

Tampa Palms Open Space and Transportation Community Development District

Board of Supervisors

- Lura Leigh Willhite, Chairperson
- Brad van Rooyen, Vice Chairman
- Rick Hamilton, Assistant Secretary
- Leah Black, Assistant Secretary
- Jay Krause, Assistant Secretary

Mark Vega, District Manager
Scott Steady, District Counsel
Tonja Stewart, District Engineer
Chet Benson, Field Manager

Regular Meeting Agenda

Monday, February 15, 2021 – 5:30 p.m.

1. Roll Call

2. Public Comments on Agenda Items (3) Minute Time Limit

There are two opportunities for audience comments on any CDD matter during the course of the meeting as noted on the agenda. Additionally, audience comments are permitted on any matter being discussed by the Board. In order to maintain order and in the interest of time and fairness to other speakers, each speaker must be recognized by the District Manager/Secretary and comments are limited to three minutes per person. This time may be extended at the discretion of the District Manager/Secretary. Only one person may speak at a time. Although Supervisors may not necessarily respond to the comments, they will be taken into consideration by the Supervisors.

3. Consent Agenda

- A. Approval of the Minutes of the January 18, 2021 Meeting (**Page 2**)
- B. Acceptance of the December 31, 2020 Financial Report (**Page 6**)

4. Staff Reports

- A. Engineer's Report
- B. Attorney's Report
- C. Manager's Report
- D. Club Manager's Report and Action Items

5. Supervisor Requests/New Business

6. Audience Comment

7. Adjournment

The next Workshop is scheduled for Tuesday, March 2, 2021 at 5:30 p.m.

The next Meeting is scheduled for Monday, March 15, 2021 at 5:30 p.m.

District Office:

Inframark, Infrastructure Management Services
2654 Cypress Ridge Blvd., Suite 101
Wesley Chapel, Florida 33544
813-991-1116 Ext. 1004

Meeting Location:

West Meadows Community Center
8401 New Tampa Boulevard
Tampa, Florida 33647
813-977-1160

**MINUTES OF MEETING
TAMPA PALMS OPEN SPACE AND TRANSPORTATION
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Tampa Palms Open Space and Transportation Community Development District was held Monday, January 18, 2021 at 5:30 p.m. at the West Meadows Community Center, located at 8401 New Tampa Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Lura Leigh Willhite	Chairperson
Brad van Rooyen	Vice Chairman
Rick Hamilton	Assistant Secretary
Leah Black	Assistant Secretary

Also present were:

Mark Vega	District Manager
Chet Benson	Field Manager

Following is a summary of the discussions and actions taken at the January 18, 2021 Tampa Palms Open Space and Transportation Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Willhite called the meeting to order. Supervisors introduced themselves, and a quorum was established.

SECOND ORDER OF BUSINESS

**Public Comments on Agenda Items (3)
Minute Time Limit**

No public present.

- 38 **THIRD ORDER OF BUSINESS** **Consent Agenda**
 39 **A. Approval of the Minutes of the December 21, 2020 Meeting**
 40 **B. Acceptance of the November 30, 2020 Financial Report**
 41 **C. Consideration of E-Verify Memorandum of Understanding**
 42

43 Mr. van Rooyen MOVED to approve the Consent Agenda,
 44 comprised of the Minutes of the December 21, 2020 Meeting,
 45 acceptance of the November 30, 2020 Financial Report and the E-
 46 Verify Memorandum of Understanding, and Mr. Hamilton seconded
 47 the motion.

48
 49 On VOICE vote, with all in favor, the prior motion was approved.

- 50
 51
 52 **FOURTH ORDER OF BUSINESS** **Staff Reports**

- 53 **A. Engineer’s Report**
 54 • Mr. Benson spoke to Ms. Stewart regarding pond erosion in Area 6. She indicated
 55 she would keep an eye on the issue, as there is not much to do now. However, she
 56 indicated planting should be done in all ponds. She recommended budgeting funds
 57 for this work.
- 58 **B. Attorney’s Report**
 59 • Mr. Steady would like the District to be conservative and have all vendors E-Verify.
- 60 **C. Manager’s Report**
 61 • Mr. Vega discussed the 401A. Jim King has been set up for this. There will also
 62 be a 457, which allows them to contribute any amount.
 63 • The survey was discussed. The Board requested a financial breakdown, which Mr.
 64 Vega sent. The Board is still considering combining Areas 3 and 7. Mr. Vega
 65 discussed the financial arrangements. Area 7 would be paying less money.

