

# Lake Bernadette Community Development District

## Board of Supervisors

Michael Berman, Chairman  
Robert Van Liew, Vice Chairman  
Barbara German, Assistant Secretary  
Bonnie Hazelett, Assistant Secretary  
James Callaghan, Assistant Secretary

Mark Vega, District Manager  
Scott Steady, Esquire, District Counsel  
Dan Nesselt, Clubhouse Manager  
Tonja Stewart, District Engineer

**Due to Covid- 19 this meeting will be held virtually**

## Regular Meeting Agenda

Wednesday, June 10 2020 – 6:00 p.m.

Meeting Link: <https://us02web.zoom.us/j/86122172446>

Call in Number: (929) 205-6099

Meeting ID: 861 2217 2446

- 1. Roll Call**
- 2. Audience Comments on Agenda**

There are two opportunities for audience comments on any CDD matter during the course of the meeting as noted in the agenda. The first, audience comments are strictly on agenda items being discussed by the Board. In order to maintain order and in the interest of time and fairness to other speakers, each speaker must be recognized by the District Manager and comments are limited to three minutes per person. This time may be extended at the discretion of the District Manager. Only one person may speak at a time. Although Supervisors may not necessarily respond to the comments, they will be taken into consideration by the Supervisors.

- 3. Attorney's Report**
- 4. Engineer's Report**
- 5. District Manager's Report**

- A. Consideration of Resolution 2020-05, Approving the Proposed Tentative Budget for Fiscal Year 2021 and Setting the Public Hearing (Page 2)**

- 6. Clubhouse Manager's Report (Page 21)**

- A. Consideration of Proposals for Backflow Valves at the Clubhouse (Page 22)**

- 7. Old Business**
- 8. New Business and Supervisors' Requests**

- 9. Audience Comments**

- 10. Adjournment**

### District Office:

2654 Cypress Ridge Boulevard, Suite 101  
Wesley Chapel, Florida  
813-991-1116

### Meeting Location

Meeting Link: <https://us02web.zoom.us/j/86122172446>

Call in (929) 205-6099

Meeting ID: 861 2217 2446

**RESOLUTION 2020-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT APPROVING THE BUDGET FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board a proposed operating and/or debt service budget for Fiscal Year 2020/2021; a copy of which is attached hereto as Exhibit A, and

**WHEREAS**, the Board of Supervisors has considered said proposed budget and desires to set the required public hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT;**

1. The budget proposed by the District Manager for Fiscal Year 2020/2021 is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date: August 25, 2020  
Hour: 6:00 p.m.  
Place: Lake Bernadette Clubhouse  
5410 Golf Links Boulevard  
Zephyrhills, Florida

*At the time of adoption of this Resolution 2020-05, there is currently in place federal, state, and local emergency declarations ("Declarations"). In the event the Declarations remain in effect or if future orders or declarations authorize, the hearing may be conducted remotely, using communications media technology pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, extended by Executive Order 20-214, as such orders may be extended, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. Information regarding participation in any remote hearing may be found on the District's website*

Notice of this public hearing shall be published in the manner prescribed in Florida Law.

**Adopted this 10<sup>th</sup> day of June 2020**

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Michael Berman, Chairman

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Mark Vega, Secretary

**LAKE BERNADETTE**  
Community Development District

***Annual Operating Budget***

**Fiscal Year 2021**

**Proposed Budget**  
(Printed 06/03/2020)

Prepared by:



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**LAKE BERNADETTE**  
Community Development District

