

## 2017-2018 BOARD MINUTES

August 3, 2017	August 17, 2017
September 7, 2017	September 21, 2017
October 5, 2017	October 19, 2017
November 2, 2017	November 16, 2017
December 7, 2017	December 21, 2017
<i>Calendar 2018 dates are tentative at this time:</i>	
~~	January 19, 2018
February 1, 2018	February 15, 2018
March 1, 2018	March 15, 2018
April 5, 2018	April 19, 2018
May 3, 2018	May 17, 2018
June 7, 2018	June 21, 2018

*Board minutes are posted after approval at subsequent meeting.*

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, June 21, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Mr. Boyd, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Renne, Mrs. Kelley, Dr. Ritter and Solicitor Timothy Sennett. There were approximately 40 visitors present.

The pledge of allegiance was recited.

Mr. Mobilia announced that the North East Board of School Directors had met in an Executive Session prior to the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law, student issues, personnel, legal matters, and other matters relevant to the operation of the district.

#### AGENDA REVISIONS

- Dr. McClard announced that the recommendation for approval of band camp summer pay will be updated on the agenda. He also thanked the board and visitors for their support of this program.

**APPROVAL – Agenda Revision** In a motion by Mrs. Janes and second by Mrs. DeGrosky to approve the addition of the agreed upon pay rate for summer band camp under Personnel #10 to this evening's agenda the board, in a voice vote, voted as follows: "Ayes" – 9. "Nays" – 0. Motion carried.

#### PUBLIC PARTICIPATION

- The following individuals spoke in support of increased pay for band staff personnel:
  - Christian Fink, 4705 Cedar Drive
  - Mark Townsend, 20 Gibson Street
  - Jessica Wagner Albaney, 74 South Lake Street
  - Ginny Schwartz, 10680 West Law Road
  - Stephan DeGrosky, 11161 Maple Drive
- Sherry Elchynski of 114 Pine Tree Lane, while also expressing appreciation for the band program, reminded board members that many other coach and advisory positions do not receive additional pay for summer and off-season hours.
- Mr. Jeff Buchholz was present to answer any remaining questions from board members regarding possible endorsement of a potential Career Hall of Fame similar to the Athletic Hall of Fame which currently displays information regarding honorees at the high school. A discussion took place regarding this initiative.
- Mr. Richard Gregg of 11172 East Law Road also spoke in support of the proposed Career Hall of Fame.

#### PRESENTATIONS/REPORTS

- Business manager Jeffrey Fox reviewed the following items on this evening's agenda for consideration by the board:
  - The Homestead/Farmstead exclusion resolution for 2018-19 (business item #7) has a value of \$14,158 with a resulting property tax reduction of \$199.49 per homestead/farmstead eligible parcel. There are 2,896 eligible parcels in 2018-2019.
  - Fund Balance Commitments (business item #8) were last reviewed and adjusted in December 2017. Two recommended changes to commitment balances are proposed including an increase of \$239,497 in the

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 21, 2018**

**5610**

Other Post Employment Benefit (OPEB) commitment to a total of \$1,410,092 and a decrease of \$1,500,000 in the Capital Project commitment to a total of \$5,500,000. The OPEB commitment reflects a Governmental Accounting Standards Board (GASB) accounting change related to liabilities and disclosures.

- The recommended transfer from the General Fund to Capital Projects (business item #10) is to fund the Middle School renovation project and correlates with the Capital Project commitment reduction of \$1,500,000. The district's investments are scheduled to mature on a quarterly basis to fund this project.
- Revenues and expenditures detailed in the proposed final budget resolution (business item #9) are \$24,764,569, an increase of 2.1%. Major revenue increases include a real estate tax increase of 1% which results in an additional \$80,700 and a state retirement subsidy increase of \$114,000. Major expenditure increases include a PSERS employer contribution of \$153,000, salary of \$44,900 for the new life skills position, a health insurance increase of \$71,000, and salary of \$45,000 for a contracted behavioral health specialist.

**ADDITIONAL REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – No Report
- School Health Council - No Report
- Superintendent's Report
  - Dr. McClard shared the Curriculum Maps available for review. He commended the staff for doing a quality job with the curriculum maps and reminded the board that they are available in the board drive.
  - There is controversy state-wide relative to PIAA and athletic participation with parochial schools. Dr. McClard provided board members with a handout regarding this matter.
  - As a follow up to previous discussion regarding Career Street, the \$3,000 contribution from each district will be used toward student job experience only and not toward the salary of an appointed Career Street employee.
  - Additional draft policies continuing in the Program 100 Series were distributed to the board. These draft policies will be discussed at the August 2<sup>nd</sup> meeting. An updated bullying policy from a PSBA handout was also provided. The board is required by PA School Code to review this policy every two years. Any proposed changes or updates will be considered at the next meeting.

**APPROVAL -** In a motion by Dr. Blystone and second by Mr. Boyd to approve the minutes of the  
**Minutes –** Regular Meeting of June 7, 2018 the board, in a voice vote, voted as follows: “Ayes” - 9.  
**Regular Meeting of** “Nays” – 0. Motion carried.  
**June 7, 2018**

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

**APPROVAL -  
Business  
Items #1-10 with a  
separation on  
Item #9**

In a motion by Mrs. Janes and second by Mr. Cancilla to approve Business items #1-10 with a separation on Item #9 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5611-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5611-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5611-C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$60,763.00. (Copy filed herein page/ref# 5611-D)
4. The Board approved the Capital Projects Report dated May 31, 2018. (Copy filed herein page/ref# 5611-E)
5. The Board approved the Treasurer’s Report dated May 31, 2018. (Copy filed herein page/ref# 5611-F)
6. The Board approved the Food Service Report for the period ending May 31, 2018. (Copy filed herein page/ref# 5611-G)
7. The Board approved a resolution establishing the homestead and farmstead exclusions at \$14,158.27 for the 2018-2019 school year. (Copy filed herein page/ref# 5611-H)
8. The Board approved commitments totaling \$9,635,392 of the General Fund Balance as of June 30, 2018 as detailed in the attached document. (Copy filed herein page/ref# 5611-I)
10. The Board approved a transfer of \$1,500,000.00 from the General Fund into the Capital Projects Fund for the Middle School Renovation Project.

**APPROVAL -  
Business  
Item #9: 2018-2019  
Final Budget**

In a motion by Mrs. Janes and second by Mr. Cancilla to approve Business item #9 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

9. The Board approved the 2018-2019 Final Budget for the North East School District in the amount of \$24,764,569. It was further resolved that the North East School District will levy a tax of 14.09 mills per dollar of market value on real estate (1% increase from 2017-2018), and under Act 511 of 1965, a one percent earned income tax (school district share .5%), and a one percent real estate transfer tax (school district share .5%) under the same Act 511. (Copy filed herein page/ref# 5611-J)

Mr. Fynan expressed hope that the Board will consider minimizing purchases which would increase long-term liabilities.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 21, 2018**

**APPROVAL -  
Personnel  
Items #1-15  
with Separations on  
Item #7 –  
Individual #7 and  
Items #10, #11, #12  
and #15**

In a motion by Mr. Boyd and second by Mr. Behnken to approve Personnel items #1-15 with separations on Item #7 – Individual #7 and also Items #10, 11, 12 and 15, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Boyd, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board accepted the resignation of Ms. Allison Buttaccio, Guidance Counselor – North East Elementary Center, effective June 30, 2018.
2. The Board approved Mr. Aaron Wood as a Full-time Secondary Mathematics Teacher – North East High School, Temporary Professional Employee Status at a salary of \$44,900 (Step M-1) with respective benefits pending any remaining pre-employment paperwork and effective August 23, 2018.
3. The Board approved Ms. Emily Rosequist (District Substitute List) as a Cook’s Helper (2.75 Hours – North East Elementary Center) at a rate of \$11.87 per hour without benefits for a sixty-working-day probationary period as per contract effective August 23, 2018. Following the probationary period, the rate will remain the same.
4. The Board granted tenure to the following teachers:

<b>Name</b>	<b>Teaching Position</b>
Corey Garland	Grade 7 Language Arts – North East Middle School
Brittainy Herrmann	Grade 4 Elementary – North East Intermediate
Demi Nelson	Secondary Mathematics – North East High School

5. The Board extended the temporary professional contracts of the following individuals for the 2018-2019 school year:

<b>Name</b>	<b>Assignment</b>	<b>Employment Date</b>
Katelynn Bailey	Learning Support – NE Intermediate Elem.	February 17, 2017
Jamison Drab	Science – North East High School	August 24, 2017
Carly (Eades) Maas	Life Skills – North East Middle School	August 25, 2016
Rachel Evans	Learning Support – NE Intermediate Elem.	August 25, 2016
Tara Hart-Lewis	Music/Chorus – NE Middle & High Schools	August 25, 2016
Connie Miller	Family & Consumer Science – NEHS/NEMS	August 25, 2016
Kyle Regan	Learning Support – North East High School	August 24, 2017
Joshua Richardson	Health & Phys. Ed. – NE Middle School	August 25, 2016
Emily Tronccone	Grade 8 Language Arts – NE Middle School	August 24, 2017

6. The Board approve the following individuals for the position of coach(es)/advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Elementary Music	Timothy Skelly	C	\$282.42

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

7. The Board approved the following individual(s) for the position of coach(es)/advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Fall Cheerleading Co-Head & Co-Asst	Amanda Slowikowski*	½ A	\$1,103.73
2	Volleyball Assistant Coach – JV and Varsity	Amy North	-	Volunteer
3	Volleyball Assistant Coach – JV and Varsity	Robert North*	-	Volunteer
4	Volleyball – Assistant	Monica Fitzgerald*	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
5	FBLA Advisor	Kari Trimble	C	\$1,135.26
6	High School Student Council Advisor	Kari Trimble	D	\$1,892.10
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
8	Scholastic Book Fair Grades 7&8 <i>approx. 25 hrs</i>	Carolyn Brigham	D	\$16.52/Hr

\*Non-employee pending remaining paperwork

8. The Board approved an unpaid medical leave of absence for Mr. Glenn Craig, part-time custodian – North East Elementary Center, effective July 26, 2018 through approximately November 30, 2018.
9. The Board approved substitute rates for the following positions effective August 23, 2018:

NORTH EAST SCHOOL DISTRICT – SUPPORT STAFF SUBSTITUTE RATES				
		Starting Regular Rate	Current Substitute Rate	Proposed Substitute Rate
1	Custodian	\$11.24	\$8.00	\$8.50/Hour
2	Utility	\$13.31	\$8.25	\$8.50/Hour
3	Dining Hall & Playground Aides	\$8.93	\$7.50	\$8.00/Hour
4	Personal Care / Instructional Aides – Not HQ	\$10.92	\$7.50	\$8.00/Hour
5	Personal Care / Instructional Aides – HQ, Pool Aide with CPR/WSI Certification	\$12.50	\$8.00	\$8.75/Hour
6	Transportation Aides	\$12.01	\$7.50	\$8.00/Hour
7	Secretarial/Clerical	\$16.01	\$8.25	\$8.50/Hour
8	Cook's Helper	\$11.99	\$7.50	\$8.50/Hour
9	Bus Driver	\$18.96	\$18.78	Current Contract Rates Per Hour
10	AEP Driver	\$13.80	\$13.73	
11	Van Driver without CDL	\$12.08	\$12.02	

13. The Board accepted the retirement request of Ms. Katherine Rigmin, Language Arts Teacher – North East High School, effective August 22, 2018.
14. The Board approved the following individuals to the 2017-2018 District Substitute List:

SUPPORT STAFF	
1	Dominique Jean-Marie* (Bus/Van Driver) <i>pending paperwork</i>
2	Jeffrey Kraemer* (Bus/Van Driver) <i>pending paperwork</i>
3	Levi Luke* (Bus/Van Driver) <i>pending paperwork</i>

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

**APPROVAL -  
Personnel  
Item #7 -  
Individual #7**

In a motion by Mrs. Janes and second by Mr. Boyd to approve Personnel item #7, individual #7 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Dr. Blystone. Motion carried.

7. The Board approved the following individual(s) for the position of coach(es)/advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
7	Volunteer Band Staff	Jane Blystone*	-	Volunteer

**APPROVAL -  
Personnel  
Item #10**

In a motion by Mrs. Janes and second by Dr. Blystone to approve Personnel item #10, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and. “Nays” – Mr. Boyd, Mr. Cancilla, Mr. Fynan and Mr. Riedel. Motion carried.

10. The Board approved the following individuals as 2018 summer band camp staff from July 30 through August 10, 2018 with individual stipends of \$630.00, not to exceed a total of \$3,780.00:

1	Ron Fye* <i>pending criminal clearance and Act 126</i>
2	Shawn Marie Goring*
3	Kayla Hardner*
4	Matt Jones*
5	Ryan Lutz* <i>pending clearances and Act 126</i>
6	Brandon Maxwell* <i>pending updated Act 126 certificate</i>
*Non-employee	

Following the vote on Personnel item #10, Mr. Riedel expressed his concerns regarding band camp stipends. Mr. Fynan also commented on this issue and clarified that questions from the board do not necessarily mean that programs will not be supported or endorsed.

**APPROVAL -  
Personnel  
Item #11**

In a motion by Mr. Fynan and second by Mr. Behnken to approve Personnel item #11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Boyd, Mr. Cancilla, Mr. Fynan Mr. Mobilia and Mr. Riedel. “Nays” – Dr. Blystone, Mrs. DeGrosky and Mrs. Janes. Motion carried.

11. The Board approved the attached Act 93 Plan for the period July 1, 2018 through June 30, 2022. (Copy filed herein page/ref# 5614-A)

Board discussion regarding the Act 93 Agreement followed the vote on Personnel item #11.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

**APPROVAL - Personnel Item #12** In a motion by Dr. Blystone and second by Mr. Fynan to approve Personnel item #12, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Boyd, Mr. Cancilla, Mr. Fynan Mr. Mobilia and Mr. Riedel. “Nays” – Dr. Blystone, Mrs. DeGrosky and Mrs. Janes. Motion carried.

12. The Board approved annualized salary increases for the Act 93 employees as per the attached spreadsheet. (Copy filed herein page/ref# 5615-A)

**APPROVAL - Personnel Item #15** In a motion by Ms. Janes and second by Mr. Boyd to approve Personnel item #15, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Dr. Blystone. Motion carried.

15. The Board approved Mr. Rodney Blystone as the District Substitute Scheduler at a salary of \$5,000.00 for the 2018-2019 school year.

At this time Mr. Renne introduced the new high school Math teacher, Mr. Aaron Wood, and welcomed him to the school district.

**APPROVAL - Additional Educational/Operational Functions #1** In a motion by Mrs. Janes and second by Dr. Blystone to approve Additional Educational/Operational Functions #1, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved graduation of 114 North East High School seniors at the 99<sup>th</sup> annual commencement held on Tuesday, June 5<sup>th</sup>, 2018.

**APPROVAL - Additional Educational/Operational Functions #2** In a motion by Dr. Blystone and second by Mr. Boyd to approve Additional Educational/Operational Functions #2, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

2. The Board renewed the Educational Partnership Agreement between the North East School District and the 4 N.I.N.E. Thrift Store for the Kindergarten Enrichment “Saturday Superstars” program for 2018-2019. There is no cost to the school district for this program beyond the use of facilities and equipment. (Copy filed herein page/ref# 5615-B)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 21, 2018**

**5616**

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #3**

In a motion by Mr. Cancilla and second by Ms. Janes to approve Additional Educational/Operational Functions #3, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

3. Policies reviewed and approved are as follows:

- Policy 103 -- Nondiscrimination in School and Classroom Practices (Copy filed herein page/ref# 5616-A)
- Policy 103.1 -- Nondiscrimination – Qualified Students with Disabilities (Copy filed herein page/ref# 5616-B)
- Policy 105 -- Curriculum (Copy filed herein page/ref# 5616-C)
- Policy 105.1 -- Review of Instructional Materials by Parents/Guardians and Students (Copy filed herein page/ref# 5616-D)
- Policy 105.2 -- Exemption from Instruction (Copy filed herein page/ref# 5616-E)
- Policy 106 -- Guides for Planning Instruction (New) (Copy filed herein page/ref# 5616- F)
- Policy 107 -- Adoption of Planned Instruction (New) (Copy filed herein page/ref# 5616- G)
- Policy 108 -- Adoption of Textbooks (New) (Copy filed herein page/ref# 5616-H)
- Policy 111 -- Lesson Plans (New) (Copy filed herein page/ref# 5616-I)
- Policy 112 -- Guidance Counseling (New) (Copy filed herein page/ref# 5616-J)
- Policy 113 -- Special Education (Copy filed herein page/ref# 5616-K)
- Policy 113.1 -- Discipline of Students with Disabilities (Copy filed herein page/ref# 5616- L)
- Policy 113.2 -- Behavior Support (Copy filed herein page/ref# 5616-M)
- Policy 113.3 -- Screening and Evaluations for Students with Disabilities (Copy filed herein page/ref# 5616-N)
- Policy 113.4 -- Confidentiality of Special Education Student Information (Copy filed herein page/ref# 5616-O)
- Policy 114 -- Gifted Education (New) (Copy filed herein page/ref# 5616-P)
- Policy 115 -- Career and Technical Education (New) (Copy filed herein page/ref# 5616- Q)

**1<sup>st</sup> READING**

Programs Policy 100 Series – First Reading

**PROGRAMS  
POLICY SERIES**

Policy 121 – Field Trips  
Policy 122 – Extracurricular Activities  
Policy 123 – Interscholastic Athletics  
Policy 123.1 – Concussion Management  
Policy 123.2 – Sudden Cardiac Arrest

**POLICIES  
100 Series**

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 21, 2018**

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- July 2018 – No meetings currently scheduled
- August 2, 2018:
  - Renewal of MOU with Erie County Sheriff's Department
  - Renewal of BlackGate Security Agreement
  - Choral and Band Trip Requests

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law, student issues, personnel, legal matters, and other matters relevant to the operation of the district.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:10 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, June 7, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Mr. Boyd, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Renne, Dr. Ritter and Solicitor Timothy Sennett. There were approximately 35 visitors present.

The pledge of allegiance was recited.

Mr. Mobilia announced that the North East Board of School Directors had met in an Executive Session prior to the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law, student issues, personnel, legal matters, and other matters relevant to the operation of the district.

#### RECOGNITION OF STUDENTS AND STAFF

- The following students were congratulated by the Board for the accomplishment of first place medals at PJAS state competition in May:

##### North East High School

- Claire Dodds – Physics
- Anthony Haskins – Physics
- Frances Schoenfeld – Chemistry
- Lauren Seliga – Ecology
- Madeline Watts – Chemistry

##### North East Middle School

- Nathan Bartlett – Physics
- Julian Johnson – Microbiology
- Ella Kloss – Microbiology
- Aidan Reinsel – Chemistry
- Anthony Rizzo – Physics
- Lucas Walker - Physics

- District staff members Mr. Matthew Shesman, Mrs. Heidi Sanford and Mrs. MaryBeth Smith were recognized on the occasion of their retirement and thanked for their service to the students and community of North East.
- Mr. Mobilia shared a thank you note sent to the Board from senior class advisor Jennifer Wilson.

#### PUBLIC PARTICIPATION

- Ms. Alene Rohde of 10680 West Law Road expressed concerns regarding a perceived disparity between the pay rates for band staff as compared to salaries for athletic coaches.

#### PRESENTATIONS/REPORTS

- Budget Update & Discussion – Mr. Fox stated that no changes have been made to the proposed budget which was approved by the Board in May. This budget is available for public review on the district's website and in the business office of the school district. The Board will vote on the final budget at the regular public meeting of June 21, 2018.
- Homestead & Farmstead Resolution – Mr. Fox has distributed Homestead and Farmstead calculations to Board members for the upcoming school year 2018-19. A total of 2,896 parcels at \$199.49 each will result in an adjusted tax reduction allocation of \$558,371.62 for 2018-19. This annual item will also appear on the June 21<sup>st</sup> agenda for board action.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 7, 2018**

**5600**

- Proposed Support Substitute Rates – An increase to hourly pay rates is currently under consideration for support substitute positions throughout the district, to be effective with the beginning of the 2018-19 school year. Information regarding the proposed rate increases has been shared with the Board for consideration at the next regular meeting of the Board. Pay rates for support staff positions have not been increased since August of 2007.

ADDITIONAL REPORTS

- North East Recreation Commission – Mr. Riedel shared the following:
  - Summer Recreation will run from June 11 to August 3<sup>rd</sup> this year. There will be no field trip to the zoo this year as the Erie Zoo will bring a program to us. A \$500 donation from the Lions Club will go toward the cost of this program and also the purchase of dodgeballs. Afternoon family swim has been eliminated this year as there is no way to monitor participants and locker room use.
  - There is a shortage of lifeguards for the beach this summer. In response to safety concerns at the beach it was agreed to shorten guarded hours at the beach and also at peak times to double up on lifeguard coverage during those guarded hours. The actual schedule may be adjusted to reflect high use times.
  - A grant has been received from the North East Community Foundation in the amount of \$8,795 to help fund a new guard stand to replace the old wooden stand at the beach. The remaining balance of \$8,795 will be split by the borough, the township and the recreation commission. The new covered stand will provide shade for the lifeguards and also allow them to remain on duty in inclement weather as well.
  - Approximately 270 students participated in spring indoor soccer which ended on June 2<sup>nd</sup>. Outdoor soccer will run from June 19 to August 2<sup>nd</sup> with about 170 students expected. The league for ages 13-17 was cancelled for lack of interest. There will be no soccer held during the week of the Cherry Festival. The commission is looking into the feasibility of purchasing new soccer goals. The total cost for 8 new nets would be \$10,000 - \$15,000 (4 small at \$1200, 4 larger at \$1700 each). The current nets would likely be replaced a couple at a time. A stipend was approved for Mary Sofish and Tom Cummings to oversee the indoor spring soccer program.
  - Mr. Riedel was asked to bring to the Board the question of possible use of the school district's mass call system for Recreation Commission activities. Following discussion, the Board as well as Dr. McClard were in agreement that it would not be wise for the school district to offer the use of this system to outside groups.
- Northwest Tri-County Intermediate Unit – Dr. Blystone reported as follows:
  - The IU Board meeting on May 23<sup>rd</sup> included discussion on a number of PA Senate and House bills on the table:
    - Senate Bill 2 which would allow for educational savings accounts moved out of the Senate committee with a 7-5 vote.
    - Senate Bill 1032 would permit school districts to use alternative assessments (such as NOCTE exams, etc.) to provide evidence of achievement in lieu of the Keystone exams for some students.
    - Senate Resolution 322 directs the Legislative Budget and Finance Committee to study standardized tests in public education (PSSA and Keystone exams).
    - Senate Bill 383, which Dr. Blystone advised the board to watch carefully, would permit school boards to enact policies for specific individuals to carry fire arms in schools.
    - House Bill 563 mandates administration of a locally developed test of U.S. history, civics and government. It will now move to the Senate.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

- House Bill 50 would become an act providing that employment shall not be conditional upon membership or non-membership in, nor upon the payment or nonpayment of money to, a labor organization; and providing for penalties and relief.
- House Bill 1213 would limit spot assessments conducted by some school districts.
  - Additional discussions are being held regarding safety and mental health issues across the state.
  - The PlanCon Advisory Board has reduced the steps of PlanCon from eleven to four.
  - PDE challenged funding practices for several Philadelphia charter schools. The end result is that funding for charter school students will be based on public school budgeted amount per student rather than actual cost per student attending a charter school.
  - IU Board policies were adopted regarding English Language Learners, Web accessibility, and public complaint procedures. Several leases and four trips for IU employees were also approved.
- Erie County Technical School – Mr. Boyd said that the technical school’s board meet two weeks ago to conduct normal business for wrapping up the school year. An executive session is scheduled for next Wednesday evening after which it is hoped that a nominee will be appointed to the position of Executive Director. Mr. Boyd will keep everyone informed.
- School Health Council – No Report
- Superintendent’s Report – Frank McClard
  - Dr. McClard commended the high school staff and administration on a fantastic commencement ceremony on Tuesday evening, saying this is one of the nicest he has ever attended over the course of his career.
  - Information was distributed regarding a safety and drug awareness program to be held at the high school this coming Saturday, June 9<sup>th</sup>.
  - The district’s spring newsletter was also distributed to board members, highlighting a number of positive events happening throughout the school district.
  - Funding for the Career Street program at the technical school is now exhausted and districts are being asked to consider contributing toward the cost of continuing this program out of the funds that are currently allocated for field trips related to students’ field of interest. Discussion took place at this time with all in general agreement that while the North East board does support the Career Street program, they are not in favor of financing it in this way from previously designated funds.
  - Mr. Jeff Buchholz has been in touch with the district again with a proposal to install a flat screen display in the high school lobby for sharing the accomplishments of Athletic Hall of Fame inductees, as well as a request to consider endorsement of a Career Hall of Fame. Following discussion, the board still has questions and reservations regarding both of these proposals and is not in favor of endorsing either at this time.

**APPROVAL - Minutes – Regular Meeting of May 17, 2018** In a motion by Mr. Boyd and second by Mr. Riedel to approve the minutes of the Regular Meeting of May 17, 2018 the board, in a voice vote, voted as follows: “Ayes” - 9. “Nays” – 0. Motion carried.

At this time Mr. Fynan requested more information regarding the scope of concrete and asphalt repairs to be done. Mr. Fox responded with a list of the areas to be addressed at this time.

**APPROVAL - Business Items #1-3** In a motion by Mrs. Janes and second by Mr. Cancilla to approve Business items #1-3 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

- The Board established breakfast and lunch prices for the North East School District for the 2018-2019 school year as show below.

School	Meal	2017-2018	2018-2019
Davis Primary and NE Intermediate Elementary	Student Breakfast	\$1.00	\$1.00
	Student Lunch	\$2.00	\$2.00
NE Middle School and NE High School	Student Breakfast	\$1.00	\$1.00
	Student Lunch	\$2.15	\$2.15
Adult/Staff Meal Prices	Adult Breakfast	\$1.50	\$1.50
	Adult Lunch	\$3.35	\$3.55

- The Board accepted the low bid specifications for asphalt paving and repair to be completed by Mayer Bros. in the amount of \$19,100.
- The Board accepted the low bid specification for concrete work on campus to be completed by Madara Concrete in the amount of \$13,548.

**APPROVAL -  
Personnel  
Items #1-15 with  
Separations on:  
Item #11 –  
Individuals  
#1,10,12,25,27&33;  
Item #12, and  
Item #13 –  
Individuals #3,4&5**

In a motion by Mrs. Janes and second by Mr. Cancilla to approve Personnel items #1-15 with separations on Item #11 – Individuals #1, 10, 12, 25, 27 and 33, Item #12, and Item #13 – Individuals #3, 4 and 5, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

- The Board accepted the resignation of Mr. Zachary Lucas, Autistic Support Teacher – North East Intermediate Elementary, effective July 20, 2018.
- The Board employed Ms. Tracy Neff as a Medical Assistant – North East Middle and High Schools, at a salary of \$22.00 per hour, 7 hours per day, 180 (student) days per year for a sixty-working-day probationary period without benefits as per contract pending remaining pre-employment paperwork and effective August 28, 2018. Following the probationary period, the rate will remain the same.
- The Board employed Ms. Lindsey Rowe as a Long-term Day-to-Day Substitute Librarian – North East Middle School for the 2018-2019 school year August 23, 2018 through June 6, 2019 at a salary of \$43,800 (Step B-1) pending physical exam/PPD and Act 126 certificate, with benefits and excluding tuition reimbursement as per Board Policy 4171.
- The Board accepted the resignation of Ms. Jessie Russell, Instructional and Dining Hall Aide – North East High School, effective June 5, 2018.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

5. The Board accepted the resignation of Ms. Jil Davis as the district's Substitute Scheduler, effective June 5, 2018. Ms. Davis will continue her employment with the district as a full time instructional aide.
6. The Board accepted the resignation of Mrs. Susan Johannes, Personal Care Aide – North East Middle School, effective August 5, 2018.
7. The Board employed student Abraham Reynolds as part-time custodian at the high school and middle school at a salary of \$8.00 per hour, average 3-5 hours per day to a maximum of 480 hours, pending remaining pre-employment paperwork and effective June 8, 2018. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will cover 100% of the employee's wages.
8. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Megan Brundage – Elementary PK-4, Rdg Specialist PK-12, Mid-Level English 6-9, English 7-12, Social Studies 7-12 <i>pending phys/PPD</i>
<b>SUPPORT STAFF</b>	
2	Kathy Heiter – Cafeteria, Aides, Sec/Clerical <i>pending Act 126 cert</i>
3	MaryBeth Smith – School Nurses (retiree / emergency basis only)

9. The Board approved the 2018 Earle C. Davis Title I Summer Superstar program as follows:

<b>Program</b>	<b>Dates</b>	<b>Staffing Details</b>
Summer Reading/Math program for K-2 students, funded by Title I	Mondays – Thursdays 9 AM to Noon June 18 – August 2, 2018	<ul style="list-style-type: none"> <li>• Up to 2 Instructional Staff not to exceed combined total 96 hours at \$21/hour</li> <li>• Up to 5 Instructional Aides not to exceed combined total 480 hours at \$13.58/hour</li> </ul>

10. The Board approved the pay rate for summer rec program staff working in the positions of head beach lifeguard and pool supervisor at \$11.50 per hour. It is further recommended that the Board add the name of Miss Maria Denny to the list of approved summer rec program staff as a lifeguard for summer 2018.
11. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
2	Assistant Athletic Director	Phil Sarver	D	\$5,676.30
3	Aquatics Director	Nathan Walters	-	\$5,000.00
4	Boys Basketball Head Coach	Thomas Pyle	D	\$6,307.00
5	Boys Basketball 1 <sup>st</sup> Assistant Coach	Steven Righi	D	\$4,414.90
6	Boys Basketball Assistant Coach – Grade 9	Richard Gregg*	D	\$3,784.20
7	Boys Basketball Assistant Coach – Grade 8	Kyle Regan	B	\$3,216.57
8	Boys Basketball Assistant Coach – Grade 7	Matt Stark	D	\$3,784.20
9	Girls Basketball Assistant Coach (JV & Varsity)	Terry Frontino*	-	Volunteer
11	Winter Weight Training Coach	Shawn Humes	D	\$1,050.75
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
13	Band 1 <sup>st</sup> Assistant Co-Director	Matt Jones*	½ D	\$1,892.10
14	Band 1 <sup>st</sup> Assistant Co-Director	Ryan Lutz*	¼ A	\$756.84
15	Band 1 <sup>st</sup> Assistant Co-Director	Brandon Seliga*	¼ A	\$756.84
16	Band 2 <sup>nd</sup> Assistant Director	Brandon Maxwell*	D	\$1,892.10
17	Band Extra	Kayla Hardner*	D	\$1,892.10
18	Color Guard	Shawn Marie Gorrng*	D	\$1,892.10

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 7, 2018**

19	Senior Chorus Advisor	Tara Hart-Lewis	C	\$851.45
20	Junior Class Advisor	Cathy Duma	D	\$2,396.66
21	LifeSmarts Advisor	Greg Henning	D	\$946.05
22	Model United Nations Advisor	Greg Henning	D	\$630.70
23	Musical Vocal Director	Tara Hart-Lewis	C	\$1,929.94
24	National Honor Society Advisor	Nicole Fitch	D	\$630.70
26	High School PJAS Co-Advisor	Noel Mraz	½ D	\$1,198.33
28	Senior Class Advisor	Jennifer Wilson	D	\$2,396.66
29	Sound & Lighting Advisor	Cindy Carlson	D	\$1,892.10
30	Vocal Ensemble Advisor	Tara Hart-Lewis	C	\$851.45
31	High School Yearbook Co-Advisor	Nicole Fitch	½ B	\$1,474.26
32	High School Yearbook Co-Advisor	Adam Denevic	½ B	\$1,474.26
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
34	Middle School Chorus Advisor	Tara Hart-Lewis	C	\$851.45
35	Elementary Music	Timothy Skelly	D	\$315.35
36	Middle School PJAS Advisor	Ian Williams	D	\$630.70
37	Middle School Spelling Bee Advisor	Corey Garland	B	\$536.10
38	Middle School Yearbook Advisor	Cassidy Wyman	D	\$1,261.40
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
39	Intramural Director	David Uglow	D	\$4,099.55
40	Cross Country Gr. 4-5 <i>Approx. 35 hours</i>	Rachel Evans	B	\$14.05/Hr
41	Cross Country Gr. 4-5 <i>Approx. 35 hours</i>	Tina Gruber	A	\$13.22/Hr
42	Cross Country Gr. 6 <i>Approx. 35 hours</i>	Denise Pyle*	D	\$16.52/Hr
43	Girls Basketball Gr. 5-6 <i>Approx. 35 hours</i>	Megan Post*	C	\$14.87/Hr
44	Girls Basketball Gr. 5-6	Karen Probst*	-	Volunteer
45	Math Counts <i>Approx. 25 hours</i>	Paige Learn	D	\$16.52/Hr
<b>DEPARTMENT CHAIRS</b>		<b>Recommendation</b>	<b>Stipend</b>	
46	Grades K-5 English Language Arts Dept. Chair	Rita Nicolussi	\$630.70	
47	Grades K-5 Mathematics Department Chair	Susie Brown	\$630.70	
48	Grades K-5 Science Department Chair	Jonathan Currier	\$630.70	
49	Grades 6-12 English Department Chair	Christina Hoyt	\$630.70	
50	Grades 6-12 Mathematics Department Chair	Daniel Hering	\$630.70	
51	Grades 6-12 Science Department Chair	Noel Mraz	\$630.70	
52	Grades 6-12 Social Studies Department Chair	Jennifer Wilson	\$630.70	
*Non-employee pending remaining paperwork				

13. The Board approved the following non-employee individuals as volunteer band staff for 2018-2019:

1	Samantha Adams <i>pending all clearances and PPD</i>
2	Brooke Bailey <i>pending all clearances and PPD</i>
6	Emma Esterline
7	Randy Fedei
8	Alex Gruber
9	Gabriella Hupp
10	Maria Komorowski
11	Travis Newcamp <i>pending all clearances and PPD</i>

14. The Board approved annualized salary increases for the Non-Union Salaried and Non-Union Hourly employees. Copy filed herein page/ref# 5604-A.
15. It is recommended that the Board approve the schedule of benefits for Non-Union Salaried and Non-Union Hourly employees effective July 1, 2018. Copy filed herein page/ref# 5604-B.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

**APPROVAL -  
Personnel  
Item #11 –  
Individual #1**

In a motion by Mr. Riedel and second by Mr. Boyd to approve Personnel item #11 – individual #1, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

11. The Board approved the following individual(s) for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Athletic Director	Patrick Fordyce	C	\$6,527.75

**APPROVAL -  
Personnel  
Item #11 –  
Individual #10**

In a motion by Dr. Blystone and second by Mrs. Janes to approve Personnel item #11 – individual #10, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

11. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
10	Boys Soccer Assistant Coach	Jonathan DeGrosky*	-	Volunteer

**APPROVAL -  
Personnel  
Item #11 –  
Individual #12**

In a motion by Mr. Boyd and second by Dr. Blystone to approve Personnel item #11 – individual #12, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

11. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
12	Band Director	Stephan DeGrosky	D	\$4,225.69

**APPROVAL -  
Personnel  
Item #11 –  
Individuals #25&27**

In a motion by Dr. Blystone and second by Mr. Riedel to approve Personnel item #11 – individuals #25 and 27, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. Janes. Motion carried.

11. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
25	High School PJAS Co-Advisor	Katie Gallagher	½ D	\$1,198.33
27	High School Science Olympiad Advisor	Katie Gallagher	D	\$630.70

**APPROVAL -  
Personnel  
Item #11 –  
Individual #33**

In a motion by Dr. Blystone and second by Mrs. Janes to approve Personnel item #11 – individual #33, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 7, 2018**

11. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
33	Middle School Band Director	Stephan DeGrosky	D	\$946.05

Dr. Blystone moved and Mr. Behnken seconded to approve Personnel item #12 – Summer 2018 band camp staff to be paid at a rate of \$10 per hour not to exceed a total of \$3000.

**TABLED -  
 Personnel  
 Item #12 Band  
 Camp Staff**

A board discussion took place regarding this item, following which it was decided to defer the vote on this issue to the meeting of June 21<sup>st</sup> pending more information and time for consideration.

In a motion by Mrs. Janes and second by Mr. Behnken to table the vote on Personnel Item #12, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain – Mrs. DeGrosky. Motion carried.

**APPROVAL -  
 Personnel  
 Item #13 –  
 Individuals #3, 4&5**

In a motion by Dr. Blystone and second by Mrs. Janes to approve Personnel item #13 – individuals #3, 4 and 5, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain – Mrs. DeGrosky. Motion carried.

13. The Board approved the following non-employee individuals as volunteer band staff for 2018-2019:

3	Jeffrey DeGrosky <i>pending all clearances and PPD</i>
4	Jennifer DeGrosky
5	Jonathan DeGrosky

At this time Mr. Beardsley introduced Miss Lindsey Rowe who had just been appointed as long-term substitute librarian at North East Middle School for the 2018-2019 school year. Miss Rowe is excited to join the middle school staff for the year.

**APPROVAL -  
 Student Travel  
 Request #1**

In a motion by Dr. Blystone and second by Mr. Riedel to approve Student Travel Request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JUNE 7, 2018**

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Girls Basketball – 9 High School students Abigail Skinner	June 22 – 24, 2018 West Virginia University 3450 Mononghela Blvd. Morgantown, WV 26505	Transportation ( <i>Van</i> ) Registration	*\$570.00 *\$2,070.00	-0-
<b>TOTALS</b>			*\$2,640.00	-0-
*Expenses paid by Sports Boosters and participants				
<b>PURPOSE:</b> Summer team camp				

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #1 & 2**

In a motion by Mr. Boyd and second by Mr. Riedel to approve Additional Educational/Operational Functions #1 and 2, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board appointed Mrs. Erin Janes as Treasurer effective July 1, 2018 through June 30, 2019.
2. The Board approved the attached contract between the North East School District and Sarah Reed Children’s Center for behavioral and emotional support services for the 2018-2019 school year. Copy filed herein page/ref# 5607-A.

**REVIEW:  
Board Policy 5153.5  
Students Bullying**

The Board reviewed Policy 5153.5 Students Bullying as per the regular review mandated by PA School Code 24 P.S. § 13 – 1303.1-A. No changes were recommended to the policy at this time.

Programs Policy 100 Series – Second Reading and Discussion

**2nd READING**

**PROGRAMS  
POLICY SERIES**

**POLICIES  
#103, 103.1,  
105 – 108 and  
111 - 115**

Policy 103 – Nondiscrimination in School and Classroom Practices  
 Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities  
 Policy 105 – Curriculum  
 Policy 105.1 – Review of Instructional Materials by Parents/Guardians and Students  
 Policy 105.2 – Exemption from Instruction  
 Policy 106 – Guides for Planning Instruction (New)  
 Policy 107 – Adoption of Planned Instruction (New)  
 Policy 108 – Adoption of Textbooks (New)  
 Policy 111 – Lesson Plans (New)  
 Policy 112 – Guidance Counseling (New)  
 Policy 113 – Special Education  
 Policy 113.1 – Discipline of Students with Disabilities  
 Policy 113.2 – Behavior Support  
 Policy 113.3 – Screening and Evaluations for Students with Disabilities  
 Policy 113.4 – Confidentiality of Special Education Student Information  
 Policy 114 – Gifted Education (New)  
 Policy 115 – Career and Technical Education (New)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JUNE 7, 2018**

**5608**

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- June 21, 2018:
  - Final Budget Adoption
  - Acceptance of Graduating Class
  - Extension of Temporary Contracts and Tenure
  - Act 93 Agreement
  
- Next scheduled meeting August 2, 2018 (No meetings currently scheduled for July)

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law, student issues, personnel, legal matters, and other matters relevant to the operation of the district.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:33 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 17, 2018**

**5592**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, May 17, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Mr. Boyd was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Emick, Dr. Ritter and Solicitor Timothy Sennett. There were approximately ten visitors present.

The pledge of allegiance was recited.

**PRESENTATIONS/REPORTS**

- Food Service Department Report – Mrs. Robin Petroff-Hedlund, Food Service Director, presented a summary of this department for the 2017-18 school year, touching upon average student participation rates, meals served per labor hour and staffing challenges which have taken place over the year. The district's free and reduced average is currently 50.5% of the student population. Changes and improvements to be implemented for 2018-19 were also discussed. A new online portal scheduled to be available in September will provide menus and nutritional value information for parents as well as student cafeteria account access all in one location. Mr. Fox reviewed projected revenues and expenses for the school cafeterias and proposed meal prices for next year. Administration will recommend a slight increase in the price of adult meals for next year, with no change in the price of student meals.
- Budget Update & Discussion – Mr. Fox reported that no updates have been made to the preliminary budget. An adjustment may possibly be in order for the line item which reflects the impact of charter schools on the district's budget. More information will be forthcoming at the meeting of June 7<sup>th</sup>.

**ADDITIONAL REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Dr. McClard shared that the technical school is very close to appointing a new executive director. This information will be shared with the board as soon as it is made public. Attorney Sennett responded to a previous question at this time regarding clearances for supervisors of field based learning experiences for technical school students. In most cases the supervisors of these programs are ECTS employees who maintain all legally required clearances. When the field program supervisor is an employee of the establishment providing the experience, that employee is then required to provide their clearances to the technical school.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard thanked the board for allowing the district to provide a lunch to all employees for staff appreciation this week. Everyone was very appreciative.
  - The 8<sup>th</sup> grade class is off to Gettysburg as of this morning and the trip is going well. They will return tomorrow evening.
  - Mr. Fox reported that the initial job conference for the middle school renovation project took place this week with discussion on a wide variety of topics. The general contractor will provide an updated job schedule which will be shared with the board. Fencing is to be set up next week to block off work areas. The next job conference is scheduled for Thursday, June 7<sup>th</sup>.
  - The high school baseball team won the Region 4 championship and will enter playoffs. The first game is

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 17, 2018**

scheduled vs. Mercyhurst Prep at Northwestern High School on Monday, May 21<sup>st</sup> at 1:00 PM. The team has had a great season and is wished the best as they enter the playoffs.

- Spring band concerts will take place on Wednesday, May 23<sup>rd</sup> for grades 8-12 and Thursday, May 24<sup>th</sup> for grades 5-7. Both events will take place in the high school auditorium beginning at 7:00 PM each evening.
- PJAS teams from the middle and high schools will travel to Penn State main campus on Sunday for state competition. Thirty students will be participating along with their advisors Mrs. Gallagher, Mrs. Mraz, Mr. Drab, Mr. Williams and Mrs. Poor. North East students traditionally do well in this event and are wished the best at this year's competition.
- Vineyard Vocalists will be singing the National Anthem at the Sea Wolves game on Friday, May 25th.
- The Early Connections preschool class visited Dr. McClard this past week and presented him with a book that they created entitled "What Pet Should I Get?" It was heartwarming to see the enthusiasm of these youngest learners who will be entering North East's kindergarten program in the next year or so.
- Dr. McClard distributed a sample report of district data generated by Eidex, LLC. This is a free analytic program which allows users to compare school district data with other public school districts across the commonwealth. North East School District is doing very well both academically and financially with everyone working together to be the best that we can be.

**APPROVAL - Minutes – Regular Meeting of May 3, 2018** In a motion by Mrs. Janes and second by Mr. Behnken to approve the minutes of the Regular Meeting of May 3, 2018 the board, in a voice vote, voted as follows: "Ayes" - 8. "Nays" - 0. Mr. Boyd was excused. Motion carried.

Prior to the vote on business items, Mr. Fynan inquired regarding a formal proposal or contract from the auditing firm of Buffamante Whipple Buttafaro, P.C. Mr. Fox responded that the district does not yet have this document in place, but it was generally agreed that the firm has been doing a good job for the district to date.

**APPROVAL - Business Items #1-8** In a motion by Mr. Behnken and second by Mr. Cancilla to approve Business items #1-8 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Mr. Boyd was excused. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5593-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5593-B)
2. It is recommended that the Board approve the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5593-C)
3. It is recommended that the Board approve the Capital Projects Bill Listing in the amount of \$41,882.10. (Copy filed herein page/ref# 5593-D)
4. It is recommended that the Board approve the Capital Projects Report dated April 30, 2018. (Copy filed herein page/ref# 5593-E)
5. It is recommended that the Board approve the Treasurer's Report dated April 30, 2018. (Copy filed herein page/ref# 5593-F)
6. It is recommended that the Board approve the Food Service Report for the period ending April 30, 2018. (Copy filed herein page/ref# 5593-G)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 17, 2018**

**5594**

7. It is recommended that the Board approve the attached agreement between the North East School District and Regional Health Services, Inc. for provision of one full-time certified athletic trainer at a fixed cost of \$35,000 per year for the time period of June 1, 2018 through June 30, 2021 unless terminated sooner per terms of this agreement. (Copy filed herein page/ref# 5594-A)
8. It is recommended that the Board approve Buffamante Whipple Buttafaro, P.C. as auditor for the fiscal year beginning July 1, 2017 through June 30, 2018.

**APPROVAL -  
Business  
Item #9**

In a motion by Mr. Fynan and second by Mr. Riedel to approve Business item #9 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Cancilla, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – Dr. Blystone, Mrs. DeGrosky and Mrs. Janes. Mr. Boyd was excused. Motion carried.

9. The Board approved the law firm of Knox McLaughlin Gornall & Sennett, P.C. as the 2018-2019 North East School District Solicitor of Record.

Prior to the vote on Personnel items it was clarified that the Clerk of the Works contract listed in item #1 is calculated to be in effect for an estimated 77 weeks.

**APPROVAL -  
Personnel  
Items #1-10**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve Personnel items #1-10 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Mr. Boyd was excused. Motion carried.

1. The Board employed Mr. William Wingerter as Clerk of the Works for the North East Middle School Renovation Project at a rate of \$45.00 per hour not to exceed \$35,100 during the term of this agreement, effective April 5, 2018 and terminating upon completion of the Project (September 19, 2019) unless otherwise directed or terminated by the School District at its discretion. (Copy filed herein page/ref# 5594-B)
2. The Board approved the transfer of Ms. Eve Frank from Cook’s Helper (3 Hours per day – North East High School) to Cook’s Helper (3.75 Hours per day – North East Middle School) at a rate of \$11.87 per hour without benefits for a forty-five-working-day probationary period as per contract effective May 18, 2018. Following the probationary period, the rate will remain the same.
3. The Board accepted the resignation of Ms. Brooke Thompson as a Part-time Custodian (5.5 Hours per day)- North East High School effective retroactive to May 11, 2018.
4. The Board employed student Josiah Klecan as part-time custodian at the high school and middle school at a salary of \$8.00 per hour, average 3-5 hours per day to a maximum of 480 hours, pending remaining pre-employment paperwork and effective May 18, 2018. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will cover 100% of the employee’s wages.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 17, 2018**

5. The Board employed student Michael Lynch as part-time custodian at the high school and middle school at a salary of \$8.00 per hour, average 3-5 hours per day to a maximum of 480 hours, pending remaining pre-employment paperwork and effective May 18, 2018. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will cover 100% of the employee's wages.
6. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Kelsey Ansec – Early Childhood PreK-4 and Special Education PreK-8 <i>pending Act 126 &amp; 168</i>
<b>SUPPORT STAFF</b>	
2	Linda Brumagin – Cafe, Custodial, Clerical & Aides <i>pending remaining clearance &amp; Act 126</i>

7. The Board approved the use of current instructional staff, non-instructional employees and/or substitute employees to staff the following Extended School Year (ESY) special education programs:

Program	Dates	Staffing Details
Autistic ESY Approx. 13 students	June 18 – July 20, 2018 T,W,Th 8:30 – 12:30	<ul style="list-style-type: none"> <li>• Two (2) Instructional Staff not to exceed combined total 120 hours at \$21/hour</li> <li>• Four (4) Instructional Aides not to exceed combined total 192 hours at \$12.37 or \$13.31/hour</li> <li>• One (1) Nurse 24 hours at \$21/hour (Split with LSS)</li> </ul>
Life Skills ESY Approx. 7 students	June 18 – July 20, 2018 T,W,Th 8:30 – 12:30	<ul style="list-style-type: none"> <li>• One (1) Life Skills Support Teacher not to exceed 60 hours at \$21/hour</li> <li>• One (1) Instructional Aide not to exceed 48 hours at \$12.37 or \$13.31/hour</li> <li>• One (1) Nurse 24 hours at \$21/hour (Split with AS)</li> </ul>
Learning Support ESY Approx. 18 students	June 18 to July 20, 2018 M,T,Th 9:00 – 12:00	<ul style="list-style-type: none"> <li>• Five (5) Instructional Staff not to exceed 165 combined total hours at \$21/hour</li> </ul>
Learning Support ESY (Instruction in the Home)	June 18 – July 20, 2018 As tolerated by student	<ul style="list-style-type: none"> <li>• One (1) Instructional Staff not to exceed 12.5 hours at \$21/hour</li> </ul>

8. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Summer Weight Training Advisor	Sherry Elchynski*	½ D	\$525.38
2	Summer Weight Training Advisor	Shawn Humes	½ D	\$525.38
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
*Non-employee pending remaining paperwork				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 17, 2018**

9. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Cross Country Assistant Coach	Matthew Puskar	D	\$2,648.94
2	Football Assistant Coach	Tyler Johnson*	-	Volunteer
3	Football Assistant Coach	Justyn Roda*	½ A	\$1,513.68
4	Boys' Soccer Assistant Coach	Tom Cummings*	A	\$2,270.52
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
*Non-employee pending remaining paperwork				

10. The Board approved the following individual(s) as Summer Recreation Staff for the 2017-2018 summer programs.

	<b>Name</b>	<b>Position</b>	<b>Rate</b>
1	Sara Kitchen	Director	\$3,850/year
2	Tammy Aldrich	Computer Supv. & Front Desk	\$10.00/Hr / \$7.50/Hr
3	Jacob Baum*	Pool & Beach Lifeguard	\$9.00/Hr / \$10.00/Hr
4	Jewl Baum*	Pool Supv. & Aide Sub	\$10.00/Hr / \$7.50/Hr
5	Nolan Beardsley*	Pool & Beach Lifeguard & Aide Sub	\$9.00/Hr / \$10.00/Hr/ \$7.50/Hr
6	Kathryn Becker*	Aide Sub	\$7.50/Hr
7	Peter Becker*	Pool & Beach Lifeguard and Summer Swim Team volunteer assistant coach	\$9.00/Hr / \$10.00/Hr
8	Elizabeth Currier*	Pool & Beach Lifeguard & Aide Sub	\$9.00/Hr / \$10.00/Hr/ \$7.50/Hr
9	Drew Foster*	Summer Swim Team head coach and Beach Lifeguard sub	\$9.25/Hr / \$10.00/Hr
10	Adam Hodges*	Gym Supv. & Rec Aide	\$10.00/Hr / \$7.50/Hr
11	Alyssa Johnston*	Rec Aide	\$7.50/Hr
12	Jillian Keddie*	Rec Aide	\$7.50/Hr
13	Joshua Lewis*	Rec Aide	\$7.50/Hr
14	Ryan Lutz*	Beach Lifeguard Sub	\$10.00/Hr
15	Megan Marzka*	Arts/Crafts Supv. & Rec Aide	\$10.00/Hr / \$7.50/Hr
16	Madison McFeely	Activities Supv, Rec Aide, Dir Sub	\$10.00/Hr / \$7.50/Hr
17	Kate McIntosh	Pool & Beach Lifeguard	\$9.00/Hr / \$10.00/Hr
18	Michelle Michali*	Rec Aide	\$7.50/Hr
19	Macy Putman*	Beach Lifeguard	\$10.00/Hr
20	Allyson Roskie*	Pool & Beach Lifeguard & Aide Sub	\$9.00/Hr / \$10.00/Hr/ \$7.50/Hr
21	Alexandra Sceiford*	Rec Aide	\$7.50/Hr
22	Frances Schoenfeldt*	Pool & Beach Lifeguard	\$9.00/Hr / \$10.00/Hr
23	Jason Seevers*	Rec Aide	\$7.50/Hr
24	Kaitlyn Sheward*	Aide Sub	\$7.50/Hr
25	Ryan Slater*	Pool Lifeguard Sub	\$9.00/Hr
26	Christa Smith*	Rec Aide	\$7.50/Hr
27	Anna Sveda	Beach Lifeguard	\$10.00/Hr
28	Sydney Swoger*	Rec Aide	\$7.50/Hr
29	Skyler Thies-Green*	Pool & Beach Lifeguard	\$9.00/Hr / \$10.00/Hr
30	Emily Troncone	Summer Swim Team assistant coach	\$8.25/Hr
31	Justin Warr*	Beach Lifeguard	\$10.00/Hr
32	Madison Yohe*	Rec Aide	\$7.50/Hr
* Pending legally required pre-employment clearances or paperwork			

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 17, 2018**

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #1-3**

In a motion by Mr. Riedel and second by Dr. Blystone to approve Additional Educational/Operational Functions #1-3 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Mr. Boyd was excused. Motion carried.

1. The Board approved adoption of the Northwest Tri-County Intermediate Unit’s policies and procedures under the federal requirements of 34 CFR PART 300, implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act – Part B. (There is no change to policies that were approved last year.)
2. The Board approved the Operating Agreement for the Erie County Special Education Transition Center with the Erie County Technical School for 2018-2019. (Copy filed herein page/ref# 5597-A)
3. The Board approved Policies 100, 101, 102 and 104 regarding programs:  
 Policy 100 – Comprehensive Planning (New) – Copy filed herein page/ref# 5597-B  
 Policy 101 – Mission Statement – Copy filed herein page/ref# 5597-C  
 Policy 102 – Academic Standards (New) – Copy filed herein page/ref# 5597-D  
 Policy 104 – Nondiscrimination in Employment and Contract Practices – Copy filed herein page/ref# 5597-E

**FIRST READING**

Programs Policy 100 Series – First Reading and Discussion

**PROGRAMS  
POLICY SERIES**

**POLICIES  
#103, 103.1,  
105 – 108 and  
111 - 115**

Policy 103 – Nondiscrimination in School and Classroom Practices  
 Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities  
 Policy 105 – Curriculum  
 Policy 105.1 – Review of Instructional Materials by Parents/Guardians and Students  
 Policy 105.2 – Exemption from Instruction  
 Policy 106 – Guides for Planning Instruction (New)  
 Policy 107 – Adoption of Planned Instruction (New)  
 Policy 108 – Adoption of Textbooks (New)  
 Policy 111 – Lesson Plans (New)  
 Policy 112 – Guidance Counseling (New)  
 Policy 113 – Special Education  
 Policy 113.1 – Discipline of Students with Disabilities  
 Policy 113.2 – Behavior Support  
 Policy 113.3 – Screening and Evaluations for Students with Disabilities  
 Policy 113.4 – Confidentiality of Special Education Student Information  
 Policy 114 – Gifted Education (New)  
 Policy 115 – Career and Technical Education (New)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 17, 2018**

**5598**

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- June 7, 2018:
  - Budget Discussions
  - Recognition of Retirees
  - Approval of Extra-Curricular Advisors & Department Heads for 2018-2019
  - Board Treasurer appointment for 2018-2019
  - Establishment of Lunch Prices for 2018-2019
  
- June 21, 2018:
  - Final Budget Adoption
  - Acceptance of Graduating Class

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:34 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 3, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, May 3, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mrs. Kelley, Dr. Ritter, and Solicitor Timothy Sennett. There were approximately 10 visitors present.

The pledge of allegiance was recited.

#### AGENDA REVISIONS

Dr. McClard said that following his report and discussion regarding Senate Bill 2 currently under legislative review, the board may wish to add a resolution to this meeting's agenda in opposition of this bill. Attorney Sennett advised that consideration of this resolution be added to the agenda at this time and then the board may decide at that point whether or not to take action on it.

**APPROVAL -  
Agenda Revision  
for Addition of  
Additional  
Educational/  
Operational  
Functions item #4**

In a motion by Mrs. Janes and second by Dr. Blystone to add a resolution opposing Senate Bill 2 to this evening's agenda as Additional Educational/Operational Functions item #4 the board, in a voice vote, voted as follows: "Ayes" - 8. "Nays" - 1. Motion carried.

#### PRESENTATIONS/REPORTS

- Budget Update and Discussion – Mr. Fox provided board members with updated budget book pages and an updated summary of the proposed budget for 2018-19. He briefly discussed adjustments made to revenues and expenditures since the March 15<sup>th</sup> board meeting. The most noticeable change is addition of a new Student Athletic Admissions revenue account to comply with PDE's chart of account guidance and which will eliminate the need for a separate Athletic fund and subsequent transfers going forward. A tax increase of 1.0% is recommended at this time; however, this is not a final recommendation and may be reduced with expenditure cuts or revenue increases prior to the final budget adoption on either June 7 or June 21, 2018.

#### ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Dr. Blystone reported the following from the IU meeting of April 28, 2018:
  - Senate Bill 2 regarding Education Savings Account vouchers and House Bill 564 regarding civics education were both discussed.
  - Apple Corporation will host a trip for area superintendents to attend a national technology summit in August. Dr. Blystone encouraged board members to consider approval of participation in this opportunity for Dr. McClard.
  - Mr. Matt Bennett of Ft. LeBoeuf School District has been approved as the new superintendent for Union City.
  - A small stipend of \$350 per week was approved for IU employee Mr. Brad Whitman who, along with his regular duties, is also temporarily serving as acting superintendent at PENNCREST School District.
  - The state Standardized Aligned Systems Institute, operated by IU5, has been scheduled for December 9-12 in Hershey.
  - The IU, in partnership with Edinboro University, will host a School Safety seminar on October 8<sup>th</sup> featuring Michael Dorn who is an internationally renowned school safety expert. Districts will be invited to send a team to one of the half-day sessions to be offered on this in-service day.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 3, 2018**

- A Memorandum of Understanding was approved between IU5 and Lincoln IU12 for a computer server co-location.
  - Language Instructional Educational Program services were approved for North East as well as various other districts for 2018-19.
  - IU board policy 304 was approved addressing an issue regarding clearances for prospective employees who have worked in another state within the past three years of employment consideration at the IU.
  - Minutes were approved from the IU5 board meeting of March 28, 2018.
- Erie County Technical School – Mr. Boyd shared that he attended his first meeting as representative to the technical school, enjoyed a tour of the facility and met many of the directors. The search continues for a new Executive Director of ECTS. All sending districts have approved the proposed budget for next year so that is moving along to the next step in the submittal process. The ECTS board approved a two-year contract with the sheriff’s department for a resource officer and a contract with the Nutrition Group.
- School Health Council – Mr. Behnken shared the following from the council meeting of April 24<sup>th</sup>:
- The council discussed proposed cooking classes designed to get students thinking about healthy choices and wholesome food options. This idea is still in the planning stages with more details to be decided.
  - The mobile dentist was discussed. This provides an excellent opportunity for students to receive dental care, normally assisting 50 to 60 students each visit at no cost to the families.
  - Robin Hedlund updated the council on food service offerings which included a yogurt bar, a baked potato bar, and a Belgian waffle bar which was the most popular choice to date. She is working on grant applications for next school year. A discussion took place about offering Welch’s grape juice samples in the elementary grades to see how well this would be received.
  - Jan Brabender provided an update on illness trends among the student population. The council discussed the increased use of vape as opposed to traditional cigarettes. The possibility of school nurse coverage for student field trips was also discussed.
  - The annual Youth Triathlon is scheduled for Saturday, June 2, 2018. Volunteers are needed to assist with this event.
- Superintendent’s Report
- Dr. McClard called upon Dr. Ritter who shared that 85 students were enrolled this past week to enter Kindergarten in September. Children received vision screenings conducted by the Center for the Blind, hearing tests, and DIBELS academic progress tests. Positive contact was made with parents and these screenings will assist the district to produce balanced class lists.
  - Welch Foods has donated samples of locally produced grape juice to be offered to students in grades K-6, to be followed by a simple survey to gauge student interest in grape juice as a regular option in the school cafeterias. Student selection of the grape juice would also benefit local business and the local economy as the juice currently available in the school cafeterias is imported from other countries. Dr. McClard will provide an update on survey results following this offering.
  - Information was distributed regarding Senate Bill 2 which proposes to allow students attending low-achieving schools to participate in education savings accounts. Families approved to participate would agree to withdraw their students from public schools and receive money to be used toward the cost of school tuition elsewhere. Board discussion followed with concerns voiced for and against this proposed legislation.
  - Mr. Fox was asked to address board approval of a Clerk of the Works for the middle school renovation project. Administration would like to recommend facilities supervisor Bill Wingerter for this responsibility at an additional stipend of \$450 per week for approximately 10 additional work hours per week. Discussion followed.
  - The North East chapter of National Honor Society inducted 18 high school students at an exceptionally well planned ceremony last evening. Congratulations were extended to these students and thanks given to Mr. Tanner, Mr. Renne and Ms. Fitch for organizing this event.
  - The high school performance of the musical “All Shook Up” was fantastic last weekend. Mr. Tanner added that the musical was very well attended; all comments heard were very positive and the students did exceptionally well.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 3, 2018**

- Training continues for the new Sapphire student information system. Mr. Stark shared that representatives from each building attended two days of Sapphire training this past week. Everyone is very excited about the new system and anxious to get started.
- The high school marching band is planning a trip to Indiana in November 2018 where they plan to participate in the Bands of America Grand National Competition. As it is early yet for the board to formally approve travel requests for 2018-19, Dr. McClard wanted to simply inform the board of this trip to be sure there were no questions or concerns at this time as band staff and students would like to begin fundraising for this event now. There were no questions or objections raised.
- A small revision to Board Policy 005 - Organization appears on this evening's agenda as the new policy calls for annual May approval of an auditing firm for the following fiscal year, but it should be corrected to require approval of auditor for the current year which is about to conclude. Waiver of the additional readings and approval of this policy as revised will be necessary in order for the board to appoint an auditor at the next regular meeting for the 2017-2018 school year.
- Pittsburgh Business Times annual rankings are now available. This year's results rank North East School District in 80<sup>th</sup> place out of all 500 public school districts within the commonwealth of Pennsylvania (an improvement from 83<sup>rd</sup> place last year) and 2<sup>nd</sup> place among all public districts in Erie County. North East can be very proud of these results, making the most of every dollar and opportunity provided for student success and achievement.

**APPROVAL -  
Minutes –  
Regular Meeting of  
April 19, 2018**

In a motion by Mr. Boyd and second by Mr. Cancilla to approve the minutes of the Regular Meeting of April 19, 2018 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" - 0. Motion carried.

**APPROVAL -  
Business  
Items #1-4**

In a motion by Dr. Blystone and second by Mrs. Janes to approve Business items #1-4 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

1. The Board approved the First National Bank as the 2018-2019 North East School District Depository Agent for the General Fund, Cafeteria Fund, Dental Fund, Student Activities Accounts, and the Capital Reserve Fund.
2. The Board approved the Northwest Savings Bank as the 2018-2019 North East School District Depository Agent for the General Fund and the HRA Fund.
3. The Board approved Pennsylvania School District Liquid Asset Fund (PSDLAF) as the 2018-2019 North East School District Depository Agent for the General Fund and the Capital Reserve Fund.
4. The Board approved PNC Bank as the 2018-2019 North East School District Depository Agent for the General Fund Procurement Card Program.

**APPROVAL -  
Business  
Item #5 Proposed  
Final Budget for  
2018-2019**

In a motion by Mrs. Janes and second by Mr. Boyd to approve Business item #5, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 3, 2018**

**5588**

5. The Board approved the 2018-2019 Proposed Final Budget for the North East School District in the amount of \$24,764,569. Be it further resolved that the North East School District proposes levying a tax of 14.09 mills per dollar of market value on real estate (1% increase from 2017-2018), and under Act 511 of 1965, a one percent earned income tax (school district share .5%), and a one percent real estate transfer tax (school district share .5%) under the same Act 511. (Copy filed herein page/ref# 5588-A)

**APPROVAL -  
Personnel  
Items #1-8**

In a motion by Mr. Riedel and second by Mrs. Janes to approve Personnel items #1-8 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the transfer of Ms. Michelle Kimmy from Cook’s Helper (4 Hours per day – North East Middle School) to Cook’s Helper (3.25 Hours per day – North East Elementary Center) at a rate of \$12.70 per hour for a forty-five-day probationary period as per contract effective retroactive to April 30, 2018. Following the probationary period, the rate will remain the same.
2. The Board approved the transfer of Ms. Lisa Utegg from Cook’s Helper (3.75 Hours per day – North East Middle School) to Cook’s Helper (4 Hours per day – North East Middle School) at a rate of \$12.70 per hour for a forty-five-day probationary period as per contract effective May 4, 2018. Following the probationary period, the rate will remain the same.
3. The Board employed Mr. Tyler Helffrich (District Substitute List) as a Long-term Day-to-Day Substitute Autistic Support Teacher – Davis Primary School, at a salary of \$180 per day retroactive to March 19, 2018 and consecutively through May 23, 2018, followed by B-1 rate of \$232.80 per day from May 24, 2018 consecutively through June 5, 2018 without benefits and excluding tuition reimbursement as per Board Policy 4171.
4. The Board employed Mr. Erik Rizzo (District Substitute List) as a Long-term Day-to-Day Substitute Elementary Teacher – North East Middle School, at a salary of \$180 per day retroactive to March 23, 2018 and consecutively through approximately April 27, 2018 without benefits and excluding tuition reimbursement as per Board Policy 4171.
5. The Board employed students Carter Swabik and Austin Young as summer maintenance help pending remaining pre-employment paperwork for 8 hours per day at a salary of \$8.00 per hour effective June 6, 2018 through approximately August 31, 2018.
6. The Board employed student Rodney Keith as part-time custodian at the high school and middle school at a salary of \$8.00 per hour, average 3-5 hours per day to a maximum of 480 hours, pending remaining pre-employment paperwork and effective May 4, 2018. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will cover 100% of the employee’s wages.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 3, 2018**

7. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

INSTRUCTIONAL STAFF	
1	Molleen Maloney – Grades 4-6, ELA & Reading 7-8, Special Education PK-8
2	Matthew Shesman – Mathematics 7-12
SUPPORT STAFF	
3	Brian McGaughey – Van Driver (No CDL) <i>pending final clearance and Act 126 certificate</i>
4	Beth Peters – Van & Instructional Aides, Cafeteria, Sec/Clerical <i>pending Act 126 certificate</i>

8. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Football Assistant Coach	Thomas Pyle	D	\$3,784.20
2	Football Assistant Coach	Kyle Regan	-	Volunteer
3	Football Assistant Coach	Steven Righi	D	\$3,784.20
4	Boys Soccer Assistant Coach	David Wedzik*	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
	None recommended for this meeting			
*Non-employee				

**APPROVAL -  
Student Travel  
Requests #1 & #3**

In a motion by Dr. Blystone and second by Mr. Boyd to approve student travel requests #1 and #3 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3-5 approx. 411 students Classroom teachers and aides	May 9, 2018 9:30 AM to 1:45 PM UPMC Park 110 East 10 <sup>th</sup> Street Erie, PA 16501	Transportation ( <i>buses</i> ) Admission & Meals	*\$680.07 *\$2,877.00	-0-
<b>TOTALS</b>			*\$3,557.07	-0-
*All expenses paid out of student activities fund				
<b>PURPOSE:</b> Education Day Baseball Game – Year-end school activity				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MAY 3, 2018**

**5590**

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade 2- approx. 120 students Classroom teachers and aides	May 25, 2018 <i>(rain date 6/4/18)</i> 9:15 AM to 2:15 PM Erie Zoo 423 West 38 <sup>th</sup> Street Erie, PA 16508	Transportation <i>(buses)</i> Admission	*\$392.43 *\$772.00	-0-
<b>TOTALS</b>			*\$1,164.43	-0-
*All expenses to be paid by Helping Hands				
<b>PURPOSE:</b> Students will learn about various animals and their habitats				

**APPROVAL -  
Student Travel  
Request #2**

In a motion by Dr. Blystone and second by Mr. Boyd to approve student travel request #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Band – approx. 22 elementary students Stephan DeGrosky Timothy Skelly	May 11, 2018 7:00 AM to 7:00 PM Corry Primary School 423 Wayne Street Corry, PA 16407	Transportation <i>(1 bus and 1 van) *</i> Substitutes Registration	-0-	\$195.90 \$180.00 \$680.00
<b>TOTALS</b>			-0-	\$1,035.90
*Bus will drop off students and parents responsible for their trip home. Mr. DeGrosky will drive school van in case it is needed to take any students home.				
<b>PURPOSE:</b> PMEA Band festival				

**APPROVAL -  
District  
Participation in  
IU5 Emergency  
Sub Consortium  
2018-2019**

In a motion by Dr. Blystone and second by Mr. Riedel to approve the participation of the North East School District in the Northwest Tri-County Intermediate Unit Emergency Substitute Teacher Consortium during the 2018-2019 school year the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**SECOND  
READING**

Programs Policy 100 Series – Second Reading and Discussion

**PROGRAMS  
POLICY SERIES**

Policy 100 – Comprehensive Planning (New)

Policy 101 – Mission Statement

Policy 102 – Academic Standards (New)

Policy 104 – Nondiscrimination in Employment and Contract Practices

**POLICIES  
#100 – 102  
and 104**

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MAY 3, 2018**

**APPROVAL -  
Policy 005  
Organization -  
Revised**

In a motion by Mrs. Janes and second by Mr. Behnken waive the second and third readings and to approve Policy 005 Organization – Revised, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. (Copy filed herein page/ref# 5591-A)

Mr. Fynan spoke again at this time against the resolution to oppose the passage of Senate Bill 2.

