

Flyer Distribution Approval Form for 2020-21

Requesting Permission for:

Today's Date _____

- Flyer** – Flyers being sent home with elementary students or left on counters for secondary students are **required** to be in English & Spanish. It is also limited to non-profit organizations advertising primarily student activities and opportunities.
- Poster** – Posters displayed on public bulletin boards can be English only, though a Spanish version is also recommended.

This disclaimer **must be on any flyer/poster distributed/posted within Eastmont School District:**

Eastmont School District does not sponsor or endorse this event/information nor does the district assume any liability for it. In consideration of the privilege to distribute materials, the Eastmont School District will be held harmless from any cause of action filed in any court or administrative tribunal arising out of the distribution of these materials, including costs, attorney's fees and judgments or awards. El Distrito Escolar de Eastmont no patrocina ni aprueba este evento/información, ni asume el distrito responsabilidad por ello. En consideración del privilegio para distribuir materiales, el Distrito Escolar de Eastmont se mantendrá indemne de cualquier acción tomada en cualquier corte o tribunal administrativo a causa de la distribución de esta materia, incluyendo costos, cuota para abogados, juicios o premios.

Organization Information

Organization's Name & Address	
Contact's Name & Phone	
Email to receive form back	

Event Information

Name of Event	
Date(s) of Event	

Grade Levels – We will provide enough flyers or posters for these grades:

Elementary (6 schools)	<input type="checkbox"/> K	<input type="checkbox"/> 1 st	<input type="checkbox"/> 2 nd	<input type="checkbox"/> 3 rd	<input type="checkbox"/> 4 th	<input type="checkbox"/> Staff
Intermediate (2 schools) <small>(Secondary-Counter Only)</small>	<input type="checkbox"/> 5 th	<input type="checkbox"/> 6 th	<input type="checkbox"/> 7 th			<input type="checkbox"/> Staff
Junior High (1 school) <small>(Secondary-Counter Only)</small>	<input type="checkbox"/> 8 th	<input type="checkbox"/> 9 th				<input type="checkbox"/> Staff
High School (1 school) <small>(Secondary-Counter Only)</small>	<input type="checkbox"/> 10 th	<input type="checkbox"/> 11 th	<input type="checkbox"/> 12 th			<input type="checkbox"/> Staff

Administration Office Use Only

Your request has been: Approved Denied
 Distribution Method: Flyer/Handout Posted on Bulletin Board/Public Announcement Board

_____ Date
 Superintendent/Designee's Approval

Approved form must be attached to flyers or available if asked for at school locations.

Distribution Numbers 2020-21

Elementary Level – Flyers sent home with students.

Schools	Each classroom gets one Bundle of 25		Each classroom gets one Bundle of 30		
	Number of classrooms:		Number of classrooms:		
	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade
Cascade Elem.	4	4	4	4	4
Grant Elem.	4	4	4	4	4
Kenroy Elem.	4	4	4	4	4
Lee Elem.	2	4	4	4	4
Rock Island Elem	2	2	2	2	2

Total Bundles of 25 = **34 bundles** Total Bundles of 30 = **54 bundles**

Secondary Level – Counters Only (25-30 copies).

Schools	Grade Levels	# of Flyers
Clovis Point Intermediate School	5 th – 7 th	25-30 Copies (Counters Only)
Sterling School	5 th – 7 th	25-30 Copies (Counters Only)
Eastmont Junior High School	8 th – 9 th	25-30 Copies (Counters Only)
Eastmont High School	10 th – 12 th	25-30 Copies (Counters Only)