Course Subject Code
YPRO

Course Number
7011

Course Title
Maintaining Peak Performance

Course Description
Leaders will learn follow-up tools to maintain an employee?s performance after resolving poor performance or work habits.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7012 - Emergency Action Fire Prevent

Course Description
Course Subject Code
YPRO

YPRO7013 - Hazard Communication GHS

Course Description
Course Subject Code
YPRO

Course Number
7012

Course Title
Emergency Action Fire Prevent

Course Description
Employees will learn the OSHA standards as they apply to environmental safety and fire prevention. Training will include procedures for emergency evacuations. Heat and cold protection and prevention are included in the training. Training will be offered in 40 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

Course Number
7013

Course Title
Hazard Communication GHS

Course Description
Employees will learn the latest OSHA standards pertaining to the GHS Globally Harmonized System. The GHS includes criteria for the classification of health, physical and environmental hazards, as well as specifying what information should be included on labels of hazardous chemicals as well as safety data sheets. There will be 40 sessions offer

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7014 - IIPP PPE

Course Description
Course Subject Code
YPRO

Course Number
7014

Course Title
IIPP PPE

Course Description
Injury Illness Protection Program - Personal Protective Equipment. Employees will learn the latest OSHA standards pertaining to PPE. Employees will learn universal precautions, exposure and risk, hazard assessment and protection markers. Proper reporting procedures are included in the course. There will be 40 sessions offered.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7015 - 7R/8R My 20 Technical Intro

Course Description
Course Subject Code
YPRO

Course Number
7015

Course Title
7R/8R My 20 Technical Intro

Course Description
This course provides product updates and service information to support 7 and 8 series tractors, new features of MY20 7 and 8 series tractors, component locations and features of the new operator station, changes to the hydraulic system, electrical component locations including integrated GreenStar?, engine aftertreatment changes, and how to operate the tractor using the new CommandPRO? joystick.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7016 - 8R/8RT Service Essentials

Course Description
Course Subject Code
YPRO

Course Number
7016

Course Title

YPRO7017 - Advanced Drivetrain Test Pr

Course Description
Course Subject Code
YPRO

Course Number
7017

Course Title

8R/8RT Service Essentials

Course Description
This course will identify the feature differences between the MY13 and late MY14 8R/8RT Series tractors, changes made to the drive train including the new e23?, engine, hydraulics, electrical, and implement compatibility changes, cab and controls changes, and engine and after treatment changes.

Credit Hours
Min
2

Billing Hours
Min
2

Advanced Drivetrain Test Pr

Course Description
This course is .5 hours. The course builds on the knowledge and tools learned about in the Basic Drivetrain course including axle adjustments and when they should be performed, when to calibrate transmission controllers, how to diagnose transmission problems using the seven steps to trouble shooting, and procedures and adjustments for rebuilding an axle.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7018 - Basic Drivetrain

Course Description
Course Subject Code
YPRO

Course Number
7018

Course Title
Basic Drivetrain

Course Description
In this class, the fundamental theory of operation is covered for these components: transmission, torque converter, final drive, brakes, gears, clutches, torsional isolators, driveshafts, axles, and differentials, function of each component, types of manual transmissions and operation, powershift transmissions and operation, causes of gear failure, and parts of a dry disk clutch and how it works.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7019 - CMS DTAC & DPAC Overview

Course Description
Course Subject Code
YPRO

Course Number
7019

Course Title
CMS DTAC & DPAC Overview

Course Description
This course provides instruction on the fundamental Case and Contact Management System (CCMS) navigation and utilization to better serve customers. CCMS is used to manage DTAC (Dealer Technical Assistance Center) and DPAC (Dealer Parts Assistance Center) cases.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7020 - Combine 101

Course Description
Course Subject Code
YPRO

Course Number
7020

Course Title
Combine 101

Course Description

YPRO7021 - Customer Service Skills

Course Description
Course Subject Code
YPRO

Course Number
7021

Course Title
Customer Service Skills

Course Description
This course will teach the best solution is all about getting to the root of the

This course provides general knowledge of combine harvester history, basic functional areas, and harvesting considerations as they apply combine harvesters.

Credit Hours
Min
1

Billing Hours
Min
1

customer s need including how to ask the right questions, observe verbal and non-verbal communications, and keep a positive and energetic attitude to lay the foundation for a long-lasting relationship. These skills are equally important to support fellow employees at the dealership.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7022 - Engine Air Exhaust System Over

Course Description
Course Subject Code
YPRO

Course Number
7022

Course Title
Engine Air Exhaust System Over

Course Description
Engine Air and Exhaust Systems Overview: This course covers the basic operation of a John Deere air system and advancements to help meet and exceed industry air quality specifications while providing John Deere customers with a unique horsepower qualification.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7023 - Engine Coolant System Overview

Course Description
Course Subject Code
YPRO

Course Number
7023

Course Title
Engine Coolant System Overview

Course Description
Engine Coolant Systems Overview: Students will learn about the components of John Deere coolant systems. As emission standards change, so must our ability to incorporate cost effective, reliable, and durable solutions. This course covers the emissions related components that give John Deere engines a competitive advantage in the industry.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7024 - Heat Stress

Course Description
Course Subject Code
YPRO

Course Number
7024

Course Title
Heat Stress

Course Description
Workers who are exposed to extreme heat or work in hot environments may be at risk of heat stress. Exposure to extreme heat can result in occupational illnesses and injuries. This course will cover how heat affects the body, steps

YPRO7025 - Intro to Basic Diesel Engine

Course Description
Course Subject Code
YPRO

Course Number
7025

Course Title
Intro to Basic Diesel Engine

Course Description
This course will focus on engine cycles, various ignition systems used in engines, and base engine components, and functions of four major engine systems.

employees can take to prevent heat stress, and basic first aid that can be given to a worker who has been affected by a heat-related illness. 15 sessions.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7026 - Intro to John Deere Diesel

Course Description
Course Subject Code
YPRO

Course Number
7026

Course Title
Intro to John Deere Diesel

Course Description
This course will show how to build a John Deere engine from the crankshaft up, special features of various engines, air, fuel, coolant, oil, and electrical systems.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7027 - JDIS EQUIP Basic Concepts

Course Description
Course Subject Code
YPRO

Course Number
7027

Course Title
JDIS EQUIP Basic Concepts

Course Description
This course covers the basics of navigating the system and key concepts. This training is intended as pre-work for JDIS EQUIP Implementation Training or other detailed system training. Training includes terminology differences between JDIS Legacy and EQUIP, integration provided by EQUIP, how to log in, job specific menus, differences between customers and contacts, how to add a contact record, complete a smart search, purpose of a till, and how to access the Attendance Log program.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7028 - MultiGen4 Displays Tech Int

Course Description
Course Subject Code
YPRO

Course Number
7028

Course Title
MultiGen4 Displays Tech Int

Course Description
This course teaches how to effectively setup and optimize any Generation 4 Display. This class will also focus on the comparison between the 4600 CommandCenter? and the 4640 Universal Display and the 4200 CammandCenter? and the 4240 Universal Display

YPRO7029 - Parts Advisor

Course Description
Course Subject Code
YPRO

Course Number
7029

Course Title
Parts Advisor

Course Description
This course is .5 hours. Students will learn how to navigate Parts ADVISOR including find a model, part, add parts to the picklist, use Parts ADVISOR in typical customer scenarios, and additional Parts ADVISOR features.

Credit Hours

Credit Hours
Min
2

Billing Hours
Min
2

Min
1

Billing Hours
Min
1

YPRO7030 - Precision Ag Tech Fundamentals

Course Description
Course Subject Code
YPRO

Course Number
7030

Course Title
Precision Ag Tech Fundamentals

Course Description
This course teaches the benefit and value that customers gain by using John Deere Precision Ag Technology, the main components that make up the GreenStar? system, how satellite technology works with the GreenStar? system, different displays, receivers and farm management software available, the differences between guidance, pro module, documentation and machine controller applications, and how telematics work.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7031 - Rigging Safety

Course Description
Course Subject Code
YPRO

Course Number
7031

Course Title
Rigging Safety

Course Description
Employees will learn the latest OSHA updates related to safety awareness for rigging including basic rigging terminology, proper techniques, and how to avoid a rigging failure or accident. 13 sessions.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7032 - Service Advisor 5

Course Description
Course Subject Code
YPRO

Course Number
7032

Course Title
Service Advisor 5

Course Description
This course is 1.5 hours. Service ADVISOR? is the key to performing quality John Deere equipment diagnostics. This course will introduce users to the features of Service ADVISOR? 5 which will help effectively use Service ADVISOR to access technical information and perform diagnostics on John Deere equipment.

Credit Hours

YPRO7033 - Trillage 2680H Technical Int

Course Description
Course Subject Code
YPRO

Course Number
7033

Course Title
Trillage 2680H Technical Int

Course Description
This course is .5 hours. This course will provide participants with an introduction to the 2680H tillage machine, how-to setup the machine and maintenance points of the machine.

Credit Hours
Min
1

Min
2

Billing Hours
Min
2

Billing Hours
Min
1

YPRO7034 - Tires Overview

Course Description
Course Subject Code
YPRO

Course Number
7034

Course Title
Tires Overview

Course Description
This course will provide students with a high-level overview of tires including the basics of how to identify tires, how to select the correct tires, common myths and facts, parts of a tire and how their construction impacts the tire?s performance, how to read the side of the tire and the meaning of this information, and how to read the tire inflation chart to identify whether to add inflation pressure to the tire.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7035 - Tractor CommandPro Sales In

Course Description
Course Subject Code
YPRO

Course Number
7035

Course Title
Tractor CommandPro Sales In

Course Description
his course is 1.5 hours. The goal of this course is to provide students the knowledge and skills to sell and use the CommandPRO? joystick. This new way to operate tractors and control implements will generate interest from customers.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7036 - Tractors Gen4 CommandCntr Na

Course Description
Course Subject Code
YPRO

Course Number
7036

Course Title
Tractors Gen4 CommandCntr Na

Course Description
This course provides essential information to support the Generation 4 CommandCenter? on MY14 7R, 8R, and 8RT Series Tractors including basic setup and operation, optimization of tractor settings, setup and operation of AMS (Agriculture Management Solutions) application and Farmsight solutions.

Credit Hours

YPRO7037 - Combine Harvest Ops & Adjust

Course Description
Course Subject Code
YPRO

Course Number
7037

Course Title
Combine Harvest Ops & Adjust

Course Description
Students will receive detailed instruction on the set up, operation and optimization of combines for harvest operations, and how the combine makes adjustments during harvesting.

Credit Hours
Min
8

Billing Hours

Min
2

Billing Hours
Min
2

Min
8

YPRO7038 - Powerline Safety Lvl 1

Course Description
Course Subject Code
YPRO

Course Number
7038

Course Title
Powerline Safety Lvl 1

Course Description
A power line worker?s primary duty is to safely install and maintain electrical transmission and distribution systems. Power line workers are exposed to hazards, including exposure to high voltages, confined space work, working in trenches, working underground, and working at heights. This module establishes and explains the minimum safety standards that the participants are required to meet.

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7039 - Powerline Safety Lvl 2

Course Description
Course Subject Code
YPRO

Course Number
7039

Course Title
Powerline Safety Lvl 2

Course Description
This course covers special hazards of power line work including electrical and arc flash, traffic control, trenching, horizontal drilling, working in confined spaces and entry into substations.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7040 - Intro to Power Industry

Course Description
Course Subject Code
YPRO

Course Number
7040

Course Title
Intro to Power Industry

Course Description
This course is for those entering the electrical energy production and distribution field. It describes the many ways in which electricity can be produced, from burning fossil fuels such as coal and natural gas, to harnessing nuclear energy, and using renewable energy sources such as wind, geothermal, and solar energy. This course explains energy and distribution and transmission and briefly explores the economics involved in energy production and delivery.

Credit Hours

YPRO7041 - Intro to Power Industry Lvl 2

Course Description
Course Subject Code
YPRO

Course Number
7041

Course Title
Intro to Power Industry Lvl 2

Course Description
This course will expand upon Intro to Power Industry to provide students with an expanded knowledge of traditional and renewable energy systems and explain where we get our energy from, including the systems that convert it into a more convenient form, and the energy conversion processes that take place. Industrial and domestic systems are investigated to ensure as wide a range as possible is undertaken.

Credit Hours
Min
8

Min
8

Billing Hours
Min
8

Billing Hours
Min
8

YPRO7042 - Intro to Electrical Theory

Course Description
Course Subject Code
YPRO

Course Number
7042

Course Title
Intro to Electrical Theory

Course Description
This course introduces trainees to circuit calculations involving the application of Ohm?s and Kirchhoff?s laws. Bonding and grounding are also covered.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7043 - Intro to Elect Theory Lvl 2

Course Description
Course Subject Code
YPRO

Course Number
7043

Course Title
Intro to Elect Theory Lvl 2

Course Description
Employees will learn how to calculate voltage, current, and resistance values in series, parallel, and combination DC currents, grounding and bonding.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7044 - Tools of the Trade

Course Description
Course Subject Code
YPRO

Course Number
7044

Course Title
Tools of the Trade

Course Description
Covers the specialized tools used by line workers, including hot sticks, as well as universal tool accessories. This course also covers ladders and work platforms, crimpers, cable cutters, pneumatic tools, and powder-actuated tools.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7045 - Aerial Fram and Assoc Hard 2

Course Description
Course Subject Code
YPRO

Course Number
7045

Course Title
Aerial Fram and Assoc Hard 2

Course Description
This course covers how to install support to a utility pole, install equipment on the pole to support conductors, and installation of cross arms, transformers and conductors.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7046 - Aerial Fram and Assoc Hardware

Course Description

Course Subject Code
YPRO

Course Number
7046

Course Title
Aerial Fram and Assoc Hardware

Course Description
The installation of equipment on power poles is called aerial framing. Line workers must be able to install the support hardware and the components and install conductor. This module introduces the trainee to aerial framing and its associated hardware.

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7047 - Utility Serv Equip Lv2

Course Description

Course Subject Code
YPRO

Course Number
7047

Course Title
Utility Serv Equip Lv2

Course Description
This course covers how to operate the digger truck, bucket truck, crane truck, aerial lift, and digger derrick; including inspection maintenance, driving, and set up operations.

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7048 - Analytical Methods Validation

Course Description

Course Subject Code
YPRO

Course Number
7048

Course Title
Analytical Methods Validation

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7049 - Minimizing Human Errors

Course Description

Course Subject Code
YPRO

Course Number
7049

Course Title
Minimizing Human Errors

Credit Hours

Min
12

Billing Hours

Min
12

YPRO7050 - Osha 10 IWTP

Course Description

Course Subject Code
YPRO

Course Number
7050

YPRO7051 - Pharm and Biopharm Data Inte

Course Description

Course Subject Code
YPRO

Course Number
7051

Course Title
Osha 10 IWTP

Course Description
Employees will gain knowledge and understanding in the OSHA standards for general industry from the Code of Federal Regulations 29CFT1910 covering relevant policies, procedures and safety and health principles. Topics include intro to OSHA, walking working surfaces, emergency action plan, fire protection, material handling and intro to industrial hygiene. Upon successful completion employees will receive a General Industry 10-hour completion card issued by OSHA.

Credit Hours
Min
10

Billing Hours
Min
10

Course Title
Pharm and Biopharm Data Inte

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7052 - Product Quality Reviews & Assu

Course Description
Course Subject Code
YPRO

Course Number
7052

Course Title
Product Quality Reviews & Assu

Credit Hours
Min
12

Billing Hours
Min
12

YPRO7053 - Excel 2016 Part 1

Course Description
Course Subject Code
YPRO

Course Number
7053

Course Title
Excel 2016 Part 1

Course Description
Employees will learn to perform calculations, modify, format, and manage worksheets. 2 sessions.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7054 - Excel 2016 Part 2

Course Description
Course Subject Code
YPRO

Course Number
7054

Course Title
Excel 2016 Part 2

Course Description
Employees will learn how to work with functions and lists, analyze data, visualize data with charts, and use pivot tables and charts. 2 sessions.

YPRO7055 - First Reponder Initial Certifi

Course Description
Course Subject Code
YPRO

Course Number
7055

Course Title
First Reponder Initial Certifi

Credit Hours

Credit Hours
Min
8

Billing Hours
Min
8

Min
50

Billing Hours
Min
50

YPRO7056 - First Responder Cert Refresher

Course Description
Course Subject Code
YPRO

Course Number
7056

Course Title
First Responder Cert Refresher

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7057 - Alcohol Drug Misuse Prev Prog

Course Description
Course Subject Code
YPRO

Course Number
7057

Course Title
Alcohol Drug Misuse Prev Prog

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7058 - Alcohol Drug Misuse Prev Sup

Course Description
Course Subject Code
YPRO

Course Number
7058

Course Title
Alcohol Drug Misuse Prev Sup

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7059 - Anti Harass Prev & Code Ethics

Course Description
Course Subject Code
YPRO

Course Number
7059

Course Title
Anti Harass Prev & Code Ethics

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7060 - Developing Safety Excellence

Course Description
Course Subject Code

YPRO7061 - Diversity Incl Train for Super

Course Description
Course Subject Code

YPRO

Course Number
7060

Course Title
Developing Safety Excellence

Credit Hours
Min
8

Billing Hours
Min
8

YPRO

Course Number
7061

Course Title
Diversity Incl Train for Super

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7062 - Dynamic Balancing

Course Description
Course Subject Code
YPRO

Course Number
7062

Course Title
Dynamic Balancing

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7063 - ECS Bearings & Lubrication

Course Description
Course Subject Code
YPRO

Course Number
7063

Course Title
ECS Bearings & Lubrication

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7064 - Essential Craft Skills Assembl

Course Description
Course Subject Code
YPRO

Course Number
7064

Course Title
Essential Craft Skills Assembl

Course Description
Employees will learn reliability principles, machinery failure patterns, field techniques such as shop mathematics, precision measurement tools, proper application and adjustment of threaded fasteners, how motors, pumps, fans, gearboxes, and power transmission products function and fail, machine components: bearings, seals, gaskets, lubricants, pneumatic, and hydraulic fluid power systems.

Credit Hours

YPRO7065 - Essential Craft Skills Precisi

Course Description
Course Subject Code
YPRO

Course Number
7065

Course Title
Essential Craft Skills Precisi

Course Description
Employees will gain knowledge and skills pertaining to mechanical issues, assembly error reductions, pipe strain distortion corrections and how to perform machinery alignment. Common machinery error identification, troubleshooting and resolution are included in the training.

Credit Hours
Min
40

Billing Hours

Min
40

Billing Hours
Min
40

Min
40

YPRO7066 - Essential Operator Care

Course Description
Course Subject Code
YPRO

Course Number
7066

Course Title
Essential Operator Care

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7067 - Hazard Recognition

Course Description
Course Subject Code
YPRO

Course Number
7067

Course Title
Hazard Recognition

Course Description
Employees will learn to recognize common hazards in the workplace, how to prevent hazards and approach their coworkers when they observe an unsafe behavior.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7068 - Lead Safe Accountable Culture

Course Description
Course Subject Code
YPRO

Course Number
7068

Course Title
Lead Safe Accountable Culture

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7069 - Machine Guarding, Fingers Hand

Course Description
Course Subject Code
YPRO

Course Number
7069

Course Title
Machine Guarding, Fingers Hand

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7071 - CPR/First Aid/AED

YPRO7070 - Overhead Crane Operator Traini

Course Description

Course Subject Code
YPRO

Course Number
7070

Course Title
Overhead Crane Operator Traini

Credit Hours

Min
4

Billing Hours

Min
4

Course Description

Course Subject Code
YPRO

Course Number
7071

Course Title
CPR/First Aid/AED

Course Description
Having a sufficient amount of employees on all shifts trained and certified in CPR/First Aid/AED is recommended by OSHA and ensures quick response to emergencies. Employees will learn how to perform adult CPR, how to operate an AED, and how to provide basic First Aid until EMS arrives. This course covers recommended guidelines for medical emergencies in the workplace. This is a two-year certification.

Credit Hours

Min
5

Billing Hours

Min
5

YPRO7072 - Workplace Violence

Course Description

Course Subject Code
YPRO

Course Number
7072

Course Title
Workplace Violence

Course Description
Employees will learn how to reduce the chances of a violent incident in the workplace by increasing awareness of workplace conflict/violence and understanding the devastating effects on the workforce. Employees will review operational procedures in the event of workplace violence. 14 sessions.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7073 - Fall Protection Walking Workin

Course Description

Course Subject Code
YPRO

Course Number
7073

Course Title
Fall Protection Walking Workin

Course Description
Employees will learn the latest OSHA standards pertaining to fall protection and walking working surfaces. The course is designed to lower the risk of falls and incidents that can maim or disable workers. Prevention techniques included.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7074 - NFPA 70E/High Voltage Electric

Course Description

Course Subject Code

YPRO7075 - One Note

Course Description

Course Subject Code
YPRO

YPRO

Course Number
7074

Course Title
NFPA 70E/High Voltage Electric

Credit Hours
Min
4

Billing Hours
Min
4

Course Number
7075

Course Title
One Note

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7076 - PowerPoint 2016 Part 2

Course Description
Course Subject Code
YPRO

Course Number
7076

Course Title
PowerPoint 2016 Part 2

Course Description
Employees will learn how to modify the PowerPoint environment, customize design template, add Smartart and math equations to a presentation, media and animations, how to collaborate on a presentation, customize a slide show, and secure and distribute presentations.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7077 - PowerPoint Part 1

Course Description
Course Subject Code
YPRO

Course Number
7077

Course Title
PowerPoint Part 1

Course Description
Employees will learn how to open and run a presentation, switch between views, create a basic presentation and add content; arrange, insert, and delete slides, apply templates and design themes, edit shapes, insert and modify objects, pictures, tables, charts, and diagrams, proof a presentation, create speaker notes, and present and share their presentations.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7078 - Microsoft Project 2016

Course Description
Course Subject Code
YPRO

Course Number
7078

Course Title
Microsoft Project 2016

Course Description
Employees will learn how to work with templates, create baseline plans, monitor and update projects, analyze project statistics, handle delays and conflicts, create reports, share resources, consolidate projects, customize

YPRO7079 - H-100: Trblshtg Hydraulics

Course Description
Course Subject Code
YPRO

Course Number
7079

Course Title
H-100: Trblshtg Hydraulics

Course Description
Employees will learn to effectively setup, adjust and troubleshoot industrial hydraulic systems. They will also apply practical hands on exercises for each basic principle covered in the class. ISO 1219 Industrial hydraulic symbols

and communicate project information, and how to integrate Project data with other Office applications.

Credit Hours
Min
12

Billing Hours
Min
12

YPRO7080 - Building Teams that Work

Course Description
Course Subject Code
YPRO

Course Number
7080

Course Title
Building Teams that Work

Course Description
This course will teach components of a successful team and the stages of its development. Participants will learn skills needed to effectively manage projects, make decisions, and solve problems in a team setting. This course will also teach pitfalls of unhealthy group interaction and how to minimize effects on teams.

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7081 - Confined Space Awareness

Course Description
Course Subject Code
YPRO

Course Number
7081

Course Title
Confined Space Awareness

Course Description
Employees will learn the latest OSHA standards dealing with confined spaces. Proper PPE, confined space awareness, general entry requirements and permit entry are included in the training.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7082 - Powersafe Entergy Perryville

Course Description
Course Subject Code
YPRO

Course Number
7082

Course Title
Powersafe Entergy Perryville

Course Description
Powersafe Entergy Perryville Site Orientation: This class is a site-specific overview for contractors working on-site at Entergy Perryville location. Students will receive instruction on the latest safety information to ensure site specific procedures are followed. Topics that will be covered are Entergy general safety overview, elevated height safety, PPE requirements, and first aid safety.

Credit Hours

YPRO7083 - Powersafe Generation

Course Description
Course Subject Code
YPRO

Course Number
7083

Course Title
Powersafe Generation

Course Description
This course is an awareness-level orientation for contractors working in the electrical utility industry. Students will receive and overview of electrical safety, PPE requirements, and elevated work platform safety. Upon completion, participants will be able to safely enter the contracted jobsite.

Credit Hours

Min
1

Billing Hours
Min
1

Min
1

Billing Hours
Min
1

YPRO7084 - Tappisafe Basic Orientation

Course Description
Course Subject Code
YPRO

Course Number
7084

Course Title
Tappisafe Basic Orientation

Course Description
This course is an awareness-level orientation for contractors working in the Paper and Pulp industry. Students will receive an overview of job briefings, general safety, hazard recognition, pedestrian safety, and vehicle safety. Upon completion, participants will be able to safely enter the contracted jobsite.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7085 - Tappisafe Basic Refresher

Course Description
Course Subject Code
YPRO

Course Number
7085

Course Title
Tappisafe Basic Refresher

Course Description
This orientation class is required yearly for contractors working in the Paper and Pulp industry. Students will receive a refresher overview on job briefings, general safety, hazard recognition, pedestrian safety, and vehicle safety. This course will ensure the students are informed of the policy and safety changes on the jobsite.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7086 - Tappisafe Graphic Pkg W Monroe

Course Description
Course Subject Code
YPRO

Course Number
7086

Course Title
Tappisafe Graphic Pkg W Monroe

Course Description
Tappisafe Graphic Packaging West Monroe Mill Orientation: This class is a site-specific overview for contractors working on-site at Graphic Packaging West Monroe Mill. Students will receive instruction on the latest safety information to ensure site specific procedures are followed. Topics that will be covered are Graphic Packaging Mill general safety overview, mill policies, PPE requirements, and railroad safety.