**APPROVAL -  
Resolution  
Opposing Senate  
Bill 2**

In a motion by Dr. Blystone and second by Mr. Riedel to approve a resolution opposing Senate Bill 2, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – Mr. Fynan. Motion carried. (Copy filed herein page/ref# 5591-B)

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- May 17, 2018:
  - Budget Discussions
  - Annual Approval of I.D.E.A. Policies through IU5
  - Erie County Transition Center Operating Agreement with ECTS for 2018-2019
  - Annual Approval of Auditing Firm as per board policy
  - Approval of ESY and Summer Programs
- June 7, 2018:
  - Budget Discussions
  - Recognition of Retirees
  - Board Treasurer appointment for 2018-2019
  - Establishment of Lunch Prices for 2018-2019
- June 15, 2018:
  - Final Budget Adoption
  - Acceptance of Graduating Class

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:57 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 19, 2018**

**5576**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, April 19, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Mr. Renne, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were approximately ten visitors present.

The pledge of allegiance was recited.

PRESENTATIONS/REPORTS

- Budget Update & Seven-Year Projection – Business manager Mr. Jeffrey Fox provided board members with handouts detailing recent adjustments made to the proposed 2018-19 budget, athletic savings, and seven year projections. He discussed significant assumptions and reviewed changes made to totals budgeted for anticipated revenues and expenditures. The projected budget includes a 1% tax increase at this time. As no significant growth or decline in enrollment is expected during the projection period, the district's Act 1 index will remain at 3.25%. Following his report, Mr. Fox responded to questions from board members regarding tuition costs and athletic expenses as well as the district's liability for PSERS contributions.

ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan shared there would be a meeting next week and thanked the board for his appointment with the Erie County Technical School's board of directors. With approval of the North East board he intends to step down from this role at this time. Mr. Fynan also announced that Mr. Joe Tarasovich has withdrawn his application for the position of director of the technical school.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard shared that the high school musical "**All Shook Up**" will be presented in the North East High School Auditorium on Thursday, Friday and Saturday April 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup>. Tickets are \$7.00 for adults and \$5.00 for students. He encouraged all who are able to attend what is sure to be an excellent performance by our very talented high school students.
  - On Wednesday, April 18<sup>th</sup>, 22 high school students were awarded letters for excellence in academics. Mrs. Katherine Nies was the guest speaker for this event and provided a very powerful message that will stay with the students for years to come. Nine students received letters for the first time while two students, Selina Hartley and Emily Stauffer, received a letter for the third time. Congratulations to all of these students, their teachers and staff from grades K through 12 and to their parents and guardians!
  - Athletic Director Mr. Pat Fordyce organized a Grapepicker Media Day for senior student athletes who have accepted offers to pursue athletics at the collegiate level upon graduation. This event took place on Tuesday, April 17<sup>th</sup> in the high school library. Congratulations to these accomplished students:
    - Lillian Hill (Javelin) - University of Maryland
    - Kassidie Mccracken (Soccer) - Mercyhurst North East
    - Maddie Miller (Volleyball) - California University of Pa
    - Taylor Van Tassell (Cross Country & Track) - Misericordia University
    - Carlye Zahner (High Jump) – University of Akron

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 19, 2018**

- PSSA testing is almost complete, with just the Science portion remaining at the Intermediate school. Students and staff alike are taking this testing opportunity very seriously.
- There was a policy committee meeting on Wednesday, April 18<sup>th</sup>. Open discussion of draft policies by the full board will continue at 6:30 PM prior to the next regular meeting on Thursday, May 3<sup>rd</sup>.
- Dr. Ritter and Dr. McClard discussed the recent Homeless audit and improvements made. Wendy Kinnear, Homeless Coordinator in NW PA, has been a valuable resource and contact for the district.
- Board members were asked to sign the approved PSBA Principles of Government poster prior to this evening's meeting. This poster will be displayed in the board meeting room.

**APPROVAL -  
Minutes –  
Regular Meeting of  
April 5, 2018**

In a motion by Mr. Boyd and second by Mrs. Janes to approve the minutes of the Regular Meeting of April 5, 2018 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" - 0. Motion carried.

**APPROVAL -  
Business  
Items #1-8 and  
Item #10**

In a motion by Mr. Boyd and second by Dr. Blystone to approve Business items #1-10 with a separation on item #9 the board, in a roll call vote, voted as follows: "Ayes" - Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" - 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5577-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5577-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5577-C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$45,690.00. (Copy filed herein page/ref# 5577-D)
4. The Board approved the Capital Projects Report dated March 31, 2018. (Copy filed herein page/ref# 5577-E)
5. The Board approved the Treasurer's Report dated March 31, 2018. (Copy filed herein page/ref# 5577-F)
6. The Board approved the Food Service Report for the period ending March 31, 2018. (Copy filed herein page/ref# 5577-G)
7. The Board approved the Activity Fund Report for the period ending March 31, 2018. (Copy filed herein page/ref# 5577-H)



**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 19, 2018**

**APPROVAL -  
Personnel  
Items #1-6**

In a motion by Mr. Riedel and second by Mr. Boyd to approve Personnel items #1-6 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

- The Board employed Ms. Melissa DiOrazio as a Cook’s Helper (2.5 Hours per day – North East Middle School) at a rate of \$11.87 per hour without benefits for a sixty-working-day probationary period as per contract effective April 20, 2018. Following the probationary period, the rate will remain the same.
- The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Dawn Coletta	Counselor – NE High School	Approx. Dec. 14, 2018 – Jan. 18, 2019

- The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Maximillian Knight – Social Studies 7-12 <i>pending Act 168 disclosure</i>
<b>SUPPORT STAFF</b>	
2	Emily Rosequist – Aides, Van Drivers, Cafeteria, Custodial <i>pending physical/PPD and Act 126</i>

- The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Soccer Gr. 4-6 Assistant Coach	Justin Burger*	-	Volunteer
*Non-employee				

- The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Cross Country Head Coach	Richard Gregg*	D	\$4,099.55
2	Football Head Coach	Shawn Humes	D	\$6,307.00
3	Football 1 <sup>st</sup> Assistant Coach	Mike Whitney*	D	\$4,414.90
4	Football Assistant Coach	John Beaumont	D	\$3,784.20
5	Football Assistant Coach	Matt Stark	B	\$3,216.57
6	Golf Assistant Coach	Adrienne Hassenplug*	-	Volunteer
7	Boys Soccer Head Coach	Brian Kramer*	C	\$3,803.12
8	Girls Soccer Head Coach	Josh Richardson	C	\$3,803.12
9	Girls Soccer Assistant Coach	Ryan Neal	C	\$2,554.34
10	Volleyball Gr. 7 Assistant Coach	Sherry Elchynski*	D	\$2,838.15

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 19, 2018**

<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting				
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting				
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting				
*Non-employee				

6. The Board accepted the resignation of Ms. Amy Bement – Cook’s Helper, North East Elementary Center, effective April 27, 2018.

**APPROVAL -  
Student Travel  
Request #1-3**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve student travel requests #1-3 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

<b>(1) NAME/PARTICIPANT</b>	<b>DATE/TIME/PLACE</b>	<b>ITEMIZED CATEGORIES</b>	<b>EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS</b>	<b>EXPENSES PAID BY DISTRICT</b>
Grade 3 – approx. 137 students Classroom teachers and aides	May 18, 2018 9:00 AM – 2:30 PM Tinseltown – 1910 Rotunda Drive, Erie, and Picnicana Park 9144-9260 Old French Rd. Waterford, PA 16441	Transportation ( <i>bus</i> ) Admission	*\$439.50 *\$1,301.50	-0-
<b>TOTALS</b>			*\$1,741.00	-0-
*All expenses to be paid from student activities fund				
<b>PURPOSE:</b> 3 <sup>rd</sup> Grade Class Year-End Activity: Class picnic and movie showing of “Show Dogs”				

<b>(2) NAME/PARTICIPANT</b>	<b>DATE/TIME/PLACE</b>	<b>ITEMIZED CATEGORIES</b>	<b>EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS</b>	<b>EXPENSES PAID BY DISTRICT</b>
Grade 5 – approx. 139 students Classroom teachers and aides	May 25, 2018 10:30 AM – 5:00 PM Waldameer Park & Water World 3100 West Lake Road Erie, PA 16505	Transportation ( <i>bus</i> ) Admission	*\$429.00 *\$2,745.25	-0-
<b>TOTALS</b>			*\$3,174.25	-0-
*All expenses to be paid from student activities fund				
<b>PURPOSE:</b> 5 <sup>th</sup> Grade Class Year-End Activity				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 19, 2018**

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Senior Class approx. 100 students Jennifer Wilson Regan Tanner William Renne Invited Staff	May 29, 2018 – 6:00 PM Lake View Country Club 8351 Station Road North East, PA 16428	Meals	*\$1,625.00	\$1,576.60
<b>TOTALS</b>			*\$1,625.00	\$1,576.60
*Expense to be paid in part from senior class funds. Students responsible for their own transportation.				
<b>PURPOSE:</b> Senior Class Banquet				

**APPROVAL -  
Student Travel  
Request #4**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve student travel request #4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. Janes. Motion carried.

(4) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Senior Class approx. 100 students Pat Fordyce Katie Gallagher Allyson Martin Paul Pennington Matt Puskar Kari Trimble Jennifer Wilson	June 1, 2018 Darien Lake Theme Park 9993 Alleghany Road Darien Center, NY 14040	Transportation <i>(chartered buses)</i> Substitutes Admission Meals	*\$3,270.00  *\$630.00 *\$1,712.55 *\$1,281.28	-0-
<b>TOTALS</b>			*\$6,893.83	-0-
*All expenses to be paid from senior class funds				
<b>PURPOSE:</b> Senior Class Trip				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 19, 2018**

**5582**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Dr. Blystone and second by Mr. Riedel to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Kim Carpin Lou LaFuria	April 20, 2018 – 8:00 AM to 4:00 PM Hilton Garden Inn 9600 University Blvd. Moon, PA 15108	Transportation ( <i>car</i> ) Registration Meals	-0-	\$152.60 \$398.00 \$16.00
<b>TOTALS</b>			-0-	\$566.60
<b>PURPOSE:</b> Really Great Reading: Decoding and the Struggling Reader				

**FIRST READING**

Programs Policy 100 Series – First Reading and Discussion

**PROGRAMS  
POLICY SERIES**

Policy 100 – Comprehensive Planning (New)

Policy 101 – Mission Statement

Policy 102 – Academic Standards (New)

**POLICIES  
#100 - 104**

Policy 103 – Nondiscrimination in School and Classroom Practices

Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities

Policy 104 – Nondiscrimination in Employment and Contract Practices

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 19, 2018**

**POLICY  
RETIREMENTS**

Upon motion duly made and seconded to formally retire the following policies which have been replaced with the approval of the new 000 series policies and new board policy 827 which were approved on April 5, 2018, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

<b>Policy to be Retired</b>	<b>Replaced by New Policy</b>
3720 Notary Public	Included in position job description
8100 Organization	005 Organization
8110 Role of the Board	002 Authority and Powers
8120 Role of President & Vice-President	005 Organization & 006 Meetings
8130 Role of the Secretary	005 Organization
8140 Role of the Treasurer	005 Organization
8150 Committees – Board Committees	005 Organization
8151 Committee of the Whole	006 Meetings
8153 Temporary Committees	005 Organization
8210 Members – Representation	004 Membership
8221 Orientation of New Members	004 Membership
8222 Development – Conferences & Meetings	004 Membership
8230 Remuneration & Reimbursement	004 Membership
8240 Resignation	004 Membership
8250 Vacancies	004 Membership
8260 Conflict of Interest	827 Conflict of Interest
8310 Formulation of Policies	003 Functions
8320 Formulation of Bylaws	003 Functions
8330 Formulation of Admin Regulations	003 Functions
8341 Types of Meetings	003 Functions
8342 Agenda Preparation	006 Meetings
8343 Procedures During Meetings	006 Meetings
8360 Board Solicitor	005 Organization
8370 Appointment of Auditor	005 Organization
8400 Membership in Associations	004 Membership
8600 Board Health Insurance	Per School Code 24 P.S. 513
9100 Organization	001 Name and Classification
9110 Role of the Board – Individual Members	002 Authority & Powers, and 006 Meetings
9120 Pres. & VP Election and Term/Voting	005 Organization
9130 Board Secretary Election & Employment	005 Organization
9140 Treasurer Election & Term/Bond	005 Organization
9222 Attendance at Conferences & Meetings	004 Membership
9230 Remuneration and Reimbursement	004 Membership
9240 Resignation	004 Membership
9250 Vacancies	004 Membership
9260 Conflict of Interest	827 Conflict of Interest
9310 Formulation of Policies	003 Functions and 009 Formulation of Policy
9320 Formulation of Bylaws	003 Functions
9330 Adoption of Administrative Regulations	003 Functions
9341 Types of Meetings	006 Meetings
9342 Agenda Preparation	006 Meetings
9343.1 Rules of Order	006 Meetings
9343.2 Voting Procedures	006 Meetings
9345 PSBA Code of Conduct	011 Principles for Governance and Leadership
9360 Board Solicitor	005 Organization

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 19, 2018**

**5584**

**APPROVAL -  
Board  
Representative to  
Erie County  
Technical School**

In a motion by Dr. Blystone and second by Mr. Riedel to accept the resignation of Mr. Andrew Fynan as the board's representative to the Erie County Technical School effective April 19, 2018 and to appoint Mr. Corrie Boyd to complete the balance of the term of this position effective April 19, 2018 through December 1, 2019, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Budget Process Timeline:
  - Proposed Final Adoption – May 3, 2018
  - Budget Discussions – May 17 and June 7, 2018
  - Final Budget Adoption – June 21, 2018

Mrs. DeGrosky spoke at this time regarding issues concerning the district's solicitor, Attorney Tim Sennett of Knox, McLaughlin, Gornall & Sennett, PC, and Attorney Sennett responded to her statements. Mr. Mobilia requested that future complaints of this nature be discussed with the board president and superintendent prior to the public meeting.

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law, student issues, personnel, legal matters, and other matters relevant to the operation of the district.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:58 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5568  
**THURSDAY, APRIL 5, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, April 5, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Mrs. Kelley, Mr. Renne, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were approximately 8 visitors present.

The pledge of allegiance was recited.

**PRESENTATIONS/REPORTS**

- NEMS Project Update – Mr. Bob Englebaugh and Mr. Jon Finn were present from the HHSDR architectural firm, as well as Mr. Jim Vizzini from CJL Engineering, to review bid results for the upcoming middle school renovation project and PlanCon documents recommended for board approval this evening. The total overall cost of this project is currently estimated at approximately \$6,852,762, to be financed entirely in house.
- Technology Presentation – Assistant middle school principal Mr. Steve Karns spoke on behalf of the administrative team, along with IT coordinator Mr. Matt Stark, regarding district technology needs projected for school years 2018-19 through 2021-22. The team would like to recommend technological needs based upon a 4-year rotation and updating one building at a time rather than following the previous plan of specific item replacement. Mr. Fox estimates that the newly recommended replacement plan will save an estimated \$27,833 annually while still enabling the district to provide students and instructors with the most updated technology possible. Discussion followed among board members regarding the proper use of technology throughout the school district.

**ADDITIONAL REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Dr. Blystone reported the following:
  - There was a discussion on the state’s focus over financing armed guards, school resource officers and metal detectors at school doors. More will be forthcoming as legislators consider allocation of funds for this.
  - Crawford County Technical School is considered one of the premier vocational-tech programs in the state.
  - IU5 services adult education in six counties and has been recognized as one of the top 16 adult education programs in the state.
  - The IU also provides services to migrant families in 30 counties.
  - Each summer IU5 serves 70-80,000 lunches.
  - In Early Childhood initiative is currently in the works.
  - In June, several new superintendents will be welcomed to the area. Union City and Corry are currently in the search process. Each IU board member has been asked to bring another board member from their home district to the June meeting, especially if this person has never attended an IU meeting. Board members were encouraged to let Dr. Blystone know if they would like to attend this meeting with her.
  - The IU budget has been passed and submitted to the state.
  - Dr. Blystone distributed folders of information showcasing various programs and services offered by the Intermediate Unit.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 5, 2018**

- Erie County Technical School – Mr. Fynan reported the following:
  - The ECTS teachers’ contract for 2014-2020 was approved by a near unanimous vote at the March meeting. The agreement provides for over \$200,000 in retroactive pay increases and related costs for all but the first year of the contract as well as additional costs associated with the retroactive decision. The median salary will be over \$70,000 per year. There is roughly \$10,000 in employee contributions/concessions to offset the retroactive pay. The employee insurance premium co-pay will continue at \$0 until 2019 at which time it will be approximately \$18 per month for individuals and \$24 per month for family coverage. North East’s higher contribution rate for this year will apply to the retroactive costs. Mr. Fynan indicated that more sunlight needs to be introduced.
  - A recommendation for Mr. Joe Tarasovich will be voted on at the next meeting to be appointed as the new director of the technical school and the search for a new principal will begin.
  - Proposed renovations to the technical school are still in limbo.
  - A decision must be made regarding district funds currently being held at the technical school. Dr. McClard reminded the board that sending districts had each forwarded \$15,000 to be held at ECTS for the purpose of impact study expenses and legal costs associated with the potential closure of Erie City School District high schools and the effects that this would have on the surrounding districts. The cost of the impact study was \$2,500 per district. Since the city did not close high schools and attempt to send students to the county schools as was the plan under discussion at that time, it was not necessary to retain legal representation on behalf of county districts, leaving \$12,500 of district funds still being held at ECTS. The technical school, as custodian of the funds, is now asking if sending districts would like their remaining funds to be returned at this time. North East board members are in agreement that this money should be returned now to the school district.
  
- School Health Council – No Report
  
- Superintendent’s Report
  - Dr. McClard noted that PSSA testing will begin in grades 3-8 next week and should be completed by early May. Keystone testing will immediately follow at the high school. Students and staff are well prepared.
  - The high school Robotics team led by adviser Mr. Phil Blumer will be competing at Meadville High School this weekend. This is a fascinating event involving 42 teams from 22 different school districts.
  - Seniors Riley McFeely and Kaylan Mayes will represent North East at the City County Senior All-Star Basketball game at Penn State Behrend’s Junker Center this Saturday evening.
  - A number of students will be participating in the PMEA District 2 band festival at Harbor Creek School District tomorrow.
  - Eighth grader Chad Gilkinson will compete in the state Geography Bee in Harrisburg tomorrow morning.
  - Following 19 rounds, a fifth grade student was the winner of the recent Spelling Bee organized by the middle school for students in grades 5-8.
  - District employees Thomas Franks and Tyler Wilson have volunteered to participate in the state bus driver certification program. This will enable district bus drivers to be trained and re-certified here on campus. In addition, other districts will be able to send their drivers to be certified at North East for a fee.
  - Harbor Creek High School will host an Opioid Epidemic presentation at 6:00 PM. on Wednesday, April 11<sup>th</sup> coordinated by Senator Pat Toomey. A number of North East School District staff plan to attend this event.
  - Congratulations were extended to second grader Kael Kimmy on medaling in 6<sup>th</sup> place at the state junior wrestling championship in the 45-pound category.
  - Ms. Kim Lux, newly appointed editor of the *North East News Journal*, was welcomed to the North East School District and community.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 5, 2018**

**APPROVAL -  
 Minutes –  
 Regular Meeting of  
 March 15, 2018**

In a motion by Mrs. Janes and second by Dr. Blystone to approve the minutes of the Regular Meeting of March 15, 2018 the board, in a voice vote, voted as follows: “Ayes” - 9. “Nays” – 0. Motion carried.

Prior to the vote on Business items, Mr. Fynan inquired as to whether there was a required delivery date specified in the contract for the two new school buses. Mr. Fox will review the bid specs and will report back to Mr. Fynan.

**APPROVAL -  
 Business  
 Items #1-7**

In a motion by Mr. Boyd and second by Mr. Fynan to approve Business items #1-7 including an amendment to the expense listed in business item #7 to \$35,132.10 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board accepted the following bids for custodial supplies for the 2018-2019 school year:

DeSantis Solutions	\$ 3,358.50
Janitor’s Supply	\$ 4,453.40
<u>W.B. Mason</u>	<u>\$ 3,336.60</u>
Total for Approval	\$ 11,148.50

2. The Board awarded the bid for two (2) 72-passenger school buses to the low bidder meeting specifications, Meyers Equipment Corp., for \$171,032.00.
3. The Board approved the request of Milcam Construction, Inc. to withdraw its bid for General Construction for the North East Middle School Project (PDE#3722) because of an unintentional mathematical error.
4. The Board approved the request of Scobell Company, Inc., to withdraw its bid for HVAC Construction for the North East Middle School Project (PDE#3722) because of an unintentional mathematical error.
5. The Board accepted the following low bid specifications including selected alternates for the middle school renovation project:

	Bid Item	Company Awarded the Bid	Low Bid Amt. within Specs
1	General Construction	Hudson Construction, Inc.	\$1,440,000
2	HVAC Construction	William T. Spaeder Co., Inc.	\$3,212,000
3	Plumbing Construction	Scobell Company, Inc.	\$62,950
4	Electrical Construction	Keystone Electric, Inc.	\$684,800

6. The Board approved SmartEdge as the HVAC Commissioning Agent for the North East Middle School Project as per their proposal in the amount of \$81,700.
7. The Board approved payment in the amount of \$35,132.10 to North East Township for the plan review, zoning permit and building permit associated with the North East Middle School Project.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 5, 2018**

**APPROVAL -  
Personnel  
Items #1-7**

In a motion by Mr. Boyd and second by Mrs. Janes to approve Personnel items #1-7 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board employed Mrs. Brenda Duda as the Summer Lunch Program Head Cook at a salary of \$15.54 per hour (5.5 hours per day) beginning June 11, 2018 through August 3, 2018. This position is contingent upon continuation of federal funding for the summer lunch program.
2. The Board accepted the resignation of Ms. Brooke Thompson as a part-time Cook’s Helper at North East Middle School retroactive to March 26, 2018. She will retain her position in the maintenance department as a part-time Custodian.
3. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Carmela Beardsley – Elementary PK-4 <i>pending physical/PPD and Act 126 certificate</i>
2	Travis Rhoads – Elementary K-6

4. The Board employed Mr. Alex Gruber as a summer technology assistant at a salary of \$8.00 per hour pending remaining pre-employment paperwork for a maximum of 500 total hours effective May 7, 2018 through approximately August 17, 2018.
5. The Board approved Dr. Dina Nuhfer to provide dental exams for Grades K-3 and 7, new students and non-public school students for the 2018-2019 school year at a cost of \$4.00 per student for the dentist and \$1.00 per student for the assistant.
6. The Board approved physicians as assigned by Vineyard Primary Care to provide physical exams for Grades K, 6 & 11, new and transferred students, non-public students and athletic physicals at a cost of \$15.00 per exam for the physician and \$1.00 per student for the clerk, for the 2018-2019 school year.
7. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2018-2019 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Golf Co-Head and Co-1 <sup>st</sup> Assistant Coach	Jon Sedelmyer	D	\$1,986.71
2	Golf Co-Head and Co-1 <sup>st</sup> Assistant Coach	Troy Hassenplug*	D	\$1,986.71
3	Volleyball Head Coach	Sherry Elchynski*	D	\$4,414.90
4	Volleyball 1 <sup>st</sup> Assistant Coach	Catherine Smrekar	B	\$2,630.02
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
*Non-employee				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 5, 2018**

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. Janes. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Science Olympiad 15 high school students Katie Gallagher Paul Becker	April 27 – 28, 2018 Juniata College 1700 Moore Street Huntingdon, PA 16652	Transportation ( <i>bus</i> ) Substitute(s) Registration Lodging Meals	-0-	\$1,128.73 \$180.00 \$150.00 \$1,281.20 \$569.00
<b>TOTALS</b>			-0-	\$3,316.93
<b>PURPOSE:</b> Science Olympiad state competition				

**APPROVAL -  
Student Travel  
Requests #2&3**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve student travel requests #1 and #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
European History 20+ high school students Jennifer Wilson Emalie Nagle	May 3, 2018 7:15 AM – 4:00 PM Carnegie Museum 4400 Forbes Avenue Pittsburgh, PA 15213	Transportation ( <i>bus</i> ) Substitute(s) Admission	-0-	\$536.31 \$180.00 \$278.90
<b>TOTALS</b>			-0-	\$995.21
<b>PURPOSE:</b> To review the eras of European History through artwork in preparation for the AP test in May				

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
History Club 5 middle school students Emily Troncone Nate Otis	May 11 – 12, 2018 Carlisle High School 623 W. Penn Street Carlisle, PA 17013	Transportation ( <i>van</i> ) Substitute(s) Registration Lodging Meals Tolls – PA turnpike	-0-	\$706.92 \$180.00 \$275.00 \$400.00 \$292.00 \$71.10
<b>TOTALS</b>			-0-	\$1,925.02
<b>PURPOSE:</b> National History Day state contest				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 5, 2018**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mrs. Janes and second by Mr. Behnken to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Patrick Schodt Adam Denevic	June 25 – 28, 2018 Erie BOCES 355 Harlem Road West Seneca, NY 14224	Transportation ( <i>car</i> ) Registration Lodging Meals Tolls	-0-	\$82.08 \$1,300.00 354.00 196.00 15.00
<b>TOTALS</b>			-0-	\$1,947.08
<b>PURPOSE:</b> AP Institute for Calculus A/B and AP Government & Politics				

Dr. Blystone inquired as to why there is only one track meet held in North East in addition to the invitational. Mr. Tanner explained that the schedule is arranged so that each district has one home meet.

**APPROVAL -  
Updated Spring  
2018 PIAA  
Schedule**

In a motion by Mr. Boyd and second by Mr. Riedel to approve the updated North East School District PIAA Spring 2018 athletics schedule the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. (Copy filed herein page/ref# 5573-A)

Mr. Fynan inquired as to the success of hosting the Early Connections program in the current school year 2017-2018 and Dr. McClard responded that all has gone very well.

**APPROVAL -  
Early Connections  
Agreements for  
2018-2019**

In a motion by Dr. Blystone and second by Mrs. Janes to approve the lease agreement and memorandum of understanding between the North East School District and Early Connections, Inc. for use of a designated area of the Elementary Center facility for the Early Connections preschool program during the 2018-2019 school year, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. There is no cost to the district for this program. (Copy filed herein page/ref# 5573-B)

Mr. Fynan expressed hopes that the middle school renovation project will go really well as much thought and preparation has been invested in the planning stages. Mr. Sennett added that the school district is to be commended for its ability to finance the project without having to borrow any funds.

**APPROVAL -  
Additional  
Educational/Operational  
Functions #2-4:  
PlanCon Submissions  
for North East Middle  
School Project  
PDE#3722**

In a motion by Dr. Blystone and second by Mrs. Janes to approve Additional Educational/Operational Functions #2-4 relative to PlanCon submissions for North East Middle School Project PDE-3722 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, APRIL 5, 2018**

**5574**

2. The Board approved a resolution to authorize the submission of Plancon Part F, Attachment C “Post-Bid Opening Certification” for the North East Middle School Project (PDE#3722) to the Pennsylvania Department of Education for review and approval. Further, the Board Secretary is authorized to sign the necessary documents. (Copy filed herein page/ref# 5574-A.)
3. The Board approved a resolution to authorize the submission of Plancon Part G “Project Accounting Based on Bids” for the North East Middle School Project (PDE#3722) to the Pennsylvania Department of Education for review and approval. Further, the Board Secretary is authorized to sign the necessary documents. (Copy filed herein page/ref# 5574-B.)
4. The Board approved a resolution to approve the submission of PlanCon Part H “Project Financing” for the North East Middle School Project (PDE#3722) to the Pennsylvania Department of Education for review and approval. Further, the Board Secretary is authorized to sign the necessary documents. (Copy filed herein page/ref# 5574-C.)

Mr. Mobilia extended thanks to the policy committee for their time and work in reviewing board policies as recommended by PSBA. Dr. McClard added thanks to the entire board for additional meeting time to review and finalize these policies.

**THIRD READING  
and APPROVAL –**

**LOCAL BOARD  
PROCEDURES  
POLICY 000  
SERIES and**

**POLICY 827  
CONFLICT OF  
INTEREST (New)**

In a motion by Mrs. Janes and second by Mr. Cancilla to approve Policies 000 through 011 regarding local board procedures and also Policy 827 – Conflict of Interest, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

Policies reviewed and approved are as follows:

- Policy 000 – Board Policy / Procedure / Administrative Regulations (New) – Copy filed herein page/ref# 5574-D
- Policy 001 – Name and Classification (New) – Copy filed here in page/ref# 5574-E
- Policy 002 – Authority and Powers – Copy filed here in page/ref# 5574-F
- Policy 003 – Functions – Copy filed herein page/ref# 5574-G
- Policy 004 – Membership – Copy filed herein page/ref# 5574-H
- Policy 005 – Organization – Copy filed herein page/ref# 5574-I
- Policy 006 – Meetings – Copy filed herein page/ref# 5574-J
- Policy 006.1 – Attendance at Meetings via Electronic Communications – Copy filed herein page/ref# 5574-K
- Policy 007 – Policy Manual Access (New) – Copy filed herein page/ref# 5574-L
- Policy 009 – Formulation of Policy – Copy filed herein page/ref# 5574-M
- Policy 011 – Principals for Governance and Leadership – Copy filed herein page/ref# 5574-N
- Policy 827 – Conflict of Interest (New) – Copy filed herein page/ref# 5574-O

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, APRIL 5, 2018**

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Budget Process Timeline:
  - Proposed Final Presentation – April 19, 2018
  - Proposed Final Adoption – May 3, 2018
  - Budget Discussions – May 17 and June 7, 2018
  - Final Budget Adoption – June 21, 2018

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:25 PM.

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Jeffrey A. Fox, Board Secretary

**5563 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 15, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, March 15, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. Mr. Mobilia was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Emick, Mr. Karns, Mrs. Kelley, Mr. Renne, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were approximately 12 visitors present.

The pledge of allegiance was recited.

**PUBLIC PARTICIPATION**

- Ms. Alene Rohde of 10680 West Law Road expressed disappointment in the student gathering which was held at North East High School on March 14<sup>th</sup> in memory of individuals who lost their lives at Marjory Stoneman Douglas High School in Parkland, Florida in February. She believes that students should have been permitted to hold a political protest against gun violence, rather than observing the memorial service which was organized by adults.
- Student Victoria Schwartz of 10680 West Law Road also spoke in agreement with the statements made by Ms. Rohde.

**PRESENTATIONS/REPORTS**

- Tentative Budget Presentation – Business Manager Jeffrey Fox distributed printed budget binders to all board members and presented information regarding the district’s preliminary budget for the 2018-19 school year. He reviewed major revenue and expenditure variances as compared with the 2017-18 budget and discussed effects that the state and federal budget proposals would have on the local budget. A tax increase of 1% is recommended at this time pending further federal funding cuts and seven year projections. The school district’s budget will be a topic of discussion for the next several meetings until final budget adoption which is scheduled to take place on June 21, 2018.  
Dr. McClard and Mrs. Kelley expanded regarding the definite need for an additional special education classroom in 2018-19, as needs continue to grow in this area.

**ADDITIONAL REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan reported that the bargaining unit for ECTS teachers ratified a contract agreement last week. The board will vote on this contract when they meet next week.
- School Health Council – No Report
- Superintendent’s Report – Frank McClard
  - Dr. McClard called upon science teacher Katie Gallagher, who was present in the audience, to report on the great success of the high school Science Olympics team in recent competition at Penn State Behrend. The high school team came in 4<sup>th</sup> place overall and will advance to states in April. The middle school team also did exceptionally well and great things are expected in the future from this young team. First place medals were earned by high school students Alexis Burkhart and Noah Janes, and middle school students Carter Fox and Jesse Johnson.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 15, 2018**

**5564**

- As an update to the progress of the middle school project, Mr. Fox shared that there was a fair representation of all trades at the pre-bid meeting and walk through. A PlanCon telephone conference also recently took place at which time a few changes were recommended by the architectural firm and one addendum was made as a result of the review by SmartEdge. Mr. Fox is expecting a positive and fair open bid process. The bid opening date has been extended to March 28<sup>th</sup>.
- High school student Annalise Baker was wished the best of luck as she competes in PIAA Diving championships at Bucknell University this coming Saturday.
- Dance teams from both the middle and high schools will present a Dance Symposium on Friday and Saturday evenings this week. Dr. McClard has tickets for any board members who would like to attend.
- Results from the federal programs audit in February rated the district as acceptable or exceptional in 38 out of 40 categories. The two issues in the process of resolution are the conflict of interest policy which is currently under board review, and clarification of involvement opportunities for parents of students participating in Title I programs.
- Lastly Ms. Aime Szymanski, editor of the *North East News Journal*, was sincerely thanked for her service in attending and reporting on school board meetings. Amie is wished the best of luck as she moves to accept a new position in Cleveland.

**APPROVAL -  
Minutes –  
Regular Meeting of  
March 1, 2018**

In a motion by Mr. Boyd and second by Mrs. Janes to approve the minutes of the Regular Meeting of March 1, 2018 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mr. Mobilia was excused. Motion carried.

**APPROVAL -  
Business  
Items #1-5**

In a motion by Mr. Boyd and second by Mr. Behnken to approve Business items #1-5 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. “Nays” – 0. Mr. Mobilia was excused. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5564-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5564-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5564-C)
3. The Board approved the Capital Projects Report dated February 28, 2018. (Copy filed herein page/ref# 5564-D)
4. The Board approved the Treasurer’s Report dated February 28, 2018. (Copy filed herein page/ref# 5564-E)
5. The Board approved the Food Service Report for the period ending February 28, 2018. (Copy filed herein page/ref# 5564-F)

Prior to the vote on Personnel items, Mrs. DeGrosky questioned an intramural van driver recommendation which was listed as item #5, individual #5. This line item was tabled from this evening’s agenda pending further investigation.

**TABLED -  
Personnel  
Item #5,  
Individual #5**

In a motion by Dr. Blystone and second by Mrs. DeGrosky to table the vote on Personnel item #5, individual #5, the board, in a voice vote, voted as follows: “Ayes” – 8 “Nays” – 0. Mr. Mobilia was excused. Motion carried.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 15, 2018**

**APPROVAL -  
Personnel  
Items #1 –  
#5 Individuals 1-4**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve Personnel items #1-5 (Individuals #1-4) the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. “Nays” – 0. Mr. Mobilia was excused. Motion carried.

