

**Heritage Bay
Community Development District
August 1, 2019**

Agenda Package

Heritage Bay Community Development District

Inframark, Infrastructure Management Services

210 N. University Drive, Suite 702, Coral Springs, Florida 33071

Telephone: 954-603-0033 Fax: 954-345-1292

July 25, 2019

Board of Supervisors
Heritage Bay Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Bay Community Development District will be held on **Thursday, August 1, 2019 at 9:00 a.m.** in the Heritage Bay Clubhouse, 10154 Heritage Bay Boulevard, Naples, Florida. The following is the advance agenda for the meeting:

1. Roll Call
2. Approval of Agenda
3. Public Comments on Agenda Items
4. Engineer's Report
 - A. Project Summary
 - i. Lake Bank Restoration Project Update
 - ii. Q.E. Open Items for Completion
 - iii. Clubhouse Dry Retention Modification Update
 - iv. Veranda 5 Project Update – Installation of Outfall Improvements
5. Attorney's Report
 - A. FEMA Update & Appeal
6. Lake & Wetland Management Monthly Inspections and Service Reports
 - A. Project Updates
 - B. Bathymetric Survey Maps
7. Old Business
 - A. Website & ADA Compliance
8. New Business
 - A. Veranda VI ARC Request
9. Manager's Report
 - A. Approval of the Minutes of the June 6, 2019 Meeting
 - B. Acceptance of Financials
 - C. Fiscal Year 2020 Tentative Budget
 - D. Acceptance of Fiscal Year 2018 Audit
 - E. Discussion of Fiscal Year Meeting Schedule
 - F. Field Manager's Report

- G. Follow Up Items
 - i. M.R.I. Stormwater System Cleanout Update
 - ii. 2019 Lake Bank Restoration Update
- 10. Supervisors' Reports, Requests, and Comments
- 11. Chairman's Comment
- 12. Audience Comments
- 13. Adjournment

Supporting documents for agenda items are enclosed or will be distributed at the meeting.

The balance of the agenda is routine in nature, and staff will give their reports at the meeting. If you have any questions, please contact me.

Sincerely,
Justin Faircloth
District Manager

Fourth Order of Business

4Aiii.



South Florida Water Management District
Individual Environmental Resource Permit No. 11-101685-P
Date Issued: July 11, 2019

Permittee: Heritage Bay Golf & Country Club, Inc
11691 Gateway Blvd
Fort Myers, FL 33913

Project: Heritage Bay Golf And Country Club Clubhouse Expansion

Application No. 190617-9

Location: Collier County, See Exhibit 1

Your application for an Individual Environmental Resource Permit is approved. This action is taken based on Chapter 373, Part IV, of Florida Statutes (F.S.) and the rules in Chapter 62-330, Florida Administrative Code (F.A.C.). Unless otherwise stated, this permit constitutes certification of compliance with state water quality standards under section 401 of the Clean Water Act, 33 U.S.C. 1341, and a finding of consistency with the Florida Coastal Management Program. Please read this entire agency action thoroughly and understand its contents.

This permit is subject to:

- Not receiving a filed request for a Chapter 120, F.S., administrative hearing.
- The attached General Conditions for Environmental Resource Permits.
- The attached Special Conditions.
- All referenced Exhibits.

All documents are available online through the District's ePermitting site at www.sfwmd.gov/ePermitting.

If you object to these conditions, please refer to the attached "Notice of Rights" which addresses the procedures to be followed if you desire a public hearing or other review of the proposed agency action. Please contact this office if you have any questions concerning this matter. If we do not hear from you in accordance with the "Notice of Rights", we will assume that you concur with the District's action.

The District does not publish notices of action. If you wish to limit the time within which a person may request an administrative hearing regarding this action, you are encouraged to publish, at your own expense, a notice of agency action in the legal advertisement section of a newspaper of general circulation in the county or counties where the activity will occur. Legal requirements and instructions for publishing a notice of agency action, as well as a noticing format that can be used, are available upon request. If you publish a notice of agency action, please send of a copy of the affidavit of publication provided by the newspaper to the District's West Palm Beach office for retention in this file.

If you have any questions regarding your permit or need any other information, please call us at 1-800-432-2045 or email ERP@sfwmd.gov.

Ricardo A. Valera, P.E.
Bureau Chief, Environmental Resource Bureau

Fifth Order of Business

5A



FEMA

June 11, 2019

Mr. Jared Moskowitz, Director
Florida Division of Emergency Management
2555 Shumard Oak Boulevard
Tallahassee, FL 32399-2100

Mr. Justin Faircloth
Heritage Bay Community Development District
5911 Country Lakes Drive
Fort Myers, FL 33905

Re: FEMA Public Assistance Eligibility Determination - Heritage Bay Community Development District, PA ID 021-UAQL3-00, FEMA-4337-DR-FL, Project 25524

Dear Mr. Moskowitz and Mr. Faircloth:

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) has determined that the facility is ineligible for Public Assistance funding. Please see the enclosed FEMA Public Assistance Determination Memorandum for detailed information.

Under the Robert T. Stafford Disaster Relief and Emergency Assistance Act and applicable regulations, the Heritage Bay Community Development District (Applicant) is entitled to appeal this eligibility determination. The Applicant may appeal this determination to the FEMA Region 4 Regional Administrator pursuant to 44 CFR § 206.206. The appeal must: (1) contain documented justification supporting the Applicant's position, (2) specify the monetary figure in dispute, and (3) cite the provisions in federal law, regulation, or policy with which the Applicant believes the initial action was inconsistent. The Applicant should also include a current email address to receive electronic correspondence. An appeal must be submitted to the Florida Division of Emergency Management (Recipient) by the Applicant within 60 days of the Applicant's receipt of this letter. The Pass-Through Entity transmittal of that appeal, with a written recommendation, is required to be submitted to Region 4 within 60 days of receiving the Applicant's letter.

Lastly, as FEMA will not accept additional information after issuance of the Regional Administrator's first appeal decision, the Applicant must submit all relevant supporting information with its first appeal.

Mr. Moskowitz and Mr. Faircloth
June 11, 2019
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If you have any questions, please contact Allison McLeary, Florida Division of Emergency Management Appeals Officer, 850-815-4417 or email Allison.Mcleary@em.myflorida.com.

Sincerely,



Angela Gillman Green
Infrastructure Branch Director
Federal Emergency Management Agency
FEMA 4337-DR-FL

Enclosures:
FEMA PA Eligibility Determination Memorandum

ELIGIBILITY DETERMINATION MEMORANDUM**Heritage Bay Community Development District****FEMA-4337-DR-FL****PA ID 021-UAQL3-00**

Applicant Type				<input type="checkbox"/> State Agency	<input checked="" type="checkbox"/> Local Government	<input type="checkbox"/> Tribe	<input type="checkbox"/> Private Nonprofit
Grants Manager: <i>Only fill out this section if the project is in Grants Manager.</i>				EMMIE: <i>Only fill out this section if the project worksheet is in EMMIE.</i>			
Project No.		25524		EMMIE Project Worksheet No.		03780	
Version No.		0		Version No.		NA	
Damage Inventory No.		39142/39143		EMMIE Project Cost		\$239,208.88	
				Total Amount Obligated		NA	
Project Title				Rip-Rap			
Project Size		<input checked="" type="checkbox"/> Large <input type="checkbox"/> Small <i>(Potentially subject to Net Small Project Overrun appeal)</i>		Category of Work		C – Roads and Bridges	
Issue(s):				Community Development District Facilities Not Open to the Public			
Amount at Issue		\$1,595,845.01		Eligibility Issue Type(s)		<input type="checkbox"/> Applicant Eligibility	
Amount Denied		\$1,595,845.01				<input checked="" type="checkbox"/> Facility Eligibility	
						<input type="checkbox"/> Work Eligibility	
						<input type="checkbox"/> Cost Eligibility	
Issue Keyword(s)				Community Development District Facilities Not Open to the Public			

Project Description:

Hurricane Irma caused strong winds, torrential rain and tidal surge which resulted in extensive damage throughout Florida. The incident period is September 04, 2017, through October 18, 2017. The widespread damage resulted in a major disaster declaration (FEMA-4337-DR-FL) on September 10, 2017. This disaster declaration, as amended, authorized Public Assistance (PA) in all Florida counties

Heritage Bay Community Development District (Applicant) is an eligible applicant under the FEMA PA Program as a special district established by State law, a local unit of government.

Hurricane force winds and heavy rain resulted in elevated lake levels which caused flooding and shoreline erosion within the Heritage Bay Community. The flooding caused rip rap to wash away into two (2) retention ponds (Lake 30A and Lake 30B). The lakes' geo-tech fabric lining under the rip rap shoreline armoring was also damaged. The damaged water control facilities, located at 10154 Heritage Bay Boulevard, Naples, FL 34120, is within a gated community with controlled access. Entrance into the community is through a gated guard house. *Heritage Bay Golf & Country Club.pdf*. Residents of the community are issued membership cards and must carry the cards at all times. *10.18.18 HBGCC Rules and Regulations.pdf*. The Heritage Bay Community is not open to the general public.

FEMA originally validated project costs in the amount of \$239,208.08. The Applicant submitted additional documentation requesting FEMA PA reimbursement of \$1,595,845.01 for completion of rip rap and geo-tech fabric lining repairs. The Applicant utilized contractors to restore the facility back to predisaster design, function, and capacity within the existing footprint. The scope of work for this project is part of a larger lake restoration project that includes work not related to the disaster damage.

Project #25524 Lakes 30A and 30B Repairs	
DI Number 39142 Repairs - Lake 30A	Costs
1,127 LF x 20 ft. width Rip Rap depth - 2.0 ft.	\$528,753.65
Mitigation - 1,127 LF Keyway dimensions – 10 ft. x 4ft. x 6ft. trapezoidal	\$231,278.98
DI Number 39143 Repairs - Lake 30B	
1,246 LF x 20 ft. width Rip Rap depth - 2.0 ft.	\$584,080.35
Mitigation - 1,246 LF Keyway dimensions – 10 ft. x 4ft. x 6ft. trapezoidal	\$251,732.03
Total	\$1,595,845.01

Issue:

Are the facilities eligible for reimbursement considering they are owned by a community development district and not open to the public?

Applicable Law, Regulations, and FEMA Policy

The Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, Pub. L. No. 93-288 (Stafford Act):

§ 102 (10)(C), 42 U.S.C. 5122 – *Public Facility*

“Public facility” means the following facilities owned by a State or local government: Any other public building, structure, or system, including those used for educational, recreational, or cultural purposes.

§ 406 (a)1(A) 42 U.S.C. 5172 – *Repair, Restoration, and Replacement of Damaged Facilities*

(a) Contributions –

(1) In General. --.....

(A) to a State or local government for the repair, restoration, reconstruction, or replacement of a public facility damaged or destroyed by a major disaster and for associated expenses incurred by the government.

Title 44 of the Code of Federal Regulations (C.F.R.) October 1, 2016:

§ 206.221 (h) *Public Facility*

Public facility means the following facilities owned by a State or local government: any flood control, navigation, irrigation, reclamation, public power, sewage treatment and collection, water supply and distribution, watershed development, or airport facility; any non-Federal aid, street, road, or highway; and any other public building, structure, or system, including those used for educational, recreational, or cultural purposes; or any park.

FEMA Public Assistance Program and Policy Guide, FP- 104-009-2 (April 2018) (PAPPG):

**CHAPTER 2: Public Assistance Program Administration, Section III: Facility Eligibility
(A) Public Facility**

An eligible public facility is one that a State, Territorial, Tribal, or local government owns or has legal responsibility for maintaining, including any... Flood control, navigation, irrigation, reclamation, public power, sewage treatment and collection, water supply and distribution, watershed development, or airport facility.

When a facility maintained by a Community Development District is not open to the general public or does not provide a service to the public, the facility is not eligible.

Analysis:

Facility Eligibility - Are the facilities eligible for reimbursement considering they are owned by a Community Development District and not open to the public?

FEMA, pursuant to its delegated authority, may make contributions to a local government for the repair, restoration, reconstruction, or replacement of a public facility damaged or destroyed by a major disaster and for associated expenses incurred by that government. *Stafford Act § 406(a)(1)*. FEMA has determined Heritage Bay Community Development District to be an eligible applicant that may receive contributions. Here, however, FEMA must determine whether the facilities are eligible facilities for PA funding.

When a facility maintained by a Community Development District is not open to the general public or does not provide a service to the general public, the facility is not eligible. *PAPPG, at Chapter 2, Section III, A, p. 15*. In this case, the damaged water control facilities are located within a gated community with controlled access. Entrance into the Heritage Bay Community is through a gated guard house. *Heritage Bay Golf & Country Club.pdf*. Residents of the community are issued membership cards and are required to carry the cards at all times. *10.18.18 HBGCC Rules and Regulations.pdf*. The Heritage Bay Community does not allow access to the general public.

The Applicant's facilities are not open to the general public and therefore, are not eligible for PA funding. The Applicant's total loss for the project is \$1,595,845.01. FEMA finds the \$1,595,845.01 cost associated with this project to be ineligible for FEMA PA reimbursement.

Eligibility Determination: ☐ Partially Approved ☒ Denied

Notice of Right to Appeal:

The Applicant may appeal this determination to the Regional Administrator, pursuant to Title 44 of the Code of Federal Regulations § 206.206, Appeals. If the Applicant elects to file an appeal, the appeal must:

- 1) Contain documented justification supporting the Applicant's position;
- 2) Specify the monetary figure in dispute; and
- 3) Cite the provisions in federal law, regulation, and/or policy with which the

The appeal must be submitted to the State by the Applicant within 60 days of its receipt of this determination. The State's transmittal of that appeal, with the State's recommendation, is required to be submitted to The FEMA Regional Administrator's office within 60 days of the receipt of the Applicant's letter.

Preparation and Review:

Preparer: Patricia Johnson, PA Policy Advisor

Signature: Patricia Johnson

Date: 5 June 19

Office of Chief Counsel Reviewer: David Russo, Attorney Advisor

Signature: David Russo

Date: 6-7-19

Approval:

PA Management: Angela Gillman, Infrastructure Branch Director

Signature: Angela Gillman

Date: 18 June 19

Sixth Order of Business



SPECIAL SERVICE AGREEMENT

June 21, 2019

Mr. Justin Faircloth
Heritage Bay Community Development District
c/o Inframark Management Services
5911 Country Lakes Drive
Fort Myers, Florida 33905

Justin.faircloth@inframark.com
(239) 245-7118 Office
(239) 245-7120 Fax

Description

Below observations were noted on Wednesday, June 19th.

Lake 1 - Minimal weeds, will be treated next visit.

Lake 2 - No issues noted, healthy littorals.

Lake 3 - No issues noted, slender spike rush is gone.

Lake 4 - Chara noted, will treat next visit. Plantings doing good.

Lake 5 - Some algae, will be treated next visit. Plantings doing good.

Lake 5 plantings



Lake 6 – Some algae, minimal pondweed & hydrilla noted, will treat next visit.

Lake 6, minimal algae



Lake 7 – Minimal pondweed noted, will treat next visit. Healthy littorals

Lake 8 – Minimal pondweed & hydrilla noted, will treat next visit.

Lake 9 - Recommend planting littorals to enhance aesthetics.

Lake 10 – Small washout on west bank.

Lake 10 – small washout



- Lake 11 – Minimal pondweed noted, will treat next visit
- Lake 12 – No issues noted
- Lake 13 - Pondweed/hydrilla noted, some algae, will treat next visit
- Lake 14 – No issues noted. Recommend planting littorals on west lake bank.
- Lake 15 – Minimal pondweed noted (see picture), will be treated next visit.
- Lake 16 – Minimal pondweed noted, will treat next visit.
- Lake 17 – No issues noted. Healthy littorals.
- Lake 18 – No issues noted.
- Lake 19 – No issues noted.
- Lake 20 – Minimal pondweed noted, will treat next visit.
- Lake 21 – Grading going on here, lake not clear. Healthy littorals
- Lake 22 – No issues noted. Healthy littorals.
- Lake 23 – No issues noted.
- Lake 24 – Minimal pondweed, will be treated next visit.
- Lake 25 – No issues noted.
- Lake 26 – Grading going on here, lake not clear. Healthy littorals.
- Lake 27 – Grading going on here, lake not clear. Healthy littorals.
- Lake 28 – No issues noted
- Lake 29 – No issues noted.
- Lake 30A – Pondweed dying, will rake it next truxor visit.

Lake 30A – dead pondweed`



Lake 30B – Very clear, raked the pondweed last week. Minimal weeds along rip rap, very good overall.



Summary:

Torpedo grass and weeds are growing faster now since the beginning of the heavy rains. We will stay on top of it to keep them at minimum during the summer months. 30A still needs to be raked but we will do so in the next truxor visit. 30B looks great, very clear and clean.



SPECIAL SERVICE AGREEMENT

July 19, 2019

Mr. Justin Faircloth
Heritage Bay Community Development District
c/o Inframark Management Services
5911 Country Lakes Drive
Fort Myers, Florida 33905

Justin.faircloth@inframark.com
(239) 245-7118 Office
(239) 245-7120 Fax

Description

Below observations were noted on Friday, July 19th.

Lake 1 - Minimal algae, will be treated next visit. Spike rush spreading and growing,

Lake 2 - Minimal algae, will treat next visit.

Lake 3 - Algae along rip rap, spatterdock noted, will treat next visit.

Lake 4 - New littorals growing. Minimal algae, will treat next visit.

Lake 5 - Minimal algae along lake banks, littorals growing, healthy overall.

Lake 3 - spatterdock noted



Lake 6 – Littorals growing on south side, minimal algae. Healthy spike rush buffer growing on north side. Good overall.

Lake 7 – Minimal algae will treat next visit. Healthy littorals

Lake 8 – Torpedo grass noted, will treat next visit.

Lake 9 – Recommend planting littorals to enhance aesthetics. Spike rush buffer growing thick, will keep an eye on it.

Lake 10 – No issues noted, spike rush growing thick, will keep an eye on it.

Lake 11 – Minimal algae, will treat next visit. New littoral plants picking up good.

Lake 11 – Healthy littorals growing



Lake 12 – No issues noted.

Lake 13 – No issues noted.

Lake 14 – Algae noted, will treat next visit.

Lake 15 – Healthy littorals. No issues noted.

Lake 16 – Healthy littorals. No issues noted.

Lake 17 – Healthy littorals. No issues noted.

Lake 18 – Minimal algae. Will treat next visit.

Lake 19 – Hydrilla noted, will treat next visit.

Lake 20 – No issues noted, pondweed is gone. Lake looks very clear. Pic below.



Lake 21 – Healthy littorals. No issues noted.
Lake 22 – Healthy littorals. No issues noted.
Lake 23 – Healthy littorals. No issues noted.
Lake 24 – Minimal algae, will treat next visit. Spike rush growing.
Lake 25 – Minimal algae, will treat next visit.
Lake 26 – Healthy littorals. No issues noted.
Lake 27 – Minimal algae, will treat next visit.
Lake 28 – No issues noted
Lake 29 – No issues noted. Recommend littorals for aesthetics.
Lake 30A – Pondweed dying, will rake it next truxor visit.

Lake 30A – dead pondweed



Lake 30B – Very clear, raked the pondweed last week. Some pondweed at boat ramp, will treat next visit. Some pondweed under bridge, recently treated.

Lake 30B – Under bridge



Summary:

The entire community seems to be in great shape. Proper treatments and heavy rains have helped to dilute algae and most of it is not visible since it ends up among the littoral shelf plants. Invasive weeds are growing at a faster rate, but we are on top of it. We continue to monitor pondweed in the Boulder lake. Now that 30B is mapped and we know the exact depths, composition, and vegetation concentrations we will be able to address the pondweed issue more carefully. We are also using the mapping as a reference to the pondweed present in the lake currently so when we continue the Aquathol granular treatments we can later remap and compare to see the effectiveness.



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT 1525

Customer: Hecmgo Bay Account #: 1525 Date: 05/23/19
 Technician: Marcus Ayres Territory: Naples
 Weather Conditions: Sunny

LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30-B, 19
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

- SHELVES #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

- PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

- LAKE(S) #: _____
☐ INSPECTION

Comments: LARVAE TREATED FOR PONDWEED, HYDRILLA, CHARA, PLEASE
ALLOW 7-10 DAYS FOR BEST RESULTS.

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebuttton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Pakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 5/23/19
Technician: Austin Territory: West Coast
Weather Conditions: _____

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____

Lake(s) #: _____

Lake(s) #: 30A & 30B

Lake(s) #: _____

Lake(s) #: _____

Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
Dissolved Oxygen _____ ppm
pH reading _____
Water Clarity _____
Water Level _____

☐ HIGH☐ AVERAGE☐ LOW☐ HIGH☐ AVERAGE☐ LOW☐ ACID☐ NEUTRAL☐ BASE☐ GOOD☐ FAIR☐ POOR☐ HIGH☐ AVERAGE☐ LOW

☐ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____

☐ HERBICIDE TREATMENT☐ DEBRIS REMOVAL☐ MANUAL REMOVAL☐ INSPECTION

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #: _____

☐ HERBICIDE TREATMENT☐ DEBRIS REMOVAL☐ MANUAL REMOVAL☐ INSPECTION

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____

☐ INSPECTION

Comments:

TRUXOR onsite to harvest Pondweed from 30A & 30B

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebuttton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☒ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Hawthorne Bay Account #: 1525 Date: 05/24/19
 Technician: Marcus Ayres Territory: NAPLES
 Weather Conditions: SUNNY

LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☐ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- ☐ HIGH ☐ AVERAGE ☐ LOW
☐ HIGH ☐ AVERAGE ☐ LOW
☐ ACID ☐ NEUTRAL ☐ BASE
☐ GOOD ☐ FAIR ☐ POOR
☐ HIGH ☐ AVERAGE ☐ LOW

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments: Mapping LAKE 30-B WITH ELECTRONIC EQUIPMENT
"SONAR".

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebuttton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 5/24/19
 Technician: Austin Territory: West Coast
 Weather Conditions: _____

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30 A & 30 B
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

☐ HIGH ☐ AVERAGE ☐ LOW
☐ HIGH ☐ AVERAGE ☐ LOW
☐ ACID ☐ NEUTRAL ☐ BASE
☐ GOOD ☐ FAIR ☐ POOR
☐ HIGH ☐ AVERAGE ☐ LOW

☐ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments:

TRUXOR onsite harvesting Pondweed from 30 A & 30 B

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☒ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 5/31/19
 Technician: Jonathan Territory: West coast
 Weather Conditions: sunny

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
- ☐ GRASSES & EMERGENTS
- ☐ SUBMERSED AQUATICS
- ☐ FLOATING PLANTS
- ☐ INSPECTION
- ☒ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30 A

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

☐ HIGH ☐ AVERAGE ☐ LOW
☐ HIGH ☐ AVERAGE ☐ LOW
☐ ACID ☐ NEUTRAL ☐ BASE
☐ GOOD ☐ FAIR ☐ POOR
☐ HIGH ☐ AVERAGE ☐ LOW

☒ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
- ☐ FLOATING PLANTS
- ☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____

- ☐ HERBICIDE TREATMENT
- ☒ MANUAL REMOVAL
- ☐ INSPECTION
- ☒ DEBRIS REMOVAL

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
- ☐ GRASSES
- ☐ VINES

PRESERVE(S) #: _____

- ☐ HERBICIDE TREATMENT
- ☐ MANUAL REMOVAL
- ☐ INSPECTION
- ☐ DEBRIS REMOVAL

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____

- ☐ INSPECTION

Comments: Crew onsite to remove the harvested pondweed from the lake bank.