Credit Hours

YPRO7087 - 24 hour Technician Cert

Course Description
Course Subject Code
YPRO

Course Number
7087

Course Title
24 hour Technician Cert

Credit Hours
Min
24

Billing Hours
Min
24

Min
1

Billing Hours
Min
1

YPRO7088 - 8 hour Ammonia Refresher

Course Description
Course Subject Code
YPRO

Course Number
7088

Course Title
8 hour Ammonia Refresher

Course Description
Employees will receive 8 hours of annual refresher to maintain and demonstrate competencies. The course is designed to cover the skill requirements expected of an Emergency Response Operator on an annual basis.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7089 - Developing Team Dynamics

Course Description
Course Subject Code
YPRO

Course Number
7089

Course Title
Developing Team Dynamics

Course Description
This class will teach employees how to develop insight into human behavior and motivation. Team member differences are identified through a series of role play. Communication techniques are included to help teams communicate more effectively. With this knowledge, teams are better prepared to work together to maintain a safe culture.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7090 - Coating Appl Spec Refrsh Preex

Course Description
Course Subject Code
YPRO

Course Number
7090

Course Title
Coating Appl Spec Refrsh Preex

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7091 - Arc Flash Awareness

Course Description
Course Subject Code
YPRO

Course Number
7091

Course Title
Arc Flash Awareness

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7092 - Arc Flash Hazrds Compl wit Loc

Course Description

Course Subject Code
YPRO

Course Number
7092

Course Title
Arc Flash Hazrds Compl wit Loc

Credit Hours

Min
6

Billing Hours

Min
6

YPRO7093 - Basic Electrical

Course Description

Course Subject Code
YPRO

Course Number
7093

Course Title
Basic Electrical

Course Description
Employees will gain an understanding of how electricity works. The course includes hands-on electrical skills improvement and real world examples that illustrate how electricity is distributed and used in the plant. Employees will learn how to use electrical test equipment, gain a solid understanding about major electrical components, learn where and how these electrical components work, and understand their purposes within electrical systems.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7094 - Confin Space & Lock Out Tag Aw

Course Description

Course Subject Code
YPRO

Course Number
7094

Course Title
Confin Space & Lock Out Tag Aw

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7095 - Eddy Current Level 1

Course Description

Course Subject Code
YPRO

Course Number
7095

Course Title
Eddy Current Level 1

Credit Hours

Min
40

Billing Hours

Min
40

YPRO7096 - Accounting Fundamentals

Course Description

Course Subject Code
YPRO

Course Number
7096

Course Title

YPRO7097 - Brick Mason Application 1

Course Description

Course Subject Code
YPRO

Course Number
7097

Course Title

Accounting Fundamentals

Credit Hours
Min
8

Billing Hours
Min
8

Brick Mason Application 1

Credit Hours
Min
48

Billing Hours
Min
48

YPRO7098 - Brick Mason Application 2

Course Description
Course Subject Code
YPRO

Course Number
7098

Course Title
Brick Mason Application 2

Credit Hours
Min
48

Billing Hours
Min
48

YPRO7099 - Brick Mason Application 3

Course Description
Course Subject Code
YPRO

Course Number
7099

Course Title
Brick Mason Application 3

Credit Hours
Min
48

Billing Hours
Min
48

YPRO7100 - Brick Mason Fundamentals

Course Description
Course Subject Code
YPRO

Course Number
7100

Course Title
Brick Mason Fundamentals

Credit Hours
Min
48

Billing Hours
Min
48

YPRO7101 - Confined Space Rescue

Course Description
Course Subject Code
YPRO

Course Number
7101

Course Title
Confined Space Rescue

Course Description
Employees will gain knowledge and application skills in knots, rigging, patient packaging, litter lowers, self rescue, MA Systems, tripod operations and lowering systems from elevated locations. Employees will learn to operate as a team in field exercises to ensure training is applied.

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7102 - Effective Comm & Ment Multi Ge

Course Description

Course Subject Code
YPRO

Course Number
7102

Course Title
Effective Comm & Ment Multi Ge

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7103 - Leadership Management

Course Description

Course Subject Code
YPRO

Course Number
7103

Course Title
Leadership Management

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7104 - Mastering Influence

Course Description

Course Subject Code
YPRO

Course Number
7104

Course Title
Mastering Influence

Credit Hours

Min
24

Billing Hours

Min
24

YPRO7105 - Legal Aspects of Behavioral In

Course Description

Course Subject Code
YPRO

Course Number
7105

Course Title
Legal Aspects of Behavioral In

Course Description
Employees will gain knowledge in the legal aspects of behavior interviewing including what is acceptable and unacceptable questions in the interviewing process. Mock interviews and role play are included to make sure the employees are comfortable with the process.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7106 - Microsoft Excel Lvl 2

Course Description

Course Subject Code
YPRO

Course Number
7106

Course Title
Microsoft Excel Lvl 2

YPRO7107 - Leadership Coaching

Course Description

Course Subject Code
YPRO

Course Number
7107

Course Title
Leadership Coaching

Credit Hours
Min
6

Billing Hours
Min
6

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7108 - DOT Security/Emergency Action

Course Description
Course Subject Code
YPRO

Course Number
7108

Course Title
DOT Security/Emergency Action

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7109 - Safety Audits/Inspections

Course Description
Course Subject Code
YPRO

Course Number
7109

Course Title
Safety Audits/Inspections

Course Description
This training is needed to teach team leaders how to conduct safety inspections in their work areas. This is a continuation of Job Safety Analysis.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7110 - 40 Hr Fire/Rescue/Hazmat Combo

Course Description
Course Subject Code
YPRO

Course Number
7110

Course Title
40 Hr Fire/Rescue/Hazmat Combo

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7111 - Coaching in the Moment 2

Course Description
Course Subject Code
YPRO

Course Number
7111

Course Title
Coaching in the Moment 2

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7112 - Developing the Culture

YPRO7113 - Access I

Course Description

Course Subject Code
YPRO

Course Number
7112

Course Title
Developing the Culture

Course Description
This course is needed to help develop leaders who better understand how to manage a culture through an understanding of employee motivation and behavior.

Credit Hours

Min
1

Billing Hours

Min
1

Course Description

Course Subject Code
YPRO

Course Number
7113

Course Title
Access I

Course Description
In this course, students will learn how to use Access to manage data, including creating a new database; constructing tables; designing forms and reports; and creating queries to join, filter, and sort data.

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7114 - Advanced Hydraulics

Course Description

Course Subject Code
YPRO

Course Number
7114

Course Title
Advanced Hydraulics

Credit Hours

Min
24

Billing Hours

Min
24

YPRO7115 - Applied Forest Finance Class

Course Description

Course Subject Code
YPRO

Course Number
7115

Course Title
Applied Forest Finance Class

Course Description
This class details the step-by-step financial analysis required to answer key investment and forest management questions. Learn how to identify, value, and rank timber and forestry investments. This one-day course is ideal for forestry consultants and investment analysts, timberland owners and investors, and anyone else who needs to understand the identification, valuation, and ranking of timber-dependent and forest-related investments.

Credit Hours

Min
6

Billing Hours

Min
6

YPRO7116 - Combustible Dust

Course Description

Course Subject Code
YPRO

Course Number
7116

YPRO7117 - Enhancing Employee Work Habits

Course Description

Course Subject Code
YPRO

Course Number

Course Title
Combustible Dust

Credit Hours
Min
1

Billing Hours
Min
1

7117

Course Title
Enhancing Employee Work Habits

Course Description
Training will prepare managers and leaders to identify and transform employees who negatively affect the team, product, service or customers with personal habits such as poor attendance and offensive behavior.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7118 - EPA Method 9 Field Recert

Course Description
Course Subject Code
YPRO

Course Number
7118

Course Title
EPA Method 9 Field Recert

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7119 - Mechanical Power Transmission

Course Description
Course Subject Code
YPRO

Course Number
7119

Course Title
Mechanical Power Transmission

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7120 - Mobile Crane Operator Test Pre

Course Description
Course Subject Code
YPRO

Course Number
7120

Course Title
Mobile Crane Operator Test Pre

Course Description
This course is needed assist crane operators who must comply with the newly revised OSHA regulations which require crane operators to be certified through a nationally accredited agency. Industrial Training International partners with the National Commission for the Certification of

YPRO7121 - The Faces of Leadership

Course Description
Course Subject Code
YPRO

Course Number
7121

Course Title
The Faces of Leadership

Course Description
This training is needed to teach employees the principles to build employee self-esteem, involvement and value, and develop skills for leading employees toward maximum productivity.

Credit Hours

Crane Operators (NCCCO). Industrial Training International provides training to prepare candidates for NCCCO examinations, and conducts the exams following the course

Credit Hours
Min
30

Billing Hours
Min
30

Min
4

Billing Hours
Min
4

YPRO7122 - Trblsht OSB Hydraulics

Course Description
Course Subject Code
YPRO

Course Number
7122

Course Title
Trblsht OSB Hydraulics

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7123 - Walking Working Surfaces/Fall

Course Description
Course Subject Code
YPRO

Course Number
7123

Course Title
Walking Working Surfaces/Fall

Course Description
Fall Protection/Walking Working Surfaces: Employees will learn the latest OSHA standards pertaining to fall protection and walking working surfaces. The course is designed to lower the risk of falls and incidents that can maim or disable workers. Prevention techniques included. 4 sessions.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7124 - Electrical Safety/Combustible

Course Description
Course Subject Code
YPRO

Course Number
7124

Course Title
Electrical Safety/Combustible

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7125 - Lock Out Tag Out Awareness

Course Description
Course Subject Code
YPRO

Course Number
7125

Course Title
Lock Out Tag Out Awareness

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7126 - Rigger Safety Training

Course Description

Course Subject Code
YPRO

Course Number
7126

Course Title
Rigger Safety Training

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7127 - Trench and Excavation

Course Description

Course Subject Code
YPRO

Course Number
7127

Course Title
Trench and Excavation

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7128 - Core 4

Course Description

Course Subject Code
YPRO

Course Number
7128

Course Title
Core 4

Credit Hours

Min
10

Billing Hours

Min
10

YPRO7129 - Defensive Driver Safe Practice

Course Description

Course Subject Code
YPRO

Course Number
7129

Course Title
Defensive Driver Safe Practice

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7130 - Balancing Internal External Mr

Course Description

Course Subject Code
YPRO

Course Number
7130

Course Title
Balancing Internal External Mr

Course Description
Balancing Internal/External Morale: This training is needed to teach employees the principles of how to ensure day to day business activities

YPRO7131 - Electrical Safety NFPA 70E 202

Course Description

Course Subject Code
YPRO

Course Number
7131

Course Title
Electrical Safety NFPA 70E 202

Course Description
Electrical Safety in the Workplace-Understanding NFPA 70E: This course

have a positive impact on both organizational teams as well as internal/external customers. Emphasis is placed on solid human relation principles.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7132 - Confined Space Entrant

Course Description
Course Subject Code
YPRO

Course Number
7132

Course Title
Confined Space Entrant

Course Description
Confined Space for Authorized Entrants will review permit required confined space OSHA standards and regulations, safety procedures, and confined space hazards.

Credit Hours
Min
4

Billing Hours
Min
4

will introduce students to the purpose of NFPA 70E and explains the history of its creation. After discussing the relationship between OSHA and NFPA 70E, the course moves through the standard, article by article, highlighting the important points in each. Concludes with a lesson on the annexes and supplemental material found in the NFPA 70E Handbook.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7133 - Confined Space Rescue Refrshr

Course Description
Course Subject Code
YPRO

Course Number
7133

Course Title
Confined Space Rescue Refrshr

Course Description
Employees will receive the latest information pertaining to confined space per 29 CFR 1910.146. Course topics include general industry requirements, permit space program, permit system, entry permit and training requirements.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7134 - Excel 2016 Part 3

Course Description
Course Subject Code
YPRO

Course Number
7134

Course Title
Excel 2016 Part 3

Credit Hours
Min
8

YPRO7135 - Overhead Crane Inspection

Course Description
Course Subject Code
YPRO

Course Number
7135

Course Title
Overhead Crane Inspection

Credit Hours
Min
24

Billing Hours
Min
8

Billing Hours
Min
24

YPRO7136 - Overhead Crane Inspection Refr

Course Description
Course Subject Code
YPRO

Course Number
7136

Course Title
Overhead Crane Inspection Refr

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7137 - Word 2016 Part 1

Course Description
Course Subject Code
YPRO

Course Number
7137

Course Title
Word 2016 Part 1

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7138 - Word 2016 Part 2

Course Description
Course Subject Code
YPRO

Course Number
7138

Course Title
Word 2016 Part 2

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7139 - General Safety Awareness

Course Description
Course Subject Code
YPRO

Course Number
7139

Course Title
General Safety Awareness

Course Description
Employees will learn general safety procedures for minimizing risk with environmental hazards to help employees maintain a safe workspace and a safe culture. Power industrial truck awareness and pedestrian safety awareness are included in the training to ensure safety is maintained throughout the plant. There will be 40 sessions offered.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7140 - Hand Safety

Course Description

YPRO7141 - CCMS DTAC & DPAC Overview

Course Subject Code
YPRO

Course Number
7140

Course Title
Hand Safety

Credit Hours
Min
1

Billing Hours
Min
1

Course Description
Course Subject Code
YPRO

Course Number
7141

Course Title
CCMS DTAC & DPAC Overview

Course Description
CSP-UCD003-CCMS (DTAC and DPAC) Overview: This course provides instruction on the fundamental Case and Contact Management System (CCMS) navigation and utilization to better serve customers. CCMS is used to manage DTAC (Dealer Technical Assistance Center) and DPAC (Dealer Parts Assistance Center) cases.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7142 - Chemical Hygiene

Course Description
Course Subject Code
YPRO

Course Number
7142

Course Title
Chemical Hygiene

Course Description
Employees will gain an understanding of the specific chemical hazards that exist in their workplace and the proper procedures and equipment to protect them from those hazards.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7143 - Compressed Gas Safety

Course Description
Course Subject Code
YPRO

Course Number
7143

Course Title
Compressed Gas Safety

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7144 - CSP-17-DGTC380 SKID STEER AND

Course Description
Course Subject Code
YPRO

Course Number

YPRO7145 - CSP-17-DGTC388 EXCAVATOR (COMP

Course Description
Course Subject Code
YPRO

Course Number

7144

Course Title
CSP-17-DGTC380 SKID STEER AND

Credit Hours
Min
3

Billing Hours
Min
3

7145

Course Title
CSP-17-DGTC388 EXCAVATOR (COMP

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7146 - CSP-17-DGTC458 4WD LOADER (COM

Course Description
Course Subject Code
YPRO

Course Number
7146

Course Title
CSP-17-DGTC458 4WD LOADER (COM

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7147 - CSP-17-DGTC513 SKID STEER AND

Course Description
Course Subject Code
YPRO

Course Number
7147

Course Title
CSP-17-DGTC513 SKID STEER AND

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7148 - CSP-17-DGTC544 SKID STEER AND

Course Description
Course Subject Code
YPRO

Course Number
7148

Course Title
CSP-17-DGTC544 SKID STEER AND

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7149 - CSP-18-TW2MAI02 – Engine After

Course Description
Course Subject Code
YPRO

Course Number
7149

Course Title
CSP-18-TW2MAI02 – Engine After

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7150 - CSP-BCH076C Combine - X Series

Course Description

Course Subject Code
YPRO

Course Number
7150

Course Title
CSP-BCH076C Combine - X Series

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7151 - CSP-BCH076D Combine - X Series

Course Description

Course Subject Code
YPRO

Course Number
7151

Course Title
CSP-BCH076D Combine - X Series

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7152 - CSP-QCD010 HYDRAULIC SYSTEMS 1

Course Description

Course Subject Code
YPRO

Course Number
7152

Course Title
CSP-QCD010 HYDRAULIC SYSTEMS 1

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7153 - CSP-QCD011 HYDRAULICSYSTEMS 2

Course Description

Course Subject Code
YPRO

Course Number
7153

Course Title
CSP-QCD011 HYDRAULICSYSTEMS 2

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7154 - CSP-QCD012 HYDRAULIC SYSTEMS 3

Course Description

Course Subject Code
YPRO

Course Number
7154

Course Title
CSP-QCD012 HYDRAULIC SYSTEMS 3

Credit Hours

YPRO7155 - CSP-QCD013 HYDRAULIC SYSTEMS 4

Course Description

Course Subject Code
YPRO

Course Number
7155

Course Title
CSP-QCD013 HYDRAULIC SYSTEMS 4

Credit Hours

Min
2

Billing Hours
Min
2

Min
2

Billing Hours
Min
2

YPRO7156 - CSP-QCD020 ELECTRICAL SYSTEMS

Course Description
Course Subject Code
YPRO

Course Number
7156

Course Title
CSP-QCD020 ELECTRICAL SYSTEMS

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7157 - CSP-QCD021 ELECTRIC SYSTEMS 2

Course Description
Course Subject Code
YPRO

Course Number
7157

Course Title
CSP-QCD021 ELECTRIC SYSTEMS 2

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7158 - CSP-QCD022 ELECTRIC SYSTEMS 3

Course Description
Course Subject Code
YPRO

Course Number
7158

Course Title
CSP-QCD022 ELECTRIC SYSTEMS 3

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7159 - CSP-QCD023 ELECTRIC SYSTEMS 4

Course Description
Course Subject Code
YPRO

Course Number
7159

Course Title
CSP-QCD023 ELECTRIC SYSTEMS 4

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7160 - DEV-10 Service Manager

Course Description
Course Subject Code
YPRO

YPRO7161 - DEV-10 Service Technician

Course Description
Course Subject Code
YPRO

Course Number
7160

Course Title
DEV-10 Service Manager

Credit Hours
Min
2

Billing Hours
Min
2

Course Number
7161

Course Title
DEV-10 Service Technician

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7162 - Engine Aftertreatment DOC/DPF

Course Description
Course Subject Code
YPRO

Course Number
7162

Course Title
Engine Aftertreatment DOC/DPF

Course Description
CSP-18-TW2MAI01-Engine Aftertreatment DOC/DPF Systems Overview: This class will focus primarily on the components, theory of operation, and control of the exhaust filter, including the diesel oxidation catalyst (DOC) and a diesel particulate filter (DPF), as well as the fuel dosing system.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7163 - Engine Electrical Systm Overvw

Course Description
Course Subject Code
YPRO

Course Number
7163

Course Title
Engine Electrical Systm Overvw

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7164 - Engine Fuel System Overview

Course Description
Course Subject Code
YPRO

Course Number
7164

Course Title
Engine Fuel System Overview

Course Description
CSP-18-TW2MAF01-Engine Fuel Systems Overview: This training will provide an introduction to the fuel systems and the many parts and components that construct them. Students will learn the flows and

YPRO7165 - Engine Lubrication Systm Overv

Course Description
Course Subject Code
YPRO

Course Number
7165

Course Title
Engine Lubrication Systm Overv

Course Description
CSP-18-TW2MAL01-Engine Lubrication Systems Overview: This course provides an introduction to the flows and components that form the lubrication system, and five main functions of the lubrication system and

components of the High-Pressure Common-Rail (HPCR) fuel system, the Low-Pressure Mechanical fuel system, the Electronic Unit Injector (EUI) fuel system, and the Electronic Unit Pump (EUP) fuel system.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7166 - Excavator (Compact) Sales Trai

Course Description
Course Subject Code
YPRO

Course Number
7166

Course Title
Excavator (Compact) Sales Trai

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7167 - John Deere Diesel Exhaust Flui

Course Description
Course Subject Code
YPRO

Course Number
7167

Course Title
John Deere Diesel Exhaust Flui

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7168 - John Deere Warranty - The Tech

Course Description
Course Subject Code
YPRO

Course Number
7168

Course Title
John Deere Warranty - The Tech

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7169 - MultiGen4 Displays Tech Intro

Course Description
Course Subject Code
YPRO

Course Number
7169

Course Title
MultiGen4 Displays Tech Intro

Course Description
CAP-J10002EN-(Multi) Generation 4 Family of Displays Technical Introduction: This course teaches how to effectively setup and optimize any Generation 4 Display. This class will also focus on the comparison between the 4600 CommandCenter? and the 4640 Universal Display and the 4200 CammandCenter? and the 4240 Universal Display

Credit Hours
Min
1

Billing Hours

Min
1

YPRO7170 - PAR-RCD028 Parts – Intro to th

Course Description

Course Subject Code
YPRO

Course Number
7170

Course Title
PAR-RCD028 Parts – Intro to th

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7171 - Parts - Selling Chemicals PAR-

Course Description

Course Subject Code
YPRO

Course Number
7171

Course Title
Parts - Selling Chemicals PAR-

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7172 - Parts - Selling Filters

Course Description

Course Subject Code
YPRO

Course Number
7172

Course Title
Parts - Selling Filters

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7173 - Parts - Selling Fuel Additives

Course Description

Course Subject Code
YPRO

Course Number
7173

Course Title
Parts - Selling Fuel Additives

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7174 - Parts - Selling Grease

Course Description

Course Subject Code
YPRO

Course Number
7174

Course Title
Parts - Selling Grease

YPRO7175 - Parts - Selling Hydraulic Flui

Course Description

Course Subject Code
YPRO

Course Number
7175

Course Title
Parts - Selling Hydraulic Flui

Credit Hours
Min
2

Billing Hours
Min
2

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7176 - Parts- Selling Engine Oil

Course Description
Course Subject Code
YPRO

Course Number
7176

Course Title
Parts- Selling Engine Oil

Course Description
Parts- Selling Engine OiltPAR-NCD003-Parts - Selling Engine Oil: This course will prepare employees to answer the customer s questions about engine oil, products portfolio for Engine Oil and how they are used, how engine oil is sold, how to recognize and relay the value of OEM (Original Equipment Manufacturer) parts for engine oil and alternative parts where applicable.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7177 - Parts-Selling Coolants

Course Description
Course Subject Code
YPRO

Course Number
7177

Course Title
Parts-Selling Coolants

Course Description
PAR-NCD009-Parts - Selling Coolants: This course demonstrates why John Deere coolant is the best choice for the customers? equipment, competitive advantages over competitive brands, how to recognize and relay the value of OEM (Original Equipment Manufacturer) coolant for replacing coolant in John Deere equipment.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7178 - Selling Batteries

Course Description
Course Subject Code
YPRO

Course Number
7178

Course Title
Selling Batteries

Course Description
PAR-NCD005-Selling Batteries: This course will introduce students to selling John Deere batteries, products portfolio for John Deere Performance and StrongBoxTM Batteries, differentiate John Deere batteries from the competition, how to recognize and relay the value of OEM (Original Equipment Manufacturer) parts for replacing batteries.

Credit Hours

YPRO7179 - Selling DEF

Course Description
Course Subject Code
YPRO

Course Number
7179

Course Title
Selling DEF

Course Description
Selling DEFtPAR-NCD011-SELLING DEF: This course will prepare participants to answer the customer questions about DEF (diesel exhaust fluid), explain how diesel exhaust fluid is used and sold, and the value proposition of diesel exhaust fluid.

Credit Hours
Min
1

Min
1

Billing Hours
Min
1

Billing Hours
Min
1

YPRO7180 - Understanding Risk

Course Description
Course Subject Code
YPRO

Course Number
7180

Course Title
Understanding Risk

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7181 - Performance Management

Course Description
Course Subject Code
YPRO

Course Number
7181

Course Title
Performance Management

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7182 - S710 Siemens S7-300 Programmab

Course Description
Course Subject Code
YPRO

Course Number
7182

Course Title
S710 Siemens S7-300 Programmab

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7183 - Total Vision Training

Course Description
Course Subject Code
YPRO

Course Number
7183

Course Title
Total Vision Training

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7184 - Mach Grd/Fingrs Hands Arms Ft

Course Description
Course Subject Code
YPRO

YPRO7185 - REAC Training Seminar

Course Description
Course Subject Code
YPRO

Course Number

Course Number
7184

Course Title
Mach Grd/Fingrs Hands Arms Ft

Course Description
Mach Grd/Fingrs Hands Arms FttMachine Guarding/Fingers Hands Arms Feet: Employees will learn the latest OSHA updates for proper use of safety guards and proper installation of machinery and how to protect hands, fingers, arms, and feet from injuries. 14 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7186 - Team Building Training

Course Description
Course Subject Code
YPRO

Course Number
7186

Course Title
Team Building Training

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7187 - Industrial Ergonomics

Course Description
Course Subject Code
YPRO

Course Number
7187

Course Title
Industrial Ergonomics

Course Description
Employees will learn the latest OSHA standards pertaining to industrial ergonomics. The course will include work related musculoskeletal disorders with the focus being on rotator cuff, epicondylitis (elbow) and muscle strains. Risk factors including lifting heavy items, bending, reaching, pushing, pulling and repetitive motion are included. Stretching and prevention techniques included. Training will be held in 14 sessions

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7188 - Leadership Profiling & Mentori

Course Description
Course Subject Code
YPRO

Course Number
7188

Course Title
Leadership Profiling & Mentori

7185

Course Title
REAC Training Seminar

Course Description
REAC Training SeminartEmployees will learn the latest regulations for performing REAC Real Estate Assessment Center Uniform Physical Condition Standards inspections. Employees will learn step by step procedures for providing accurate reliable assessments to ensure safe, healthy affordable housing.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7189 - Peer to Peer Safety Communicat

Course Description
Course Subject Code
YPRO

Course Number
7189

Credit Hours
Min
8

Billing Hours
Min
8

Course Title
Peer to Peer Safety Communicat

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7190 - PPE Bloodborne Pathogens

Course Description
Course Subject Code
YPRO

Course Number
7190

Course Title
PPE Bloodborne Pathogens

Course Description
Employees will learn the latest OSHA standards pertaining to PPE and bloodborne pathogens. Employees will learn universal precautions, exposure and risk, hazard assessment and protection markers. Training will be held in 14 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7191 - A:6000 Programmable Control

Course Description
Course Subject Code
YPRO

Course Number
7191

Course Title
A:6000 Programmable Control

Course Description
Employees will be provided a hands-on experience for troubleshooting and maintenance of the Allen-Bradley ContolLogix Programable Controller. Hardware and software troubleshooting techniques are heavily emphasized throughout the course. Troubleshooting techniques include interpretation of status indicators, diagnostic messages and use of the programming terminal to quickly isolate faults and take proper corrective actions.