**Operating Budget**  
Fiscal Year 2021

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU FEB-2020	PROJECTED MAR- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
<b>REVENUES</b>							
Interest - Investments	\$ 11,387	\$ 29,441	\$ 10,000	\$ 6,002	\$ 8,403	\$ 14,405	\$ 13,000
Room Rentals	2,637	993	1,700	388	543	931	750
Interest - Tax Collector	61	146	150	45	63	108	100
Special Assmnts- Tax Collector	886,030	850,219	841,303	755,698	85,605	841,303	783,865
Special Assmnts- Delinquent	42,562	-	-	-	-	-	-
Special Assmnts- Discounts	(27,899)	(28,589)	(33,652)	(29,720)	(3,932)	(33,652)	(31,355)
Other Miscellaneous Revenues	(1)	4,968	-	575	805	1,380	1,250
Newsletter Ad	100	-	-	-	-	-	-
Access Cards	428	217	450	150	210	360	175
Amenities Revenue	168	325	550	-	-	-	175
Insurance Premium Rebate	.	-	1,000	-	1,000	1,000	1,000
Recreation Membership	1,650	1,550	1,450	-	500	500	500
<b>TOTAL REVENUES</b>	<b>917,123</b>	<b>859,270</b>	<b>822,951</b>	<b>733,137</b>	<b>93,197</b>	<b>826,335</b>	<b>769,460</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
P/R-Board of Supervisors	8,200	8,400	10,000	2,815	7,185	10,000	10,000
FICA Taxes	627	643	765	199	566	765	765
ProfServ-Engineering	11,217	8,153	9,000	3,940	5,516	9,456	10,000
ProfServ-Legal Services	2,283	3,945	7,120	90	2,500	2,590	3,000
ProfServ-Mgmt Consulting Serv	52,882	54,468	56,102	23,376	32,726	56,102	57,785
ProfServ-Property Appraiser	150	150	150	-	150	150	150
Professional Fees	6,392	4,540	8,400	-	8,400	8,400	8,400
Auditing Services	4,250	4,250	6,500	-	6,500	6,500	6,500
Postage and Freight	1,103	468	300	175	245	420	300
Insurance - General Liability	11,452	17,397	16,698	9,876	6,822	16,698	18,368
Printing and Binding	930	245	300	71	99	170	200
Legal Advertising	2,825	1,512	1,800	91	127	218	300
Miscellaneous Services	-	-	1,080	492	689	1,181	1,000
Misc-Bank Charges	1,123	1,109	-	-	-	-	-

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU FEB-2020	PROJECTED MAR- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
Misc-Assessmnt Collection Cost	13,554	14,903	16,826	14,520	2,306	16,826	15,677
Misc-Taxes	2,347	1,988	2,400	2,526	-	2,526	2,500
Misc-Web Hosting	-	3,512	3,065	2,084	981	3,065	3,065
Office Supplies	2,053	395	500	-	250	250	250
Annual District Filing Fee	200	175	175	175	-	175	175
<b>Total Administrative</b>	<b>121,588</b>	<b>126,253</b>	<b>141,181</b>	<b>60,430</b>	<b>75,063</b>	<b>135,493</b>	<b>138,435</b>
<b>Field</b>							
Payroll-General Staff	87,995	87,897	88,550	39,266	49,284	88,550	88,550
Payroll - Vacation Liability	-	3,794	-	-	-	-	-
FICA Taxes	6,732	6,724	6,775	3,004	3,771	6,775	6,775
Life and Health Insurance	10,470	10,465	10,536	5,833	4,703	10,536	10,536
Workers' Compensation	4,210	1,037	4,631	-	4,631	4,631	4,631
Contracts-Janitorial Services	9,533	7,875	10,550	3,300	4,620	7,920	8,000
Contracts-Security Services	86	1,694	2,000	607	850	1,457	2,000
Contracts-Landscape	48,300	48,300	48,300	20,125	28,175	48,300	48,300
Contracts-Roving Patrol	14,280	10,280	20,800	5,040	7,056	12,096	12,000
Travel	410	336	600	-	600	600	600
Communication - Telephone	569	725	780	335	469	804	850
Utility - Cable TV Billing	2,697	2,842	3,000	709	993	1,702	2,000
Electricity - General	15,908	16,756	18,000	6,384	8,938	15,322	16,000
Electricity - Streetlighting	38,224	38,696	38,000	16,022	22,431	38,453	39,000
Utility - Water	25,964	8,489	20,232	4,855	6,797	11,652	15,000
Utility - Gas	11,835	7,420	16,000	3,196	4,474	7,670	9,628
Utility - Refuse Removal	695	504	500	170	238	408	500
R&M-Air Conditioning	447	28	2,900	1,980	500	2,480	2,500
R&M-Buildings	6,761	6,881	9,350	4,777	6,688	11,465	6,821
R&M-Equipment	23,435	13,468	15,000	14,194	19,872	34,066	40,000
R&M-Fitness Equipment	-	-	-	-	-	-	5,000
R&M-Other Landscape	26,027	25,453	20,000	11,815	16,541	28,356	35,000
R&M-Irrigation	8,390	7,368	3,000	4,822	6,751	11,573	7,879
R&M-Lake	24,633	16,730	27,000	7,305	10,227	17,532	18,072