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebuttton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/5/19
 Technician: Elliot Territory: West Coast
 Weather Conditions: Sunny

LAKE MANAGEMENT

- ☐ ALGAE CONTROL
- ☐ GRASSES & EMERGENTS
- ☒ SUBMERSED AQUATICS
- ☐ FLOATING PLANTS
- ☐ INSPECTION
- ☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30 B
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
- ☐ FLOATING PLANTS
- ☒ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT ☒ DEBRIS REMOVAL
☒ MANUAL REMOVAL
☐ INSPECTION

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
- ☐ GRASSES
- ☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments:

TRUXOR onsite to cut & rake pondweed from lake 30B
also removed the cut debris

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatchegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/6/19
 Technician: Elliot Territory: West Coast
 Weather Conditions: Sunny

✓ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #:

Lake(s) #:

Lake(s) #: 30 B

Lake(s) #:

Lake(s) #:

Lake(s) #:

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

☐ HIGH☐ AVERAGE☐ LOW☐ HIGH☐ AVERAGE☐ LOW☐ ACID☐ NEUTRAL☐ BASE☐ GOOD☐ FAIR☐ POOR☐ HIGH☐ AVERAGE☐ LOW

✓ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #:

☐ HERBICIDE TREATMENT☒ DEBRIS REMOVAL☒ MANUAL REMOVAL☐ INSPECTION

○ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #:

☐ HERBICIDE TREATMENT☐ DEBRIS REMOVAL☐ MANUAL REMOVAL☐ INSPECTION

○ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #:

☐ INSPECTION

Comments:

TRUXOR onsite to cut and rake pondweed from lake 30B

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilla ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments:



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/8/19
 Technician: Austin Territory: West Coast
 Weather Conditions: _____

☒ LAKE MANAGEMENT

- | | |
|--|-----------------------|
| <input type="checkbox"/> ALGAE CONTROL | Lake(s) #: |
| <input type="checkbox"/> GRASSES & EMERGENTS | Lake(s) #: |
| <input checked="" type="checkbox"/> SUBMERSED AQUATICS | Lake(s) #: <u>30B</u> |
| <input type="checkbox"/> FLOATING PLANTS | Lake(s) #: |
| <input type="checkbox"/> INSPECTION | Lake(s) #: |
| <input type="checkbox"/> DEBRIS | Lake(s) #: |

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

☒ LITTORAL SHELF

- | | | |
|--|--|--|
| <input type="checkbox"/> SHORELINE GRASSES & EMERGENTS | <input type="checkbox"/> HERBICIDE TREATMENT | <input checked="" type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> FLOATING PLANTS | <input checked="" type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> INSPECTION | |

☐ UPLAND / WETLAND PRESERVE

- | | | |
|--|--|---|
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> HERBICIDE TREATMENT | <input type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> GRASSES | <input type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> VINES | <input type="checkbox"/> INSPECTION | |

☐ MOSQUITO / MIDGE LARVAE CONTROL

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> INSECTICIDE TREATMENT | LAKE(S) #: _____ |
| | <input type="checkbox"/> INSPECTION |

Comments:

TRUXOR onsite to cut and rake pondweed from lake 30B

FISH & WILDLIFE OBSERVATIONS

- | | | | | | | |
|---|-----------------------------|----------------------------------|----------------------------------|-----------------------------------|------------------------------------|-------------------------------|
| FISH: <input type="radio"/> Bass | <input type="radio"/> Bream | <input type="radio"/> Catfish | <input type="radio"/> Grass carp | <input type="radio"/> Tilapia | <input type="radio"/> Mosquitofish | <input type="radio"/> Shad |
| BIRDS: <input type="radio"/> Raptor | <input type="radio"/> Duck | <input type="radio"/> Wood Stork | <input type="radio"/> Shorebird | <input type="radio"/> Wading bird | <input type="radio"/> Songbird | <input type="radio"/> Vulture |
| REPTILES: <input type="radio"/> Alligator | <input type="radio"/> Snake | <input type="radio"/> Turtle | <input type="radio"/> Tortoise | <input type="radio"/> Lizard | <input type="radio"/> AMPHIBIANS | <input type="radio"/> INSECTS |

INVASIVE / EXOTIC PLANTS NOTED

- | | | | | | | | |
|--|----------------------------------|------------------------------------|-------------------------------------|--------------------------------------|---|----------------------------------|---------------------------------------|
| <input type="radio"/> Brazilian pepper | <input type="radio"/> Melaleuca | <input type="radio"/> Pennywort | <input type="radio"/> Bischofia | <input type="radio"/> Earleaf Acacia | <input type="radio"/> Australian pine | <input type="radio"/> Shoebutton | <input type="radio"/> Sedge |
| <input type="radio"/> Climbing Fern | <input type="radio"/> Air potato | <input type="radio"/> Torpedograss | <input type="radio"/> Azolla | <input type="radio"/> Salvinia | <input type="radio"/> Downy rose myrtle | <input type="radio"/> Java plum | <input type="radio"/> Floating Hearts |
| <input type="radio"/> Lantana | <input type="radio"/> Hydrilla | <input type="radio"/> Hygrophilia | <input type="radio"/> Water Lettuce | <input type="radio"/> Water hyacinth | <input type="radio"/> Cattail | <input type="radio"/> Primrose | <input type="radio"/> Alligatorweed |

NATIVE PLANTS NOTED

- | | | | | | | | |
|------------------------------------|----------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|--|---|------------------------------|
| <input type="radio"/> Cypress | <input type="radio"/> Wax Myrtle | <input type="radio"/> FL Pine | <input type="radio"/> Red Maple | <input type="radio"/> Waterlily | <input type="radio"/> Mangrove | <input type="radio"/> Pond Apple | <input type="radio"/> Oak |
| <input type="radio"/> Cocoplum | <input type="radio"/> Bulrush | <input type="radio"/> Blue flag iris | <input type="radio"/> Strangler fig | <input type="radio"/> Arrowhead | <input type="radio"/> Pickerelweed | <input type="radio"/> Thalia | <input type="radio"/> Palms |
| <input type="radio"/> Golden Canna | <input type="radio"/> Spikerush | <input type="radio"/> Buttonbush | <input type="radio"/> Eelgrass | <input type="radio"/> Cordgrass | <input type="radio"/> Fakahatcheegrass | <input type="radio"/> Spatterdock | <input type="radio"/> Ferns |
| <input type="radio"/> Baby tears | <input type="radio"/> Naiad | <input type="radio"/> Chara | <input type="radio"/> Duckweed | <input type="radio"/> Bladderwort | <input type="radio"/> Pondweed | <input type="radio"/> Slender spikerush | <input type="radio"/> Bacopa |

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/10/19
Technician: Elliot Territory: West Coast
Weather Conditions: Sunny

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
- ☐ GRASSES & EMERGENTS
- ☒ SUBMERSED AQUATICS
- ☐ FLOATING PLANTS
- ☐ INSPECTION
- ☐ DEBRIS

Lake(s) #: _____
Lake(s) #: _____
Lake(s) #: 30 B - cutting Pondweed
Lake(s) #: _____
Lake(s) #: _____
Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
Dissolved Oxygen _____ ppm
pH reading _____
Water Clarity _____
Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

☒ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
- ☐ FLOATING PLANTS
- ☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☒ MANUAL REMOVAL
☐ INSPECTION

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
- ☐ GRASSES
- ☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments:

Truxor onsite to cut & rake pondweed from lake 30b

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophila ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/11/19
 Technician: Elliot Territory: west coast
 Weather Conditions: Sunny

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #:

Lake(s) #:

Lake(s) #:

Lake(s) #:

Lake(s) #:

Lake(s) #:

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

☐ HIGH☐ HIGH☐ ACID☐ GOOD☐ HIGH☐ AVERAGE☐ AVERAGE☐ NEUTRAL☐ FAIR☐ AVERAGE☐ LOW☐ LOW☐ BASE☐ POOR☐ LOW

☒ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #:

☐ HERBICIDE TREATMENT☒ MANUAL REMOVAL☐ INSPECTION☐ DEBRIS REMOVAL

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #:

☐ HERBICIDE TREATMENT☐ MANUAL REMOVAL☐ INSPECTION☐ DEBRIS REMOVAL

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #:

☐ INSPECTION

Comments:

Truxor onsite to cut & rake pondweed from lake 30b

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
 BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
 REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments:

www.lakeandwetland.com



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: 1525 Date: 6/12/19
Technician: Elliot Territory: West Coast
Weather Conditions: Sunny

LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____
Lake(s) #: _____
Lake(s) #: 306 - cutting Pondweed
Lake(s) #: _____
Lake(s) #: _____
Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
Dissolved Oxygen _____ ppm
pH reading _____
Water Clarity _____
Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT
☒ MANUAL REMOVAL
☐ INSPECTION
☐ DEBRIS REMOVAL

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT
☐ MANUAL REMOVAL
☐ INSPECTION
☐ DEBRIS REMOVAL

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments:

TRUXOR onsite to cut & rake pondweed from lake 306

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebutton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilla ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Heritage Bay Account #: _____ Date: 6/24/19
 Technician: Austin Territory: west coast
 Weather Conditions: _____

☒ LAKE MANAGEMENT

- ☐ ALGAE CONTROL
- ☐ GRASSES & EMERGENTS
- ☒ SUBMERSED AQUATICS
- ☐ FLOATING PLANTS
- ☐ INSPECTION
- ☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30A - 30 B Bridge
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

☐ LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
- ☐ FLOATING PLANTS
- ☐ INVASIVE / EXOTIC SPECIES

SHELVES #:

- ☐ HERBICIDE TREATMENT
- ☐ MANUAL REMOVAL
- ☐ INSPECTION
- ☐ DEBRIS REMOVAL

☐ UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
- ☐ GRASSES
- ☐ VINES

PRESERVE(S) #:

- ☐ HERBICIDE TREATMENT
- ☐ MANUAL REMOVAL
- ☐ INSPECTION
- ☐ DEBRIS REMOVAL

☐ MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #:

- ☐ INSPECTION

Comments:

Truxor onsite to cut pondweed under bridge

FISH & WILDLIFE OBSERVATIONS

- | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|----------------------------------|
| FISH: <input type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Grass carp | <input type="checkbox"/> Tilapia | <input type="checkbox"/> Mosquitofish | <input type="checkbox"/> Shad |
| BIRDS: <input type="checkbox"/> Raptor | <input type="checkbox"/> Duck | <input type="checkbox"/> Wood Stork | <input type="checkbox"/> Shorebird | <input type="checkbox"/> Wading bird | <input type="checkbox"/> Songbird | <input type="checkbox"/> Vulture |
| REPTILES: <input type="checkbox"/> Alligator | <input type="checkbox"/> Snake | <input type="checkbox"/> Turtle | <input type="checkbox"/> Tortoise | <input type="checkbox"/> Lizard | <input type="checkbox"/> AMPHIBIANS | <input type="checkbox"/> INSECTS |

INVASIVE / EXOTIC PLANTS NOTED

- | | | | | | | | |
|---|-------------------------------------|---------------------------------------|--|---|--|--------------------------------------|--|
| <input type="checkbox"/> Brazilian pepper | <input type="checkbox"/> Melaleuca | <input type="checkbox"/> Pennywort | <input type="checkbox"/> Bischofia | <input type="checkbox"/> Earleaf Acacia | <input type="checkbox"/> Australian pine | <input type="checkbox"/> Shoebuttton | <input type="checkbox"/> Sedge |
| <input type="checkbox"/> Climbing Fern | <input type="checkbox"/> Air potato | <input type="checkbox"/> Torpedograss | <input type="checkbox"/> Azolla | <input type="checkbox"/> Salvinia | <input type="checkbox"/> Downy rose myrtle | <input type="checkbox"/> Java plum | <input type="checkbox"/> Floating Hearts |
| <input type="checkbox"/> Lantana | <input type="checkbox"/> Hydrilla | <input type="checkbox"/> Hygrophilla | <input type="checkbox"/> Water Lettuce | <input type="checkbox"/> Water hyacinth | <input type="checkbox"/> Cattail | <input type="checkbox"/> Primrose | <input type="checkbox"/> Alligatorweed |

NATIVE PLANTS NOTED

- | | | | | | | | |
|---------------------------------------|-------------------------------------|---|--|--------------------------------------|---|--|---------------------------------|
| <input type="checkbox"/> Cypress | <input type="checkbox"/> Wax Myrtle | <input type="checkbox"/> FL Pine | <input type="checkbox"/> Red Maple | <input type="checkbox"/> Waterlily | <input type="checkbox"/> Mangrove | <input type="checkbox"/> Pond Apple | <input type="checkbox"/> Oak |
| <input type="checkbox"/> Cocoplum | <input type="checkbox"/> Bulrush | <input type="checkbox"/> Blue flag iris | <input type="checkbox"/> Strangler fig | <input type="checkbox"/> Arrowhead | <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Thalia | <input type="checkbox"/> Palms |
| <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Spikerush | <input type="checkbox"/> Buttonbush | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Fakahatcheegrass | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Ferns |
| <input type="checkbox"/> Baby tears | <input type="checkbox"/> Naiad | <input type="checkbox"/> Chara | <input type="checkbox"/> Duckweed | <input type="checkbox"/> Bladderwort | <input type="checkbox"/> Pondweed | <input type="checkbox"/> Slender spikerush | <input type="checkbox"/> Bacopa |

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: HEARTAGE BAY Account #: _____ Date: 06/25/19
 Technician: MIGUEL AYRES Territory: NAPLES
 Weather Conditions: SUNNY

LAKE MANAGEMENT

- | | |
|--|------------------------|
| <input type="checkbox"/> ALGAE CONTROL | Lake(s) #: |
| <input type="checkbox"/> GRASSES & EMERGENTS | Lake(s) #: |
| <input checked="" type="checkbox"/> SUBMERSED AQUATICS | Lake(s) #: <u>30-A</u> |
| <input type="checkbox"/> FLOATING PLANTS | Lake(s) #: |
| <input type="checkbox"/> INSPECTION | Lake(s) #: |
| <input type="checkbox"/> DEBRIS | Lake(s) #: |

Water Test Results (Combined Average)

Temperature _____ °F	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW
Dissolved Oxygen _____ ppm	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW
pH reading _____	<input type="checkbox"/> ACID	<input type="checkbox"/> NEUTRAL	<input type="checkbox"/> BASE
Water Clarity _____	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR
Water Level _____	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW

LITTORAL SHELF

- | | | |
|--|--|---|
| <input type="checkbox"/> SHORELINE GRASSES & EMERGENTS | <input type="checkbox"/> HERBICIDE TREATMENT | <input type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> FLOATING PLANTS | <input type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> INSPECTION | |

UPLAND / WETLAND PRESERVE

- | | | |
|--|--|---|
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> HERBICIDE TREATMENT | <input type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> GRASSES | <input type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> VINES | <input type="checkbox"/> INSPECTION | |

MOSQUITO / MIDGE LARVAE CONTROL

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> INSECTICIDE TREATMENT | LAKE(S) #: |
| | <input type="checkbox"/> INSPECTION |

Comments: LAKE TREATED FOR PONDWEED, PLEASE ALLOW 7-10
DAY FOR BEST RESULTS.

FISH & WILDLIFE OBSERVATIONS

- | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|----------------------------------|
| FISH: <input type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Grass carp | <input type="checkbox"/> Tilapia | <input type="checkbox"/> Mosquitofish | <input type="checkbox"/> Shad |
| BIRDS: <input type="checkbox"/> Raptor | <input type="checkbox"/> Duck | <input type="checkbox"/> Wood Stork | <input type="checkbox"/> Shorebird | <input type="checkbox"/> Wading bird | <input type="checkbox"/> Songbird | <input type="checkbox"/> Vulture |
| REPTILES: <input type="checkbox"/> Alligator | <input type="checkbox"/> Snake | <input type="checkbox"/> Turtle | <input type="checkbox"/> Tortoise | <input type="checkbox"/> Lizard | <input type="checkbox"/> AMPHIBIANS | <input type="checkbox"/> INSECTS |

INVASIVE / EXOTIC PLANTS NOTED

- | | | | | | | | |
|---|-------------------------------------|---------------------------------------|--|---|--|--------------------------------------|--|
| <input type="checkbox"/> Brazilian pepper | <input type="checkbox"/> Melaleuca | <input type="checkbox"/> Pennywort | <input type="checkbox"/> Bischofia | <input type="checkbox"/> Earleaf Acacia | <input type="checkbox"/> Australian pine | <input type="checkbox"/> Shoebuttton | <input type="checkbox"/> Sedge |
| <input type="checkbox"/> Climbing Fern | <input type="checkbox"/> Air potato | <input type="checkbox"/> Torpedograss | <input type="checkbox"/> Azolla | <input type="checkbox"/> Salvinia | <input type="checkbox"/> Downy rose myrtle | <input type="checkbox"/> Java plum | <input type="checkbox"/> Floating Hearts |
| <input type="checkbox"/> Lantana | <input type="checkbox"/> Hydrilla | <input type="checkbox"/> Hygrophilia | <input type="checkbox"/> Water Lettuce | <input type="checkbox"/> Water hyacinth | <input type="checkbox"/> Cattail | <input type="checkbox"/> Primrose | <input type="checkbox"/> Alligatorweed |

NATIVE PLANTS NOTED

- | | | | | | | | |
|---------------------------------------|-------------------------------------|---|--|--------------------------------------|---|--|---------------------------------|
| <input type="checkbox"/> Cypress | <input type="checkbox"/> Wax Myrtle | <input type="checkbox"/> FL Pine | <input type="checkbox"/> Red Maple | <input type="checkbox"/> Waterlily | <input type="checkbox"/> Mangrove | <input type="checkbox"/> Pond Apple | <input type="checkbox"/> Oak |
| <input type="checkbox"/> Cocoplum | <input type="checkbox"/> Bulrush | <input type="checkbox"/> Blue flag iris | <input type="checkbox"/> Strangler fig | <input type="checkbox"/> Arrowhead | <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Thalia | <input type="checkbox"/> Palms |
| <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Spikerush | <input type="checkbox"/> Buttonbush | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Fakahatcheegrass | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Ferns |
| <input type="checkbox"/> Baby tears | <input type="checkbox"/> Naiad | <input type="checkbox"/> Chara | <input type="checkbox"/> Duckweed | <input type="checkbox"/> Bladderwort | <input type="checkbox"/> Pondweed | <input type="checkbox"/> Slender spikerush | <input type="checkbox"/> Bacopa |

Other species noted / comments:



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: HERITAGE BAY Account #: 1525 Date: 06/26/19
Technician: MTG VRL AYRES Territory: NAPLES
Weather Conditions: SUNNY

LAKE MANAGEMENT

- ☒ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☒ INSPECTION
☐ DEBRIS

Lake(s) #: 3
Lake(s) #: _____
Lake(s) #: 14, 15, 16
Lake(s) #: _____
Lake(s) #: ALL LAKES
Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
Dissolved Oxygen _____ ppm
pH reading _____
Water Clarity _____
Water Level _____

☐ HIGH ☐ AVERAGE ☐ LOW
☐ HIGH ☐ AVERAGE ☐ LOW
☐ ACID ☐ NEUTRAL ☐ BASE
☐ GOOD ☐ FAIR ☐ POOR
☐ HIGH ☐ AVERAGE ☐ LOW

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

SHELVES #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT ☐ DEBRIS REMOVAL
☐ MANUAL REMOVAL
☐ INSPECTION

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

LAKE(S) #: _____
☐ INSPECTION

Comments: LAKES TREATED FOR ALGAE, PONDWEED, PLEASE
ALLOW 10-20 DAYS FOR BEST RESULTS.

FISH & WILDLIFE OBSERVATIONS

FISH: ☐ Bass ☐ Bream ☐ Catfish ☐ Grass carp ☐ Tilapia ☐ Mosquitofish ☐ Shad
BIRDS: ☐ Raptor ☐ Duck ☐ Wood Stork ☐ Shorebird ☐ Wading bird ☐ Songbird ☐ Vulture
REPTILES: ☐ Alligator ☐ Snake ☐ Turtle ☐ Tortoise ☐ Lizard ☐ AMPHIBIANS ☐ INSECTS

INVASIVE / EXOTIC PLANTS NOTED

☐ Brazilian pepper ☐ Melaleuca ☐ Pennywort ☐ Bischofia ☐ Earleaf Acacia ☐ Australian pine ☐ Shoebuttton ☐ Sedge
☐ Climbing Fern ☐ Air potato ☐ Torpedograss ☐ Azolla ☐ Salvinia ☐ Downy rose myrtle ☐ Java plum ☐ Floating Hearts
☐ Lantana ☐ Hydrilla ☐ Hygrophilia ☐ Water Lettuce ☐ Water hyacinth ☐ Cattail ☐ Primrose ☐ Alligatorweed

NATIVE PLANTS NOTED

☐ Cypress ☐ Wax Myrtle ☐ FL Pine ☐ Red Maple ☐ Waterlily ☐ Mangrove ☐ Pond Apple ☐ Oak
☐ Cocoplum ☐ Bulrush ☐ Blue flag iris ☐ Strangler fig ☐ Arrowhead ☐ Pickerelweed ☐ Thalia ☐ Palms
☐ Golden Canna ☐ Spikerush ☐ Buttonbush ☐ Eelgrass ☐ Cordgrass ☐ Fakahatcheegrass ☐ Spatterdock ☐ Ferns
☐ Baby tears ☐ Naiad ☐ Chara ☐ Duckweed ☐ Bladderwort ☐ Pondweed ☐ Slender spikerush ☐ Bacopa

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
Erosion Restoration - Mosquito & Midge Larvae Control
Algae & Aquatic Weed Control - Native Planting
Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: Hartman Bay Account #: _____ Date: 07/05/19
 Technician: Myron Ayres Territory: Myers
 Weather Conditions: Cloudy / Rainy

LAKE MANAGEMENT

- | | |
|--|------------|
| <input type="checkbox"/> ALGAE CONTROL | Lake(s) #: |
| <input type="checkbox"/> GRASSES & EMERGENTS | Lake(s) #: |
| <input type="checkbox"/> SUBMERSED AQUATICS | Lake(s) #: |
| <input type="checkbox"/> FLOATING PLANTS | Lake(s) #: |
| <input type="checkbox"/> INSPECTION | Lake(s) #: |
| <input type="checkbox"/> DEBRIS | Lake(s) #: |

Water Test Results (Combined Average)

Temperature _____ °F	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW
Dissolved Oxygen _____ ppm	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW
pH reading _____	<input type="checkbox"/> ACID	<input type="checkbox"/> NEUTRAL	<input type="checkbox"/> BASE
Water Clarity _____	<input type="checkbox"/> GOOD	<input type="checkbox"/> FAIR	<input type="checkbox"/> POOR
Water Level _____	<input type="checkbox"/> HIGH	<input type="checkbox"/> AVERAGE	<input type="checkbox"/> LOW

LITTORAL SHELF

- | | | |
|--|--|---|
| <input type="checkbox"/> SHORELINE GRASSES & EMERGENTS | <input type="checkbox"/> HERBICIDE TREATMENT | <input type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> FLOATING PLANTS | <input type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> INSPECTION | |

UPLAND / WETLAND PRESERVE

- | | | |
|--|--|---|
| <input type="checkbox"/> INVASIVE / EXOTIC SPECIES | <input type="checkbox"/> HERBICIDE TREATMENT | <input type="checkbox"/> DEBRIS REMOVAL |
| <input type="checkbox"/> GRASSES | <input type="checkbox"/> MANUAL REMOVAL | |
| <input type="checkbox"/> VINES | <input type="checkbox"/> INSPECTION | |

MOSQUITO / MIDGE LARVAE CONTROL

- | | |
|--|-------------------------------------|
| <input type="checkbox"/> INSECTICIDE TREATMENT | LAKE(S) #: _____ |
| | <input type="checkbox"/> INSPECTION |

Comments: LAKE 30-B
SONAR MAPPING

FISH & WILDLIFE OBSERVATIONS

- | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|----------------------------------|
| FISH: <input type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Grass carp | <input type="checkbox"/> Tilapia | <input type="checkbox"/> Mosquitofish | <input type="checkbox"/> Shad |
| BIRDS: <input type="checkbox"/> Raptor | <input type="checkbox"/> Duck | <input type="checkbox"/> Wood Stork | <input type="checkbox"/> Shorebird | <input type="checkbox"/> Wading bird | <input type="checkbox"/> Songbird | <input type="checkbox"/> Vulture |
| REPTILES: <input type="checkbox"/> Alligator | <input type="checkbox"/> Snake | <input type="checkbox"/> Turtle | <input type="checkbox"/> Tortoise | <input type="checkbox"/> Lizard | <input type="checkbox"/> AMPHIBIANS | <input type="checkbox"/> INSECTS |

INVASIVE / EXOTIC PLANTS NOTED

- | | | | | | | | |
|---|-------------------------------------|---------------------------------------|--|---|--|-------------------------------------|--|
| <input type="checkbox"/> Brazilian pepper | <input type="checkbox"/> Melaleuca | <input type="checkbox"/> Pennywort | <input type="checkbox"/> Bischofia | <input type="checkbox"/> Earleaf Acacia | <input type="checkbox"/> Australian pine | <input type="checkbox"/> Shoebutton | <input type="checkbox"/> Sedge |
| <input type="checkbox"/> Climbing Fern | <input type="checkbox"/> Air potato | <input type="checkbox"/> Torpedograss | <input type="checkbox"/> Azolla | <input type="checkbox"/> Salvinia | <input type="checkbox"/> Downy rose myrtle | <input type="checkbox"/> Java plum | <input type="checkbox"/> Floating Hearts |
| <input type="checkbox"/> Lantana | <input type="checkbox"/> Hydrilla | <input type="checkbox"/> Hygrophilia | <input type="checkbox"/> Water Lettuce | <input type="checkbox"/> Water hyacinth | <input type="checkbox"/> Cattail | <input type="checkbox"/> Primrose | <input type="checkbox"/> Alligatorweed |

NATIVE PLANTS NOTED

- | | | | | | | | |
|---------------------------------------|-------------------------------------|---|--|--------------------------------------|---|--|---------------------------------|
| <input type="checkbox"/> Cypress | <input type="checkbox"/> Wax Myrtle | <input type="checkbox"/> FL Pine | <input type="checkbox"/> Red Maple | <input type="checkbox"/> Waterlily | <input type="checkbox"/> Mangrove | <input type="checkbox"/> Pond Apple | <input type="checkbox"/> Oak |
| <input type="checkbox"/> Cocoplum | <input type="checkbox"/> Bulrush | <input type="checkbox"/> Blue flag iris | <input type="checkbox"/> Strangler fig | <input type="checkbox"/> Arrowhead | <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Thalia | <input type="checkbox"/> Palms |
| <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Spikerush | <input type="checkbox"/> Buttonbush | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Fakahatcheegrass | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Ferns |
| <input type="checkbox"/> Baby tears | <input type="checkbox"/> Naiad | <input type="checkbox"/> Chara | <input type="checkbox"/> Duckweed | <input type="checkbox"/> Bladderwort | <input type="checkbox"/> Pondweed | <input type="checkbox"/> Slender spikerush | <input type="checkbox"/> Bacopa |

Other species noted / comments: _____



Lake Management - Wetland & Preserve Maintenance
 Erosion Restoration - Mosquito & Midge Larvae Control
 Algae & Aquatic Weed Control - Native Planting
 Water Testing & Analysis - Fountains & Aerators

SERVICE & INSPECTION REPORT

Customer: HERITAGE BAY Account #: 1525 Date: 07/18/19
 Technician: MANUEL AYRES Territory: NAPLES
 Weather Conditions: SUNNY / CLOUDY / HEAVY RAIN WITH THUNDERSTORMS

LAKE MANAGEMENT

- ☐ ALGAE CONTROL
☐ GRASSES & EMERGENTS
☒ SUBMERSED AQUATICS
☐ FLOATING PLANTS
☐ INSPECTION
☐ DEBRIS

Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: 30-B, 30-A
 Lake(s) #: _____
 Lake(s) #: _____
 Lake(s) #: _____

Water Test Results (Combined Average)

Temperature _____ °F
 Dissolved Oxygen _____ ppm
 pH reading _____
 Water Clarity _____
 Water Level _____

- | | | |
|-------------------------------|----------------------------------|-------------------------------|
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |
| <input type="checkbox"/> ACID | <input type="checkbox"/> NEUTRAL | <input type="checkbox"/> BASE |
| <input type="checkbox"/> GOOD | <input type="checkbox"/> FAIR | <input type="checkbox"/> POOR |
| <input type="checkbox"/> HIGH | <input type="checkbox"/> AVERAGE | <input type="checkbox"/> LOW |

LITTORAL SHELF

- ☐ SHORELINE GRASSES & EMERGENTS
☐ FLOATING PLANTS
☐ INVASIVE / EXOTIC SPECIES

- SHELVES #: _____
☐ HERBICIDE TREATMENT
☐ MANUAL REMOVAL
☐ DEBRIS REMOVAL
☐ INSPECTION

UPLAND / WETLAND PRESERVE

- ☐ INVASIVE / EXOTIC SPECIES
☐ GRASSES
☐ VINES

- PRESERVE(S) #: _____
☐ HERBICIDE TREATMENT
☐ MANUAL REMOVAL
☐ DEBRIS REMOVAL
☐ INSPECTION

MOSQUITO / MIDGE LARVAE CONTROL

- ☐ INSECTICIDE TREATMENT

- LAKE(S) #: _____
☐ INSPECTION

Comments: LAKES TREATED FOR PONDWEED, LAKE 30-A WAS
RE-TREATED BY SOUTH SIDE BRIDGE, PLEASE ALLOW 10-20 DAYS
FOR BEST RESULTS.