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7192 - Fundamentals of Boiler Operati

Course Description
Course Subject Code
YPRO

Course Number
7192

Course Title
Fundamentals of Boiler Operati

Credit Hours
Min
16

Billing Hours

YPRO7193 - H-200:Trblshtg Hydraulics L2

Course Description
Course Subject Code
YPRO

Course Number
7193

Course Title
H-200:Trblshtg Hydraulics L2

Course Description
Employees will learn to demonstrate and identify good safety procedures when working with industrial hydraulic systems, calculate proper hydraulic component sizing, understand the operation and adjustment of servo and

Min
16

proportional hydraulic valves, understand the operation and setting of pressure compensated pumps, and troubleshoot in-plant hydraulic systems with schematic diagrams.

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7194 - Train the Trainer

Course Description
Course Subject Code
YPRO

Course Number
7194

Course Title
Train the Trainer

Course Description
This training is needed to teach employees the specific skill sets necessary to deliver high impact training. It will concentrate on the confidence and skill development of each trainer, identify goals to improve trainer skills and perform training exercises which target those goals, ensure training is planned and well-executed by carefully monitoring details before, during and after a training event.

Credit Hours
Min
12

Billing Hours
Min
12

YPRO7195 - Leadership

Course Description
Course Subject Code
YPRO

Course Number
7195

Course Title
Leadership

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7196 - Fire/EAP/Walking Working

Course Description
Course Subject Code
YPRO

Course Number
7196

Course Title
Fire/EAP/Walking Working

Course Description
Fire Prevention/Emergency Action Plans/Walking Working Surfaces will cover latest OSHA guidelines on fire safety standards, identifying and reporting fire hazards, designated fire exits, emergency action planning and preparedness, and precautions to prevent lost-time injuries from slips, trips and falls. 4 to 5 sessions.

YPRO7197 - Hazard/Combust/Flambl Mtls

Course Description
Course Subject Code
YPRO

Course Number
7197

Course Title
Hazard/Combust/Flambl Mtls

Course Description
Failure to recognize the different properties and conditions of Hazardous/Flammable/Combustible materials and improper storage can mean life or death and result in destruction of property and damage to the environment. Employees will review latest OSHA standards, hazards of handling and storing hazardous, flammable and combustible materials, and how to utilize all safety measures to lower exposure and risks. 4 to 5

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7198 - Increasing Employee Performanc

Course Description
Course Subject Code
YPRO

Course Number
7198

Course Title
Increasing Employee Performanc

Course Description
Increasing Employee Performance: This course will prepare managers and leaders to identify and transform employees not producing at an acceptable pace or not meeting quality standards. 2 sessions.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7199 - OSHA 30 Hour

Course Description
Course Subject Code
YPRO

Course Number
7199

Course Title
OSHA 30 Hour

Course Description
OSHA 30 is a comprehensive OSHA safety training program. It is designed for safety leaders within the organization. Employees will gain knowledge and understanding in the OSHA standards from the Code of Federal Regulations covering relevant policies, procedures and safety and health principles. Upon successful completion, employees will receive an OSHA 30 hour completion card.

Credit Hours
Min
30

Billing Hours
Min
30

YPRO7200 - Electrical Safety NFPA 70E

Course Description
Course Subject Code
YPRO

Course Number
7200

Course Title
Electrical Safety NFPA 70E

Course Description
Electrical Safety in the Workplace-Understanding NFPA 70E: This course will introduce students to the purpose of NFPA 70E and explains the history of its creation. After discussing the relationship between OSHA and NFPA 70E, the course moves through the standard, article by article, highlighting the important points in each. Concludes with a lesson on the annexes and supplemental material found in the NFPA 70E Handbook.

Credit Hours

YPRO7201 - GA800 Application Programming

Course Description
Course Subject Code
YPRO

Course Number
7201

Course Title
GA800 Application Programming

Course Description
Students will learn general programming of a GA800 variable speed drive. Students will learn to adjust parameters in the drive suing both the keypad and DriveWizard. This course will include hands on exercises to promote greater understanding.

Credit Hours

Min
8

Billing Hours
Min
8

Min
18

Billing Hours
Min
18

YPRO7202 - How Control Loops Operate

Course Description
Course Subject Code
YPRO

Course Number
7202

Course Title
How Control Loops Operate

Course Description
Students will learn the definition of control loop terms and characteristics. Includes specific examples of operation of control loops of many kinds. Discusses proportional, integral, and derivative modes in detail. Describes advanced control methods by means of four strategies with specific examples. Examines the effects of loop dynamics on system stability. ISA and SAMA instrumentation symbols and interpretation and use of process drawings and diagrams are covered.

Credit Hours
Min
7

Billing Hours
Min
7

YPRO7203 - Programmable Logic Controllers

Course Description
Course Subject Code
YPRO

Course Number
7203

Course Title
Programmable Logic Controllers

Course Description
This course will cover the basic hardware and operating principles of Programmable Logic Controllers (PLCs), their inputs and outputs, programming, maintenance/troubleshooting, and networking. Students will receive an introduction to PLCs and then receive training for programming. Upon completion, students will be able to develop a program for use on the job.

Credit Hours
Min
7

Billing Hours
Min
7

YPRO7204 - Three Phase Systems

Course Description
Course Subject Code
YPRO

Course Number
7204

Course Title
Three Phase Systems

Credit Hours
Min
10

Billing Hours
Min
10

YPRO7205 - Accident Investigation

Course Description
Course Subject Code
YPRO

Course Number
7205

Course Title
Accident Investigation

Course Description
Students will learn an efficient response level system for investigating abnormal events with an unsafe element that employees can implement for effective resolutions and a safer workplace. Students will be able to: recite the five key statements that set the foundation for accident investigation procedures, formulate the basic steps of an accident investigation, evaluate abnormal events to assess the impact and determine the appropriate response level, and implement the response level system.

Credit Hours

Min
8

Billing Hours
Min
8

YPRO7206 - Bucket Truck Rescue

Course Description
Course Subject Code
YPRO

Course Number
7206

Course Title
Bucket Truck Rescue

Course Description
This training will serve to inform and educate students in the proper procedures to safely perform bucket truck rescues. Upon completion of this course, student will be able to: locate and operate the emergency bucket controls, safety lower buckets to the ground, and safely remove fellow employees from the bucket.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7207 - Building Team Dynamics

Course Description
Course Subject Code
YPRO

Course Number
7207

Course Title
Building Team Dynamics

Course Description
Training provides an in-depth view of a communication process model which customizes communication to fit specific customer needs; dramatically increase effective communication, decrease communication breakdowns and teach students the four basic behavioral styles, how to manage each, effective listening skills, and help to identify team strengths and opportunities for improvement as well as utilize role plays and activities to demonstrate the use of learned communication skills. 2 sessions

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7208 - Defensive Driving

Course Description
Course Subject Code
YPRO

Course Number
7208

Course Title
Defensive Driving

Course Description
This training will reinforce safe driving practices. Employees will gain skills for safe driver practices, handling distractions and defensive driving. Training will also cover road rage, speeding, texting, alcohol, and drugs. 2 sessions.

Credit Hours
Min
2

YPRO7209 - Safety Attitude

Course Description
Course Subject Code
YPRO

Course Number
7209

Course Title
Safety Attitude

Course Description
This course will instruct students on how to maintain and grow a safety culture and attitude. Students will be able to recognize safety attitudes, recognize unsafe attitudes, understand how safe attitudes reduce accidents, and motivate employee to use safe attitudes.

Credit Hours
Min
8

Billing Hours
Min
2

Billing Hours
Min
8

YPRO7210 - Ultrasonic Testing Level IIA

Course Description
Course Subject Code
YPRO

Course Number
7210

Course Title
Ultrasonic Testing Level IIA

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7211 - Counter Balance Rough Terrain

Course Description
Course Subject Code
YPRO

Course Number
7211

Course Title
Counter Balance Rough Terrain

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7212 - Skid Steer Loader Operator

Course Description
Course Subject Code
YPRO

Course Number
7212

Course Title
Skid Steer Loader Operator

Course Description
This course covers the safe operation of skid steer equipment. Students will receive instruction on how to safely lift items, navigate tight areas, and identify potential hazards relating to work site and equipment anatomy. Students will receive instruction on the best practices for maintaining and inspecting skid steers and obtain an operators permit.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7213 - Excel Intermediate

Course Description
Course Subject Code
YPRO

Course Number
7213

Course Title
Excel Intermediate

Course Description
Employees will learn more advanced tools for analysis and presentation of complex, realistic data, how to manage complex workbooks, build complex functions, use data analysis tools, charts and presentations, and collaborate with other users.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7214 - Conflict Resolution Team Moral

YPRO7215 - Creating Lean Six Sigma Safety

Course Description

Course Description
Course Subject Code
YPRO

Course Number
7214

Course Title
Conflict Resolution Team Moral

Credit Hours
Min
4

Billing Hours
Min
4

Course Subject Code
YPRO

Course Number
7215

Course Title
Creating Lean Six Sigma Safety

Course Description
Employees will learn the latest OSHA updates for electrical safety and lock out tag out for equipment and machinery that is energized. 23 sessions.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7216 - Dock Safety Awareness

Course Description
Course Subject Code
YPRO

Course Number
7216

Course Title
Dock Safety Awareness

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7217 - Spill Prevention Control

Course Description
Course Subject Code
YPRO

Course Number
7217

Course Title
Spill Prevention Control

Course Description
This training is needed to teach employees the latest standards and compliance measures regarding storm water, spill control, and hazardous waste based on OSHA regulations. Poisons, chemical exposures, hazard assessments, containment, exposure and prevention techniques included. 3 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7218 - Fire Safety & Estinguishers

Course Description
Course Subject Code
YPRO

Course Number
7218

Course Title
Fire Safety & Estinguishers

YPRO7219 - Flammble Combust Liquids, Gase

Course Description
Course Subject Code
YPRO

Course Number
7219

Course Title

Course Description
This training will teach the latest OSHA updates and reinforce fire safety procedures, prevention protocol and proper use of fire extinguishers. 16 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7220 - Confined Space for Authorized

Course Description
Course Subject Code
YPRO

Course Number
7220

Course Title
Confined Space for Authorized

Course Description
This training for authorized employees will define a confined space, entrants, attendants, confined space hazards, and the process of permitting in line with OSHA standards.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7221 - Hoist Refresher

Course Description
Course Subject Code
YPRO

Course Number
7221

Course Title
Hoist Refresher

Course Description
Employees will learn the latest OSHA updates for safety precautions and proper procedures for hoists. 11 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7222 - Hoist Training

Course Description
Course Subject Code
YPRO

Course Number
7222

Course Title
Hoist Training

Course Description
Employees will learn latest regulations that apply to the safe use of hoists, how and when to conduct inspections of hoists and record findings, proper and safe operation of hoists, how to stop the hoist at correct levels, safe working parameters of hoists, limitations of use while operating hoists, and how to place the hoist in an out-of-service condition, isolate and secure.

Flammble Combust Liquids, Gase

Course Description
Flammable & Combustible Liquids/Gases: Employees will learn the latest OSHA updates for hazards associated with flammable materials, -des, oxygen displacement, fire, explosion and toxic exposure. 11 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7223 - Intermediate Microsoft Excel 2

Course Description
Course Subject Code
YPRO

Course Number
7223

Course Title
Intermediate Microsoft Excel 2

Course Description
Intermediate Microsoft Excel 2019/Office 365 will help students master new skills and harness the power of Excel to become a power user. This hands-on course provides in-depth knowledge of charts, graphs,

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7224 - Introduction to Microsoft Word

Course Description
Course Subject Code
YPRO

Course Number
7224

Course Title
Introduction to Microsoft Word

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7225 - Welding/Cutting/Hot Work

Course Description
Course Subject Code
YPRO

Course Number
7225

Course Title
Welding/Cutting/Hot Work

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7226 - Aerial Lift

Course Description
Course Subject Code
YPRO

Course Number
7226

Course Title
Aerial Lift

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7227 - Carry Deck Operator Refresher

Course Description
Course Subject Code
YPRO

Course Number
7227

Course Title
Carry Deck Operator Refresher

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7228 - Conflict Resolution

YPRO7229 - Forklift Operator

PivotTables, Slicers, Sparklines, AutoFilter, macros, and other advanced Microsoft Excel 2019/Office 365 functions.

Credit Hours
Min
24

Billing Hours
Min
24

Course Description

Course Subject Code
YPRO

Course Number
7228

Course Title
Conflict Resolution

Course Description
Conflict ResolutiontEmployees will learn conflict resolution skills to improve team communication and performance.

Credit Hours

Min
4

Billing Hours

Min
4

Course Description

Course Subject Code
YPRO

Course Number
7229

Course Title
Forklift Operator

Course Description
Forklift TrainingtEmployees will learn the latest OSHA standards, engineering principles of lift equipment, basic operation, safety, and inspection procedures. 8 sessions.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7230 - Overhead Crane Oper& Insp Refr

Course Description

Course Subject Code
YPRO

Course Number
7230

Course Title
Overhead Crane Oper& Insp Refr

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7231 - Fingers, Hands, Arms, Feet

Course Description

Course Subject Code
YPRO

Course Number
7231

Course Title
Fingers, Hands, Arms, Feet

Course Description
Employees will learn the latest OSHA standards pertaining to upper and lower extremities. Proper PPE and injury prevention techniques will be included in the training. Employees will learn the latest OSHA standards pertaining to industrial ergonomics. The course will include work related musculoskeletal disorders with the focus being on rotator cuff,

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7232 - Coaching & Motivating

Course Description

Course Subject Code
YPRO

Course Number
7232

YPRO7233 - Emergency Response/Environment

Course Description

Course Subject Code
YPRO

Course Number

Course Title
Coaching & Motivating

Course Description
Leaders will learn to coach employees toward better performance through a want to attitude versus a told to attitude. Leaders will learn how to create a plan to overcome obstacles, establish performance measures and create a scoreboard for tracking progress on an individual basis as well as team basis.

Credit Hours
Min
4

Billing Hours
Min
4

7233

Course Title
Emergency Response/Environment

Course Description
Students will learn how to take preventative measures against hazardous material exposure and what to do if exposed. Employees will learn the latest information pertaining to the GHS Globally Harmonized System. The GHS includes criteria for the classification of health, physical and environmental hazards as well as specifying what information should be included on labels of hazardous chemicals.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7234 - Yellow Belt Certification

Course Description
Course Subject Code
YPRO

Course Number
7234

Course Title
Yellow Belt Certification

Course Description
Employees will gain knowledge and understanding of the latest OSHA standards pertaining to how electricity works, why it works, and the effects of spin-off electricity including fires, falls and explosions. The course will also cover basic lock out tag out procedures for increased safety awareness. There will be 40 sessions offered.

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7236 - Hazwoper 40 Hour

Course Description
Course Subject Code
YPRO

Course Number
7236

Course Title
Hazwoper 40 Hour

Course Description
Students will learn cleanup operations, emergency response operations, storage, disposal and treatment of hazardous substances or uncontrolled hazardous waste sites.

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7237 - NFPA 70E Arc Flash Electrical

Course Description
Course Subject Code
YPRO

Course Number
7237

Course Title
NFPA 70E Arc Flash Electrical

YPRO7238 - Executive Leadership

Course Description
Course Subject Code
YPRO

Course Number
7238

Course Title
Executive Leadership

Course Description
Arc Flash Electrical Safety NFPA 70E: The purpose of this course is to keep workers safe while working on or around electrically energized equipment. The course is structured to help fulfill requirements set forth in OSHA 29 CFR Part 1910, Subpart S Electrical and NFPA 70E and includes the changes in the 2021 version of 70E.

Credit Hours
Min
4

Billing Hours
Min
4

Course Description
Training is needed to advance leaders thinking, behavior and actions to prepare and respond to emerging leadership challenges. Training will cover increasing team efficiencies, reducing turnover, improving communication, and conflict resolution.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7241 - CCP151 Studio 5000 Logix

Course Description
Course Subject Code
YPRO

Course Number
7241

Course Title
CCP151 Studio 5000 Logix

Course Description
CCP151 Studio 5000 Logix Designer Level 2: Basic Ladder Logic Programming - Employees will gain knowledge and application skills to program basic ladder logic instructions for Logix5000 controllers. Training will help the employees program and run the equipment more efficiently to maintain a precise state. When the equipment is running at a steady state, it minimizes premature failures and costly unplanned downtime.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7242 - Derrick Truck Operator Trng

Course Description
Course Subject Code
YPRO

Course Number
7242

Course Title
Derrick Truck Operator Trng

Course Description
Derrick Truck Operator Training: This course will instruct students on the use and safety of a digger derrick truck. This course will provide a standardized safety packet. Students will learn operation methods, how to lubricate the unit, equipment set up, and correct personal protective equipment.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7244 - Faces of Leadership

Course Description
Course Subject Code
YPRO

Course Number
7244

Course Title
Faces of Leadership

Credit Hours

YPRO7245 - Advanced Microsoft Excel 2019/

Course Description
Course Subject Code
YPRO

Course Number
7245

Course Title
Advanced Microsoft Excel 2019/

Course Description

Min
4

Billing Hours
Min
1

Advanced Microsoft Excel 2019/Office 365 will teach advanced functions and often-overlooked features, including data analysis tools, data tables and databases, custom controls, and PivotTables.

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7246 - Electrical Safety

Course Description
Course Subject Code
YPRO

Course Number
7246

Course Title
Electrical Safety

Course Description
Employees will gain knowledge and understanding of the latest OSHA standards pertaining to how electricity works, why it works, and the effects of spin-off electricity including fires, falls and explosions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7247 - AMS Operations & Adjustment

Course Description
Course Subject Code
YPRO

Course Number
7247

Course Title
AMS Operations & Adjustment

Course Description
AMS = Agriculture Management Solutions. Students will receive detailed instruction on the operation and adjustments of sprayers, basic controls and operation.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7248 - Basic Electrical and Troublesh

Course Description
Course Subject Code
YPRO

Course Number
7248

Course Title
Basic Electrical and Troublesh

Course Description
Basic Electrical and Troubleshooting: Employees will learn electrical fundamentals, electrical properties, and types of electrical circuits, electrical test equipment, National Electrical Code, wiring principles, basic electrical troubleshooting and maintenance. Employees will receive training on the specific equipment and electrical systems.

Credit Hours

YPRO7249 - Bloodborne Pathogens & Infecti

Course Description
Course Subject Code
YPRO

Course Number
7249

Course Title
Bloodborne Pathogens & Infecti

Course Description
Employees will learn the latest OSHA standards pertaining to Bloodborne Pathogens. Employees will learn universal precautions, exposure and risk, and prevention techniques. There will be 40 sessions offered.

Credit Hours

Min
24

Billing Hours
Min
24

Min
1

Billing Hours
Min
1

YPRO7250 - Contractor Safety Awareness

Course Description
Course Subject Code
YPRO

Course Number
7250

Course Title
Contractor Safety Awareness

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7251 - Developing the Culture for Lea

Course Description
Course Subject Code
YPRO

Course Number
7251

Course Title
Developing the Culture for Lea

Course Description
Training will explore the access path to employee commitment, explain the company and personal benefits of managing team energy, motivations that affect performance from both a supervisory and employee perspective and help leaders understand how to manage a culture

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7252 - ECS I Precision Assembly & Ins

Course Description
Course Subject Code
YPRO

Course Number
7252

Course Title
ECS I Precision Assembly & Ins

Course Description
Essential Craft Skills (ECS) Precision Assembly and Installation: Employees will learn reliability principles, machinery failure patterns, field techniques such as shop mathematics, precision measurement tools, proper application and adjustment of threaded fasteners, how motors, pumps, fans, gearboxes, and power transmission products function and fail, machine components: bearings, seals, gaskets, lubricants, pneumatic, and hydraulic fluid power systems.

Credit Hours
Min
40

YPRO7253 - Emergency Action Plans

Course Description
Course Subject Code
YPRO

Course Number
7253

Course Title
Emergency Action Plans

Course Description
Training will cover emergency plans, discuss prevention and action plans for workplace violence, fire prevention and fire safety. Training will be held in 14 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

Billing Hours
Min
40

YPRO7254 - Fall Protection for Authorized

Course Description
Course Subject Code
YPRO

Course Number
7254

Course Title
Fall Protection for Authorized

Course Description
Employees will learn the proper standards and regulations associated with being an authorized person required by OSHA 1926.32. Employees will learn how to conduct a fall protection hazard analysis, control measures, fall distance calculations, fall forces, fall arrest systems, inspections, procedures, fit testing and fall victim care.

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7255 - Forklift Train the Trainer

Course Description
Course Subject Code
YPRO

Course Number
7255

Course Title
Forklift Train the Trainer

Course Description
Forklift Train the Trainer will certify instructors to qualify operators on various forklifts and related equipment. Trainees will receive in-depth instruction on equipment as well as extensive instruction on how to effectively train operators.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7256 - Gas Turf Utility Engine Failur

Course Description
Course Subject Code
YPRO

Course Number
7256

Course Title
Gas Turf Utility Engine Failur

Course Description
CSP05DLM-ENG-GAS-Turf And Utility Engine Failure Analysis: This course will help participants determine the cause for gasoline engine failures on John Deere products, describe why proper engine failure analysis is important, how to identify 4 major types of failures and determine if it is covered under warranty, how to apply failure analysis theory to answer post-assessment questions, use the major engine failure analysis guide, determine engine failure for a scenario, and additional resources available.

Credit Hours
Min
2

Billing Hours

YPRO7257 - GEN-K10001 Turf and Utility Ve

Course Description
Course Subject Code
YPRO

Course Number
7257

Course Title
GEN-K10001 Turf and Utility Ve

Credit Hours
Min
1

Billing Hours
Min
1

Min
2

YPRO7258 - Hazard Communication

Course Description

Course Subject Code
YPRO

Course Number
7258

Course Title
Hazard Communication

Course Description
Employees will learn the most recent OSHA standards pertaining to hazard communication, Safety Data Sheets and container labeling. Specific exposures and potential hazards are included in the training. 2 sessions.

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7259 - Identifying Employee Motivatio

Course Description

Course Subject Code
YPRO

Course Number
7259

Course Title
Identifying Employee Motivatio

Course Description
This program will help leaders develop insight into human behavior and motivation. It will prepare managers and leaders with communication skills specific to employees as well as customers.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7260 - ISO 9001:2015 & AS 9100

Course Description

Course Subject Code
YPRO

Course Number
7260

Course Title
ISO 9001:2015 & AS 9100

Course Description
SO 9001:2015 and AS 9100 Rev. D Overview & Internal Auditor Training: Training includes ISO 9000 and AS 9100 Standard with emphasis on Haynes? Quality System. Employees will learn the audit process, importance of documentation, interviewing techniques, checklist development, auditor and lead auditor responsibilities, audit phases, report writing, and corrective action.

Credit Hours

Min
14

Billing Hours

Min
14

YPRO7261 - Leadership Profiling

Course Description

Course Subject Code
YPRO

Course Number
7261

Course Title
Leadership Profiling

Course Description
Employees will gain a solid understanding of the different needs, values and motivations of individual employees, and help leaders strategically utilize employee strengths for maximum productivity.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7262 - Maintenance Fundamentals

Course Description

Course Subject Code
YPRO

Course Number
7262

Course Title
Maintenance Fundamentals

Course Description
This course includes the important aspects of applied math, measurements, fasteners, hand tools, power tools, shop tools, lubrications and industrial drawings that are applicable to the everyday tasks associated with maintenance. An intro to preventative maintenance is included. The employees taking the course are different from the last grant.

Credit Hours

Min
40

Billing Hours

Min
40

YPRO7263 - Managing a Multi Generational

Course Description

Course Subject Code
YPRO

Course Number
7263

Course Title
Managing a Multi Generational

Course Description
This training will break down each generation and review how each interacts in the workplace to ultimately create a more effective, efficient and profitable team. Specific characteristics will be review from each generation which will provide valuable information on how to train, retain, and motivate a multi-generational workforce.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7264 - MEWP Train the Trainer

Course Description

Course Subject Code
YPRO

Course Number
7264

Course Title
MEWP Train the Trainer

Course Description
Mobile Elevating Work Platform (MEWP) Train the Trainer will certify instructors to qualify operators on boomlifts and scissor lifts. Trainees will receive in-depth instruction on MEWP equipment as well as extensive instruction on how to effectively train operators.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7265 - Motors and Motor Controls and

Course Description

Course Subject Code
YPRO

Course Number
7265

Course Title
Motors and Motor Controls and

Course Description
Motors and Motor Controls and Variable Frequency Drives: Employees will learn procedures for replacing motors, maintenance, motor control circuits, motor control schematics, troubleshooting motor control circuits, typical circuit problems, types of motor drives and special control circuits, motors for variable speed drives and HVAC applications, servo motors and drives, conveyor drives, variable frequency drives, and installation and controls.