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU FEB-2020	PROJECTED MAR- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
R&M-Pest Control	750	110	700	399	559	958	750
R&M-Pools	21,975	22,962	27,000	13,568	18,995	32,563	22,469
R&M-Wetland Monitoring	9,190	2,700	5,000	5,000	-	5,000	5,000
R&M - Pressure Washing	-	-	6,000	580	5,420	6,000	6,000
Road/Sidewalk Maintenance	18,759	21,032	11,260	2,825	3,955	6,780	5,000
Miscellaneous Services	-	279	500	1,255	1,757	3,012	2,500
Misc-News Letters	1,350	700	1,500	900	600	1,500	1,500
Misc-Contingency	4,522	13,570	3,340	500	700	1,200	1,500
Office Supplies	5,147	10,365	2,200	1,572	2,201	3,773	4,500
Cleaning Supplies	3,103	3,119	3,762	1,643	2,300	3,943	4,500
Op Supplies - Uniforms	-	427	500	188	263	451	400
Subscriptions and Memberships	-	2,345	1,004	1,343	1,880	3,223	7,000
Capital Outlay	137,063	324,098	180,000	129,139	50,861	180,000	126,000
Reserve - Clubhouse/Cabana	48,344	-	1,000	760	1,064	1,824	2,300
Reserve - Court Amenities	-	-	500	-	500	500	500
Reserve-Lake Embankm/Drainage	-	-	50,000	24,025	33,635	57,660	15,000
Reserve - Roadways	76,968	3,669	1,000	1,000	-	1,000	1,000
Reserve - Swimming Pools	3,889	-	20,000	11,112	8,888	20,000	20,000
<b>Total Field</b>	<b>698,661</b>	<b>729,138</b>	<b>681,770</b>	<b>349,548</b>	<b>342,186</b>	<b>691,734</b>	<b>605,560</b>
<b>TOTAL EXPENDITURES</b>	<b>820,249</b>	<b>855,391</b>	<b>822,951</b>	<b>409,978</b>	<b>417,248</b>	<b>827,226</b>	<b>743,995</b>
Excess (deficiency) of revenues							
Over (under) expenditures	96,874	3,879	-	323,159	(324,051)	(891)	25,465
<b>OTHER FINANCING SOURCES (USES)</b>							
Interfund Transfer - In	-	-	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	-
<b>TOTAL OTHER SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	96,874	3,879	-	323,159	(324,051)	(891)	25,465
<b>FUND BALANCE, BEGINNING</b>	<b>1,005,944</b>	<b>1,102,818</b>	<b>1,106,697</b>	<b>1,106,697</b>	<b>-</b>	<b>1,106,697</b>	<b>1,105,806</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,102,818</b>	<b>\$ 1,106,697</b>	<b>\$ 1,106,697</b>	<b>\$ 1,429,856</b>	<b>\$ (324,051)</b>	<b>\$ 1,105,806</b>	<b>\$ 1,131,271</b>



**Budget Narrative**  
Fiscal Year 2021

**REVENUES**

**Interest-Investments**

The District earns interest on the monthly average collected balance for their operating accounts.

**Room Rentals**

The District receives fees for clubhouse rentals.

**Special Assessments-Tax Collector**

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

**Special Assessments-Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

**Access Cards**

The District receives fees for pool access cards and keys.

**Insurance Premium Rebate**

Over payment of insurance premiums.

**Recreation Membership**

The District receives fees for non-resident memberships.

**EXPENDITURES**

**Administrative**

**P/R-Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon supervisors attending all the meetings.

**Professional Services-Engineering**

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

**LAKE BERNADETTE**

Community Development District

*General Fund***Budget Narrative**  
Fiscal Year 2021**EXPENDITURES - Administrative (continued)****Professional Services-Legal Services**

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

**Professional Services-Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

**Professional Services-Property Appraiser**

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budgeted amount for property appraiser costs is based on a flat fee of \$150.

**Professional Fees**

This includes the cost for project management.

**Auditing Services**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter, including for a moderate increase.

**Postage and Freight**

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

**Insurance-General Liability**

The District's General Liability & Public Officials Liability Insurance policy is with Preferred Governmental Insurance Trust. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

**Printing and Binding**

Copies used in the preparation of agenda packages, required mailings, and other special projects.

**Legal Advertising**

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

**LAKE BERNADETTE**

Community Development District

*General Fund***Budget Narrative**  
Fiscal Year 2021**EXPENDITURES - Administrative (continued)****Miscellaneous-Bank Charges**

This includes monthly bank charges.