FISH & WILDLIFE OBSERVATIONS

- | | | | | | | |
|--|--------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|---------------------------------------|----------------------------------|
| FISH: <input type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Grass carp | <input type="checkbox"/> Tilapia | <input type="checkbox"/> Mosquitofish | <input type="checkbox"/> Shad |
| BIRDS: <input type="checkbox"/> Raptor | <input type="checkbox"/> Duck | <input type="checkbox"/> Wood Stork | <input type="checkbox"/> Shorebird | <input type="checkbox"/> Wading bird | <input type="checkbox"/> Songbird | <input type="checkbox"/> Vulture |
| REPTILES: <input type="checkbox"/> Alligator | <input type="checkbox"/> Snake | <input type="checkbox"/> Turtle | <input type="checkbox"/> Tortoise | <input type="checkbox"/> Lizard | <input type="checkbox"/> AMPHIBIANS | <input type="checkbox"/> INSECTS |

INVASIVE / EXOTIC PLANTS NOTED

- | | | | | | | | |
|---|-------------------------------------|---------------------------------------|--|---|--|--------------------------------------|--|
| <input type="checkbox"/> Brazilian pepper | <input type="checkbox"/> Melaleuca | <input type="checkbox"/> Pennywort | <input type="checkbox"/> Bischofia | <input type="checkbox"/> Earleaf Acacia | <input type="checkbox"/> Australian pine | <input type="checkbox"/> Shoebuttton | <input type="checkbox"/> Sedge |
| <input type="checkbox"/> Climbing Fern | <input type="checkbox"/> Air potato | <input type="checkbox"/> Torpedograss | <input type="checkbox"/> Azolla | <input type="checkbox"/> Salvinia | <input type="checkbox"/> Downy rose myrtle | <input type="checkbox"/> Java plum | <input type="checkbox"/> Floating Hearts |
| <input type="checkbox"/> Lantana | <input type="checkbox"/> Hydrilla | <input type="checkbox"/> Hygrophilia | <input type="checkbox"/> Water Lettuce | <input type="checkbox"/> Water hyacinth | <input type="checkbox"/> Cattail | <input type="checkbox"/> Primrose | <input type="checkbox"/> Alligatorweed |

NATIVE PLANTS NOTED

- | | | | | | | | |
|---------------------------------------|-------------------------------------|---|--|--------------------------------------|---|--|---------------------------------|
| <input type="checkbox"/> Cypress | <input type="checkbox"/> Wax Myrtle | <input type="checkbox"/> FL Pine | <input type="checkbox"/> Red Maple | <input type="checkbox"/> Waterlily | <input type="checkbox"/> Mangrove | <input type="checkbox"/> Pond Apple | <input type="checkbox"/> Oak |
| <input type="checkbox"/> Cocoplum | <input type="checkbox"/> Bulrush | <input type="checkbox"/> Blue flag iris | <input type="checkbox"/> Strangler fig | <input type="checkbox"/> Arrowhead | <input type="checkbox"/> Pickerelweed | <input type="checkbox"/> Thalia | <input type="checkbox"/> Palms |
| <input type="checkbox"/> Golden Canna | <input type="checkbox"/> Spikerush | <input type="checkbox"/> Buttonbush | <input type="checkbox"/> Eelgrass | <input type="checkbox"/> Cordgrass | <input type="checkbox"/> Fakahatcheegrass | <input type="checkbox"/> Spatterdock | <input type="checkbox"/> Ferns |
| <input type="checkbox"/> Baby tears | <input type="checkbox"/> Naiad | <input type="checkbox"/> Chara | <input type="checkbox"/> Duckweed | <input type="checkbox"/> Bladderwort | <input type="checkbox"/> Pondweed | <input type="checkbox"/> Slender spikerush | <input type="checkbox"/> Bacopa |

Other species noted / comments: _____

6B.



BOULDER LAKE

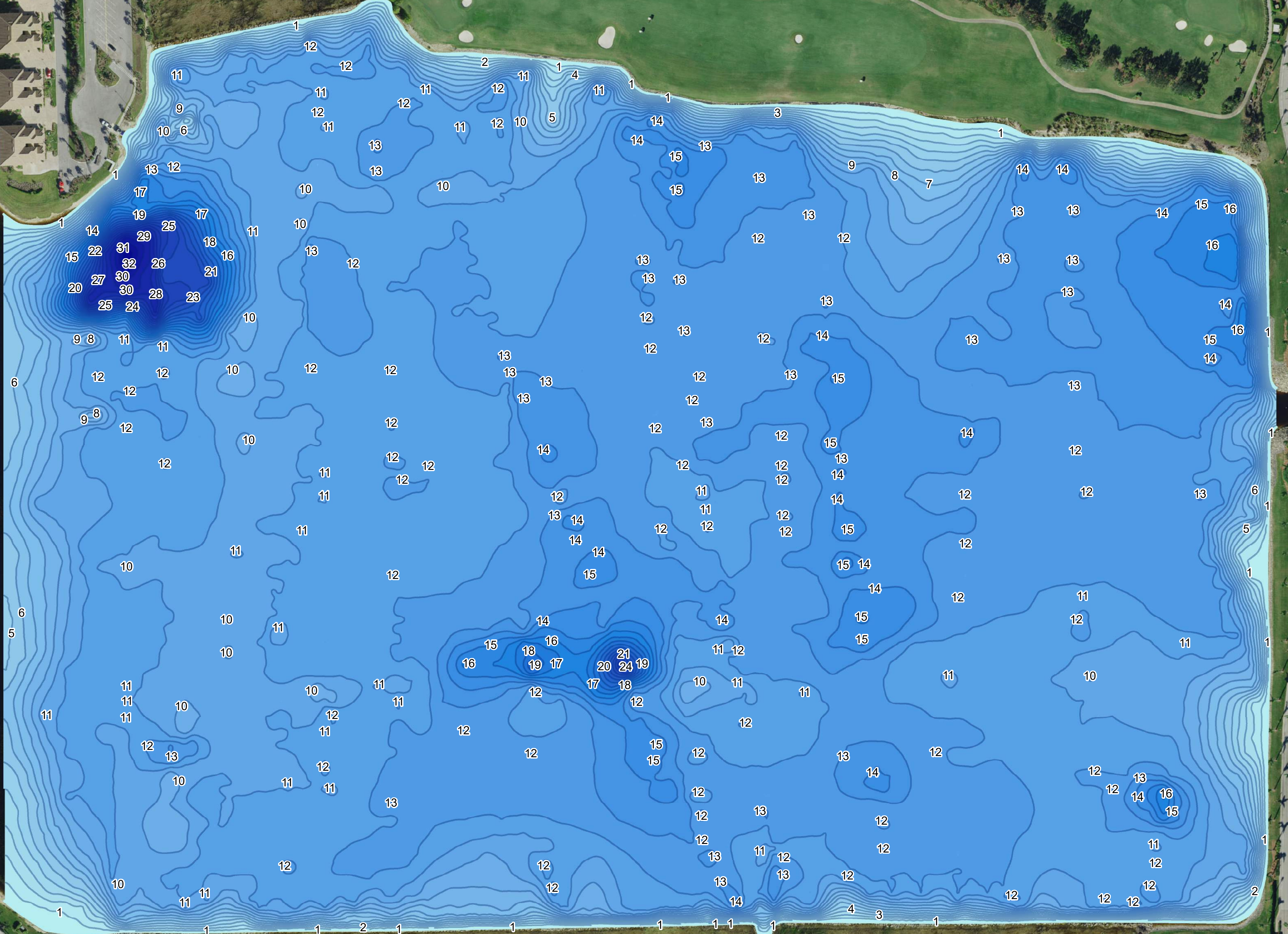
Bathymetric Map

Collier County, FL

GPS and Sonar Survey: June 13, 2019
Lowrance Mercator

AREA 119.22 Acres
AVERAGE DEPTH 11.03 Feet
ESTIMATED VOLUME 5,122.36 Acre-feet

0 250 500 1,000 Feet





BOULDER LAKE

Vegetation Map

Collier County, FL

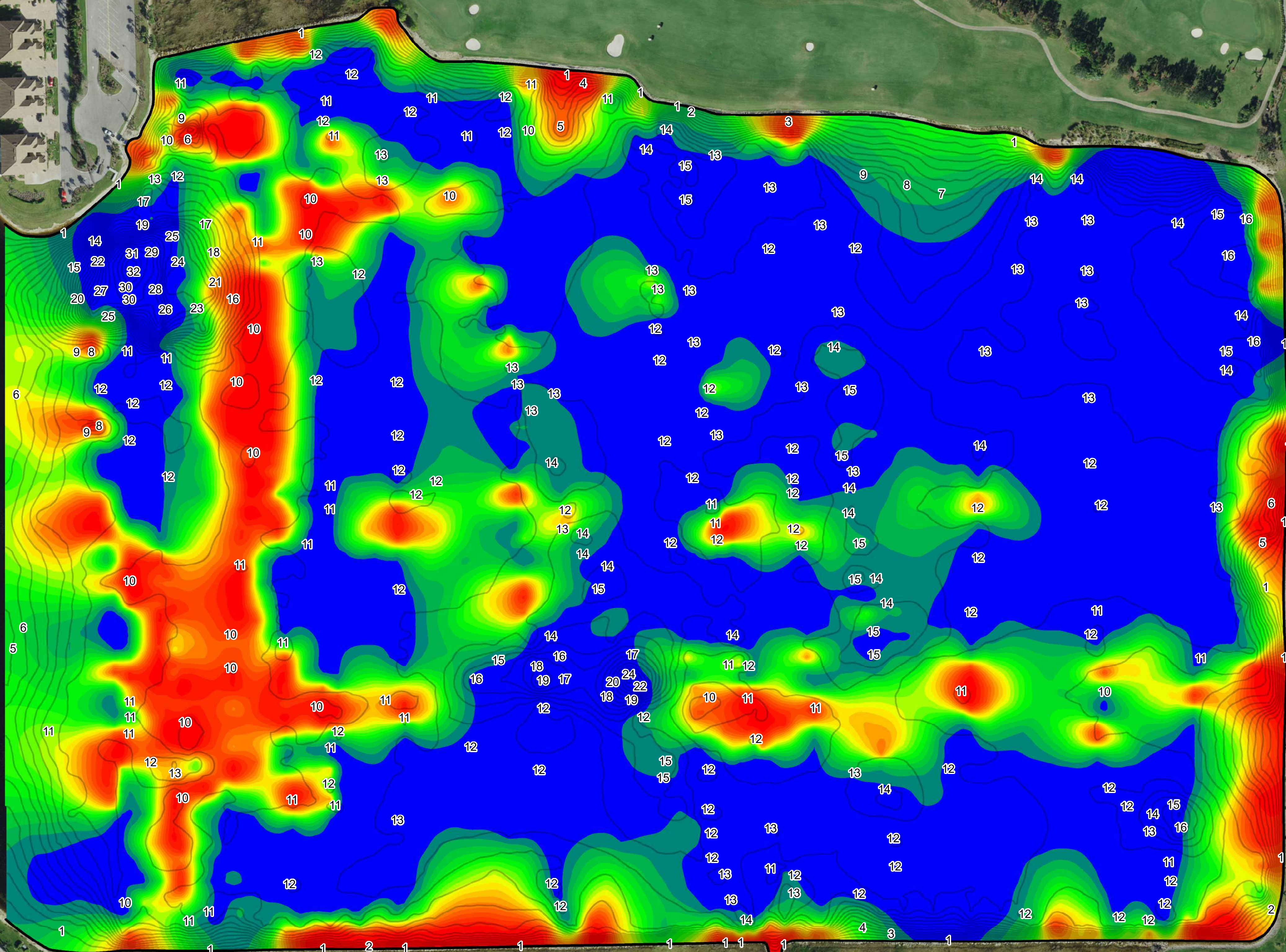
GPS and Sonar Survey: June 13, 2019
Lowrance Mercator

AREA
AVERAGE BV%

119.22 Acres
37.20%

0 250 500 1,000 Feet

BV% □





BOULDER LAKE

Composition Map

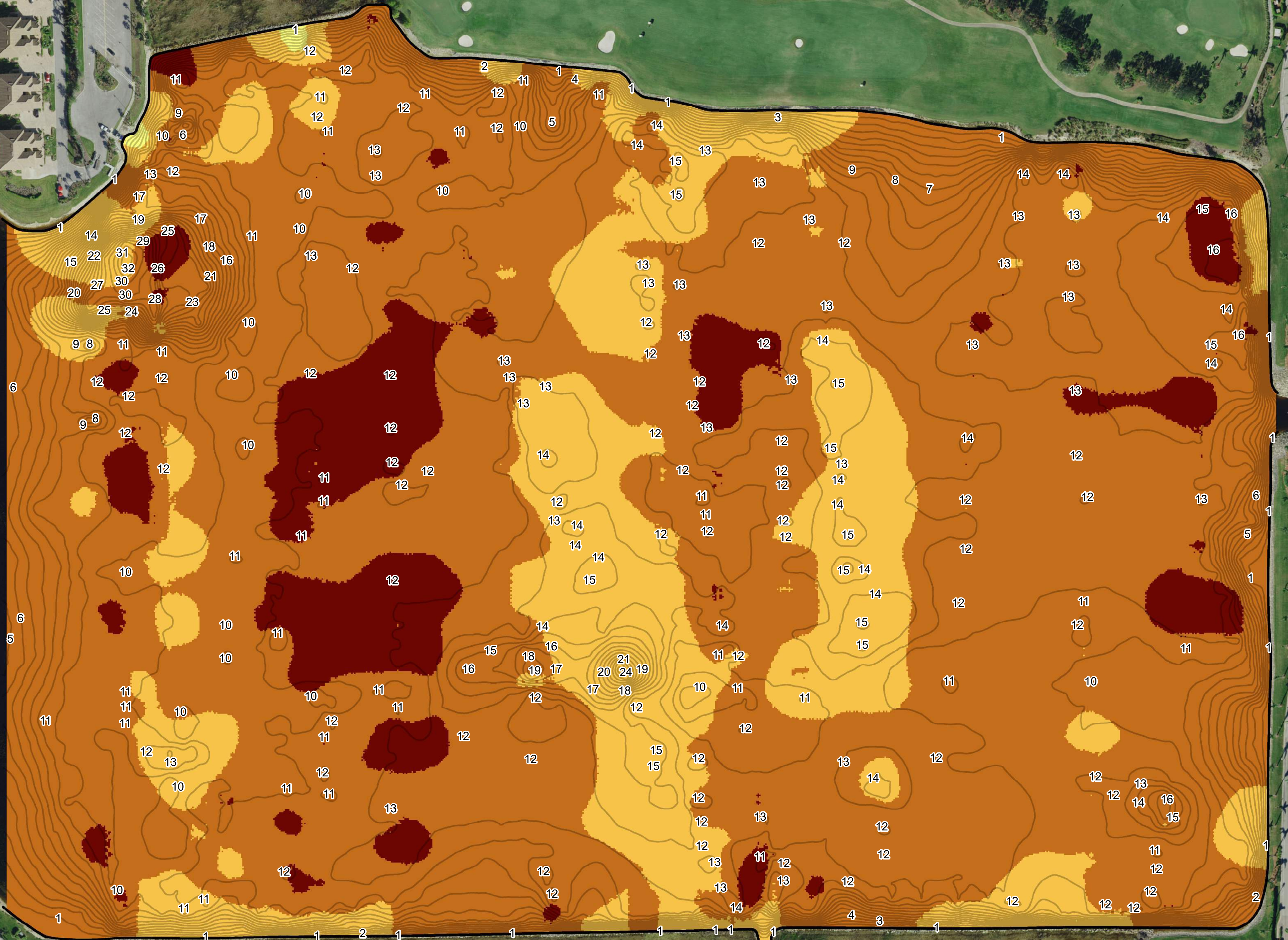
Collier County, FL

GPS and Sonar Survey: June 13, 2019
Lowrance Mercator

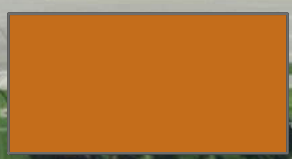
AREA

119.22 Acres

0 250 500 1,000 Feet



Soft



Hard

Seventh Order of Business

7A

MEMORANDUM

TO: Gregory L. Urbancic, Esq.
FROM: Alton M. Kuhn, Esq.
DATE: June 4, 2019
RE: ADA Website Compliance Standards

I conducted a brief review of the law regarding ADA applicability as it relates to government websites. To the extent the Board would like us to perform more extensive research on the issue, we can do so.

Question Presented 1:

Does Title II of the Americans with Disabilities Act (ADA) apply to government websites?

Brief Answer:

In the absence of a definitive and binding court holding or regulations providing clarification on the issue, it appears Title II of the ADA applies to government websites. Title II of the ADA provides that no person with a qualified disability shall “be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity.” 42 U.S.C. § 12132. To state a claim under Title II, a plaintiff must allege: “(1) that he is a ‘qualified individual with a disability;’ (2) that he was ‘excluded from participation in or ... denied the benefits of the services, programs, or activities of a public entity’ or otherwise ‘discriminated [against] by such entity;’ (3) by reason of such disability.” *See Shotz v. Cates*, 256 F.3d 1077 (11th Cir 2013).

Although websites are not expressly included in the language of the ADA, Federal Courts continue to hear cases related to ADA accessibility violations as they relate to government websites. The U.S. District Court of the Middle District of Florida referenced in *Price v. City of Ocala*, 2019 WL 1811418 (M.D. Fla. 2019) and in *Price v. Town of Longboat Key*, 2019 WL 2173834 (M.D. Fla. 2019), the Department of Justice’s stance on the applicability of Title II of the ADA to government websites.

“Although the language of the ADA does not explicitly mention the Internet, the Department has taken the position that title II covers Internet Web site access. Public entities that choose to provide services through web-based applications (e.g., renewing library books or driver's licenses) or that communicate with their constituents or provide information through the Internet must ensure that individuals with disabilities have equal access to such services or information, unless doing so would result in an undue financial and administrative burden or a fundamental alteration in the nature of the programs, services, or activities being offered. ... [A]n agency with an inaccessible Web site may also meet its legal obligations by providing an alternative accessible way for citizens

to use the programs or services, such as a staffed telephone information line.” *See Price v. City of Ocala*.

Question Presented 2:

What must governmental entities do to ensure their websites are ADA compliant?

Brief Answer:

There is a limited body of case law interpreting this issue and unlike the issue of whether Title II of the ADA applies to government websites, there is no guidance from the Department of Justice about what a government entity must do to make its website ADA compliant. *Id*

Based on my research and our experience with lawsuits against community development districts, a large number of ADA website cases have been filed in the last two years. However, the reported decisions in these cases tend to deal more with the issue of whether the plaintiff has standing to bring a claim rather than the steps a governmental entity must take to ensure its website is ADA compliant.

Standing:

As stated above, there is little guidance on what a government entity must do to ensure its website is ADA compliant. However, there are best practices that have been recognized and are being implemented by many governmental agencies. Although the standing issue has been addressed more frequently, there is also little case law that discusses standing in Title II website cases as the majority of case law relates to Title III cases regarding websites for places of public accommodation.

In *Price v. City of Ocala*, the Court stated that “it is undisputable that a Title II plaintiff must have Article III standing to state a justiciable claim.” This means a plaintiff must have a concrete and particularized injury-in-fact, and a real and immediate threat of future harm to have standing to bring a Title II claim based on a governmental entity’s website. 7 *Lujan*, 504 U.S. at 560, 112 S.Ct. 2130; *Shotz*. The Court in *Price v. City of Ocala* held that even if an ADA “tester” is able to demonstrate that it has suffered an injury in fact, (i.e. the inability to access information), due to a noncompliant website, they must also demonstrate a real and immediate threat of future harm. Suing a governmental entity to which a plaintiff has no ties or connection (i.e. does not live in or near and has no concrete plans to move to such location) has been classified as a “someday” threat and fails to satisfy the constitutional test for standing.

It is important to note that despite the lack of concrete guidance regarding the requirements for website compliance under Title II of the ADA, the Court in *Price v. City of Ocala* stated that the type of information that is inaccessible should be considered when determining whether a plaintiff has standing to state a claim under Title II of the ADA. For example, the court mentioned that a photograph from 2015 may not be considered relevant in analyzing the alleged injury, whereas the same may not be said about inaccessible information regarding current government services. The court discussed this issue under the “standing” umbrella in an effort to determine whether an actual injury had occurred. Although not directly

on point, it may provide some guidance as to what information should be prioritized when a governmental entity is updating its website to be ADA compliant.

Recommendation:

As stated above, the ADA itself does not mention specific web accessibility standards and currently, the only official standard for website accessibility applies to federal agencies. The standard requires agency websites, including careers pages, portals and applications, to be accessible to people with disabilities and conform to the Website Content Accessibility Guidelines 2.0 Level AA (WCAG 2.0 AA) standard, developed by W3C, an international consortium that develops web standards. As it is the only official standard regarding websites, the standard should, at the very least, be considered when a governmental entity updates its website in an effort to be ADA compliant. Until further clarification and guidance is provided by the courts or the federal government, we recommend compliance with the most current accessibility standards. Even with arguments on standing and the like, the cost of potential defense and the risk of having to pay the plaintiff's attorneys' fees strongly suggest a proactive approach in the litigious environment. Since 2018 nearly 2,000 ADA website cases have been filed in Florida alone. Although the above-referenced accessibility standards are not law, we believe adhering to such standards significantly reduces the risk of litigation.

Eighth Order of Business

8A.

From: Edwin Hubbard [mailto:ehubbard@heritagebaycdd.com]
Sent: Tuesday, June 18, 2019 7:39 PM
To: Michel Anderson <Michel.anderson@sympatico.ca>; Katherine Schneider <kbschneider2000@yahoo.com>
Cc: Robert Staehle <roberts@golfheritagebay.com>; Faircloth, Justin <Justin.Faircloth@inframark.com>; Edwin Hubbard <ehubbard@heritagebaycdd.com>
Subject: Verandas 6 ARC Patio Installation Request

Katherine and Michel

Our CDD District Manager and I have reviewed the request for a patio installation between the two garages for buildings 10299 and 10303 and unfortunately this patio would sit directly above a active street drain line from the street into the lake at the rear of the property. Additionally this area could be designated as a “easement area” and if so the addition of any new structures is not permitted to be installed within a easement area. Note: the picture provided by the Verandas 6 Association in the ARC application does show the drain inlet at the street.

Before I can even consider a deviation from these obstacles, I would have to discuss this with my Board of Supervisors and we are not meeting until August 6. It is entirely possible, if my Board approves moving forward, that any deviation would require the Verandas 6 Board of Directors to sign a legal document recognizing that this structure sits over a active drain system (which is the responsibility of the CDD to maintain) and within a potential easement area and any issues requiring the CDD to access this area could result in the patio area having to be removed and of course at the expense of Verandas 6. Additionally, if there were any damage caused to the drain lines during construction of the patio, the Verandas 6 Association would be liable for all repairs and any required engineering work and potential permitting.

Unfortunately this situation does bring to light why the CDD must be consulted in any areas where new structures (buildings, patios, drain lines, gutters and downspouts, dry wells, club amenities, dry retention areas, etc) are being contemplated as there is always the potential that these structures may sit over existing drain systems or within easement areas as defined on the Community plats or on properties owned by the CDD. The CDD requests that the ARC, and the Club, always err on the side of requesting input from the CDD if any of these situations exists.

Please let me know how you wish to proceed but at this point, any approvals would be contingent on the CDD Board of Supervisors review in August.

Thank you, Ed

Ed Hubbard
Chairman-Heritage Bay CDD
Ehubbard@heritagebaycdd.com

Ninth Order of Business

9A.

**MINUTES OF MEETING
HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Bay Community Development District was held on Thursday, June 6, 2019 at 9:00 a.m. in the Heritage Bay Clubhouse, 10154 Heritage Bay Boulevard, Naples, Florida.

Present and constituting a quorum were:

Edwin Hubbard	Chairman
John May	Vice Chairman
Jack Arcurie	Assistant Secretary
Dennis Gagne	Assistant Secretary
Donna Hunter	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Albert Lopez	CPH
John Morales	CPH
Gonzalo Ayres	Lake & Wetland Management
Alonso Wiener	Lake & Wetland Management
Resident	

The following is a summary of the actions taken at the June 6, 2019 Heritage Bay Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Faircloth called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of Agenda

- Additional meeting documents were distributed.

On MOTION by Mr. May seconded by Ms. Hunter with all in favor the agenda was approved.

June 6, 2019

Heritage Bay CDD

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

- None

FOURTH ORDER OF BUSINESS

Engineer's Report

A. Project Summary

i. Lake Bank Restoration Project Update

- Staff provided an update on the project.
- The Board authorized all invoices from Irrigation Specialists to be paid.

ii. Q.E. Open Items for Completion

- Staff provided an update on projects.

B. SE Bridge Quadrant Repair Update

i. Communication to Homeowners

- Communication to homeowners regarding the work was sent; no comments received back.

C. Clubhouse Dry Retention Modification Update

- This item will be discussed later in the meeting.

D. Verendas V Recommended Outfall Improvements

- Mr. Hubbard provided an update on results from CPH on gutters and outfall discharge.

SIXTH ORDER OF BUSINESS

**Lake & Wetland Management
Monthly Inspections and Service
Reports**

- The April and May Lake & Wetland Inspection and Service Reports were reviewed.

A. Project Updates

i. Cypress Tree Trimming Status

- Mr. Ayres provided an update on the Cypress Tree trimming.

ii. Littoral Plantings Status Lakes 1, 3, 4, 5, 6, and 29

- Mr. Ayres reported planting is almost completed with the exception of some Spikerush and Pickerelweed. Plantings on Lake 4 and 5 were delayed due to construction.

iii. Palm Tree Trimming Status

- Discussion ensued with regard to the Palm Tree mistakenly removed and whether to replace or use the tree credit for littorals. Mr. Hubbard will confirm with the Club that they do not wish to have the Palm Tree replanted.

June 6, 2019

Heritage Bay CDD

iv. Bathymetric Survey Results Lake 30B

- Mr. Ayres noted the report is expected next week.
- General landscape maintenance was addressed.

The record will reflect Mr. Ayres and Mr. Wiener left the meeting.

FOURTH ORDER OF BUSINESS

Engineer's Report (continued)

E. CPH April 16th & 17th Water Testing Results

- The CPH summary report for the April 16th and 17th water testing results was discussed.
- The Board requested CPH indicate acceptable ranges on the various graphs for future water testing reports.

C. Clubhouse Dry Retention Modification Update

- Mr. Lopez provided an update on the project including the addition of parking spaces. Discussion ensued.

FIFTH ORDER OF BUSINESS

Attorney's Report

A. 30A/30B Boating Regulations & Right of Use & Indemnification Agreement

- The 30A/30B Boating Regulations and Agreement for Right of Use and Indemnification among the Quarry Community Association; Heritage Bay Golf and Country Club; Heritage Bay Community Development District; and Heritage Bay Umbrella Association has been executed and will be sent to the County for processing.

B. ADA Compliance Recommendations

- The memo from District Counsel regarding ADA applicability as it relates to government websites was reviewed.
- Discussion ensued with regard to ADA Website Compliance Standards.
- It was recommended the Board allow for funds within the budget to make the website ADA compliant.
- There was agreement to minimize the amount of information available on the website to be in compliance.

June 6, 2019

Heritage Bay CDD

SEVENTH ORDER OF BUSINESS

**FY 2019 Lake Bank Restoration
Activities Update**

A. Copeland Southern Enterprises, Inc.

- Proposal from Copeland Southern to replace an existing clogged drain on the south bank of Lake 4 was discussed.

On MOTION by Mr. Hubbard seconded by Mr. Gagne with all in favor the Copeland Southern proposal for Lake 4 swale 22 inch catch basin and drain installation in the amount of \$7,575 was approved.

B. Verandas IV Outfall Improvements

C. Terraces I & II Update

D. Hotwire Issues

- An update on the projects was provided.
- The check was received from Terraces II to repair the lake bank damages their vendor caused. The contracts for Terraces I & II repairs as approved by the Board at the February 14, 2019 meeting will now be sent to Copeland Southern to complete.

