



SCHOOL DISTRICT OF SPRINGFIELD TOWNSHIP

Transportation Center

103 West Montgomery Ave • Erdenheim, PA 19038 • P: 215.233.6095 • TransOffice@sdst.org

May 29, 2020

Non-Public School Families

To Our Valued Family:

As I write to you during these very challenging times for so many in the world, I hope that you and those close to your heart are well.

As school districts throughout the United States assess their capability to provide safe physical environments to educate students, many factors are being weighed that have never been a part of the “new school year” thought process. Transportation is a service that poses a number of unique complexities that we are working to overcome.

We hope to have additional information for your family in the coming weeks about how the transportation environment will operate for the foreseeable future.

In the meantime, I wanted to make you aware of some significant changes in our transportation registration process for the 2020-2021 school year. We are currently in the end-stages of implementing a secure online registration portal, which we will be asking you to use to register for transportation this year. We anticipate that the **online registration portal will open on July 1**. More information will be posted to the Transportation Department section of <https://www.sdst.org> in the coming weeks.

What you must do:	What you will need:
<ul style="list-style-type: none"> • Register your child(ren) who will be attending a charter, non-public, or parochial school and who would like transportation provided. • Registration must be completed between July 1, 2020 and July 22, 2020 • Look for additional information regarding registration in the Transportation Department section of https://www.sdst.org in the coming weeks 	<ul style="list-style-type: none"> • Access to a computer and scanner OR a smartphone with the ability to take photos. • A state issued driver’s license or identification card of the primary guardian who lives within Springfield Township • Any ONE of: Title, deed, agreement of sale, settlement papers, current tax bill, or current lease • Your most recent utility bill (PECO/Aqua/BCWSA) • The most recent of ONE of: Paystub, current vehicle registration, IRS document, or bank statement • Your child(ren)’s birth certificate

As we continue to move through the planning process, we will work to communicate with you to present clear information regarding transportation for this coming school year. If you have additional questions or needs in the meantime, please do not hesitate to contact the transportation office by email at TransOffice@sdst.org.

Sincerely,

Nathan Bray, Director of Transportation
School District of Springfield Township