**Miscellaneous-Assessment Collection Costs**

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budgeted amount for collection costs was based on a maximum of 2% of the anticipated assessment collections.

**Miscellaneous-Web Hosting**

This includes website maintenance.

**Miscellaneous-Taxes**

This includes stormwater fees.

**Office Supplies**

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

**Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

**Field****Payroll-General Staff**

Payroll for employees utilized in the field for operations and maintenance of District assets.

**FICA Taxes**

Payroll taxes for employees.

**Life and Health Insurance**

Insurance for employees.

# LAKE BERNADETTE

Community Development District

*General Fund*

## Budget Narrative Fiscal Year 2021

### EXPENDITURES - Field (continued)

#### **Workers' Compensation**

Workers' compensation for employees.

#### **Contracts-Janitorial Services**

Expenses incurred for cleaning services for the District.

#### **Contracts-Security Service**

Expenses incurred for security services for the District.

#### **Contracts-Landscape**

The District currently has a contract with a landscape firm to provide landscaping services for the District.

#### **Contracts-Roving Patrol**

Expenses incurred for roving patrols for the District.

#### **Travel**

Reimbursement for mileage of field services personnel.

#### **Communication-Telephone**

Telephone charges incurred by the district.

#### **Utility-Cable TV Billing**

Cable TV usage for District.

#### **Electricity-General**

Electricity usage for District facilities and assets.

#### **Electricity-Streetlighting**

Streetlighting usage for District facilities and assets.

#### **Utility-Water**

Water irrigation usage for District facilities and assets.

#### **Utility-Gas**

Gas usage for District facilities and assets.

# LAKE BERNADETTE

Community Development District

General Fund

## Budget Narrative Fiscal Year 2021

### EXPENDITURES – Field (continued)

#### Utility-Refuse Removal

Refuse removal for District facilities.

#### R&M-Air Conditioning

The District periodically implements needed repairs to ensure maintenance of the air conditioning system.

#### R&M-Buildings

The District periodically implements needed repairs to ensure maintenance of the District buildings.

#### R&M-Equipment

The District periodically implements needed repairs to ensure maintenance of the District equipment.

#### R&M-Fitness Equipment

The District periodically implements needed repairs to ensure maintenance of the fitness equipment by Coastal Fitness.

#### R&M-Other Landscape

The District periodically adds items to enhance the landscape.

#### R&M-Irrigation

The District periodically implements needed repairs to ensure maintenance of the irrigation system.

#### R&M-Lake

This includes repairs and maintenance of the lakes to ensure proper flow and function of the storm water system.

#### R&M-Pest Control

This includes periodic application of pesticides to District facilities to ensure a pest free, safe and healthy environment.

#### R&M-Pools

The District currently utilizes a pool maintenance company to ensure the proper operations and maintenance of the swimming pools.

#### R&M-Wetland Monitoring

Expenses incurred for Wetland Monitoring and for needed maintenance.

#### R&M-Pressure Washing

Expenses incurred for Pressure cleaning of the district.

# LAKE BERNADETTE

Community Development District

General Fund

## Budget Narrative Fiscal Year 2021

### EXPENDITURES – Field (Continued)

#### Miscellaneous Services

The District will utilize contingency funds as needed for unforeseen and/or emergency expenditures.

#### Office Supplies

The District will provide necessary consumable supplies to operate District facilities.

#### Cleaning Supplies

The District will provide necessary consumable cleaning supplies to operate District facilities.

#### Operating Supplies-Uniforms

The District will provide uniforms for clubhouse staff.

#### Capital Outlay

The District will replace existing equipment or purchase new equipment for District facilities.

#### Reserve-Clubhouse/Cabana

The District will set aside funds to ensure repair and/or replacement of the clubhouse and cabana.

#### Reserve-Court Amenities

The District will set aside funds to ensure repair and/or replacement of the court amenities.

#### Reserve-Lake Embankment/Drainage

The District will set aside funds to ensure repair and/or replacement of the lake embankment and drainage.

#### Reserve-Roadways

The District will set aside funds to ensure repair and/or replacement of the roadways.

#### Reserve-Swimming Pools

The District will set aside funds to ensure repair and/or replacement of the swimming pools.