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7266 - OSHA 10 for Construction

Course Description

Course Subject Code
YPRO

Course Number
7266

Course Title
OSHA 10 for Construction

Credit Hours

Min
10

Billing Hours

Min
10

YPRO7267 - Peer to Peer Communication

Course Description

Course Subject Code
YPRO

Course Number
7267

Course Title
Peer to Peer Communication

Course Description
This training will help employees learn communication techniques to work closer together as a team. Focus will include how to communicate potential unsafe acts or behaviors to develop a safer culture. 2 sessions.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7268 - PPE & Hearing Conservation

Course Description

Course Subject Code
YPRO

Course Number
7268

Course Title
PPE & Hearing Conservation

Course Description
Training will cover the company hearing loss prevention plan, responsibilities of the employer and employee, how noise damages hearing, how to reduce off-job noise hazards, symptoms of hearing loss, and required hearing protection. 6 sessions. Proper PPE and prevention techniques are included.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7269 - Primary Line Grounding Program

Course Description

Course Subject Code
YPRO

Course Number
7269

Course Title
Primary Line Grounding Program

Course Description
This course will instruct lineman students how to install proper grounding equipment, understand the reason for grounding, the conditions for grounding, and why voltage tests are needed. This program will instill the knowledge that grounding is a safe practice and should be implemented before work begins. Detailed instruction will be given for different circumstances and the order of connection when connecting and removing grounds.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7270 - Project Management Professiona

Course Description

YPRO7271 - Safety Standards Training

Course Description

Course Description
Course Subject Code
YPRO

Course Number
7270

Course Title
Project Management Professiona

Credit Hours
Min
35

Billing Hours
Min
35

Course Subject Code
YPRO

Course Number
7271

Course Title
Safety Standards Training

Course Description
Employees will learn the latest OSHA standards and basic safety practices to maintain OSHA compliance. Topics include hazard communication GHS, hazardous materials, fall protection walking working surfaces, PPE, bloodborne pathogens, industrial ergonomics and electrical safety. Training will be offered in 4 sessions.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7272 - Situational Leadership

Course Description
Course Subject Code
YPRO

Course Number
7272

Course Title
Situational Leadership

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7273 - Stormwtr Spill/Hazardous Waste

Course Description
Course Subject Code
YPRO

Course Number
7273

Course Title
Stormwtr Spill/Hazardous Waste

Course Description
Stormwater Spill/Hazardous Waste Prevention: Employees will learn the latest standards and compliance measures regarding storm water, spill control and hazardous waste based on OSHA regulations. Poisons, chemical exposures, hazard assessments, containment, exposure, and prevention techniques included. 14 sessions.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7274 - CDL Testing

Course Description
Course Subject Code
YPRO

YPRO7275 - Backhoe Training

Course Description
Course Subject Code
YPRO

Course Number
7274

Course Title
CDL Testing

Course Description
This course is for CDL Testing fee using the tester's truck.

Credit Hours
Min
1

Billing Hours
Min
1

Course Number
7275

Course Title
Backhoe Training

Course Description
This course is designed for entry level operators. Training includes classrooms and hands on activities covering: safety, walk-a-round inspections, operator?s compartment, start-up / shut-down procedures, basic operating procedures based on industry requirement and basic earthmoving fundamentals so an individual can develop skills to operate equipment safety and proficiently.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7276 - Utility Service Equipment

Course Description
Course Subject Code
YPRO

Course Number
7276

Course Title
Utility Service Equipment

Course Description
This module introduces the trainee to bucket trucks, crane trucks, and aerial lifts that allow line workers to access overhead transmission and distribution lines. It also introduces trainees to digger derricks, which are used to place and erect power poles.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7277 - Rigging Lv 2

Course Description
Course Subject Code
YPRO

Course Number
7277

Course Title
Rigging Lv 2

Course Description
This course covers how to select and use rigging equipment, use of specific rigging equipment used by power line workers, hand signals and other methods of communication between the rigger and the operator.

Credit Hours
Min
8

Billing Hours
Min
1

YPRO7278 - Rigging

Course Description
Course Subject Code
YPRO

Course Number
7278

Course Title
Rigging

YPRO7279 - Trench,Escavate, &Boring LV2

Course Description
Course Subject Code
YPRO

Course Number
7279

Course Title
Trench,Escavate, &Boring LV2

Credit Hours
Min
8

Billing Hours
Min
8

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7280 - Climbing Wooden Poles&Structur

Course Description
Course Subject Code
YPRO

Course Number
7280

Course Title
Climbing Wooden Poles&Structur

Course Description
This course introduces the trainee to climbing wooden poles and other structures. Utility workers and transmission line workers frequently install and maintain equipment on top of power poles. The worker must be able to climb the poles safely and be comfortable working at heights.

Credit Hours
Min
80

Billing Hours
Min
80

YPRO7281 - Distribution Line Mainten Lv2

Course Description
Course Subject Code
YPRO

Course Number
7281

Course Title
Distribution Line Mainten Lv2

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7282 - IWTP Welding

Course Description
Course Subject Code
YPRO

Course Number
7282

Course Title
IWTP Welding

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7283 - (Multi) Combine - S700 Series

Course Description
Course Subject Code
YPRO

Course Number
7283

Course Title
(Multi) Combine - S700 Series

Course Description
CSP-BCH039-Combine - S700 Series Technical Introduction: This course will provide participants with increased knowledge needed to receive and support S700 Series Combines as well as basic operation and set up skills required to prepare the combine for customer use.

Credit Hours
Min
2

Billing Hours

Min
2

YPRO7284 - Behavioral Interviewing

Course Description

Course Subject Code
YPRO

Course Number
7284

Course Title
Behavioral Interviewing

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7285 - Behavioral Interviewing Best P

Course Description

Course Subject Code
YPRO

Course Number
7285

Course Title
Behavioral Interviewing Best P

Course Description
Employees will gain a stronger understanding of how to ask the most effective questions during an interview process This will bridge a gap in hiring process to hire the most qualified applicant.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7286 - CCMS DTAC & DPAC Overview

Course Description

Course Subject Code
YPRO

Course Number
7286

Course Title
CCMS DTAC & DPAC Overview

Course Description
CSP-UCD003-CCMS (DTAC and DPAC) Overview: This course provides instruction on the fundamental Case and Contact Management System (CCMS) navigation and utilization to better serve customers. CCMS is used to manage DTAC (Dealer Technical Assistance Center) and DPAC (Dealer Parts Assistance Center) cases.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7287 - Confined Space/Trench & Excava

Course Description

Course Subject Code
YPRO

Course Number
7287

Course Title
Confined Space/Trench & Excava

Course Description
Two part class that will combine topics. The trench and excavation section will provide students with information & examples regarding excavation, trenching and shoring operations s students are capable of recognizing existing and predictable hazards and dangerous conditions. The confined space section will overview the OSHA guidelines and regulations pertaining to confined space and ensure that employees have the necessary skills to work near or within confined spaces.

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7288 - CSP-18-TW2MT404 ENGINE

Course Description

Course Subject Code
YPRO

Course Number
7288

Course Title
CSP-18-TW2MT404 ENGINE

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7289 - CSP-FCC049 Planter - Technical

Course Description

Course Subject Code
YPRO

Course Number
7289

Course Title
CSP-FCC049 Planter - Technical

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7290 - CSP-KTU055 Commercial Mowing -

Course Description

Course Subject Code
YPRO

Course Number
7290

Course Title
CSP-KTU055 Commercial Mowing -

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7291 - CSP-KTU060 Utility Vehicle - T

Course Description

Course Subject Code
YPRO

Course Number
7291

Course Title
CSP-KTU060 Utility Vehicle - T

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7292 - CSP-KTU074 Utility Vehicle - T

Course Description

Course Subject Code
YPRO

Course Number
7292

Course Title
CSP-KTU074 Utility Vehicle - T

YPRO7293 - Customer Service Techniques

Course Description

Course Subject Code
YPRO

Course Number
7293

Course Title
Customer Service Techniques

Course Description
Employees will gain skills in applying customer service techniques in every

Credit Hours
Min
2

Billing Hours
Min
2

day tasks. Focus will be given to internal external customer communication exchanges, telephone etiquette, maximizing listening skills and diffusing angry customers.

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7294 - Dealer Parts Mgmt Best Practic

Course Description
Course Subject Code
YPRO

Course Number
7294

Course Title
Dealer Parts Mgmt Best Practic

Course Description
CSP-17-DLMTC192-Dealer Parts Management Best Practices: The purpose of this course is to provide a four step path to Parts Management Best Practices. By following the path - confirming goal alignment, completing parts management best practice assessment, developing a gap closure plan and implementing and managing that plan ? will achieve high customer satisfaction and maximized profitability.

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7295 - DPM Stocking Tools

Course Description
Course Subject Code
YPRO

Course Number
7295

Course Title
DPM Stocking Tools

Course Description
CSP-17-DLMTC200-DPM STOCKING TOOLS: This program will help students identify ways to better manage stocking parameters at the dealership including tools available to assist in building quality parts stocking tables, prohibiting factors that detract from receiving the most value from the stocking table, and ways to better meet the customer?s needs.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7296 - Exact Emerge Planters

Course Description
Course Subject Code
YPRO

Course Number
7296

Course Title
Exact Emerge Planters

Credit Hours
Min
8

YPRO7297 - Extended and Maximum Life Unde

Course Description
Course Subject Code
YPRO

Course Number
7297

Course Title
Extended and Maximum Life Unde

Credit Hours

Billing Hours
Min
8

Min
1

Billing Hours
Min
1

YPRO7298 - Food Defense

Course Description

Course Subject Code
YPRO

Course Number
7298

Course Title
Food Defense

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7299 - Govt Financing Ag Turf Golf CF

Course Description

Course Subject Code
YPRO

Course Number
7299

Course Title
Govt Financing Ag Turf Golf CF

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7300 - Hay Zero Series Round Balers T

Course Description

Course Subject Code
YPRO

Course Number
7300

Course Title
Hay Zero Series Round Balers T

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7301 - Hazardous Waste Management

Course Description

Course Subject Code
YPRO

Course Number
7301

Course Title
Hazardous Waste Management

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7302 - Heat Cold & Enviromental Safet

Course Description

Course Subject Code
YPRO

YPRO7303 - Intro John Deere Power Systems

Course Description

Course Subject Code
YPRO

Course Number
7302

Course Title
Heat Cold & Enviromental Safet

Credit Hours
Min
1

Billing Hours
Min
1

Course Number
7303

Course Title
Intro John Deere Power Systems

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7304 - John Deere Ops Center

Course Description
Course Subject Code
YPRO

Course Number
7304

Course Title
John Deere Ops Center

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7305 - Lifting and Ergonomics

Course Description
Course Subject Code
YPRO

Course Number
7305

Course Title
Lifting and Ergonomics

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7306 - Managing Multi-Gen Workforce

Course Description
Course Subject Code
YPRO

Course Number
7306

Course Title
Managing Multi-Gen Workforce

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7307 - Mgmt Gen Intro Dealer Base Ser

Course Description
Course Subject Code
YPRO

Course Number
7307

Course Title
Mgmt Gen Intro Dealer Base Ser

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7308 - Nutrition Labeling

Course Description

Course Subject Code
YPRO

Course Number
7308

Course Title
Nutrition Labeling

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7309 - Optmizng Planters Perform Upgr

Course Description

Course Subject Code
YPRO

Course Number
7309

Course Title
Optmizng Planters Perform Upgr

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7310 - OSHA General Safety Standards

Course Description

Course Subject Code
YPRO

Course Number
7310

Course Title
OSHA General Safety Standards

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7311 - OSHA Standards in Spanish

Course Description

Course Subject Code
YPRO

Course Number
7311

Course Title
OSHA Standards in Spanish

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7312 - PAR-BCH002 Parts - Combines, G

Course Description

Course Subject Code
YPRO

Course Number
7312

Course Title
PAR-BCH002 Parts - Combines, G

Credit Hours

YPRO7313 - PAR-RCD037 Parts - Importance

Course Description

Course Subject Code
YPRO

Course Number
7313

Course Title
PAR-RCD037 Parts - Importance

Credit Hours

Min
3

Billing Hours
Min
3

Min
1

Billing Hours
Min
1

YPRO7314 - Parts - Intro to PowerGard

Course Description
Course Subject Code
YPRO

Course Number
7314

Course Title
Parts - Intro to PowerGard

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7315 - Parts - Selling Roller Chains

Course Description
Course Subject Code
YPRO

Course Number
7315

Course Title
Parts - Selling Roller Chains

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7316 - Parts Inventory Mgmt Concepts

Course Description
Course Subject Code
YPRO

Course Number
7316

Course Title
Parts Inventory Mgmt Concepts

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7317 - PARTS-DEALER PORTAL BEST PRACT

Course Description
Course Subject Code
YPRO

Course Number
7317

Course Title
PARTS-DEALER PORTAL BEST PRACT

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7318 - PARTS-HOME AND WORKSHOP-PRESSU

Course Description
Course Subject Code
YPRO

YPRO7319 - PARTS-JOHN DEERE FINANCIAL: Ne

Course Description
Course Subject Code
YPRO

Course Number
7318

Course Title
PARTS-HOME AND WORKSHOP-PRESSU

Credit Hours
Min
1

Billing Hours
Min
1

Course Number
7319

Course Title
PARTS-JOHN DEERE FINANCIAL: Ne

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7320 - PARTS-SELLING HOME AND WORKSHO

Course Description
Course Subject Code
YPRO

Course Number
7320

Course Title
PARTS-SELLING HOME AND WORKSHO

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7321 - PARTS-SELLING HOME AND WORKSHO

Course Description
Course Subject Code
YPRO

Course Number
7321

Course Title
PARTS-SELLING HOME AND WORKSHO

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7322 - Power Communication Position

Course Description
Course Subject Code
YPRO

Course Number
7322

Course Title
Power Communication Position

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7323 - Repayment Agreements & Fraud R

Course Description
Course Subject Code
YPRO

Course Number
7323

Course Title
Repayment Agreements & Fraud R

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7324 - Root Cause Failure Analysis

Course Description

Course Subject Code
YPRO

Course Number
7324

Course Title
Root Cause Failure Analysis

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7325 - Sensitivity Training

Course Description

Course Subject Code
YPRO

Course Number
7325

Course Title
Sensitivity Training

Credit Hours

Min
3

Billing Hours

Min
3

YPRO7326 - Service Advisor Ops/DTAC

Course Description

Course Subject Code
YPRO

Course Number
7326

Course Title
Service Advisor Ops/DTAC

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7327 - Shipyard Competent Person Conf

Course Description

Course Subject Code
YPRO

Course Number
7327

Course Title
Shipyard Competent Person Conf

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7328 - Supervision of Lead Abatement

Course Description

Course Subject Code
YPRO

Course Number
7328

Course Title
Supervision of Lead Abatement

Credit Hours

YPRO7329 - Turf NeverStop Service Support

Course Description

Course Subject Code
YPRO

Course Number
7329

Course Title
Turf NeverStop Service Support

Credit Hours

Min
8

Billing Hours
Min
8

Min
2

Billing Hours
Min
2

YPRO7330 - Undercarriage Key Takeaways CA

Course Description
Course Subject Code
YPRO

Course Number
7330

Course Title
Undercarriage Key Takeaways CA

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7331 - Elevated Surfaces and Fall Pro

Course Description
Course Subject Code
YPRO

Course Number
7331

Course Title
Elevated Surfaces and Fall Pro

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7332 - Mechanical Concepts

Course Description
Course Subject Code
YPRO

Course Number
7332

Course Title
Mechanical Concepts

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7333 - Arc Flash Hazards Compliant

Course Description
Course Subject Code
YPRO

Course Number
7333

Course Title
Arc Flash Hazards Compliant

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7334 - Personal Protective Equipment

Course Description
Course Subject Code
YPRO

YPRO7335 - Accident Prevention

Course Description
Course Subject Code
YPRO

Course Number

Course Number
7334

Course Title
Personal Protective Equipment

Credit Hours
Min
2

Billing Hours
Min
2

Course Number
7335

Course Title
Accident Prevention

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7336 - Driver Safety

Course Description
Course Subject Code
YPRO

Course Number
7336

Course Title
Driver Safety

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7337 - Lifting/Ergonomics/Fall Protec

Course Description
Course Subject Code
YPRO

Course Number
7337

Course Title
Lifting/Ergonomics/Fall Protec

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7338 - Ergonomics for Leaders

Course Description
Course Subject Code
YPRO

Course Number
7338

Course Title
Ergonomics for Leaders

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7339 - PPE & Ergonomics

Course Description
Course Subject Code
YPRO

Course Number
7339

Course Title
PPE & Ergonomics

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7340 - Microsoft Outlook

YPRO7341 - Safety Compliance Training

Course Description

Course Subject Code
YPRO

Course Number
7340

Course Title
Microsoft Outlook

Credit Hours

Min
6

Billing Hours

Min
6

Course Description

Course Subject Code
YPRO

Course Number
7341

Course Title
Safety Compliance Training

Course Description
Employees will learn the importance of basic knowledge and skills on identifying safety, health and environmental hazards; determine appropriate control measure and developing and implementing policies and programs. This course will help ensure that workers recognize risks and teaches them to identify and eliminate risky actions and conditions that can turn into safety problems or expensive incidents.

Credit Hours

Min
5

Billing Hours

Min
5

YPRO7342 - Fire Safety Emergency Protocol

Course Description

Course Subject Code
YPRO

Course Number
7342

Course Title
Fire Safety Emergency Protocol

Course Description
Employees will learn fire prevention techniques and effective communication techniques in case of a fire or tornado drill. Safe evacuation, detection and alarm systems included. Additional training in this area is requested to address a lack of understanding of what to do if a fire or tornado occurs. This course is more will bridge a skills gap in understanding the importance of awareness and safe practices.

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7343 - Care of Insulated Tools

Course Description

Course Subject Code
YPRO

Course Number
7343

Course Title
Care of Insulated Tools

Course Description
This course will provide utility workers with the safety guidelines on the care and use of insulated tools. Upon completion of this course, students will have the knowledge to: keep tools in the proper conditions, make minor repairs, make tools last longer, eliminate unsafe conditions, and maintain tool hygiene.

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7344 - Use of Fire Extinguishers

Course Description

YPRO7345 - On Track Railroad Safety

Course Description

Course Subject Code
YPRO

Course Number
7344

Course Title
Use of Fire Extinguishers

Course Description
This training is needed to teach employees how to identify the different classes of fires, when to use a fire extinguisher, the parts of the fire extinguisher, identify precautions before using a fire extinguisher, and how to use a fire extinguisher.

Credit Hours
Min
2

Billing Hours
Min
2

Course Subject Code
YPRO

Course Number
7345

Course Title
On Track Railroad Safety

Course Description
Employees will gain safety knowledge when working on job sites that take the employees on the railroad right of way. CFR49 Part 214 requirements are included as per the Federal Railroad Administration.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7346 - GTAW- ER70S-2

Course Description
Course Subject Code
YPRO

Course Number
7346

Course Title
GTAW- ER70S-2

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7347 - SMAW- E7018

Course Description
Course Subject Code
YPRO

Course Number
7347

Course Title
SMAW- E7018

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7348 - SMAW 3G

Course Description
Course Subject Code
YPRO

Course Number
7348

Course Title
SMAW 3G

Course Description

YPRO7349 - SMAW All Positions

Course Description
Course Subject Code
YPRO

Course Number
7349

Course Title
SMAW All Positions

Course Description

Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7350 - FCAW All Positions

Course Description
Course Subject Code
YPRO

Course Number
7350

Course Title
FCAW All Positions

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7351 - FCAW 3G

Course Description
Course Subject Code
YPRO

Course Number
7351

Course Title
FCAW 3G

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7352 - GTAW 3G

Course Description
Course Subject Code
YPRO

Course Number
7352

Course Title
GTAW 3G

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7353 - SMAW 1G

Course Description
Course Subject Code
YPRO

Course Number
7353

Course Title
SMAW 1G

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7354 - SMAW All Positions E6010

Course Description

Course Subject Code
YPRO

Course Number
7354

Course Title
SMAW All Positions E6010

Course Description
Welding Testing.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7355 - SMAW All Positions E7018

Course Description

Course Subject Code
YPRO

Course Number
7355

Course Title
SMAW All Positions E7018

Course Description
Welding Testing.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7356 - FCAW All Positions E71T-1

Course Description

Course Subject Code
YPRO

Course Number
7356

Course Title
FCAW All Positions E71T-1

Course Description
Welding Testing.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7357 - GMAW-S ER70S-3

Course Description

Course Subject Code
YPRO

Course Number
7357

Course Title
GMAW-S ER70S-3

Course Description
Welding Testing.

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7358 - GTAW All Positions

Course Description

Course Subject Code
YPRO

Course Number
7358

Course Title
GTAW All Positions

Course Description
Welding Testing.

YPRO7359 - GMAW 1G

Course Description

Course Subject Code
YPRO

Course Number
7359

Course Title
GMAW 1G

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7360 - SMAW 6G Pipe All Positions

Course Description
Course Subject Code
YPRO

Course Number
7360

Course Title
SMAW 6G Pipe All Positions

Course Description
Welding Testing.

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7361 - Setting & Pulling Pole

Course Description
Course Subject Code
YPRO

Course Number
7361

Course Title
Setting & Pulling Pole

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7362 - Aerial Distribution Equip Lvl2

Course Description
Course Subject Code
YPRO

Course Number
7362

Course Title
Aerial Distribution Equip Lvl2

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7363 - Effective Investigations & Rep

Course Description
Course Subject Code
YPRO

Course Number
7363

Course Title
Effective Investigations & Rep

Credit Hours
Min
3

Billing Hours
Min
3

YPRO7364 - Intro to 5s

Course Description

YPRO7365 - Lead Supervisor Initial

Course Description

Course Subject Code
YPRO

Course Number
7364

Course Title
Intro to 5s

Credit Hours
Min
1

Billing Hours
Min
1

Course Subject Code
YPRO

Course Number
7365

Course Title
Lead Supervisor Initial

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7366 - Lead Supervisor Refesher

Course Description
Course Subject Code
YPRO

Course Number
7366

Course Title
Lead Supervisor Refesher

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7367 - Osha 500

Course Description
Course Subject Code
YPRO

Course Number
7367

Course Title
Osha 500

Credit Hours
Min
26

Billing Hours
Min
26

YPRO7368 - Osha 510

Course Description
Course Subject Code
YPRO

Course Number
7368

Course Title
Osha 510

Credit Hours
Min
26

Billing Hours
Min
26

YPRO7369 - Fall Protection

Course Description
Course Subject Code
YPRO

Course Number
7369

Course Title
Fall Protection

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7370 - CCV209A Factory Talk View ME

Course Description

Course Subject Code
YPRO

Course Number
7370

Course Title
CCV209A Factory Talk View ME

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7371 - PCQ1 Human Food

Course Description

Course Subject Code
YPRO

Course Number
7371

Course Title
PCQ1 Human Food

Credit Hours

Min
20

Billing Hours

Min
20

YPRO7372 - Aerial Device Operator

Course Description

Course Subject Code
YPRO

Course Number
7372

Course Title
Aerial Device Operator

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7373 - Intro to Elect Test Equip Lv2

Course Description

Course Subject Code
YPRO

Course Number
7373

Course Title
Intro to Elect Test Equip Lv2

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7374 - Intro to Elec Test Equip 1

Course Description

Course Subject Code
YPRO

Course Number
7374

Course Title
Intro to Elec Test Equip 1

Course Description
This course describes the function and operation of voltmeters, high-voltage detectors, ohmmeters, clamp-on ammeters, multimeters, megohmmeters, motor and phase rotation testers, and phasing sticks. It also covers test equipment safety precautions and explains category ratings.

YPRO7375 - Cable & Conduct Instal & Remov

Course Description

Course Subject Code
YPRO

Course Number
7375

Course Title
Cable & Conduct Instal & Remov

Credit Hours

Credit Hours
Min
8

Billing Hours
Min
8

Min
16

Billing Hours
Min
16

YPRO7376 - Lathe Operator Training

Course Description
Course Subject Code
YPRO

Course Number
7376

Course Title
Lathe Operator Training

Course Description
Specialized lathe training course taught in 16 customized modules

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7377 - Powerline Switch Load Transfer

Course Description
Course Subject Code
YPRO

Course Number
7377

Course Title
Powerline Switch Load Transfer

Course Description
Duties of an intermediate powerline worker include switching powerlines from one feeder to an alternate feeder. This course teaches common language during switching, common types of switches, hazards and precautions during switching procedures.

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7378 - Distribution Line Maintenance

Course Description
Course Subject Code
YPRO

Course Number
7378

Course Title
Distribution Line Maintenance

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7379 - Substation Maintenance Inspect

Course Description
Course Subject Code
YPRO

Course Number
7379

Course Title
Substation Maintenance Inspect

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7380 - Aerial Distribution Equip Lvl2

Course Description

Course Subject Code
YPRO

Course Number
7380

Course Title
Aerial Distribution Equip Lvl2

Credit Hours

Min
24

Billing Hours

Min
24

YPRO7381 - Beginner Pipe Bending

Course Description

Course Subject Code
YPRO

Course Number
7381

Course Title
Beginner Pipe Bending

Course Description
Learning the bending characteristics of the various conduits used in the electrical trade. Applying the bending theory required to calculate, layout, and perform a variety of the most common bends used in the electrical trade. Demonstrating proficiency by bending conduit using hand benders and ratchet mechanical benders. Learning to use the industry standard electric and hydraulic benders, as well as pvc heaters that emphasize productivity and more advanced techniques to make larger radius, segment bends.