EIGHTH ORDER OF BUSINESS

Old Business

- None

NINTH ORDER OF BUSINESS

New Business

**A. Consideration of Resolution 2019-2 Approving the Fiscal Year 2020
Budget and Setting a Public Hearing**

- The proposed fiscal year 2020 budget was reviewed and the following changes made:
 - Administrative – PR-Board of Supervisors – decreased from \$12,000 to \$9,000
 - Administrative – ProfServ-Legal Services – increased from \$10,000 to \$13,000
 - Administrative – Insurance – General Liability – decreased from \$15,389 to \$9,389
 - Administrative – Misc – Web Hosting – increased from \$773 to \$6,773

On MOTION by Mr. May seconded by Mr. Hubbard with all in favor Resolution 2019-2 approving the budget as amended for fiscal year 2020 and setting a public hearing on September 5, 2019 at 9:00 am. in the Heritage Bay Clubhouse was adopted.

TENTH ORDER OF BUSINESS**Manager's Report****A. Approval of the Minutes of the April 26, 2019 Meeting**

Mr. Faircloth stated each Board member received a copy of the April 26, 2019 meeting and requested any additions, corrections or deletions.

On MOTION by Mr. May seconded by Mr. Arcurie with all in favor the minutes of the April 26, 2019 meeting were approved.

B. Acceptance of Financials

- The financials for the period ending April 30, 2019 were reviewed.

On MOTION by Mr. Arcurie seconded by Mr. May with all in favor the April 30, 2019 financials were accepted.

C. Report on the Number of Registered Voters (689)

- A report from the Collier County Supervisor of Elections indicated there were 689 registered voters within the District as of April 15, 2019.

D. Field Manager's Report

- The Field Management Report for site inspection conducted on May 21, 2019 was reviewed.

E. Follow Up Items**i. FEMA Update**

- To date there is an obligated amount of \$44,179.19 on expenses of about \$50,000 which is a good reimbursement rate. Funds are expected within the next two weeks.
- Discussion ensued with regard to reimbursement of hurricane related expenses.

ii. M.R.I. Stormwater System Cleanout Update

- Completion scheduled for the week of June 24th.

June 6, 2019

Heritage Bay CDD

iii. Homeowners Concerns

- It was determined concerns from homeowners regarding Lake 30A were not a result of Q.E. work.

ELEVENTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

- Mr. May commented on having a discussion on communication to the Quarry.

TWELFTH ORDER OF BUSINESS

Chairman's Comment

- Mr. Hubbard commented on the Eco Harvester; pondweed in the lakes; and communication with the Quarry.
- The next CDD meeting is scheduled for August 1, 2019.

THIRTEENTH ORDER OF BUSINESS

Audience Comments

- None

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. May seconded by Mr. Arcurie with all in favor the meeting was adjourned at 11:42 a.m.

Justin Faircloth
Secretary

Edwin Hubbard
Chairman

9B.

HERITAGE BAY
Community Development District

Financial Report

June 30, 2019

(Unaudited)



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HERITAGE BAY
Community Development District

Financial Statements

(Unaudited)

June 30, 2019

HERITAGE BAY
Community Development District

Supporting Schedules

June 30, 2019

Balance Sheet
June 30, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2018 DEBT SERVICE FUND	SERIES 2018 CONSTRUCTION & ACQUISITION FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 210,117	\$ -	\$ -	\$ 210,117
Due From Other Funds	-	118,187	-	118,187
Investments:				
Money Market Account	537,258	-	-	537,258
Construction Fund	-	-	631,864	631,864
Interest Fund (A-2)	-	13,724	-	13,724
Prepayment Account	-	642	-	642
Reserve Fund	-	392,616	-	392,616
Revenue Fund	-	319,010	-	319,010
TOTAL ASSETS	\$ 747,375	\$ 844,179	\$ 631,864	\$ 2,223,418
LIABILITIES				
Accounts Payable	\$ 20,975	\$ -	\$ -	\$ 20,975
Accrued Expenses	451	-	-	451
Due To Other Funds	118,187	-	-	118,187
TOTAL LIABILITIES	139,613	-	-	139,613
FUND BALANCES				
Restricted for:				
Debt Service	-	844,179	-	844,179
Capital Projects	-	-	631,864	631,864
Assigned to:				
Operating Reserves	95,041	-	-	95,041
Reserves - Erosion Control	14,687	-	-	14,687
Reserves - Lakes	93,750	-	-	93,750
Reserves - Loan	4,750	-	-	4,750
Reserves - Stormwater System	18,455	-	-	18,455
Unassigned:	381,079	-	-	381,079
TOTAL FUND BALANCES	\$ 607,762	\$ 844,179	\$ 631,864	\$ 2,083,805
TOTAL LIABILITIES & FUND BALANCES	\$ 747,375	\$ 844,179	\$ 631,864	\$ 2,223,418

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 400	\$ 300	\$ 5,392	\$ 5,092
Hurricane Irma FEMA Refund	-	-	44,179	44,179
Interest - Tax Collector	-	-	1,021	1,021
Special Assmnts- Tax Collector	355,190	355,190	355,190	-
Specials Assmnts – Lakes 30A & 30B	60,923	60,923	60,923	-
Special Assmnts- Reserves	31,250	31,250	31,250	-
Special Assmnts- Discounts	(17,895)	(17,895)	(16,333)	1,562
Other Miscellaneous Revenues	-	-	36,800	36,800
TOTAL REVENUES	429,868	429,768	518,422	88,654
<u>EXPENDITURES</u>				
<u>Administration</u>				
P/R-Board of Supervisors	12,000	9,000	6,000	3,000
FICA Taxes	918	689	459	230
ProfServ-Dissemination Agent	1,500	1,125	1,125	-
ProfServ-Engineering	14,000	10,500	21,257	(10,757)
ProfServ-Legal Services	10,000	7,500	18,463	(10,963)
ProfServ-Mgmt Consulting Serv	44,972	33,729	33,729	-
ProfServ-Property Appraiser	6,710	6,710	6,710	-
ProfServ-Special Assessment	6,200	6,200	6,200	-
ProfServ-Web Site Maintenance	1,000	750	750	-
Auditing Services	3,914	3,914	5,800	(1,886)
Postage and Freight	2,500	1,875	535	1,340
Insurance - General Liability	15,389	15,389	7,750	7,639
Printing and Binding	1,339	1,004	1,442	(438)
Legal Advertising	3,700	2,775	945	1,830
Misc-Bank Charges	100	-	1	(1)
Misc-Assessmnt Collection Cost	8,948	8,948	8,621	327
Misc-Web Hosting	900	675	1,612	(937)
Office Supplies	100	-	-	-
Annual District Filing Fee	175	175	175	-
Total Administration	134,365	110,958	121,574	(10,616)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Field</u>				
ProfServ-Field Management	12,688	9,516	14,141	(4,625)
R&M-Contingency	198	149	-	149
Total Field	12,886	9,665	14,141	(4,476)
<u>Lakes and Ponds</u>				
Contracts-Lake and Wetland	71,200	53,400	50,400	3,000
Contracts-Water Analysis	9,861	7,396	5,600	1,796
Contracts-Water Quality	27,700	27,700	13,850	13,850
Contracts-Lakes 30A & 30B	12,000	9,000	12,000	(3,000)
Contract-Sediment Testing	6,675	6,675	6,675	-
R&M-Aquascaping	8,500	6,375	1,000	5,375
R&M-Stormwater System	4,000	3,000	3,000	-
R&M-Lake Erosion	84,713	63,535	58,400	5,135
R&M-Contingency	8,263	6,197	3,500	2,697
Impr - Lake Bank Restoration	-	-	40,400	(40,400)
Reserve - Lakes	31,250	31,250	-	31,250
Reserve-Stormwater System	18,455	18,455	-	18,455
Total Lakes and Ponds	282,617	232,983	194,825	38,158
TOTAL EXPENDITURES	429,868	353,606	330,540	23,066
Excess (deficiency) of revenues				
Over (under) expenditures	-	76,162	187,882	111,720
Net change in fund balance	\$ -	\$ 76,162	\$ 187,882	\$ 111,720
FUND BALANCE, BEGINNING (OCT 1, 2018)	419,880	419,880	419,880	
FUND BALANCE, ENDING	\$ 419,880	\$ 496,042	\$ 607,762	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ -	\$ -	\$ 13,999	\$ 13,999
Special Assmnts- Tax Collector	1,689,155	1,689,155	1,689,156	1
Special Assmnts- Discounts	(67,566)	(67,566)	(61,669)	5,897
TOTAL REVENUES	1,621,589	1,621,589	1,641,486	19,897
<u>EXPENDITURES</u>				
<u>Administration</u>				
ProfServ-Arbitrage Rebate	600	600	600	-
ProfServ-Property Appraiser	25,337	25,337	19,629	5,708
ProfServ-Trustee Fees	5,157	5,157	7,655	(2,498)
Misc-Assessmnt Collection Cost	33,783	33,783	32,550	1,233
Total Administration	64,877	64,877	60,434	4,443
<u>Debt Service</u>				
Principal Debt Retirement	990,000	990,000	990,000	-
Principal Prepayments	-	-	5,000	(5,000)
Interest Expense	597,305	597,305	597,305	-
Total Debt Service	1,587,305	1,587,305	1,592,305	(5,000)
TOTAL EXPENDITURES	1,652,182	1,652,182	1,652,739	(557)
Excess (deficiency) of revenues Over (under) expenditures	(30,593)	(30,593)	(11,253)	19,340
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	(30,593)	-	-	-
TOTAL FINANCING SOURCES (USES)	(30,593)	-	-	-
Net change in fund balance	\$ (30,593)	\$ (30,593)	\$ (11,253)	\$ 19,340
FUND BALANCE, BEGINNING (OCT 1, 2018)	855,432	855,432	855,432	
FUND BALANCE, ENDING	\$ 824,839	\$ 824,839	\$ 844,179	

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending June 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ -	\$ -	\$ 12,010	\$ 12,010
TOTAL REVENUES	-	-	12,010	12,010
Construction in Progress	-	-	93,013	(93,013)
Total Construction In Progress	-	-	93,013	(93,013)
TOTAL EXPENDITURES	-	-	93,013	(93,013)
Excess (deficiency) of revenues Over (under) expenditures	-	-	(81,003)	(81,003)
Net change in fund balance	\$ -	\$ -	\$ (81,003)	\$ (81,003)
FUND BALANCE, BEGINNING (OCT 1, 2018)	-	-	712,867	
FUND BALANCE, ENDING	\$ -	\$ -	\$ 631,864	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2019

														TOTAL				
Acct No.	Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Actual	Jun Actual	Jul Budget	Aug Budget	Sep Budget	Actual Thru 6/30/2019	Projected Next 3 Mths	FY2019 Total	Adopted Budget	% of Budget
Revenues																		
361001	Interest- Investments	\$ 278	\$ 413	\$ 324	\$ 425	\$ 624	\$ 741	\$ 920	\$ 900	\$ 765	\$ 33	\$ 33	\$ 33	\$ 5,393	\$ 100	\$ 5,493	\$ 400	1373%
331397	Hurricane Irma FEMA Refund	-	-	-	-	-	-	-	-	44,179	-	-	-	44,179	-	44,179	-	0%
361006	Interest- Tax Collector	-	-	-	782	-	-	239	-	-	-	-	-	1,021	-	1,021	-	0%
363010	Special Assmnts- Tax Collector	-	309,086	(6,202)	26,431	8,094	7,884	7,094	1,203	1,601	-	-	-	355,190	-	355,190	355,190	100%
363018	Special Assmnts- Lakes 30A & 30B	-	35,011	16,940	4,533	1,388	1,352	1,217	206	275	-	-	-	60,923	-	60,923	60,923	100%
363023	Special Assmnts- Reserves	-	23,341	3,307	2,325	712	694	624	106	141	-	-	-	31,250	-	31,250	31,250	100%
363090	Special Assmnts- Discounts	-	(14,744)	(502)	(948)	(182)	(51)	-	35	61	-	-	-	(16,333)	-	(16,333)	(17,895)	91%
369900	Other Miscellaneous Revenues	-	-	-	-	-	-	26,250	2,775	7,775	-	-	-	36,800	-	36,800	-	0%
Total Revenues		278	353,107	13,867	33,548	10,636	10,620	36,344	5,225	54,797	33	33	33	518,423	100	518,523	429,868	121%
Expenditures																		
Administrative																		
511001	P/R-Board of Supervisors	1,000	-	1,000	-	1,000	1,000	-	1,000	1,000	1,000	1,000	1,000	6,000	3,000	9,000	12,000	75%
521001	FICA/Taxes	77	-	77	-	77	77	-	77	77	77	77	77	459	230	689	918	75%
531012	ProfServ-Dissemination/Agent	-	250	125	125	125	125	125	125	125	125	125	125	1,125	375	1,500	1,500	100%
531013	ProfServ-Engineering	346	1,130	-	450	9,319	5,635	-	1,913	2,467	1,167	1,167	1,167	21,257	3,500	24,757	14,000	177%
531023	ProfServ-Legal Services	2,096	(335)	309	644	-	-	5,174	1,495	1,106	833	833	833	10,489	2,500	12,989	10,000	130%
531027	ProfServ-Mgmt/Consulting/Serv	3,748	3,748	3,748	3,748	3,748	3,748	3,748	3,748	3,748	3,748	3,748	3,748	33,729	11,243	44,972	44,972	100%
531035	ProfServ-Property/Appraiser	2,828	-	-	-	-	-	(5,722)	-	9,603	-	-	-	6,710	-	6,710	6,710	100%
531038	ProfServ-Special Assessment	-	-	6,200	-	-	-	-	-	-	-	-	-	6,200	-	6,200	6,200	100%
531094	ProfServ-Web/Site Maintenance	83	83	83	83	83	83	83	83	83	83	83	83	750	250	1,000	1,000	100%
532002	Auditing/Services	-	-	-	-	-	-	-	4,500	1,300	-	-	-	5,800	-	5,800	3,914	148%
541006	Postage and Freight	72	6	36	7	41	238	28	50	56	208	208	208	535	625	1,160	2,500	46%
545002	Insurance- General Liability	7,750	-	-	-	-	-	-	-	-	-	-	-	7,750	-	7,750	15,389	50%
547001	Printing and Binding	217	46	300	183	-	-	143	168	385	112	112	112	1,442	335	1,777	1,339	133%
548002	Legal Advertising	343	-	203	-	-	200	200	-	-	308	308	308	945	925	1,870	3,700	51%
549009	Misc-Bank Charges	-	-	-	1	-	-	-	-	-	-	-	100	1	100	101	100	101%
549070	Misc-Assessment/Collection/Cost	-	7,054	271	647	200	198	179	31	42	-	-	-	8,621	-	8,621	8,948	96%
549915	Misc-Web/Hosting	1,612	-	-	-	-	-	-	-	-	75	75	75	1,612	225	1,837	900	204%
551002	Office Supplies	-	-	-	-	-	-	-	-	-	-	-	100	-	100	100	100	100%
554007	Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	-	175	175	100%
Total Administrative		20,347	11,982	12,352	5,888	14,593	11,304	3,958	13,190	19,992	7,736	7,736	7,936	113,600	23,408	137,008	134,365	102%

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2019

														TOTAL				
Acct#		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Actual/Thru	Projected	FY2019	Adopted	% of
No.	Account Description	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	6/30/2019	Next 3 Mths	Total	Budget	Budget
Field																		
531016	ProfServ-Field/Management	1,057	1,057	1,057	1,057	3,057	1,057	1,307	3,432	1,057	1,057	1,057	1,057	14,141	3,172	17,313	12,688	136%
546335	R&M-Contingency	-	-	-	-	-	-	-	-	-	17	17	17	-	50	50	198	25%
	Total Field	1,057	1,057	1,057	1,057	3,057	1,057	1,307	3,432	1,057	1,074	1,074	1,074	14,141	3,222	17,363	12,886	135%
Lakes and Ponds																		
534021	Contracts-Lake/and/Wetland	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,600	5,933	5,933	5,933	50,400	17,800	68,200	71,200	96%
534046	Contracts-Water/Analysis	-	5,600	-	-	-	-	-	-	-	822	822	822	5,600	2,465	8,065	9,861	82%
534048	Contracts-Water/Quality	-	13,850	-	-	-	-	-	-	-	-	-	-	13,850	-	13,850	27,700	50%
534166	Contracts-Lakes/30A&30B	1,000	1,000	1,000	1,000	1,000	1,000	2,000	2,000	2,000	1,000	1,000	1,000	12,000	3,000	15,000	12,000	125%
534167	Contract-Sediment/Testing	-	-	6,675	-	-	-	-	-	-	-	-	-	6,675	-	6,675	6,675	100%
546006	R&M-Aquascaping	-	-	-	-	-	-	-	-	1,000	-	-	-	1,000	2,125	3,125	8,500	37%
546090	R&M-Stormwater/System	-	-	3,000	-	-	-	-	-	-	-	-	-	3,000	1,000	4,000	4,000	100%
546132	R&M-Lake/Erosion	-	-	-	-	-	-	-	18,675	39,725	7,059	7,059	7,059	58,400	21,178	79,578	84,713	94%
546335	R&M-Contingency	-	-	-	-	-	-	-	-	3,500	-	-	-	3,500	2,066	5,566	8,263	67%
563003	Impr/- Lake/Bank/Restoration	-	-	-	-	-	-	-	40,400	-	-	-	-	40,400	-	40,400	-	0%
568102	Reserve/- Lakes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31,250	0%
568169	Reserve-Stormwater/System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	18,455	0%
	Total Lakes and Ponds	6,600	26,050	16,275	6,600	6,600	6,600	7,600	66,675	51,825	14,814	14,814	14,814	194,825	49,634	244,459	282,617	86%
	Total Expenditures	28,004	39,089	29,684	13,545	24,250	18,961	12,865	83,297	72,874	23,624	23,624	23,824	322,566	76,264	398,830	429,868	93%
	Excess/(deficiency) of revenues																	
	Over/(under) expenditures	(27,726)	314,018	(15,817)	20,003	(13,614)	(8,341)	23,479	(78,072)	(18,077)	(23,591)	(23,591)	(23,791)	195,857	(76,164)	119,693	-	0%
Other Financing Sources (Uses)																		
	Contribution to/(Use of) Fund Balance	-	-	-	-	-	-	-	-	-	(23,591)	(23,591)	(23,791)	-	(76,164)	(76,164)	-	0%
	Total Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	(23,591)	(23,591)	(23,791)	-	(76,164)	(76,164)	-	0%
	Net change in fund balance	\$ (27,726)	\$ 314,018	\$ (15,817)	\$ 20,003	\$ (13,614)	\$ (8,341)	\$ 23,479	\$ (78,072)	\$ (18,077)	\$ (23,591)	\$ (23,591)	\$ (23,791)	\$ 195,857	\$ (76,164)	\$ 119,693	\$ -	0%
391000	Fund Balance, Beginning (Oct 1, 2018)													419,880	-	419,880	419,880	
	Fund Balance, Ending													\$ 615,737	\$ (76,164)	\$ 539,573	\$ 419,880	

Non-Ad Valorem Special Assessments - Collier County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2019

					ALLOCATION BY FUND			
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Lakes 30A & 30B	Reserve Assmnts	Debt Service Fund
Assessments Levied				\$ 2,136,518	\$ 355,190	\$ 60,923	\$ 31,250	\$ 1,689,155
Allocation %				100%	17%	3%	1%	79%
11/01/18	\$ 192,011	\$ 8,164	\$ 3,919	\$ 204,093	\$ 33,930	\$ 5,820	\$ 2,985	\$ 161,358
11/08/18	\$ 15,403	\$ 852	\$ 314	\$ 16,569	\$ 2,755	\$ 472	\$ 242	\$ 13,100
11/30/18	\$ 704,978	\$ 29,973	\$ 14,387	\$ 749,338	\$ 124,575	\$ 21,367	\$ 10,960	\$ 592,435
11/26/18	\$ 476,170	\$ 20,245	\$ 9,718	\$ 506,133	\$ 84,143	\$ 14,432	\$ 7,403	\$ 400,155
12/01/18	\$ 325,528	\$ 13,580	\$ 6,643	\$ 345,752	\$ 57,480	\$ 9,859	\$ 5,057	\$ 273,355
01/23/19	\$ 151,369	\$ 4,527	\$ 3,089	\$ 158,985	\$ 26,431	\$ 4,533	\$ 2,325	\$ 125,695
02/18/19	\$ 46,858	\$ 872	\$ 956	\$ 48,685	\$ 8,094	\$ 1,388	\$ 712	\$ 38,491
04/01/19	\$ 46,234	\$ 245	\$ 944	\$ 47,422	\$ 7,884	\$ 1,352	\$ 694	\$ 37,492
04/26/19	\$ 41,820	\$ -	\$ 853	\$ 42,674	\$ 7,094	\$ 1,217	\$ 624	\$ 33,738
05/24/19	\$ 7,254	\$ (166)	\$ 148	\$ 7,236	\$ 1,203	\$ 206	\$ 106	\$ 5,721
06/17/19	\$ 1,617	\$ (48)	\$ 33	\$ 1,602	\$ 266	\$ 46	\$ 23	\$ 1,266
06/18/19	\$ 8,105.33	\$ (240.90)	\$ 165.41	\$ 8,029.84	\$ 1,334.94	\$ 228.97	\$ 117.45	\$ 6,348.48
TOTAL	\$ 2,017,347	\$ 78,002	\$ 41,170	\$ 2,136,519	\$ 355,190	\$ 60,923	\$ 31,250	\$ 1,689,156
% COLLECTED				100%	100%	100%	100%	100%
TOTAL OUTSTANDING				0	0	0	0	0

Cash and Investment Balances
June 30, 2019

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Operating Checking	Valley National Bank	N/A	0.00%	\$ 210,117
Money Market Account	BankUnited	N/A	1.30%	537,258
Subtotal General Fund				<u>747,374</u>
DEBT SERVICE FUND				
Series 2018 Constr and Acq Fund	US Bank	N/A	0.00%	631,864
Series 2018A2 Interest Fund	US Bank	N/A	0.00%	13,724
Series 2018 PrePayment Fund	US Bank	N/A	0.00%	642
Series 2018 Reserve Fund	US Bank	N/A	0.00%	392,616
Series 2018 Revenue Fund	US Bank	N/A	0.00%	319,010
Subtotal Debt Service				<u>1,357,856 (1)</u>
Total				<u><u>\$ 2,105,231</u></u>

Note (1) Invested in First American Obligation Fund

**Construction Report
June 30, 2019**

Deposit to 2018 Acquisition and Construction Account (Amount from 6/30/2019) \$ 3,461,202

Requisitions (Please see Requisition List)

<i>Requisitions Total</i>	2,857,334
Less Requisitions paid in FY17	28,232
Total Requisitions for FY18	2,669,228
Total Requisitions for FY19	159,873

Sub-Total \$ 603,868

Interest and transfers in Construction and Acquisition Account 27,996

Balance in Construction & Acq Account as of June 30, 2019 \$ 631,864

HERITAGE BAY
Community Development District

Series 2018 Requisition List

REQUISITONS				
REQ #	FISCAL YEAR	VENDOR	AMOUNT	DATE OF CHECK
1	FY17	Heritage Bay CDD Reimb. CPH Inv # 103070	\$ 7,112.44	6/29/2018
2	FY17	Heritage Bay CDD Reimb. CPH Inv # 103671	\$ 8,399.67	6/29/2018
3	FY17	Heritage Bay CDD Reimb. CPH Inv # 104031	\$ 6,475.70	6/29/2018
4	FY17	Heritage Bay CDD CPH Inv # H13604-2100	\$ 250.00	6/29/2018
5	FY17	Heritage Bay CDD Reimb. CPH Inv # 105069	\$ 2,362.81	6/29/2018
6	FY18	Quality Enterprises INV 67922 PAY APP 1.1	\$ 206,526.48	6/29/2018
7	FY18	Quality Enterprises INV 67922 PAY APP 2.1	\$ 378,885.24	6/29/2018
8	FY17	Heritage Bay CDD Reimb. CYK INV 30	\$ 81.25	7/26/2018
9	FY17	Heritage Bay CDD Reimb. CYK Inv 31	\$ 1,316.25	7/26/2018
10	FY17	Heritage Bay CDD Reimb CYK INV 32	\$ 81.25	7/26/2018
11	FY17	Heritage Bay CDD Reimb. CYK INV 33	\$ 1,300.00	7/26/2018
12	FY17	Heritage Bay CDD Reimb. CYK INV 34	\$ 853.00	7/26/2018
13	FY18	Heritage Bay CDD Reimb. CYK INV 35	\$ 1,218.75	7/26/2018
14	FY18	Heritage Bay CDD Reimb. CYK INV 36	\$ 4,062.50	7/26/2018
15	FY18	Heritage Bay CDD Reimb. CYK INV 37	\$ 1,446.25	7/26/2018
16	FY18	Heritage Bay CDD Reimb. CYK INV 2	\$ 845.00	7/26/2018
17	FY18	Heritage Bay CDD Reimb. CClinv 1213	\$ 21,562.50	7/26/2018
18	FY18	Heritage Bay CDD Reimb. CPH INV 105202	\$ 9,387.86	7/26/2018
19	FY18	Heritage Bay CDD Reimb. CPH INV 105725	\$ 6,769.38	7/26/2018
21	FY18	Heritage Bay CDD Reimb. CPH INV 106266	\$ 12,000.00	7/30/2018
22	FY18	Heritage Bay CDD Reimb. CPH INV 106268	\$ 5,000.00	7/30/2018
23	FY18	Heritage Bay CDD Reimb. CPH INV 106264	\$ 2,644.95	7/30/2018
24	FY18	Heritage Bay CDD Reimb. CPH INV 106834	\$ 7,026.46	7/30/2018
25	FY18	Heritage Bay CDD Reimb. CPH INV 106836	\$ 1,250.00	7/30/2018
26	FY18	Heritage Bay CDD Reimb. CPH INV 107109	\$ 855.95	7/30/2018
27	FY18	Heritage Bay CDD Reimb. CPH INV 107111	\$ 4,777.81	7/30/2018
28	FY18	Heritage Bay CDD Reimb. CPH INV 107110	\$ 2,718.76	7/30/2018
29	FY18	Heritage Bay CDD Reimb. CPH INV 107735	\$ 1,482.62	7/30/2018
30	FY18	Heritage Bay CDD Reimb. CPH INV 107737	\$ 660.20	7/30/2018
32	FY18	Heritage Bay CDD Reimb. CPH INV 108333	\$ 6,335.00	7/30/2018