**Exhibit "A"**  
Allocation of Fund Balances

**AVAILABLE FUNDS**

	<u>Amount</u>
Anticipated Fund Balance-Fiscal Year 2021	\$ 1,105,806
Net Change in Fund Balance-Fiscal Year 2021	25,465
Reserves-Fiscal Year 2021 Additions	38,800
<b>Total Funds Available (Estimated) - 09/30/2021</b>	<b>1,170,071</b>

**ALLOCATION OF AVAILABLE FUNDS*****Nonspendable Fund Balance***

Deposits	835
Subtotal	<u>835</u>

***Assigned Fund Balance***

Operating Reserve - First Quarter Operating Capital	144,799 <sup>(1)</sup>
Reserves - Clubhouse/Cabana (prior years)	66,536 <sup>(2)</sup>
FY 2020 Funding	1,000
FY 2020 Funding (Expenses)	(760)
FY 2021 Funding	2,300
	<u>69,076</u>
Reserves - Court Amenities	5,880 <sup>(2)</sup>
FY 2020 Funding	500
FY 2021 Funding	500
	<u>6,880</u>
Reserves - Lake Embank/Drainage	76,612 <sup>(2)</sup>
FY 2020 Funding	50,000
FY 2020 Funding (Expenses)	(24,025)
FY 2021 Funding	15,000
	<u>117,587</u>
Reserves - Roadways	18,693 <sup>(2)</sup>
FY 2020 Funding	1,000

Community Development District

FY 2020 Funding (Expenses)	(1,000)	
FY 2021 Funding	1,000	19,693
Reserves - Swimming Pools	46,459 <sup>(2)</sup>	
FY 2020 Funding	20,000	
FY 2020 Funding (Expenses)	(11,112)	
FY 2021 Funding	20,000	75,347
	Subtotal	434,217
<b>Total Allocation of Available Funds</b>		<b>434,217</b>
<b>Total Unassigned (undesignated) Cash</b>		<b>\$ 735,854</b>

**Notes**

(1) Represents approximately 3 months of operating expenditures

(2) Reserve balance as of January 31, 2020, includes FY 2020 expenses



**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU FEB-2020	PROJECTED MAR- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	4,106	4,110	4,116	3,653	463	4,116	4,116
Special Assmnts- Discounts	(132)	(138)	(165)	(144)	(21)	(165)	(165)
<b>TOTAL REVENUES</b>	<b>3,974</b>	<b>3,972</b>	<b>3,951</b>	<b>3,509</b>	<b>442</b>	<b>3,951</b>	<b>3,951</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	80	79	82	70	12	82	82
<b>Total Administrative</b>	<b>80</b>	<b>79</b>	<b>82</b>	<b>70</b>	<b>12</b>	<b>82</b>	<b>82</b>
<b>TOTAL EXPENDITURES</b>	<b>80</b>	<b>79</b>	<b>82</b>	<b>70</b>	<b>12</b>	<b>82</b>	<b>82</b>
Excess (deficiency) of revenues							
Over (under) expenditures	3,894	3,893	3,869	3,439	430	3,869	3,869
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	3,894	-	3,869	-	-	-	3,869
<b>TOTAL OTHER SOURCES (USES)</b>	<b>3,894</b>	<b>-</b>	<b>3,869</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,869</b>
Net change in fund balance	3,894	3,893	3,869	3,439	430	3,869	3,869
<b>FUND BALANCE, BEGINNING</b>	<b>1</b>	<b>3,895</b>	<b>7,788</b>	<b>7,788</b>	<b>-</b>	<b>7,788</b>	<b>11,657</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 3,895</b>	<b>\$ 7,788</b>	<b>\$ 11,657</b>	<b>\$ 11,227</b>	<b>\$ 430</b>	<b>\$ 11,657</b>	<b>\$ 15,526</b>