Credit Hours

Min
9

Billing Hours

Min
9

YPRO7382 - Professional Development

Course Description

Course Subject Code
YPRO

Course Number
7382

Course Title
Professional Development

Credit Hours

Min
80

Billing Hours

Min
80

YPRO7383 - Classic 2.0 Electronic Disc

Course Description

Course Subject Code
YPRO

Course Number
7383

Course Title
Classic 2.0 Electronic Disc

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7384 - Understanding Employee Percept

Course Description

Course Subject Code
YPRO

YPRO7385 - Daily Stresses of Leadership/B

Course Description

Course Subject Code
YPRO

Course Number

Course Number
7384

Course Title
Understanding Employee Percept

Credit Hours
Min
4

Billing Hours
Min
4

Course Number
7385

Course Title
Daily Stresses of Leadership/B

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7386 - Hotwork Permit Certification

Course Description
Course Subject Code
YPRO

Course Number
7386

Course Title
Hotwork Permit Certification

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7387 - A-6000 ControlLogix Prog L1

Course Description
Course Subject Code
YPRO

Course Number
7387

Course Title
A-6000 ControlLogix Prog L1

Credit Hours
Min
30

Billing Hours
Min
30

YPRO7388 - IC-101: Trbishtg Ind Cntris

Course Description
Course Subject Code
YPRO

Course Number
7388

Course Title
IC-101: Trbishtg Ind Cntris

Credit Hours
Min
30

Billing Hours
Min
30

YPRO7389 - Machinery Lubrication Fundamen

Course Description
Course Subject Code
YPRO

Course Number
7389

Course Title
Machinery Lubrication Fundamen

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7390 - Basic Rigging Awareness

Course Description

Course Subject Code
YPRO

Course Number
7390

Course Title
Basic Rigging Awareness

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7391 - Level 1 & 2

Course Description

Course Subject Code
YPRO

Course Number
7391

Course Title
Level 1 & 2

Credit Hours

Min
32

Billing Hours

Min
32

YPRO7392 - Safety Awareness & Job Safety

Course Description

Course Subject Code
YPRO

Course Number
7392

Course Title
Safety Awareness & Job Safety

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7393 - Cable and Conductor Install

Course Description

Course Subject Code
YPRO

Course Number
7393

Course Title
Cable and Conductor Install

Credit Hours

Min
16

Billing Hours

Min
16

YPRO7394 - Electrical Test Equip L2

Course Description

Course Subject Code
YPRO

Course Number
7394

Course Title
Electrical Test Equip L2

Credit Hours

Min
8

Billing Hours

YPRO7395 - Ergonomics and Back Safety

Course Description

Course Subject Code
YPRO

Course Number
7395

Course Title
Ergonomics and Back Safety

Credit Hours

Min
8

Billing Hours

Min
8

Min
8

YPRO7396 - Intro to Electrical Test Equip

Course Description

Course Subject Code
YPRO

Course Number
7396

Course Title
Intro to Electrical Test Equip

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7397 - Powerline Switch Load Transfer

Course Description

Course Subject Code
YPRO

Course Number
7397

Course Title
Powerline Switch Load Transfer

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7398 - Supervisor Training

Course Description

Course Subject Code
YPRO

Course Number
7398

Course Title
Supervisor Training

Credit Hours

Min
8

Billing Hours

Min
8

YPRO7399 - The Importance of Emotional In

Course Description

Course Subject Code
YPRO

Course Number
7399

Course Title
The Importance of Emotional In

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7400 - Hot Work Caught In Hand Safety

Course Description

Course Subject Code
YPRO

Course Number
7400

YPRO7401 - Fall Protect Competent Person

Course Description

Course Subject Code
YPRO

Course Number
7401

Course Title
Hot Work Caught In Hand Safety

Credit Hours
Min
1

Billing Hours
Min
1

Course Title
Fall Protect Competent Person

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7402 - ECS - Pumps & Pumping Systems

Course Description
Course Subject Code
YPRO

Course Number
7402

Course Title
ECS - Pumps & Pumping Systems

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7403 - Inclusion Unconscious Bias Lea

Course Description
Course Subject Code
YPRO

Course Number
7403

Course Title
Inclusion Unconscious Bias Lea

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7404 - Supervisory Development Traini

Course Description
Course Subject Code
YPRO

Course Number
7404

Course Title
Supervisory Development Traini

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7405 - Team Communication Respect

Course Description
Course Subject Code
YPRO

Course Number
7405

Course Title
Team Communication Respect

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7406 - Static Motor Testing L1

Course Description
Course Subject Code
YPRO

Course Number
7406

Course Title
Static Motor Testing L1

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7407 - Fingers Hands Arms Feet Safety

Course Description
Course Subject Code
YPRO

Course Number
7407

Course Title
Fingers Hands Arms Feet Safety

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7408 - 8 Hour Qualified Overhead Cran

Course Description
Course Subject Code
YPRO

Course Number
7408

Course Title
8 Hour Qualified Overhead Cran

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7409 - Fire Extinguisher (Hands On) T

Course Description
Course Subject Code
YPRO

Course Number
7409

Course Title
Fire Extinguisher (Hands On) T

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7410 - Accountability & Leading Up

Course Description
Course Subject Code
YPRO

Course Number
7410

Course Title
Accountability & Leading Up

Credit Hours
Min
4

YPRO7411 - Employee Performance Managemen

Course Description
Course Subject Code
YPRO

Course Number
7411

Course Title
Employee Performance Managemen

Credit Hours

Billing Hours
Min
4

Min
8

Billing Hours
Min
8

YPRO7412 - Practical Plant Failure Analys

Course Description
Course Subject Code
YPRO

Course Number
7412

Course Title
Practical Plant Failure Analys

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7413 - Precision Maintenance

Course Description
Course Subject Code
YPRO

Course Number
7413

Course Title
Precision Maintenance

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7414 - TIA Portal Service I

Course Description
Course Subject Code
YPRO

Course Number
7414

Course Title
TIA Portal Service I

Credit Hours
Min
32

Billing Hours
Min
32

YPRO7415 - Industrial Ergonomics Knife Sh

Course Description
Course Subject Code
YPRO

Course Number
7415

Course Title
Industrial Ergonomics Knife Sh

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7416 - NFPA70 NEC Essent/Analys Chgs

Course Description
Course Subject Code
YPRO

Course Number

YPRO7417 - Workplace Training

Course Description
Course Subject Code
YPRO

Course Number
7417

7416

Course Title
NFPA70 NEC Essent/Analys Chgs

Credit Hours
Min
8

Billing Hours
Min
8

Course Title
Workplace Training

Credit Hours
Min
1

Billing Hours
Min
1

YPRO7418 - Corrosion Professional

Course Description
Course Subject Code
YPRO

Course Number
7418

Course Title
Corrosion Professional

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7419 - Inclusion Unconscious Bias Lea

Course Description
Course Subject Code
YPRO

Course Number
7419

Course Title
Inclusion Unconscious Bias Lea

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7420 - TPC Training Arc Flash Electri

Course Description
Course Subject Code
YPRO

Course Number
7420

Course Title
TPC Training Arc Flash Electri

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7421 - TPC Training High Voltage Elec

Course Description
Course Subject Code
YPRO

Course Number
7421

Course Title
TPC Training High Voltage Elec

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7422 - MC - 100

Course Description

YPRO7423 - PIT Train the Trainer

Course Description

Course Subject Code
YPRO

Course Number
7422

Course Title
MC - 100

Credit Hours
Min
32

Billing Hours
Min
32

Course Subject Code
YPRO

Course Number
7423

Course Title
PIT Train the Trainer

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7424 - Trex Communicator

Course Description
Course Subject Code
YPRO

Course Number
7424

Course Title
Trex Communicator

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7425 - Urban Industrial Essential

Course Description
Course Subject Code
YPRO

Course Number
7425

Course Title
Urban Industrial Essential

Credit Hours
Min
40

Billing Hours
Min
40

YPRO7426 - Building Self Esteem/Maximum P

Course Description
Course Subject Code
YPRO

Course Number
7426

Course Title
Building Self Esteem/Maximum P

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7427 - Developing Culture/ Team Commu

Course Description
Course Subject Code
YPRO

Course Number
7427

Course Title
Developing Culture/ Team Commu

Credit Hours
Min
2

Billing Hours
Min
2

YPRO7428 - Diversity & Inclusion/Workplac

Course Description

Course Subject Code
YPRO

Course Number
7428

Course Title
Diversity & Inclusion/Workplac

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7429 - Multi-Generational Workforce

Course Description

Course Subject Code
YPRO

Course Number
7429

Course Title
Multi-Generational Workforce

Credit Hours

Min
4

Billing Hours

Min
4

YPRO7430 - Safety Communication

Course Description

Course Subject Code
YPRO

Course Number
7430

Course Title
Safety Communication

Credit Hours

Min
2

Billing Hours

Min
2

YPRO7431 - Emergency Medical Responder

Course Description

Course Subject Code
YPRO

Course Number
7431

Course Title
Emergency Medical Responder

Credit Hours

Min
50

Billing Hours

Min
50

YPRO7432 - Coaching in the Moment / Maint

Course Description

Course Subject Code
YPRO

Course Number
7432

Course Title
Coaching in the Moment / Maint

YPRO7433 - Electrical Fundamentals In Ind

Course Description

Course Subject Code
YPRO

Course Number
7433

Course Title
Electrical Fundamentals In Ind

Credit Hours

Credit Hours
Min
2

Billing Hours
Min
2

Min
16

Billing Hours
Min
16

YPRO7434 - Electrical Print Reading In In

Course Description
Course Subject Code
YPRO

Course Number
7434

Course Title
Electrical Print Reading In In

Credit Hours
Min
6

Billing Hours
Min
6

YPRO7435 - Factory Talk Panel View Traini

Course Description
Course Subject Code
YPRO

Course Number
7435

Course Title
Factory Talk Panel View Traini

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7436 - Mobile Crane Operator and Rigg

Course Description
Course Subject Code
YPRO

Course Number
7436

Course Title
Mobile Crane Operator and Rigg

Credit Hours
Min
24

Billing Hours
Min
24

YPRO7437 - Maximizing Leadership Styles

Course Description
Course Subject Code
YPRO

Course Number
7437

Course Title
Maximizing Leadership Styles

Credit Hours
Min
4

Billing Hours
Min
4

YPRO7438 - Lab testing Training

Course Description
Course Subject Code
YPRO

YPRO7439 - Fall Protection End User

Course Description
Course Subject Code
YPRO

Course Number
7438

Course Title
Lab testing Training

Credit Hours
Min
16

Billing Hours
Min
16

Course Number
7439

Course Title
Fall Protection End User

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7458 - Excel Pivot Tables Data Analys

Course Description
Course Subject Code
YPRO

Course Number
7458

Course Title
Excel Pivot Tables Data Analys

Course Description
Students will learn more advanced and powerful functions of Excel PivotTables to quickly summarize large amounts of dataand analyze numerical data in detail.

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7463 - Performance with Attitude

Course Description
Course Subject Code
YPRO

Course Number
7463

Course Title
Performance with Attitude

Course Description
This course will explain the company and personal benefits of managing team energy, help leaders understand and maintain team energy effectively and safely, introduce the model for succession (Experience, Exposure, and Education), and provide tools to encourage employees to re-commit to the team. 3 sessions.tttttttt

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7464 - National Electric Safety Code

Course Description
Course Subject Code
YPRO

Course Number
7464

Course Title
National Electric Safety Code

Course Description
Trainees will acquire knowledge of how to find and apply information in the NESC. This module will include clearances, spacing between conductors, foreign utilities and local and governmental agencies.

Credit Hours

YPRO7465 - Metering L2

Course Description
Course Subject Code
YPRO

Course Number
7465

Course Title
Metering L2

Course Description
Trainees will acquire knowledge and learn safety issues of various metering applications, self-contained meters, secondary and primary current transformers (CTs), secondary and primary potential transfers (PTs), Time of Use (TOU) metering, and grid tie metering.

Min
8

Billing Hours
Min
1

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7466 - Transformer Banking L3

Course Description
Course Subject Code
YPRO

Course Number
7466

Course Title
Transformer Banking L3

Course Description
Trainees will acquire knowledge about various transformer banks, including safety precautions, PPE, installation, application, transformer and feeder protection, three phase motor protection, special applications, and trouble shooting and testing instruments.

Credit Hours
Min
16

Billing Hours
Min
16

YPRO7476 - Hydraulic Reliability & Tblsho

Course Description
Course Subject Code
YPRO

Course Number
7476

Course Title
Hydraulic Reliability & Tblsho

Credit Hours
Min
8

Billing Hours
Min
1

YPRO7477 - Electrical Maintenance Trouble

Course Description
Course Subject Code
YPRO

Course Number
7477

Course Title
Electrical Maintenance Trouble

Course Description
Employees will learn the troubleshooting basics of electrical maintenance as well as customized training to include how to understand control circuits and components such as switches, relays, fuses, circuit breakers, how to troubleshoot a circuit, isolating a problem and electrical safety.

Credit Hours
Min
8

Billing Hours

YPRO7478 - Customer Complaints

Course Description
Course Subject Code
YPRO

Course Number
7478

Course Title
Customer Complaints

Course Description
Trainees will acquire knowledge on how to handle complaints on billing, blinking, outages and tree trimming.

Credit Hours
Min
8

Billing Hours
Min
8

Min
1

YPRO7479 - System Protection

Course Description

Course Subject Code
YPRO

Course Number
7479

Course Title
System Protection

Course Description
Trainees will acquire knowledge of various means of supplying clean, reliable power to the customer. They will learn about reclosers and fuse coordination, lightening arrestors, harmonic distortion, trouble shooting, and inspection and maintenance.

Credit Hours

Min
8

Billing Hours

Min
1

YPRO7480 - TCS Tax Credit Specialist-NCHM

Course Description

Course Subject Code
YPRO

Course Number
7480

Course Title
TCS Tax Credit Specialist-NCHM

Course Description
Employees will gain a working knowledge of the credit program. Course includes a thorough review of IRS regulations andguidance, including IRS s Guide for Completing Form 8823. The program also covers HUD Handbook 4350.3 guidancethat pertains to Low-Income Housing Tax Credit (LIHTC) properties. The course information will help employees pass thenational exam.

Credit Hours

Min
16

Billing Hours

Min
1

YPRO7481 - Fire Extinguisher Training

Course Description

Course Subject Code
YPRO

Course Number
7481

Course Title
Fire Extinguisher Training

Course Description
Employees will learn annual OSHA updates for fire prevention and procedures, different classes of fires, and whenand how to use a fire extinguisher.

Credit Hours

Min
2

Billing Hours

Min
1

YPRO7482 - Blueprints Level 2

Course Description

Course Subject Code
YPRO

Course Number
7482

Course Title
Blueprints Level 2

Credit Hours

Min
1

Billing Hours

Min
1

YPRO7483 - AC Theory Level 1

Course Description

Course Subject Code
YPRO

Course Number
7483

Course Title
AC Theory Level 1

Course Description
AC Theory L1. Part of ETA apprenticeship IWTP program

Credit Hours

Min
3

Billing Hours

Min
1

YPRO7484 - AC Theory Level 2

Course Description

Course Subject Code
YPRO

Course Number
7484

Course Title
AC Theory Level 2

Course Description
Part of IWTP ETA apprenticeship program

Credit Hours

Min
4

Billing Hours

Min
1

YPRO7485 - Code, Standards, Practice 5

Course Description

Course Subject Code
YPRO

Course Number
7485

Course Title
Code, Standards, Practice 5

Credit Hours

Min
2

Billing Hours

Min
1

YPRO7486 - Industry Safety & Health

Course Description

Course Subject Code
YPRO

Course Number
7486

Course Title
Industry Safety & Health

Credit Hours

Min
7

Billing Hours

Min
1

YPRO7487 - Intrusion Detection Level 1

Course Description

Course Subject Code
YPRO

Course Number
7487

Course Title
Intrusion Detection Level 1

Credit Hours

YPRO7488 - Electrical Code Calculation L2

Course Description

Course Subject Code
YPRO

Course Number
7488

Course Title
Electrical Code Calculation L2

Credit Hours

Min
2

Billing Hours
Min
1

Min
1

Billing Hours
Min
1

YPRO7489 - Code, standards, Practice 1

Course Description
Course Subject Code
YPRO

Course Number
7489

Course Title
Code, standards, Practice 1

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7490 - Permit Requir Confined Space

Course Description
Course Subject Code
YPRO

Course Number
7490

Course Title
Permit Requir Confined Space

Course Description
Refresher: Confined spaces carry a multitude of dangers. Employees will review the latest OSHA updates for how to define aconfined space, entrant, and attendant, how to recognize and assess confined space hazards, and the process of permitting within OSHA standards

Credit Hours
Min
16

Billing Hours
Min
1

YPRO7491 - AC Systems

Course Description
Course Subject Code
YPRO

Course Number
7491

Course Title
AC Systems

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7492 - Codes, Standards, Practice 2

Course Description
Course Subject Code
YPRO

Course Number
7492

Course Title
Codes, Standards, Practice 2

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7493 - Instrumentation Intro Mod 2

Course Description

YPRO7494 - Motors Level 3

Course Description

Course Description

Course Subject Code
YPRO

Course Number
7493

Course Title
Instrumentation Intro Mod 2

Course Description
Part of apprenticeship program

Credit Hours
Min
5

Billing Hours
Min
1

Course Description

Course Subject Code
YPRO

Course Number
7494

Course Title
Motors Level 3

Course Description
part of apprenticeship program

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7495 - Excel Pivot Tables

Course Description
Course Subject Code
YPRO

Course Number
7495

Course Title
Excel Pivot Tables

Course Description
Students will gain the knowledge needed to analyze Excel data, create PivotTables and Pivot Charts. This course will alsoreview organizing, filtering and formatting PivotTables within a workbook

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7496 - Microsoft Office Teams

Course Description
Course Subject Code
YPRO

Course Number
7496

Course Title
Microsoft Office Teams

Course Description
Engaged teams from virtually any size business are looking to work closely while sharing and collaborating on informationand deliverables. Students will learn how to use features of Microsoft Teams including meetings, group conversations, videochat, file-sharing, coauthoring, SharePoint connection, and how to link to other Office 365 apps.

Credit Hours
Min
8

Billing Hours
Min
1

YPRO7497 - CIP Level 1

Course Description
Course Subject Code
YPRO

Course Number
7497

Course Title
CIP Level 1

YPRO7498 - Hazmat 24 hr Ammonia

Course Description
Course Subject Code
YPRO

Course Number
7498

Course Title
Hazmat 24 hr Ammonia

Course Description
Instruction is comprised of lectures, group exercises, case studies and hands-on practice focusing on inspectionprocedures, proper instrument use, and situation problem solving, including how corrosion forms, the role protectivecoatings play in preventing corrosion, the role of the inspector, how to differentiate surface preparation equipment, methods,and standards for solvent cleaning, hand/power tool cleaning, wet/dry abrasive blasting, and waterjetting. CIP (Coating Inspector Program)

Credit Hours
Min
2

Billing Hours
Min
1

Credit Hours
Min
24

Billing Hours
Min
1

YPRO7499 - Appropriate Conduct in Wkplace

Course Description
Course Subject Code
YPRO

Course Number
7499

Course Title
Appropriate Conduct in Wkplace

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7500 - COS Certified Occupancy Specia

Course Description
Course Subject Code
YPRO

Course Number
7500

Course Title
COS Certified Occupancy Specia

Course Description
Employees will gain a stronger understanding of the Certified Occupancy requirements to pass the national exam. Thiscourse will provide information on core occupancy requirements, fair housing, income determination, and how to navigatethe HUD handbook.

Credit Hours
Min
16

Billing Hours
Min
1

YPRO7501 - Building Your Leadership Muscl

Course Description
Course Subject Code
YPRO

Course Number
7501

Course Title
Building Your Leadership Muscl

Credit Hours

YPRO7502 - Selection & Hiring

Course Description
Course Subject Code
YPRO

Course Number
7502

Course Title
Selection & Hiring

Credit Hours

Min
4

Billing Hours
Min
1

Min
4

Billing Hours
Min
1

YPRO7503 - Building Team Morale

Course Description
Course Subject Code
YPRO

Course Number
7503

Course Title
Building Team Morale

Course Description
This course provides the skills, training and resources that employees need so they can work in harmony. Employees willlearn to identify problems and practice communication techniques to work better as a team unit.

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7504 - Conduit Fabrication L2

Course Description
Course Subject Code
YPRO

Course Number
7504

Course Title
Conduit Fabrication L2

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7505 - Hazwoper 8 hr

Course Description
Course Subject Code
YPRO

Course Number
7505

Course Title
Hazwoper 8 hr

Credit Hours
Min
8

Billing Hours
Min
1

YPRO7506 - Legalities of Leadership

Course Description
Course Subject Code
YPRO

Course Number
7506

Course Title
Legalities of Leadership

Credit Hours
Min
2

Billing Hours
Min
1

YPRO7507 - Transitioning frm Peer to Lead

Course Description

YPRO7508 - Communication for Leaders

Course Description

Course Subject Code
YPRO

Course Number
7507

Course Title
Transitioning frm Peer to Lead

Credit Hours
Min
2

Billing Hours
Min
1

Course Subject Code
YPRO

Course Number
7508

Course Title
Communication for Leaders

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7509 - Change Management

Course Description
Course Subject Code
YPRO

Course Number
7509

Course Title
Change Management

Credit Hours
Min
4

Billing Hours
Min
1

YPRO7510 - DOT Haz Mat/Haz Assessment

Course Description
Course Subject Code
YPRO

Course Number
7510

Course Title
DOT Haz Mat/Haz Assessment

Credit Hours
Min
3

Billing Hours
Min
1

YPRO7526 - Value Stream Mapping

Course Description
Course Subject Code
YPRO

Course Number
7526

Course Title
Value Stream Mapping

Course Description
The training will help teach the fundamentals of reducing waste in your organization and workplace. The training program is designed to provide participants with the essential knowledge and skills to effectively reduce waste in their organization and workplace. Through a comprehensive curriculum, attendees will gain a deep understanding of the principles and strategies that underpin waste reduction initiatives.

Credit Hours

YPRO7726 - Utility Service Equipment

Course Description
Course Subject Code
YPRO

Course Number
7726

Course Title
Utility Service Equipment

Credit Hours
Min
16

Billing Hours
Min
16

Min
8

Billing Hours
Min
1

YPRO7727 - Rigging Lv2

Course Description
Course Subject Code
YPRO

Course Number
7727

Course Title
Rigging Lv2

Credit Hours
Min
8

Billing Hours
Min
8

YPRO7728 - Rigging

Course Description
Course Subject Code
YPRO

Course Number
7728

Course Title
Rigging

Credit Hours
Min
8

Billing Hours
Min
8

YPRO9000 - Accounting Fundamentals

Course Description
Course Subject Code
YPRO

Course Number
9000

Course Title
Accounting Fundamentals

Credit Hours
Min
8

Billing Hours
Min
8

YTRA3401 - Lift Truck Operator Training

Course Description
Course Subject Code
YTRA

Course Number
3401

Course Title
Lift Truck Operator Training

Course Description
National Safety Councilt rainers provide forklift training that is effective andOSHA-compliant. Trainersemploy NIOSH training and coaching methods in a non-lecture formatto develop safer forklift operators. Students will learn the latest OSHA standards, engineering principles of lift equipment, basic operation safety and inspection procedures. Training will include a hands-on portion to make sure the employees can correctly drive the forklift.

Credit Hours
Min
8

Billing Hours
Min
1

YTRA3431 - Certified Logistics Assistant

Course Description

Course Subject Code
YTRA

Course Number
3431

Course Title
Certified Logistics Assistant

Course Description
Logistics and Materials Management. An instructional program that prepares individuals to manage and coordinate all logistical functions in an enterprise ranging from acquisitions to receiving and handling through internal allocation of resources to operations units to the handling and delivery of output. Includes instruction in acquisitions and purchasing inventory control storage and handling just-in-time manufacturing, logistics, planning, shipping, and delivery management, transportation, quality control, resource estimation and allocation, and budgeting.

Credit Hours

Min
80

Billing Hours

Min
1

YTRA3432 - Certified Logistics Technician

Course Description

Course Subject Code
YTRA

Course Number
3432

Course Title
Certified Logistics Technician

Course Description
The course will provide students with the foundational to mid-level technical knowledge needed to understand the world of supply chain logistics and related core competencies. This course will include product receiving, product storage, order processing, packaging and shipment, inventory control, safe handling of hazardous materials, evaluation of transportation modes, customs, dispatch and tracking operations.

