

**MINUTES OF MEETING  
LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Live Oak Lake Community Development District was held Wednesday, December 4, 2019, at 2:30 p.m. at the District Office, 313 Campus Street, Celebration, Florida 34747.

Present and constituting a quorum were:

Scott Stearns	Chairman
Jose Rios	Vice Chairman
Kimberly Locher	Assistant Secretary

Also present were:

Kristen Suit	District Manager
Sarah Sandy	District Counsel (via phone)
Danielle Van de Loo	District Engineer (via phone)

*Due to a failure of the recording equipment, the recording could not be transcribed, and the following is a summary of the actions taken at the December 4, 2019 meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Suit called the meeting to order at 2:35 p.m.

**SECOND ORDER OF BUSINESS**

**Roll Call**

Ms. Suit called the roll.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of the Minutes of the  
November 6, 2019 Audit  
Committee and Regular Meeting**

On MOTION by Mr. Stearns seconded by Ms. Locher, with all in favor, the minutes of the November 6, 2019 Audit Committee and regular meeting were approved.
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**FIFTH ORDER OF BUSINESS**

**Business Matters**

**A. Consideration of Audit Committee Recommendation**

On MOTION by Mr. Stearns seconded by Mr. Rios, with all in favor, the Board accepted the ranking of the audit committee with Grau & Associates as the #1-ranked auditing firm at 98 points and authorized staff to negotiate an engagement letter with Grau was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

❖ **Special Warranty Deed**

On MOTION by Mr. Stearns seconded by Ms. Locher, with all in favor, the Special Warranty Deed was approved.

❖ **Corrective Quitclaim Deed**

On MOTION by Mr. Stearns seconded by Ms. Locher, with all in favor, the Corrective Quit Claim Deed was approved.

❖ **GMS Proposal for District Management Services**

On MOTION by Mr. Stearns seconded by Mr. Rios, with all in favor, the Government Management Services (GMS) proposal for district management services was approved subject to Counsel drafting agreement with GMS.

❖ **Termination of Contract with Inframark Management Services**

On MOTION by Mr. Stearns seconded by Mr. Rios, with all in favor, the termination of the contract with Inframark Management Services was approved.

❖ **Amend Resolution 2017-03**

On MOTION by Mr. Stearns seconded by Ms. Locher, with all in favor, the Board approved a resolution to be drafted by District Counsel to Amend Resolution 2017-3 to address the scrivener's error in the legal description attached to Resolution 2017-03 was approved.

**B. Engineer**

**i. Approval of Engineer's Proposals**

On MOTION by Mr. Stearns seconded by Mr. Rios, with all in favor, the Supplemental Engineer's Report proposal at a NTE amount of \$8,500 and for the Nolte Road RFP at a NTE amount of \$21,500 was approved.

- C. **Manager**
  - i. **Financial Statements**
  - ii. **Check Register**

On MOTION by Ms. Locher seconded by Mr. Stearns, with all in favor, the October 2019 financial statements and the check register were approved.

**EIGHTH ORDER OF BUSINESS**                      **Other Business**  
❖ **Appointment of Supervisor to Fill Vacancy**

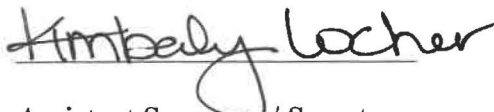
On MOTION by Mr. Stearns seconded by Ms. Locher, with all in favor, Mr. Lee Moore was appointed to Seat #4 (11/2022).


**NINTH ORDER OF BUSINESS**                      **Supervisor Requests**  
There being none, the next item followed.

**TENTH ORDER OF BUSINESS**                      **Public Comment Period**  
There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**                      **Adjournment**

On MOTION by Ms. Locher seconded by Mr. Stearns, with all in favor, the meeting was adjourned.

  
Assistant Secretary / Secretary

  
M. Scott Stearns  
Chairman