1. The Board employed Ms. Brooke Thompson as a Cook’s Helper (2.5 Hours per day – North East Middle School) at a rate of \$11.87 per hour without benefits for a sixty-working-day probationary period as per contract effective March 19, 2018. Following the probationary period, the rate will remain the same. This is in addition to her current part-time custodial position within the district.
2. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Timothy Skelly	Teacher – NE Elementary Center	Approximately June 2 – 5, 2018

3. The Board employed Mrs. Denise Fox (District Substitute List) as a Long-term Day-to-Day Substitute Elementary Teacher – Davis Primary School, at a salary of \$180 per day retroactive to February 1, 2018 through approximately April 6, 2018 without benefits and excluding tuition reimbursement as per Board Policy 4171.
4. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

INSTRUCTIONAL STAFF	
1	Ashlee Forsythe – Nurses <i>pending remaining clearances, Phys/PPD, Acts 126 &amp; 168</i>
2	Douglas Petroff – Social Studies 7-12 <i>pending Phys/PPD &amp; Act 126</i>
SUPPORT STAFF	
3	Michelle L. Coletta – Custodians <i>pending Phys/PPD, Acts 126 &amp; 168</i>

5. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Aquatics Director 11/2017 – 2/2018	Kimberly Daugherty	-	\$2,739.72
2	Aquatics Director 3/2018 – 6/2018	Nathan Walters*	-	\$1,465.76
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
3	Track (Announcer) <i>approx. 10 hrs.</i>	Ian Williams	D	\$16.44/Hr
4	Track (Statistician) <i>approx. 10 hrs.</i>	Cindy Olson	D	\$16.44/Hr
*Non-employee				

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Mrs. Janes and second by Mr. Boyd to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. “Nays” – 0. Mr. Mobilia was excused. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MARCH 15, 2018**

**5566**

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
One Middle School Student Mike Wydro	April 4 & 5, 2018 The State Museum 300 North Street Harrisburg, PA 17120	Transportation <i>(drivers' ed. van)</i> Lodging Meals	-0-	\$734.32 \$199.25 \$26.00
<b>TOTALS</b>			-0-	\$959.57
<b>PURPOSE:</b> Finalist in the State Geography Bee				

Dr. Blystone stated that the Intermediate Unit's proposed general fund budget for 2018-2019 is very clear and transparent, and contains no increase with the exception of the cost of some specific services which districts may elect to purchase.

**APPROVAL -  
Northwest Tri-  
County  
Intermediate Unit  
2018-2019 General  
Fund Budget**

In a motion by Dr. Blystone and second by Ms. Janes to approve the proposed Northwest Tri-County Intermediate Unit 2018-2019 General Fund Budget, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. "Nays" – 0. Mr. Mobilia was excused. Motion carried. (Resolution filed herein page/ref# 5566-A)

**POLICY 000  
SERIES  
2<sup>nd</sup> READING**

Local Board Procedures Policy 000 Series – Second Reading

- Policy 000 – Board Policy / Procedure / Administrative Regulations (New)
- Policy 001 – Name and Classification (New)
- Policy 002 – Authority and Powers
- Policy 003 – Functions
- Policy 004 – Membership
- Policy 005 – Organization
- Policy 006 – Meetings
- Policy 006.1 – Attendance at Meetings via Electronic Communications
- Policy 007 – Policy Manual Access (New)
- Policy 009 – Formulation of Policy
- Policy 011 – Principals for Governance and Leadership

**POLICY 827  
CONFLICT OF  
INTEREST (New)  
– 2<sup>nd</sup> READING**

Policy 827 – Conflict of Interest (New) – Second Reading

Dr. McClard suggested that the board continue to meet in open policy discussions at 6:30 PM on regular meeting dates as the process continues for review of PSBA recommended draft policies. On April 5<sup>th</sup> the board will use this session to begin review of the 100 policy series relative to district programs.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 15, 2018**

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Capital Projects Presentation – Technology Department – April 5, 2018
- Budget Process Timeline:
  - Preliminary Budget Adoption – May 3, 2018
  - Final Budget Adoption – June 21, 2018

Mr. Riedel announced that Mr. Mobilia has created an Act 93 committee and has appointed Mr. Behnken and Mr. Fynan to serve on this committee.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:05 PM.

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Jeffrey A. Fox, Board Secretary

**5557 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 1, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, March 1, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Renne, Dr. Ritter and Solicitor Timothy Sennett. There were five visitors present.

The pledge of allegiance was recited.

Mr. Mobilia passed around a thank you note sent to the board from the Erie County Technical School instructors who spoke at the meeting of February 15<sup>th</sup>.

### REPORTS

#### ➤ North East Recreation Commission

- Mr. Riedel said that the commission will place an ad in the *News Journal* in search of a summer rec program director as well as for beach lifeguards for the coming season.
- Basketball is now wrapping up and went well with participation of approximately 175 students.
- Lap Swimming continues on Mondays, Wednesdays and Thursdays from 6:00 – 8:00 PM.
- Indoor Soccer will be starting up again soon.

#### ➤ Northwest Tri-County Intermediate Unit

- Dr. Blystone shared that general business was conducted to pay bills and hire individuals at the IU.
- The primary point of discussion was the preliminary budget. This document was posted on the IU's website today; a printed copy is also available in the school district's business office. Local boards will have the 30-day public review period to look over this budget and approve it by the first meeting of April so that the IU board may approve it at their meeting of April 28<sup>th</sup>. The overall IU budget will include a 0% increase, but certain services districts may choose to purchase will have increases. Dr. Blystone will see that a link to this lengthy budget document is forwarded to all board members following this evening's meeting.
- The annual legislative round table will be held on April 12th at IU5. Former senator Sean Wiley will facilitate this event along with Dr. Maynard and a representative from PSBA. Dr. Blystone will scan and share this information as well.

#### ➤ Erie County Technical School

- Mr. Fynan reported that the technical school's board approved their 2018-19 budget last week which appears on this evening's agenda for North East board approval. North East's share is slightly larger than last year which was expected. Negotiations are ongoing with the teachers' bargaining unit. The continuing process was approved in the search for a new executive director.

#### ➤ School Health Council

- Mr. Behnken said that March is National Nutrition month. The Health Council discussed special food items which will be offered in the cafeterias this month.
- Selina Uglow provided an update on a potential Cooking with Kids class. More information to follow on this as it becomes available.
- The annual Youth Triathlon is on schedule for June. As always, volunteers will be needed to assist with this event.
- A good discussion took place regarding the flu and its impact on students and staff.
- Kindergarten registration is scheduled for April 26<sup>th</sup>.
- A discussion took place regarding the mobile dentists which were on campus in February. This is a free service, but unfortunately not all students are taking advantage of it.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5558**  
**THURSDAY, MARCH 1, 2018**

Mr. Fynan inquired about the possibility of providing local grape juice with the cafeteria offerings for National Nutrition Month. Mr. Mobilia explained that he has been working with the Farm Bureau to facilitate this. Welch Foods has agreed to provide sample 5.5-oz cans of grape juice for students in grades K-5 and students will be polled for their opinions on the product. This feedback will then be shared when Mr. Mobilia next travels to Harrisburg.

➤ Superintendent's Report

- Dr. McClard shared that this week February 26 – March 2 has been Read Across America Days. Many unique activities have been going on across the district in celebration of reading, especially at the elementary center. Dr. Ritter expanded with details of some of these events.
- Dr. McClard highlighted staff retirements on this evening's agenda for board approval. These individuals will be tremendously missed and difficult to replace.
- Tonight's agenda also includes a recommendation for approval of the previously discussed summer staff training in use of the new student software, in exchange for time off on the in-service day scheduled for October. The instructional staff is overwhelmingly supportive of this idea, with six sessions to be offered so that it should hopefully be easy for everyone to attend two of them. This will be extremely helpful in order to be able to utilize the software as of the beginning of the new school year. Dr. McClard thanked the board for their support of this endeavor.
- Multiple student accolades were shared relative to athletic achievements in the areas of wrestling, swimming and diving, and academic achievements in the subject areas of history, reading, geography and science.
- The board was reminded that once the new Principles of Governance and Leadership policy has been adopted, a new poster will be made available for them to sign. This will replace the current poster hanging in the board room.
- Building staff and administrators have been working very hard in recent weeks to review and practice safety procedures with staff and students alike. Building Principals Bill Renne, Greg Beardsley, Brian Emick and Jennifer Ritter each briefly shared information regarding specific safety-related discussions and drills which have taken place in each building over the past two weeks. Dr. McClard added that the district's emergency operations plan is reviewed and updated on a regular basis. Board members are welcome to review this manual if they so desire. Mr. Mobilia inquired regarding discussions for safety procedures relative to the district's bus drivers. There is a meeting scheduled for next week for this purpose.

**APPROVAL - Minutes – Regular Meeting of February 15, 2018** In a motion by Mr. Boyd and second by Dr. Blystone to approve the minutes of the Regular Meeting of February 15, 2018 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" – 0. Motion carried.

Dr. Blystone requested and received an explanation from Mr. Fox regarding the SmartEdge contract recommended for approval under Business item #4.

**APPROVAL - Business Items #1-4** In a motion by Mr. Cancilla and second by Mr. Riedel to approve Business items #1-4 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

**5559 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, MARCH 1, 2018**

1. The Board approved the following expenditures from the capital projects fund for the 2018-2019 school year and authorize the Business Manager to solicit bids where appropriate:

<b>Buildings and Grounds</b>		<b>Estimated Cost</b>
1	High School Athletic Trainer Room Improvements	\$19,500
2	Natatorium Lighting (20 lights)	\$30,000
3	Davis Parking Lot Storm Sewer System repairs	\$20,000
4	Administration Office Entry repairs	\$18,000
5	Asphalt & Concrete Replacement (district wide)	\$40,000
6	LED Exterior Roadway Pole Lighting (45)	\$24,100
<b>Transportation</b>		
7	Two (2) 72-passenger Buses	\$174,200

2. The Board authorized the Business Manager to solicit bids where appropriate for the middle school renovation project as per PlanCon F which was approved by the board on December 21, 2017.
3. The Board authorized the Business Manager to solicit bids where appropriate for anticipated expenditures from the general fund for athletic supplies and custodial supplies for the 2018-19 school year.
4. The Board ratified the attached contract between the North East School District and SmartEdge in the amount of \$6,750 for engineering services relative to the North East School District middle school renovations. (Copy attached herein page/ref# 5559-A)

Mr. Fynan requested and received an explanation from Mr. Fox regarding the need for the salary adjustment recommended as Personnel item #3.

**APPROVAL -  
Personnel  
Items #1-5**

In a motion by Dr. Blystone and second by Mr. Behnken to approve Personnel items #1-5 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board accepted the retirement request of Mr. Matthew Shesman, Secondary Math Teacher – North East High School, effective June 5, 2018.
2. The Board accepted the retirement request of Mrs. Heidi Sanford, Title I Reading Teacher – Davis Primary, effective June 5, 2018.
3. The Board adjusted the starting hourly pay rates of Ms. Aimee Slaughter and Ms. Eve Frank to \$11.87 per hour as cook’s helpers per terms of the newly revised contract between the North East School District and the North East Education Support Professionals/PSEA/NEA.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5560**  
**THURSDAY, MARCH 1, 2018**

4. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Baseball Assistant Coach	Steven Ramsdell*	-	Volunteer
2	Volleyball Assistant Coach	Catherine Smrekar	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
3	Boys Basketball Coach Gr. 6	David Lanahan*	-	Volunteer

\*Non-employee

5. The Board accepted the retirement request of Mrs. MaryBeth Smith, LPN; Medical Assistant – North East Middle and High Schools, effective June 5, 2018.

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Mr. Riedel and second by Dr. Blystone to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. Janes. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
PJAS Approx. 30 MS & HS students Jamison Drab Kathleen Gallagher Noel Mraz Beth Poor Ian Williams	May 20 – 22, 2018 Penn State Main Campus Old Main University Park, PA 16801	Substitute(s) Registration* Meals	-0-	\$900.00 \$6,300.00 \$210.00
<b>TOTALS</b>			-0-	\$7,410.00
*Registration fees include transportation cost by charter bus				
<b>PURPOSE:</b> PJAS State Competition				

**NORTH EAST SCHOOL DISTRICT**  
**5561 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, MARCH 1, 2018**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Riedel and second by Dr. Blystone to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Janice Brabender	April 23, 2018 Crown Plaza 5300 Rockside Road Independence, OH 44131	Transportation <i>(car)</i> Substitute(s) Registration	-0-	\$118.81 \$90.00 \$259.00
<b>TOTALS</b>			-0-	\$467.81
<b>PURPOSE:</b> Conference to gain latest strategies, ideas, resources in school nursing practice				

**APPROVAL -  
PIAA Spring  
Schedule 2018**

In a motion by Dr. Blystone and second by Mr. Behnken to approve North East School District’s athletic participation in the attached PIAA sports schedule for the Spring 2018 season the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. (Copy filed herein page/ref# 5561-A)

A discussion took place regarding supporting information provided to the board relative to approval of extra-curricular programming for 2018-19. It was agreed that the list of extra-curricular offerings should appear in a different format in the future. Dr. Blystone also requested that discussions take place with the NEEA union regarding the possibility of adding back into the contract an advisory position for a Pep Band at the high school.

**APPROVAL -  
K-12 Curriculum  
and Extra  
Curricular  
Program 2018-19**

In a motion by Mr. Boyd and second by Mrs. Janes to approve the K-12 Curriculum and the K-12 Extra Curricular Program for the 2018-2019 School Year the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**APPROVAL -  
Erie County  
Technical School  
2018-2019 General  
Fund Budget**

In a motion by Dr. Blystone and second by Mrs. Janes to approve the proposed Erie County Technical School 2018-2019 General Fund Budget, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. (Resolution filed herein page/ref# 5561-B)

A discussion took place regarding the advisability of trading the October in-service day for training time over the summer, as opposed to requesting instructional staff to commit extra time for additional pay for software training and leaving the in-service day as scheduled for other purposes.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5562**  
**THURSDAY, MARCH 1, 2018**

**APPROVAL -  
Summer 2018  
Student Software  
training**

In a motion by Dr. Blystone and second by Mrs. Janes to approve organization of training for district instructional staff in the use of Sapphire student software during the summer of 2018, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – Mr. Fynan. Motion carried. It is agreed that teachers who participate in two (2) 3-1/2-hour Sapphire software training sessions this summer will exchange this time for attendance at the scheduled in-service day of October 8, 2018.

**POLICY 000  
SERIES  
1<sup>ST</sup> READING**

Local Board Procedures Policy 000 Series – First Reading

Policy 000 – Board Policy / Procedure / Administrative Regulations (New)  
Policy 001 – Name and Classification (New)  
Policy 002 – Authority and Powers  
Policy 003 – Functions  
Policy 004 – Membership  
Policy 005 – Organization  
Policy 006 – Meetings  
Policy 006.1 – Attendance at Meetings via Electronic Communications  
Policy 007 – Policy Manual Access (New)  
Policy 009 – Formulation of Policy  
Policy 011 – Principals for Governance and Leadership

Dr. McClard reminded board members that the draft policy 827 Conflict of Interest is being recommended at this time as a direct result of the recent federal programs audit. Another opportunity for open discussion of draft policies will be provided at 6:30 PM prior to the next regular meeting on March 15, 2018.

**POLICY 827  
CONFLICT OF  
INTEREST (New)  
– 1<sup>st</sup> READING**

Policy 827 – Conflict of Interest (New) – First Reading

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- Capital Projects Presentation – Technology Department – April 5, 2018
- Budget Process Timeline:
  - Tentative Budget Presentation – March 15, 2018
  - Preliminary Budget Adoption – May 3, 2018
  - Final Budget Adoption – June 21, 2018

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:44 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5550**  
**THURSDAY, FEBRUARY 15, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, February 15, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mrs. Kelley, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were 13 visitors present.

The pledge of allegiance was recited.

RECOGNITION OF STUDENTS AND STAFF

- Attorney Julia Herzing of Knox McLaughlin Gornall & Sennett was welcomed and introduced herself to the Board. Attorney Herzing will be the district's new legal counsel for labor relations, taking the place of Attorney Richard Perhacs who will be retiring in the near future.

PUBLIC PARTICIPATION

- Mrs. Mariea Sargent, an instructor from the Erie County Technical School, read a prepared statement on behalf of the teachers' union at the technical school. Teachers at ECTS have been working without a contract since 2014. They are now reaching out to local school boards in an effort to encourage representatives to the board of the technical school to ratify an agreement.

PRESENTATIONS/REPORTS

- Mr. William Wingerter, Facilities Supervisor, presented an overview of recommended capital projects related to buildings and grounds for the 2018-19 school year. In addition to middle school renovations, recommendations include improvements to the athletic trainer room at the high school, repairs to the storm sewer system at the elementary center, lighting at the natatorium, repairs to the administrative offices entryway, exterior roadway pole lighting and asphalt & concrete repairs across campus. Mr. Fox noted that the lighting expense will be eligible for rebates which will lower the cost of that project. He reminded the board that two 72-passenger school buses are on schedule for replacement in the upcoming school year. Mr. Fox also distributed and highlighted major expenditures included on an 8-year capital project plan, updated to reflect the actual cost of projects completed in 2016-17 and 2017-18.

ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan thanked the teachers from the ECTS union for coming to the meeting. The tech school board will meet again next week.
- School Health Council – No Report
- Policy Committee Report – Mrs. Janes shared that this committee completed initial review of the 000 policy series this week. These draft policies will be shared with the entire board next week. An opportunity for open policy discussion will take place at 6:30 PM prior to the March 1<sup>st</sup> board meeting.
- Facilities Committee Report – Mr. Fynan reported that this committee met yesterday along with Mr. Wingerter and representatives from the architectural firm to discuss some technical issues associated with the middle school renovation project. Mr. Fox added that the project is still on schedule for bid openings at the end of March and awarding of bids at the board meeting of April 5<sup>th</sup>.

**NORTH EAST SCHOOL DISTRICT**  
**5551 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, FEBRUARY 15, 2018**

Mr. Mobilia expressed thanks to the members of both the policy and facilities committees.

➤ Superintendent's Report

- Thoughts and prayers are with all who were affected by the tragic events which took place at Marjorie Stone Douglas High School in Parkland, Florida this week. Dr. McClard assured everyone that while student and staff safety is always a priority at North East School District, administration will take the opportunity of tomorrow's in-service to again review protocol and emergency procedures which are already in place. Facility entranceways and camera systems have also been double checked. We are fortunate to have a caring and conscientious community and staff who are vigilant, as well as counselors and administrators whom the students feel comfortable talking to.
- Mr. Tanner shared information regarding winter sports playoff contests coming up for girls' and boys' basketball, wrestling, and girls' diving.
- Congratulations were extended to 11<sup>th</sup> grader Sydney Reslink who was named January Student of the Month at the Erie County Technical School in the "disciplined" category.
- Dr. Ritter and her staff have been very busy gathering documentation for the federal programs monitoring visit scheduled for Friday, February 23<sup>rd</sup>. Dr. McClard is confident that the district will be very well prepared for this visit.
- The great majority of district instructional staff have indicated a willingness to come in for two half-day training sessions to be offered this summer for training in the new Sapphire student software in exchange for a day off on the scheduled in-service day of October 8, 2018. Summer training would greatly benefit both students and staff, enabling utilization of the new software at the onset of the new school year. This proposal will be included on the next meeting agenda for board approval.
- On April 5<sup>th</sup>, technology coordinator Matt Stark will be joined by members of the administrative team to present a vision for proposed capital projects related to technology. An inventory of current district technology has already been shared with the board. Board members are encouraged to contact Dr. McClard if they have any questions with regard to this topic prior to the technology presentation.
- In response to a prior question from the board, Dr. McClard checked into possible board member participation on the district's Safety Committee. Any member of the board who may be interested in serving on this committee would be very welcome to do so. The Safety Committee meets on the first Wednesday of every month.
- Information was distributed regarding a proposed trip to New York City in May of 2019 by members of the high school Chorus. This trip would include the unique opportunity for students to perform at the Statue of Liberty and Ellis Island. Total cost of the trip would be dependent upon the number of participants. Dr. McClard would like to add this student trip to the next meeting agenda for consideration.
- The 2018-19 proposed budget for the Erie County Technical School has been given to local superintendents. Within the total proposed budget of \$6,512,708, North East's contribution would be \$338,326. This is an increase of 4.2% (\$13,642) and is based on a 3-year average of student participation. North East currently has 77 students enrolled at ECTS.
- The proposed 2018-19 IU#5 budget has also been received. North East's contribution would be \$30,491.83 for administrative and program costs. Special Education costs for North East through the IU would be approximately \$223,896. The final budget for special education is yet to be determined as this figure is always based upon current need.
- Information was distributed to board members for PSEA's Spring Legal Roundup to be held on February 28<sup>th</sup> at the Crawford County technical school. This is usually a good networking session. Board members who may be interested in attending should please contact the office in order to be registered for this event.

**APPROVAL -** In a motion by Mr. Boyd and second by Dr. Blystone to approve the minutes of the  
**Minutes –** Regular Meeting of February 1, 2018 the board, in a voice vote, voted as follows:  
**Regular Meeting of** "Ayes" - 9. "Nays" – 0. Motion carried.  
**February 1, 2018**

Prior to the vote on Business items, Mr. Fynan requested and received clarification on some investments as detailed in the Treasurer's Report.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5552**  
**THURSDAY, FEBRUARY 15, 2018**

**APPROVAL -  
Business  
Items #1-6**

In a motion by Mr. Cancilla and second by Mr. Boyd to approve Business items #1-6 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5552-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5552-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5552-C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$1,554.00. (Copy filed herein page/ref# 5552-D)
4. The Board approved the Capital Projects Report dated January 31, 2018. (Copy filed herein page/ref# 5552-E)
5. The Board approved the Treasurer’s Report dated January 31, 2018. (Copy filed herein page/ref# 5552-F)
6. The Board approved the Food Service Report for the period ending January 31, 2018. (Copy filed herein page/ref# 5552-G)

Dr. McClard took a moment at this time to highlight Sarah Trevelline’s service to the district for the past 15 years both in the food service and transportation departments. She will be missed.

**APPROVAL -  
Personnel  
Items #1-9**

In a motion by Dr. Blystone and second by Mr. Behnken to approve Personnel items #1-9 with separations on item #6 – individual #1 and item #9 – individual #4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board accepted the resignation of Ms. Sarah Trevelline as a bus driver and cook’s helper at North East Elementary Center, effective February 27, 2018.
2. The Board approved the transfer of Ms. Kerri Klein from Cook’s Helper (2.5 Hours per day – North East Middle School) to Cooks’ Helper (3.25 Hours per day – North East Middle School) at a rate of \$12.70 per hour without benefits for a forty-five-working-day probationary period as per contract effective March 19, 2018. Following the probationary period, the rate will remain the same.
3. The Board employed Ms. Aimee Slaughter (District Substitute List) as a Cook’s Helper – 3.25 Hours per day, North East High School – at a rate of \$12.70 per hour without benefits for a sixty-working-day probationary period as per contract pending negative drug screen and effective February 26, 2018. Following the probationary period, the rate will remain the same.

**5553** NORTH EAST SCHOOL DISTRICT  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, FEBRUARY 15, 2018**

4. The Board employed Ms. Eve Frank as a Cook’s Helper – 3 Hours per day, North East High School – at a rate of \$12.70 per hour without benefits for a sixty-working-day probationary period as per contract pending remaining pre-employment paperwork and effective February 20, 2018. Following the probationary period, the rate will remain the same.
5. The Board approved an extension to the Intermittent Family Medical Leave granted to Mrs. Meghan Sebald on January 12, 2017, for the balance of unused Family Medical Leave up to a maximum of 25 days from February 1 to April 19, 2018.
6. The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
2	Sandra Holmes	Aide – NE Intermediate Elementary	January 8 – June 5, 2018 (Intermittent)

7. The Board adjusted the advisory pay for Ms. Carly Eades as Musical Stage Manager from Step A – \$1,707.07 to Co-Stage Manager at Half Step A - \$853.54.
8. The Board approved a voluntary adjustment to the Head Softball coaching salary of Michelle Coletta (Step A) to \$2,000.
9. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Softball Co-Assistant Coach <i>pending FBI &amp; phys.</i>	Jordan Artise*	A	\$911.65
2	Softball Co-Assistant Coach (JV)	Maggie Lawrence*	A	\$1,800.00
3	Softball Co-Assistant Coach	Ryan Neal	A	\$911.65
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
5	Musical Co-Stage Manager	Kristin Fry	½-D	\$1,066.92
6	Musical Vocal Director	Tara Hart-Lewis	B	\$1,813.76
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
7	Volleyball Gr. 5&6 <i>approx. 15 hrs</i>	Paige Learn	D	\$16.44/Hr
8	Volleyball Gr. 5&6 <i>approx. 15 hrs</i>	Amy North	D	\$16.44/Hr
9	Volleyball Gr. 5&6 <i>approx. 15 hrs</i>	Catherine Smrekar	A	\$13.15/Hr
*Non-employee				

**APPROVAL -  
 Personnel  
 Item #6,  
 Individual #1**

In a motion by Dr. Blystone and second by Mr. Behnken to approve Personnel item #6 – individual #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. Janes. Motion carried.

6. The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Kathleen Gallagher	Teacher – NE High School	February 13 – June 5, 2018 (Intermittent)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5554**  
**THURSDAY, FEBRUARY 15, 2018**

**APPROVAL -  
 Personnel  
 Item #9,  
 Individual #4**

In a motion by Dr. Blystone and second by Mr. Behnken to approve Personnel item #9 – individual #4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

9. It is recommended that the Board approve the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
4	Musical Instrumental Director	Stephan DeGrosky	D	\$2,133.84

**APPROVAL -  
 Student Travel  
 Request #1**

In a motion by Dr. Blystone and second by Mr. Boyd to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Senior Class approx. 125 students Jennifer Wilson Emalie Nagle Adam Denevic Stephan DeGrosky Steve Righi Tara Hart-Lewis	March 23, 2018 8:45 AM to 1:30 PM Tinseltown & Golden Corral Peach Street Erie, PA 16509	Transportation ( <i>Buses</i> ) Substitute(s) Admission Meals	*\$388.84 *\$540.00 *\$1,105.65 *\$1,383.75	-0-
<b>TOTALS</b>			*\$3,418.24	-0-
*All expenses paid by senior class activity funds / fundraisers				
<b>PURPOSE:</b> Annual Senior Class Movie Day				

**APPROVAL -  
 Student Travel  
 Request #2**

In a motion by Mrs. Janes and second by Mr. Riedel to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3-5 approx. 400 students Classroom teachers and aides	March 26, 2018 9:30 AM to 2:30 PM Splash Lagoon 8091 Peach Street Erie, PA 16509	Transportation ( <i>Buses</i> ) Admission	*\$784.86 *\$6,380.00	-0-
<b>TOTALS</b>			*\$7,164.86	-0-
*All expenses paid out of student activities account / fundraisers				
<b>PURPOSE:</b> 3 <sup>rd</sup> Quarter Kids on the Go reward				

**5555 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, FEBRUARY 15, 2018**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Riedel and second by Dr. Blystone to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Rebecca Kelley	June 24 – 29, 2018 LeHigh University 27 Memorial Drive West Bethlehem, PA 18015	Transportation ( <i>car</i> ) Registration Lodging Meals	-0-	\$427.48 \$995.00 \$836.55 \$125.00
<b>TOTALS</b>			-0-	\$2,838.30
<b>PURPOSE:</b> Special Education Law Symposium				

**APPROVAL  
Educational/  
Operational  
Functions #1 –  
Policy  
Retirements**

In a motion by Mrs. Janes and second by Mr. Boyd to formally retire policies which have been replaced with the approval of the new 600 finance series policies the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. Policies approved to be retired are as follows:

<b>Policy to be Retired</b>	<b>Replaced by New Policy</b>
3311 Appointment of Purchasing Agent	611 Purchases Budgeted – approved 12/21/17
3321 Bidding	610 Purchases Subject to Bid/Quote – approved 12/7/17
3322 Advance Invoice Payments	616 Payment of Bills – approved 12/21/17
3323 Approval of Invoices	616 Payment of Bills – approved 12/21/17
3400 Federal Fiscal Compliance	616 Federal Fiscal Compliance – approved 12/21/17
3401 Federal Programs Travel Reimb.	626.1 Travel Reimb. – Federal Prg. – approved 12/21/17
3600 Procurement Cards	626 Procurement Cards – approved 12/21/17
3700 Investment of District Funds	609 Investment of District Funds – approved 12/7/17
3710 Cash in School Buildings	618 Student Activity Funds – approved 1/18/18
5121 Student Activities Funds Mgmt.	618 Student Activity Funds – approved 1/18/18
5124 Treasury Bal. of Graduating Classes	618 Student Activity Funds – approved 1/18/18

Mr. Mobilia thanked the policy committee once again for all of their work.

Dr. McClard reminded everyone of open policy discussion at 6:30 PM on March 1<sup>st</sup> prior to the regularly scheduled meeting.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- Capital Projects Presentation – Technology Department – April 5, 2018
- Budget Process Timeline:
  - Tentative Budget Presentation – March 15, 2018
  - Preliminary Budget Adoption – May 3, 2018
  - Final Budget Adoption – June 21, 2018

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5556**  
**THURSDAY, FEBRUARY 15, 2018**

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:11 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5546**  
**THURSDAY, FEBRUARY 1, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, February 1, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mrs. Kelley, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were six visitors present.

The pledge of allegiance was recited.

**RECOGNITION OF STUDENTS AND STAFF**

- Dr. McClard spoke in recognition of Mrs. Donna Young, cook's helper at North East Middle School, and Mrs. Sally Schillinger, head cook at North East Elementary Center, on the occasion of their upcoming retirements.

**PRESENTATIONS/REPORTS**

- North East Recreation Commission – Mr. Riedel reported on the following rec programs:
  - Soccer – The committee may need to consider purchasing new regulation goals for outdoor soccer.
  - Swimming – An additional opportunity may be offered for lap swimming on Thursday evenings if there is enough interest.
  - Wrestling – A request was received from Jeff Kraemer for assistance with purchasing new wrestling mats. The commission agreed to donate \$1,000 toward the \$3,310 that was still needed at that time.
  - Baseball – The commission was also asked by Mr. Kraemer to consider taking on the North East baseball league team for students in grades 7-9. Rules and procedures for the commission to add this program were explained to Mr. Kraemer. The recreation commission would consider this request if the program would qualify under these rules.
- Northwest Tri-County Intermediate Unit – Dr. Blystone shared that no increase is expected in the IU's budget for 2018-19. Preliminary budget information has been shared with the superintendent and the business manager. This will be presented to the North East board for approval at an upcoming meeting. The support staff contract was also approved. There are five new members on the IU Board.
- Erie County Technical School – Mr. Fynan reported that Dr. Jackson's retirement was formally accepted at last week's meeting and principal Joe Tarasovich was approved as acting director. They are in the process of determining who will act as interim principal during the search process for a new director. There was some discussion regarding the food service program which has been losing money due to lack of participation. The board decided to consult with an additional engineering firm regarding projected renovation costs. There were a number of North East students honored for both grades and attendance at the technical school.
- School Health Council – No Report
- Facilities Committee Report – Mr. Fynan said that the committee had received specs and drawings for the proposed middle school renovation project. They had an opportunity to discuss these documents and ask questions via conference call with the architects and engineers this past week. Bid requests will be sent out in the near future. Mr. Fox added that the timeline as previously reviewed for this project has been pushed back about two weeks; they are now looking at the board meeting of April 5<sup>th</sup> for approval of contracts.
- Policy Committee Report – Mrs. Janes reported that the policy committee met this week to begin review of the draft 000 series regarding local board procedures. There are 12 policies in this series, to replace the current 8000 and 9000 policies. The board will also be asked to formally retire current policies being replaced.

**NORTH EAST SCHOOL DISTRICT**  
**5547 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, FEBRUARY 1, 2018**

➤ Superintendent's Report – Frank McClard

- Dr. McClard was pleased to share results from last weekend's regional PJAS competition at Penn State Behrend: the high school team had 11 first place winners and 5 second place winners, and the middle school team had 14 first place winners and 5 in second place. PJAS Advisers Mrs. Gallagher, Mrs. Mraz and Mr. Williams were commended on these fantastic results.
- Two students from district chorus will be advancing to regional competition in March. Senior wrestler Garrett Kopp was also congratulated on his 100<sup>th</sup> career victory this past week.
- The district's food service department recently went through a very rigorous audit by the PA Department of Agriculture. The department scored at the highest level in every area of operations. Mrs. Hedlund and her staff were commended on a job exceptionally well done.
- Board members were provided with complimentary tickets to "A Night on Broadway" to be performed in the high school auditorium on Friday and Saturday, February 2<sup>nd</sup> and 3<sup>rd</sup> at 7:00 PM each evening.
- PSBA will sponsor their annual spring legal roundup on February 28<sup>th</sup> at the Crawford County CTC to be followed by round table discussion. Legislators are invited to participate as well. This is always an informative event and a good session to attend if anyone has opportunity to do so.
- Training on the new Sapphire child accounting software has now begun, starting with the administrators, clerical staff and guidance counselors. In order to prepared for the start of the new school year, administration would like the board to consider offering training to the instructional staff in two half-day sessions during the summer in exchange for a day off on the in-service day currently scheduled for October 8<sup>th</sup>, 2018. Early training would be of benefit to both staff and students. This proposal will be brought before the board at the next regular meeting.
- Dr. McClard responded quickly to a recent news story released last week from the auditor general's office which implied that safety concerns exist within the district's transportation department when, in fact, no such concern exists with the district's driving staff.
- The board was informed regarding the loss of cable service to the district which occurred when Time Warner Cable was taken over by Spectrum. A letter of complaint has been filed with the Federal Communications Commission with regard to this issue. Dr. McClard will keep the board apprised as to the status of this matter.
- Congratulations were extended to Dr. Jane Blystone on receiving a very prestigious Lifetime Achievement Award from the Journalism Education Association. Dr. Blystone was thanked for all that she has done to educate North East students in this area; this is a well-deserved honor.

**APPROVAL - Minutes – Regular Meeting of January 18, 2018** In a motion by Mr. Boyd and second by Mr. Fynan to approve the minutes of the Regular Meeting of January 18, 2018 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" – 0. Motion carried.

Dr. McClard responded to a question regarding the Men's Chorus intramural to be offered. He also took this opportunity to inform the board regarding a Volleyball intramural for girls in grades 5 and 6 which was approved last October but the names of the assistants for this program were not received in time for this evening's agenda. This intramural will be staffed by individuals who are already cleared members of the district's full-time teaching staff. They would like to volunteer their time with this intramural until such time as they may be formally approved at the next regular board meeting.

**APPROVAL - Personnel Items #1-3** In a motion by Mr. Boyd and second by Mr. Behnken to approve personnel items #1-3 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

1. The Board approved the transfer of Ms. Lisa Gross from Cook's Helper (3 Hours per day – North East High School) to Cook's Helper (4.25 Hours per day – North East High School) at a rate of \$12.70 per hour without benefits for a forty-five-working-day probationary period as per contract effective February 12, 2018. Following the probationary period, the rate will remain the same.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5548  
THURSDAY, FEBRUARY 1, 2018**

2. The Board accepted the resignation of Ms. Jennifer Rupp – Personal Care Aide, North East High School – effective January 26, 2018.
3. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Baseball Assistant Coach	Dominic Kownacki*	-	Volunteer
2	Track Assistant Coach	Connor Bradford*	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
3	Musical Stage Manager	Carly Eades	A	\$1,707.07
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
4	Crochet/Knitting <i>approx. 20 hours</i>	Emily Tronccone	A	\$13.15/Hour
5	Men’s Chorus, Gr. 6-12 <i>approx. 20 hours</i>	Tara Hart-Lewis	A	\$13.15/Hour
6	Nat. History Day Contest Gr. 6-12 <i>approx. 10 hrs</i>	Nathan Otis	C	\$14.80/Hour
7	Nat. History Day Contest Gr. 6-12 <i>approx. 10 hrs</i>	Emily Tronccone	A	\$13.15/Hour

\*Non-employee

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Dr. Blystone and second by Mr. Cancilla to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
One (1) Band Student Stephan DeGrosky	February 22 - 24, 2018 West Shamokin HS 178 Wolf Drive Rural Valley, PA 16249	Transportation ( <i>van</i> ) Substitute(s) Registration Lodging Meals	-0-	\$416.48 \$180.00 \$80.00 \$175.38 \$70.00
<b>TOTALS</b>			-0-	\$921.86
<b>PURPOSE:</b> PMEA Region II Band Competition				

Mr. Fynan inquired and received information from Dr. McClard regarding topics of importance to be discussed at this year’s PA state athletic directors’ conference.