66 *The Board recessed for a short time to go outside and look at the Area being discussed.*

- 67 ➤ The Board discussed meeting and amenity space.
- 68 ➤ The cost is approximately \$1.2 Million.

69
 70 Ms. Willhite MOVED to engage the services of an architect to
 71 design a 4,000 square foot building for meeting and amenity space.
 72

- 73 ➤ Mr. Vega clarified the facility would be 4,000 square feet, 2,500 square feet
- 74 for a fitness center, and a 1,500 square foot room which includes storage, to
- 75 match the existing facility. The cost was discussed.
- 76 ➤ Tennis courts were discussed.
- 77 ➤ Mr. Vega will ask architects to attend the next workshop or meeting. A
- 78 motion is not needed at this time.

D. Club Manager’s Report and Action Items

- 79 • Mr. Benson discussed bids to maintain the fountains in all three areas from Solitude.
- 80
- 81 ➤ In Area 3, they want an annual fee of \$2,840, which includes cleaning and
- 82 maintenance on a quarterly basis. It will cost \$82 for them to clean the
- 83 fountains each time, as opposed to the current fee of \$200.
- 84 ➤ Mr. Benson has bids for Areas 6 and 7, but is not necessary, as those ponds
- 85 do not need to be cleaned as often. They will clean them for \$135.
- 86 ➤ This is part of the contract.
- 87 ➤ Areas 3 and 7 will become one contract.

88
89 On MOTION by Ms. Willhite, seconded by Mr. van Rooyen, with
90 all in favor, the bids from Solitude Lake Management in the annual
91 amount of \$2,840 to maintain pond fountains on a quarterly basis in
92 all three areas, was approved.

- 94 • The timbers at the oldest playground need to be replaced. Mr. Benson presented a
- 95 quote in the amount of \$5,644. He is awaiting two more bids.

96
97 On MOTION by Mr. van Rooyen, seconded by Mr. Hamilton, with
98 all in favor, replacement of the timbers at the oldest playground in
99 an amount not to exceed \$5,750, was approved.

- 101 • Mr. Benson presented bids to tile the floors in Area 6 restrooms. The total for both
- 102 is \$3,208 from Home Depot. Funds will come from Capital Expenditures.

103
104 On MOTION by Mr. Hamilton, seconded by Mr. van Rooyen, with
105 all in favor, purchase of tile from Home Depot for the Area 6
106 restrooms in an amount not to exceed \$3,300, was approved.

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FIFTH ORDER OF BUSINESS

None.

Supervisor Requests/New Business

SIXTH ORDER OF BUSINESS

No audience members present.

Audience Comment

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. van Rooyen, with all in favor, the meeting was adjourned at approximately 6:12 p.m.

Mark Vega
Secretary

**Tampa Palms Open Space and Transportation
Community Development District**

Financial Report

December 31, 2020

Prepared by



Tampa Palms Open Space and Transportation
Community Development District

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**Tampa Palms Open Space and Transportation
Community Development District**

Financial Statements

(Unaudited)