HERITAGE BAY
Community Development District

Series 2018 Requisition List

REQ #	FISCAL YEAR	VENDOR	AMOUNT	DATE OF CHECK
33	FY18	Heritage Bay CDD Reimb. CPH INV 108108	\$ 3,753.83	7/30/2018
34	FY18	Quality Ent. Inv 68067	\$ 529,151.82	8/22/2018
35	FY18	Quality Ent. Inv 68070	\$ 829,714.60	8/22/2018
36*	FY18	*Please see note below		
37	FY18	G to Z Turf	\$ 1,540.00	9/4/2018
38	FY18	Heritage Bay Reimb CPH INV 110322	\$ 30,156.65	9/14/2018
39	FY18	Heritage Bay Reimb CPH INV 110324	\$ 790.05	9/14/2018
40	FY18	Heritage Bay Reimb CPH INV 107113R	\$ 600.00	9/14/2018
41	FY18	Heritage Bay Reimb CYK INV 4	\$ 2,778.75	9/14/2018
42	FY18	Heritage Bay Reimb CYK INV 3	\$ 861.25	9/14/2018
43	FY18	Heritage Bay CDD Reimb. CPH Inv # 108997	\$ 757.49	9/14/2018
44	FY18	Heritage Bay CDD Reimb. CPH Inv # 108996	\$ 3,374.65	9/14/2018
45	FY18	Quality Ent. HB Phase 1 Pay App. 1.3	\$ 154,281.26	9/24/2018
46	FY18	Quality Ent. HB Phase II Pay App. 2.3	\$ 120,993.40	9/24/2018
47	FY18	Quality Ent HB Phase I Pay App. 1.4	\$ 49,442.20	9/24/2018
48	FY18	Quality Ent HB Phase II Pay App. 2.4	\$ 73,866.30	9/24/2018
49	FY18	Heritage Bay CDD Reimb. CPH Inv # 109567	\$ 9,408.22	9/24/2018
50	FY18	Heritage Bay CDD Reimb. CPH Inv # 109569	\$ 1,536.45	9/24/2018
51	FY18	Heritage Bay CDD Reimb. CPH Inv # 110504	\$ 168.75	9/24/2018
52	FY18	Heritage Bay CDD Reimb. CPH Inv # 110502	\$ 12,232.96	9/24/2018
53	FY18	Heritage Bay Reimb Lake Bank Restoration Inv #6	\$ 1,738.55	11/1/2018
54	FY18	CPH Reimb #111061	\$ 2,485.70	11/1/2018
55	FY18	CPH Reimb #111063	\$ 356.25	11/1/2018
56	FY18	Quality Enterprises # Phase II Pay App. 2.5-2	\$ 132,895.46	11/1/2018
57	FY18	CPH Reimb # 111275	\$ 14,385.23	11/1/2018
58	FY18	CPH Reimb # 111352	\$ 12,849.92	11/29/2018
59	FY18	CPH Reimb # 111354	\$ 337.50	11/29/2018
60	FY18	Heritage Bay Reimb CYK STMT 7	\$ 32.50	1/24/2019
61	FY18	Heritage Bay Reimb CYK STMT 48	\$ 526.25	1/24/2019
62	FY18	Heritage Bay Reimb CPH INV 111975	\$ 243.75	1/24/2019

HERITAGE BAY
Community Development District

Series 2018 Requisition List

REQ #	FISCAL YEAR	VENDOR	AMOUNT	DATE OF CHECK
63	FY18	CPH INV 111973	\$ 2,513.00	1/24/2019
64	FY19	Heritage Bay Reimb TCC Inv # 21346	\$ 4,250.00	3/28/2019
65	FY19	CPH Inv # 112570	\$ 1,417.28	3/22/2019
66	FY19	CPH Inv # 113216	\$ 1,672.50	3/22/2019
67	FY19	CPH Inv # 113217	\$ 2,133.85	3/22/2019
68	FY19	CPH Inv # 113219	\$ 487.50	3/22/2019
69	FY19	CPH Inv # 113758	\$3,745.20	4/22/2019
70	FY19	CPH INV # 113759	\$300.00	5/7/2019
71	FY19	CPH INV # 113813	\$2,606.75	5/7/2019
72	FY19	CPH INV # 113812	\$1,770.60	5/7/2019
73	FY19	CPH INV # 114320	\$1,595.50	5/17/2019
74	FY19	CPH # INV 114321	\$2,611.35	5/17/2019
75	FY19	QUALITY ENTERPRISE INV # 68227 PAY APP 1.5	\$79,970.49	5/20/2019
76	FY19	IRRIGATION SPECIALISTS INV # 9724	\$2,950.00	5/24/2019
77	FY19	IRRIGATION SPECIALISTS INV # 9726	\$4,466.50	5/24/2019
78	FY19	IRRIGATION SPECIALISTS INV # 9725	\$2,950.00	6/14/2019
79	FY19	IRRIGATION SPECIALISTS INV # 9727	\$4,466.50	6/12/2019
80	FY19	IRRIGATION SPECIALISTS INV # 9761	\$2,100.00	6/12/2019
81	FY19	COPELAND SOUTHERN ENT. INV # 202A	\$37,575.00	6/12/2019
82	FY19	IRRIGATION SPECIALISTS INV # 9762	\$2,804.00	6/14/2019

FY17 (1)	FY18 (1)
\$ 28,232.37	\$ 2,669,228.45

Total (1) 2,857,333.84

FY19 (1)
\$ 159,873.02

*Note - Req 36 - Heritage Bay \$3780 came out of Cost of Issuance Account.

Heritage Bay CDD

Bank Reconciliation

Bank Account No. 9727 Valley National Bank - GF
Statement No. 06-19
Statement Date 6/30/2019

G/L Balance (LCY)	210,116.87	Statement Balance	238,496.81
G/L Balance	210,116.87	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	238,496.81
Subtotal	210,116.87	Outstanding Checks	28,379.94
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	210,116.87	Ending Balance	210,116.87
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
6/19/2019	Payment	3512	COPELAND SOUTHERN ENTERPRISES, IN	13,775.00	0.00	13,775.00
6/27/2019	Payment	3514	COLEMAN, YOVANOVICH & KOESTER, P.A.	700.00	0.00	700.00
6/27/2019	Payment	3515	COPELAND SOUTHERN ENTERPRISES, IN	5,975.00	0.00	5,975.00
6/27/2019	Payment	3516	CPH, INC	2,466.55	0.00	2,466.55
6/27/2019	Payment	3517	FEDEX	58.41	0.00	58.41
6/27/2019	Payment	3518	INFRAMARK, LLC	5,404.98	0.00	5,404.98
Total Outstanding Checks.....				28,379.94		28,379.94

HERITAGE BAY Community Development District

Payment Register by Fund
For the Period from 5/1/2019 to 6/30/2019
(Sorted by Check / ACH No.)

Fund No.	Check/ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice/LGL Description	G/L Account	Amount Paid
GENERAL FUND - 001								
001	206	05/21/19	HERITAGE BAY CDD	05202019	TRANSFER FUNDS TO COVER EXPENSES	Due from Other Funds	131000	\$110,000.00
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,747.67
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	ProfServ-Field Management	531016-53901	\$1,057.33
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	ProfServ-Field Management	531016-53901	\$250.00
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	Printing and Binding	547001-51301	\$142.75
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	Postage and Freight	541006-51301	\$5.00
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	ProfServ-Web Site Maintenance	531094-51301	\$83.33
001	3489	05/08/19	INFRAMARK, LLC	40321	Management Fees- April 2019	ProfServ-Dissemination Agent	531012-51301	\$125.00
001	3490	05/10/19	GRAU AND ASSOCIATES	18100	2018 AUDIT	Auditing Services	532002-51301	\$4,500.00
001	3493	05/14/19	LAKE & WETLAND MANAGEMENT, INC	6601	MAY LAKE MAINT	Contracts-Lake and Wetland	534021-53917	\$5,600.00
001	3493	05/14/19	LAKE & WETLAND MANAGEMENT, INC	6601	MAY LAKE MAINT	Contracts-Lakes 30A & 30B	534166-53917	\$2,000.00
001	3498	05/17/19	NAPLES DAILY NEWS	2258541	NOTICE OF MEETING 4/5/19	Legal Advertising	548002-51301	\$199.50
001	3499	05/20/19	COLEMAN, IOVANOVICH & KOESTER, B.A.	52	APRIL COUNSEL	ProfServ-Legal Services	531023-51401	\$1,495.00
001	3501	05/21/19	COPELAND SOUTHERN ENTERPRISES, INC	198	EXTENDING LAKE DRAINS	Impr Lake Bank Restoration	563003-53917	\$9,700.00
001	3501	05/21/19	COPELAND SOUTHERN ENTERPRISES, INC	197	FIRE WIRE PIPE REPAIRS- LAKES	Impr Lake Bank Restoration	563003-53917	\$2,550.00
001	3501	05/21/19	COPELAND SOUTHERN ENTERPRISES, INC	200	LAKE RESTORE- EXTENDED PIPES	Impr Lake Bank Restoration	563003-53917	\$28,150.00
001	3502	05/21/19	FEDEX	6-536-36060	POSTAGE	Postage and Freight	541006-51301	\$23.03
001	3503	05/24/19	COLLIER COUNTY TAX COLLECTOR	GEBAY-051619	2018 TAX ROLL SECOND POSTAGE	Postage and Freight	541006-51301	\$13.62
001	3504	05/29/19	INFRAMARK, LLC	41050		ProfServ-Mgmt Consulting Serv	531027-51201	\$3,747.67
001	3504	05/29/19	INFRAMARK, LLC	41050		ProfServ-Field Management	531016-53901	\$1,057.33
001	3504	05/29/19	INFRAMARK, LLC	41050		ProfServ-Field Management	531016-53901	\$2,375.00
001	3504	05/29/19	INFRAMARK, LLC	41050		Printing and Binding	547001-51301	\$167.60
001	3504	05/29/19	INFRAMARK, LLC	41050		Postage and Freight	541006-51301	\$4.65
001	3504	05/29/19	INFRAMARK, LLC	41050		ProfServ-Web Site Maintenance	531094-51301	\$83.33
001	3504	05/29/19	INFRAMARK, LLC	41050		ProfServ-Dissemination Agent	531012-51301	\$125.00
001	3505	06/05/19	COPELAND SOUTHERN ENTERPRISES, INC	201	LAKE RESTORATION- EROSION	R&M-Lake Erosion	546132-53917	\$18,675.00
001	3506	06/05/19	CPH, INC	114323		LK 30 BOAT LAUNCH	531013-51501	\$1,912.50
001	3508	06/14/19	FEDEX	6-572-38124	SERVICE BOR 5/30/19	Postage and Freight	541006-51301	\$23.13
001	3509	06/14/19	LAKE & WETLAND MANAGEMENT, INC	6634	JUNE TREE TRIMMING	R&M-Contingency	546335-53917	\$3,500.00
001	3509	06/14/19	LAKE & WETLAND MANAGEMENT, INC	6717	JUNE AQUATIC MAINT	Contracts-Lake and Wetland	534021-53917	\$5,600.00
001	3509	06/14/19	LAKE & WETLAND MANAGEMENT, INC	6717	JUNE AQUATIC MAINT	Contracts-Lakes 30A & 30B	534166-53917	\$2,000.00
001	3512	06/19/19	COPELAND SOUTHERN ENTERPRISES, INC	203	SE LAKE CONCRETE BLUME	R&M-Lake Erosion	546132-53917	\$13,775.00
001	3513	06/19/19	GRAU AND ASSOCIATES	18286	2018 AUDIT	Auditing Services	532002-51301	\$1,300.00

HERITAGE BAY Community Development District

Payment Register by Fund
For the Period from 5/1/2019 to 6/30/2019
(Sorted by Check / ACH No.)

Fund No.	Check/ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice/LGL Description	G/L Account	Amount Paid
001	3514	06/27/19	COLEMAN, IOVANOVICH ROESTER, B.A.	53	MAY GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$570.00
001	3515	06/27/19	COPELAND SOUTHERN ENTERPRISES, INC	202	LAKE RESTORATION	R&M-Lake Erosion	546132-53917	\$5,975.00
001	3516	06/27/19	CPH, INC	114921	GEN ENGINEERING THRU 5/12/19	LK BOAT LAUNCH	531013-51501	\$2,466.55
001	3517	06/27/19	FEDEX	6-544-01599	SHIPPING CHARGES-4/30/19, 5/2/19	Postage and Freight	541006-51301	\$32.22
001	3517	06/27/19	FEDEX	6-585-80470	POSTAGE	Postage and Freight	541006-51301	\$26.19
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	ProfServ-Mgmt Consulting Serv	531027-51201	\$3,747.67
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	ProfServ-Field Management	531016-53901	\$1,057.33
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	Printing and Binding	547001-51301	\$384.65
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	Postage and Freight	541006-51301	\$7.00
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	ProfServ-Web Site Maintenance	531094-51301	\$83.33
001	3518	06/27/19	INFRAMARK, LLC	41904	MANAGEMENT FEES- JUNE 2019	ProfServ-Dissemination Agent	531012-51301	\$125.00
001	3491	05/16/19	DENNIS B. GAGNE	PAYROLL	May 16, 2019 Payroll Posting			\$184.70
001	3494	05/16/19	EDWIN B. HUBBARD	PAYROLL	May 16, 2019 Payroll Posting			\$184.70
001	3495	05/16/19	JOHN C. MAY	PAYROLL	May 16, 2019 Payroll Posting			\$184.70
001	3496	05/16/19	FRANK A. ARCURI	PAYROLL	May 16, 2019 Payroll Posting			\$184.70
001	3497	05/16/19	DONNA A. HUNTER	PAYROLL	May 16, 2019 Payroll Posting			\$184.70
001	3507	06/10/19	DENNIS B. GAGNE	PAYROLL	June 10, 2019 Payroll Posting			\$184.70
001	DD106	06/10/19	EDWIN B. HUBBARD	PAYROLL	June 10, 2019 Payroll Posting			\$184.70
001	DD107	06/10/19	JOHN C. MAY	PAYROLL	June 10, 2019 Payroll Posting			\$184.70
001	DD108	06/10/19	FRANK A. ARCURI	PAYROLL	June 10, 2019 Payroll Posting			\$184.70
001	DD109	06/10/19	DONNA A. HUNTER	PAYROLL	June 10, 2019 Payroll Posting			\$184.70
Fund Total								\$240,310.38

SERIES 2014 DEBT SERVICE FUND - 202

202	3510	06/14/19	U.S. BANK	5376966	TRUSTEE FEES 5/1-4/30/20	ProfServ-Trustee Fees	531045-51301	\$7,654.89
Fund Total								\$7,654.89

SERIES 2018 CONSTRUCTION & ACQUISITION FUND - 303

303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	11-2019	4/29-4/30/19 GEN COUNSEL	ProfServ-Legal Services	531023-51401	\$113.75
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	10-2019	Legal Services through 4/18/19	ProfServ-Legal Services	531023-51401	\$162.50

HERITAGE BAY
Community Development District

Payment Register by Fund
For the Period from 5/1/2019 to 6/30/2019
(Sorted by Check / ACH No.)

Fund No.	Check/ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice/LGL Description	G/L Account	Amount Paid
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	9-2019	LEGAL SERVICE BOR 1/19	ProfServ-Legal Services	531023-51301	\$32.50
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	8-2018	DEC 2018 CONSTRUCTION MATTER	ProfServ-Legal Services	531023-51301	\$65.00
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	7-2018	10/3/18 GEN COUNSEL	Impr Lake Bank Restoration	563003-53917	\$32.50
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	6-2018	LEGAL SERVICES AUGUST 2018	ProfServ-Legal Services	531023-51401	\$1,738.75
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	5-2018	LEGAL SERVICES JULY 2018	ProfServ-Legal Services	531023-51401	\$3,006.25
303	3511	06/19/19	COLEMAN, IOVANOVICH ROESTER, B.A.	4-2018	3/6-4/27/18 CONSTRUCTION	ProfServ-Legal Services	531023-51401	\$2,778.75
303	3514	06/27/19	COLEMAN, IOVANOVICH ROESTER, B.A.	12-2019	MAY CONSTRUCTION WORK	ProfServ-Legal Services	531023-51401	\$130.00
Fund Total								\$8,060.00

Total Checks Paid	\$256,025.27
--------------------------	---------------------

CHECK REQUEST FORM

Date: 5/20/2019

From: Heritage Bay CDD

District Name: Heritage Bay CDD

Please transfer funds from Acct. #: Bank United # 3337 MMA

Please issue a check to: Heritage Bay CDD

Vendor Name: Heritage Bay CDD

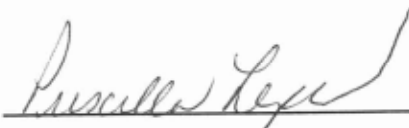
Vendor No.: V00032

Check amount: \$110,000.00

Please code to: 131000.001.1000

Check Description/Reason: Xfer of funds to cover expenses for lake and bank restoration project.

Mailing instructions: Transfer funds to Valley National Bank # 9727

Manager's Approval: 

Date: 5/20/2019



Inframark, LLC
2002 West Grand Parkway North
Suite 100
Katy, TX 77449

Invoice: 40321
Invoice Date: 4/24/2019
Due Date: 5/24/2019
Terms: Net 30
Project ID: HERITAGEBAY
PO #:

Bill To:
Heritage Bay CDD
210 N University Dr, Suite 702
Coral Springs FL 33071
United States

Sales Description	Quantity	Units	Rate	Amount
Management Fees for the Month Of: April 2019				
Administrative Fees 001-531027-51201-5000	1	Ea	\$3,747.67	\$3,747.67
Field Ops Services 001-531016-53901-5000	1	Ea	\$1,057.33	\$1,057.33
Project Manager For 2 hrs. project management @ \$125/hr. = \$250.00 001-531016-53901-5000	1	Ea	\$250.00	\$250.00
Copies 001-547001-51301-5000	1	Ea	\$142.75	\$142.75
Postage 001-541006-51301-5000	1	Ea	\$5.00	\$5.00
Web Hosting 001-531094-51301-5000	1	Ea	\$83.33	\$83.33
Dissemination Services	1	Ea	\$125.00	\$125.00
			Subtotal	\$5,411.08
			Tax (0%)	\$0.00
			Total Due	\$5,411.08

Remit To : Inframark, LLC
P.O. Box 733778
Dallas, TX 75373-3778

*Please note our lockbox address has changed.
Please include the Project ID and the Invoice
Number on the check stub of your payment.*

Heritage Bay CDD

210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Gen Rep

Page: 1

May 07, 2019

File No: 6176-001M

Statement No: 52

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$5,623.75

Fees

			Hours	
04/01/2019	GLU	Review and respond to email correspondence from Peter Rietz on language question; Review and respond to email correspondence from Peter Rietz on final versions; Review same; Draft email correspondence to Chairman on final versions	0.25	81.25
04/02/2019	GLU	Review and respond to email correspondence from Chairman. (no charge)		
04/04/2019	GLU	Review and respond to email correspondence from Peter Rietz on rules; Review question on same.	0.20	65.00
04/09/2019	GLU	Review email correspondence from Ed Hubbard on TQ communication on updated document removing TQCDD	0.10	32.50
04/10/2019	GLU	Review and respond to email correspondence from Justin Faircloth regarding use agreement from TQ	0.20	65.00
04/19/2019	GLU	Review email correspondence from Peter Rietz on approvals of boating documents	0.10	32.50
04/22/2019	GLU	Review and respond to email correspondence from Chairman regarding upcoming meeting matters	0.10	32.50
04/23/2019	GLU	Review email correspondence from Chairman on comments from HB HOA on Use Agreement; Review HB HOA comments; Telephone conference with Chair; Exchange multiple email correspondence with Peter Rietz and Chris Davies; Exchange email correspondence with Chairman	0.75	243.75
	GLU	Review and respond to email correspondence from Chairman on summary to board; Review proposed summary	0.25	81.25
04/24/2019	GLU	Conference call with Chris Davies and Peter Rietz; Draft email correspondence to Chairman with update; Review and respond to email correspondence from Peter Rietz on revised agreement; Review same;		

Gen Rep

		Telephone conference with Chairman on meeting considerations	Hours 1.25	406.25
04/25/2019	GLU	Review email correspondence from Peter Reitz on revised agreement; Review same; Draft email correspondence to Chairman and Manager on revised agreement; Review and respond to email correspondence from Chairman on agreement changes; Telephone conference with Chairman	1.00	325.00
04/26/2019	GLU	Brief review of agenda for Board of Supervisors meeting; Review and respond to email correspondence from Chairman on update relating to meeting	0.40	130.00
		Professional Fees through 05/07/2019	4.60	1,495.00
		Total Current Work		1,495.00
<u>Payments</u>				
		Total Payments Through 05/07/2019		-5,173.75
		Balance Due		<u>\$1,945.00</u>

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #197
 DATE: 05-10-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					05-10-19

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
2 Fire Wire pipe repairs	Replaced 2 damaged 4 inch ADS pipes 35 feet each from Fire Wire trencher out into lake 4 @ 10329 Heritage Bay Blvd.	\$.00	\$ 1,500.00
6 Fire Wire pipe repairs	Repaired up to 8 feet of damaged 4 inch ADS pipe Damaged from Fire Wire Trencher @ 10321 Heritage Bay Blvd.	\$150 .00	\$ 900.00
1 Fire Wire pipe repair	Repaired up to 8 feet of damaged 6 inch ADS pipe Damaged from Fire Wire Trencher @ 10296 Heritage Bay Blvd.	\$150 .00	\$150 .00
1 Fire Wire pipe repair	Replaced damaged 6 inch ADS pipes 30 feet from Fire Wire trencher out into lake 6 @ 10312 Heritage Bay Blvd. (Discounted Free)	\$150 .00	\$00 .00

SUBTOTAL	\$ 2,550.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$2,550.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #198
 DATE: 05-10-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					05-10-19

QUANTITY	DESCRIPTION	LINE ITEM	TOTAL
Extended 12 Pipes	Extended 12 gutter drain pipes thru lake 6 restoration areas located @ 10316 & 10306 Heritage Bay Blvd.	Addition	\$ 1,975.00
Installed Flume Drain	Installed 12 Inch Catch Basin and Concrete Flume @ SW Corner of Bridge @ 10333 Heritage Bay Blvd.	Line Item 1	\$ 2,975.00
Extended Lake Drains	Installed 6 New 4 & 6 Inch WD ADS Pipe out into lake 4 @ 10321 Heritage Bay Blvd.	Line Item 3	\$ 3,775.00
Extended Lake Drains	Installed New 6 Inch WD ADS Pipe out into lake 4 @ 10290 - 10296 Heritage Bay Blvd. (Repaired Fire Wire Damage pipe as well NO EXTRA CHARGE)	Line Item 6	\$ 975.00

SUBTOTAL	\$ 9,700.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$ 9,700.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #200
 DATE: 05-17-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					05-17-19

QUANTITY	DESCRIPTION	LINE ITEM	TOTAL
Extended 2 Pipes & Lake Restoration# 10	Extended 8 & 10 Inch pipes into lake 10, Repaired 325 feet of Lake Bank with Coconut Erosion Blanket and Sod.	Line Item 7	\$ 13,375.00
Extended 3 Pipes & Lake Restoration# 16	Extended 4, 6 & 10 Inch pipes into lake 16, Repaired 340 feet of Lake Bank with Coconut Erosion Blanket and Sod.	Line Item 9	\$ 14,775.00

SUBTOTAL	\$ 28,150.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$ 28,150.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #201
 DATE: 05-24-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					05-24-19

QUANTITY	DESCRIPTION	LINE ITEM	TOTAL
Extended 4 x 4 inch DW ADS Pipes Lake 4	Extended 4 x 4 Inch pipes into lake 4 over 35 feet each		\$ 2,875.00
Extended 2 x 6 Inch DW ADS Pipes Lake 4	Extended 2 x 6 Inch pipes into lake 4 over 35 feet each.		\$ 1,975.00
Sink Hole	Repaired Sink Hole on SW Side of Lake 20 (NO Charge)		\$ 0.00
NW Lake 6 x 125 ft.	NW Lake 6 Restoration of 125 ft. with Coconut Erosion.	Line Item 4	\$ 4,875.00
NW Lake 6 x 200 ft.	NW Lake 6 Restoration of 200 ft. with Coconut Erosion.	Line Item 5	\$ 7,775.00
Lake 14/ 10x30 ft.	Lake 14 Restoration of a 10 x 30 ft. area with Coconut Erosion Blanket.	Line Item 8	\$ 1,175.00

SUBTOTAL	\$18,675.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$ 18,675.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!



500 West Fulton Street
Sanford, Florida 32771
Phone: 407.322.6841

Invoice

Justin Faircloth
Heritage Bay Community Development District
C/O INFRAMARK
210 N. University Drive
Suite 702
Coral Springs, FL 33071

May 3, 2019
Project No: S28902
Invoice No: 114323

Meetings & Miscellaneous Services at 10154 Heritage Bay Blvd. Naples, FL- Collier County

Professional Services through April 14, 2019

1	Meeting Attendance & Misc. Services			
Professional Personnel				
		Hours	Rate	Amount
	Project Coordinator	1.50	90.00	135.00
	Sr. Design Technician	2.00	105.00	210.00
	Administrative	.50	75.00	37.50
	Sr. Project Manager	5.50	180.00	990.00
	Sr. Project Designer	4.00	135.00	540.00
	Totals	13.50		1,912.50
	Total Labor			1,912.50
			Total this Phase	\$1,912.50
			Total this Invoice	\$1,912.50

Services provided this period include:

Preparation and coordination at CDD Meetings, approve Pay Apps with PM, review CDD workloads, FEMA scheduling.

CPH, Inc.

Project	S28902	INFRAMARK/ Heritage Bay; Meeting & Misc	Invoice	114323
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Billing Backup

Friday, May 3, 2019

CPH, Inc.