Credit Hours

Min
80

Billing Hours

Min
1

Requisites

No Requirements

YTRA3433 - Commercial Vehicle Operator

Course Description

Course Subject Code
YTRA

Course Number
3433

Course Title
Commercial Vehicle Operator

Course Description
The CDL/CVO course is designed to prepare individuals for the CDL state licensing test. It covers online theory which includes safe driving procedures, handling cargo, trip planning, logging hours, coupling/uncoupling, identifying defects, driving in extreme conditions and night operations, shifting manual transmissions, and more. The hands-on portion of this class includes pre-trip, backing, and driving to prepare students for the CDL test. At the end of the course the student should have the knowledge and ability to pass the CDL state license test.tCertifications include Commercial Vehicle Operator Class A CDL

Credit Hours

Min
200

Billing Hours

YTRA3434 - CDL Hazmat Endorsement

Course Description

Course Subject Code
YTRA

Course Number
3434

Course Title
CDL Hazmat Endorsement

Credit Hours

Min
1

Billing Hours

Min
1

Min
200

ZCVO1110 - Commercial Vehicle Operations

Course Description

Course Subject Code
ZCVO

Course Number
1110

Course Title
Commercial Vehicle Operations

Credit Hours

Min
0

Contact Hours

Min
0

Billing Hours

Min
0

Lecture Hours

Min
0

Lab Hours

Min
0

Course Sets

AAS Criminal Justice and AAS Criminal Justice w/Forensic Science concentration

Complete ALL:

- CJUS101 Intr to Criminal Justice
- CJUS201 Criminal Law
- CJUS202 Police Systems and Practices
- CJUS203 Criminal Procedure & Evidence
- CJUS206 Court Systems & Practices
- CJUS207 Corrections Systems&Practices

AGS Arts and Humanities Minor Concentration

Complete ANY:

Louisiana Delta Community College

- ARTS103 Drawing I
- ARTS104 Figure Drawing
- ARTS105 Design Fundamentals
- ARTS106 Color Theory
- ARTS107 Three-Dimensional Design
- ARTS110 Craft
- ARTS120 Art Appreciation
- ARTS201 Survey of Art History I
- ARTS202 Survey of Art History II
- ARTS203 Ceramics, Handbuilding
- ARTS204 Wheelthrown Ceramics
- ARTS207 Beginning Oil Painting
- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL207 Literature of Old Testament
- ENGL208 Lit of the New Testament
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry
- ENGL220 Technical Writing
- ENGL250 Special Topics
- FREN101 Elementary French I
- FREN102 Elementary French II
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History
- HIST213 African-American History
- HUMN201 Survey of Humanities I
- HUMN202 Survey of Humanities II
- HUMN250 Special Topics
- MSCM101 Intro to Mass Communication
- MSCM102 Writing in the Media

- MSCM201 Intro to Public Relations
- MUSC101 Music Appreciation
- MUSC102 Fundamentals of Music Theory
- MUSC201 Music Directed Study
- PHIL201 Introduction to Philosophy
- SPAN101 Elementary Spanish I
- SPAN102 Elementary Spanish II
- SPAN201 Intermediate Spanish
- SPAN202 Intermediate Spanish II
- SPCM110 Fundamentals of Speech
- SPCM120 Intro to Public Speaking
- SPCM130 Interpersonal Communication
- THEA190 Theatre Appreciation

CDYC Electives

Complete ANY:

- CDYC141 Create Exp in Early Child Deve
- CDYC213 Planning Infant & Toddler Curr
- CDYC265 Early Childhd Sp Ed Mthd & App
- CDYC280 Admin of Early Childhood Progs

ASN Curriculum

Complete ALL:

- NURS100 Introduction to Nursing
- NURS122 Nursing of the Adult I
- NURS219 Parent-Child Nursing
- NURS221 Mental Health Nursing
- NURS232 Nursing of the Adult II
- NURS233 Trends, Issues & Management
- HSCI115 Pharmacology for Hlth Careers

AALT Fine Arts

Complete ANY:

- ARTS103 Drawing I
- ARTS104 Figure Drawing
- ARTS105 Design Fundamentals
- ARTS106 Color Theory
- ARTS107 Three-Dimensional Design
- ARTS120 Art Appreciation

- ARTS201 Survey of Art History I
- ARTS202 Survey of Art History II
- MUSC101 Music Appreciation
- THEA105 Theatre Production Lab
- THEA190 Theatre Appreciation
- THEA221 Beginning Acting

AGS Natural Science Minor Concentration

Complete ANY:

- BIOL110 Intro Human Anat & Physiology
- BIOL111 IntroHumanAnat&PhysiologyLab
- BIOL201 Principles of Biology I
- BIOL202 Principles of Biology II
- BIOL203 Principles of Biology I Lab
- BIOL204 Principles of Biology II Lab
- BIOL210 General Microbiology
- BIOL211 General Microbiology Lab
- BIOL221 Human Anatomy & Physiology I
- BIOL222 Human Anatomy & Physiology II
- BIOL223 Human Anat & Physiology Lab I
- BIOL224 Human Anat & Physiology Lab II
- BIOL225 Human Nutrition
- BIOL228 Pathophysiology
- BIOL230 Principles of Zoology
- BIOL231 Principles of Zoology Lab
- CHEM101 General Chemistry I
- CHEM102 General Chemistry II
- CHEM103 General Chemistry I Lab
- CHEM104 General Chemistry II Lab
- CHEM110 Chemistry I
- CHEM111 Chemistry I Lab
- CHEM120 Chemistry II
- CHEM121 Chemistry II Lab
- GEOL101 Physical Geology
- GEOL102 Historical Geology
- GEOL110 Age of Dinosaurs
- PHSC100 Physical Science I
- PHSC110 Physical Science I Lab

- PHSC120 Physical Science II
- PHSC130 Physical Science II Lab
- PHYS110 Foundations of Astronomy
- PHYS210 General Physics I
- PHYS211 General Physics I Lab
- PHYS220 General Physics II
- PHYS221 General Physics II Lab

Forensic Science Electives

Complete ANY:

- FORS132 Death Investigation
- FORS160 Criminology
- CJUS160 Criminology
- FORS210 Victimology
- CJUS210 Victimology
- FORS240 Bloodstain Pattern Analysis
- FORS242 Blootstain Pattern AnalysisLab

Nursing Fine Arts

Complete ANY:

- ARTS120 Art Appreciation
- ARTS201 Survey of Art History I
- ARTS202 Survey of Art History II
- MUSC101 Music Appreciation
- THEA190 Theatre Appreciation

CINS/CNET/CSCI Electives

Complete ANY:

- CINS120 Operating Systems Fundamentals
- CINS130 Information Security Fund
- CINS203 Spreadsheet Applications
- CINS205 Database Applications
- CINS210 Cloud Computing Fundamentals
- CINS220 System Security
- CNET110 Network Fundamentals I
- CNET111 Network Fundamentals II
- CNET121 CISCO Net I-Intro toNetworking
- CNET122 CISCO Net II-Routing&Switching
- CNET123 CISCO Networking III

- CNET124 CISCO Networking IV
- CNET172 Linux Server
- CNET201 Windows Server I
- CNET202 Windows Server II
- CNET203 Windows Server III
- CNET225 Firewalls & Network Security
- CNET254 Ethical Hacking
- CNET295 Internship
- CSCI192 Programming Logic & Design
- CSCI200 Software Design&Programming I
- CSCI203 Software Design&Programming II
- CSCI240 Project Management
- CSCI285 Information Technology Ethics

AGS Business Minor Concentration

Complete ANY:

- ACCT201 Intro to Financial Accounting
- ACCT202 Intro to Managerial Accounting
- ACCT214 Tax Accounting
- ACCT218 Fund of Income Tax Prep
- BUSN101 Introduction to Business
- BUSN130 Cust Serv for Bus Professional
- BUSN131 Princ of Human Resource Manage
- BUSN140 Personal Finance
- BUSN180 Notary Public
- BUSN190 Small Business Management
- BUSN201 Principles of Marketing
- BUSN210 Principles of Management
- BUSN211 Supervision
- BUSN215 Business Communication
- BUSN231 Business Law I
- BUSN232 Business Law II
- CINS101 Introduction to Computers
- CINS195 Intro to Computer User Support
- CINS201 Microcomputer Applications
- CINS202 Presentation Application
- CINS203 Spreadsheet Applications
- CINS204 Word Processing Applications

- CINS205 Database Applications
- CINS207 Intermediate Web-Page Design
- CINS208 Desktop Publishing Appls
- CINS209 Advanced Microsoft Office

Social and Behavioral Sciences

Complete ANY:

- CJUS101 Intr to Criminal Justice
- CJUS160 Criminology
- CJUS201 Criminal Law
- CJUS202 Police Systems and Practices
- CJUS205 Juvenile Delinquency & Justice
- CJUS206 Court Systems & Practices
- CJUS207 Corrections Systems&Practices
- CJUS212 Community Corrections
- ECON201 Macroeconomics
- ECON202 Microeconomics
- GEOG202 Cultural Geography
- GEOG205 Physical Geography
- POLI110 American Government
- PSYC201 Introduction to Psychology
- PSYC225 Child Psychology
- PSYC226 Developmental Psychology
- PSYC227 Adolescent Psychology
- SOCL201 Introduction to Sociology
- SOCL202 Contemporary Social Problems

Math/Analytical Reasoning

Complete ANY:

- MATH111 Plane Trigonometry
- MATH114 BUSINESS MATHEMATICS
- MATH115 Plane Geometry
- MATH116 Math For Health Professionals
- MATH117 A Survey of Mathematics
- MATH120 Precalculus
- MATH168 Geometry-Elem & Middle School
- MATH200 Finite Mathematics
- MATH201 Business Calculus

- MATH203 Elementary Number Structure
- MATH204 Conceptual Geometry
- MATH210 Introduction to Statistics
- MATH220 Calculus I
- MATH221 Calculus II
- MATH298 Special Topics in Mathematics
- MATH212 Quant Analysis & Qual Control

Humanities- Literature/History

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL207 Literature of Old Testament
- ENGL208 Lit of the New Testament
- ENGL215 Introduction to Drama & Poetry
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History
- HIST213 African-American History

Social and Behavioral Science

Complete ANY:

- CDYC101 Found of Early Childhood Dev
- CDYC141 Create Exp in Early Child Deve
- CDYC165 Lang & Lit in Early Childhood
- CDYC211 Child Guidance
- CDYC213 Planning Infant & Toddler Curr
- CDYC240 Observation & Participation
- CDYC261 Parents In The Educational Pro
- CDYC265 Early Childhd Sp Ed Mthd & App
- CDYC273 Dev Curr & Mat in Early Child
- CDYC280 Admin of Early Childhood Progs

Louisiana Delta Community College

- CJUS101 Intr to Criminal Justice
- CJUS160 Criminology
- CJUS201 Criminal Law
- CJUS202 Police Systems and Practices
- CJUS203 Criminal Procedure & Evidence
- CJUS205 Juvenile Delinquency & Justice
- CJUS206 Court Systems & Practices
- CJUS207 Corrections Systems&Practices
- CJUS210 Victimology
- CJUS212 Community Corrections
- CJUS213 Criminal Investigations
- CJUS214 Narcotics & Dangerous Drugs
- CJUS215 Homeland Security
- EDUC101 Introduction to Education
- EDUC131 Intro to Special Education
- EDUC181 Children's Literature
- ECON201 Macroeconomics
- ECON202 Microeconomics
- GEOG202 Cultural Geography
- GEOG205 Physical Geography
- POLI110 American Government
- POLI202 State & Local Government
- PSYC201 Introduction to Psychology
- PSYC210 Educational Psychology
- PSYC225 Child Psychology
- PSYC226 Developmental Psychology
- PSYC227 Adolescent Psychology
- PSYC229 Industrial Psychology
- SOCL110 Introduction to Aging
- SOCL201 Introduction to Sociology
- SOCL202 Contemporary Social Problems
- TEAC201 Teach & Learn Diverse Setting
- TEAC203 Teach&Learn Diverse SettingII
- CJUS290 Writing: Criminal Justice Prof
- CDYC298 Practicum in Early Child Devel
- CDYC103 The Learning Environment
- PSYC228 Psychology Practicum

- SOCL210 Sociology Practicum

Math; ASLT Physical Science

Complete ALL:

- MATH220 Calculus I
- MATH221 Calculus II

Certificate of General Studies Electives

Complete ANY:

- ARTS120 Art Appreciation
- ARTS201 Survey of Art History I
- ARTS202 Survey of Art History II
- BIOL101 General Biology I
- BIOL102 General Biology II
- BIOL103 General Biology I Lab
- BIOL104 General Biology Lab II
- BIOL110 Intro Human Anat & Physiology
- BIOL111 IntroHumanAnat&PhysiologyLab
- BIOL201 Principles of Biology I
- BIOL202 Principles of Biology II
- BIOL203 Principles of Biology I Lab
- BIOL204 Principles of Biology II Lab
- BIOL210 General Microbiology
- BIOL211 General Microbiology Lab
- BIOL221 Human Anatomy & Physiology I
- BIOL222 Human Anatomy & Physiology II
- BIOL223 Human Anat & Physiology Lab I
- BIOL224 Human Anat & Physiology Lab II
- BIOL228 Pathophysiology
- BIOL230 Principles of Zoology
- BIOL231 Principles of Zoology Lab
- CHEM101 General Chemistry I
- CHEM102 General Chemistry II
- CHEM103 General Chemistry I Lab
- CHEM104 General Chemistry II Lab
- CHEM110 Chemistry I
- CHEM111 Chemistry I Lab
- CHEM120 Chemistry II

Louisiana Delta Community College

- CHEM121 Chemistry II Lab
- CINS101 Introduction to Computers
- ECON201 Macroeconomics
- ECON202 Microeconomics
- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL205 World Literature I
- ENGL206 World Literature II
- FREN101 Elementary French I
- FREN102 Elementary French II
- GEOG202 Cultural Geography
- GEOG205 Physical Geography
- GEOL101 Physical Geology
- GEOL102 Historical Geology
- GEOL110 Age of Dinosaurs
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- MATH111 Plane Trigonometry
- MATH114 BUSINESS MATHEMATICS
- MATH115 Plane Geometry
- MATH116 Math For Health Professionals
- MATH117 A Survey of Mathematics
- MATH120 Precalculus
- MATH201 Business Calculus
- MATH203 Elementary Number Structure
- MATH204 Conceptual Geometry
- MATH210 Introduction to Statistics
- MATH212 Quant Analysis & Qual Control
- MATH220 Calculus I
- MATH221 Calculus II
- MATH298 Special Topics in Mathematics
- MUSC101 Music Appreciation
- MUSC201 Music Directed Study
- PHSC100 Physical Science I

- PHSC110 Physical Science I Lab
- PHSC120 Physical Science II
- PHSC130 Physical Science II Lab
- PHYS110 Foundations of Astronomy
- PHYS210 General Physics I
- PHYS211 General Physics I Lab
- PHYS220 General Physics II
- PHYS221 General Physics II Lab
- POLI110 American Government
- PSYC201 Introduction to Psychology
- PSYC210 Educational Psychology
- PSYC225 Child Psychology
- PSYC226 Developmental Psychology
- PSYC227 Adolescent Psychology
- PSYC228 Psychology Practicum
- PSYC229 Industrial Psychology
- SCIE101 Intro to Earth Science I
- SCIE102 Intro Earth Science II
- SCIE114 Environmental Science & Lab
- SOCL110 Introduction to Aging
- SOCL201 Introduction to Sociology
- SOCL202 Contemporary Social Problems
- SOCL210 Sociology Practicum
- SPAN101 Elementary Spanish I
- SPAN102 Elementary Spanish II
- SPAN201 Intermediate Spanish
- SPAN202 Intermediate Spanish II
- SPCM110 Fundamentals of Speech
- SPCM120 Intro to Public Speaking
- THEA190 Theatre Appreciation

Humanities- History

Complete ANY:

- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History

AALT Math Analytical Reasoning

Complete ANY:

- MATH110 College Algebra
- MATH111 Plane Trigonometry
- MATH117 A Survey of Mathematics
- MATH120 Precalculus
- MATH200 Finite Mathematics
- MATH201 Business Calculus
- MATH210 Introduction to Statistics
- MATH220 Calculus I
- MATH221 Calculus II

Humanities- Speech/Interpersonal Communication

Complete ANY:

- SPCM110 Fundamentals of Speech
- SPCM120 Intro to Public Speaking
- SPCM130 Interpersonal Communication

Louisiana Transfer Humanities Courses

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry
- ENGL220 Technical Writing
- ENGL250 Special Topics
- FREN101 Elementary French I
- FREN102 Elementary French II
- FREN201 Intermediate French
- FREN202 Intermediate French
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present

- HIST210 Louisiana History
- HUMN201 Survey of Humanities I
- HUMN202 Survey of Humanities II
- HUMN250 Special Topics
- MSCM101 Intro to Mass Communication
- PHIL201 Introduction to Philosophy
- SPCM110 Fundamentals of Speech
- SPCM120 Intro to Public Speaking
- SPCM130 Interpersonal Communication
- SPAN101 Elementary Spanish I
- SPAN102 Elementary Spanish II
- SPAN201 Intermediate Spanish
- SPAN202 Intermediate Spanish II
- HIST213 African-American History

Fine Arts

Complete ANY:

- ARTS120 Art Appreciation
- ARTS202 Survey of Art History II
- ARTS201 Survey of Art History I
- MUSC101 Music Appreciation
- THEA190 Theatre Appreciation

English General Education

Complete ALL:

- ENGL101 English Composition I
- ENGL102 English Composition II

Humanities- Literature

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry

AGS Applied Science Minor Concentration

Louisiana Delta Community College

Complete ANY:

- HSCI103 Personal and Community Health
- HSCI104 Basic Care Skills
- HSCI105 Medical Ethics & Law
- HSCI110 Medical Terminology
- HSCI112 Intro to Imaging Sci & HLHcare
- HSCI115 Pharmacology for Hlth Careers
- FORS100 Intro to Forensic Science
- FORS132 Death Investigation
- FORS160 Criminology
- FORS210 Victimology
- FORS214 Forensic Crime Scene Invest I
- FORS220 Forensic Crime Scene Invest II
- FORS224 Forensic Crime Sce Invest I Lb
- FORS230 ForensicCrime Sc Invest II Lab
- FORS240 Bloodstain Pattern Analysis
- FORS242 Blootstain Pattern AnalysisLab
- FORS280 Case Prep &Courtroom Testimony
- FORS282 CasePrep&CourtroomTestimonyLab
- MATH110 College Algebra
- MATH111 Plane Trigonometry
- MATH114 BUSINESS MATHEMATICS
- MATH115 Plane Geometry
- MATH116 Math For Health Professionals
- MATH117 A Survey of Mathematics
- MATH120 Precalculus
- MATH201 Business Calculus
- MATH203 Elementary Number Structure
- MATH204 Conceptual Geometry
- MATH210 Introduction to Statistics
- MATH212 Quant Analysis & Qual Control
- MATH220 Calculus I
- MATH221 Calculus II
- MCS101 Intro to Health InformationMgt
- MCS102 Basic Medical Coding
- MCS103 Basic Medical Coding Lab
- MCS201 Healthcare Delivery Systems

- MCS202 Reimbursement Methodology
- MCS203 Advanced Medical Coding
- MCS204 Advanced Medical Coding Lab
- MCS210 Medical Coding Practicum
- NURS100 Introduction to Nursing
- NURS112 Basics in Nursing
- NURS122 Nursing of the Adult I
- NURS132 LPN to RN Transition
- NURS219 Parent-Child Nursing
- NURS221 Mental Health Nursing
- NURS232 Nursing of the Adult II

AALT Social/Behavioral Science and Business Electives

Complete ANY:

AGS Behavioral Science Minor Concentration

Complete ANY:

- CDYC101 Found of Early Childhood Dev
- CDYC141 Create Exp in Early Child Deve
- CDYC165 Lang & Lit in Early Childhood
- CDYC211 Child Guidance
- CDYC213 Planning Infant & Toddler Curr
- CDYC240 Observation & Participation
- CDYC261 Parents In The Educational Pro
- CDYC265 Early Childhd Sp Ed Mthd & App
- CDYC273 Dev Curr & Mat in Early Child
- CDYC280 Admin of Early Childhood Progs
- CDYC298 Practicum in Early Child Devel
- CJUS101 Intr to Criminal Justice
- CJUS160 Criminology
- CJUS201 Criminal Law
- CJUS202 Police Systems and Practices
- CJUS203 Criminal Procedure & Evidence
- CJUS205 Juvenile Delinquency & Justice
- CJUS206 Court Systems & Practices
- CJUS207 Corrections Systems&Practices
- CJUS210 Victimology
- CJUS212 Community Corrections

- CJUS213 Criminal Investigations
- CJUS214 Narcotics & Dangerous Drugs
- CJUS215 Homeland Security
- CJUS290 Writing: Criminal Justice Prof
- ECON201 Macroeconomics
- ECON202 Microeconomics
- GEOG202 Cultural Geography
- GEOG205 Physical Geography
- POLI110 American Government
- PSYC201 Introduction to Psychology
- PSYC210 Educational Psychology
- PSYC226 Developmental Psychology
- PSYC227 Adolescent Psychology
- PSYC229 Industrial Psychology
- SOCL110 Introduction to Aging
- SOCL201 Introduction to Sociology
- SOCL202 Contemporary Social Problems
- TEAC201 Teach & Learn Diverse Setting
- TEAC203 Teach&Learn Diverse SettingII

Natural Science

Complete ANY:

- BIOL101 General Biology I
- BIOL102 General Biology II
- BIOL103 General Biology I Lab
- BIOL104 General Biology Lab II
- BIOL110 Intro Human Anat & Physiology
- BIOL111 IntroHumanAnat&PhysiologyLab
- BIOL201 Principles of Biology I
- BIOL202 Principles of Biology II
- BIOL203 Principles of Biology I Lab
- BIOL204 Principles of Biology II Lab
- BIOL210 General Microbiology
- BIOL211 General Microbiology Lab
- BIOL221 Human Anatomy & Physiology I
- BIOL222 Human Anatomy & Physiology II
- BIOL223 Human Anat & Physiology Lab I
- BIOL224 Human Anat & Physiology Lab II

- BIOL225 Human Nutrition
- BIOL226 Genetics
- BIOL227 Cell Biology
- BIOL228 Pathophysiology
- BIOL230 Principles of Zoology
- BIOL231 Principles of Zoology Lab
- CHEM101 General Chemistry I
- CHEM102 General Chemistry II
- CHEM103 General Chemistry I Lab
- CHEM104 General Chemistry II Lab
- CHEM110 Chemistry I
- CHEM111 Chemistry I Lab
- CHEM120 Chemistry II
- CHEM121 Chemistry II Lab
- CHEM221 Organic Chemistry I
- CHEM222 Organic Chemistry II
- CHEM223 Organic Chemistry I Lab
- CHEM224 Organic Chemistry II Lab
- GEOL101 Physical Geology
- GEOL102 Historical Geology
- GEOL110 Age of Dinosaurs
- PHSC100 Physical Science I
- PHSC110 Physical Science I Lab
- PHSC120 Physical Science II
- PHSC130 Physical Science II Lab
- PHYS110 Foundations of Astronomy
- PHYS210 General Physics I
- PHYS211 General Physics I Lab
- PHYS220 General Physics II
- PHYS221 General Physics II Lab
- SCIE101 Intro to Earth Science I
- SCIE102 Intro Earth Science II
- SCIE114 Environmental Science & Lab

Humanities- ALL

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II

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- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry
- ENGL220 Technical Writing
- ENGL250 Special Topics
- FREN101 Elementary French I
- FREN102 Elementary French II
- FREN201 Intermediate French
- FREN202 Intermediate French
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History
- HIST213 African-American History
- HUMN201 Survey of Humanities I
- HUMN202 Survey of Humanities II
- HUMN250 Special Topics
- MSCM101 Intro to Mass Communication
- PHIL201 Introduction to Philosophy
- SPAN101 Elementary Spanish I
- SPAN102 Elementary Spanish II
- SPAN201 Intermediate Spanish
- SPAN202 Intermediate Spanish II
- SPCM110 Fundamentals of Speech
- SPCM120 Intro to Public Speaking
- SPCM130 Interpersonal Communication
- HIST213 African-American History

Nursing Humanities

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II

- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL207 Literature of Old Testament
- ENGL208 Lit of the New Testament
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History
- HIST213 African-American History

Humanities- No Speech, English Composition or Foreign Language

Complete ANY:

- ENGL201 English Literature I
- ENGL202 English Literature II
- ENGL203 American Literature I
- ENGL204 American Literature II
- ENGL205 World Literature I
- ENGL206 World Literature II
- ENGL207 Literature of Old Testament
- ENGL208 Lit of the New Testament
- ENGL211 Surv of Short Stories & Novels
- ENGL215 Introduction to Drama & Poetry
- ENGL250 Special Topics
- HIST101 Western Civilization I
- HIST102 Western Civil Since 1650 A D
- HIST201 History of the US 1492-1877
- HIST202 Hist of the U S 1877-Present
- HIST210 Louisiana History
- HIST213 African-American History
- PHIL201 Introduction to Philosophy
- HUMN201 Survey of Humanities I
- HUMN202 Survey of Humanities II
- HUMN250 Special Topics

Requirement Sets

AALT Criminal Justice Concentration

Simple Requisites

AALT Criminal Justice Concentration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- CJUS101 - Intr to Criminal Justice
- CJUS201 - Criminal Law
  OR CJUS202 - Police Systems and Practices
  OR CJUS205 - Juvenile Delinquency & Justice
- CJUS201 - Criminal Law
  OR CJUS205 - Juvenile Delinquency & Justice
- MATH110 - College Algebra
- MATH210 - Introduction to Statistics
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

Criminal Justice Electives (9 credit hours)

Earn at least 9 credits from the following:

- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS210 - Victimology
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections

Humanities History Sequence (6 credit hours)

Choose ONE sequence

Earn at least 6 credits from the following:

- HIST101 - Western Civilization I
  AND HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
  AND HIST202 - Hist of the U S 1877-Present

Humanities Public Speaking/Interpersonal Communications (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Speech/Interpersonal Communication

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Additional Comments:

AALT Fine Arts Concentration

Simple Requisites

AALT Fine Arts Concentration
Type
Completion Requirement

Art History (3 credit hours)

Earn at least 3 credits from the following:
- ARTS201 - Survey of Art History I
- ARTS202 - Survey of Art History II

Arts Appreciation (3 credit hours)

Earn at least 3 credits from the following:
- ARTS120 - Art Appreciation
- MUSC101 - Music Appreciation
- THEA190 - Theatre Appreciation

Arts Theory (3 credit hours)

Earn at least 3 credits from the following:
- ARTS105 - Design Fundamentals
- ARTS106 - Color Theory
- ARTS107 - Three-Dimensional Design

Fine Arts (6 credit hours)

Earn at least 6 credits from the following:
- ARTS103 - Drawing I
- ARTS104 - Figure Drawing
- ARTS105 - Design Fundamentals
- ARTS106 - Color Theory
- ARTS107 - Three-Dimensional Design
- ARTS120 - Art Appreciation
- ARTS201 - Survey of Art History I
- ARTS202 - Survey of Art History II
- MUSC101 - Music Appreciation
- THEA105 - Theatre Production Lab
- THEA190 - Theatre Appreciation
- THEA221 - Beginning Acting

Humanities (6 credit hours)