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Boyd and second by Mr. Riedel to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**5549 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, FEBRUARY 1, 2018**

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Patrick Fordyce	March 20 – 23, 2018 Hershey Lodge & Convention Center 325 University Drive Hershey, PA 17033	Transportation ( <i>car</i> ) Substitute(s) Registration Lodging Meals	-0-	\$305.20 \$270.00 \$250.00 \$579.42 \$56.00
<b>TOTALS</b>			-0-	\$1,460.62
<b>PURPOSE:</b> PA State Athletic Directors Association (PSADA) Annual Conference				

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Capital Projects Presentations:
  - Maintenance Department – Mr. William Wingerter – February 15, 2018
  - Technology Department – Mr. Matthew Stark – March 1, 2018
- Budget Process Timeline:
  - Tentative Budget Presentation – March 15, 2018
  - Preliminary Budget Adoption – May 3, 2018
  - Final Budget Adoption – June 21, 2018

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:30 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5540**  
**THURSDAY, JANUARY 18, 2018**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, January 18, 2018, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Dr. Ritter, Mr. Tanner and Solicitor Timothy Sennett. There were approximately 12 visitors present.

The pledge of allegiance was recited.

Mr. Mobilia announced that the North East Board of School Directors met in an Executive Session prior to the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

#### PRESENTATIONS/REPORTS

- Transportation Department Report: Business Manager Jeffrey Fox briefly reviewed the district's vehicle replacement schedule as previously established, noting that Bus 3 and Bus 6 are the only district vehicles on schedule for replacement in 2018. The average vehicle age for the entire district fleet is 6.5 years.
- Highmark Agreement & Amendment – Mr. Fox distributed information to board members regarding the Northwestern Region Employee Benefit Trust (NOREBT). He reviewed the background and purpose of the district's participation with NOREBT and the resulting savings to insurance claim costs. Mr. Fox also provided an in-depth explanation of the need for the Highmark joinder agreement as well as the Cotiviti amendment which are both recommended under Business items for approval on tonight's agenda.

#### ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan shared news of Dr. Jackson's impending retirement as Executive Director of the technical school, to be effective February 2, 2018. Dr. McClard added that Dr. Jackson has been employed as the dean of the new rural college. This will be a loss for the tech school but a great opportunity for Dr. Jackson.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard was pleased to report that the district recently received a contribution of \$7,700 from the North East Athletic Club to be used toward the purchase of athletic equipment and also a \$1,000 contribution from the Knox Law Firm in support of supplementary reading and math programming at the elementary level. Sincere thanks to both of these organizations for their generosity on behalf of the students.
  - Dr. McClard took the opportunity to congratulate several high school students for recent accomplishments within the band and choral programs and wished them well in upcoming competitions. In addition, student Jeff DeGrosky was recently recognized as a distinguished citizen by the Erie chapter of the Sons of the American Revolution, and student Darren Lanagan was recognized as an ECTS December Student of the Month in the Drafting & Design program.
  - Mr. Fox shared that bidding and quote threshold limits for PA public procurement units were recently increased. Effective January 1, 2018, purchases and contracts over \$20,100 will require formal bidding.

**NORTH EAST SCHOOL DISTRICT**

**5541 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JANUARY 18, 2018**

- The annual Statement of Financial Interests forms from the State Ethics Commission were distributed to board members for their completion and return to the superintendent's office at their earliest convenience. These forms must be received and on file no later than May 1<sup>st</sup> for calendar year 2017.
- Dr. McClard informed the board regarding an issue with securing a location to hold this year's senior banquet as the previous facility used for this event is no longer available. Following discussion, board members indicated general agreement that they would be willing to earmark some funds to help defray the cost of the banquet expense for students if the local country club could be reserved to hold the event within the community. The senior class advisor will be instructed to look into this possibility.
- As January is school director recognition month, Dr. McClard presented certificates to each board member and took the time to thank them individually for the commitment of their time and service to the students and community of North East.
- In response to a request from the board, current class schedule information for all district buildings was distributed to all board members.

**APPROVAL - Minutes – Regular Meeting of December 21, 2017** In a motion by Mr. Cancilla and second by Mr. Boyd to approve the minutes of the Regular Meeting of December 21, 2017 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" – 0. Motion carried.

Prior to the vote on Business items, Mr. Fox responded to questions from the board regarding an invoice listed for payment and investments detailed on the treasurer's report.

**APPROVAL - Business Items #1-9** In a motion by Ms. Janes and second by Mr. Riedel to approve business items #1-9 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5541-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5541-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5541-C)
3. The Board approved the Capital Projects Report dated December 31, 2017. (Copy filed herein page/ref# 5541-D)
4. The Board approved the Treasurer's Report dated December 31, 2017. (Copy filed herein page/ref# 5541-E)
5. The Board approved the Food Service Report for the period ending December 31, 2017. (Copy filed herein page/ref# 5541-F)
6. The Board approved the Activity Fund Report for the period ending December 31, 2017. (Copy filed herein page/ref# 5541-G)
7. The Board approved the attached fund balance commitments as of December 31, 2017. (Copy filed herein page/ref# 5541-H)
8. The Board approved the attached resolution authorizing the disposal of surplus property. (Copy filed herein page/ref# 5541-I)

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5542  
THURSDAY, JANUARY 18, 2018**

9. The Board adjusted the pay rate for school nurse substitutes from \$90 per day to \$15 per hour for Licensed Practical Nurses and \$20 per hour for Registered Nurses.

**APPROVAL -  
Business  
Items #10:  
2016-17 Audit**

In a motion by Mrs. Janes and second by Mr. Riedel to approve business item #10 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

10. The Board accepted the 2016-2017 annual Audit Report as presented by the auditing firm of Buffamante Whipple Buttafaro, PC, on December 21, 2017. (Copy filed herein page/ref# 5542-A)

**APPROVAL -  
Business  
Items #11:  
Highmark Joinder  
Agreement**

In a motion by Mrs. Janes and second by Mr. Riedel to approve business item #11 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

11. The Board approved the attached joinder agreement with Highmark, Inc. for the term period of July 1, 2017 through June 30, 2021. (Copy filed herein page/ref# 5542-B)

**APPROVAL -  
Business  
Items #12:  
NOREBT/Cotiviti  
Agreement**

In a motion by Ms. Janes and second by Mr. Riedel to approve business item #12 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

12. The Board approved the attached amendment to the Administrative Services Agreement between NOREBT and Highmark Cotiviti. (Copy filed here in page/ref# 5542-C)

At this time Dr. McClard highlighted the upcoming retirement of Mrs. Donna Young listed for approval under Personnel item #5. Mrs. Young will be invited to the next board member along with Mrs. Schillinger to be congratulated and recognized for years of service to the district.

**APPROVAL -  
Personnel  
Items #1-8**

In a motion by Mr. Boyd and second by Mr. Behnken to approve personnel items #1-8 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the transfer of Mrs. Emily Irwin from Cook’s Helper (4.25 Hours per day – North East High School) to Head Cook (7.5 Hours per day – North East High School) at a rate of \$13.72 per hour without benefits for a forty-five-working-day probationary period as per contract effective February 12, 2018. Following the probationary period, the rate will be increased to \$15.24 per hour.
2. The Board employed Ms. Sandra Johnson (District Substitute List) as a Full-time Personal Care Aide (7 hours per day) – Davis Primary for the 2017-18 school year only at a rate of \$11.75 per hour without benefits for a sixty-working-day probationary period as per contract pending negative drug screen, effective January 19, 2018. Following the probationary period, the rate will be increased to \$13.05 per hour.

**5543 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, JANUARY 18, 2018**

3. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Jennifer Porsch	Teacher – Davis Primary	1/16/18 – 6/5/18 (Intermittent)
2	Leslie Shickler	Teacher – North East High School	12/13/17 – 6/5/18 (Intermittent)
3	Jennifer Wilson	Teacher – North East High School	1/1/18 – 6/5/18 (Intermittent)

4. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Softball Head Coach	Michelle Coletta*	A	\$3,363.94
2	Wrestling Assistant Coach	Trevor Beiter* <i>pdg PPD</i>	-	Volunteer
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
3	Ecology Club Advisor	John Hallenburg*	-	Volunteer
4	Ecology Club Advisor	Phil Sarver	-	Volunteer
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
5	Reading Club Gr. 9-12 <i>approx. 20 hours</i>	Nicole Fitch	D	\$16.44/Hr
6	Soccer Gr. 5&6	Joshua Richardson	-	Volunteer

\*Non-employee

5. The Board accepted the retirement request of Ms. Donna Young – Cooks’ Helper, North East Middle School, effective March 16, 2018.
6. The Board approved long-term substitute rate of \$180 per day for Ms. Stephanie Kraft for 28 consecutive days worked as a Learning Support teacher at North East High School from November 15, 2017 through January 5, 2018.
7. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

INSTRUCTIONAL STAFF	
1	Stephanie Adams – Biology, General Science, Mid-level Science 7-9
SUPPORT STAFF	
2	Kelsey Adams – Aides <i>pending updated clearances, Physd/PPD and Act 126 training</i>
3	Malea Lyon – Aides <i>pending updated FBI clearance, Phys/PPD and Act 126 training</i>
4	Aimee Slaughter – Van and Bus Drivers, Aides

8. The Board approve an unpaid leave of absence for Mrs. Wendy Benson, Librarian – North East Middle School, for the 2018-2019 school year.

Mr. Riedel took a moment at this time to explain the reasoning behind his intention to vote against approval of the NEESP/PSEA/NEA contract. Mr. Fynan was pleased that the district is still able to offer employee health care benefits and glad that the union recognized that benefit with agreement to increase employee contributions toward these rising costs.

**APPROVAL -  
Personnel  
Item #9: NESD &  
NEESP/PSEA/NEA  
July 1, 2017 to  
June 30, 2021**

In a motion by Dr. Blystone and second by Mr. Behnken to approve personnel item #9 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, and Mr. Mobilia. “Nays” – Mr. Riedel. Motion carried.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5544**  
**THURSDAY, JANUARY 18, 2018**

9. The Board approved the agreement between the North East School District and the North East Education Support Professionals/PSEA/NEA retroactive to July 1, 2017 and continuing through June 30, 2021. (Copy filed herein page/ref# 5544-A)

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Mr. Riedel and second by Dr. Blystone to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3-5 approx. 400 students Classroom teachers and aides	January 25 & 26, 2018 Peek ‘N Peak Ski Resort 1405 Olde Road Clymer, NY 14724	Transportation ( <i>Buses</i> ) Admission	*\$562.80 *\$2,800.00	-0-
<b>TOTALS</b>			*\$3,362.80	-0-
*All expenses paid out of student activities account / fundraisers				
<b>PURPOSE:</b> Tubing field trip for Kids on the Go 2 <sup>nd</sup> quarter reward				

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Riedel and second by Mrs. Janes to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Gregory Beardsley	February 9, 2018 The Ellis School 6425 Fifth Avenue Pittsburgh, PA 15206	Transportation ( <i>car</i> ) Registration	-0-	\$155.15 \$250.00
<b>TOTALS</b>			-0-	\$405.15
<b>PURPOSE:</b> Curriculum Summit Pennsylvania 2018				

Dr. McClard expressed sincere thanks both to Mrs. Janes for her service as the board’s representative to the Intermediate Unit and to Dr. Blystone for her willingness to fill the remainder of this appointment term.

**APPROVAL -  
Board  
Representative to  
IU#5 Board**

In a motion by Mr. Cancilla and second by Mr. Behnken to approve Additional Educational/Operational Function #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board accepted the resignation of Mrs. Erin Janes as representative from the North East Board of School Directors to the Northwest Tri-County Intermediate Unit Board of Directors and approved Dr. Jane Blystone to this appointment effective immediately through June 30, 2020.

**NORTH EAST SCHOOL DISTRICT**  
**5545 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, JANUARY 18, 2018**

Dr. McClard spoke briefly regarding adjustments made to the academic calendar for 2018-19 necessitated by the PSSA testing scheduled recently released by the PA Department of Education, and a short discussion followed. The school district's calendar mirrors that of the county technical school for consistency wherever possible.

**APPROVAL - NESD Academic Calendar for 2018-2019** In a motion by Dr. Blystone and second by Mrs. Janes to approve Additional Educational/Operational Function #2 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried.

2. The Board approved the proposed North East School District Calendar for the 2018-2019 school year. (Copy filed herein page/ref# 5545-A)

Relative to draft policy 618, Mr. Fox explained measures taken to address a security concern regarding temporary after-hours storage of district funds within school buildings until such time as they are able to be deposited.

**APPROVAL - Board Policy 618 – Student Activity Funds (Revised)** In a motion by Mr. Boyd and second by Mr. Fynan to approve Board Policy 618 – Student Activity Funds (Revised), the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. "Nays" – 0. Motion carried. (Copy filed herein page/ref# 5545-B)

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

- Capital Projects Presentations:
  - Maintenance Department – Mr. William Wingerter – February 18, 2018
  - Technology Department – Mr. Matthew Stark – March 1, 2018
- Budget Process Timeline:
  - Tentative Budget Presentation – March 15, 2018
  - Preliminary Budget Adoption – May 3, 2018
  - Final Budget Adoption – June 21, 2018

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:55 PM.

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Jeffrey A. Fox, Board Secretary

**5535 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 21, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, December 21, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Renne, Dr. Ritter and Solicitor Timothy Sennett. There were approximately 8 visitors present.

The pledge of allegiance was recited.

**RECOGNITION OF STUDENTS AND STAFF**

- A small token of thanks and appreciation was presented by Mr. Fox to Mrs. Sally Abata on the occasion of her retirement following 25.5 years of service to the school district. Mrs. Abata has spent the majority of this time as a confidential administrative assistant reporting directly to the business manager of the district. She will certainly be missed.

**PRESENTATIONS/REPORTS**

- Mr. James Alexander from the auditing firm of Buffamante, Whipple, Buttafaro, P.C. presented results of the firm's single audit report of the district's financial statements for the fiscal year ended June 30, 2017. The district was awarded a clean audit with all financial statements found to be in accordance with generally accepted accounting principles established for school districts located in the Commonwealth of Pennsylvania. Board discussion followed the presentation concerning employer funding of the Pennsylvania State Employees' Retirement System.
- Business Manager Jeffrey Fox distributed and reviewed a general summary of revenues and expenditures for school year 2016-17 as well as a statement of recommended fund balance commitments as of December 31, 2017. A recommendation for board action on fund balance commitments is expected to be included on the agenda for the January board meeting to address long-term liabilities. Mr. Fox also announced a slight reduction in the projected employer contribution rate to PSERS for 2018-2019.

**ADDITIONAL REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Mrs. Janes reported a typical meeting at the IU with five new board members approved.
- Erie County Technical School – Mr. Fynan reported a positive meeting at the technical school which included quite a bit of discussion regarding possible funding solutions for their proposed renovation project.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard began his report by commending Band director Stephan DeGrosky and Choral director Tara Hart-Lewis on the phenomenal holiday band and choral concerts recently performed by students in grades 6-12. Both events featured hundreds of students and were extremely well attended. Best wishes were also extended to five band students who will be competing at the upcoming PMEA district band festival in January.
  - In fall sports, Dr. McClard was proud to announce that approximately 15 North East students earned regional first team honors this past season and nine more earned second team honors in the various fall sports. These athletes represented our district very well.
  - Work continues on the school calendar for 2018-19; the board may expect to see a first draft of this calendar in January. Approval of this calendar has been slightly delayed pending a response from PDE regarding standardized testing dates scheduled for the spring of 2019.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 21, 2017**

**5536**

- Congratulations were extended to three North East students who earned PRIDE student of the month awards at the Erie County Technical School in December.
- Dr. McClard concluded his remarks by wishing everyone a very happy holiday and special time spent with family and friends.

**APPROVAL -  
Minutes –  
Organizational and  
Regular Meetings  
of December 7,  
2017**

In a motion by Mr. Boyd and second by Mr. Behnken to approve the minutes of the Organizational and Regular Meetings of December 7, 2017 the board, in a voice vote, voted as follows: “Ayes” - 9. “Nays” – 0. Motion carried.

**APPROVAL -  
Business  
Items #1-9**

In a motion by Mrs. Janes and second by Mr. Cancilla to approve business items #1-9 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5536-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5536-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5536-C)
3. The Board approved the Capital Projects Bill Listings:
  - a. Capital Projects Bills Paid Prior to Board Meeting in the amount of \$13,446.16 (Copy filed herein page/ref# 5536-D)
  - b. Capital Projects Bills for Approval in the amount of \$32,097.00 (Copy filed herein page/ref# 5536-E)
4. The Board approved the Capital Projects Report dated November 30, 2017. (Copy filed herein page/ref# 5536-F)
5. The Board approved the Treasurer’s Report dated November 30, 2017. (Copy filed herein page/ref# 5536-G)
6. The Board approved the Food Service Report for the period ending November 30, 2017. (Copy filed herein page/ref# 5536-H)
7. The Board approved the Resolution not to exceed the Act 1 Index for 2018-2019. (Copy filed herein page/ref# 5536-I)
8. The Board approved the attached resolution approving the use of an electronic signature for Board President Nicholas C. Mobilia to be accepted as legally enforceable on contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. (Copy filed herein page/ref# 5536-J)

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 21, 2017**

9. It is recommended that the Board authorize the filing of a facsimile signature with the Commonwealth of Pennsylvania for the following individual to sign on behalf of North East School District:

<u>Name</u>	<u>Position</u>	<u>Account(s)</u>
Erin Janes	School Board Treasurer	General, Payroll, Cafeteria
Nicholas Mobilia	School Board President	General, Payroll, Cafeteria

**APPROVAL -  
Personnel  
Items #1-4**

In a motion by Dr. Blystone and second by Mrs. Janes to approve personnel items #1-4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

- The Board accepted the resignation of Mr. Randy Fedei Jr. – Personal Care Aide, Davis Primary – effective December 22, 2017.
- The Board approved the retirement request of Mrs. Sally Schillinger – Head Cook, North East Elementary Center – effective February 9, 2018.
- The Board employed Ms. Sarah Sheehan as a Full-time Personal Care Aide (7 hours per day) – Davis Primary for the 2017-18 school year only at a rate of \$11.75 per hour without benefits for a sixty-working-day probationary period as per contract pending FBI clearance, physical/PPD and negative drug screen, effective January 2, 2018. Following the probationary period, the rate will be increased to \$13.05 per hour.
- The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Kimberly Daughrity	Secretary – NE Intermediate & High School	1/1/18 – 6/5/18 (Intermittent)
2	Adam Denevic	Teacher – North East High School	1/1/18 – 6/5/18 (Intermittent)
3	Emily Rhoades	Aide – NE Intermediate Elementary	Approx. 1/26/18 – 3/9/18
4	Amy Skrekla	Teacher – Davis Primary	12/1/17 – 6/30/18 (Intermittent)

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Dr. Blystone and second by Mrs. Janes to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

<b>(1) NAME/PARTICIPANT</b>	<b>DATE/TIME/PLACE</b>	<b>ITEMIZED CATEGORIES</b>	<b>EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS</b>	<b>EXPENSES PAID BY DISTRICT</b>
Band – 1 Student Stephan DeGrosky	February 1 – 3, 2018 North Potter High School 973 Northern Potter Road Ulysses, PA 16915	Transportation ( <i>Van</i> ) Substitutes Registration Lodging – Staff Meals - Staff	-0-	\$548.00 \$135.00 \$152.00 \$175.38 \$70.00
<b>TOTALS</b>			-0-	\$1,080.38
<b>PURPOSE:</b> PMEA District 2 Jazz				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 21, 2017**

**APPROVAL -  
Student Travel  
Request #2**

In a motion by Dr. Blystone and second by Mrs. Janes to approve student travel request #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3 & 4 approx. 270 students Classroom teachers and aides	February 7, 2018 9:45 AM to 2:15 PM Erie Insurance Arena 809 French Street Erie, PA 16501	Transportation ( <i>Buses</i> ) Admission	*\$879.09 *\$1,890.00	-0-
<b>TOTALS</b>			*\$2,769.09	-0-
*All expenses paid out of student activities fund				
<b>PURPOSE:</b> Erie Bayhawks School Kids Jam (Students receive a ticket to the game, lunch and an activity guide)				

Dr. McClard thanked board members for volunteering additional time to serve on board sub-committees.

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #1-4**

In a motion by Mrs. Janes and second by Mr. Behnken to approve Additional Educational/Operational Functions #1-4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

1. The Board approved the appointment of Mr. Corrie Boyd to the board’s Facilities Committee.
2. The Board approved Mr. Joseph Cancilla as representative from the North East Board of School Directors to the North East Recreation Commission.
3. The Board approved Mr. Paul Behnken as representative from the North East Board of School Directors to the School Health Council.
4. The Board approved the appointment of Dr. Jane Blystone to the board’s Policy Committee.

**APPROVAL -  
PlanCon F for  
North East Middle  
School Project  
PDE#3722**

In a motion by Dr. Blystone and second by Mrs. Janes to approve a resolution to authorize the submission of Plancon Part F “Construction Documents” for the North East Middle School Project (PDE#3722) to the Pennsylvania Department of Education for review and approval and to also to authorize the Board Secretary to sign the necessary documents, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.(Copy filed herein page/ref# 5538-A)

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 21, 2017**

In a motion by Mrs. Janes and second by Mr. Boyd to approve Policies 608 through 626.1 with the exception of Policy 618, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

Policies reviewed and approved are as follows:

**THIRD READING  
& APPROVAL –**

**Finance Policies  
608 – 626.1**

**With the  
Exception of  
Policy 618**

Policy 608 – Bank Accounts (New) – Copy filed herein page/ref# 5539-A  
 Policy 610 – Purchases Subject to Bid/Quotation (Revised) – Copy filed herein page/ref# 5539-B  
 Policy 611 – Purchases Budgeted (Revised) – Copy filed herein page/ref# 5539-C  
 Policy 616 – Payment of Bills – Copy filed herein page/ref# 5539-D  
 Policy 619 – District Audit (New) – Copy filed herein page/ref# 5539-E  
 Policy 620 – Fund Balance (New) – Copy filed herein page/ref# 5539-F  
 Policy 621 – Local Taxpayer Bill of Rights (New) – Copy filed herein page/ref# 5539-G  
 Policy 622 – GASB Statement 34 (New) – Copy filed herein page/ref# 5539-H  
 Policy 624 – Taxable Fringe Benefits (New) – Copy filed herein page/ref# 5539-I  
 Policy 625 – Procurement Cards – Copy filed herein page/ref# 5539-J  
 Policy 626 – Federal Fiscal Compliance – Copy filed herein page/ref# 5539-K  
 Policy 626.1 – Travel Reimbursement – Federal Programs – Copy filed herein page/ref# 5539-L

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- January 18, 2018 – Single Audit Approval
- January 18, 2018 – Approval of Academic Calendar for 2018-19

There will be no meeting the first week of January 2018 as per the established meeting schedule.

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:51 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 7, 2017**

**5530**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:17 PM on Thursday, December 7, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Mr. Renne, Mr. Tanner, and Solicitor Timothy Sennett. There were approximately 15 visitors present.

**AGENDA REVISIONS**

- Dr. McClard announced that a recommendation for approval of one additional wrestling coach was added to the agenda this afternoon under Personnel Item #3 for consideration by the board.

**APPROVAL -  
Agenda Revision**

In a motion by Mrs. Janes and second by Dr. Blystone to approve the addition of one wrestling coach under Personnel item #3 to this evening's agenda the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" - 0. Motion carried.

**PRESENTATIONS**

- Representatives of the HHS DR architectural firm presented an updated general review of the timeline, projected costs and proposed renovations which are in the planning stages for the North East Middle School. This project is expected to last approximately 18 months beginning in June of 2018. Mr. Fynan provided a brief explanation of the Plancon process for new board members, and Mr. Fox added that this will be a cash project with no financing necessary. The board will be asked to approve the submission of PlanCon F at the meeting of December 21<sup>st</sup>.

**REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan asked Dr. McClard to share an update from the recent meeting of district superintendents regarding financing of repairs and renovations to the technical school, and discussion followed. Mr. Fynan would like board members to be thinking about how they would like him to represent the North East board concerning this issue.
- School Health Council – No Report. Mr. Mobilia reminded the board that a representative is needed from the board to this committee. Any board member who may be interested in volunteering was encouraged to please contact Dr. McClard.
- Superintendent's Report
  - Dr. McClard welcomed newly elected board members to the table and shared information with them regarding new school director training which is now required by law.
  - Thanks and appreciation were extended to Mr. Fox for submission of the district's AFR. This is a very lengthy process which depends on input from many different sources to complete. Dr. McClard is certain that the board will be very pleased with the results of Mr. Fox's work as evidenced by the local audit report which will be presented at the next meeting.
  - A kick-off meeting is scheduled for Tuesday, December 12<sup>th</sup> involving members of the administrative team and representatives from K12 Systems Inc. as the process begins for implementation of the district's new Sapphire Software program.
  - A holiday Choral concert will be presented on Wednesday, December 13<sup>th</sup> beginning at 7:00 PM for Middle School students and 8:00 PM for the High School chorus. Also on Wednesday, December 20<sup>th</sup>, Band students in grades 7 through 12 will present a holiday band concert. Both events will take place in the high school auditorium.

**5531 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 7, 2017**

- Winter sports seasons begin this coming weekend; girls’ and boys’ basketball, wrestlers and swimmers all have games or matches scheduled within the coming week.

**APPROVAL - Minutes – Regular Meeting of November 16, 2017** In a motion by Mrs. Janes and second by Dr. Blystone to approve the minutes of the Regular Meeting of November 16, 2017 the board, in a voice vote, voted as follows: “Ayes” - 9. “Nays” – 0. Motion carried.

**APPROVAL - Personnel Items #1-4** In a motion by Mrs. Janes and second by Mr. Behnken to approve personnel items #1-4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

- The Board employed Mr. Randy Fedei (District Substitute List) as a Full-time Personal Care Aide (7 hours per day) – Davis Primary for the 2017-18 school year only at a rate of \$11.75 per hour without benefits for a sixty-working-day probationary period as per contract pending negative drug screen effective December 8, 2017. Following the probationary period, the rate will be increased to \$13.05 per hour.
- The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Karen Eriksson	Aide – NE Elementary Center	11/15/17 – 6/5/18 (Intermittent)
2	Brittany Gray	Teacher – Davis Primary	Approx. 3/20/18 – 6/5/18 (Intermittent)
3	Jessie Russell	Aide – NE High School	12/7/17 – 6/5/18 (Intermittent)
4	David Uglow	Teacher – NE Intermediate Elem.	11/20/17 – 6/5/18 (Intermittent)

- The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Wrestling Assistant Coach	Jordan Fargiorgio	A	\$2,510.40
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
2	Ecology Club Advisor	Jamison Drab	A	\$502.08
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
3	Envirothon Advisor	Natalie Waddell-Rutter*	-	Volunteer
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
4	Boys Basketball Gr. 5&6 – approx. 30 hrs.	Jamison Drab	A	\$13.15/Hr
5	Cross Country Skiing Gr. 6-12 – approx. 30 hrs.	Tamara Maas*	D	\$16.44/Hr
6	Intramural Soccer Gr. 4 – 6 – approx. 30 hrs.	Rachel Evans	A	\$13.15/Hr
*Non-employee				

- The Board approved the following individual(s) to the 2017-2018 District Substitute List:

SUPPORT STAFF	
1	Jessica Young – Instructional Aides <i>pending FBI clearance</i>

Prior to the votes on Staff Travel requests, Dr. McClard explained that the list of dates under Travel Request #2 is the maximum number of events that Mr. DeGrosky would potentially attend as PMEA District 2 President and that he may not necessarily be required to attend them all. At this time, it is not yet determined if the PMEA organization would be able to reimburse the district for the cost of substitutes to cover classes during his absence.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5532  
THURSDAY, DECEMBER 7, 2017**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Boyd and second by Mrs. Janes to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Paige Learn Jessica Stetson	January 24, 2018 8:30 AM to 3:15 PM Double Tree 6200 Quarry Lane Independence, OH 44131	Transportation ( <i>Car</i> ) Registration Meals	-0-	\$128.40 \$518.00 \$28.00
<b>TOTALS</b>			-0-	\$854.40
<b>PURPOSE:</b> Strategies to Incorporate Specially Designed Instruction into your Co-Teaching				

**APPROVAL -  
Staff Travel  
Request #2**

In a motion by Dr. Blystone and second by Ms. Janes to approve staff travel request #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Stephan DeGrosky	11/03/17 – Conneaut Area HS 1/25/18 – Meadville HS 1/26/18 – Meadville HS 2/08/18 – Beaver Area HS 2/09/18 – Beaver Area HS 3/01/18 – McDowell HS 3/02/18 – McDowell HS	Substitutes		\$630.00
<b>TOTALS</b>			*\$	\$630.00
*Any additional expenses to be paid by participant				
<b>PURPOSE:</b> Attendance at PMEA District 2 events not attended by NE students to fulfill duties as PMEA District 2 President				

**APPROVAL -  
Updated Winter  
2017-18 PIAA  
Schedule**

In a motion by Mrs. Janes and second by Mr. Riedel to approve the updated North East School District PIAA Winter 2017-18 Athletics Schedule the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried. (Copy filed herein page/ref# 5532-A)

**5533 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 7, 2017**

**APPROVAL -  
Elimination of  
Policy 4162 –  
Administrative  
Fringe Benefits**

In a motion by Mr. Behnken and second by Mrs. Janes to approve elimination of Policy 4162 – Administrative Fringe Benefits, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

Board discussion took place at this time regarding the advisability of eliminating board Policy 8600 – Board Health Insurance. Following this discussion, Mr. Fynan made a motion to table this vote pending further consideration or discussion. There was no second to this motion.

**APPROVAL -  
Elimination of  
Policy 8600 – Board  
Health Insurance**

In a motion by Mrs. Janes and second by Mr. Behnken to approve elimination of Policy 8600 – Board Health Insurance, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – Mr. Fynan. Motion carried.

In a motion by Dr. Blystone and second by Mrs. Janes to waive the any additional readings and to approve Policies 601 through 617 as amended with the exception of policies 608, 610, 611 and 616, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Boyd, Mr. Cancilla, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Mr. Riedel. “Nays” – 0. Motion carried.

Policies reviewed, amended and approved are as follows:

**APPROVAL –**

**Finance Policies  
601 – 617**

**With the  
Exception of  
Policies 608, 610,  
611 and 616**

Policy 601 – Fiscal Objectives (New) – Copy filed herein, page/ref# 5533-A  
Policy 602 – Budget Planning (New) – Copy filed herein, page/ref# 5533-B  
Policy 603 – Budget Preparation (New) – Copy filed herein, page/ref# 5533-C  
Policy 604 – Budget Adoption (New) – Copy filed herein, page/ref# 5533-D  
Policy 605 – Tax Levy (New) – Copy filed herein, page/ref# 5533-E  
Policy 606 – Tax Collection (New) – Copy filed herein, page/ref# 5533-F  
Policy 607 – Tuition Students (New) – Copy filed herein, page/ref# 5533-G  
Policy 609 – Investment of District Funds – Copy filed herein, page/ref# 5533-H  
Policy 612 – Purchases Not Budgeted (New) – Copy filed herein, page/ref# 5533-I  
Policy 613 – Cooperative Purchasing (New) – Copy filed herein, page/ref# 5533-J  
Policy 614 – Payroll Authorization (New) – Copy filed herein, page/ref# 5533-K  
Policy 615 – Payroll Deductions (New) – Copy filed herein, page/ref# 5533-L  
Policy 617 – Petty Cash (New) – Copy filed herein, page/ref# 5533-M

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- December 21, 2017 – Plancon F approval
- December 21, 2017 – Annual Audit Report - BWB
- December 21, 2017 – Resolution not to exceed Act 1 Index – 2018-19 Budget
- December 21, 2017 – Third Reading / Adoption of Finance Policies 600 Series

The board briefly discussed and agreed to meet at 6:30 PM again prior to the meeting of December 21<sup>st</sup> for the purpose of reviewing the remaining recommended policies in the 600 series.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5534  
THURSDAY, DECEMBER 7, 2017**

Mr. Fynan requested an update at this time on how the two new courses are going at the high school. This will be provided at an upcoming meeting.

Mr. Mobilia announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:24 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 7, 2017**

The North East School District Board of School Directors met in an Organizational Meeting that began at 7:00 PM on Thursday, December 7, 2017, in the North East Elementary center with the following members present: Mr. Behnken, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes and Mr. Riedel. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Mr. Renne, Dr. Ritter, Mr. Tanner, and Solicitor Timothy Sennett. There were approximately 15 visitors present.

The pledge of allegiance was recited.

**ELECTION – Temporary President** – In a motion by Mrs. Janes and second by Mr. Behnken, Mr. Fynan was nominated as Temporary President. An all “Aye” vote was taken. Mr. Fynan was declared Temporary President.

CERTIFICATE OF ELECTION read by temporary president Andrew Fynan

*I, Dr. Kyle W. Foust, the undersigned Chairman of the Erie County Board of Elections of said county, hereby Certify, that after tabulating the votes cast at the Municipal Election, held on the 7<sup>th</sup> day of November, 2017 in said county, that Jane Blystone, Corrie Boyd, Joseph Cancilla and Nicholas Mobilia were duly elected to the office of School Director at Large for the North East School District in the county aforesaid.*

The newly elected board members were sworn in by Judge Scott Hammer: Jane Blystone, Corrie Boyd, Joseph Cancilla and Nicholas Mobilia recited the oath of office.

*I do solemnly swear  
that I will support, obey, and defend  
the Constitution of the United States  
and the Constitution of this Commonwealth  
and that I will discharge the duties of my office with fidelity.*

In a motion by Mr. Riedel and second by Mr. Behnken, Mr. Mobilia was nominated as President. In a motion by Mrs. DeGrosky and second by Mrs. Janes, Dr. Blystone was nominated as President.

**ELECTION – Board President**

Upon a motion by Mr. Behnken and second by Mr. Riedel it was resolved to close the nominations.

Mrs. DeGrosky spoke briefly on behalf of Dr. Blystone at this time.

For the nomination of Mr. Mobilia as president, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Cancilla, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – Dr. Blystone, Mr. Boyd, Mrs. DeGrosky and Mrs. Janes. Mr. Mobilia was declared President.

In a motion by Mr. Fynan and second by Mr. Boyd, Mr. Riedel was nominated as Vice President.

**ELECTION – Board Vice President**

Upon a motion by Mr. Behnken and second by Mr. Cancilla it was resolved to close the nominations.