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2021 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED BUDGET FY 2020	ACTUAL THRU FEB-2020	PROJECTED MAR- SEP-2020	TOTAL PROJECTED FY 2020	ANNUAL BUDGET FY 2021
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assmnts- Tax Collector	2,856	1,970	1,932	1,751	181	1,932	1,932
Special Assmnts- Discounts	(92)	(66)	(77)	(69)	(8)	(77)	(77)
<b>TOTAL REVENUES</b>	<b>2,764</b>	<b>1,904</b>	<b>1,855</b>	<b>1,682</b>	<b>173</b>	<b>1,855</b>	<b>1,855</b>
<b>EXPENDITURES</b>							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	54	38	39	34	5	34	39
<b>Total Administrative</b>	<b>54</b>	<b>38</b>	<b>39</b>	<b>34</b>	<b>5</b>	<b>34</b>	<b>39</b>
<i>Field</i>							
R&M-Roads	-	-	39	-	-	-	-
<b>Total Field</b>	<b>-</b>	<b>-</b>	<b>39</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>54</b>	<b>38</b>	<b>78</b>	<b>34</b>	<b>5</b>	<b>34</b>	<b>39</b>
Excess (deficiency) of revenues							
Over (under) expenditures	2,710	1,866	1,777	1,648	168	1,821	1,816
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	-	-	1,777	-	-	-	1,816
<b>TOTAL OTHER SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>1,777</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,816</b>
Net change in fund balance	2,710	1,866	1,777	1,648	168	1,821	1,816
<b>FUND BALANCE, BEGINNING</b>	<b>(1)</b>	<b>2,709</b>	<b>4,575</b>	<b>4,575</b>	<b>-</b>	<b>4,575</b>	<b>6,396</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 2,709</b>	<b>\$ 4,575</b>	<b>\$ 6,352</b>	<b>\$ 6,223</b>	<b>\$ 168</b>	<b>\$ 6,396</b>	<b>\$ 8,212</b>

**LAKE BERNADETTE**  
Community Development District

**Supporting Budget Schedules**  
Fiscal Year 2021

Community Development District

**Comparison of Assessment Rates  
Fiscal Year 2021 vs. Fiscal Year 2020**

Product	General Fund 001 (O&M)			General Fund 002 (O&M)			General Fund 003 (O&M)			Total Assessments per Unit			Units
	FY 2021	FY 2020	Percent Change	FY 2021	FY 2020	Percent Change	FY 2021	FY 2020	Percent Change	FY 2021	FY 2020	Percent Change	
Double Eagle Court	\$875.83	\$940.00	-6.8%	\$98.00	\$98.00	0%	\$0.00	\$0.00	n/a	\$973.83	\$1,038.00	-6.2%	42
Janine Drive	\$875.83	\$940.00	-6.8%	\$0.00	\$0.00	n/a	\$69.00	\$69.00	0%	\$944.82	\$1,009.00	-6.4%	28
All Remaining Neighborhoods	\$875.83	\$940.00	-6.8%	\$0.00	\$0.00	n/a	\$0.00	\$0.00	n/a	\$875.83	\$940.00	-6.8%	825
													<b>895</b>

**CDD Meeting Topics of Discussion**

Lake Bernadette Community Center

June 10th 2020

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**Upcoming Events:**

1. Clubhouse main pool and gym open at 50% capacity starting June 1.

**Upcoming Projects:**

1. 2 Backflow valves / repaired/ replaced clubhouse ( estimates provided )
2. CPR First aid scheduled for Aug 26<sup>th</sup> )( staff certification )
3. Pond 33 outfall structure repair (Site Masters )
4. CPR first aid class TBA July
5. Cleaning up clubhouse parking lot islands, bare spots, some new plantings (Rainmaker)
6. Sidewalk southside of Eiland entrance pressure washed to Braddock Pines entrance
7. Status of Newsletter , monthly or quarterly ?

**Completed Projects & Tasks**

1. Playground fence pressure washed
2. Updated 13 access cards
3. Clubhouse ac unit 4 repaired ( warranty Bahrs AC)
4. Clubhouse exterior windows cleaned
5. Main pool deck bleached furniture/ fence pressure washed
6. 2 new residents registered
7. 3 Street light outages reported
8. Clubhouse kitchen door , main pool side gate door inspected by Pasco County after work from Complete IT
9. New plantings at entry to clubhouse ( Rainmaker )
10. Repaired faulty door stops installed during clubhouse construction with commercial door stops men/women locker baths
11. Office phone replaced



Tri-Care Services Inc.  
6740 Bluff Meadow Ct.  
Wesley Chapel FL 33545  
O 727-546-2059  
F 813-780-6526  
<http://www.tricare-services-inc.com>

## ≈ PROPOSAL ≈

Proposal Submitted to: LAKE BERNADETTE COMMUNITY DEVELOPMENT DISTRICT & INFRAMARK PROPERTY MANAGEMENT  
VIA E-MAIL / FAX : [info@lakebernadette.org](mailto:info@lakebernadette.org), [seat1@lakebernadette.org](mailto:seat1@lakebernadette.org), [Crystal.Torrent@inframark.com](mailto:Crystal.Torrent@inframark.com), [sandra.demarco@inframark.com](mailto:sandra.demarco@inframark.com), [mark.vega@inframark.com](mailto:mark.vega@inframark.com)