Earn at least 6 credits from the following:
- Humanities- ALL

Humanities, Arts, or Social Science (9 credit hours)

Earn at least 9 credits from the following:
- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL207 - Literature of Old Testament

- ENGL208 - Lit of the New Testament
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication
- ECON201 - Macroeconomics
- ECON202 - Microeconomics

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Math/Analytical Reasoning (6 credit hours)

Earn at least 6 credits from the following:

- AALT Math Analytical Reasoning

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics

- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Additional Comments:

AALT General Business Concentration

Simple Requisites

AALT General Business Concentration
Type
Completion Requirement

Complete ALL of the following Courses:

- ACCT201 - Intro to Financial Accounting
- ACCT202 - Intro to Managerial Accounting
- BUSN101 - Introduction to Business
- CINS101 - Introduction to Computers
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- MATH110 - College Algebra
- MATH210 - Introduction to Statistics
- PSYC201 - Introduction to Psychology
  OR SOCL201 - Introduction to Sociology

Humanities History Sequence (6 credit hours)

Choose ONE sequence

Earn at least 6 credits from the following:

- HIST101 - Western Civilization I
  AND HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
  AND HIST202 - Hist of the U S 1877-Present

Humanities Public Speaking/Interpersonal Communications (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Speech/Interpersonal Communication

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Social/Behavioral Sciences & Business (3 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 3 credits from the following:

- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN215 - Business Communication
- BUSN231 - Business Law I

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Fine Arts (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Additional Comments:

AALT Humanities Concentration

Simple Requisites

AATL Humanities Concentration
Type
Completion Requirement

Foreign Language Series and/or Humanities (15 credit hours)

Earn at least 15 credits from the following:

- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish

- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication

Fine Arts (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities (6 credit hours)

Earn at least 6 credits from the following:

- Humanities- ALL

Humanities and/or Social Science (6 credit hours)

Earn at least 6 credits from the following:

- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology

- SOCL202 - Contemporary Social Problems
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Math/Analytical Reasoning (6 credit hours)

Earn at least 6 credits from the following:

- AALT Math Analytical Reasoning

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS203 - Criminal Procedure & Evidence
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS207 - Corrections Systems&Practices
- CJUS210 - Victimology
- CJUS212 - Community Corrections
- CJUS213 - Criminal Investigations
- CJUS214 - Narcotics & Dangerous Drugs
- CJUS215 - Homeland Security
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- PSYC228 - Psychology Practicum
- PSYC229 - Industrial Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- TEAC201 - Teach & Learn Diverse Setting
- TEAC203 - Teach&Learn Diverse SettingII

Additional Comments:

AALT Social Science Concentration

Simple Requisites

AALT Social Science Concentration
Type
Completion Requirement

Fine Arts Requirement (3 credit hours)

Earn at least 3 credits from the following:

- Fine Arts

Humanities (6 credit hours)

Earn at least 6 credits from the following:

- Humanities- ALL

Humanities and Social Science (12 credit hours)

Earn at least 12 credits from the following:

- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech

- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Math/Analytical Reasoning (6 credit hours)

Earn at least 6 credits from the following:

- AALT Math Analytical Reasoning

Social Science (9 credit hours)

Earn at least 9 credits from the following:

- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS203 - Criminal Procedure & Evidence
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS207 - Corrections Systems&Practices
- CJUS210 - Victimology
- CJUS212 - Community Corrections
- CJUS213 - Criminal Investigations
- CJUS214 - Narcotics & Dangerous Drugs
- CJUS215 - Homeland Security
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology

- SOCL202 - Contemporary Social Problems

Additional Comments:

AAS Criminal Justice- Criminal Justice Elective

Simple Requisites

AAS Criminal Justice- Criminal Justice Elective
Type
Completion Requirement

Natural Science (3 credit hours)

Earn at least 3 credits from the following:

- Natural Science

Criminal Justice Electives (12 credit hours)

Earn at least 12 credits from the following:

- CJUS160 - Criminology
- CJUS205 - Juvenile Delinquency & Justice
- CJUS210 - Victimology
- CJUS212 - Community Corrections
- CJUS213 - Criminal Investigations
- CJUS214 - Narcotics & Dangerous Drugs
- CJUS215 - Homeland Security
- CJUS290 - Writing: Criminal Justice Prof

Additional Comments:

AAS Criminal Justice- Forensic Science Concentration

Simple Requisites

AAS Criminal Justice- Forensic Science Concentration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- FORS100 - Intro to Forensic Science
- FORS214 - Forensic Crime Scene Invest I
- BIOL110 - Intro Human Anat & Physiology
  OR BIOL201 - Principles of Biology I
- BIOL111 - IntroHumanAnat&PhysiologyLab
  OR BIOL203 - Principles of Biology I Lab

Course Group Requirement (6 credit hours)

Choose two classes from one of the following groups.

Earn at least 6 credits from the following:

- FORS224 - Forensic Crime Sce Invest I Lb
  OR CJUS210 - Victimology
  OR FORS132 - Death Investigation
  OR FORS210 - Victimology
  OR FORS240 - Bloodstain Pattern Analysis
- CJUS210 - Victimology
  OR FORS132 - Death Investigation
  OR FORS210 - Victimology

OR FORS240 - Bloodstain Pattern Analysis

Additional Comments:

AGS Applied Science Concentration

Simple Requisites

AGS Applied Science Concentration
Type
Completion Requirement

Applied Science Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- CSCI192 - Programming Logic & Design
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI226 - Discrete Structures
- CSCI240 - Project Management
- CSCI253 - ComputerOrgz w/Assembly Prog
- CSCI273 - Data Structures & Algorithms
- CSCI285 - Information Technology Ethics
- HSCI103 - Personal and Community Health
- HSCI104 - Basic Care Skills
- HSCI105 - Medical Ethics & Law
- HSCI110 - Medical Terminology
- HSCI112 - Intro to Imaging Sci & HLHcare
- HSCI115 - Pharmacology for Hlth Careers
- FORS100 - Intro to Forensic Science
- FORS132 - Death Investigation
- FORS160 - Criminology
- FORS210 - Victimology
- FORS214 - Forensic Crime Scene Invest I
- FORS220 - Forensic Crime Scene Invest II
- FORS224 - Forensic Crime Sce Invest I Lb
- FORS230 - ForensicCrime Sc Invest II Lab
- FORS240 - Bloodstain Pattern Analysis
- FORS242 - Blootstain Pattern AnalysisLab
- FORS280 - Case Prep &Courtroom Testimony
- FORS282 - CasePrep&CourtroomTestimonyLab
- MATH110 - College Algebra
- MATH111 - Plane Trigonometry
- MATH114 - BUSINESS MATHEMATICS
- MATH115 - Plane Geometry
- MATH116 - Math For Health Professionals
- MATH117 - A Survey of Mathematics
- MATH120 - Precalculus
- MATH168 - Geometry-Elem & Middle School
- MATH200 - Finite Mathematics
- MATH201 - Business Calculus
- MATH203 - Elementary Number Structure
- MATH204 - Conceptual Geometry
- MATH210 - Introduction to Statistics
- MATH212 - Quant Analysis & Qual Control
- MATH220 - Calculus I
- MATH221 - Calculus II
- MATH298 - Special Topics in Mathematics (Inactive)
- MCS101 - Intro to Health InformationMgt
- MCS102 - Basic Medical Coding
- MCS103 - Basic Medical Coding Lab
- MCS201 - Healthcare Delivery Systems

- MCS202 - Reimbursement Methodology
- MCS203 - Advanced Medical Coding
- MCS204 - Advanced Medical Coding Lab
- MCS210 - Medical Coding Practicum
- NURS100 - Introduction to Nursing
- NURS112 - Basics in Nursing
- NURS122 - Nursing of the Adult I
- NURS132 - LPN to RN Transition
- NURS219 - Parent-Child Nursing
- NURS221 - Mental Health Nursing
- NURS232 - Nursing of the Adult II
- NURS233 - Trends, Issues & Management

AGS Minor Concentration (9 credit hours)

Choose one minor concentration area.

Earn at least 9 credits from the following:

- AGS Arts and Humanities Minor Concentration
- AGS Behavioral Science Minor Concentration
- AGS Business Minor Concentration
- AGS Natural Science Minor Concentration

Additional Comments:

AGS Arts and Humanities Concentration

Simple Requisites

AGS Arts and Humanities Concentration
Type
Completion Requirement

Arts and Humanities Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- ARTS103 - Drawing I
- ARTS104 - Figure Drawing
- ARTS105 - Design Fundamentals
- ARTS106 - Color Theory
- ARTS107 - Three-Dimensional Design
- ARTS110 - Craft
- ARTS120 - Art Appreciation
- ARTS201 - Survey of Art History I
- ARTS202 - Survey of Art History II
- ARTS203 - Ceramics, Handbuilding
- ARTS204 - Wheelthrown Ceramics
- ARTS207 - Beginning Oil Painting
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL207 - Literature of Old Testament
- ENGL208 - Lit of the New Testament
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II

- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HIST213 - African-American History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- MSCM102 - Writing in the Media
- MSCM201 - Intro to Public Relations
- MUSC101 - Music Appreciation
- MUSC102 - Fundamentals of Music Theory
- MUSC201 - Music Directed Study
- PHIL201 - Introduction to Philosophy
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication
- THEA190 - Theatre Appreciation

AGS MInor Concentration (9 credit hours)

Choose one minor concentration area.

Earn at least 9 credits from the following:

- AGS Applied Science Minor Concentration
- AGS Behavioral Science Minor Concentration
- AGS Business Minor Concentration
- AGS Natural Science Minor Concentration

Additional Comments:

AGS Behavioral Science Concentration

Simple Requisites

AGS Behavioral Science Concentration
Type
Completion Requirement

Behavioral Science Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- CDYC101 - Found of Early Childhood Dev
- CDYC103 - The Learning Environment
- CDYC141 - Create Exp in Early Child Deve
- CDYC165 - Lang & Lit in Early Childhood
- CDYC211 - Child Guidance
- CDYC213 - Planning Infant & Toddler Curr
- CDYC240 - Observation & Participation
- CDYC261 - Parents In The Educational Pro
- CDYC273 - Dev Curr & Mat in Early Child
- CDYC280 - Admin of Early Childhood Progs
- CDYC298 - Practicum in Early Child Devel
- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law

- CJUS202 - Police Systems and Practices
- CJUS203 - Criminal Procedure & Evidence
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS207 - Corrections Systems&Practices
- CJUS210 - Victimology
- CJUS212 - Community Corrections
- CJUS213 - Criminal Investigations
- CJUS214 - Narcotics & Dangerous Drugs
- CJUS215 - Homeland Security
- CJUS290 - Writing: Criminal Justice Prof
- EDUC101 - Introduction to Education
- EDUC131 - Intro to Special Education
- EDUC181 - Children's Literature
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- POLI110 - American Government
- POLI202 - State & Local Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- PSYC228 - Psychology Practicum
- PSYC229 - Industrial Psychology
- SOCL110 - Introduction to Aging
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- TEAC201 - Teach & Learn Diverse Setting
- TEAC203 - Teach&Learn Diverse SettingII

Minor Concentration Area (9 credit hours)

Choose one minor concentration area.

Earn at least 9 credits from the following:

- AGS Applied Science Minor Concentration
- AGS Arts and Humanities Minor Concentration
- AGS Business Minor Concentration
- AGS Natural Science Minor Concentration

Additional Comments:

AGS Business Concentration

Simple Requisites

AGS Business Concentration
Type
Completion Requirement

Business Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- ACCT201 - Intro to Financial Accounting
- ACCT202 - Intro to Managerial Accounting
- ACCT214 - Tax Accounting
- ACCT218 - Fund of Income Tax Prep
- BUSN101 - Introduction to Business
- BUSN130 - Cust Serv for Bus Professional

- BUSN131 - Princ of Human Resource Manage
- BUSN140 - Personal Finance
- BUSN180 - Notary Public
- BUSN190 - Small Business Management
- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN211 - Supervision
- BUSN215 - Business Communication
- BUSN231 - Business Law I
- BUSN232 - Business Law II
- CINS101 - Introduction to Computers
- CINS141 - Social Media Marketing
- CINS195 - Intro to Computer User Support
- CINS201 - Microcomputer Applications
- CINS202 - Presentation Application
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications
- CINS208 - Desktop Publishing Appls
- CINS209 - Advanced Microsoft Office
- CINS240 - Electronic Commerce
- ECON201 - Macroeconomics
- ECON202 - Microeconomics

Minor Concentration Area (9 credit hours)

Choose one minor concentration area.

Earn at least 3 credits from the following:

- AGS Applied Science Minor Concentration
- AGS Arts and Humanities Minor Concentration
- AGS Behavioral Science Minor Concentration
- AGS Natural Science Minor Concentration

Additional Comments:

AGS Health Science Concentration

Simple Requisites

AGS Health Science Concentration
Type
Completion Requirement

Health Science Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- HSCI103 - Personal and Community Health
- HSCI104 - Basic Care Skills
- HSCI105 - Medical Ethics & Law
- HSCI110 - Medical Terminology
- HSCI112 - Intro to Imaging Sci & HLHcare
- HSCI115 - Pharmacology for Hlth Careers
- MCS101 - Intro to Health InformationMgt
- MCS102 - Basic Medical Coding
- MCS103 - Basic Medical Coding Lab
- MCS201 - Healthcare Delivery Systems
- MCS202 - Reimbursement Methodology
- MCS203 - Advanced Medical Coding
- MCS204 - Advanced Medical Coding Lab
- MCS210 - Medical Coding Practicum
- NURS100 - Introduction to Nursing

- NURS112 - Basics in Nursing
- NURS122 - Nursing of the Adult I
- NURS132 - LPN to RN Transition
- NURS219 - Parent-Child Nursing
- NURS221 - Mental Health Nursing
- NURS232 - Nursing of the Adult II
- NURS233 - Trends, Issues & Management

Minor Concentration Area (9 credit hours)

Choose one minor concentration area.

Earn at least 9 credits from the following:

- AGS Applied Science Minor Concentration
- AGS Arts and Humanities Minor Concentration
- AGS Behavioral Science Minor Concentration
- AGS Business Minor Concentration
- AGS Natural Science Minor Concentration

Additional Comments:

AGS Natural Science Concentration

Simple Requisites

AGS Natural Science Concentration
Type
Completion Requirement

Natural Science Major Concentration (18 credit hours)

Earn at least 18 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL110 - Intro Human Anat & Physiology
- BIOL111 - IntroHumanAnat&PhysiologyLab
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL228 - Pathophysiology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab

- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- GEOL110 - Age of Dinosaurs
- PHSC100 - Physical Science I
- PHSC110 - Physical Science I Lab
- PHSC120 - Physical Science II
- PHSC130 - Physical Science II Lab
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE101 - Intro to Earth Science I
- SCIE102 - Intro Earth Science II
- SCIE114 - Environmental Science & Lab

Minor Concentration Area (9 credit hours)

Choose one minor concentration area.

Earn at least 9 credits from the following:

- AGS Applied Science Minor Concentration
- AGS Arts and Humanities Minor Concentration
- AGS Behavioral Science Minor Concentration
- AGS Business Minor Concentration

Additional Comments:

ASLT Biological Science Concentration

Simple Requisites

ASLT Biological Science Concentration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- MATH110 - College Algebra
- MATH111 - Plane Trigonometry
  OR MATH210 - Introduction to Statistics

Humanities Requirement (6 credit hours)

Earn at least 6 credits from the following:

- Louisiana Transfer Humanities Courses

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Natural Sciences (6 credit hours)

If transfer institution requires MATH 220, student must complete 7 hours in Natural Science/Humanities requirement. If transfer institution does not require MATH 220, student must complete 12 hours in Natural Science/Humanities requirement.

Earn at least 6 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE114 - Environmental Science & Lab

Natural Science/Humanities (12 credit hours)

Labs from previously listed science lectures are recommended.

Earn at least 12 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics

- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE114 - Environmental Science & Lab
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices

- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Additional Comments:

ASLT Computer Science Concentration

Simple Requisites

ASLT Biological Science Concentration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL201 - Principles of Biology I
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI226 - Discrete Structures
- CSCI253 - ComputerOrgz w/Assembly Prog
- FRST100 - Freshman Studies Seminar
- HIST101 - Western Civilization I
  OR HIST201 - History of the US 1492-1877
- HIST102 - Western Civil Since 1650 A D
  OR HIST202 - Hist of the U S 1877-Present
- MATH220 - Calculus I
- MATH221 - Calculus II
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab

Computer Science or Natural Science Elective (3 credit hours)

Earn at least 3 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I

- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- CSCI192 - Programming Logic & Design
- CSCI240 - Project Management
- CSCI273 - Data Structures & Algorithms
- CSCI285 - Information Technology Ethics
- CSCI295 - Internship
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE114 - Environmental Science & Lab

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems

Additional Comments:

ASLT Physical Science Concentration

Simple Requisites

ASLT Physical Science Concentration
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- BIOL201 - Principles of Biology I
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab
- FRST100 - Freshman Studies Seminar
- MATH220 - Calculus I
- MATH221 - Calculus II

Humanities (6 credit hours)

Earn at least 6 credits from the following:

- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHIL201 - Introduction to Philosophy
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication
- HIST213 - African-American History

Humanities English Literature (3 credit hours)

Earn at least 3 credits from the following:

- Humanities- Literature

Natural Science (6 credit hours)

Earn at least 6 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM120 - Chemistry II
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE114 - Environmental Science & Lab

Natural Science or Humanities (9 credit hours)

Earn at least 9 credits from the following:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL103 - General Biology I Lab
- BIOL104 - General Biology Lab II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL203 - Principles of Biology I Lab
- BIOL204 - Principles of Biology II Lab
- BIOL210 - General Microbiology
- BIOL211 - General Microbiology Lab
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL223 - Human Anat & Physiology Lab I
- BIOL224 - Human Anat & Physiology Lab II
- BIOL225 - Human Nutrition

- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL231 - Principles of Zoology Lab
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM103 - General Chemistry I Lab
- CHEM104 - General Chemistry II Lab
- CHEM110 - Chemistry I
- CHEM111 - Chemistry I Lab
- CHEM120 - Chemistry II
- CHEM121 - Chemistry II Lab
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- CHEM223 - Organic Chemistry I Lab
- CHEM224 - Organic Chemistry II Lab
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry
- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- FREN201 - Intermediate French
- FREN202 - Intermediate French
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS211 - General Physics I Lab
- PHYS220 - General Physics II
- PHYS221 - General Physics II Lab
- SCIE114 - Environmental Science & Lab
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication
- HIST213 - African-American History

Social/Behavioral Science (6 credit hours)

You need a minimum of 1 class (3 credit hours) at the 200-course level.

Earn at least 6 credits from the following:

- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices
- CJUS212 - Community Corrections
- CJUS290 - Writing: Criminal Justice Prof
- ECON201 - Macroeconomics
- ECON202 - Microeconomics
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- PSYC228 - Psychology Practicum
- PSYC229 - Industrial Psychology
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- TEAC201 - Teach & Learn Diverse Setting
- TEAC203 - Teach&Learn Diverse SettingII

Additional Comments:

ASN Curriculum Requirements

Simple Requisites

Degree Requirement
Type
Completion Requirement

Complete ALL of the following Programs:

- ASN-NURS-JA - ASN Nursing

Complete ALL of the following Course Sets:

- ASN Curriculum

Complete ANY of the following Course Sets:

No selection provided

Complete ANY of the following Course Sets:

No selection provided

Additional Comments:

Air Conditioning and Refrigeration Concentration

Simple Requisites

Air Conditioning and Refrigeration Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- HACR1150 - HVAC Introduction
- HACR1160 - Principles of Refrigeration 1
- HACR1170 - Principles of Refrigeration II
- HACR1180 - Principles of RefrigerationIII
- HACR1210 - Electrical Fundamentals
- HACR1220 - Electrical Components
- HACR1230 - Electric Motors
- HACR1240 - Applied Elec & Troubleshooting
- HACR1410 - Domestic Refrigeration
- HACR1420 - Room Air Conditioners
- HACR2510 - Residential Central Air Cond I
- HACR2520 - Residential Centr Air Cond II
- HACR2530 - Residential System Design
- HACR2540 - Residential Heating I
- HACR2560 - Residential Heat Pumps
- HACR2910 - Commercial Refrigeration I
- HACR2920 - Commercial Refrig Controlsl
- HACR2930 - Commercial Refrigeration II

Additional Comments:

Applied Science minor concentration

Simple Requisites

Applied Science minor concentration
Type
Completion Requirement

Complete at least 3 of the following courses:

- CSCI192 - Programming Logic & Design
- CSCI200 - Software Design&Programming I
- CSCI203 - Software Design&Programming II
- CSCI226 - Discrete Structures
- CSCI240 - Project Management
- CSCI253 - ComputerOrgz w/Assembly Prog
- CSCI273 - Data Structures & Algorithms
- CSCI285 - Information Technology Ethics
- FORS100 - Intro to Forensic Science
- FORS132 - Death Investigation
- FORS160 - Criminology
- FORS210 - Victimology
- FORS214 - Forensic Crime Scene Invest I
- FORS220 - Forensic Crime Scene Invest II
- FORS224 - Forensic Crime Sce Invest I Lb
- FORS230 - ForensicCrime Sc Invest II Lab
- FORS240 - Bloodstain Pattern Analysis
- FORS242 - Blootstain Pattern AnalysisLab
- FORS280 - Case Prep &Courtroom Testimony
- FORS282 - CasePrep&CourtroomTestimonyLab
- HSCI103 - Personal and Community Health
- HSCI104 - Basic Care Skills
- HSCI105 - Medical Ethics & Law
- HSCI110 - Medical Terminology
- HSCI112 - Intro to Imaging Sci & HLHcare
- HSCI115 - Pharmacology for Hlth Careers
- MATH110 - College Algebra
- MATH111 - Plane Trigonometry
- MATH114 - BUSINESS MATHEMATICS
- MATH115 - Plane Geometry
- MATH116 - Math For Health Professionals

- MATH117 - A Survey of Mathematics
- MATH120 - Precalculus
- MATH168 - Geometry-Elem & Middle School
- MATH200 - Finite Mathematics
- MATH201 - Business Calculus
- MATH203 - Elementary Number Structure
- MATH204 - Conceptual Geometry
- MATH210 - Introduction to Statistics
- MATH212 - Quant Analysis & Qual Control
- MATH220 - Calculus I
- MATH221 - Calculus II
- MATH298 - Special Topics in Mathematics (Inactive)
- MCS101 - Intro to Health InformationMgt
- MCS102 - Basic Medical Coding
- MCS103 - Basic Medical Coding Lab
- MCS201 - Healthcare Delivery Systems
- MCS202 - Reimbursement Methodology
- MCS203 - Advanced Medical Coding
- MCS204 - Advanced Medical Coding Lab
- MCS210 - Medical Coding Practicum
- NURS100 - Introduction to Nursing
- NURS112 - Basics in Nursing
- NURS122 - Nursing of the Adult I
- NURS132 - LPN to RN Transition
- NURS219 - Parent-Child Nursing
- NURS221 - Mental Health Nursing
- NURS232 - Nursing of the Adult II
- NURS233 - Trends, Issues & Management

Additional Comments:

Arts and Humanities minor concentration

Simple Requisites

Arts and Humanities minor concentration
Type
Completion Requirement

Complete at least 3 of the following courses:

- ARTS103 - Drawing I
- ARTS104 - Figure Drawing
- ARTS105 - Design Fundamentals
- ARTS106 - Color Theory
- ARTS107 - Three-Dimensional Design
- ARTS110 - Craft
- ARTS120 - Art Appreciation
- ARTS201 - Survey of Art History I
- ARTS202 - Survey of Art History II
- ARTS203 - Ceramics, Handbuilding
- ARTS204 - Wheelthrown Ceramics
- ARTS207 - Beginning Oil Painting
- ENGL201 - English Literature I
- ENGL202 - English Literature II
- ENGL203 - American Literature I
- ENGL204 - American Literature II
- ENGL205 - World Literature I
- ENGL206 - World Literature II
- ENGL207 - Literature of Old Testament
- ENGL211 - Surv of Short Stories & Novels
- ENGL215 - Introduction to Drama & Poetry

- ENGL220 - Technical Writing
- ENGL250 - Special Topics
- FREN101 - Elementary French I
- FREN102 - Elementary French II
- HIST101 - Western Civilization I
- HIST102 - Western Civil Since 1650 A D
- HIST201 - History of the US 1492-1877
- HIST202 - Hist of the U S 1877-Present
- HIST210 - Louisiana History
- HUMN201 - Survey of Humanities I
- HUMN202 - Survey of Humanities II
- HUMN250 - Special Topics
- MSCM101 - Intro to Mass Communication
- MSCM102 - Writing in the Media
- MSCM201 - Intro to Public Relations
- MUSC101 - Music Appreciation
- MUSC102 - Fundamentals of Music Theory
- MUSC201 - Music Directed Study
- SPAN101 - Elementary Spanish I
- SPAN102 - Elementary Spanish II
- SPAN201 - Intermediate Spanish
- SPAN202 - Intermediate Spanish II
- SPCM110 - Fundamentals of Speech
- SPCM120 - Intro to Public Speaking
- SPCM130 - Interpersonal Communication
- THEA190 - Theatre Appreciation

Additional Comments:

Automatic Transmission & Transaxle Technician Track

Simple Requisites

Automatic Transmission & Transaxle Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1200 - Gen Trans & Transaxle Diag
- AUTO1210 - Trans & Transaxle Maintenance
- AUTO1220 - In Vehicle Repair
- AUTO1230 - Off-Veh Trans & Trnsxle Rep 1
- AUTO1240 - Off-Veh Trans & Trnsxle Rep 2

Additional Comments:

Automotive Technology Concentration

Simple Requisites

Automotive Technology Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- AUTO1100 - Gen Engine Diagnosis and Repa
- AUTO1110 - Cyl Head and Valve Train
- AUTO1120 - Eng. Block Assem. Diag. & Rep.