For the nomination of Mr. Riedel as vice president, the board, in a roll call vote, voted as follows – “Ayes” – Mr. Behnken, Mr. Boyd, Mr. Cancilla, Mr. Fynan, Mr. Mobilia and Mr. Riedel. “Nays” – Dr. Blystone, Mrs. DeGrosky and Mrs. Janes. Mr. Riedel was declared Vice President.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, DECEMBER 7, 2017**

**APPROVAL –  
Regular Meetings,  
Locations and  
Times**

In a motion by Mr. Cancilla and second by Mr. Boyd, it was approved that the regular meetings of the Board of School Directors take place on the first and third Thursday of each month in the North East Elementary Center Board Room at 7:00 PM with the following changes:

- No meeting on the first Thursday of January 2018
- No meetings during the month of July 2018

**ADJOURNMENT:** By acclamation the organizational meeting was adjourned at 7:16 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**5523 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, NOVEMBER 16, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, November 16, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. Mr. Riedel was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mrs. Kelley, Mr. Tanner, and Solicitor Timothy Sennett. There were approximately 25 visitors present.

The pledge of allegiance was recited.

**RECOGNITION OF STUDENTS AND STAFF**

- 2017-2018 American Field Service Students and their host families were introduced to the board by AFS Advisor Ms. Susan McElhinny. Host families and the board were thanked for their support of this very worthwhile program.

<b><u>Exchange Student</u></b>	<b><u>Sending Country</u></b>	<b><u>Host Family</u></b>
Carmen Caldaza Diez	Spain	Mr. & Mrs. Perry Busch
Emma DiModica	Italy	Mr. & Mrs. Eric Oleson
Amalie Markant	Germany	Mr. & Mrs. David Peck
Saara Sorsa	Finland	Mr. & Mrs. Donald MacKellar

Ms. Rebecca Schurler of the AFS National Office in New York City was also in attendance to present a certificate of appreciation to the Board for their consistent support of the American Field Service program over the years.

- Mrs. Emalie Nagle was introduced by Mr. Tanner and recognized with a certificate for the achievement of a Golden Apple Award presented by WJET and Edinboro University. Mrs. Nagle teaches Secondary English at North East High School.

**PRESENTATIONS**

- Mr. Jim Summerville, Member Services Manager from the Pennsylvania School Boards Association, presented PSBA Honor Roll awards to Dr. Blystone, Mr. Corbin and Mr. Mobilia in recognition of their many years of committed service to the school board, students and community of North East.

**REPORTS**

- North East Recreation Commission – Mr. Corbin reported that all is going well. The recreation board reviewed their budget for next year and there were no changes made to pay rates for summer program employees.
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan was pleased to report that the issue with the personal finance math class at the technical school has been quickly resolved for the students who are seniors and they are in the process of working out the details of a resolution for underclassmen.
- School Health Council – Jennifer DeGrosky No Report
- Superintendent's Report
  - Dr. McClard shared correspondence with the board from Mr. Jeff Buchholz on behalf of the North East Hall of Fame. In an effort to address the concern of wall space to display awards, Mr. Buchholz has proposed the idea of a kiosk which could show a moving list of inductees. Discussion followed regarding continued concerns as to the selection process and the question of whether or not this group is registered with the state as a charitable organization.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5524  
**THURSDAY, NOVEMBER 16, 2017**

- Complimentary tickets were provided to board members for the high school's production of "Peter and the Starcatcher" to be presented on Friday and Saturday, December 1<sup>st</sup> and 2<sup>nd</sup>, at 7:00 PM each evening.
- Helping Hands is sponsoring a family movie night at 6:00 PM tomorrow evening in the Elementary Center cafeteria. The movie to be shown is "Monster Trucks" and popcorn will be included.
- North East High School students who have recently been recognized as an ECTS Pride Student of the Month are Brett Meyer – Art & Design, Gabriel Richter – Computer Networking, Joshua Fike – Facility Maintenance Technologies, and Michael Lynch – Transition Center.
- The Department of Health recently completed a very thorough inspection of all buildings. Dr. McClard was pleased to report that there were no violations found anywhere on campus.
- Lastly, Mr. Corbin and Ms. Rohde were very sincerely thanked for their service to the school board. Mr. Corbin was presented with a framed certificate as a small token of appreciation on behalf of the district in recognition of his 24 years of service to the board, students and community of North East.

**APPROVAL - Minutes – Regular Meeting of November 2, 2017** In a motion by Mrs. Janes and second by Ms. Rohde to approve the minutes of the Regular Meeting of November 2, 2017 the board, in a voice vote, voted as follows: "Ayes" - 8. "Nays" – 0. Mr. Riedel was excused. Motion carried.

**APPROVAL - Business Items #1-7** In a motion by Mr. Mobilia and second by Mrs. DeGrosky to approve business items #1-7 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. "Nays" – 0. Mr. Riedel was excused. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5524-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5524-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5524-C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$11,177.00. (Copy filed herein page/ref# 5524-D)
4. The Board approved the Capital Projects Report dated October 31, 2017. (Copy filed herein page/ref# 5524-E)
5. The Board approved the Treasurer's Report dated October 31, 2017. (Copy filed herein page/ref# 5524-F)
6. The Board approved the Food Service Report for the period ending October 31, 2017. (Copy filed herein page/ref# 5524-G)
7. The Board approved budget transfers totaling \$304,695.00 within the General Fund as per the attached document. (Copy filed herein page/ref# 5524-H)

Mr. Fox responded at this time to several questions from Mr. Fynan relative to the approval of FNB Investment Advisors, Inc. as recommended in Business item #8.

**NORTH EAST SCHOOL DISTRICT**  
**5525 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, NOVEMBER 16, 2017**

**APPROVAL -  
 Business Item #8  
 FNB Investment  
 Advisors**

In a motion by Mr. Mobilia and second by Mrs. Janes to approve FNB Investment Advisors Inc. as a 2017-2018 North East School District Depository Agent for the General Fund and the Capital Reserve Fund, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried.

A discussion took place at this time regarding costs and benefits associated with the proposed student information software purchase from K12 Systems Inc.

**APPROVAL -  
 Business Item #9  
 Subscription Order  
 for Student  
 Information  
 Software**

In a motion by Ms. Rohde and second by Mr. Fynan to approve the subscription order of Sapphire student information software suite from K12 Systems Inc. at an initial implementation cost of \$38,400 and an annual subscription and support services fee of \$37,502 as detailed in the attached subscription order, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried. (Copy filed herein page/ref# 5525-A)

**APPROVAL -  
 Personnel Items  
 #1-3**

In a motion by Ms. Rohde and second by Mr. Mobilia to approve personnel items #1-3 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried.

- The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Christopher Manley – Special Education N-12 & Elementary Education K-6 <i>pending physical</i>
<b>SUPPORT STAFF</b>	
2	Lisa Furey – Cafeteria

- The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Kristie Betcher	Teacher – NE Intermediate Elem.	10/25/17 – 6/5/18 (Intermittent)
2	Corey Garland	Teacher – NE Middle School	Approx. 12/9/17 – 6/5/18 (Intermittent)
3	Michael Hinman	Teacher – NE Elementary Center	Approx. 2/9/18 – 6/5/18 (Intermittent)
4	Amanda Warren	Teacher – NE Intermediate Elem.	Approx. 3/25/18 – 6/5/18

- The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Boys Basketball Assistant Coach	David Lanahan*	-	Volunteer
2	Boys Basketball Assistant Coach	Pat Murphy*	-	Volunteer
3	Winter Cheerleading Head Advisor	Donna Widomski*	D	\$1,882.80
4	Winter Cheerleading Assistant	Tabetha Houser*	B	\$533.46
5	Winter Cheerleading Assistant	Ashlee Wolf*	D	\$627.60
6	Dance Team Advisor	Stephanie Adams*	-	Volunteer
7	Dance Team Advisor	Maria Mankowski*	-	Volunteer
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, NOVEMBER 16, 2017**

ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
None Recommended for this meeting				
*Non-employee				

Mr. Fynan and Dr. Blystone both expressed appreciation for Dr. McClard and his contributions to the school district at this time.

**APPROVAL -  
Personnel Item  
#4**

In a motion by Mr. Mobilia and second by Mrs. DeGrosky to approve personnel item #4 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried.

4. The Board approved an extension of the employment of Dr. Frank McClard as Superintendent of the North East School District as per Employment Contract effective July 1, 2018 through June 30, 2023.

**3<sup>rd</sup> READING  
WAIVED &  
APPROVED-  
Policy 5151.4 –  
Students –  
Behavior Support  
(Revised)**

In a motion by Mr. Fynan and second by Ms. Rohde to waive the third reading and to approve Policy 5151.4 – Students – Behavior Support (Revised), the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried. (Copy filed herein page/ref# 5526-A)

**3<sup>rd</sup> READING  
WAIVED &  
APPROVED -  
Policy 5171 –  
Students –  
Collection,  
Maintenance and  
Dissemination of  
Student Records  
(Revised)**

In a motion by Mrs. Janes and second by Mr. Behnken to waive the third reading and to approve Policy 5171 – Students – The Collection, Maintenance and Dissemination of Student Records (Revised), the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried. (Copy filed herein page/ref# 5526-B)

Finance Policy 600 Series as recommended by PSBA – Second Reading and Discussion. Dr. McClard suggested that the board may wish to schedule another opportunity for open discussion regarding this policy series at 6:30 PM prior to the next meeting and then defer actual approval of the series to the second meeting of December in order to give new board members an opportunity to review the policies prior to voting on them. The board was in agreement with this plan.

**2<sup>nd</sup> READING -  
Finance Policy 600  
Series**

- Policy 600 – Fiscal Objectives (New)
- Policy 602 – Budget Planning (New)
- Policy 603 – Budget Preparation (New)
- Policy 604 – Budget Adoption (New)
- Policy 605 – Tax Levy (New)
- Policy 606 – Tax Collection (New)

**NORTH EAST SCHOOL DISTRICT**  
**5527 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, NOVEMBER 16, 2017**

Policy 607 – Tuition Students (New)  
Policy 608 – Bank Accounts (New)  
Policy 609 – Investment of District Funds  
Policy 610 – Purchases Subject to Bid/Quotation (Updated)  
Policy 611 – Purchases Budgeted (Updated)  
Policy 612 – Purchases Not Budgeted (New)  
Policy 613 – Cooperative Purchasing (New)  
Policy 614 – Payroll Authorization (New)  
Policy 615 – Payroll Deductions (New)  
Policy 616 – Payment of Bills  
Policy 617 – Petty Cash (New)  
Policy 618 – Student Activity Funds (Updated)  
Policy 619 – District Audit (New)  
Policy 620 – Fund Balance (New)  
Policy 621 – Local Taxpayer Bill of Rights (New)  
Policy 622 – GASB Statement 34 (New)  
Policy 624 – Taxable Fringe Benefits (New)  
Policy 625 – Procurement Cards  
Policy 626 – Federal Fiscal Compliance  
Policy 626.1 – Travel Reimbursement – Federal Programs

**APPROVAL -  
Deferral of Policy  
600 Series  
Approval**

In a motion by Ms. Rohde and second by Mrs. DeGrosky to defer the third reading and approval of the Finance Policy 600 series until the regular meeting of December 21, 2017 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – 0. Mr. Riedel was excused. Motion carried.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- December 7, 2017 – Reorganizational Meeting
- December 7, 2017 – HHSDR Presentation and Plancon F approval
- December 21, 2017 – Annual Audit Report - BWB
- December 21, 2017 – Deadline to Adopt Resolution not to exceed Act 1 Index

Brief discussion took place at this time regarding proposed renovations to the Middle School and the Plancon approval process. Board members would like additional time to review the architects’ proposal if possible prior to a vote on Plancon F. Mr. Fox will look further into the deadline for this approval.

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:51 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5518  
**THURSDAY, NOVEMBER 2, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, November 2, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. Mr. Corbin was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Karns, Mrs. Kelley, Dr. Ritter, Mr. Tanner, and Solicitor Timothy Sennett. There were 13 visitors present.

The pledge of allegiance was recited.

PRESENTATIONS/REPORTS

- School Performance Profile – District administrators reviewed 2016-2017 School Performance Profile standardized test results for each building. They highlighted areas of strengths and weaknesses in each building, responded to questions from board members and discussed strategies for addressing any identified areas of concern.

ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Mrs. Janes shared that their meeting on October 25<sup>th</sup> was fairly straightforward. The IU board is not scheduled to meet again until December.
- Erie County Technical School – Mr. Fynan reported that he attended a presentation regarding the proposed renovation project at the technical school. This proposal has now been shared with local superintendents for their review and input. The board heard complaints at last week's meeting regarding a personal and financial math course which was added as a mandatory class for all students. The director has been asked by the board to investigate these complaints and to come up with a solution for current students. The ECTS board is not scheduled to meet again until December.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard shared that the Girls Volleyball team is competing in semi-final playoffs this evening in Meadville vs. Sharpsville. The winner of tonight's game will face the winner of the Corry vs. Grove City match this coming Saturday.
  - Students Josh Lewis and Taylor VanTassell were wished the best of luck as they compete in Cross Country at the state level in Hershey this Saturday.
  - Best wishes were also extended to students who will be participating in Jr. High District II Chorus at Conneaut Area Senior High School tomorrow.
  - The process for selection of new student information software continues as administrators research software options and meet with company representatives. This process is necessary as technical support will expire at the close of this school year for the district's current student information system. The new system must be compatible with existing transportation and food service systems. Dr. McClard will send information to board members regarding the team's recommended selection prior to the next meeting.
  - Postcards received from PSBA this week were distributed to board members. It was suggested by PSBA that school board members use these cards to thank Senator Laughlin for voting against Senate Bill 2 as well as for his vote regarding financial assistance to the Erie City School District. Board members may use these postcards as they wish.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, NOVEMBER 2, 2017**

- A number of new board policies and updates to existing policies are included on this evening’s agenda for a first reading. Printed binders were distributed to each board member for their use during the process of adopting and revising board policies as per PSBA recommendations. The policy committee will be available at 6:30 PM on November 16<sup>th</sup> prior to the next regular meeting for questions and discussion regarding the Finance policy series. This is not a mandatory session but will be open and all are welcome. Dr. Blystone thanked Mr. Behnken, Mrs. Janes and Mr. Fox for all of their time and work to date in early morning meetings of the policy committee.
- Dr. McClard commended the Marching Band for an outstanding performance in LMBA Championships last Saturday at the Veterans Stadium in Erie. The band earned first place in Music and 2<sup>nd</sup> place overall in an exceptionally close competition.
- Dr. McClard thanked the building principals for their SPP presentation this evening, commenting that we have a great deal to be proud of. Staff, administration and the board all contribute toward the success of the district’s students in a job very well done on a consistent basis.

**APPROVAL - Minutes – Regular Meeting of October 19, 2017** In a motion by Mrs. Janes and second by Ms. Rohde to approve the minutes of the Regular Meeting of October 19, 2017 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mr. Corbin was excused. Motion carried.

At the request of Mr. Fynan, Mr. Fox took a few minutes at this time to review the budget transfers which the board was asked to approve under Business item #1.

**APPROVAL - Business Item #1** In a motion by Mr. Mobilia and second by Mrs. Janes to approve business item #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

1. The Board approved budget transfers totaling \$427,404 within the General Fund per the attached document. (Copy filed herein page/ref# 5519-A)

**APPROVAL - Personnel Items #1-5** In a motion by Mr. Mobilia and second by Mr. Riedel to approve personnel items #1-5 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

1. The Board employed Ms. Chelsey Ricketts as Full-time Confidential Secretary (Payroll) – Business Office effective November 28, 2017 at a salary of \$19.22 per hour for a sixty-working-day probationary period with benefits pending receipt of any outstanding pre-employment paperwork. Following the probationary period, the rate will remain the same.
2. The Board approved a 1% salary increase for non-union salaried employees as per the attached document, to be effective retroactive to July 1, 2017.
3. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Kristen Matusiak – Nurses <i>pending PPD and Act 168</i>
<b>SUPPORT STAFF</b>	
2	Adam Prichard – Custodial <i>pending physical/PPD</i>

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** **5520**  
**THURSDAY, NOVEMBER 2, 2017**

4. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Boys Basketball Assistant Coach	Cory Bailey* <i>pending PPD</i>	-	Volunteer
2	Track Head Coach	Matt Puskar	D	\$6,276.00
3	Track First Assistant Coach	Thomas Pyle	D	\$3,451.80
4	Track Assistant Coach	Jamison Drab	A	\$2,510.40
5	Track Assistant Coach	Dick Gregg*	D	\$3,138.00
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
6	Dance Team Advisor	Emalie Nagle	D	\$1,882.80
7	Dance Team Advisor	Emily Kaizer	-	Volunteer
8	Dance Team Advisor	Leslie Shickler	-	Volunteer
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
9	Weight Training Gr. 6-8 <i>approx. 30 hours</i>	John Beaumont	D	\$16.44/Hr

\*Non-employee

5. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	John Meyer	Teacher – NE Intermediate Elem.	Sept. 9, 2017 to approx. Nov. 3, 2017 (Intermittent)

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Ms. Rohde and second by Mr. Riedel to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. “Abstain” – Mrs. DeGrosky. Mr. Corbin was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
NEHS Band – 6 Students Stephan DeGrosky	January 11 – 13, 2018 Warren High School 345 E. Fifth Avenue Warren, PA 16365	Transportation ( <i>Van</i> ) Substitute(s) Registration Lodging (Director) Meals	-0-	\$150.70 \$180.00 \$600.00 \$306.36 \$70.00
<b>TOTALS</b>			-0-	\$1,307.06
<b>PURPOSE:</b> PMEA District 2 Band				

**APPROVAL -  
Student Travel  
Request #2**

In a motion by Mr. Riedel and second by Mrs. Janes to approve student travel request #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, NOVEMBER 2, 2017**

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
NEHS Chorus – 6 Students Tara Hart-Lewis	January 25 – 27, 2018 Meadville Area Sr. High 930 North Street Meadville, PA 16335	Transportation ( <i>Van</i> ) Substitute(s) Registration Meals	-0-	\$138.37 \$180.00 \$690.00 \$70.00
<b>TOTALS</b>			-0-	\$1,078.37
<b>PURPOSE:</b> PMEA District 2 Chorus				

**APPROVAL -  
Participation in  
Winter 2017-18  
PIAA Sports  
Schedule**

In a motion by Mr. Riedel and second by Mr. Mobilia to approve North East School District's athletic participation in the PIAA sports schedule for the Winter 2017-18 as attached, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Mr. Corbin was excused. Motion carried. (Copy filed herein page/ref# 5521-A)

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #1&2**

In a motion by Mr. Mobilia and second by Ms. Rohde to approve Additional Educational/Operational Functions #1 and 2, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Mr. Corbin was excused. Motion carried.

1. The Board accepted the resignation of Mrs. Jennifer DeGrosky as board representative to the School Health Council effective November 30, 2017.
2. Policy 5126 – Students – Athletic Program (Revised) – Third Reading and Approval (Copy filed herein page/ref# 5521-B)

**1<sup>st</sup> READING -  
Policy 5151.4 –  
Students –  
Behavior Support  
(Revised)**

Policy 5151.4 – Students – Behavior Support (Revised) – First Reading and Discussion

**1<sup>st</sup> READING -  
Policy 5171 –  
Students –  
Collection,  
Maintenance and  
Dissemination of  
Student Records  
(Revised)**

Policy 5171 – Students – The Collection, Maintenance and Dissemination of Student Records (Revised) – First Reading and Discussion

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5522**  
**THURSDAY, NOVEMBER 2, 2017**

Finance Policy 600 Series as recommended by PSBA – First Reading and Discussion

**1<sup>st</sup> READING -  
Finance Policy 600  
Series**

Policy 600 – Fiscal Objectives (New)  
Policy 602 – Budget Planning (New)  
Policy 603 – Budget Preparation (New)  
Policy 604 – Budget Adoption (New)  
Policy 605 – Tax Levy (New)  
Policy 606 – Tax Collection (New)  
Policy 607 – Tuition Students (New)  
Policy 608 – Bank Accounts (New)  
Policy 609 – Investment of District Funds  
Policy 610 – Purchases Subject to Bid/Quotation  
Policy 611 – Purchases Budgeted  
Policy 612 – Purchases Not Budgeted (New)  
Policy 613 – Cooperative Purchasing (New)  
Policy 614 – Payroll Authorization (New)  
Policy 615 – Payroll Deductions (New)  
Policy 616 – Payment of Bills  
Policy 617 – Petty Cash (New)  
Policy 618 – Student Activity Funds  
Policy 619 – District Audit (New)  
Policy 620 – Fund Balance (New)  
Policy 621 – Local Taxpayer Bill of Rights (New)  
Policy 622 – GASB Statement 34 (New)  
Policy 624 – Taxable Fringe Benefits (New)  
Policy 625 – Procurement Cards  
Policy 626 – Federal Fiscal Compliance  
Policy 626.1 – Travel Reimbursement – Federal Programs

A brief discussion took place regarding the accessibility of policy Administrative Procedures forms for the public as well as for board members.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- November 16, 2017 – Introduction of AFS Students
- November 16, 2017 – Policy 600 Series Open Discussion 6:30 – 7:00 PM
- December 7, 2017 – Reorganizational Meeting
- December 7, 2017 – Annual Audit Report

Mrs. DeGrosky read a prepared statement at this time regarding issues that she strongly believes need to be addressed among members of the board of directors.

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:56 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 19, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, October 19, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Renne, Dr. Ritter, and Solicitor Timothy Sennett. There were eight visitors present.

The pledge of allegiance was recited.

#### PRESENTATIONS/REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – Mr. Fynan shared that North East students Allyson Kraft and Ashlin Winkelmann are being inducted into the ECTS National Honor Society this evening. The feasibility study is now available for the proposed renovation and expansion project at the technical school.
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard reported that School Performance Profile (SPP) scores will be released by PDE within the next few weeks. Each building is issued a score based upon a number of factors. This will be the last year that the state will compile these scores as next year a new calculation called the Future Ready Index will be completed and released for each building. The administrative team will present SPP data at the next school board meeting.
  - Citing concerns regarding the lack of selection process criteria as well as limited space at the high school, board members are in agreement to withhold endorsement of the display of academic awards from the North East Athletic Hall of Fame, pending receipt of more information.
  - Congratulations were extended to Allyson Kraft and Ashlin Winkelmann on their induction to the National Honor Society at the Erie County Technical School this evening. Allyson is a senior in the Tourism and Hospitality Program and Ashlin is a junior in Computer Programming.
  - The Boys' Golf team has qualified for the PIAA team golf championships which will take place in York, PA on October 25<sup>th</sup>. This is the first time that the North East Boys' Golf team has advanced to the state championships. Students Alec Hite, Carter Hassenplug and Isaiah Swan will also compete in the PIAA individual golf championships in York.
  - The Boys' Soccer team won last evening in double overtime and will advance to the first round of District 10 playoffs. The first playoff game is scheduled for Monday evening October 23<sup>rd</sup> at 6:30 PM and will be played at home versus Girard.
  - The Boys' Cross Country team was congratulated for their first place win at the Limestone Invitational on October 7<sup>th</sup>. The team will go on to compete at District 10 championships in Sharon on Saturday, October 28<sup>th</sup> and then PIAA Cross Country championships on November 4<sup>th</sup>. In addition, the Middle School Boys' Cross Country team just won their third straight invitational of the year by capturing the Southern Tier Invitational on October 7<sup>th</sup>.
  - On Tuesday, October 24<sup>th</sup> the Davis Primary staff will host McTeacher Night from 5:00 to 7:00 PM at the North East McDonalds. Ten percent of the proceeds collected during these hours will be donated to the North East Food Pantry. Volunteers for this event are always welcome.
  - Congratulations were extended to the North East Marching Band for winning the Girard Invitational on October 7<sup>th</sup>. The band will compete at the Harbor Creek Band Festival this coming weekend and will then go on to compete for their 8<sup>th</sup> straight LMBA Championship next Saturday, October 28<sup>th</sup> at Veterans Stadium in Erie. North East is scheduled to perform at 6:45 PM on that evening.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5514  
THURSDAY, OCTOBER 19, 2017**

**APPROVAL - Minutes – Regular Meeting of October 5, 2017** In a motion by Ms. Rohde and second by Mrs. Janes to approve the minutes of the Regular Meeting of October 5, 2017 the board, in a voice vote, voted as follows: “Ayes” - 9. “Nays” – 0. Motion carried.

A question was clarified regarding one of the invoices listed for payment prior to the vote on business items.

**APPROVAL - Business Items #1-7** In a motion by Mr. Mobilia and second by Mrs. Janes to approve business items #1-7 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5514-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5514-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5514-C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$59,185.37. (Copy filed herein page/ref# 5514-D)
4. The Board approved the Capital Projects Report dated September 30, 2017. (Copy filed herein page/ref# 5514-E)
5. The Board approved the Treasurer’s Report dated September 30, 2017. (Copy filed herein page/ref# 5514-F)
6. The Board approved the Food Service Report for the period ending September 30, 2017. (Copy filed herein page/ref# 5514-G)
7. The Board approved the Activity Fund Report for the period ending September 30, 2017. (Copy filed herein page/ref# 5514-H)

**APPROVAL - Personnel Items #1-8** In a motion by Ms. Rohde and second by Mrs. Janes to approve personnel items #1-8 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

1. The Board employed Ms. Julie Laemmerhirt (District Substitute List) as a Full-time Instructional Aide (7 hours per day) – Davis Primary at a rate of \$11.75 per hour without benefits for a sixty-working-day probationary period as per contract pending negative drug screen effective October 20, 2017. Following the probationary period, the rate will be increased to \$13.05 per hour.
2. The Board employed Ms. Jennifer Rupp as a Full-time Personal Care Aide (7 hours per day) – North East High School at a rate of \$11.75 per hour without benefits for a sixty-working-day probationary period as per contract effective October 20, 2017. Following the probationary period, the rate will be increased to \$13.05 per hour.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 19, 2017**

3. The Board extended the unpaid leave of absence for Mrs. Wendy Benson, Grade 3 Elementary Teacher – North East Intermediate Elementary, to include the entire 2017-2018 school year August 24, 2017 through June 5, 2018.
4. The Board extended the Long-term Day-to-Day Substitute Grade Three teaching assignment of Ms. Anna Ballard to include the entire 2017-2018 school year August 24, 2017 through June 5, 2018 at a total salary of \$43,300 (Step B-1) with benefits and excluding tuition reimbursement as per Board Policy 4171.
5. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Susan Johannes	Aide – NE Middle School	Oct. 4, 2017 to June 5, 2018 (Intermittent)
2	Patricia Pierce	Aide – Transportation Dept.	Oct. 30, 2017 to June 5, 2018 (Intermittent)

6. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

SUPPORT STAFF	
1	Darlene Smith – Aides & Cafeteria <i>pending physical/PPD</i>

7. The Board accepted the resignation of Ms. Kristin Fry as the 2017-18 Senior Play Stage Manager.
8. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Baseball Head Coach	Jordan Fargiorgio*	B	\$3,574.18
2	Baseball Assistant Coach	Kyle Regan	A	\$2,259.36
3	Girls Basketball First Assistant Coach	Maggie Lawrence*	A	\$3,514.56
4	Swimming Head Coach	Nathan Walters*	A	\$4,518.72
5	Swimming Assistant Coach	Loree Lutz*	B	\$2,934.03
6	Swimming Assistant Coach	Emily Troncone	-	Volunteer
7	Spring Weight Training Coach	Shawn Humes	D	\$1,045.58
8	Wrestling First Assistant Coach	Zach Lucas	B	\$3,200.76
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
9	Senior Play Stage Manager	John Torrelli	A	\$1,004.16
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
10	Competitive Swim Coach approx. 30 hrs.	Kristen Currier*	D	\$16.44/Hr
11	Competitive Swim Coach approx. 30 hrs.	Allison Smith*	C	\$14.80/Hr
12	Competitive Swim Coach approx. 30 hrs.	Debra Wright*	D	\$16.44/Hr
13	Competitive Swim Substitute Coach	Kim Daughrity	D	\$16.44/Hr
14	Competitive Swim Substitute Coach	Loree Lutz*	D	\$16.44/Hr
15	Competitive Swim Substitute Coach	Drew Foster*	A	\$13.15/Hr
16	Competitive Swim Substitute Lifeguard	Jewl Baum*	-	\$9.00/Hr
17	Competitive Swim Substitute Lifeguard	Ryan Slater*	-	\$9.00/Hr
18	Track Coach Grades 7&8	Carolyn Brigham	D	\$1,569.00
19	Track Coach Grades 7&8	Denise Pyle*	D	\$1,569.00
20	Track Coach Grades 7&8	Jessica Stetson	D	\$1,569.00
21	Track Coach Grades 7&8	David Uglow	D	\$1,569.00

\*Non-employee

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** **5516**  
**THURSDAY, OCTOBER 19, 2017**

**APPROVAL -  
Student Travel  
Request #1**

In a motion by Mr. Mobilia and second by Mr. Riedel to approve student travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grades 3-5 approx. 400 students Classroom teachers and aides	November 16 & 17, 2017 9:00 AM to 2:00 PM North East Bowling Lanes 180 West Main Street North East, PA 16428	Transportation ( <i>Bus</i> ) Admission	*\$206.25 *\$2,000.00	-0-
<b>TOTALS</b>			*\$2,206.25	-0-
*All expenses to be paid out of student activities account / fundraising				
<b>PURPOSE:</b> Kids on the Go 1 <sup>st</sup> Quarter Celebration				

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Ms. Rohde and second by Mrs. Janes to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Matt Stark	February 11 – 14, 2018 Hershey Lodge 325 University Drive Hershey, PA 17033	Transportation ( <i>Car</i> ) Registration Lodging Meals	-0-	\$297.46 \$242.00 \$489.81 \$98.00
<b>TOTALS</b>			-0-	\$1,127.27
<b>PURPOSE:</b> PA Educational Technology Expo & Conference (PETE&C)				

**SECOND  
READING -  
Policy 5126 –  
Student Athletics  
Program - Revised**

Policy 5126 – Student Athletics Program – Revised – Second Reading

Dr. McClard said that the policy committee will meet again next Wednesday morning October 25<sup>th</sup> to finish preliminary work on the Finance series of board policies as recommended by PSBA. Following this meeting they expect to be prepared to send the entire series out to the full board to for ample time to review. A first official reading of the finance policy series will take place at the board meeting of November 2<sup>nd</sup>. Policy committee members will make themselves available prior to a meeting to answer board questions regarding these policies.

Dr. McClard also shared that preliminary SPP results look very positive. He is looking forward to sharing official results with the board.

**5517 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 19, 2017**

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- November 2, 2017 – School District 2016-17 Student Assessment Results
- November 2, 2017 – First Reading on Finance Policies 600 Series
- November 16, 2017 – Introduction of AFS Students

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:16 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5508  
**THURSDAY, OCTOBER 5, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, October 5, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Emick, Mr. Karns, Mrs. Kelley, Mr. Renne, Dr. Ritter, and Solicitor Timothy Sennett. There were approximately ten visitors present.

The pledge of allegiance was recited.

Dr. Blystone announced that the North East Board of School Directors met in an Executive Session prior to the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

#### PRESENTATIONS/REPORTS

- Mr. Jeffrey Buchholz, president of the North East Athletic Hall of Fame Committee, was present to answer questions from board members regarding a proposed subcommittee being formed to recognize the academic and career achievements of North East alumni. The board will make a decision at a future meeting regarding possible endorsement of this endeavor.
- District Transportation Coordinator Mrs. Patty Schultz presented a general report regarding the district's transportation department which currently services over 1200 students daily. She provided an online demonstration and highlighted benefits of the new Transfinder bus routing software which is now in use effective with the start of the 2017-18 school year. Brief discussion followed regarding student travel time and school bus safety instruction for students.

#### ADDITIONAL REPORTS

- North East Recreation Commission – Mr. Riedel reported that swim lessons for first and second graders will run from October 16<sup>th</sup> to the 27<sup>th</sup>. The cost will be \$40 for residents and \$50 for non-residents. Additionally, the pool is open for lap swimming on Monday and Wednesday evenings from 6:00 to 8:00 PM.
- Northwest Tri-County Intermediate Unit – Mrs. Janes shared that at the September meeting the IU board discussed school code changes, agriculture curriculum, a lunch policy, fire drill requirement changes, and a grant for securing trainers for the Ice House entrepreneurship program project being coordinated with Erie City. They also discussed the possibility of offering positive bus behavior training. The next meeting is scheduled for October 25<sup>th</sup>.
- Erie County Technical School – Mr. Fynan said that the school year has started off reasonably well at the technical school. Miss Bryanna Slater from North East was among three students formally recognized last week for achieving honor roll and perfect attendance for the entire 2016-17 school year. The Act 93 Agreement was approved for administrative staff. Local superintendents will discuss the proposed construction and renovation project when they meet tomorrow. The technical school is collecting funds and paying the bills for PA Economic League reports; however, given the lack of a formal report for Phase I it appears unlikely that North East's board of school directors would be interested in participating in a Phase II study if it is offered.
- School Health Council – No Report
- Superintendent's Report – Frank McClard
  - Dr. McClard reminded everyone that this coming Monday, October 9<sup>th</sup> will be a staff in-service day. Curriculum writing will be the main focus on each building's agenda.
  - Mrs. Rebecca Kelley, Special Education supervisor, has created a new advocacy committee for the parents of North East special education students, the first meeting of which was conducted last evening. The intention of this new committee is to bring together parents and special education partners to discuss

**5509 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 5, 2017**

relevant issues and brainstorm solutions together. Mrs. Kelley shared that the first meeting was very productive and she is excited about working together to bring about positive change for these students and their families.

- Senior Recognition Nights for Varsity Fall Sports will take place as follows: October 9 – Girls Soccer, October 18 – Boys Soccer, October 20 – Football, Band, Cross Country and Cheerleading, and October 24 – Girls Volleyball.
- The Board Policy Committee continues to meet every two weeks to review new policies and policy revisions as recommended from PSBA. The committee will meet next on Wednesday, October 11<sup>th</sup>. It is hoped that the Finance policy series will be ready for presentation to the full board no later than the meeting of November 2<sup>nd</sup>.
- Dr. McClard just received a report today outlining proposed renovations to the Erie County Technical School projected to begin in the 2019-2020 school year. The latest proposal estimates North East's contribution at 1.9 million dollars. This report will be forwarded to all board members tomorrow.
- District PSSA scores from 2016-2017 were received this week and administrators are busy analyzing the data. A presentation of these results will be prepared for the November 2<sup>nd</sup> board meeting.
- Dr. McClard sincerely thanked and commended all board members along with Attorney Sennett and Mr. Fox for taking time out of their busy schedules to gather prior to this evening's public meeting and work together on some very difficult issues. This was a very productive meeting.

A short conversation took place regarding the increased cost of proposed renovations to the Erie County Technical School. It was recognized that this is simply a proposal at this time and may be modified before a final plan is agreed upon.

**APPROVAL -  
Minutes –  
Regular Meeting of  
September 21, 2017**

In a motion by Mrs. Janes and second by Ms. Rohde to approve the minutes of the Regular Meeting of September 21, 2017 the board, in a voice vote, voted as follows: "Ayes" - 9. "Nays" - 0. Motion carried.

**APPROVAL -  
Personnel Items  
#1-6**

In a motion by Mr. Mobilia and second by Ms. Rohde to approve personnel items #1-6 the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Motion carried.

1. The Board accepted the resignation of Ms. Tracey Townsend, Instructional Aide – North East High School, effective October 13, 2017.
2. The Board employed Mrs. Allison Smith (District Substitute List) as a Long-term Day-to-Day Substitute Physical Education and Aquatics Teacher – North East Intermediate Elementary, at a salary of \$180 per day retroactive to August 29, 2017 through September 29, 2017 without benefits and excluding tuition reimbursement as per Board Policy 4171.
3. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Melinda Cunningham – Elementary K-6
2	Stephanie Sprague – Social Studies 7-12 <i>pending updated child abuse history clearance and physical</i>
<b>SUPPORT STAFF</b>	
3	Jessica Dixon – Custodians
4	Wayne Kirsch – Van Driver (no CDL)
5	Susan Phelps – Cafeteria and Custodians
6	Michael Schultz – Van Driver (no CDL) <i>pending physical/PPD</i>

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 5, 2017**

4. The Board approved an unpaid medical leave of absence for Mrs. Susan Scriven effective October 4, 2017 through approximately December 31, 2017 as per Article X, Section A.6 of the contract between the North East School District and the North East Education Support Professionals/PSEA/NEA.
5. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Boys Basketball Coach – Grade 7	Matt Stark	D	\$3,765.60
2	Wrestling Head Coach	Brad Beiter*	A	\$4,518.72
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
3	School Play – Assistant Director	Tara Hart-Lewis	A	\$1,004.16
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
	None recommended for this meeting			
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
4	Cross Country Ski Advisor <i>approx. 30 hours</i>	Jon Sedelmyer	D	\$16.44/Hr
5	Garden Club Advisor <i>approx. 20 hours</i>	Michele Seth	A	\$13.15/Hr
6	Volleyball Grades 5-6 <i>approx. 30 hours</i>	Sherry Elchynski*	D	\$16.44/Hr
*Non-employee				

6. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Janice Brabender	Nurse – Middle and High Schools	Sept. 27, 2017 to June 5, 2018 (Intermittent)

**MOTION TO AMEND – Personnel Item #7**

In a motion by Mr. Fynan and second by Ms. Rohde to amend personnel item #7 to specify a reduction in the October stipend based upon the duties performed and to prorate pay for the Aquatics Director position based upon the days actually worked, the board, in a voice vote, voted as follows: “Ayes” – 0. “Nays” – 0. Motion carried.

**APPROVAL - Personnel Item #7 as amended**

In a motion by Mr. Mobilia and second by Ms. Rohde to approve personnel item #7 as amended the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

7. The Board accepted the resignation of Mrs. Allison Smith as Aquatics Director for the 2017-2018 school year, effective October 27, 2017. The Aquatics Director stipend for the month of October 2017 is to be reduced based upon the duties actually performed and pay is to be prorated based upon the actual number of days worked.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, OCTOBER 5, 2017**

**APPROVAL -  
Student Travel  
Requests #1&2**

In a motion by Mr. Riedel and second by Mrs. Janes to approve student travel requests #1 and #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade 4 approx. 140 students Grade 4 classroom teachers (7)	February 6, 2018 9:00 AM to 12:30 PM Warner Theatre 811 State Street Erie, PA 16501	Transportation ( <i>Bus</i> ) Admission	*\$223.57 *\$1,330.00	-0-
<b>TOTALS</b>			*\$1,553.57	-0-
*All expenses to be paid from fundraising / student activities account				
<b>PURPOSE:</b> Broadway production of “Clementine”				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
AP Government and AP European History – approx. 45 students Adam Denevic Kari Trimble Jennifer Wilson Administrator	April 12 – 15, 2018 Washington, D.C.	Package includes Transportation ( <i>Chartered Bus</i> ) Lodging Meals Substitutes	*\$27,000.00	\$540.00
<b>TOTALS</b>			*\$27,000.00	\$540.00
*All expenses except substitutes to be paid by participants/fundraisers. Tour package cost is \$600 per student.				
<b>PURPOSE:</b> To discover our nation’s capital and learn about American government. Itinerary attached.				

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Riedel and second by Mrs. Janes to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Rebecca Kelley	November 3, 2017 8:30 AM to 12:00 PM PATTAN 3190 William Pitt Hwy. Pittsburgh, PA 15238	Transportation ( <i>Car</i> ) Mileage & Tolls	-0-	\$160.21
<b>TOTALS</b>			-0-	\$160.21
<b>PURPOSE:</b> Using Rate of Improvement (ROI) to inform Instructional Intensity and Response to Intervention				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, OCTOBER 5, 2017**

**5512**

**APPROVAL -  
Updated Fall 2017  
PIAA Schedule**

In a motion by Ms. Rohde and second by Mrs. Janes to approve the updated North East School District PIAA Fall 2017 Athletics Schedule the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Motion carried. (Copy filed herein page/ref# 5511-A)

**NOMINATION -  
PSBA President-  
Elect**

Upon a motion by Ms. Rohde and second by Mr. Mobilia, Mr. David Hutchinson was nominated as the board's selected candidate for PSBA President-Elect. Upon a motion by Mr. Mobilia and second by Ms. Janes, it was RESOLVED to close the nominations. An all "Aye" vote was taken. Mr. Hutchinson was declared the board's selection as candidate for the position of PSBA board president.

**NOMINATION -  
PSBA Vice-  
President**

Upon a motion by Mrs. DeGrosky and second by Ms. Rohde, Mr. Eric Wolfgang was nominated as the board's selected candidate for PSBA Vice President. Upon a motion by Mr. Behnken and second by Mrs. Janes, it was RESOLVED to close the nominations. An all "Aye" vote was taken. Mr. Wolfgang was declared the board's selection as candidate for the position of PSBA board vice-president.

**APPROVAL -  
Endorsement of  
Candidates for  
Election to PSBA  
Board of Directors**

In a motion by Mrs. Janes and second by Ms. Rohde to endorse the candidates listed below as nominated and identified for election to the PSBA Board of Directors the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Motion carried.

1. The Board endorsed the following candidates for election to the PSBA Board of Directors:
  - a. Recommendation for President-Elect – David Hutchinson
  - b. Recommendation for Vice President – Eric Wolfgang
  - c. Recommendation for Treasurer – Mike Gossert
  - d. Recommendation for Western at Large – Daniel O'Keefe
  - e. Recommendation for PSBA Insurance Trust trustees – Michael Faccinnetto and Marianne Neel

**THIRD READING  
& APPROVAL -  
Policy 2113.1 Use of  
District-Owned  
Equipment &  
Property - New**

In a motion by Mr. Mobilia and second by Mr. Behnken to approve Policy 2113.1 Use of District-Owned Equipment & Property – New, the board, in a roll call vote, voted as follows: "Ayes" – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. "Nays" – 0. Motion carried. (Copy filed herein page/ref# 5512-A)

**FIRST READING -  
Policy 5126 –  
Student**

Policy 5126 – Student Athletics Program – Revised- First Reading and discussion.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- November 2, 2017 – School District 2016-17 Student Assessment Results

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:01 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5502  
**THURSDAY, SEPTEMBER 21, 2017**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, September 21, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. Mr. Fynan was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mrs. Kelley, Dr. Ritter, Mr. Tanner, and Solicitor Timothy Sennett. There were approximately 17 visitors present.

The pledge of allegiance was recited.

**RECOGNITION OF STUDENTS AND STAFF**

➤ The following teachers who are new to the North East School District this school year were introduced to the Board by their building principals and welcomed to the district:

NE Intermediate Elementary

Katelynn Bailey – Grade 3  
learning support  
Anna Ballard – Grade 3 Long-  
term substitute Language Arts

NE Middle School

Emily Troncone – Grade 8  
English

NE High School

Jamison Drab –  
Science  
Allyson Martin – Long-term  
substitute English  
Kyle Regan – Learning  
Support  
Catherine Smrekar – Physical  
Education

**PRESENTATIONS/REPORTS**

- At this time the principals spoke briefly regarding curricular items which are new each building for the current school year 2017-2018.
- For Davis Primary, Dr. Ritter said that the Handwriting Without tears program which was piloted last year is in use in kindergarten this year and has been well received. It is now being piloted in first grade.
  - Mr. Emick thanked the Board for the additional chrome books and I-pads purchased for the Intermediate Elementary. These items are very highly requested and used daily in a number of applications. The Writers Workshop program which had been planned for the past few years is now in use. This program focuses on the process rather than the product of writing. Work continues on curriculum mapping.
  - Mr. Beardsley reported on the progress of Curriculum mapping at the Middle School. ELA and Math teachers met this past summer to begin the mapping process in those subject areas. Science and Social Studies will be the focus next year and Specials will be addressed in year three. This is the first year of using the new Integrated Science textbooks at the Middle School. These are being used more as a resource than as a text as part of an effort to focus on Science for PSSA testing. Writers Workshop is also in use at the Middle School, and this is the second year of Go Math. Mr. Beardsley also thanked the Board for the additional technology purchased and gave kudos to Mr. Karns for his work in promoting the use of new technology within the building.
  - Mr. Tanner reported on the two new courses being offered at North East High School this year, “Turbulent 60’s” and “Women who Changed the World”. New AP English 12 and English 12 Honors textbooks are in use this year also. Both texts are very challenging and will help to ensure that students are well prepared going forward into college or career.

A brief discussion took place at this time regarding the amount of time spent in teaching cursive writing and the necessity for students to learn this skill.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, SEPTEMBER 21, 2017**

ADDITIONAL REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – No Report
- School Health Council – No Report
- Superintendent’s Report – Frank McClard
  - Dr. McClard reminded everyone of the schedule of Open Houses slated for next week from 6:00 to 7:30 PM in each building.
  - The North East Hall of Fame Athletic Committee’s recent request was discussed for board endorsement of a new subcommittee which would be formed to honor academic or career achievements. As board members still have some questions regarding this endeavor and the selection criteria to be followed, Dr. McClard will invite the committee chairperson to an upcoming meeting so that board members will be able to ask any remaining questions at that time and will be better informed to make a decision about this request.
  - Homecoming is this week; this year’s theme is Board Games. It has been a great week of celebrating school spirit. Festivities will conclude tomorrow with the parade of floats, the football game tomorrow evening vs. Corry, crowning of the king and queen, and the dance on Saturday night.
  - The PA School Boards Association has requested board endorsement of candidates for upcoming officer elections. Mr. Fox briefly expanded on this request and referred to bio information for all candidates which was recently distributed to the board with a mailing from the superintendent. The slate of candidates will appear for majority vote at the board meeting of October 5<sup>th</sup>.
  - Congratulations were extended to Tyler Wilson and Rodney Blystone, both present this evening, for having recently earned certifications to drive a school bus. This is a long and difficult process involving both a written and a driving test.
  - Congratulations were also extended to Mr. Brian Emick on his upcoming marriage next Saturday. The couple is wished the best of luck and many years of happiness.
  - The Marching Band participated in the Bands of America competition in Canton, OH last weekend. Mrs. DeGrosky shared that North East was the Single A Champion, won all general awards and finished in the top 10 overall.

**APPROVAL - Minutes – Regular Meeting of September 7, 2017**      In a motion by Ms. Rohde and second by Mr. Mobilia to approve the minutes of the Regular Meeting of September 7, 2017 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mr. Fynan was excused. Motion carried.

Mr. Fox distributed printed information to the board members from PASBO and provided an update regarding the state budget process. A resolution is expected by or before the October 1<sup>st</sup> deadline.

**APPROVAL - Business Items #1-7**      In a motion by Mrs. DeGrosky and second by Ms. Janes to approve business items #1-7 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Fynan was excused. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5503-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5503-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5503-C)

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5504  
THURSDAY, SEPTEMBER 21, 2017**

3. The Board approved the Capital Projects Bill Listing in the amount of \$493,715.96. (Copy filed herein page/ref# 5504-A)
4. The Board approved the Capital Projects Report dated August 31, 2017. (Copy filed herein page/ref# 5504-B)
5. The Board approved the Treasurer’s Report dated August 31, 2017. (Copy filed herein page/ref# 5504-C)
6. The Board approved the Food Service Report for the period ending August 31, 2017. (Copy filed herein page/ref# 5504-D)
7. The Board approved the following change orders to the High School flooring project:

Company	Change	Reason for Change
Erie Contract Interiors, Inc.	Reduction of \$15,519.74	Please see copy filed herein page/ref# 5504-E
Erie Contract Interiors, Inc.	Addition of \$1,026.00	

**APPROVAL -  
Personnel Items  
#1-7**

In a motion by Mrs. Janes and second by Ms. Rohde to approve personnel items #1-7 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Fynan was excused. Motion carried.

1. The Board approved Family Medical Leave for the individual(s) listed below.

	Staff Member	Position/Location	Duration
1	Tammy Aldrich	Aide – NE Elementary Center	Sept. 14, 2017 to June 5, 2018 (Intermittent)
2	Karen Bergamasco	Nurse – NE Elementary Center	Sept. 5, 2017 to June 5, 2018 (Intermittent)
3	Kristin Fry	Teacher – NE High School	Sept. 12, 2017 to June 5, 2018 (Intermittent)
4	Katherine Nies	Teacher – NE High School	Sept. 14, 2017 to June 5, 2018 (Intermittent)
5	Matthew Stark	District Technology Coordinator	Sept. 14, 2017 to June 30, 2018 (Intermittent)

2. The Board approved the following individual to the 2017-2018 District Substitute List:

SUPPORT STAFF	
1	Patricia Tackett – Aides, Cafeteria, Sec/Clerical <i>Pending child abuse and criminal history clearances</i>

3. The Board accepted the resignation of Ms. Melissa Allen, Instructional Aide – Davis Primary, effective September 20, 2017.
4. The Board accepted the retirement request of Ms. Michaeline Skarzinski, Instructional Aide – Davis Primary, effective September 29, 2017.
5. The Board added the names of Mr. Brian Kramer and Mr. Justin Seeley to the list of approved game workers (gate workers, scorekeepers, film makers, statisticians, crowd controls and track event workers) for high school and middle school athletic events scheduled during the fall, winter and spring 2017-2018 seasons and in accordance with Policy 4330.12 – Coaching Staff – Code of Conduct.
6. The Board accepted the resignation of Mr. Mitchell Schreffler as First Assistant Girls Basketball Coach for the 2017-18 school year.

**NORTH EAST SCHOOL DISTRICT**  
**5505 MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, SEPTEMBER 21, 2017**

7. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
None recommended for this meeting				
ADVISORY POSITIONS – HIGH SCHOOL		Recommendation	Step	Stipend
None recommended for this meeting				
ADVISORY POSITIONS – MIDDLE SCHOOL		Recommendation	Step	Stipend
1	Middle School Science Olympics Advisor	Jonathan Currier	D	\$627.60
INTRAMURAL COACHES & ADVISORS		Recommendation	Step	Stipend
2	Cross Country Gr. 5 approx. 30 hours	Rachel Evans	A	\$13.15/Hr
3	Math Counts approx. 20 hours	Karen Potocki	B	\$13.98/Hr
4	Ski Club 6-12 Substitute	Carolyn Brigham	D	\$16.44/Hr
5	Ski Club 6-12 approx. 30 hours	Amy North	D	\$16.44/Hr
6	Ski Club 6-12 Volunteer	Robert North*	-	Volunteer
7	Ski Club 6-12 approx. 30 hours	Debra Wright*	D	\$16.44/Hr
8	Ski Club 6-12 Volunteer	Steve Wright*	-	Volunteer
*Non-employee				

**APPROVAL -  
Student Travel  
Requests #1&2**

In a motion by Mrs. DeGrosky and second by Ms. Rohde to approve student travel requests #1 and #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Fynan was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade Three approx. 136 students Classroom teachers and aides	October 16, 2017 9:00 AM to 2:15 PM Asbury Woods 4105 Asbury Road Erie, PA 16506	Transportation <i>(Bus)</i> Admission	*\$439.68 *\$952.00	-0-
<b>TOTALS</b>			*\$1,391.68	-0-
<b>PURPOSE:</b> Visit to the nature center (science learning)				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade Two approx. 124 students Classroom teachers and aides	October 19, 2017 9:00 AM to 2:30 PM Port Farms 2250 Stone Quarry Road Waterford, PA 16441	Transportation <i>(Bus)</i> Admission	-0-	\$457.98 \$744.00
<b>TOTALS</b>			-0-	\$1,201.98
<b>PURPOSE:</b> To show the children the importance of farming				

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5506  
**THURSDAY, SEPTEMBER 21, 2017**

**APPROVAL -  
Staff Travel  
Request #1**

In a motion by Mr. Mobilia and second by Ms. Rohde to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Fynan was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Rebecca Kelley	October 3, 2017 December 14, 2017 and February 12, 2018 9:00 AM to 1:00 PM each PATTAN 3190 William Pitt Way Pittsburgh, PA 15238	Transportation ( <i>Car – Total mileage and Tolls for 3 travel dates</i> )	-0-	\$480.63
<b>TOTALS</b>			-0-	\$480.63
<b>PURPOSE:</b> Creating and Sustaining Strong Systems for Special Education				

**APPROVAL -  
Staff Travel  
Request #2**

In a motion by Mrs. DeGrosky and second by Mr. Riedel to approve staff travel request #2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mrs. DeGrosky, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. “Abstain” – Mrs. Janes. Mr. Fynan was excused. Motion carried.

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Kathleen Gallagher	October 27 – 28, 2017 Mount Nittany MS 656 Brandywine Drive State College, PA 16801	Transportation ( <i>Car</i> ) Registration Lodging Meals	-0-	\$191.53 \$80.00 \$79.00 \$36.00
<b>TOTALS</b>			-0-	\$386.53
<b>PURPOSE:</b> PA Science Olympiad Coaches Clinic				

**SECOND  
READING -  
Policy 2113.1 Use of  
Equipment - New**

Policy 2113.1 – Use of Equipment (New) – Second Reading. Board members were asked to please contact Dr. McClard with any further suggested revisions to this policy prior to the third reading at the next public meeting.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

- October 5, 2017 – Transportation Report. Mr. Fox was pleased to share that the district is maximizing the use of the new Transfinder software to benefit the school district both from a financial and a safety aspect.
- October 5, 2017 – PSBA Slate of Candidates 2018
- October 19, 2017 – School District 2016-17 Student Assessment Results. This presentation may possibly be moved to a later date pending receipt of assessment results from the state.

**5507 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, SEPTEMBER 21, 2017**

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:40 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

**5482**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, August 3, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Mr. Riedel. Mrs. DeGrosky was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Renne, Dr. Ritter and Solicitor Timothy Sennett. There were 14 visitors present.

ADMINISTRATION OF OATH OF OFFICE

- Ms. Alene Rohde, who was elected by the board to fill the open temporary board member vacancy effective with this evening's meeting through the first meeting of December 2017, was sworn in by Judge Michael Dunlavey.

*I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity.*

The pledge of allegiance was recited.

PUBLIC PARTICIPATION

- Mrs. Kristen Currier of 8693 Gulf Road brought forward a fund raising idea proposed for the high school senior class which would involve rental of parking spots to students.

PRESENTATIONS/REPORTS

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Mrs. Janes shared that the IU board met on June 28<sup>th</sup>. Discussion at that meeting focused on personnel issues.
- Erie County Technical School – No Report
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard welcomed Ms. Rohde to the Board.
  - Mr. Fox provided an update on the status of the high school flooring project, expected to be substantially completed by the end of next week. Change orders relative to this project will be forthcoming with the overall project cost lower than initially expected. The final major project for the summer will be paving which is slated to begin the week of August 14<sup>th</sup>.
  - One teacher has been transferred from grade one to kindergarten due to an increase in student enrollment for grade K. Additionally one teacher has been transferred to second grade from Title I Math as a result of a decrease in funding for Title programs in 2017-18. Dr. Ritter provided information on current average class sizes for grades K-2. Total staffing numbers for the upcoming year remain unchanged.
  - Dr. McClard expressed disappointment regarding lack of any new or helpful information in the report which was finally received from the PA Economic League relative to effects of the potential closure of schools within the Erie City School District. Local superintendents will discuss this report when they meet in September.
  - The administrative team along with technology and some support staff are actively researching alternative student information systems for the district, to replace the current software which will no longer be supported as of the close of the 2017-18 school year. The team is excited to possibly take advantage of new technology which now available. Dr. McClard will keep the board updated in this matter.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

- The calendar handbook is on target to be distributed before the school year begins. Maureen Rizzo has done a great job of organizing information and student artwork for this year's publication.
- Congratulations were extended to Mrs. Janice Brabender who was the recipient of an award in State College last evening for leadership in school nursing. It is hoped that she will be able to come to a meeting in the near future so that the board can recognize this accomplishment.
- A very thorough inspection of the Elementary Center took place yesterday as part of the opening process for the Early Connections preschool program to be housed in this facility. Dr. Ritter shared that the inspection went extremely well. The group plans to move in equipment this Sunday and the program will open on Monday August 7<sup>th</sup>.
- The North East Education Foundation has successfully applied for an Innovative Education Program within the PA Education Improvement Tax Credit program. The EITC program will allow local businesses to contribute towards the Saturday Superstars program and other innovative education programs that provide additional enrichment opportunities for students in exchange for an 80-90% PA tax credit. Mr. Fox has a meeting with the North East Community and Erie Community Foundations to establish an endowment agency fund for the North East Education Foundation. Additionally, the North East Education Foundation is registered to participate in the annual Erie Gives matching gift fundraising event on August 8<sup>th</sup>.
- Dr. McClard distributed to the board copies of a proposed survey which administrators would like to make available to parents and community members in a Google format. The survey would give people a forum to provide feedback on a number of different aspects of the district and would be publicized on the website as well as in the local newspaper. Board members were asked to please review the draft survey and provide any comments or suggestions to Dr. McClard before the next meeting if possible.
- The administrative team is participating in two book studies over this summer: The first book – How Full is Your Bucket? – discusses positive ways to support staff and one another. This book will also be offered to staff as an enrichment opportunity. The second book, entitled Smart Leaders, Smarter Teams, is a study for administrators only and forces the team to take a hard look at leadership initiatives. Dr. McClard is excited for both studies and feels that it is important to continually strive for improvement.

**APPROVAL - Minutes – Regular Meeting of June 15, 2017** In a motion by Mrs. Janes and second by Mr. Mobilia to approve the minutes of the Regular Meeting of June 15, 2017 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

In response to a question from the board it was confirmed that the annual procurement card assignment motion is per normal procedures and also in accordance with bank policy. There are no additional cards requested for the new fiscal year.

**APPROVAL - Business Items #1-8** In a motion by Mr. Mobilia and second by Ms. Rohde to approve business items #1-8 with a separation on item #7, individual #7-b, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Corbin, Dr. Blystone, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

1. The Board approved the General Fund Invoices paid prior to Board Meeting. (Copy filed herein page/ref# 5483-A)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5483-B)
3. The Board approved the Capital Projects Bill Listing in the amount of \$109,465.88. (Copy filed herein page/ref# 5483-C)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** **5484**  
**THURSDAY, AUGUST 3, 2017**

4. The Board approved the Capital Projects Report dated June 30, 2017. (Copy filed herein page/ref# 5484-A)
5. The Board approved the Treasurer’s Report dated June 30, 2017. (Copy filed herein page/ref# 5484-B)
6. The Board approved the Food Service Report for the period ending June 30, 2017. (Copy filed herein page/ref# 5484-C)
7. The Board authorized the following employees to use district procurement cards in accordance with Policy 3600 – Business and Non-Instructional – North East School District Procurement Cards.

	DEPARTMENT	ASSIGNED TO	ADDITIONAL USERS
1	Central Administration	Jeffrey Fox	Sara Land
			Shelley Allen
2	High School	Regan Tanner	Kimberly Daughrity
			Shelly Newcamp
3	Middle School	Gregory Beardsley	Steven Karns
			Noreen Tuttle
4	Middle School Learning Sppt	Carly Eades	Susan Johannes
5	Intermediate Elementary	Brian Emick	Gloria Duink
			Kimberly Daughrity
6	Elementary Autistic Sppt	Amanda Warren	Zachary Lucas
			Tameca Hackett
7	Davis Primary	Jennifer Ritter	Carol Komorowski
8	Maintenance	William Wingerter	Michael Coccarelli
9	Transportation	Patricia Schultz	Chris Fornalczyk
10	Technology	Matthew Stark	Tyler Wilson
			Janice McAuley
11	Food Service	Robin Petroff-Hedlund	-

8. The Board approved an increase in the annual stipend for the district’s substitute scheduler from \$4,500 to \$5,000 per year effective with the 2017-2018 school year.

**APPROVAL -  
Business Item #7  
Individual #7-b**

In a motion by Mr. Mobilia and second by Mr. Behnken to approve business item #7, individual #7-b, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Corbin, Dr. Blystone, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Mr. Riedel. “Nays” – 0. “Abstain” – Ms. Rohde. Mrs. DeGrosky was excused. Motion carried.

7. The Board authorized the following employees to use district procurement cards in accordance with Policy 3600 – Business and Non-Instructional – North East School District Procurement Cards.

	DEPARTMENT	ASSIGNED TO	ADDITIONAL USERS
7	Davis Primary	Jennifer Ritter	
			Virginia Schwartz

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

Dr. McClard recognized and thanked Mrs. Sally Abata, who was present at this meeting, for her service to the district as the board is asked to approve her upcoming retirement.

Mr. Fynan voiced his reluctance to approve aide appointment schedules as recommended in Personnel item #11 while contract negotiations with the support union are still unsettled at the present time.

**APPROVAL -  
Personnel Items  
#1-17**

In a motion by Mr. Mobilia and second by Mrs. Janes to approve personnel items #1-17 with a separation on item #11, individual #C-11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

1. The Board employed Ms. Brooke Thompson as a Part-time Custodian (5.5 hours per day) – North East High School, at a rate of \$11.02 per hour without benefits for a one-hundred-twenty-working-day probationary period as per contract effective August 7, 2017. Following the probationary period, the rate will remain the same.
2. The Board employed Ms. Allyson Martin as a Long-term Day-to-Day Substitute English Teacher – North East High School, at a salary of \$43,300 (Step B-1) pending updated clearances and physical/PPD for the 2017-2018 school year August 24, 2017 through June 5, 2018 with benefits and excluding tuition reimbursement as per Board Policy 4171.
3. The Board employed Ms. Anna Ballard as a Long-term Day-to-Day Substitute Grade Three Teacher – North East Intermediate Elementary, at a salary of \$21,883 (Step B-1 prorated) for the first semester of the 2017-2018 school year August 24, 2017 through January 18, 2018 with benefits and excluding tuition reimbursement as per Board Policy 4171.
4. The Board adjusted the salary and step of Mr. Kyle Regan, Special Education Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
5. The Board adjusted the salary and step of Ms. Catherine Smrekar, Health & Physical Education Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
6. The Board adjusted the salary and step of Mr. Jamison Drab, Science Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
7. The Board extended the employment of Ms. Aubrey Roach for an additional 240 hours as a part-time custodian at the high school and middle school at a salary of \$8.00 per hour effective August 7, 2017. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will continue to cover 100% of the employee’s wages.
8. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Boys Basketball Assistant Coach	David Mazza*	-	Volunteer
2	Girls Basketball Assistant Coach (Grade 7)	Alexis Bowen*	-	Volunteer
3	Boys Soccer Assistant Coach	Christopher Toy*	-	Volunteer
4	Girls Soccer Assistant Coach	Rachel Evans	-	Volunteer
5	Volleyball Assistant Coach	Dan Hering	-	Volunteer

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

<b>ADVISORY POSITIONS – HIGH SCHOOL</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
*Non-employee			

9. The Board approved the addition of Jeffrey Kraemer Jr. to the list of approved lifeguards for summer 2017 and the 2017-18 school year.
10. The Board accepted the retirement request of Mrs. Sally Abata, Confidential Secretary – Business Office, to be effective January 31, 2018.
11. The Board approved the 2017-2018 North East School District Aides Roster as follows:

<b>2017-2018 AIDE ROSTER</b>			
	<b>POSITION</b>	<b>EMPLOYEE</b>	<b>HOURS</b>
<b>HIGH SCHOOL</b>			
1	DH Aide	Melissa Miles	2.5
2	IA/DH Aide	Jessie Russell	7
3	Instructional Aide	Jil Davis	7
4	PC Aide	Tracey Townsend	7
<b>MIDDLE SCHOOL</b>			
1	Life Skills Aide	Sue Johannes	7
2	DH Aide	Diane Heaton	3
<b>INTERMEDIATE ELEMENTARY</b>			
1	Grade 3 IA	Sandy Holmes	7
2	Grade 3 IA	Karen Eriksson	7
3	Grade 4 IA	Sue Beardsley	7
4	Grade 5 IA	Brenda Wydro	7
5	Grade 5 PC Aide	Anne Foster	7
6	Autistic Sppt Aide	Deb Arthur	7
7	Autistic Sppt Aide	Tameca Hackett	7
8	NEIE Instr. Aide	Amy Rosequist	7.5
9	Computer Aide	Karen Henning	7.5
10	DH Aide/Library	Tammy Aldrich	7.5
12	Pool/Library Aide	Emily Rhoades	7.5
<b>DAVIS PRIMARY</b>			
	<b>POSITION</b>	<b>EMPLOYEE</b>	<b>HOURS</b>
1	Kindergarten IA	Tina Gruber	7.5
2	Kindergarten IA	Michaeline Skarzenski	7.25
3	Grade 1 IA	Kerri Klein	7.25
4	Grade 1 IA	Charlotte Eidell	7
5	Grade 2 PC Aide	Tonya Craig	7

**5487 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

6	Grade 2 IA	Alicia Gates	7.25
7	Grade 2 IA	Victoria Lilley	7
8	PC Aide	Danielle Hofmann	4
9	PC Aide	Douglas Bailey	3.5
10	Autistic Sppt Aide	Christian Heaton	7
11	Autistic Sppt Aide	Melissa Allen	7
12	Computer Aide	Tracey Lewis	7
13	DH/CG Aide	Susan Scriven	4.75
14	Special Ed Aide	Paula Kraft	7.5

12. The Board employed Ms. Leigh-Anne Stallings as a Personal Care Aide (7 hrs/day) – North East Middle School at a salary of \$13.05 per hour effective August 24, 2017 and through the 2017-2018 school year only. Employment is contingent upon continued enrollment of the individually assigned student, with all costs to be reimbursed by the student’s sending district.
13. The Board approved 56 additional tutoring hours for teachers working with the summer ESY program at \$21.00 per hour.
14. The Board approved the following non-employee individuals as Community Education instructors for the 2017-2018 school year. Employment depends upon enrollment.

<b>Community Education Instructors 2017-2018</b>			
1	Sharryn Campbell	6	Darlene Orschek
2	Stephanie Cullen	7	Steve Smith
3	Kitty Maloney	8	Selina Uglow
4	Paula Neff	9	Diane Wickles
5	JoEllen Nelson		

15. The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Marlene Gilkinson	Bus Driver & Cooks Helper	August 29, 2017 to June 5, 2018 (Intermittent)
2	Carol Komorowski	Secretary – Davis Primary	August 4, 2017 to June 30, 2018 (Intermittent)

16. The Board accepted the resignation of Mrs. Janet Lanich – Cook’s Helper, Elementary Center cafeteria, effective July 25, 2017.

17. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Anna Ballard – Grades PK-4
2	Allyson Martin – English 7-12
<b>SUPPORT STAFF</b>	
3	Rinnah Honey – Custodial substitutes <i>pending physical/PPD and Act 168</i>

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5488**  
**THURSDAY, AUGUST 3, 2017**

**APPROVAL -  
 Personnel Item #11  
 Individual #C-11**

In a motion by Ms. Rohde and second by Mrs. Janes to approve personnel item #11, individual #C-11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Ms. Rohde. “Nays” – 0. “Abstain” – Mr. Riedel. Mrs. DeGrosky was excused. Motion carried.

11. The Board approved the 2017-2018 North East School District Aides Roster as follows:

2017-2018 AIDE ROSTER			
	POSITION	EMPLOYEE	HOURS
<b>INTERMEDIATE ELEMENTARY</b>			
11	DH Aide	Jenny Riedel	2.75
<b>DAVIS PRIMARY</b>			

Mr. Fynan expressed continued support for the annual Grade 8 culminating field trip to Gettysburg National Military Park and hopes to see something related to the high school Medal of Honor course as well.

**APPROVAL -  
 Student Travel  
 Requests #1-5**

In a motion by Mr. Riedel and second by Mrs. Janes to approve student travel requests #1-5 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Autistic Support Class – approx. 15 students Amanda Warren Zachary Lucas Four+ Aides	Typically once per week during the school year to various locations in and near North East	Transportation (van)	-0-	\$2,700.00
<b>TOTALS</b>			-0-	\$2,700.00
<b>PURPOSE:</b> Community Based Education Practices				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Life Skills Class – approx. 7 students Carly Eades Two Aides	Typically twice per week during the school year to various locations in and near North East	Transportation (van)	-0-	\$3,000.00
<b>TOTALS</b>			-0-	\$3,000.00
<b>PURPOSE:</b> Community Based Education Practices				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade 8 approx. 125 students	May 17 – 18, 2018 Gettysburg National Military Park	Transportation (charter buses)	*\$3,010.00	\$7,640.00
Grade 8 staff	950 Sunset Avenue Gettysburg, PA 17325	Substitutes	\$11,683.52	\$360.00
Greg Beardsley		Lodging	*\$350.00	
Steve Karns		Meals	\$2,000.00	
Jan Brabender		Misc: T-shirts, tips, etc.		
One additional Nurse				
<b>TOTALS</b>			*\$17,043.52	\$8,000.00
<b>PURPOSE:</b> Culmination of 8 <sup>th</sup> grade social studies unit				

(4) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Girls Volleyball - 9 students	July 14 – 16, 2017 Youngstown State University	Transportation (school van)		\$241.50
Sherry Elchynski	One University Plaza Youngstown, OH 44555	Registration (includes lodging)	*\$1,710.00	
<b>TOTALS</b>			*\$1,710.00	\$241.50
*Registration to be paid by participants / Transportation to be paid out of Athletics budget				
<b>PURPOSE:</b> Formal approval for participation at Volleyball Camp per revised board policy				

(5) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Marching Band approx. 85 students	Sept. 16, 2017 -6:00 AM to Sept. 17, 2017 – 1:00 AM	Transportation (buses)	-0-	\$1,798.95
Stephan DeGrosky and Band Staff	Tom Benson Hall 1815 Harrison Avenue Canton, OH 44708			
<b>TOTALS</b>			-0-	\$1,798.95
<b>PURPOSE:</b> Bands of America Regional Competition				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

Prior to approval of staff travel, Dr. Blystone expressed support for Mrs. Brabender on this well-deserved award.

**APPROVAL -  
Staff Travel #1**

In a motion by Mrs. Janes and second by Mr. Riedel to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Janice Brabender	August 2, 2017 Ramada Inn 1450 S. Atherton Street State College, PA 16801	Transportation (personal vehicle) Meals	-0-	\$188.32
				\$21.00
<b>TOTALS</b>			-0-	\$209.32
<b>PURPOSE:</b> Award acceptance – PA state winner of nursing leadership award				

Dr. McClard took a moment at this time to remind the board that they may be asked to approve relevant changes to the approved PIAA sports schedules in subsequent meetings as required by the revised board policy. The board would be asked to consider any additional matches or any travel of significant distance requested to be added to the schedule.

**APPROVAL -  
Participation in  
Fall 2017 PIAA  
Sports Schedule**

In a motion by Ms. Rohde and second by Mr. Riedel to approve North East School District’s athletic participation in the PIAA sports schedule for the Fall 2017 as attached, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried. (Copy filed herein page/ref# 5490-A)

In response to a question from the board, Mr. Fox shared that the cost to retain AmeriCorps individuals is \$300 more per person as compared to last year.

**APPROVAL -  
AmeriCorps  
Agreement for  
2017-2018**

In a motion by Mr. Mobilia and second by Mr. Riedel to approve the attached agreement between the North East School District and Keystone SMILES for the placement of four (4) AmeriCorps individuals for the 2017-2018 school year at a cost of \$13,900 per member or \$55,600 total cost for North East, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried. (Copy filed herein page/ref# 5490-B)

**POLICY 4330.10  
2nd READING  
District Personnel  
Evaluations:  
Athletic Coaches /  
Assistant Coach  
Evaluation -  
Revised**

Policy 4330.10 District Personnel Evaluations: Athletic Coaches / Assistant Coach Evaluation – Revised – Second reading and board discussion. The second reading includes minor changes as suggested by board members.

**5491** NORTH EAST SCHOOL DISTRICT  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**THURSDAY, AUGUST 3, 2017**

**POLICY 4385**  
**2<sup>nd</sup> READING**  
**Family and**  
**Medical Leave -**  
**Revised**

Policy 4385 Family and Medical Leave – Revised – Second reading and board discussion. There have been no changes made to this revised policy since the last meeting. All revisions recommended are to bring the district’s policy into alignment with the current law and also with union contracts.

**POLICY 6210**  
**2<sup>nd</sup> READING**  
**Curriculum**  
**Development and**  
**Evaluation -**  
**Revised**

Policy 6210 Curriculum Development and Evaluation – Revised – Second reading and board discussion. No changes have been made to this revised policy since the last board meeting. Board members were encouraged to contact Dr. McClard with any questions or comments on any of the policies currently under review.

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

➤ August 17, 2017 – Approval of 2017-2018 Substitute List

Dr. McClard reminded board members to please get back to him with their thoughts regarding the survey at their earliest opportunity. He also shared that the agency under consideration for security support in 2017-18 has agreed to make amendments to their proposed agreement as advised by the district’s solicitor. That agreement will appear on the next board meeting agenda for possible approval.

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:45 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 17, 2017**

**5492**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, August 17, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. Mr. Corbin was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Emick, Mr. Karns, Mrs. Kelley, Dr. Ritter, Mr. Tanner, and Solicitor Timothy Sennett. There were ten visitors present.

The pledge of allegiance was recited.

**PUBLIC PARTICIPATION**

- Mr. Rodney Blystone of 11022 Sunset Drive shared news about a new floor covering that has been purchased by the North East Community Fair. Mr. Blystone was enthusiastic about saving time with setup and mentioned possibly sharing it with the school district in the future. He was thanked by the board for his efforts.

**PRESENTATIONS/REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – No Report
- Erie County Technical School – No Report
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard said that the beginning of the new school year is fast approaching with the return of staff next Thursday, August 24<sup>th</sup> and Tuesday, August 29<sup>th</sup> for students. There is an Induction meeting for new staff scheduled for Monday, August 21<sup>st</sup>.
  - Dr. McClard and Mr. Jeff Fox attended a meeting during this week with Patty Schultz, Chris Fornalczyk and transportation department drivers. Patty Schultz added that all bus letters are mailed, they are ready to begin the school year, and new buses will be delivered on Friday, August 18<sup>th</sup>.
  - Mr. Jeff Fox provided an update regarding the current high school flooring project. Weather permitting, paving will begin Friday, August 18<sup>th</sup>.
  - There is a possibility of reform within the PSSA schedule for 2017-18. Upon confirmation of these changes the administrative team will be updated and a plan will be determined.
  - The Parent Satisfaction Survey has been reviewed by all board members. Moving forward a OneCall Now<sup>®</sup> message, interactive website link and paper copies will be available early next week. The purpose of this survey is to gather public perception of the district and how we are doing. Special thanks to Mr. Karns for his involvement with this process.
  - Attorney Tim Sennett clarified that the Right to Know Request from Mr. Simon Campbell is directly related to a lawsuit with Mr. Simon and PSBA. Protocol should be followed as normal.
  - Dr. McClard called upon Dr. Ritter to update the board regarding the Hooked On Books Grant and Preschool Program. Dr. Ritter shared that she along with several volunteers took time to deliver over 2,000 books to various schools this week. She also indicated that through this grant, students in grades K-5 and also high school students will be receiving two books on their birthdays. Dr. Ritter stated that the preschool program is going great! Student are adapting well and taking naps. Families seem to be very happy. To date there are 14 students in the morning program and 7 in afternoon program. Open house took place on Wednesday, August 16, 2017. They are optimistic that more students will be entering the program.
  - Dr. McClard reported that a Writers Workshop took place on Wednesday, August 16. According to Mr. Emick, 36 teachers, Mr. Beardsley, Mr. Karns, Mrs. Kelley and department chairs Ms. Tracy Stetson and Ms. Rita Nicolussi participated in this workshop. Mr. Emick was pleased with the resourcefulness of the event overall.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 17, 2017**

**APPROVAL -  
Minutes –  
Regular Meeting of  
August 3, 2017**

In a motion by Mrs. Janes and second by Mr. Mobilia to approve the minutes of the Regular Meeting of August 3, 2017 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mr. Corbin was excused. Motion carried.

**APPROVAL -  
Business Items  
#1-5**

In a motion by Mr. Mobilia and second by Mr. Behnken to approve business items #1-5 with a separation on the final invoice listed in Item #1b, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

1. The Board approved the General Fund Invoices:
  - a. Invoices Paid Prior to Board Meeting (Copy filed herein page/ref# 5493-A)
  - b. Invoices for Approval (Copy filed herein page/ref# 5493-B)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5493- C)
3. The Board approved the Capital Projects Bill Listing in the amount of \$391,541.76. (Copy filed herein page/ref# 5493-D)
4. The Board approved the Capital Projects Report dated July 31, 2017. (Copy filed herein page/ref# 5493-E)
5. The Board approved the Treasurer’s Report dated July 31, 2017. (Copy filed herein page/ref# 5493-F)

Discussion took place at this time regarding the nature of content on the website for Yata for Luda, LLC which is the vendor for the final invoice recommended for approval under Business Item #1b.

**MOTION  
TABLED –  
Business Item #1b  
Invoice Tabled**

In a motion by Mr. Fynan and second by Mr. Mobilia to table approval of payment to Yata for Luda, LLC for the final invoice recommended under Item #1b pending further information, the board, in a voice vote, voted as follows: “Ayes” – 8. “Nays” – 0. Mr. Corbin was excused. Motion carried.

**APPROVAL -  
Personnel Items  
#1-8**

In a motion by Ms. Rohde and second by Mr. Mobilia to approve personnel items #1-8 with a separation on Item #6, Individual #11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

1. The Board accepted the resignation of Ms. Melissa DiOrazio, Cook’s Helper (4 hours per day) – North East High School, effective August 4, 2017.
2. The Board approved the transfer of Ms. Amy Bement from Cook’s Helper (2.75 hours per day) – North East Elementary Center to Cook’s Helper (3.25 hours per day) – North East Elementary Center, at a rate of \$12.45 per hour without benefits for a forty-five-working-day probationary period as per contract effective August 29, 2017. Following the probationary period, the rate will remain the same.

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** **5494**  
**THURSDAY, AUGUST 17, 2017**

3. The Board approved the transfer of Ms. Tracy Phillips from Cook’s Helper (3 hours per day) – North East High School, to Cook’s Helper (4 hours per day) – North East High School, at a rate of \$12.45 per hour without benefits for a forty-five-working-day probationary period as per contract effective August 29, 2017. Following the probationary period, the rate will remain the same.
4. The Board accepted the resignation of Ms. Ashley Connors, Cook’s Helper (2.5 hours per day) – North East Middle School, effective August 15, 2017.
5. The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Rebecca Larson	Teacher – NE Intermediate Elem.	August 24, 2017 to June 5, 2018 (Intermittent)
2	William Mackin	Teacher – NE Intermediate Elem.	August 24, 2017 to approx. Oct. 2, 2017
3	Lisa Pfeiffer	Custodian – NE Elementary Center	August 24, 2017 to approx. Sept. 14, 2017

6. The Board approved the District Substitute List (Copy filed herein page/ref# 5494-A) for the 2017-2018 school year with the exception of individual # 11 on the substitute list and with the inclusion of new staff listed in the chart below.

<b>INSTRUCTIONAL STAFF</b>	
1	Lauren Bennett – Grades 4-8 w/ concentration in Science 7-8 & Social Studies 7-8, Biology 7-12 and General Science 7-12 <i>pending updated clearances and physical/PPD</i>
2	Brandon Maxwell - Music
3	Sarah Reichert – Grades PK-4 and Special Education PK-8
<b>SUPPORT STAFF</b>	
4	Kevin Cooney – Custodial/Maintenance
5	Randy Fedei – Bus/Van Drivers
6	Thomas Frank – Bus/Van Drivers <i>pending negative PPD results</i>
7	Holly Orton – Bus/Van Drivers
8	Aubrey Roach – Custodial/Maintenance <i>pending FBI/fingerprint clearance and physical exam</i>

7. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

<b>COACHING POSITIONS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
1	Cross Country Assistant Coach	Nathan Walters* <i>Pdg PPD</i>	-	Volunteer
2	Girls Basketball Assistant Coach	Alexis Bowen* <i>Pdg Phys/PPD</i>	A	\$3,012.48
3	Football Assistant Coach	Mike Wydro*	-	Volunteer
<b>ADVISORY POSITIONS – HIGH SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>		<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
	None recommended for this meeting			
*Non-employee				

8. The Board added the name of Ms. Sherry Elchynski to the list of approved game workers (gate workers, scorekeepers, film makers, statisticians, crowd controls and track event workers) for high school and middle school athletic events scheduled during the fall, winter and spring 2017-2018 seasons and in accordance with Policy 4330.12 – Coaching Staff – Code of Conduct.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 17, 2017**

**APPROVAL -  
Personnel Item #6,  
Individual #11**

In a motion by Ms. Rohde and second by Mr. Mobilia to approve personnel item #6, individual #11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. “Abstain” – Dr. Blystone. Motion carried.

6. The Board approved individual #11 -- Mr. Rodney Blystone -- to the District Substitute List for the 2017-2018 school year.

Prior to the vote on Additional Educational / Operational Functions, Dr. McClard took a moment to explain the need for the agreement between the school district and the BlackGate Security Agency.

**APPROVAL -  
Additional  
Educational/  
Operational  
Functions #1&2**

In a motion by Ms. Janes and second by Mr. Riedel to approve Additional Educational/Operational Functions #1&2 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried.

1. The Board approved the proposed agreement between the North East School District and BlackGate Security Agency for the 2017-2018 school year as attached. (Copy filed herein page/ref# 5495-A)
2. The Board approved the attached settlement resolution agreement and general release between Student A, by and through the parent and legal guardian of this student, and the North East School District. (Copy filed herein page/ref# 5495-B)

**APPROVAL:  
POLICY 4330.10  
District Personnel  
Evaluations:  
Athletic Coaches /  
Assistant Coach  
Evaluation -  
Revised**

In a motion by Mr. Mobilia and second by Mr. Riedel to approve Policy 4330.10 District Personnel Evaluations: Athletic Coaches / Assistant Coach Evaluation – Revised, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried. (Copy filed herein page/ref# 5495-C)

**APPROVAL:  
POLICY 4385  
Family and  
Medical Leave -  
Revised**

In a motion by Mrs. Janes and second by Ms. Rohde to approve Policy 4385 Family and Medical Leave – Revised, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mr. Corbin was excused. Motion carried. (Copy filed herein page/ref# 5495-D)

A discussion took place at this time regarding revisions to Board Policy 6210 Curriculum Development and Evaluation.

**MOTION TO  
TABLE**

In a motion by Mr. Riedel and second by Mr. Fynan to table approval of Policy 6210 Curriculum Development and Evaluation – Revised pending further consideration, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Fynan and Mr. Riedel. “Nays” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and Ms. Rohde. Mr. Corbin was excused. Motion failed.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

**5482**

The North East School District Board of School Directors met in a Regular Meeting that began at 7:00 PM on Thursday, August 3, 2017, in the North East Elementary Center with the following members present: Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Mr. Riedel. Mrs. DeGrosky was excused. Also in attendance were administrators Dr. McClard, Mr. Fox, Mr. Beardsley, Mr. Emick, Mr. Renne, Dr. Ritter and Solicitor Timothy Sennett. There were 14 visitors present.

**ADMINISTRATION OF OATH OF OFFICE**

- Ms. Alene Rohde, who was elected by the board to fill the open temporary board member vacancy effective with this evening's meeting through the first meeting of December 2017, was sworn in by Judge Michael Dunlavey.

*I do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity.*

The pledge of allegiance was recited.

**PUBLIC PARTICIPATION**

- Mrs. Kristen Currier of 8693 Gulf Road brought forward a fund raising idea proposed for the high school senior class which would involve rental of parking spots to students.

**PRESENTATIONS/REPORTS**

- North East Recreation Commission – No Report
- Northwest Tri-County Intermediate Unit – Mrs. Janes shared that the IU board met on June 28<sup>th</sup>. Discussion at that meeting focused on personnel issues.
- Erie County Technical School – No Report
- School Health Council – No Report
- Superintendent's Report
  - Dr. McClard welcomed Ms. Rohde to the Board.
  - Mr. Fox provided an update on the status of the high school flooring project, expected to be substantially completed by the end of next week. Change orders relative to this project will be forthcoming with the overall project cost lower than initially expected. The final major project for the summer will be paving which is slated to begin the week of August 14<sup>th</sup>.
  - One teacher has been transferred from grade one to kindergarten due to an increase in student enrollment for grade K. Additionally one teacher has been transferred to second grade from Title I Math as a result of a decrease in funding for Title programs in 2017-18. Dr. Ritter provided information on current average class sizes for grades K-2. Total staffing numbers for the upcoming year remain unchanged.
  - Dr. McClard expressed disappointment regarding lack of any new or helpful information in the report which was finally received from the PA Economic League relative to effects of the potential closure of schools within the Erie City School District. Local superintendents will discuss this report when they meet in September.
  - The administrative team along with technology and some support staff are actively researching alternative student information systems for the district, to replace the current software which will no longer be supported as of the close of the 2017-18 school year. The team is excited to possibly take advantage of new technology which now available. Dr. McClard will keep the board updated in this matter.

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

- The calendar handbook is on target to be distributed before the school year begins. Maureen Rizzo has done a great job of organizing information and student artwork for this year's publication.
- Congratulations were extended to Mrs. Janice Brabender who was the recipient of an award in State College last evening for leadership in school nursing. It is hoped that she will be able to come to a meeting in the near future so that the board can recognize this accomplishment.
- A very thorough inspection of the Elementary Center took place yesterday as part of the opening process for the Early Connections preschool program to be housed in this facility. Dr. Ritter shared that the inspection went extremely well. The group plans to move in equipment this Sunday and the program will open on Monday August 7<sup>th</sup>.
- The North East Education Foundation has successfully applied for an Innovative Education Program within the PA Education Improvement Tax Credit program. The EITC program will allow local businesses to contribute towards the Saturday Superstars program and other innovative education programs that provide additional enrichment opportunities for students in exchange for an 80-90% PA tax credit. Mr. Fox has a meeting with the North East Community and Erie Community Foundations to establish an endowment agency fund for the North East Education Foundation. Additionally, the North East Education Foundation is registered to participate in the annual Erie Gives matching gift fundraising event on August 8<sup>th</sup>.
- Dr. McClard distributed to the board copies of a proposed survey which administrators would like to make available to parents and community members in a Google format. The survey would give people a forum to provide feedback on a number of different aspects of the district and would be publicized on the website as well as in the local newspaper. Board members were asked to please review the draft survey and provide any comments or suggestions to Dr. McClard before the next meeting if possible.
- The administrative team is participating in two book studies over this summer: The first book – How Full is Your Bucket? – discusses positive ways to support staff and one another. This book will also be offered to staff as an enrichment opportunity. The second book, entitled Smart Leaders, Smarter Teams, is a study for administrators only and forces the team to take a hard look at leadership initiatives. Dr. McClard is excited for both studies and feels that it is important to continually strive for improvement.

**APPROVAL - Minutes – Regular Meeting of June 15, 2017** In a motion by Mrs. Janes and second by Mr. Mobilia to approve the minutes of the Regular Meeting of June 15, 2017 the board, in a voice vote, voted as follows: “Ayes” - 8. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

In response to a question from the board it was confirmed that the annual procurement card assignment motion is per normal procedures and also in accordance with bank policy. There are no additional cards requested for the new fiscal year.

**APPROVAL - Business Items #1-8** In a motion by Mr. Mobilia and second by Ms. Rohde to approve business items #1-8 with a separation on item #7, individual #7-b, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Corbin, Dr. Blystone, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

1. The Board approved the General Fund Invoices paid prior to Board Meeting. (Copy filed herein page/ref# 5483-A)
2. The Board approved the Food Service Operating Bill Listings for approval and paid prior. (Copy filed herein page/ref# 5483-B)
3. The Board approved the Capital Projects Bill Listing in the amount of \$109,465.88. (Copy filed herein page/ref# 5483-C)

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** **5484**  
**THURSDAY, AUGUST 3, 2017**

4. The Board approved the Capital Projects Report dated June 30, 2017. (Copy filed herein page/ref# 5484-A)
5. The Board approved the Treasurer’s Report dated June 30, 2017. (Copy filed herein page/ref# 5484-B)
6. The Board approved the Food Service Report for the period ending June 30, 2017. (Copy filed herein page/ref# 5484-C)
7. The Board authorized the following employees to use district procurement cards in accordance with Policy 3600 – Business and Non-Instructional – North East School District Procurement Cards.

	DEPARTMENT	ASSIGNED TO	ADDITIONAL USERS
1	Central Administration	Jeffrey Fox	Sara Land Shelley Allen
2	High School	Regan Tanner	Kimberly Daughrity Shelly Newcamp
3	Middle School	Gregory Beardsley	Steven Karns Noreen Tuttle
4	Middle School Learning Sppt	Carly Eades	Susan Johannes
5	Intermediate Elementary	Brian Emick	Gloria Duink Kimberly Daughrity
6	Elementary Autistic Sppt	Amanda Warren	Zachary Lucas Tameca Hackett
7	Davis Primary	Jennifer Ritter	Carol Komorowski
8	Maintenance	William Wingerter	Michael Coccarelli
9	Transportation	Patricia Schultz	Chris Fornalczyk
10	Technology	Matthew Stark	Tyler Wilson Janice McAuley
11	Food Service	Robin Petroff-Hedlund	-

8. The Board approved an increase in the annual stipend for the district’s substitute scheduler from \$4,500 to \$5,000 per year effective with the 2017-2018 school year.

**APPROVAL -  
Business Item #7  
Individual #7-b**

In a motion by Mr. Mobilia and second by Mr. Behnken to approve business item #7, individual #7-b, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Mr. Corbin, Dr. Blystone, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Mr. Riedel. “Nays” – 0. “Abstain” – Ms. Rohde. Mrs. DeGrosky was excused. Motion carried.

7. The Board authorized the following employees to use district procurement cards in accordance with Policy 3600 – Business and Non-Instructional – North East School District Procurement Cards.

	DEPARTMENT	ASSIGNED TO	ADDITIONAL USERS
7	Davis Primary	Jennifer Ritter	Virginia Schwartz

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

Dr. McClard recognized and thanked Mrs. Sally Abata, who was present at this meeting, for her service to the district as the board is asked to approve her upcoming retirement.

Mr. Fynan voiced his reluctance to approve aide appointment schedules as recommended in Personnel item #11 while contract negotiations with the support union are still unsettled at the present time.

**APPROVAL -  
Personnel Items  
#1-17**

In a motion by Mr. Mobilia and second by Mrs. Janes to approve personnel items #1-17 with a separation on item #11, individual #C-11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

1. The Board employed Ms. Brooke Thompson as a Part-time Custodian (5.5 hours per day) – North East High School, at a rate of \$11.02 per hour without benefits for a one-hundred-twenty-working-day probationary period as per contract effective August 7, 2017. Following the probationary period, the rate will remain the same.
2. The Board employed Ms. Allyson Martin as a Long-term Day-to-Day Substitute English Teacher – North East High School, at a salary of \$43,300 (Step B-1) pending updated clearances and physical/PPD for the 2017-2018 school year August 24, 2017 through June 5, 2018 with benefits and excluding tuition reimbursement as per Board Policy 4171.
3. The Board employed Ms. Anna Ballard as a Long-term Day-to-Day Substitute Grade Three Teacher – North East Intermediate Elementary, at a salary of \$21,883 (Step B-1 prorated) for the first semester of the 2017-2018 school year August 24, 2017 through January 18, 2018 with benefits and excluding tuition reimbursement as per Board Policy 4171.
4. The Board adjusted the salary and step of Mr. Kyle Regan, Special Education Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
5. The Board adjusted the salary and step of Ms. Catherine Smrekar, Health & Physical Education Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
6. The Board adjusted the salary and step of Mr. Jamison Drab, Science Teacher – North East High School, from Step B-1 (\$43,300) to Step M-1 (\$44,400) effective August 24, 2017.
7. The Board extended the employment of Ms. Aubrey Roach for an additional 240 hours as a part-time custodian at the high school and middle school at a salary of \$8.00 per hour effective August 7, 2017. This is part of the pre-employment transition grant program sponsored by the PA Department of Labor and Industry. The grant will continue to cover 100% of the employee’s wages.
8. The Board approved the following individuals for the position of coach(es)/ advisor(s), intramurals and department chairs for the 2017-2018 school year at the steps listed below:

COACHING POSITIONS		Recommendation	Step	Stipend
1	Boys Basketball Assistant Coach	David Mazza*	-	Volunteer
2	Girls Basketball Assistant Coach (Grade 7)	Alexis Bowen*	-	Volunteer
3	Boys Soccer Assistant Coach	Christopher Toy*	-	Volunteer
4	Girls Soccer Assistant Coach	Rachel Evans	-	Volunteer
5	Volleyball Assistant Coach	Dan Hering	-	Volunteer

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

<b>ADVISORY POSITIONS – HIGH SCHOOL</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
<b>ADVISORY POSITIONS – MIDDLE SCHOOL</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
<b>INTRAMURAL COACHES &amp; ADVISORS</b>	<b>Recommendation</b>	<b>Step</b>	<b>Stipend</b>
None recommended for this meeting			
*Non-employee			

9. The Board approved the addition of Jeffrey Kraemer Jr. to the list of approved lifeguards for summer 2017 and the 2017-18 school year.
10. The Board accepted the retirement request of Mrs. Sally Abata, Confidential Secretary – Business Office, to be effective January 31, 2018.
11. The Board approved the 2017-2018 North East School District Aides Roster as follows:

<b>2017-2018 AIDE ROSTER</b>			
	<b>POSITION</b>	<b>EMPLOYEE</b>	<b>HOURS</b>
<b>HIGH SCHOOL</b>			
1	DH Aide	Melissa Miles	2.5
2	IA/DH Aide	Jessie Russell	7
3	Instructional Aide	Jil Davis	7
4	PC Aide	Tracey Townsend	7
<b>MIDDLE SCHOOL</b>			
1	Life Skills Aide	Sue Johannes	7
2	DH Aide	Diane Heaton	3
<b>INTERMEDIATE ELEMENTARY</b>			
1	Grade 3 IA	Sandy Holmes	7
2	Grade 3 IA	Karen Eriksson	7
3	Grade 4 IA	Sue Beardsley	7
4	Grade 5 IA	Brenda Wydro	7
5	Grade 5 PC Aide	Anne Foster	7
6	Autistic Sppt Aide	Deb Arthur	7
7	Autistic Sppt Aide	Tameca Hackett	7
8	NEIE Instr. Aide	Amy Rosequist	7.5
9	Computer Aide	Karen Henning	7.5
10	DH Aide/Library	Tammy Aldrich	7.5
12	Pool/Library Aide	Emily Rhoades	7.5
<b>DAVIS PRIMARY</b>			
	<b>POSITION</b>	<b>EMPLOYEE</b>	<b>HOURS</b>
1	Kindergarten IA	Tina Gruber	7.5
2	Kindergarten IA	Michaeline Skarzenski	7.25
3	Grade 1 IA	Kerri Klein	7.25
4	Grade 1 IA	Charlotte Eidell	7
5	Grade 2 PC Aide	Tonya Craig	7

**5487 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

6	Grade 2 IA	Alicia Gates	7.25
7	Grade 2 IA	Victoria Lilley	7
8	PC Aide	Danielle Hofmann	4
9	PC Aide	Douglas Bailey	3.5
10	Autistic Sppt Aide	Christian Heaton	7
11	Autistic Sppt Aide	Melissa Allen	7
12	Computer Aide	Tracey Lewis	7
13	DH/CG Aide	Susan Scriven	4.75
14	Special Ed Aide	Paula Kraft	7.5

12. The Board employed Ms. Leigh-Anne Stallings as a Personal Care Aide (7 hrs/day) – North East Middle School at a salary of \$13.05 per hour effective August 24, 2017 and through the 2017-2018 school year only. Employment is contingent upon continued enrollment of the individually assigned student, with all costs to be reimbursed by the student’s sending district.
13. The Board approved 56 additional tutoring hours for teachers working with the summer ESY program at \$21.00 per hour.
14. The Board approved the following non-employee individuals as Community Education instructors for the 2017-2018 school year. Employment depends upon enrollment.

<b>Community Education Instructors 2017-2018</b>			
1	Sharryn Campbell	6	Darlene Orschek
2	Stephanie Cullen	7	Steve Smith
3	Kitty Maloney	8	Selina Uglov
4	Paula Neff	9	Diane Wickles
5	JoEllen Nelson		

15. The Board approved Family Medical Leave for the individual(s) listed below.

	<b>Staff Member</b>	<b>Position/Location</b>	<b>Duration</b>
1	Marlene Gilkinson	Bus Driver & Cooks Helper	August 29, 2017 to June 5, 2018 (Intermittent)
2	Carol Komorowski	Secretary – Davis Primary	August 4, 2017 to June 30, 2018 (Intermittent)

16. The Board accepted the resignation of Mrs. Janet Lanich – Cook’s Helper, Elementary Center cafeteria, effective July 25, 2017.

17. The Board approved the following individual(s) to the 2017-2018 District Substitute List:

<b>INSTRUCTIONAL STAFF</b>	
1	Anna Ballard – Grades PK-4
2	Allyson Martin – English 7-12
<b>SUPPORT STAFF</b>	
3	Rinnah Honey – Custodial substitutes <i>pending physical/PPD and Act 168</i>

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS 5488**  
**THURSDAY, AUGUST 3, 2017**

**APPROVAL -  
 Personnel Item #11  
 Individual #C-11**

In a motion by Ms. Rohde and second by Mrs. Janes to approve personnel item #11, individual #C-11, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, and Ms. Rohde. “Nays” – 0. “Abstain” – Mr. Riedel. Mrs. DeGrosky was excused. Motion carried.

11. The Board approved the 2017-2018 North East School District Aides Roster as follows:

2017-2018 AIDE ROSTER			
	POSITION	EMPLOYEE	HOURS
<b>INTERMEDIATE ELEMENTARY</b>			
11	DH Aide	Jenny Riedel	2.75
<b>DAVIS PRIMARY</b>			

Mr. Fynan expressed continued support for the annual Grade 8 culminating field trip to Gettysburg National Military Park and hopes to see something related to the high school Medal of Honor course as well.

**APPROVAL -  
 Student Travel  
 Requests #1-5**

In a motion by Mr. Riedel and second by Mrs. Janes to approve student travel requests #1-5 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Autistic Support Class – approx. 15 students Amanda Warren Zachary Lucas Four+ Aides	Typically once per week during the school year to various locations in and near North East	Transportation (van)	-0-	\$2,700.00
<b>TOTALS</b>			-0-	\$2,700.00
<b>PURPOSE:</b> Community Based Education Practices				

(2) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Life Skills Class – approx. 7 students Carly Eades Two Aides	Typically twice per week during the school year to various locations in and near North East	Transportation (van)	-0-	\$3,000.00
<b>TOTALS</b>			-0-	\$3,000.00
<b>PURPOSE:</b> Community Based Education Practices				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

(3) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Grade 8 approx. 125 students Grade 8 staff Greg Beardsley Steve Karns Jan Brabender One additional Nurse	May 17 – 18, 2018 Gettysburg National Military Park 950 Sunset Avenue Gettysburg, PA 17325	Transportation (charter buses) Substitutes Lodging Meals Misc: T-shirts, tips, etc.	*\$3,010.00  \$11,683.52 *\$350.00 \$2,000.00	\$7,640.00  \$360.00
<b>TOTALS</b>			*\$17,043.52	\$8,000.00
<b>PURPOSE:</b> Culmination of 8 <sup>th</sup> grade social studies unit				

(4) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Girls Volleyball - 9 students Sherry Elchynski	July 14 – 16, 2017 Youngstown State University One University Plaza Youngstown, OH 44555	Transportation (school van) Registration (includes lodging)	*\$1,710.00	\$241.50
<b>TOTALS</b>			*\$1,710.00	\$241.50
*Registration to be paid by participants / Transportation to be paid out of Athletics budget				
<b>PURPOSE:</b> Formal approval for participation at Volleyball Camp per revised board policy				

(5) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Marching Band approx. 85 students Stephan DeGrosky and Band Staff	Sept. 16, 2017 -6:00 AM to Sept. 17, 2017 – 1:00 AM Tom Benson Hall 1815 Harrison Avenue Canton, OH 44708	Transportation (buses)	-0-	\$1,798.95
<b>TOTALS</b>			-0-	\$1,798.95
<b>PURPOSE:</b> Bands of America Regional Competition				

**NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

Prior to approval of staff travel, Dr. Blystone expressed support for Mrs. Brabender on this well-deserved award.

**APPROVAL -  
Staff Travel #1**

In a motion by Mrs. Janes and second by Mr. Riedel to approve staff travel request #1 the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried.

(1) NAME/PARTICIPANT	DATE/TIME/PLACE	ITEMIZED CATEGORIES	EXPENSES PAID BY GRANTS, PARTICIPANTS, CLUBS, FUNDRAISERS, DONATIONS	EXPENSES PAID BY DISTRICT
Janice Brabender	August 2, 2017 Ramada Inn 1450 S. Atherton Street State College, PA 16801	Transportation (personal vehicle) Meals	-0-	\$188.32
				\$21.00
<b>TOTALS</b>			-0-	\$209.32
<b>PURPOSE:</b> Award acceptance – PA state winner of nursing leadership award				

Dr. McClard took a moment at this time to remind the board that they may be asked to approve relevant changes to the approved PIAA sports schedules in subsequent meetings as required by the revised board policy. The board would be asked to consider any additional matches or any travel of significant distance requested to be added to the schedule.

**APPROVAL -  
Participation in  
Fall 2017 PIAA  
Sports Schedule**

In a motion by Ms. Rohde and second by Mr. Riedel to approve North East School District’s athletic participation in the PIAA sports schedule for the Fall 2017 as attached, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried. (Copy filed herein page/ref# 5490-A)

In response to a question from the board, Mr. Fox shared that the cost to retain AmeriCorps individuals is \$300 more per person as compared to last year.

**APPROVAL -  
AmeriCorps  
Agreement for  
2017-2018**

In a motion by Mr. Mobilia and second by Mr. Riedel to approve the attached agreement between the North East School District and Keystone SMILES for the placement of four (4) AmeriCorps individuals for the 2017-2018 school year at a cost of \$13,900 per member or \$55,600 total cost for North East, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mr. Corbin, Mr. Fynan, Mrs. Janes, Mr. Mobilia, Mr. Riedel and Ms. Rohde. “Nays” – 0. Mrs. DeGrosky was excused. Motion carried. (Copy filed herein page/ref# 5490-B)

**POLICY 4330.10  
2nd READING  
District Personnel  
Evaluations:  
Athletic Coaches /  
Assistant Coach  
Evaluation -  
Revised**

Policy 4330.10 District Personnel Evaluations: Athletic Coaches / Assistant Coach Evaluation – Revised – Second reading and board discussion. The second reading includes minor changes as suggested by board members.

**5491 NORTH EAST SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS  
THURSDAY, AUGUST 3, 2017**

**POLICY 4385  
2<sup>nd</sup> READING  
Family and  
Medical Leave -  
Revised**

Policy 4385 Family and Medical Leave – Revised – Second reading and board discussion. There have been no changes made to this revised policy since the last meeting. All revisions recommended are to bring the district’s policy into alignment with the current law and also with union contracts.

**POLICY 6210  
2<sup>nd</sup> READING  
Curriculum  
Development and  
Evaluation -  
Revised**

Policy 6210 Curriculum Development and Evaluation – Revised – Second reading and board discussion. No changes have been made to this revised policy since the last board meeting. Board members were encouraged to contact Dr. McClard with any questions or comments on any of the policies currently under review.

**ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION**

➤ August 17, 2017 – Approval of 2017-2018 Substitute List

Dr. McClard reminded board members to please get back to him with their thoughts regarding the survey at their earliest opportunity. He also shared that the agency under consideration for security support in 2017-18 has agreed to make amendments to their proposed agreement as advised by the district’s solicitor. That agreement will appear on the next board meeting agenda for possible approval.

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 7:45 PM.

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Jeffrey A. Fox, Board Secretary

**NORTH EAST SCHOOL DISTRICT**  
**MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL DIRECTORS** 5496  
**THURSDAY, AUGUST 17, 2017**

**APPROVAL:  
POLICY 6210  
Curriculum  
Development and  
Evaluation -  
Revised**

In a motion by Mrs. Janes and second by Ms. Rohde to approve Policy 6210 Curriculum Development and Evaluation – Revised, the board, in a roll call vote, voted as follows: “Ayes” – Mr. Behnken, Dr. Blystone, Mrs. DeGrosky, Mrs. Janes, Mr. Mobilia and Ms. Rohde. “Nays” – Mr. Fynan and Mr. Riedel. Mr. Corbin was excused. Motion carried. (Copy filed herein page/ref# 5496-A)

ITEMS FOR FUTURE PRESENTATION, DISCUSSION, AND/OR BOARD ACTION

➤ September 21, 2017 – Introduction of New Staff

Dr. Blystone announced that the North East Board of School Directors would meet in an Executive Session following the regular meeting concerning areas permissible under Act 84 which include confidentiality issues protected by law.

**ADJOURNMENT:** By acclamation the regular meeting was adjourned at 8:00 PM.

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Jeffrey A. Fox, Board Secretary