DATE: 5/28/20

ATTN: MARK VEGA / DAN NESSELT

JOB ADDRESS: 5410 GOLF LINKS BOULEVARD, ZEPHYRHILLS FL 33541

LEGAL ADDRESS: 08-26-21-0000-00800-0160, Assessed in Section 08, Township 26 South, Range 21 East of Pasco County, Florida

***WE HEREBY PROPOSE TO FURNISH THE MATERIAL AND LABOR NECESSARY FOR THE COMPLETION: REPLACE BACKFLOW AND PULL PERMIT***

***REMOVAL & REPLACEMENT OF THREE BACKFLOW PREVENTERS AS FOLLOWING:***

- 1) ONE FIRE MAIN 4" DUAL CHECK W/DETECTION ASSEMBLY***
- 2) PART OF FIRE MAIN DUAL CHECK ASSY (3/4 INCH BACKFLOW DEVICE ON THE DETECTION ASSEMBLY)***
- 3) ONE 1" REDUCED PRESSURE BACK FLOW ASSEMBLY WITH DI-ELECTRIC UNIONS (NEW PER CODE)***
- 4) FOUR PIPE BALLARDS THAT WILL BE FILLED WITH CONCRETE AND PAINTED YELLOW (NEW PER CODE) (approx. 5'0 long 2-1/2 exposed 2-1/2 buried)***
- 5) ONE EXPANSION DEVICE ON THE BUILDING SIDE OF BACKFLOW (NEW PER CODE)***

***PIPE BALLARDS NOW HAVE TO BE INSTALLED STREET SIDE OF ALL BACKFLOW PREVENTER THAT ARE CLOSER THAN FIFTEEN FEET TO THE STREET.***

***THERMO EXPANSION VALVE HAS TO BE PLACED ON THE 1" DOMESTIC BACKFLOW PREVENTER DUE TO NEW CODE.***

***ALL THREE BACKFLOWS WILL BE CERTIFIED AFTER INSTALLATION***

**INITIAL**



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Tri-Care Services Inc.  
6740 Bluff Meadow Ct.  
Wesley Chapel Fl 33545  
O 727-546-2059  
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<http://www.tricareservicesinc.com>

## ≈ PROPOSAL ≈

(CONTINUED)

### TERMS AND CONDITIONS OF AGREEMENT LISTED BELOW:

- 1) **PLUMBING & GAS SHALL BE INSTALLED TO STANDARD OF THE FLORIDA PLUMBING CODE LATEST EXISTING CODE BEING ENFORCE APPLICABLE TO THE DATE OF SIGNED PROPOSAL.**
- 2) **PLUMBING AND GAS INSTALLATION IS GUARANTEED FREE FOR ONE YEAR. NO OTHER WARRANTIES ARE EXPRESSED OR IMPLIED.**
- 3) **CHANGE ORDERS: ANY ALTERATION OR DEVIATON FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE MADE ONLY UPON WRITTEN AGREEMENT AND WILL BECOME AN EXTRA CHARGE ABOVE THE CONTRACT PRICE TO BE PAID PER BILLING INVOICE.**
- 4) **PLUMBING CONTRACTOR SHALL MAKE HOLES IN THE BUILDING TO GAIN ACCESS FOR ROUTING SANITARY, WATER & GAS PIPING AND SHALL NOT BE HELD LIABLE IN ANY WAY FOR LABOR OR COSTS INCURRED FOR PAINTING, TEXTURING , REPAIRING WALLS , CEILINGS, ASPHALT PAVING , CONCRETE CUTTING (INDOOR OR OUTDOOR) OR FINISHINGS.**
- 5) **DELAY/DELAY'S PLUMBING CONTRACTOR WILL BE EXCUSED FOR ANY DELAY BEYOND OUR CONTROL, THESE DELAYS MAY INCLUDE, BUT ARE NOT LIMITED TO THE ACTS OF GOD, INCLEMENT WEATHER , ACTS OF OWNER OR PUBLIC AUTHORITY, OR OTHER UNFORESEEN CONTINGENCIES.**
- 6) **ANY FAILURE TOMAKE PAYMENTS TO PLUMBING CONTRACTOR IS SUBJECT TO A CLAIM AGAINST THE PROPERTY IN ACCORDANCE WITH APPLICABLE LIEN LAWS.**
- 7) **OVERDUE ACCOUNTS WILL BE CHARGED A LATE CHARGE AT THE RATE OF 1.5%.**