- AUTO1130 - Lub & Cool Sys Diag & Rep
- AUTO1200 - Gen Trans & Transaxle Diag
- AUTO1210 - Trans & Transaxle Maintenance
- AUTO1220 - In Vehicle Repair
- AUTO1230 - Off-Veh Trans & Trnsxle Rep 1
- AUTO1240 - Off-Veh Trans & Trnsxle Rep 2
- AUTO1300 - Drive Train&Clutch Diag&Repair
- AUTO1310 - Trans & Transxle Diag & Repair
- AUTO1320 - Drive,HalfShaft&Univ Joint Rep
- AUTO1330 - Drive Axle Diagnosis & Repair
- AUTO1340 - Four & All Wheel Dr Diag & Rep
- AUTO1400 - Gen Steering & Susp Diagnosis
- AUTO1410 - Steering Sys Diagnosis & Rep
- AUTO1420 - Suspension SysDiagnosis Repair
- AUTO1430 - Wheel Alignment Diag & Repair
- AUTO1440 - Wheel & Tire Diagnosis &Repair
- AUTO1500 - Hydraulic Sys Diagnosis&Repair
- AUTO1510 - Drum Brake Diagnosis & Repair
- AUTO1520 - Disk Brake Diagnosis & Repair
- AUTO1530 - Power Assist Diagnosis &Repair
- AUTO1540 - Antilock&TracControlDiag&Rep
- AUTO1600 - Gen Electric Sys Diagnosis
- AUTO1610 - Battery Diagnosis & Repair
- AUTO1620 - Starting Sys Diagnosis&Repair
- AUTO1630 - Charging Sys Diagnosis&Repair
- AUTO1640 - Driver Info Diagnosis&Repair
- AUTO1650 - Horn&Wiper/Washer Diag&Repair
- AUTO1660 - Elec Accessories Diag&Repair
- AUTO1700 - Air Cond Sys Diagnosis&Repair
- AUTO1710 - RefrigSysComponentDiagn/Repair
- AUTO1720 - Heating&Vent Sys Diag/Repair
- AUTO1730 - Operating Sys&Related Controls
- AUTO1740 - Refrig Recover Recyc&Handling
- AUTO1800 - General Engine Diagnosis
- AUTO1810 - ComputEngineCntrl Diag&Repair
- AUTO1820 - Ignition Sys Diag & Repair
- AUTO1830 - Fuel, Air Induct & Exhaust Sys
- AUTO1840 - Emissions Sys Diag & Repair
- AUTO1850 - Engine Related Services

Additional Comments:

BBOA Accounting

Simple Requisites

Accounting Concentration
Type
Completion Requirement

Accounting Concentration

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- ACCT1250 - Payroll Accounting
- ACCT1300 - Intermediate Accounting
- ACCT1400 - Advanced Accounting
- ACCT1500 - Computerized Accounting
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math

- CPTR1002 - Computer Lit & Applications
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- ISYS1440 - Word Processing
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

BBOA General Office

Simple Requisites

General Office Concentration
Type
Completion Requirement

General Office Concentration

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- ACCT1500 - Computerized Accounting
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1310 - Database Management
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- ISYS1440 - Word Processing
- ISYS1650 - Desktop Publishing
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management
- OSYS2530 - Office Procedures

Additional Comments:

BBOA Legal Office

Simple Requisites

Legal Office Concentration
Type
Completion Requirement

Legal Office Concentration

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- ACCT1500 - Computerized Accounting
- BOTL1210 - Legal Admin Procedures
- BOTL1300 - Legal Terminology
- BOTL2110 - Legal Transcription
- BUSE1030 - Business English

- BUSE1045 - Business Communication
- BUSI1000 - Business Law
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1320 - Spreadsheets
- CSRV1000 - Customer Service
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

BBOA Medical Office

Simple Requisites

Medical Office Concentration
Type
Completion Requirement

Medical Office Concentration

Complete ALL of the following Courses:

- ACCT1100 - Principles of ACCT Part 1
- ACCT1200 - Principles of ACCT Part II
- BOTH1120 - General Body Structure
- BOTH1210 - Adm Procedures Med Offices
- BOTH1300 - Medical Office Terminology
- BUSE1030 - Business English
- BUSE1045 - Business Communication
- BUSM1050 - Business Math
- CPTR1002 - Computer Lit & Applications
- CPTR1320 - Spreadsheets
- CPTR1500 - Specialized Software
- CPTR1550 - Advanced Specialized Software
- CSRV1000 - Customer Service
- JOBS2450 - Job Seeking Skills
- KYBD1010 - Introductory Keyboarding
- KYBD1111 - Introduction to Formatting
- ORNT1000 - Freshman Seminar
- OSYS1100 - Records Management

Additional Comments:

BOTD Accounting Concentration

Simple Requisites

BOTD Accounting Concentration
Type
Completion Requirement

Accounting Concentration

Complete ALL of the following Courses:

- ACCT1250 - Payroll Accounting
- ACCT1300 - Intermediate Accounting
- ACCT1400 - Advanced Accounting
- ACCT1500 - Computerized Accounting
- ISYS1440 - Word Processing

Additional Comments:

BOTD General Office Concentration

Simple Requisites

BOTD General Office Concentration
Type
Completion Requirement

General Office Concentration

Complete ALL of the following Courses:

- ACCT1500 - Computerized Accounting
- CPTR1310 - Database Management
- ISYS1440 - Word Processing
- ISYS1650 - Desktop Publishing
- OSYS2530 - Office Procedures

Additional Comments:

BOTD Legal Office Concentration

Simple Requisites

BOTD Legal Office Concentration
Type
Completion Requirement

Legal Office Concentration

Complete ALL of the following Courses:

- ACCT1500 - Computerized Accounting
- BOTL1210 - Legal Admin Procedures
- BOTL1300 - Legal Terminology
- BOTL2110 - Legal Transcription
- BUSI1000 - Business Law

Additional Comments:

BOTD Medical Office Concentration

Simple Requisites

BOTD Medical Office Concentration
Type
Completion Requirement

Medical Office Concentration

Complete ALL of the following Courses:

- BOTH1120 - General Body Structure
- BOTH1210 - Adm Procedures Med Offices
- BOTH1300 - Medical Office Terminology
- CPTR1500 - Specialized Software
- CPTR1550 - Advanced Specialized Software

Additional Comments:

Barber Styling Concentration

Simple Requisites

Barber Styling Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- BARB1110 - History of Barb. Styling
- BARB1120 - Sanitation Bacteriology Safety
- BARB1131 - Sanitation Bacteriology Safety
- BARB1140 - Facial Massage and Treatments
- BARB1150 - Properties/Disorder/Treatments
- BARB1160 - Basic Haircutting/Styling
- BARB1211 - Barber-Styling Lab 1
- BARB1220 - Shaving, Mustaches, Beards
- BARB1231 - Barber-Styling 2
- BARB1310 - Permanent/Relaxing T & P
- BARB1321 - Permanent/Chemical Lab
- BARB1330 - Hair Coloring Theo & Prac.
- BARB1341 - Hair Coloring Lab
- BARB1350 - Chemistry
- BARB1410 - Electricity and Safety
- BARB1420 - Anatomy and Physiology
- BARB1430 - Men's Hairpieces Theory
- BARB1441 - Barber-Styling Lab III
- BARB2111 - Shop Management and Sales
- BARB2120 - LA State Barber Board Review
- BARB2131 - LA State Board Review Lab
- BARB2630 - Professionalism for Barb/Styl

Additional Comments:

Behavioral Science minor concentration

Simple Requisites

Behavioral Science minor concentration
Type
Completion Requirement

Complete at least 3 of the following courses:

- CDYC101 - Found of Early Childhood Dev
- CDYC103 - The Learning Environment
- CDYC141 - Create Exp in Early Child Deve
- CDYC165 - Lang & Lit in Early Childhood
- CDYC211 - Child Guidance
- CDYC213 - Planning Infant & Toddler Curr
- CDYC240 - Observation & Participation
- CDYC261 - Parents In The Educational Pro
- CDYC265 - Early Childhd Sp Ed Mthd & App
- CDYC273 - Dev Curr & Mat in Early Child
- CDYC280 - Admin of Early Childhood Progs
- CDYC298 - Practicum in Early Child Devel
- CJUS101 - Intr to Criminal Justice
- CJUS160 - Criminology
- CJUS201 - Criminal Law
- CJUS202 - Police Systems and Practices
- CJUS203 - Criminal Procedure & Evidence
- CJUS205 - Juvenile Delinquency & Justice
- CJUS206 - Court Systems & Practices

- CJUS207 - Corrections Systems&Practices
- CJUS210 - Victimology
- CJUS212 - Community Corrections
- CJUS213 - Criminal Investigations
- CJUS214 - Narcotics & Dangerous Drugs
- CJUS215 - Homeland Security
- CJUS290 - Writing: Criminal Justice Prof
- GEOG202 - Cultural Geography
- GEOG205 - Physical Geography
- POLI110 - American Government
- PSYC201 - Introduction to Psychology
- PSYC210 - Educational Psychology
- PSYC225 - Child Psychology
- PSYC226 - Developmental Psychology
- PSYC227 - Adolescent Psychology
- PSYC228 - Psychology Practicum
- PSYC229 - Industrial Psychology
- SOCL110 - Introduction to Aging
- SOCL201 - Introduction to Sociology
- SOCL202 - Contemporary Social Problems
- SOCL210 - Sociology Practicum
- TEAC201 - Teach & Learn Diverse Setting
- TEAC203 - Teach&Learn Diverse SettingII

Additional Comments:

Brake Technician Track

Simple Requisites

Brake Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1500 - Hydraulic Sys Diagnosis&Repair
- AUTO1510 - Drum Brake Diagnosis & Repair
- AUTO1520 - Disk Brake Diagnosis & Repair
- AUTO1530 - Power Assist Diagnosis &Repair
- AUTO1540 - Antilock&TracControlDiag&Rep

Additional Comments:

Business minor concentration

Simple Requisites

Business minor concentration
Type
Completion Requirement

Complete at least 3 of the following courses:

- ACCT201 - Intro to Financial Accounting
- ACCT202 - Intro to Managerial Accounting
- ACCT214 - Tax Accounting
- ACCT218 - Fund of Income Tax Prep
- BUSN101 - Introduction to Business
- BUSN130 - Cust Serv for Bus Professional
- BUSN131 - Princ of Human Resource Manage

- BUSN140 - Personal Finance
- BUSN180 - Notary Public
- BUSN190 - Small Business Management
- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN211 - Supervision
- BUSN215 - Business Communication
- BUSN231 - Business Law I
- BUSN232 - Business Law II
- CINS101 - Introduction to Computers
- CINS201 - Microcomputer Applications
- CINS202 - Presentation Application
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications
- CINS208 - Desktop Publishing Appls
- CINS209 - Advanced Microsoft Office
- CINS240 - Electronic Commerce
- CINS141 - Social Media Marketing
- CINS195 - Intro to Computer User Support
- ECON201 - Macroeconomics
- ECON202 - Microeconomics

Additional Comments:

Criminal Justice Elective Requirement

Simple Requisites

Criminal Justice Elective Requirement
Type
Completion Requirement

Criminal Justice Elective Requirement

Please complete 2 of the following 5 criminal justice electives.

Complete at least 2 of the following courses:

- CJUS101 - Intr to Criminal Justice
  AND CJUS201 - Criminal Law
  AND CJUS213 - Criminal Investigations
  AND CJUS203 - Criminal Procedure & Evidence
  AND CJUS160 - Criminology

Additional Comments:

Diesel Powered Equipment Technology Concentration

Simple Requisites

Diesel Powered Equipment Technology Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- DPET1120 - Safety Skills&Intro to Diesel
- DPET1130 - Diesel Engine Parts ID&Operati
- DPET1140 - Engines I
- DPET1141 - Engines 2
- DPET1150 - General Engine Diagnostics

- DPET1210 - Basic Diesel Electrical System
- DPET1220 - Advanced Diesel Electrical Sys
- DPET1231 - Diesel Engine Control Systems
- DPET1240 - Diesel Engine Fuel Systems
- DPET1310 - Introduction to Power Trains
- DPET1320 - Transmissions
- DPET1330 - Differentials
- DPET2110 - Basic Hydraulics
- DPET2130 - Brakes
- DPET2140 - Fundamentals of Steering
- DPET2210 - Fundamentals of Suspension
- DPET2220 - Air Conditioning

Additional Comments:

Electrical Technician Track

Simple Requisites

Electrical Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1600 - Gen Electric Sys Diagnosis
- AUTO1610 - Battery Diagnosis & Repair
- AUTO1620 - Starting Sys Diagnosis&Repair
- AUTO1630 - Charging Sys Diagnosis&Repair
- AUTO1640 - Driver Info Diagnosis&Repair
- AUTO1650 - Horn&Wiper/Washer Diag&Repair
- AUTO1660 - Elec Accessories Diag&Repair

Additional Comments:

Electrician Concentration

Simple Requisites

Electrician Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- ELEC1120 - Basic Electricity
- ELEC1210 - Residential Wiring
- ELEC1220 - Electrical Raceways
- ELEC1230 - National Electrical Code
- ELEC1311 - Residential Wiring Instal
- ELEC1330 - Generators/Motors & Transform
- ELEC1410 - Commercial Wiring
- ELEC1420 - Intro to Motor Controls
- ELEC1430 - Blueprint Interpretation
- ELEC1440 - Motor Controls
- ELEC2460 - Technical Math For Electrician
- ELEC2520 - Solid State Theory
- ELEC2540 - Logic Functions
- ELEC2720 - Intro to Program Logic Contr

Additional Comments:

Engine Performance Technician Track

Simple Requisites

Engine Performance Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1800 - General Engine Diagnosis
- AUTO1810 - ComputEngineCntrl Diag&Repair
- AUTO1820 - Ignition Sys Diag & Repair
- AUTO1830 - Fuel, Air Induct & Exhaust Sys
- AUTO1840 - Emissions Sys Diag & Repair
- AUTO1850 - Engine Related Services

Additional Comments:

Engine Repair Technician Track

Simple Requisites

Engine Repair Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1100 - Gen Engine Diagnosis and Repa
- AUTO1110 - Cyl Head and Valve Train
- AUTO1120 - Eng. Block Assem. Diag. & Rep.
- AUTO1130 - Lub & Cool Sys Diag & Rep
- ORNT1000 - Freshman Seminar

Additional Comments:

Fine Arts for Nursing

Simple Requisites

Fine Arts Nursing Requirement
Type
Completion Requirement

Complete ANY of the following Course Sets:

No selection provided

Additional Comments:

Heating & Air Conditioning Technician Track

Simple Requisites

Heating & Air Conditioning Technician Track
Type

Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1700 - Air Cond Sys Diagnosis&Repair
- AUTO1710 - RefrigSysComponentDiagn/Repair
- AUTO1720 - Heating&Vent Sys Diag/Repair
- AUTO1730 - Operating Sys&Related Controls
- AUTO1740 - Refrig Recover Recyc&Handling

Additional Comments:

Humanities

Simple Requisites

Untitled Requirement
Type
Completion Requirement

Additional Comments:

Humanities History Sequence

Simple Requisites

Option 1
Type
Completion Requirement

Humanities Western Civilization Sequence

Complete ALL of the following Courses:

- HIST101 - Western Civilization I
  AND HIST102 - Western Civil Since 1650 A D

Humanities US History Sequence

Complete ALL of the following Courses:

- HIST201 - History of the US 1492-1877
  AND HIST202 - Hist of the U S 1877-Present

Additional Comments:

Louisiana Transfer Social/Behavioral Science

No Requirements

Manual Drive Train Technician Track

Simple Requisites

Manual Drive Train Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1300 - Drive Train&Clutch Diag&Repair
- AUTO1310 - Trans & Transxle Diag & Repair

- AUTO1320 - Drive,HalfShaft&Univ Joint Rep
- AUTO1330 - Drive Axle Diagnosis & Repair
- AUTO1340 - Four & All Wheel Dr Diag & Rep

Additional Comments:

Math; ASLT Requirement

No Requirements

Natural Science Requirement for AALT

Simple Requisites

Option 1
Type
Completion Requirement

Biological Science (6 credit hours)

Complete ALL of the following Courses:
- BIOL101 - General Biology I
  AND BIOL102 - General Biology II

Physical Science (3 credit hours)

Complete at least 1 of the following courses:
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM110 - Chemistry I
- CHEM120 - Chemistry II
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- GEOL101 - Physical Geology
- GEOL101 - Physical Geology
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS220 - General Physics II

Additional Comments:

Option 2
Type
Completion Requirement

Biological Science (6 credit hours)

Complete ALL of the following Courses:
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II

Physical Science (3 credit hours)

Complete at least 1 of the following courses:
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM110 - Chemistry I
- CHEM120 - Chemistry II
- CHEM221 - Organic Chemistry I

- CHEM222 - Organic Chemistry II
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- PHSC100 - Physical Science I
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS220 - General Physics II
- PHSC120 - Physical Science II

Additional Comments:

Option 3
Type
Completion Requirement

Biological Science (6 credit hours)

Complete ALL of the following Courses:
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II

Physical Science (3 credit hours)

Complete ANY of the following Courses:
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II
- CHEM110 - Chemistry I
- CHEM120 - Chemistry II
- CHEM221 - Organic Chemistry I
- CHEM222 - Organic Chemistry II
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology
- PHSC100 - Physical Science I
- PHSC120 - Physical Science II
- PHYS110 - Foundations of Astronomy
- PHYS210 - General Physics I
- PHYS220 - General Physics II

Additional Comments:

Option 4
Type
Completion Requirement

Physical Science (6 credit hours)

Complete ALL of the following Courses:
- CHEM101 - General Chemistry I
- CHEM102 - General Chemistry II

Biological Science (3 credit hours)

Complete ANY of the following Courses:
- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics

- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology

Additional Comments:

Option 5
Type
Completion Requirement

Physical Science (6 credit hours)

Complete ALL of the following Courses:
- CHEM110 - Chemistry I
- CHEM120 - Chemistry II

Biological Science (3 credit hours)

Complete ANY of the following Courses:
- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology

Additional Comments:

Option 6
Type
Completion Requirement

Physical Science (6 credit hours)

Complete ALL of the following Courses:
- GEOL101 - Physical Geology
- GEOL102 - Historical Geology

Biological Science (3 credit hours)

Complete ANY of the following Courses:
- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology

Additional Comments:

Option 7
Type
Completion Requirement

Physical Science (6 credit hours)

Complete ALL of the following Courses:

- PHSC100 - Physical Science I
- PHSC120 - Physical Science II

Biological Science (3 credit hours)

Complete ANY of the following Courses:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL201 - Principles of Biology I
- BIOL202 - Principles of Biology II
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology

Additional Comments:

Option 8
Type
Completion Requirement

Physical Science (6 credit hours)

Complete ALL of the following Courses:

- PHYS210 - General Physics I
- PHYS220 - General Physics II

Biological Science (3 credit)

Complete ANY of the following Courses:

- BIOL101 - General Biology I
- BIOL102 - General Biology II
- BIOL201 - Principles of Biology I
- BIOL210 - General Microbiology
- BIOL221 - Human Anatomy & Physiology I
- BIOL222 - Human Anatomy & Physiology II
- BIOL225 - Human Nutrition
- BIOL226 - Genetics
- BIOL227 - Cell Biology
- BIOL230 - Principles of Zoology
- BIOL202 - Principles of Biology II

Additional Comments:

Natural Science minor concentration

Simple Requisites

Natural Science minor concentration
Type
Completion Requirement

Complete at least 3 of the following courses:

- ACCT201 - Intro to Financial Accounting
- ACCT202 - Intro to Managerial Accounting

- ACCT214 - Tax Accounting
- ACCT218 - Fund of Income Tax Prep
- BUSN101 - Introduction to Business
- BUSN130 - Cust Serv for Bus Professional
- BUSN131 - Princ of Human Resource Manage
- BUSN140 - Personal Finance
- BUSN180 - Notary Public
- BUSN190 - Small Business Management
- BUSN201 - Principles of Marketing
- BUSN210 - Principles of Management
- BUSN211 - Supervision
- BUSN215 - Business Communication
- BUSN231 - Business Law I
- BUSN232 - Business Law II
- CINS101 - Introduction to Computers
- CINS141 - Social Media Marketing
- CINS195 - Intro to Computer User Support
- CINS201 - Microcomputer Applications
- CINS202 - Presentation Application
- CINS203 - Spreadsheet Applications
- CINS204 - Word Processing Applications
- CINS205 - Database Applications
- CINS208 - Desktop Publishing Appls
- CINS209 - Advanced Microsoft Office
- CINS240 - Electronic Commerce
- ECON201 - Macroeconomics
- ECON202 - Microeconomics

Additional Comments:

Steering and Suspension Technician Track

Simple Requisites

Steering and Suspension Technician Track
Type
Completion Requirement

Required Courses

Complete ALL of the following Courses:

- AUTO1400 - Gen Steering & Susp Diagnosis
- AUTO1410 - Steering Sys Diagnosis & Rep
- AUTO1420 - Suspension SysDiagnosis Repair
- AUTO1430 - Wheel Alignment Diag & Repair
- AUTO1440 - Wheel & Tire Diagnosis &Repair

Additional Comments:

Welding Concentration

Simple Requisites

Welding Concentration
Type
Completion Requirement

Required Courses

Earn at least 42 credits from the following:

- CORE1000 - NCCER Core Intro. Craft Skills
- WELD1110 - Occupational Orient and Safety

- WELD1120 - Blueprint, Metallurgy&Weld Sym
- WELD1121 - Advanced Blueprint Reading
- WELD1130 - Welding Inspection & Testing
- WELD1140 - Electrical Fundamentals
- WELD1210 - Oxyfuel Systems
- WELD1310 - Cutting Processes-CAC/PAC
- WELD1410 - SMAW - BASIC Beads
- WELD1411 - SMAW - Fillet Weld
- WELD1412 - SMAW V Grove BU/Gouge
- WELD1420 - SMAW - V - Groove Open
- WELD1510 - SMAW - PIPE 2G
- WELD1511 - SMAW--Pipe 5G
- WELD1512 - SMAW--Pipe 6G
- WELD1610 - SMAW--SS Multi-Joint
- WELD1620 - SMAW Stainless Steel 5G
- WELD1621 - SMAW Stainless Steel 2G
- WELD1622 - SMAW Stainless Steel
- WELD2110 - FCAW - Basic Fillet Welds
- WELD2111 - FCAW - Groove Welds
- WELD2112 - FCAW Pipe 5G
- WELD2113 - FCAW-Pipe 2G
- WELD2114 - FCAW - Pipe 6G
- WELD2210 - GTAW - Basic Beads
- WELD2211 - GTAW - Groove Weld
- WELD2220 - GTAW - PIPE 5G
- WELD2221 - GTAW - PIPE 2G
- WELD2222 - GTAW - PIPE 6g
- WELD2230 - GTAW - Aluminum Multi-Joint
- WELD2240 - GTAW Low Alloy 5G Pipe
- WELD2241 - GTAW Alloy 2G Pipe
- WELD2242 - GTAW Low Alloy 6G Pipe
- WELD2250 - GTAW Stainless Steel 5G
- WELD2251 - GTAW Stainless Steel 2G Pipe
- WELD2252 - GTAW Stainless Steel 6G
- WELD2260 - GTAW Aluminum 5G
- WELD2261 - GTAW Aluminum 2G
- WELD2262 - GTAW Aluminum 6G
- WELD2310 - GMAW - Basic Fillet Weld
- WELD2311 - GMAW - Groove Weld
- WELD2320 - GMAW--Pipe 2G
- WELD2321 - GMAW--Pipe 5G
- WELD2322 - GMAW--6G
- WELD2330 - GMAW--Aluminum Multi-Joint
- WELD2340 - GMAW Aluminum 5G Pipe
- WELD2341 - GMAW Aluminum 2G Pipe
- WELD2342 - GMAW Aluminum (GMAW-AL)6G pipe
- WELD2410 - Automated Welding Processes
- WELD2420 - Construction Procedures I
- WELD2421 - Construction Procedures II
- WELD2422 - Construction Procedures III
- WELD2423 - Construction Procedures IV
- WELD2430 - Maintenance Procedures I
- WELD2431 - Maintenance Procedures II
- WELD2432 - Maintenance Procedures III
- WELD2433 - Maintenance Procedures IV
- WELD2440 - Manfacturing Procedures I
- WELD2441 - Manfacturing Procedures II
- WELD2442 - Manufacturing Procedures III
- WELD2443 - Manufacturing Procedures IV
- WELD2450 - Marine Procedures I
- WELD2451 - Marine Procedures II

- WELD2452 - Marine Procedures III
- WELD2453 - Marine Procedures IV
- WELD2460 - Piping Procedures I
- WELD2461 - Piping Procedures II
- WELD2462 - Piping Procedures III
- WELD2463 - Piping Procedures IV
- WELD2470 - Pressure Vessel Procedures I
- WELD2471 - Pressure Vessel Procedures II
- WELD2472 - Pressure Vessel Procedures III
- WELD2473 - Pressure Vessel Procedures IV
- WELD2480 - Shipbuilding Procedures I
- WELD2481 - Shipbuilding Procedures II
- WELD2482 - Shipbuilding Procedures III
- WELD2483 - Shipbuilding Procedures IV
- WELD2490 - Structural Procedures
- WELD2491 - Structural Procedures II
- WELD2492 - Structural Procedures III
- WELD2493 - Structural Procedures IV

Additional Comments: