

Infinite Campus Gradebook: Score Copier

The Score Copier allows teachers to receive scores for students who have transferred into one of their sections. Assignment scores that the student received in the previous section can be copied to unscored assignments in the new section.

Students who have transferred into the section currently selected in the Grade Book are displayed. Additionally, one of the following conditions must be met:

- You teach both the previous section and the new section.
- The previous section and new section have the same Course Name or Course Number.
- This only applies to movement within the same location and not school to school transfers.

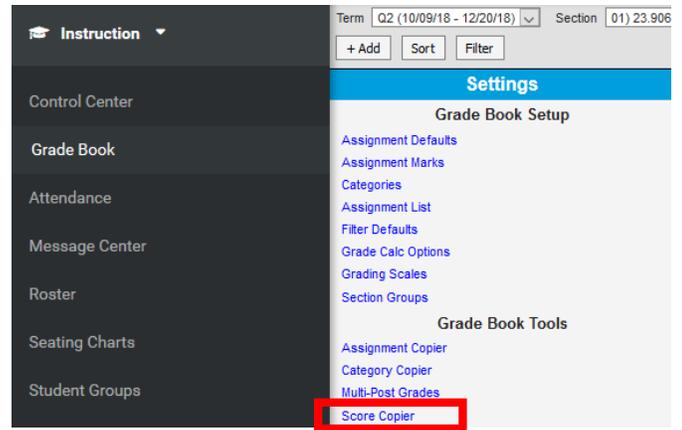
Teachers can also generate the Student Summary report for the student's previous section to review assignments and scores.

PATH: *Campus Instruction > Grade Book > Settings > Score Copier*

Select the **Score Copier** option under Gradebook Tools.

A new window will open with student names that have been added to your section.

You will have two options: View Student Summary and Copy Scores.



Click the **View Student Summary** report for grading information from the student's previous section.

The report appears in a separate window and shows any tasks/standards with scored assignments in the Grade Summary and any assignments in the Assignment Detail.

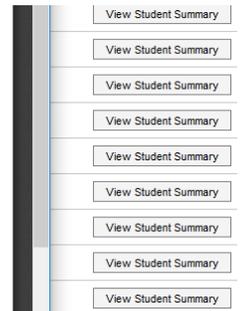
Grade Summary

	Total Points	In-Progress Grade	Final Grade
Term Q1 - 9 Week Grade Grades (Wt: 100)	830/900	70.00% 70	70.00% 70
Term Q2 - 9 Week Grade Grades (Wt: 100)	144/200	72.00% 72	72.00%

Assignment Detail

Key: *M = Missing *L = Late *I = Incomplete *Ch = Cheated *Dr = Dropped *X = Exempt **Assignment excluded from grade calculation * Individualized

Assignment	Category	Due Date	Pts	Score	%
oojunction test	Grades	08/17/2018	100	85	85
spelling test week 1	Grades	08/17/2018	100	85	85
preposition test	Grades	08/24/2018	100	74	74
spelling test week 2	Grades	08/24/2018	100	85	85
interjection test	Grades	08/31/2018	100	85	85
spelling test 3	Grades	08/31/2018	100	90	90
perfect verb tense test	Grades	09/04/2018	100	86	86
spelling test week 4	Grades	09/05/2018	100	85	85
spelling test week 5	Grades	09/08/2018	100	80	80
verb tense pg. 75	Grades	09/29/2018	100		
Spelling test week 6	Grades	09/28/2018	100	80	80



*Another use of this report is to view the posted and in-progress grades for the student, to get an idea of how to student was doing in the course overall.

Click **Copy Scores**, if you decide this is the action you would like to take.



Click to view a list of scored assignments in the previous section (Source).

- You may click an assignment name to view a summary of the assignment, including Teacher Notes, Student Instructions, and Content. The Task/Standard the assignment is aligned to and the student's score as a percentage display.
- When scores are copied, students receive that percentage of possible points. For example, if a student received 90/100 points on the source assignment and the destination assignment is worth 200 points, the student receives 180 points.

Source Assignment	Task/Standard	Score
23.0060001-4 LangArts 5 (Differentiation)		
stw1: spelling test week 1 08/17/2018	9 Week Grade	65%
stw2: spelling test week 2 08/24/2018	9 Week Grade	65%
prept: preposition test 08/24/2018	9 Week Grade	74%
stw3: spelling test 3 08/31/2018	9 Week Grade	90%

The Destination Assignment column shows the assignments that will receive copied assignment scores upon Save.

- Assignments that match display in the Destination column automatically. Matching assignments are those that are aligned to both the source and destination sections in the Scheduling Alignment area of the assignment.
- Other assignment scores can be copied if the task/standard alignment is the same and if the destination assignment does not have a score.
- Click SELECT to view a list of destination assignments whose scores can be copied.

Source Assignment	Task/Standard	Score	Destination Assignment
23.0060001-4 LangArts 5 (Differentiation)			23.9060001-3 LangArts 5 (Differentiation)
stw1: spelling test week 1 08/17/2018	9 Week Grade	65%	<input type="button" value="Select"/>
stw2: spelling test week 2 08/24/2018	9 Week Grade	65%	wk2: SRA Flex Average weekly ✕ 08/24/2018

Click SAVE to copy scores into the grade book.

Note that a comment is automatically added to the destination assignment indicating the assignment and section the score was copied from.

95	100		
65			

Copied score from spelling test week 2 in 23.0060001-4 LangArts 5 (Differentiation)

Return to the Score Copier at any point in time to view assignments and copy additional scores.