INITIAL\_\_\_\_\_



Tri-Care Services Inc. Agenda Page 24  
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## ≈ PROPOSAL ≈

(CONTINUED)

- 8) IN THE EVENT ANY PARTY TO THIS CONTRACT COMMENCES ANY ACTIONS LEGAL OR OTHERWISE TO COLLECT THE CONTRACT PRICE, THE PREVAILING PARTY SHALL BE ENTITLED TO RECOVER ATTORNEYS FEES AND ALL OTHER COSTS INCURRED IN CONNECTION WITH THE ACTION.
- 9) PARTY SUBMITTED TO SHALL GIVE WRITTEN NOTICE OF A BACK CHARGE TO PLUMBING CONTRACTOR WITHIN TEN DAYS OF THE ACT-GIVING RISE TO THE BACK CHARGE. IF NO SUCH NOTICE IS GIVEN WITHIN THE TEN-DAY PERIOD THE BACK CHARGE SHALL NOT BE ALLOWED.
- 10) ANY PLUMBING FIXTURES, APPLIANCES OR APPURTENANCES INCLUDING HARDWARE & FITTINGS NOT SUPPLIED OR PURCHASED BY TRI-CARE SERVICES INC. WILL NOT BE UNDER ANY WARRANTY AND WILL CONSTITUTE ADDITIONAL CHARGES IF WE HAVE TO SERVICE, INSTALL OR REPAIR THE ABOVE MENTIONED.
- 11) ALL CONCRETE CUTTING AND PATCHING WITH FINISHING TO BE DONE BY GENERAL CONTRACTOR

All material and work are guaranteed to be as above specifications and installed in a worklike manner for the sum of: **THREE THOUSAND SIX HUNDRED AND FIFTY DOLLARS**

**AMOUNT TOTAL: \$6,350.00**

**Payments are as follows: NET 10**

**Per Tri Care Services**

**Proposal good for 30 days.**

Acceptance and signature of this proposal makes this a binding contract. The above prices, specifications and conditions are hereby accepted. You are authorizing work to be started, and payments will be made as outlined.

Estimator (sam)

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

SIGNATURE (PRINT) \_\_\_\_\_ Date \_\_\_\_\_

**LICENSED \* BONDED \* INSURED**

<http://www.tricare-services-inc.com>



# Chris Bahr Plumbing

**813-782-2524**

5729 GALL BLVD. • ZEPHYRHILLS, FL 33542

cbahrplumb1@gmail.com

☐ **Call Before We Go**

Phone# 813 - 788 7690

Notice

Cell # - -

Email \_\_\_\_\_

Name: LAKE BURNADETTE CLUBHOUSE Occupant: \_\_\_\_\_

Address: 5410 GOLFLINKS BLVD Job Location: \_\_\_\_\_

City/St/Zip: ZH City/St/Zip: \_\_\_\_\_

Community: LAKE BURNADETTE Phone #

Service Plumber: \_\_\_\_\_

Preliminary Job Description: 1" RPZ LEAKING / NO UNIONS / PLS GIVE  
WRITTEN EST (POSS 2<sup>ND</sup> RPZ OF DIFFERENT SIZE MAY  
REQ REPL. AS WELL)

[illegible]

Plumbers Notes: \_\_\_\_\_

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**Credit Auth.#**

**WARRANTY INFORMATION:** All materials, parts and equipment are warranted by the manufacturers' or suppliers' written warranty only. All labor performed by Chris Bahr Plumbing is warranted for \_\_\_\_\_. Chris Bahr Plumbing makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of Chris Bahr Plumbing.

I have authority to order the work outlined above which has been satisfactory completed. I agree that Seller retains title to equipment/materials furnished until final payment is made. If payment is not made as agreed, Seller can remove said equipment/materials at Seller's expense. Any damage resulting from said removal shall not be responsibility of Seller. NET 30 DAYS. A 1 1/2% SERVICE CHARGE WILL BE ADDED MONTHLY TO ALL UNPAID BALANCES OVER 30 DAYS.  
NO REFUNDS

Customer Signature

Date \_\_\_\_\_