

## RIVERWOOD COMMUNITY DEVELOPMENT DISTRICT

### Board of Supervisors

Michael Spillane Chairman  
Richard Knaub, Vice Chairperson  
Jim Martone, Assistant Secretary  
Lucille Syrek, Assistant Secretary/Treasurer  
Donald Myhrberg, Assistant Secretary

### District Staff

Robert Koncar, District Manager  
Scott Rudacille, District Attorney  
John Mercer, Onsite Maintenance Manager

## Regular Meeting Agenda September 15, 2020 at 2:00 p.m.

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1. Call to Order and Roll Call
2. Approval of the September 15, 2020 Agenda
3. Audience Comments on Agenda Items
4. Approval of Consent Agenda
  - A. Approval of the Minutes of August 18, 2020 Meeting
  - B. Acceptance of the Financial Statements and Check Registers
5. Manager's Report
  - A. On-Site Manager's Report
    - a. New Hire – Denise Patrick, Administrative Assistant
    - b. Review of Insurance Renewal
  - B. Consideration of Revised Management Contract with Changes in Beach Club Services
  - C. Consideration of Annual Audit Services
6. Monthly Client Report
7. Attorney's Report
8. Old Business
  - A. Waterline Update
  - B. Irrigation Meter Replacements
  - C. Transfer of Guardhouse Supervision
9. New Business
  - A. Consideration of a salary increase for our Environmental maintenance part-time employee
10. Other Committee Reports
11. Supervisor Comments
12. Audience Comments
13. Adjournment

**The next scheduled meeting October 20, 2020**

**If you would like an agenda package please contact: [bob.koncar@inframark.com](mailto:bob.koncar@inframark.com)**

### District Office:

210 N. University Drive, Suite 702  
Coral Springs, Florida 33071  
954-603-0033

### Meeting Location:

Riverwood Activity Center  
4250 Riverwood Drive  
Port Charlotte, Florida