December 31, 2020

Balance Sheet
December 31, 2020

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>GENERAL FUND AREA 3</u>	<u>GENERAL FUND AREA 6</u>	<u>GENERAL FUND AREA 7</u>	<u>TOTAL</u>
ASSETS					
Cash - Checking Account	\$ 1,853,768	\$ -	\$ -	\$ -	\$ 1,853,768
Accounts Receivable	-	-	-	17,000	17,000
Assessments Receivable	-	755	551	1,002	2,308
Allow-Doubtful Collections	-	(447)	-	-	(447)
Interest/Dividend Receivables	5,321	-	-	-	5,321
Due From Other Funds	-	1,668,790	1,005,447	1,669,344	4,343,581
Investments:					
Certificates of Deposit - 12 Months	212,509	-	-	-	212,509
Certificates of Deposit - 36 Months	263,748	-	-	-	263,748
Money Market Account	2,063,676	-	-	-	2,063,676
Prepaid Items	-	-	-	3,134	3,134
Deposits	-	-	585	-	585
Utility Deposits - TECO	-	8,965	21,255	24,388	54,608
TOTAL ASSETS	\$ 4,399,022	\$ 1,678,063	\$ 1,027,838	\$ 1,714,868	\$ 8,819,791
LIABILITIES					
Accounts Payable	\$ 366	\$ 8,149	\$ 3,806	\$ 8,731	\$ 21,052
Accrued Expenses	-	1,375	12,568	46,580	60,523
Deposits	-	-	366	14,746	15,112
Deferred Revenue	-	53	95	173	321
Due To Other Funds	4,343,581	-	-	-	4,343,581
TOTAL LIABILITIES	4,343,947	9,577	16,835	70,230	4,440,589
FUND BALANCES					
Nonspendable:					
Prepaid Items	-	-	-	3,134	3,134
Deposits	-	8,965	21,840	24,388	55,193
Assigned to:					
Operating Reserves	-	114,868	137,286	224,592	476,746
Reserves - Clubhouse	-	-	-	56,944	56,944
Reserves - Clubhouse/Cabana	-	200,000	10,780	-	210,780
Reserves - Court Amenities	-	-	33,373	33,162	66,535
Reserves - Fences	-	-	50,343	-	50,343

Balance Sheet
December 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	GENERAL FUND AREA 3	GENERAL FUND AREA 6	GENERAL FUND AREA 7	TOTAL
Reserves- Irrigation/Landscape	-	38,500	14,058	45,010	97,568
Reserves - Monuments/Signage	-	9,644	32,914	-	42,558
Reserves - Other	-	-	43,432	98,140	141,572
Reserves - Parking Lots	-	-	26,606	-	26,606
Reserves - Playground	-	-	-	54,008	54,008
Reserves - Ponds	-	39,500	14,646	45,010	99,156
Reserves - Highwoods Streetl.	-	-	34,036	-	34,036
Reserves - Swimming Pools	-	-	892	78,178	79,070
Unassigned:	55,075	1,257,009	590,797	982,072	2,884,953
TOTAL FUND BALANCES	\$ 55,075	\$ 1,668,486	\$ 1,011,003	\$ 1,644,638	\$ 4,379,202
TOTAL LIABILITIES & FUND BALANCES	\$ 4,399,022	\$ 1,678,063	\$ 1,027,838	\$ 1,714,868	\$ 8,819,791

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 5,000	\$ 1,250	\$ 1,040	\$ (210)
Special Assmnts- Tax Collector	339,908	246,612	289,360	42,748
Special Assmnts- Developer	133,528	-	-	-
Special Assmnts- Discounts	(13,596)	(8,884)	(11,583)	(2,699)
TOTAL REVENUES	464,840	238,978	278,817	39,839
EXPENDITURES				
Administration				
P/R-Board of Supervisors	8,000	2,000	1,867	133
FICA Taxes	612	153	143	10
ProfServ-Engineering	8,500	2,125	-	2,125
ProfServ-Legal Services	5,000	1,250	-	1,250
ProfServ-Mgmt Consulting Serv	36,781	9,195	9,174	21
ProfServ-Special Assessment	6,741	6,741	7,406	(665)
Auditing Services	3,993	1,997	-	1,997
Postage and Freight	300	75	27	48
Insurance - General Liability	10,749	6,202	6,202	-
Printing and Binding	120	30	-	30
Legal Advertising	1,500	375	-	375
Miscellaneous Services	2,300	574	-	574
Misc-Assessmnt Collection Cost	6,798	5,192	5,556	(364)
Office Supplies	75	19	-	19
Annual District Filing Fee	54	54	54	-
Total Administration	91,523	35,982	30,429	5,553
Field				
ProfServ-Field Management	10,609	2,652	2,652	-
Contracts-Landscape	123,300	30,825	30,825	-
Electricity - Streetlighting	70,000	17,500	24,512	(7,012)
Electricity - Fountain	5,500	1,375	1,375	-

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Irrigation	7,500	1,875	990	885
R&M-Landscape Renovations	12,000	3,000	8,708	(5,708)
R&M-Ponds	7,680	1,920	1,978	(58)
R&M-Street Signs	3,000	750	-	750
Misc-Holiday Decor	10,000	5,500	5,500	-
Misc-Contingency	8,162	2,040	4,674	(2,634)
Op Supplies - General	1,000	250	849	(599)
Reserve - Clubhouse/Cabana	100,000	100,000	-	100,000
Reserve - Monuments/Signage	10,000	10,000	15,000	(5,000)
Reserve - Ponds	10,000	10,000	2,631	7,369
Total Field	378,751	187,687	99,694	87,993
<hr/>				
TOTAL EXPENDITURES	470,274	223,669	130,123	93,546
<hr/>				
Excess (deficiency) of revenues Over (under) expenditures	(5,434)	15,309	148,694	133,385
<hr/>				
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(5,434)	-	-	-
TOTAL FINANCING SOURCES (USES)	(5,434)	-	-	-
<hr/>				
Net change in fund balance	\$ (5,434)	\$ 15,309	\$ 148,694	\$ 133,385
<hr/>				
FUND BALANCE, BEGINNING (OCT 1, 2020)	1,519,792	1,519,792	1,519,792	
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FUND BALANCE, ENDING	\$ 1,514,358	\$ 1,535,101	\$ 1,668,486	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 2,700	\$ 675	\$ 332	\$ (343)
Special Assmnts- Tax Collector	615,334	205,111	523,827	318,716
Special Assmnts- Discounts	(24,613)	(8,204)	(20,969)	(12,765)
TOTAL REVENUES	593,421	197,582	503,190	305,608
EXPENDITURES				
Administration				
P/R-Board of Supervisors	8,000	2,000	1,867	133
FICA Taxes	612	153	143	10
ProfServ-Engineering	5,000	1,250	-	1,250
ProfServ-Legal Services	3,372	843	-	843
ProfServ-Mgmt Consulting Serv	27,995	6,999	6,929	70
ProfServ-Special Assessment	5,091	5,091	4,608	483
Auditing Services	3,500	1,750	-	1,750
Postage and Freight	180	45	21	24
Insurance - General Liability	10,749	6,202	6,202	-
Printing and Binding	90	23	-	23
Legal Advertising	750	188	-	188
Miscellaneous Services	5,000	1,250	-	1,250
Misc-Assessmnt Collection Cost	12,307	9,518	10,057	(539)
Office Supplies	100	25	-	25
Annual District Filing Fee	41	41	41	-
Total Administration	82,787	35,378	29,868	5,510
Field				
Payroll-Pool Monitors	10,000	2,500	1,823	677
FICA Taxes	765	191	139	52
ProfServ-Field Management	10,640	2,660	2,652	8
Contracts-Landscape	98,440	24,610	24,610	-
Communication - Telephone	1,200	300	46	254
Electricity - Streetlighting	137,300	34,325	33,340	985
Utility - Water	7,520	1,880	2,053	(173)
Electricity - Fountain	3,000	750	500	250
R&M-Court Maintenance	7,500	1,875	-	1,875
R&M-Equipment	10,000	2,500	-	2,500
R&M-Irrigation	20,000	5,000	1,516	3,484

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
R&M-Landscape Renovations	25,000	6,250	-	6,250
R&M-Ponds	14,568	3,642	3,715	(73)
R&M-Pools	8,000	2,000	1,785	215
R&M-Streetlights	7,500	1,875	1,391	484
Misc-Holiday Lighting	5,000	5,000	4,500	500
Misc-Contingency	60,668	15,167	5,440	9,727
Op Supplies - General	4,000	1,000	1,697	(697)
Reserve - Clubhouse/Cabana	2,385	2,385	-	2,385
Reserve - Court Amenities	10,034	10,034	-	10,034
Reserve - Fences	8,937	8,937	-	8,937
Reserve - Irrigation/Landscape	2,594	2,594	-	2,594
Reserve - Monuments/Signage	12,022	12,022	-	12,022
Reserve - Other	21,716	21,716	-	21,716
Reserve - Parking Lot	798	798	-	798
Reserve - Ponds	2,888	2,888	-	2,888
Reserve -Highwoods Streelights	16,988	16,988	-	16,988
Reserve - Swimming Pools	2,200	2,200	-	2,200
Total Field	511,663	192,087	85,207	106,880
TOTAL EXPENDITURES	594,450	227,465	115,075	112,390
Excess (deficiency) of revenues Over (under) expenditures	(1,029)	(29,883)	388,115	417,998
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(1,029)	-	-	-
TOTAL FINANCING SOURCES (USES)	(1,029)	-	-	-
Net change in fund balance	\$ (1,029)	\$ (29,883)	\$ 388,115	\$ 417,998
FUND BALANCE, BEGINNING (OCT 1, 2020)	622,888	622,888	622,888	
FUND BALANCE, ENDING	\$ 621,859	\$ 593,005	\$ 1,011,003	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 3,500	\$ 875	\$ 432	\$ (443)
Room Rentals	5,000	1,250	308	(942)
Special Assmnts- Tax Collector	1,107,092	369,031	942,455	573,424
Special Assmnts- Discounts	(44,284)	(14,761)	(37,726)	(22,965)
Other Miscellaneous Revenues	100	25	164	139
Access Cards	-	-	135	135
TOTAL REVENUES	1,071,408	356,420	905,768	549,348
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	8,000	2,000	1,867	133
FICA Taxes	612	153	143	10
ProfServ-Dissemination Agent	1,000	250	-	250
ProfServ-Engineering	6,000	1,500	-	1,500
ProfServ-Legal Services	5,000	1,250	-	1,250
ProfServ-Mgmt Consulting Serv	54,021	13,505	13,596	(91)
ProfServ-Special Assessment	9,989	9,989	9,806	183
Auditing Services	5,035	1,259	-	1,259
Postage and Freight	500	125	41	84
Insurance - General Liability	14,113	7,057	6,202	855
Printing and Binding	600	150	-	150
Legal Advertising	1,000	250	-	250
Miscellaneous Services	850	212	-	212
Misc-Assessmnt Collection Cost	22,142	17,142	18,095	(953)
Office Supplies	250	62	-	62
Annual District Filing Fee	80	80	80	-
Total Administration	129,192	54,984	49,830	5,154
<u>Field</u>				
Payroll-Part Time	80,000	20,000	18,894	1,106
Payroll-Part Time Club Suprvsr	40,000	10,000	10,547	(547)
Payroll-Site Manager	76,491	19,123	16,454	2,669
FICA Taxes	15,032	3,758	3,836	(78)
Life and Health Insurance	10,500	2,625	2,605	20
Workers' Compensation	9,038	2,260	-	2,260
Contracts-Security Services	3,750	938	2,095	(1,157)
Contracts-Landscape	42,345	10,586	10,586	-
Contracts-Irrigation	6,600	1,650	1,650	-
Contracts-Pools	20,100	5,025	4,575	450
Contracts-Lakes	4,500	1,125	1,125	-
Contracts-Pest Control	965	242	322	(80)
Communication - Mobile	1,452	363	322	41
Communication - Teleph - Field	4,548	1,137	1,158	(21)

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Electricity - Streetlighting	242,800	60,700	60,270	430
Utility - Water	30,000	7,500	6,581	919
Utility - Refuse Removal	11,000	2,750	4,113	(1,363)
Electricity - Fountain	4,000	1,000	762	238
Rentals & Leases	9,420	2,355	1,575	780
R&M-General	30,000	7,500	196	7,304
R&M-Court Maintenance	12,500	3,125	-	3,125
R&M-Electrical	8,000	2,000	3,093	(1,093)
R&M-Gate	2,000	500	-	500
R&M-Irrigation	5,000	1,250	1,392	(142)
R&M-Landscape Renovations	14,000	3,500	1,013	2,487
R&M-Pest Control	100	25	-	25
R&M-Ponds	4,236	1,059	1,059	-
R&M-Pools	23,000	5,750	46	5,704
R&M-Plumbing	4,000	1,000	2,022	(1,022)
R&M-Painting	10,000	2,500	-	2,500
Misc-Access Cards	2,500	625	260	365
Misc-Holiday Lighting	4,000	4,000	4,000	-
Misc-Special Events	10,000	2,500	-	2,500
Misc-Clubhouse Activities	4,000	1,000	266	734
Misc-Contingency	2,500	625	5,922	(5,297)
Misc-Web Hosting	750	188	-	188
Cleaning Supplies	2,500	625	580	45
Op Supplies - General	15,000	3,750	2,370	1,380
Reserve - Clubhouse	56,944	56,944	-	56,944
Reserve - Court Amenities	11,361	11,361	-	11,361
Reserve - Other	49,070	49,070	-	49,070
Reserve - Playground	6,999	6,999	-	6,999
Reserve - Swimming Pools	70,872	70,872	7,175	63,697
Total Field	961,873	389,905	176,864	213,041
TOTAL EXPENDITURES	1,091,065	444,889	226,694	218,195
Excess (deficiency) of revenues				
Over (under) expenditures	(19,657)	(88,469)	679,074	767,543
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(19,657)	-	-	-
TOTAL FINANCING SOURCES (USES)	(19,657)	-	-	-
Net change in fund balance	\$ (19,657)	\$ (88,469)	\$ 679,074	\$ 767,543
FUND BALANCE, BEGINNING (OCT 1, 2020)	965,564	965,564	965,564	
FUND BALANCE, ENDING	\$ 945,907	\$ 877,095	\$ 1,644,638	

**Tampa Palms Open Space and Transportation
Community Development District**

Supporting Schedules

December 31, 2020

Tampa Palms Open Space & Transportation

Community Development District

**Non-Ad Valorem Special Assessments
(Hillsborough County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2021**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					Area 3 General Fund Assessments	Area 6 General Fund Assessments	Area 7 General Fund Assessments
Assessments Levied				\$ 2,062,334	\$ 339,908	\$ 615,334	\$ 1,107,092
Allocation %				100%	16.47%	29.84%	53.68%
11/09/20	\$ 25,060	\$ 1,264	\$ 511	\$ 26,836	\$ 4,423	\$ 8,007	\$ 14,406
11/16/20	151,498	6,426	3,092	161,015	26,538	48,042	86,435
11/25/20	132,191	5,606	2,698	140,495	23,156	41,919	75,420
12/07/20	1,291,272	54,901	26,352	1,372,525	226,216	409,517	736,792
12/10/20	51,635	2,082	1,054	54,771	9,027	16,342	29,402
TOTAL	\$ 1,651,656	\$ 70,278	\$ 33,707	\$ 1,755,641	\$ 289,360	\$ 523,827	\$ 942,455
% COLLECTED				85%	85%	85%	85%
TOTAL OUTSTANDING				\$ 306,693	\$ 50,548	\$ 91,507	\$ 164,637

Cash and Investment Report
12/31/2020

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>MATURITY</u>	<u>BALANCE</u>
Checking Account - Operating	Valley National	0.05%	n/a	\$ 1,853,768
		Subtotal		<u>\$ 1,853,768</u>
Certificate of Deposit - 12 Months	Valley National	1.52%	01/31/21	212,509
		Subtotal		<u>\$ 212,509</u>
Certificate of Deposit - 36 Months	Valley National	0.20%	01/15/24	263,748
		Subtotal		<u>\$ 263,748</u>
Money Market Account	Bank United	0.30%	n/a	2,063,676
		Subtotal		<u>\$ 2,063,676</u>
		Total		<u><u>\$ 4,393,701</u></u>