

RESOLUTION NO. 2020-05

A RESOLUTION OF THE FOREST CREEK COMMUNITY DEVELOPMENT DISTRICT REGARDING PROCEDURES REGARDING BOARD MEETING MATERIALS

WHEREAS, the Forest Creek Community Development District ("District") Board of Supervisors ("Board") meets on a regular basis; and

WHEREAS, pursuant to sections 286.0114 and 190.0115, Florida Statutes, the Board is authorized to adopt reasonable rules, orders, and resolutions for the conduct of Board meetings and the general conduct of District business; and

WHEREAS, in accordance with section 189.69, Florida Statutes, materials in support of the Board meeting or workshop agenda shall be posted on the District website if available in an electronic format at the time the agenda is posted at least 7 days before each meeting or workshop.;


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FOREST CREEK COMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING PROCEDURES CONCERNING BOARD MEETING MATERIALS ARE HEREBY ADOPTED:

- A. Materials which are ready for Board consideration and which relate to published agenda items will be posted on the District website at least seven (7) days before the date of the meeting or workshop if available in electronic format at that time, but excluding confidential and exempt information. Within seven (7) days but not later than one (1) day before the date of the meeting or workshop any additional or updated materials not previously available will be distributed directly to the Board and, excluding confidential and exempt information, may be posted on the District website prior to the meeting or workshop if available in electronic format and posting same will not result in a substantial cost to the District.
- B. Materials in support of the Board meeting or workshop agenda may include, but are not limited to:
 - (1) The meeting or workshop agenda
 - (2) Monthly check register of expenses incurred in the preceding month
 - (3) Draft resolutions for Board consideration and/or adoption at the meeting
 - (4) Proposals for services, including maintenance and repair, of District Facilities for Board consideration and/or adoption at the meeting
 - (5) Draft minutes of prior meetings for Board approval
 - (6) Other materials as requested by one or more supervisors related to agenda items
- C. Materials related to agenda items may be considered by the Board at its discretion whether or not the materials are posted on the website prior to the meeting or workshop.

D. This Resolution shall be effective immediately upon adoption.

ADOPTED this 7th day of January, 2020.

**FOREST CREEK COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Chairman

[SEAL]
Attest:

By: 
Asst. Secretary