Invoice 114323 Dated 5/3/2019

2:07:28 PM

1		Meeting Attendance & Misc. Services			
Professional Personnel					
			Hours	Rate	Amount
Project Coordinator					
70-0993	Pearce, Kelly	1/30/2019	1.00	90.00	90.00
	Heritage Aerial Survey Proposal				
70-0993	Pearce, Kelly	1/31/2019	.50	90.00	45.00
	Heritage Aerial Survey Proposal revisions/exhibit				
Sr. Design Technician					
70-01068	Allen, John	3/21/2019	.50	105.00	52.50
	Review status with Justin				
70-01068	Allen, John	3/22/2019	1.00	105.00	105.00
	Pay app review				
70-01068	Allen, John	3/27/2019	.50	105.00	52.50
	Review/approve pay apps				
Administrative					
73-01184	Lemmerman, Gabriel	3/26/2019	.50	75.00	37.50
	Prebills				
Sr. Project Manager					
73-0163	Satfield, Jeffrey	3/28/2019	1.00	180.00	180.00
	Coordination with Greg for call and resuming work				
73-0163	Satfield, Jeffrey	3/28/2019	1.00	180.00	180.00
	Review CDD workload and billings				
73-0163	Satfield, Jeffrey	4/4/2019	2.00	180.00	360.00
	Review Heritage workload, travel for PM transition meeting				
73-0163	Satfield, Jeffrey	4/8/2019	1.00	180.00	180.00
	FEMA team prep call				
73-0163	Satfield, Jeffrey	4/10/2019	.50	180.00	90.00
	review revised FEMA meeting schedule				
Sr. Project Designer					
70-0485	Lopez, Albert	4/8/2019	4.00	135.00	540.00
	Heritage Lake Site visit to discuss irrigation issues				
	Totals		13.50		1,912.50
	Total Labor				1,912.50
	Total this Phase				\$1,912.50
	Total this Project				\$1,912.50
	Total this Report				\$1,912.50

Heritage Bay CDD

210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1

April 30, 2018

File No: 6176-004M

Statement No: 4

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance

\$1,706.25

Fees

			Hours	
03/06/2018	GLU	Review and respond to email correspondence from Justin Faircloth on Heritage Bay construction contract and revision to same	0.25	81.25
03/13/2018	GLU	Review email correspondence from Chairman to HOA on QE construction work and golf course shutdown	0.10	32.50
04/05/2018	GLU	Draft staging area agreement to allow early staging by QE; Draft email correspondence to Chairman and Manager on draft	2.00	650.00
04/06/2018	GLU	Review and respond to email correspondence from Chairman regarding staging agreement; Review and respond to email correspondence from Justin Faircloth on staging agreement; Review email correspondence from Lou Gaudio (QE rep) with proposed staging agreement	0.30	97.50
04/08/2018	GLU	Review email correspondence from Lou Gaudio regarding staging agreement	0.10	32.50
04/11/2018	GLU	Review email correspondence from Chairman on finalized staging agreement	0.10	32.50
04/17/2018	GLU	meeting with Chairman and manager on construction contract issues; Telephone conference with Justin Faircloth on same	0.75	243.75
04/19/2018	GLU	Review email correspondence from Justin Faircloth on needed amendments to construction contracts; Telephone conference with Justin Faircloth on same; Review construction forms; Draft addendum to Shoreline Construction Agreement; Draft addendum to emergency repair Construction Agreement; Draft email correspondence to Justin Faircloth with draft addenda; Review email correspondence from Chairman on letter from Club on access	1.50	487.50
	GLU	Review and respond to email correspondence from Chairman on HOA request relating to location of improvements	0.25	81.25
04/23/2018	GLU	Review multiple email correspondence from Chairman regarding amendment to contracts relating to lake bank slope and agreement with HOA; Review issues and commence work on amendment	0.90	292.50

Construction Work

Hours

04/24/2018	GLU	Exchange email correspondence with Justin Faircloth regarding construction agreement; Draft Second Addenda to both QE Construction Agreements; Draft email correspondence to circulating drafts; Review email correspondence from Chairman on comments on Second Addenda; Telephone conference with Chairman; Draft revisions to Second Addenda and prepare redlines; Draft email correspondence circulating revised draft; Review email correspondence from Chairman.	2.00	650.00
04/25/2018	GLU	Review multiple email correspondence from Justin Faircloth to QE on construction contracts	0.10	32.50
04/27/2018	GLU	Review and respond to email correspondence from Justin Faircloth regarding lake maintenance documentation; Brief review	0.20	65.00
		Professional Fees through 04/30/2018	8.55	2,778.75
		Total Current Work		2,778.75

Payments

Total Payments Through 05/16/2018	-845.00
Balance Due	<u>\$3,640.00</u>

Heritage Bay CDD
[REDACTED]
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
July 31, 2018
File No: 6176-004M
Statement No: 5

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$3,640.00

Fees

			Hours	
06/25/2018	GLU	Review email correspondence from Justin Faircloth on issue with bid documents for CE Project; Review multiple email correspondence from Chairman and Manager regarding Lake 20 project; Review bond documents and issues relating Lake 20 project; Research issue on addition of project; Exchange email correspondence with Bond Counsel; commence work on resolution relating to supplemental project	2.50	812.50
06/26/2018	GLU	Additional research on project modification; Draft resolution regarding adoption of amended supplemental engineer's report	1.50	487.50
06/28/2018	GLU	Review multiple email correspondence from Justin Faircloth on proposed QE contracts; Review exhibits and back-up; Draft email correspondence to Justin Faircloth regarding QE contracts and related issues; Review multiple email correspondence from Chairman on Lake 20 project; Draft email correspondence to Chairman and include resolutions relating to	2.00	650.00
07/05/2018	GLU	Review email correspondence from Justin Faircloth regarding QE communication on additional work projects; Telephone conference with Chairman on Board agenda regarding projects; Follow-up email to CPH; Review email correspondence from Chairman	0.50	162.50
07/06/2018	GLU	Telephone conference with Alice Carlson regarding amended and restated supplemental methodology	0.20	65.00
07/09/2018	GLU	Review and respond to multiple email correspondence from Chairman regarding construction projects and bond matters; Review files and bond materials on same.	0.75	243.75
07/10/2018	GLU	Review and respond to email correspondence from Chairman regarding construction matters	0.10	32.50

Construction Work

			Hours	
07/12/2018	GLU	Conference call into meeting on construction issues; Research construction bidding issue; Draft email correspondence to Justin Faircloth on same; Review and respond to email correspondence from Chairman	0.75	243.75
07/20/2018	GLU	Telephone conference with Justin Faircloth on change order for QE project	0.20	65.00
07/31/2018	GLU	Review multiple email correspondence from Manager, Chairman, etc. regarding engineer's report; Review and comment on amended supplemental engineer's report for additional project; review and comment on amended supplemental assessment methodology; Draft email correspondence circulating comments on reports	0.75	243.75
		Professional Fees through 07/31/2018	9.25	3,006.25
		Total Current Work		3,006.25
<u>Payments</u>				
		Total Payments Through 08/22/2018		-861.25
		Balance Due		<u>\$5,785.00</u>

Heritage Bay CDD
[REDACTED]
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
August 31, 2018
File No: 6176-004M
Statement No: 6

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$5,785.00

Fees

			Hours	
08/02/2018	GLU	Review email correspondence from Jeffrey Satfield with Amended Supplemental Engineer's Report	0.20	65.00
08/13/2018	GLU	Review multiple email correspondence from Justin Faircloth and Chairman on QE contracts; Review issues relating to contract and review prior draft; Telephone conference with Justin Faircloth on contracts; Review and respond to email correspondence from Chairman on comments on contract;	0.75	243.75
08/14/2018	GLU	Draft revised Lake 30A supplemental contract and lake 20 contract; Draft email correspondence circulating draft contract; Exchange email correspondence with manager and chairman on comments	1.00	325.00
08/17/2018	GLU	Review multiple email correspondence from Chairman and Manage on revisions to supplemental Lake 30A contract; Draft revisions; Exchange email correspondence on same.	0.50	162.50
08/20/2018	GLU	Review and respond to email correspondence from Justin Faircloth regarding proposed revision from QE on Lake 30A contract; Review and respond to email correspondence from Chairman; Draft revision	0.25	81.25
08/28/2018	GLU	Review email correspondence from Justin Faircloth regarding amendments to 2 initial construction contracts; Telephone conference with Justin Faircloth; Review existing contract forms; Draft two amendments to construction contracts; Draft email correspondence to Justin Faircloth	1.40	455.00
	GLU	Review email correspondence from Justin Faircloth regarding revisions to Lake 30A and Lake 20 Supplement contracts; Telephone conference with Justin Faircloth; Draft revisions to contracts; Draft email correspondence circulating revised versions; Exchange email correspondence with Ed Hubbard on revisions	1.00	325.00
08/29/2018	GLU	Review and respond to email correspondence from Justin Faircloth on		

Construction Work

	Hours	
revisions to Lake 20 and Lake 30A contracts; Review same; Review and respond to email correspondence from Justin Faircloth on revisions to amendments to construction contracts; review same.	0.25	81.25
Professional Fees through 08/31/2018	5.35	1,738.75
Total Current Work		1,738.75
Balance Due		<u>\$7,523.75</u>

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Heritage Bay CDD
[REDACTED]
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
October 31, 2018
File No: 6176-004M
Statement No: 7

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$7,523.75

Fees

			Hours	
10/03/2018	GLU	Brief review of Daniel Moyer regarding punchlist to QE	0.10	32.50
		Professional Fees through 10/31/2018	0.10	32.50
		Total Current Work		32.50
		Balance Due		<u>\$7,556.25</u>

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 99

Heritage Bay CDD
[REDACTED]
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
December 31, 2018
File No: 6176-004M
Statement No: 8

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance	\$7,556.25
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Fees

			Hours	
12/10/2018	GLU	Review and respond to email correspondence from Justin Faircloth on QE insurance question	0.10	32.50
12/16/2018	GLU	Review email correspondence from Justin Faircloth on FEMA request for documentation	0.10	32.50
		Professional Fees through 12/31/2018	0.20	65.00
		Total Current Work		65.00
		Balance Due		<u>\$7,621.25</u>

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 100

Heritage Bay CDD
[REDACTED]
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
January 31, 2019
File No: 6176-004M
Statement No: 9

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance	\$7,621.25
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Fees

			Hours	
01/23/2019	GLU	Review and respond to email correspondence from Justin Faircloth on Lake 20 repair; Review executed letter	0.10	32.50
		Professional Fees through 01/31/2019	0.10	32.50
		Total Current Work		32.50
		Balance Due		<u>\$7,653.75</u>

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 101

Heritage Bay CDD

210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
April 18, 2019
File No: 6176-004M
Statement No: 10

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$7,653.75

Fees

			Hours	
02/15/2019	GLU	Review email correspondence from Justin Faircloth and Lou Gadio on proceeding with work; Brief review of file on agreements; Draft email correspondence to Justin Faircloth on commencement of project; Review and respond to email correspondence from Justin Faircloth	0.50	162.50
		Professional Fees through 04/18/2019	0.50	162.50
		Total Current Work		162.50
		Balance Due		<u>\$7,816.25</u>

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 102

Heritage Bay CDD

210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

Page: 1
May 07, 2019
File No: 6176-004M
Statement No: 11

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$7,816.25

Fees

			Hours	
04/29/2019	GLU	Review and respond to email correspondence from Chairman regarding QE impacts and alleged damages to structures	0.25	81.25
04/30/2019	GLU	Review email correspondence from Chairman on QE matters	0.10	32.50
		Professional Fees through 05/07/2019	0.35	113.75
		Total Current Work		113.75
		Balance Due		<u>\$7,930.00</u>

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #203
 DATE: 06-10-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					06-10-19

QUANTITY	DESCRIPTION	LINE ITEM	TOTAL
SE Lake Conc. Flume	SE Lake 19 Concrete Flume Form and Pour in Place 3000 PSI.		\$ 13,775.00
.			
.			

SUBTOTAL	\$13,775.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$ 13,775.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Heritage Bay Community Development District
210 North University Drive, Suite 702
Coral Springs, FL 33071

Invoice No. 18286
Date 06/03/2019

SERVICE	AMOUNT
Audit FYE 09/30/2018	\$ 1,300.00
Current Amount Due	\$ 1,300.00

Received
Coral Springs, FL

JUN 06 2019

INFRAMARK

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
1,300.00	0.00	0.00	0.00	0.00	1,300.00

Payment due upon receipt.

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 105

Page: 1
June 12, 2019
File No: 6176-001M
Statement No: 53

Heritage Bay CDD
c/o Inframark
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Gen Rep

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance \$1,945.00

Fees

			Hours	
05/30/2019	GLU	Initial review of email correspondence from Justin Faircloth on ADA issues with website	0.10	32.50
	GLU	review audit response request; Internal review; Draft audit response letter	0.50	162.50
05/31/2019	AMK	Research re: ADA website compliance. Work on memorandum re: website compliance.	3.00	375.00
		Professional Fees through 06/12/2019	3.60	570.00
		Total Current Work		570.00

Payments

Total Payments Through 06/12/2019 -1,495.00

Balance Due \$1,020.00

Coleman, Yovanovich & Koester, P.A.
Northern Trust Bank Building
4001 Tamiami Trail North, Suite 300
Naples, Florida 34103-3556
Telephone: (239) 435-3535
Fax: (239) 435-1218

Agenda Page 106

Page: 1
June 12, 2019
File No: 6176-004M
Statement No: 12

Heritage Bay CDD
c/o Inframark
210 N. University Dr. Suite 702
Coral Springs FL 33071

Attn: Justin Faircloth

Construction Work

SENT VIA EMAIL TO: inframark@avidbill.com

Previous Balance	\$7,930.00
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Fees

			Hours	
05/15/2019	GLU	Review email correspondence from Justin Faircloth on change orders for QE contract; Brief review of same	0.20	65.00
05/17/2019	GLU	Review multiple email correspondence from Justin Faircloth regarding change order information.	0.20	65.00
		Professional Fees through 06/12/2019	0.40	130.00
		Total Current Work		130.00
		Balance Due		<u>\$8,060.00</u>

Copeland Southern Enterprises Inc.
 1668 Many Road, North Fort Myers, FL, 33903
 Phone: 239-995-3684
 Fax: 239-995-0058
 Email: copelandsei@aol.com

INVOICE

INVOICE #202
 DATE: 06-01-2019

To: **Heritage Bay CDD**, C/O Inframark
Justin Faircloth | CAM, CDM | District Manager
 5911 Country Lakes Drive
 Fort Myers, FL 33905
 Office: 239-245-7118 EXT. 306

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	DUE DATE
Scott Copeland					06-01-19

QUANTITY	DESCRIPTION	LINE ITEM	TOTAL
NE Lake 4 x 151 ft.	Lake 4 Restoration of a 151 ft. area with Coconut Erosion Blanket.	Line Item 2	\$ 5,975.00
Lake 4Additional 50 ft.	Lake 4 Restoration of 50 ft. with Coconut Erosion Blanket. (Discount)\$ 2000.00	Line Item 2	\$ 0.00

SUBTOTAL	\$5,975.00
SALES TAX	0.0
SHIPPING & HANDLING	0.0
TOTAL DUE	\$ 5,975.00

Make all checks payable to Copeland Southern Enterprises Inc.
 If you have any questions concerning this invoice, please contact Scott.

THANK YOU FOR YOUR BUSINESS!



500 West Fulton Street
Sanford, Florida 32771
Phone: 407.322.6841

Invoice

Justin Faircloth
Heritage Bay Community Development District
C/O INFRAMARK
210 N. University Drive
Suite 702
Coral Springs, FL 33071

June 10, 2019

Project No: S28902

Invoice No: 114921

Meetings & Miscellaneous Services at 10154 Heritage Bay Blvd. Naples, FL- Collier County

Professional Services through May 12, 2019

1	Meeting Attendance & Misc. Services			
Professional Personnel				
		Hours	Rate	Amount
	Project Coordinator	1.00	90.00	90.00
	Sr. Design Technician	4.25	105.00	446.25
	Design Technician	7.00	95.00	665.00
	Administrative	.25	75.00	18.75
	Sr. Project Manager	5.00	180.00	900.00
	Sr. Project Designer	2.50	135.00	337.50
	Totals	20.00		2,457.50
	Total Labor			2,457.50
			Total this Phase	\$2,457.50
<hr/>				
XXP	Expenses			
Reimbursable Expenses				
	Communications			8.00
	Total Reimbursables			8.00
Unit Billing				
	Color Copies 11X17			1.05
	Total Units			1.05
			Total this Phase	\$9.05
			Total this Invoice	\$2,466.55

Services provided this period include:

Preparation and coordination at CDD Meetings, review CDD workloads, The Verangas C - review pipe sizing, layout, and redline exhibit, review and approve pay apps, Verandas roof drainage exhibit, review FEMA meeting notes

CPH, Inc.

Kimmar Kharravan

Project	S28902	INFRAMARK/ Heritage Bay; Meeting & Misc	Invoice	114921
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Billing Backup

Monday, June 10, 2019

CPH, Inc.

Invoice 114921 Dated 6/10/2019

3:42:03 PM

1		Meeting Attendance & Misc. Services			
Professional Personnel					
			Hours	Rate	Amount
Project Coordinator					
70-0993	Pearce, Kelly	2/4/2019	1.00	90.00	90.00
	Heritage Drone Survey-finalize and send to client; upload photos and send e-mail to Mktg/PM for Chrlotte County Family Services				
Sr. Design Technician					
70-01068	Allen, John	4/23/2019	.25	105.00	26.25
	Lake 20: Emails with team on shop drawing				
70-01068	Allen, John	4/24/2019	.50	105.00	52.50
	Status update with JMS & Albert				
70-01068	Allen, John	4/25/2019	.25	105.00	26.25
	The Verandas V: Review pipe sizing from Matt, send to Vivian				
70-01068	Allen, John	4/29/2019	1.50	105.00	157.50
	Verandas V drainage design: Send pipe sizing to Vivian, review layout, redline exhibit				
70-01068	Allen, John	5/7/2019	.50	105.00	52.50
	Review & approve pay apps				
70-01068	Allen, John	5/9/2019	.25	105.00	26.25
	Lake 20: Review emails from Justin				
70-01068	Allen, John	5/10/2019	1.00	105.00	105.00
	Lake 20: Review structure elevation with John, send FDOT index for slots				
Design Technician					
70-01225	Zalesanski, Vivian	4/29/2019	7.00	95.00	665.00
	Verandas V Roof Drainage Exhibit				
Administrative					
73-01184	Lemmerman, Gabriel	4/23/2019	.25	75.00	18.75
	prebills				
Sr. Project Manager					
73-0163	Satfield, Jeffrey	4/16/2019	.50	180.00	90.00
	review CDD workload with Team				
73-0163	Satfield, Jeffrey	4/17/2019	.50	180.00	90.00
	Coord with CDD for fema meeting notes				
73-0163	Satfield, Jeffrey	4/24/2019	1.00	180.00	180.00
	review CDD workload and needs				
73-0163	Satfield, Jeffrey	5/2/2019	1.00	180.00	180.00
	Review CDD workload and project schedules				
73-0163	Satfield, Jeffrey	5/6/2019	1.00	180.00	180.00
	update with Ed for heritage club improvements and preapp coord				
73-0163	Satfield, Jeffrey	5/10/2019	1.00	180.00	180.00
	review CDD workload				
Sr. Project Designer					
70-0485	Lopez, Albert	4/26/2019	2.50	135.00	337.50
	Board meeting attendance				
	Totals		20.00		2,457.50
	Total Labor				2,457.50
	Total this Phase				\$2,457.50

XXP		Expenses			

Project	S28902	INFRAMARK/ Heritage Bay; Meeting & Misc	Invoice	114921
Reimbursable Expenses				
Communications				
AP 207839	4/21/2019	Jeffrey M. Satfield / Cell Phone (4/24/19)	8.00	
Total Reimbursables			8.00	8.00
Unit Billing				
Color Copies 11X17			1.05	
Total Units			1.05	1.05
			Total this Phase	\$9.05
			Total this Project	\$2,466.55
			Total this Report	\$2,466.55

PROJECT	DATE APPROVED	AMOUNT APPROVED	ACTUAL COST	UNDER / OVER BUDGET	STATUS	NOTES Agenda Page 111
CPH Water Quality Monitoring #2	12/1/2016	10,811.00	10,811.00	● -	Completed	Project complete.
Lake 28/30A interconnect repair	1/5/2017	5,000.00	2,175.00	● (2,825.00)	Completed	Not to exceed amount. Contract awarded to Copeland Southern for \$2,775.00.
Lake 19 Littoral Removal	1/5/2017	1,950.00	1,950.00	● -	Completed	
Golf Course Practice Facility	2/1/2017		3,765.21	● 3,765.21	Completed	Received reimbursement 4/16 for all CDD expenses.
Lake and Wetland Management Boat Rides	3/2/2017	100.00	-	● (100.00)	Completed	For Supervisors touring Lakes 30A & 30B - waiting on invoice
CPH Water Quality Monitoring #3	3/2/2017	68,988.00	45,992.00	● (22,996.00)	Completed	6 rounds of sampling (\$11,498 ea.) 4/17, 7/17, & 4 in FY18 - Agreement sent to CPH on 6/15/17 - Board voted at the 10/17 meeting not to do the last quarter of testing as water quality but instead as Bathymetrics determined at the 11/17 meeting as lakes (1,2,4,6,8,9,11,13,14,16,17,18,21,23,24,28, & 29)
CPH Lake Bathymetrics #2	3/2/2017	9,861.27	10,766.49	● 905.22	Completed	cost is \$202.52/acre @ 43.36 acres - to be completed in FY 2018.
CPH Lake 30A & 30B Survey	3/2/2017	6,000.00	7,112.44	● 1,112.44	Completed	included reimburseable costs of \$1,112.44 - Agreement sent to CPH on 6/15/17
Copeland Southern FY2017 Erosion Repairs	3/2/2017	40,550.00	41,350.00	● 800.00	Completed	includes a NTE amount of \$500 for L6L20 on L6 side for sediment control. L6 was done for \$0, instead applied to L19 pipe for \$475 - additional repairs on lake 19 included - \$825
CPH Lake 30A & 30B Rip Rap Design/Bidding	4/6/2017	145,350.00	84,318.30	● (61,031.70)	In Progress	agreement sent to CPH on 6/15/17 - additional \$108,000.00 allowed for inspections and compaction testing authorized on 6-7-18. See spreadsheet for reimbursables.
Copeland Southern FY2017 Pipe Repairs	4/6/2017	4,500.00	4,500.00	● -	Completed	Not to exceed amount.
L28/L30 Monitoring	5/4/2017	5,000.00	2,500.00	● (2,500.00)	Completed	
Copeland Southern Lake 20 Repairs	7/20/2017	2,775.00	-	● (2,775.00)	Deferred	Board decided not to pursue - permanent fix being engineered by CPH.
Creekbridge Hurricane Damage Repairs	9/29/2017	19,687.50	21,562.50	● 1,875.00	Completed	
Q.E. Lake 30A/30B Erosion Restoration	10/5/2017	1,314,480.48	1,023,622.25	● (290,858.23)	Completed	
CPH Lake 20 North Bank	11/2/2017	16,950.00	14,745.40	● (2,204.60)	In Progress	
CPH Emergency lake Bank Repair 30A/30B	11/2/2017	117,950.00	111,362.05	● (6,587.95)	In Progress	Includes design,bidding, oversight. Additional \$12,500 allowed for testing on 6-7-18
CPH C.S. Replacement 30A/30B	11/2/2017	21,450.00	22,700.55	● 1,250.55	In Progress	Includes design,bidding, oversight. Reimburseables of \$1,356.80
Q.E. Hurricane Emergency Lake Bank Restoration / Outfall Structures	1/4/2018	1,755,429.50	1,537,895.12	● (217,534.38)	In Progress	
LWM Lake 19 Carp Install	1/4/2018	3,708.00	-	● (3,708.00)	Deferred	Contract sent to LWM on 1-8-18. They will handle all permitting. Canceled as of May 2018 CDD Meeting.
MRI Buoy Installation	2/1/2018	2,000.00	-	● (2,000.00)	Deferred	Canceled as of May 2018 CDD Meeting
CPH Water/Sediment Testing FY 2019	7/12/2018	34,375.00	34,375.00	● -	Completed	Waiting on revised contract with changes to ENV-2to be 4/2019 & ENV-3 to be 10/2018.
Buttonwood Grass	10/1/2017		1,162.50	● 1,162.50	Completed	150 3 gal. Fakahatchee Grass plants - golf course to install
Summer 2018 Erosion Work	5/3/2018	67,500.00	65,565.00	● (1,935.00)	Completed	Not to Exceed Amount

PROJECT	DATE APPROVED	AMOUNT APPROVED	ACTUAL COST	UNDER / OVER BUDGET	STATUS	NOTES Agenda Page 112
MRI Stormwater System Inspection	9/6/2018	3,000.00	3,000.00	● -	Completed	
QE Supplemental 30A East Bank	9/11/2018	260,669.20	-	● (260,669.20)	In Progress	Added change orders #1 & 2 for \$80K & \$5,425 on 5/17/19
QE North Bank Lake 20	9/11/2018	149,039.00	-	● (149,039.00)	In Progress	
CPH Muck Probe Sampling FY 2019	10/4/2018	5,600.00	5,600.00	● -	Completed	sent signed contract to CPH on 10/10/18
ADA Site Compliance Review	10/4/2018	199.00	199.00	● -	Completed	sent signed contract to on 10/8/18
CPH Boat Launch Design	12/6/2018	22,000.00	9,318.56	● (12,681.44)	Deferred	NTE - waiting on contract from CPH - sent signed contract to CPH and Recording/Finance on 1/18/19 - Borad decided to abandon this project at the Feb 2019 meeting.
QE Boat Launch Construction	12/6/2018	28,000.00	563.20	● (27,436.80)	Deferred	NTE - waiting on CPH design - Board Decided to terminate project at the February 2018 meeting.
LWM Cypress Tree Trimming	12/6/2018	3,500.00	3,500.00	● -	Completed	sent emails to LWM on 12/27/18 & 1/8/19
Drone Video of Lakes 30A&30B	12/6/2018	5,000.00	-	● (5,000.00)	In Progress	NTE - reached out to Tim Hall, reached out to Florida Aerial Survey on 1/7/18.
Inframark Lake Bank Erosion Evaluation	12/6/2018	2,000.00	2,000.00	● -	Completed	NTE
LWM Littoral Planting Lakes 4 & 5	3/22/2019	1,111.50	-	● (1,111.50)	In Progress	Received proposal from LWM 4/16/19 & returned signed. 5/17/19 requested littorals stop being planted and moved to lake 24 if necessary due to lake bank restoration per Chairman. Communicated week of 5/27/29 to plant lake 4.
MRI SWS Cleaning	3/22/2019	35,350.00	34,600.00	● (750.00)	Completed	Documents obtained. Waiting on inspection date.
CS Lake Bank Restoration	3/22/2019	142,225.00	136,375.00	● (5,850.00)	In Progress	\$124,100 - NTE amount approved at the 3/22/19 meeting. Signed contract sent 4/15/19. Sent signed contract to Recording/Finance on 5/17/19. wiating on reimbursement from Hotwire - sent email on 5/17/19 for \$2,550 in damages. Sent revised invoice to Hotwire on 5/22/19 for \$1,350. Additional \$2,775 for Terrace I damages(reimbursement received), \$7,775 for Terrace II damaages(reimbursement received) both approved at the 2/14/19 meeting, and \$7,575 for lake 4 drain as approved at the 6/6/19 meeting.
LWM Palm Removal (4 trees)	4/26/2019		1,000.00	● 1,000.00	Completed	Price determined after the meeting.
I.S. Lake 20 Irrigation Re-Route	5/17/2019	14,833.00	19,737.00	● 4,904.00	Completed	sent documents to I.S. on 5/17/19 need COI, addendum. Change order in the amount of \$2,017 approved on 5/29/19. Board approved all overages at the 6/6/19 meeting
LWM Bathymetric Survey Lake 30B	5/17/2019	1,750.00	1,750.00	● -	Completed	
Total for all Projects		4,627,571.45	3,574,235.88	(1,053,335.57)		

Totals for Projects Shown

4,328,692.45 3,265,873.57 (1,062,818.88)

updated 7/24/19

Heritage Bay CDD Rip Rap Project Lakes 30A & 30B | Project Summary

TOTAL SPENT  \$2,928,568

TOTAL APPROVED  \$62,238

PROJECT	DATE APPROVED	AMOUNT APPROVED	ACTUAL COST	UNDER / OVER BUDGET	STATUS	NOTES
Lake 30A & 30B Rip Rap Project	4/6/2017		1,125,001.59	● 1,125,001.59		
Hurricane Erosion Repairs 30A/30B	10/5/2017		1,657,522.17	● 1,657,522.17		
Outfall Structures 30A/30B	11/2/2017		22,700.55	● 22,700.55		
North Bank 20	11/2/2017		35,008.65	● 35,008.65		
Creekbridge Hurricane Damage Repairs	9/29/2017	19,687.50	21,562.50	● 1,875.00		
Copeland Southern 18	5/3/2018	4,975.00	5,201.25	● 226.25		
Copeland Southern 20 S.W. side	5/3/2018		23,726.25	● 23,726.25		
Copeland Southern 19 W side	3/22/2019	37,575.00	37,575.00	● -		
FEMA	10/1/2017		270.00	● 270.00		

9C.

HERITAGE BAY
Community Development District

Annual Operating and Debt Service Budget
Fiscal Year 2020

Modified Tentative Budget
(Meeting August 1, 2019, Version 1)

Prepared by:



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HERITAGE BAY

Community Development District

Budget Overview

Fiscal Year 2020

HERITAGE BAY

Community Development District

Operating Budget

Fiscal Year 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JUN-2019	PROJECTED JUL- SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES							
Interest - Investments	\$ 1,479	3,241	\$ 400	\$ 5,393	\$ 1,798	\$ 7,191	\$ 2,000
Hurricane Irma FEMA Refund				44,179	-	44,179	
Interest - Tax Collector	-	96	-	1,021	-	1,021	-
Special Assmnts- Tax Collector	250,000	355,190	355,190	355,190	-	355,190	355,190
Special Assmnts- Wall Project	62,500	-	-	-	-	-	-
Special Assmnts- Lakes 30A & 30B	-	60,922	60,923	60,923	-	60,923	60,923
Special Assmnts- Reserves	31,250	31,250	31,250	31,250	-	31,250	31,250
Special Assmnts- Discounts	(12,604)	(16,490)	(17,895)	(16,333)	-	(16,333)	(17,895)
Other Miscellaneous Revenue	51,473	31,000	-	36,800	-	36,800	-
TOTAL REVENUES	384,098	465,209	429,868	518,423	1,798	520,221	431,468
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	8,000	16,000	12,000	6,000	6,000	12,000	9,000
FICA Taxes	612	1,224	918	459	459	918	689
ProfServ-Arbitrage Rebate	-	-	-	-	-	-	600
ProfServ-Dissemination Agent	-	-	1,500	1,125	375	1,500	1,500
ProfServ-Engineering	42,494	22,878	14,000	21,257	7,086	28,343	14,000
ProfServ-Legal Services	20,844	26,871	10,000	18,463	3,333	21,796	13,000
ProfServ-Mgmt Consulting Serv	37,195	41,793	44,972	33,729	11,243	44,972	46,270
ProfServ-Property Appraiser	5,156	-	6,710	6,710	-	6,710	6,710
ProfServ-Special Assessment	5,305	5,464	6,200	6,200	-	6,200	6,600
ProfServ-Trustee Fees	-	-	-	-	-	-	5,157
ProfServ-Web Site Maintenance	1,505	773	1,000	750	250	1,000	1,100
Auditing Services	3,823	3,700	3,914	5,800	-	5,800	5,900
Postage and Freight	1,731	2,839	2,500	535	178	713	2,500
Insurance - General Liability	12,040	15,389	15,389	7,750	7,639	15,389	9,389
Printing and Binding	1,450	7,428	1,339	1,442	481	1,923	1,379
Legal Advertising	1,989	3,241	3,700	945	315	1,260	3,000
Misc-Bank Charges	-	1	100	1	25	26	100
Misc-Assessmnt Collection Cost	4,428	(613)	8,948	8,621	-	8,621	8,947
Misc-Web Hosting	-	47	900	1,612	193	1,805	6,773
Office Supplies	-	-	100	-	25	25	100
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	146,747	147,210	134,365	121,574	37,602	159,176	142,889

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JUN-2019	PROJECTED JUL- SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Field							
ProfServ-Field Management	12,731	11,536	12,688	14,141	4,714	18,855	12,830
R&M-Contingency	-	-	198	-	50	50	84
Capital Outlay	44,550	-	-	-	-	-	-
Total Field	57,281	11,536	12,886	14,141	4,763	18,904	12,914
Lakes and Ponds							
Contracts-Lake and Wetland	63,947	71,200	71,200	50,400	20,800	71,200	71,200
Contracts-Water Analysis	-	10,766	9,861	5,600	4,261	9,861	9,861
Contracts-Water Quality Monitoring	33,807	22,996	27,700	13,850	13,850	27,700	27,700
Contracts-Lakes 30A & 30B	12,000	12,000	12,000	12,000	4,000	16,000	24,000
Contracts-Sediment Testing	-	-	6,675	6,675	-	6,675	6,675
R&M-Aquascaping	1,950	-	8,500	1,000	333	1,333	8,500
R&M - Stormwater System	-	-	4,000	3,000	-	3,000	4,000
R&M-Lake Erosion	3,000	37,800	84,713	58,400	21,178	79,578	71,024
R&M-Contingency	4,175	-	8,263	3,500	4,763	8,263	3,000
Improvement-Lake Bank Restoration	-	29,512	-	40,400	-	40,400	-
Reserve - Lakes	-	-	31,250	-	-	-	31,250
Reserve - Stormwater System	-	-	18,455	-	-	-	18,455
Total Lakes and Ponds	118,879	184,274	282,617	194,825	69,186	264,011	275,665
Debt Service							
Operating Loan Repayment	167,354	13,141	-	-	-	-	-
Interest Expense-Note	5,631	1,554	-	-	-	-	-
Total Debt Service	172,985	14,695	-	-	-	-	-
TOTAL EXPENDITURES	495,892	357,715	429,868	330,540	111,551	442,091	431,468
Excess (deficiency) of revenues Over (under) expenditures	(111,794)	107,494	-	187,883	(109,753)	78,130	-
OTHER FINANCING SOURCES (USES)							
Interfund Transfer - In	-	28,232	-	-	-	-	-
TOTAL OTHER SOURCES (USES)	-	28,232	-	-	-	-	-
Net change in fund balance	(111,794)	135,726	-	187,883	(109,753)	78,130	-
FUND BALANCE, BEGINNING	395,949	\$ 284,154	419,880	419,880	-	419,880	498,010
FUND BALANCE, ENDING	\$ 284,154	\$ 419,880	\$ 419,880	\$ 607,763	\$ (109,753)	\$ 498,010	\$ 498,010

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$ 498,010
Net Change in Fund Balance - Fiscal Year 2020	-
Reserves - Fiscal Year 2020 Additions	49,705
Total Funds Available (Estimated) - 9/30/2020	547,715

ALLOCATION OF AVAILABLE FUNDS***Assigned Fund Balance***

Operating Reserve - First Quarter Operating Capital		95,441 ⁽¹⁾
Reserves - Erosion Control (Prior years)		14,687
Reserves - Lakes (Prior Years)	93,750	
Reserves - Lakes (FY19)	31,250	
Reserves - Lakes (FY20)	<u>31,250</u>	156,250
Reserves - Stormwater System (FY18)	18,455	
Reserves - Stormwater System (FY19)	18,455	
Reserves - Stormwater System (FY20)	<u>18,455</u>	55,365
Reserves - Loan (Prior years)		4,750
	Subtotal	<u>326,493</u>
Total Allocation of Available Funds		326,493

Total Unassigned (undesignated) Cash	\$ <u>221,222</u>
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Notes

(1) Represents approximately 3 months of operating expenditures

Budget Narrative
Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their money market accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels (using the uniform method) within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Lakes 30A & 30B

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels (using the uniform method) within the District in order to pay for the repair of Lakes 30A & 30B and any impending debt associated with making repairs.

Special Assessments-Reserves

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels (using the uniform method) within the District in order re-establish reserves which were depleted due to the District having to address numerous lake bank erosion issues.

Special Assessments-Discounts

Per Section 197.162 and Section 197.3632 of the Florida Statutes, discounts are allowed for early payments of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative**Professional Services-Arbitrage Rebate**

The District contracted with an independent professional firm to annually calculate the District's Arbitrage Rebate Liability on its bonds.

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all meetings.

Professional Services-Dissemination Agent

This line item is to cover dissemination services as required. Services are provided by Inframark.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's attorney provides general legal services to the District, i.e., attendance and preparation for Board meetings, review of contracts, agreements, resolutions and other research as directed or requested by the BOS District Manager.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Administrative (continued)

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Inframark manages all of the District's financial activities such as accounts payable, financial statements, auditing and budgeting in accordance with the management contract in effect.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service which is based upon 1.5% of the anticipated Non-Ad Valorem assessment collections.

Professional Services-Special Assessment

This is the Administrative fees to prepare the District's special assessment roll.

Professional Services-Trustee Fees

The District pays US Bank an annual fee for trustee services on the Series 2018 Special Assessment Bond. The budgeted amount for the fiscal year is based on standard fees charged plus any out-of-pocket expenses.

Professional Services-Web Site Maintenance

The cost of web hosting and regular maintenance of the District's website by Inframark Infrastructure Management Services.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

Postage and Freight

Actual postage used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing governmental insurance coverage. The budgeted amount projects a 10% increase in the premium.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous-Bank Charges

In the rare event of bank service charges from operating or money market accounts, the cost will be assigned here.

Budget Narrative
Fiscal Year 2020

EXPENDITURES (continued)

Administrative (continued)**Miscellaneous-Assessment Collection Costs**

The District reimburses the Collier County Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The assessment collection cost is based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Web Hosting

The District incurs the cost of owning the Heritage Bay CDD web domain.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Field**Professional Services-Field Management**

Field Management Services for the District is performed by Inframark Infrastructure Management Services. This includes the regular inspection of all District assets and contractor performance monitoring. A monthly report is provided for the Board's review to allow for their consideration of issues and action to consider.

R&M-Contingency

All other field expenses that do not fall into the category described above will be expensed to contingency.

Lakes & Ponds**Contracts-Lake and Wetland**

A contract was negotiated with Lake & Wetland Management for monthly lake maintenance of the District's lakes and littoral shelf maintenance which includes approximately 14.52 acres. Fluorodine Treatment was added May 2015.

Contracts-Water Analysis

A contract was negotiated with CPH for bathymetric to be performed on Lakes.

Contracts-Water Quality Monitoring

A contract was negotiated with CPH for testing of the lakes and water quality monitoring.

Contracts-Lakes 30A & 30B

A contract was negotiated with Lake & Wetland Management for monthly maintenance of lakes 30A & 30B.

Budget Narrative
Fiscal Year 2020

EXPENDITURES (continued)

Lakes & Ponds (continued)

Contracts-Sediment Testing

Contract with CPH to do sediment testing in the District lakes.

R&M-Aquascaping

This is for any repair and maintenance expenses pertaining to the District's lakes that are not covered in the contract.

R&M-Stormwater System

This is for any repair and maintenance expenses pertaining to the stormwater system.

R&M-Lake Erosion

This is for any repair and maintenance expenses pertaining to erosion control that are not covered in the contract.

R&M-Contingency

All other lake expenses that do not fall into the previous repair and maintenance categories will be expensed to contingency.

Reserve-Lakes

Lake improvement expenses that are projected to occur in the future are appropriated with this account.

Reserve-Stormwater System

Stormwater system/drainage expenses that are projected to occur in the future are appropriated with this account.

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HERITAGE BAY

Community Development District

Debt Service Budget

Fiscal Year 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU JUN-2019	PROJECTED JUL- SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES						
Interest - Investments	3,925	-	13,999	9,999	23,998	\$ -
Special Assmnts- Tax Collector	16,736	1,689,155	1,689,156	-	1,689,156	1,689,155
Special Assmnts- Discounts	10,263	(67,566)	(61,669)	-	(61,669)	(67,566)
TOTAL REVENUES	30,924	1,621,589	1,641,486	9,999	1,651,485	1,621,589
EXPENDITURES						
<i>Administrative</i>						
ProfServ-Arbitrage Rebate	-	600	600	-	600	-
ProfServ-Property Appraiser	-	25,337	19,629	-	19,629	25,337
ProfServ-Trustee Fees	-	5,157	7,655	-	7,655	-
Misc-Assessmnt Collection Cost	-	33,783	32,550	-	33,783	33,783
Total Administrative	-	64,877	60,434	-	61,667	59,120
<i>Debt Service</i>						
Principal Debt Retirement	16,110,000	990,000	990,000	-	990,000	1,005,000
Principal Prepayments	-	-	5,000	-	5,000	-
Interest Expense	283,983	597,305	597,305	-	597,305	556,688
Cost of Issuance	204,039	-	-	-	-	-
DS Bond Discount	281,935	-	-	-	-	-
Underwriter	160,963	-	-	-	-	-
Total Debt Service	17,040,920	1,587,305	1,592,305	-	1,592,305	1,561,688
TOTAL EXPENDITURES	17,040,920	1,652,182	1,652,739	-	1,653,972	1,620,808
Excess (deficiency) of revenues						
Over (under) expenditures	(17,009,996)	(30,593)	(11,253)	9,999	(2,487)	781
OTHER FINANCING SOURCES (USES)						
Operating Transfers - In	1,770,429	-	-	-	-	-
Proceeds of Refunding Bonds	16,095,000	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	(30,593)	-	-	-	781
TOTAL OTHER SOURCES (USES)	17,865,429	(30,593)	-	-	-	781
Net change in fund balance	855,433	(30,593)	(11,253)	9,999	(2,487)	781
FUND BALANCE, BEGINNING	(1)	855,432	855,432	-	855,432	852,945
FUND BALANCE, ENDING	855,432	824,839	\$ 844,179	9,999	\$ 852,945	\$ 853,726

Amortization Schedule
2018 Refunding of Series 2018A-1 and A-2 Special Assessment Refunding Bonds

Year	Principal	Special calls	Interest	Principal Balance	FY Total DS
11/1/2019			\$ 278,344	\$ 278,344	\$ 1,556,588
5/1/2020	\$ 1,005,000	2.13%	\$ 278,344	\$ 1,283,344	
11/1/2020			\$ 267,666	\$ 267,666	\$ 1,551,009
5/1/2021	\$ 1,030,000	2.25%	\$ 267,666	\$ 1,297,666	
11/1/2021			\$ 256,078	\$ 256,078	\$ 1,553,744
5/1/2022	\$ 1,055,000	2.50%	\$ 256,078	\$ 1,311,078	
11/1/2022			\$ 242,891	\$ 242,891	\$ 1,553,969
5/1/2023	\$ 1,090,000	2.63%	\$ 242,891	\$ 1,332,891	
11/1/2023			\$ 228,584	\$ 228,584	\$ 1,561,475
5/1/2024	\$ 1,120,000	2.63%	\$ 228,584	\$ 1,348,584	
11/1/2024			\$ 213,884	\$ 213,884	\$ 1,562,469
5/1/2025	\$ 1,150,000	2.75%	\$ 213,884	\$ 1,363,884	
11/1/2025			\$ 198,072	\$ 198,072	\$ 1,561,956
5/1/2026	\$ 1,180,000	3.00%	\$ 198,072	\$ 1,378,072	
11/1/2026			\$ 180,372	\$ 180,372	\$ 1,558,444
5/1/2027	\$ 1,220,000	3.00%	\$ 180,372	\$ 1,400,372	
11/1/2027			\$ 162,072	\$ 162,072	\$ 1,562,444
5/1/2028	\$ 1,255,000	3.00%	\$ 162,072	\$ 1,417,072	
11/1/2028			\$ 143,247	\$ 143,247	\$ 1,560,319
5/1/2029	\$ 1,295,000	3.00%	\$ 143,247	\$ 1,438,247	
11/1/2029			\$ 123,822	\$ 123,822	\$ 1,562,069
5/1/2030	\$ 965,000	3.13%	\$ 123,822	\$ 1,088,822	
11/1/2030			\$ 108,744	\$ 108,744	\$ 1,197,566
5/1/2031	\$ 1,000,000	3.25%	\$ 108,744	\$ 1,108,744	
11/1/2031			\$ 92,494	\$ 92,494	\$ 1,201,238
5/1/2032	\$ 1,030,000	3.25%	\$ 92,494	\$ 1,122,494	
11/1/2032			\$ 75,756	\$ 75,756	\$ 1,198,250
5/1/2033	\$ 1,065,000	3.25%	\$ 75,756	\$ 1,140,756	
11/1/2033			\$ 58,450	\$ 58,450	\$ 1,199,206
5/1/2034	\$ 1,100,000	3.38%	\$ 58,450	\$ 1,158,450	
11/1/2034			\$ 39,888	\$ 39,888	\$ 1,198,338
5/1/2035	\$ 1,140,000	3.38%	\$ 39,888	\$ 1,179,888	
11/1/2035			\$ 20,650	\$ 20,650	\$ 1,200,538
5/1/2036	\$ 1,180,000	3.50%	\$ 20,650	\$ 1,200,650	
11/1/2036					\$ 1,200,650
	\$ 19,870,000		\$ 5,979,330	\$ 25,849,330	\$ 25,849,330

HERITAGE BAY

Community Development District

Debt Service Fund

Budget Narrative
Fiscal Year 2020

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their trust accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels (using the uniform method) within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162 and Section 197.3632 of the Florida Statutes, discounts are allowed for early payments of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative**Professional Services-Property Appraiser**

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. The property appraiser cost is based upon 1.5% of the anticipated Non-Ad Valorem assessment collections.

Miscellaneous-Assessment Collection Costs

The District reimburses the Collier County Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The assessment collection cost is based on a maximum of 2% of the anticipated assessment collections.

Debt Service**Principal Debt Retirement**

The District pays regular principal payments annually in order to pay down/retire the debt.

Interest Expense

The District makes semi-annual interest payments on the outstanding debt.

HERITAGE BAY

Community Development District

Supporting Budget Schedules

Fiscal Year 2020

**Comparison of Assessment Rates
Fiscal Year 2020 vs. Fiscal Year 2019**

Product	General Fund			Series 2018 Debt Service			Total Assessments per Unit			Units
	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	FY 2020	FY 2019	Percent Change	
Executive	\$357.89	\$357.89	0%	\$1,928.85	\$1,928.85	0%	\$2,286.74	\$2,286.74	0%	139
Classics	\$357.89	\$357.89	0%	\$3,050.09	\$3,050.09	0%	\$3,407.98	\$3,407.98	0%	95
Classics II	\$357.89	\$357.89	0%	\$3,294.57	\$3,294.57	0%	\$3,652.46	\$3,652.46	0%	18
Coach	\$357.89	\$357.89	0%	\$1,361.54	\$1,361.54	0%	\$1,719.43	\$1,719.43	0%	184
2 Story	\$357.89	\$357.89	0%	\$1,134.62	\$1,134.62	0%	\$1,492.51	\$1,492.51	0%	364
4 Story	\$357.89	\$357.89	0%	\$907.69	\$907.69	0%	\$1,265.58	\$1,265.58	0%	450
										1250

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**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2018**

**HERITAGE BAY COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Heritage Bay Community Development District
Collier County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Heritage Bay Community Development District, Collier County, Florida ("District") as of and for the fiscal year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2018, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 24, 2019, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

We have also issued our report dated June 24, 2019, on our consideration of the District's compliance with the requirements of Section 218.415, Florida Statutes, as required by Rule 10.556(10) of the Auditor General of the State of Florida. The purpose of that report is to provide an opinion based on our examination conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants.



June 24, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Heritage Bay Community Development District, Collier County, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2018. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

- The liabilities of the District exceeded its assets at the close of the most recent fiscal year resulting in a net position deficit balance of (\$8,085,719).
- The change in the District's total net position in comparison with the prior fiscal year was (\$393,337), a decrease. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2018, the District's governmental funds reported combined ending fund balances of \$1,987,580, an increase of \$586,483 in comparison with the prior fiscal year. The total fund balance is restricted for debt services and capital projects, assigned to reserves, and the remainder is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

1) Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management), and maintenance and operations functions.

2) Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflow of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains four governmental funds for external reporting. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general, debt services, and capital projects funds, all of which are considered major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

3) Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, liabilities exceeded assets at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION SEPTEMBER 30,		
	2018	2017
Current and other assets	\$ 2,229,883	\$ 1,438,653
Capital assets, net of depreciation	10,057,282	7,807,019
Total assets	12,287,165	9,245,672
Current liabilities	502,884	292,631
Long-term liabilities	19,870,000	16,645,423
Total liabilities	20,372,884	16,938,054
Net position		
Net investment in capital assets	(9,099,850)	(8,838,404)
Restricted	594,851	861,866
Unrestricted	419,280	284,156
Total net position	\$ (8,085,719)	\$ (7,692,382)

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position decreased during the most recent fiscal year. The majority of the decrease represents the extent to which the cost of operations and depreciation expense exceeded ongoing program revenues.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION FOR THE FISCAL YEAR END SEPTEMBER 30,		
	2018	2017
Revenues:		
Program revenues	\$ 1,727,585	\$ 1,595,298
General revenues	34,337	52,952
Special item - gain on retirement of debt	184,100	-
Total revenues and special item	<u>1,946,022</u>	<u>1,648,250</u>
Expenses:		
General government	161,038	184,159
Maintenance and operations	681,638	681,058
Interest	597,549	630,335
Cost of debt issuance	899,134	-
Total expenses	<u>2,339,359</u>	<u>1,495,552</u>
Change in net position	(393,337)	152,698
Net position - beginning	(7,692,382)	(7,845,080)
Net position - ending	<u>\$ (8,085,719)</u>	<u>\$ (7,692,382)</u>

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2018 was \$2,339,359. The costs of the District's activities were primarily funded by program revenues. Revenues increased during the fiscal year as a result of an increase in per unit assessment for the general fund. In total, expenses increased from the prior fiscal year, the majority of the increase was the result of bond issuance costs.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2018.

CAPITAL ASSETS AND DEBT ADMINISTRATIONCapital Assets

At September 30, 2018, the District had \$18,516,191 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$8,458,909 has been taken, which resulted in a net book value of \$10,057,282. More detailed information about the District's capital assets is presented in the notes of the financial statements.

Capital Debt

At September 30, 2018, the District had \$19,870,000 in Bonds outstanding for its governmental activities. More detailed information about the District's capital debt is presented in the notes of the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND OTHER EVENTS

The District does not anticipate any major projects or significant changes to its infrastructure maintenance program for the subsequent fiscal year. In addition, it is anticipated that the general operations of the District will remain fairly constant.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Heritage Bay Community Development District's Finance Department at 210 N. University Drive, Suite 702, Coral Springs, Florida, 33071.

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2018**

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 417,129
Due from other governments	36,229
Restricted assets:	
Investments	1,776,525
Capital assets:	
Nondepreciable	2,800,602
Depreciable, net	7,256,680
Total assets	<u>12,287,165</u>
LIABILITIES	
Accounts payable	15,053
Contracts payable	227,250
Accrued interest payable	260,581
Non-current liabilities:	
Due within one year	990,000
Due in more than one year	18,880,000
Total liabilities	<u>20,372,884</u>
NET POSITION	
Net investment in capital assets	(9,099,850)
Restricted for debt service	594,851
Unrestricted	419,280
Total net position	<u>\$ (8,085,719)</u>

See notes to the financial statements

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018**

<u>Functions/Programs</u>	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Primary government:					
Governmental activities:					
General government	\$ 161,038	\$ 161,038	\$ -	\$ -	\$ -
Maintenance and operations	681,638	269,834	-	15,987	(395,817)
Interest on long-term debt	597,549	1,270,593	10,133	-	683,177
Cost of issuance	899,134	-	-	-	(899,134)
Total governmental activities	<u>2,339,359</u>	<u>1,701,465</u>	<u>10,133</u>	<u>15,987</u>	<u>(611,774)</u>
General revenues:					
Investment earnings					3,337
Other revenue					<u>31,000</u>
Total general revenues					<u>34,337</u>
Special item - gain on retirement of debt					<u>184,100</u>
Change in net position					<u>(393,337)</u>
Net position - beginning					<u>(7,692,382)</u>
Net position - ending					<u>\$ (8,085,719)</u>

See notes to the financial statements

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2018**

	Major Funds				Total
	General	Debt Service Series 2014	Debt Service Series 2018	Capital Projects	Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 417,129	\$ -	\$ -	\$ -	\$ 417,129
Investments	-	-	828,433	948,092	1,776,525
Due from other governments	9,230	-	26,999	-	36,229
Total assets	<u>\$ 426,359</u>	<u>\$ -</u>	<u>\$ 855,432</u>	<u>\$ 948,092</u>	<u>\$ 2,229,883</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 6,479	\$ 600	\$ -	\$ 7,974	\$ 15,053
Contracts payable	-	-	-	227,250	227,250
Total liabilities	<u>6,479</u>	<u>600</u>	<u>-</u>	<u>235,224</u>	<u>242,303</u>
Fund balance:					
Restricted for:					
Debt service	-	(600)	855,432	-	854,832
Capital projects	-	-	-	712,868	712,868
Assigned to:					
Operating reserves	95,041	-	-	-	95,041
Reserves - Lake Erosion	14,687	-	-	-	14,687
Reserves - Lakes	93,750	-	-	-	93,750
Reserves - Stormwater System	18,455	-	-	-	18,455
Reserves - Loan	4,750	-	-	-	4,750
Unassigned	193,197	-	-	-	193,197
Total fund balance	<u>419,880</u>	<u>(600)</u>	<u>855,432</u>	<u>712,868</u>	<u>1,987,580</u>
Total liabilities and fund balance	<u>\$ 426,359</u>	<u>\$ -</u>	<u>\$ 855,432</u>	<u>\$ 948,092</u>	<u>\$ 2,229,883</u>

See notes to the financial statements

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
SEPTEMBER 30, 2018**

Total fund balances - governmental funds \$ 1,987,580

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	18,516,191	
Accumulated depreciation	<u>(8,458,909)</u>	10,057,282

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(260,581)	
Bonds payable	<u>(19,870,000)</u>	(20,130,581)
Net position of governmental activities		<u>\$ (8,085,719)</u>

See notes to the financial statements

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018**

	Major Funds				Total
	General	Debt Service Series 2014	Debt Service Series 2018	Capital Projects	Governmental Funds
REVENUES					
Assessments	\$ 430,872	\$ 1,243,594	\$ 26,999	\$ -	\$ 1,701,465
Other revenues	31,000	-	-	-	31,000
Interest	3,337	6,208	3,925	15,987	29,457
Total revenues	465,209	1,249,802	30,924	15,987	1,761,922
EXPENDITURES					
Current:					
General government	147,210	13,828	-	-	161,038
Maintenance and operations	131,299	-	-	-	131,299
Debt Service:					
Principal	12,725	-	16,110,000	69,921	16,192,646
Interest	1,970	306,090	283,983	-	592,043
Deferred cost obligation	-	268,677	-	-	268,677
Cost of issuance	-	-	646,938	252,196	899,134
Capital outlay	64,513	-	-	2,736,089	2,800,602
Total expenditures	357,717	588,595	17,040,921	3,058,206	21,045,439
Excess (deficiency) of revenues over (under) expenditures	107,492	661,207	(17,009,997)	(3,042,219)	(19,283,517)
OTHER FINANCING SOURCES					
Transfers in	28,232	-	1,770,429	21,127	1,819,788
Transfers (out)	-	(1,778,748)	-	(41,040)	(1,819,788)
Bond proceeds	-	-	16,095,000	3,775,000	19,870,000
Total other financing sources	28,232	(1,778,748)	17,865,429	3,755,087	19,870,000
Net change in fund balance	135,724	(1,117,541)	855,432	712,868	586,483
Fund balance - beginning	284,156	1,116,941	-	-	1,401,097
Fund balance - ending	\$ 419,880	\$ (600)	\$ 855,432	\$ 712,868	\$ 1,987,580

See notes to the financial statements

**HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018**

Net change in fund balances - total governmental funds	\$	586,483
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Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report the face amount of Bonds issued as financial resources when debt is first issued, whereas these amounts are eliminated in the statement of activities and recognized as long-term liabilities in the statement of net position.		(19,870,000)
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Governmental funds report capital outlays as expenditures, however, the cost of capital assets is eliminated in the statement of activities and capitalized in the statement of net position.		2,800,602
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Repayment of long-term liabilities are reported as expenditures in the governmental fund financial statements, but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.		16,461,323
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The gain on the retirement of debt is not recognized in the governmental fund financial statements, but is reported as a special item in the statement of activities.		184,100
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The change in accrued interest on long-term liabilities between the current and prior fiscal years is recorded in the statement of activities, but not in the governmental fund financial statements.		(5,506)
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Depreciation on capital assets is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.		(550,339)
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Change in net position of governmental activities	\$	<u>(393,337)</u>
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See notes to the financial statements

**HERITAGE BAY COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 – NATURE OF ORGANIZATION AND REPORTING ENTITY

Heritage Bay Community Development District ("District") was created on May 1, 2005 by Ordinance 05-24 of the Collier County, Florida, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by the owners of the property within the District. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; operating-type special assessments for maintenance and debt service are treated as charges for services and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement* focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments are non-ad valorem assessments on benefited lands within the District. Assessments are levied to pay for the operations and maintenance of the District. The fiscal year for which annual assessments are levied begins on October 1 with discounts available for payments through February 28 and become delinquent on April 1. The District's annual assessments for operations and debt service are billed and collected by the County Tax Assessor/Collector for non-Developer owned lots. The amounts remitted to the District are net of applicable discounts or fees. In addition, amounts remitted by the County Tax Assessor/Collector include interest on monies held from the day of collection to the day of distribution.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Funds

The debt service funds are used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

Capital Projects Fund

This fund accounts for the financial resources to be used for the acquisition or construction of major infrastructure within the District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**Assets, Liabilities and Net Position or Equity****Restricted Assets**

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

Inventories and Prepaid Items

Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	10

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**Assets, Liabilities and Net Position or Equity (Continued)****Unearned Revenue**

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized ratably over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**Assets, Liabilities and Net Position or Equity (Continued)****Fund Equity/Net Position (Continued)**

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

Other Disclosures**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 – BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

NOTE 4 – DEPOSITS AND INVESTMENTS**Deposits**

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

NOTE 4 – DEPOSITS AND INVESTMENTS (Continued)**Investments**

The District's investments were held as follows at September 30, 2018:

Investment	Amortized cost	Credit Risk	Maturity
First American Government Obligation Fund CL Y	\$ 1,776,525	S&P AAAM	Weighted average of the fund portfolio: 26 days
Total Investments	<u>\$ 1,776,525</u>		

Credit risk – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

Concentration risk – The District places no limit on the amount the District may invest in any one issuer.

Interest rate risk – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indenture limits the type of investments held using unspent proceeds.

Fair Value Measurement – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- *Level 1:* Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- *Level 2:* Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- *Level 3:* Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. Accordingly, the District's investments have been reported at amortized cost above.

NOTE 5 – INTERFUND TRANSFERS

Interfund transfers for the fiscal year ended September 30, 2018 were as follows:

Fund	Transfer in	Transfer out
General	\$ 28,232	\$ -
Debt service Series 2014	1,770,429	-
Debt service Series 2018	-	1,778,748
Capital projects	21,127	41,040
Total	<u>\$ 1,819,788</u>	<u>\$ 1,819,788</u>

Transfers are used to move revenues from the fund where collection occurs to the fund where funds have been reallocated for use. In the case of the District, transfers were the result of the issuance of the new Bond series.

NOTE 6 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2018 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Construction in progress	\$ -	\$ 2,736,089	\$ -	\$ 2,736,089
Land improvements	-	64,513	-	64,513
Total capital assets, not being depreciated	-	2,800,602	-	2,800,602
Capital assets, being depreciated				
Infrastructure	15,715,589	-	-	15,715,589
Total capital assets, being depreciated	15,715,589	-	-	15,715,589
Less accumulated depreciation for:				
Infrastructure	7,908,570	550,339	-	8,458,909
Total accumulated depreciation	7,908,570	550,339	-	8,458,909
Total capital assets, being depreciated, net	7,807,019	(550,339)	-	7,256,680
Governmental activities capital assets, net	\$ 7,807,019	\$ 2,250,263	\$ -	\$ 10,057,282

Depreciation expense was charged to maintenance and operations function.

NOTE 7 – LONG-TERM LIABILITIES**Series 2018**

On April 11, 2018, the District issued \$16,095,000 of Capital Improvement Revenue Refunding Bonds, Series 2018A-1 and \$3,775,000 Capital Improvement Bond Series 2018A-2 due on May 1, 2036 with interest rates ranging from 2.0% to 3.5%. The 2018A-1 Bonds were issued to refund the Series 2014 Bonds while the 2018A-2 Bonds were issued to finance the cost of construction for the 2018 project. Interest is to be paid semiannually on each May 1 and November 1, commencing November 1, 2018. Principal on the Bonds is to be paid serially commencing May 1, 2019 through May 1, 2036.

Series 2018A-1 Bonds are subject to optional and extraordinary mandatory redemption at the times, in the amounts and at the redemption prices. Series 2018A-2 Bonds are not subject to optional redemption but are subject to extraordinary mandatory redemption at the times, in the amounts and at the redemption prices, in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2018.

Refunded Bonds

The District currently refunded the Series 2014 Bonds, which had an outstanding balance of \$16,110,000 at the time of the refunding, with the proceeds from the Series 2018A-1 Bonds and funds on hand. The refunding was a current refunding.

Developer Liability

In prior years, in connection with the Series 2005 project, the Developer advanced certain amounts to the District for construction. The deferred cost liability was estimated at \$1,474,304. A liability balance of \$452,777 existed at the end of the prior fiscal year. During the current fiscal year, the District and the Developer executed a Deferred Costs Acknowledgment and Release whereby the Developer agreed to accept \$268,677 in full satisfaction of the District's obligation to pay deferred costs. As a result, a gain on extinguishment of debt of \$184,100 has been reported as a special item in the statement of activities.

NOTE 7 – LONG-TERM LIABILITIES (Continued)**Long-term Debt Activity**

Changes in long-term liability activity for the fiscal year ended September 30, 2018 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<u>Governmental activities</u>					
Bonds payable:					
Series 2015 LOC	\$ 82,646	\$ -	\$ 82,646	\$ -	\$ -
Series 2014	16,110,000	-	16,110,000	-	-
Deferred cost obligation	452,777	-	452,777	-	-
Series 2018	-	19,870,000	-	19,870,000	990,000
Total	<u>\$ 16,645,423</u>	<u>\$ 19,870,000</u>	<u>\$ 16,645,423</u>	<u>\$ 19,870,000</u>	<u>\$ 990,000</u>

At September 30, 2018, the scheduled debt service requirements on the long-term debt were as follows:

Year ending September 30:	Governmental Activities		
	Principal	Interest	Total
2019	\$ 990,000	\$ 597,305	\$ 1,587,305
2020	1,005,000	556,688	1,561,688
2021	1,030,000	535,331	1,565,331
2022	1,055,000	512,156	1,567,156
2023	1,090,000	485,781	1,575,781
2024-2028	5,925,000	1,965,969	7,890,969
2029-2033	5,355,000	1,088,125	6,443,125
2034-2036	3,420,000	237,975	3,657,975
Total	<u>\$ 19,870,000</u>	<u>\$ 5,979,330</u>	<u>\$ 25,849,330</u>

NOTE 8 – DEFICIT NET POSITION

The District has a government-wide net position deficit of (\$8,085,719) as of September 30, 2018. There is no such deficit reflected in the governmental fund statements. The deficit in the government-wide statement of net position primarily relates to the excess of the amount of long-term debt outstanding over the amount of capital assets, net of accumulated depreciation. In a prior year various infrastructure improvements necessary to complete the District were financed through the issuance of long-term debt but were conveyed to other entities for maintenance. Those capital assets are not included in the assets of the District; however, the long-term debt associated with those assets remains a liability of the District.

NOTE 9 – MANAGEMENT COMPANY

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

NOTE 10 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

**HERITAGE BAY COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2018**

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance with</u>
	<u>Original & Final</u>	<u>Amounts</u>	<u>Final Budget -</u>
			<u>Positive</u>
			<u>(Negative)</u>
REVENUES			
Assessments	\$ 429,470	\$ 430,872	\$ 1,402
Other revenue	-	31,000	31,000
Interest	400	3,337	2,937
Total revenues	<u>429,870</u>	<u>465,209</u>	<u>35,339</u>
EXPENDITURES			
Current:			
General government	123,949	147,210	(23,261)
Physical environment	2,058,039	131,299	1,926,740
Debt Service:			
Principal	30,660	12,725	17,935
Interest	30,263	1,970	28,293
Capital outlay	-	64,513	(64,513)
Total expenditures	<u>2,242,911</u>	<u>357,717</u>	<u>1,885,194</u>
Excess (deficiency) of revenues over (under) expenditures	\$ (1,813,041)	107,492	\$ 1,920,533
OTHER FINANCING SOURCES			
Loan/Note proceeds	1,813,041	-	(1,813,041)
Transfer in (out)	-	28,232	28,232
Total other financing sources	<u>1,813,041</u>	<u>28,232</u>	<u>(1,784,809)</u>
Net change in fund balances	<u>\$ -</u>	135,724	<u>\$ 135,724</u>
Fund balance - beginning		<u>284,156</u>	
Fund balance - ending		<u>\$ 419,880</u>	

See notes to required supplementary information

**HERITAGE BAY COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2018.



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Heritage Bay Community Development District
Collier County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Heritage Bay Community Development District, Collier County, Florida ("District") as of and for the fiscal year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated June 24, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink, appearing to read "Brian J. Assouline".

June 24, 2019



Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Heritage Bay Community Development District
Collier County, Florida

We have examined Heritage Bay Community Development District, Collier County, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2018. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2018.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Heritage Bay Community Development District, Collier County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

Grau & Associates

June 24, 2019



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**MANAGEMENT LETTER PURSUANT TO THE RULES OF
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Supervisors
Heritage Bay Community Development District
Collier County, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Heritage Bay Community Development District, Collier County, Florida ("District") as of and for the fiscal year ended September 30, 2018, and have issued our report thereon dated June 24, 2019.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 24, 2019, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Heritage Bay Community Development District, Collier County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Heritage Bay Community Development District, Collier County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

Grau & Associates

June 24, 2019

REPORT TO MANAGEMENT

I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS

None

II. PRIOR YEAR FINDINGS

None

III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2017.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2018.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2018.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2018. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

9E.

**NOTICE OF MEETING SCHEDULE
HERITAGE BAY
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Heritage Bay Community Development District will hold their meetings for Fiscal Year 2019/2020 in the Heritage Bay Clubhouse, 10154 Heritage Bay Boulevard, Naples Florida, at 9:00 a.m. as follows:

October 3, 2019
November 7, 2019
December 5, 2019
January 2, 2020
February 6, 2020
March 5, 2020
April 2, 2020
May 7, 2020
June 4, 2020
July 2, 2020
August 6, 2020
September 3, 2020

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting.

There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Justin Faircloth
District Manager

9F.



Heritage Bay CDD

06/20/19 – Field Management Report

www.inframarkims.com

Inspected on: 6/20/19 by: Tim Hall

1. Lake Management

The water levels are fairly consistent with the levels from last month and may be starting to rise now that the summer rains appear to have started. No flow issues with the storm water system were noted. Additional lake maintenance information is found below; all lake issues are low density unless otherwise noted.

- a. **Algae on Lakes:** Low density of algae on lakes 1, 2, 3, 4, 5, 6, 7, 8, 12, 15, 18, and 25.



Lake 6



Lake 5

b. Littorals:

- i. **Alligator Flag in Lakes:** None noted

- c. **Rocks:** No new issues observed.

d. Weeds:

- i. **Alligator Weed in Lakes:** No new issues observed.
- ii. **Brazilian Pepper:** No new issues observed.
- iii. **Cattails in Lakes:** No new issues observed
- iv. **Climbing Hemp Vine in Lakes:** No issues observed.
- v. **Dollar Weed in Lakes:** No issues observed.
- vi. **Hydrilla in Lakes:** Patch of hydrilla observed in Lake 19.



Lake 19

- vii. **Illinois Pond Weed in Lakes:** Moderate amount of Illinois Pond Weed – some has been treated. Lakes 6, 14, 15, 16, 19, 24, and 30 A-B.



Lake 15

- viii. **Palms on Lake Banks:** No new issues observed.
- ix. **Red Ludwigia in Lakes:** Minor amounts noted in Lakes 6 and 11
- x. **Sedges in Lakes:** No issues observed.
- xi. **Spatterdock/Lily Pads in Lakes:** Nymphaea noted in Lake 3.



- xii. **Torpedo Grass in Lakes:** In small amounts around lakes 6, 9, 11, 12, 15, 17, 19, 20, 21, 24, 25, 26, and 30 B.



Lake 15



Lake 30 B

Lake 30 B northeast littoral area becoming infested with torpedo grass.



xiii. **Various Submerged weeds in Lakes:** Chara noted in Lake 3



Trash in Lakes: Shoe noted in Lake 20 and large plastic sheet in Lake 30 B Outfall.



Lake 20



Lake 30 B

- e. **Bulkheads:** Weeds in bulkheads near clubhouse. Lake 19



Lake 19

- f. **Clippings in Lakes:** West bank of Lake 19 has been redone but there are clippings in the water.



Lake 19

2. Lake Bank Erosion

- a. **Lake 19:** Erosion in east corner near clubhouse.



- b. **Lake 6:** Minor erosion under new sod by tee.



- c. **Lake 12:** Erosion by Tee has exposed the pipes along the shoreline.



- d. **Lake 4:** Erosion at turn to south end of lake.



- e. **Lake 3:** Broken pipe causing a hole with some bank erosion.



- f. **Lake 5:** Erosion near boxes is no worse than 5/21 inspection. Repaired pipe by path turn eroding again and rip rap is sinking.



3. Storm Drainage System

a. Control Structures:

- i. **Basin 1:** Control Structure L3/L10 was not flowing.
- ii. **Basin 2:** Control Structure L6/L20 was not flowing. Control Structure L12/L20 was not flowing.
- iii. **Basin 3:** Control Structure L25/L30 was not flowing.
- iv. **Basin 4 & 5:** Control Structure L28/L30 was not flowing.
- v. **Basin 6:** Control Structure L30/COC03 not flowing. Rip-rap along eastern shoreline completed except for sidewalk repair.



Control Structure L30/C0C02 not flowing. Baffle on control structure completed. Fence posts installed but fencing not yet installed.



- b. **Drains:** No major issues observed
- c. **Roadway Catch Basins:** No issues observed.
- d. **Catch Basins:** No new issues observed.
- e. **Inter-Connect/Drain Pipes:** No new issues observed
- f. **Illicit Discharges:** No issues observed.
- g. **Lake Drainage Pipes:** No new issues observed

4. Fish/Wildlife Observations:

- | | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> Bass | <input type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input checked="" type="checkbox"/> Gambusia |
| <input checked="" type="checkbox"/> Egrets | <input checked="" type="checkbox"/> Herons | <input type="checkbox"/> Coots | <input checked="" type="checkbox"/> Gallinules |
| <input checked="" type="checkbox"/> Anhinga | <input checked="" type="checkbox"/> Cormorant | <input type="checkbox"/> Osprey | <input checked="" type="checkbox"/> Ibis |
| <input type="checkbox"/> Wood stork | <input type="checkbox"/> Otter | <input checked="" type="checkbox"/> Alligators | <input type="checkbox"/> Snakes |
| <input checked="" type="checkbox"/> Turtles | <input type="checkbox"/> Other: _____ | | |

5. Residential Complaints/Concerns: None reported.

6. **Non-CDD Issues:** Leaking pipe noted last month in grass area next to Lakes 28 and 30 A still under repair.



Valve box on east side of Lake 30A missing lid. May be leaking under sidewalk.

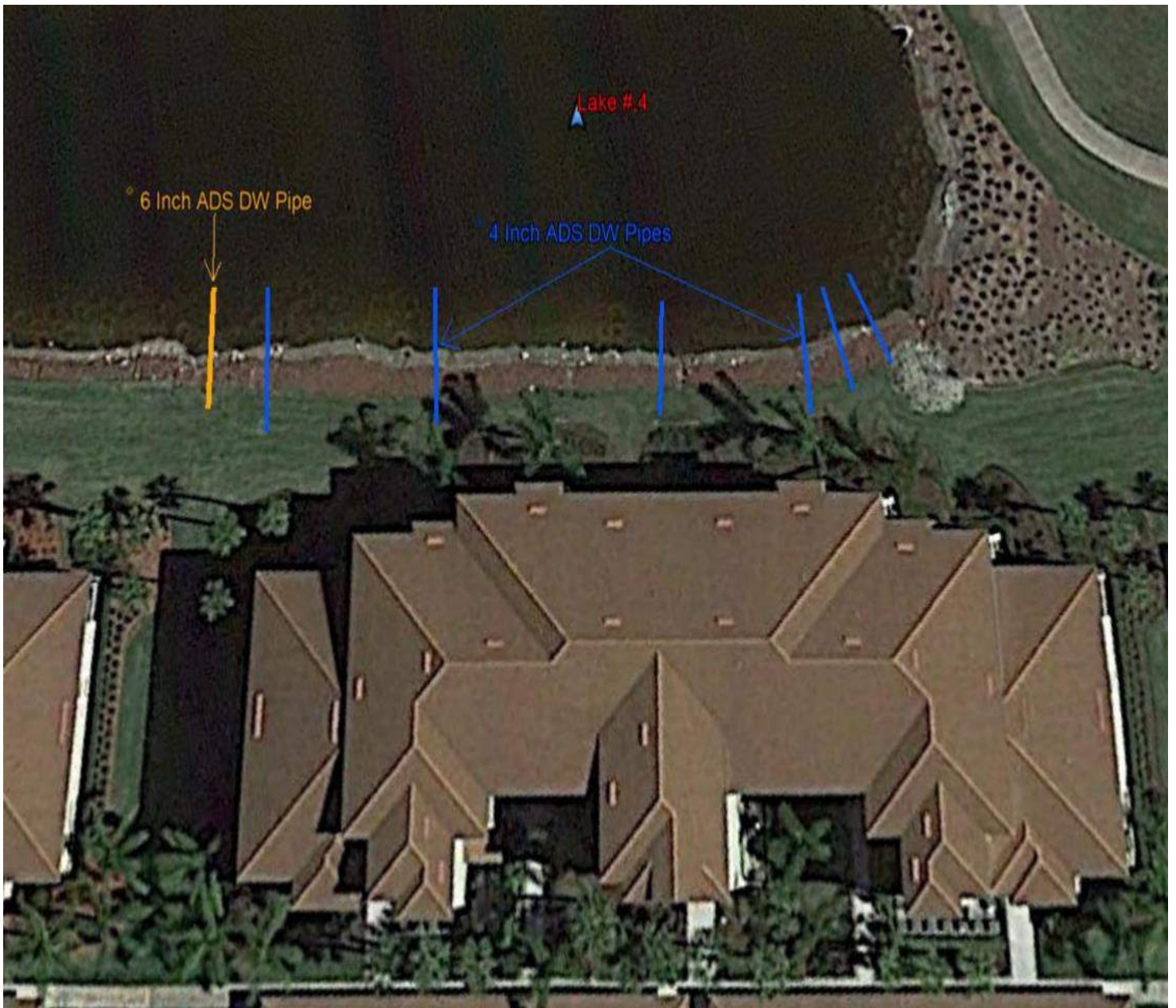


9Gii.

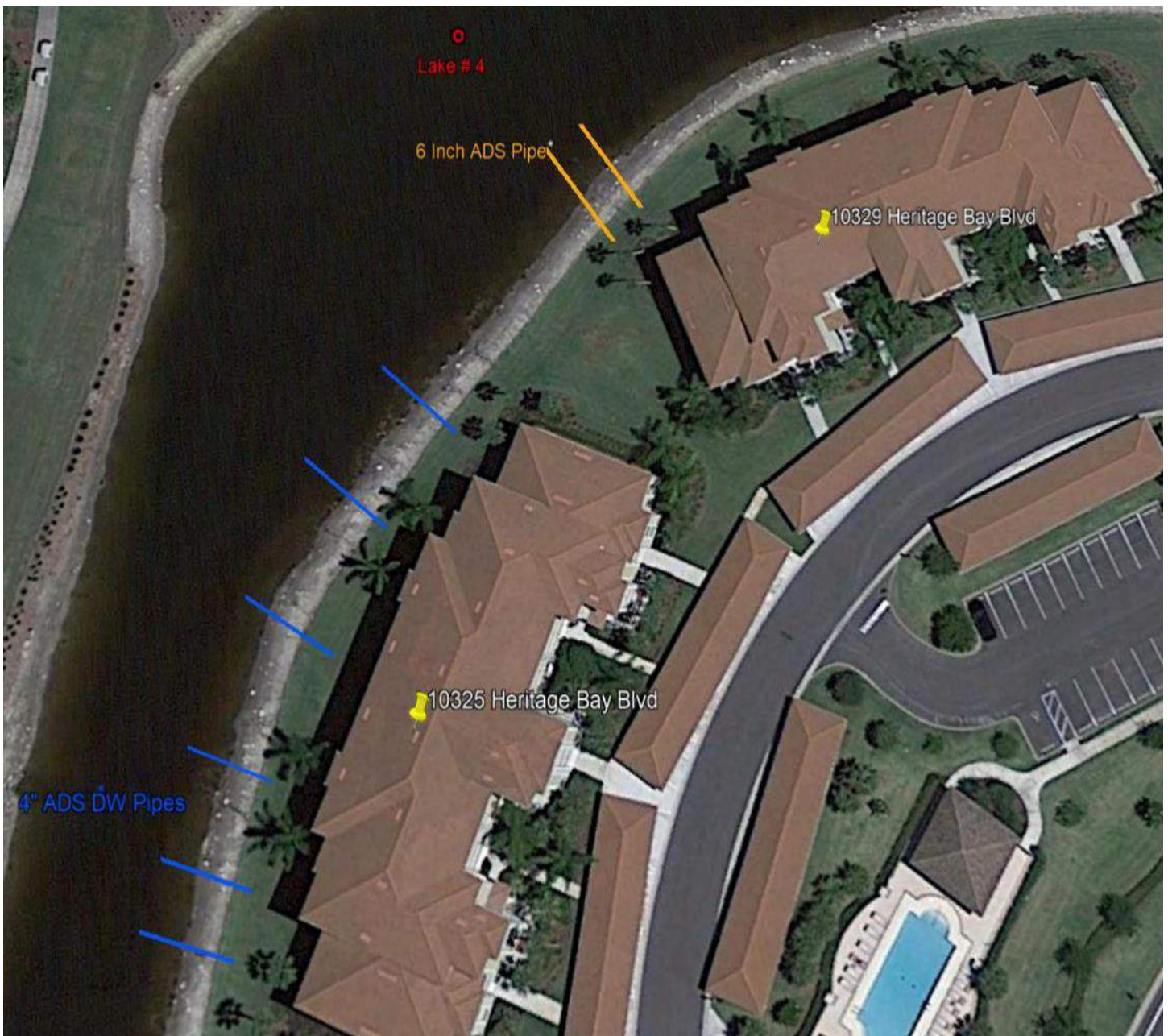
Aerials of Double Walled ADS Pipes Installed in HBC Lakes by CSEI in 2019.



NE Lake 4



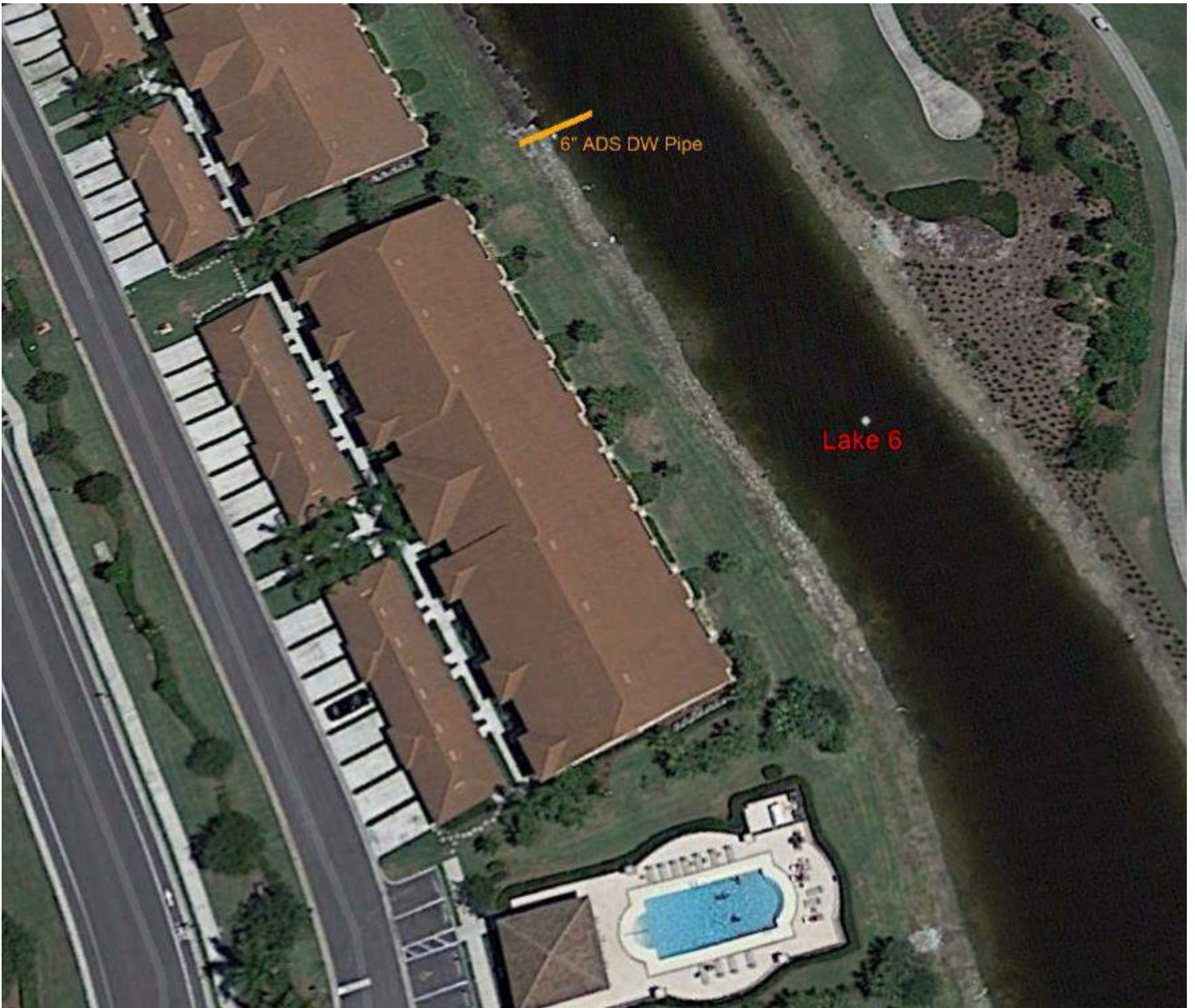
NW Lake 4



N. Lake 6



Lake 6



Lake 10



Lake 19



Lake 21

