

August 13, 2018

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, August 13, 2018, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:03 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Doug Purcell; Vice President Elizabeth Sigale; and Members Kirat Doshi, Gregory Harris, Darren Hughes, and John Miller. Members absent: Jill Samonte. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; Catherine Hannigan, Director of Business Services; Kevin Barto, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least seven visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

President Purcell led the Pledge of Allegiance.

3. NON-ACTION REPORTS

A. "Spotlight on our Schools" – Title I Plan

Justin Sisul, Assistant Superintendent for Curriculum and Instruction, gave a short presentation on District 58's Title I Plan. Title I provides resources to schools with high percentages of children from low-income families, which is determined based on the percent of students who qualify for free or reduced lunch. El Sierra, Henry Puffer, Indian Trail and Kingsley Schools currently qualify for Title I dollars. The District's Title I Plan is required by the state and the Department of Education; it outlines possible services funded through Title I, ways students qualify for support, and identifies school and district accountability.

Students qualify for Title I services if they attend a Title I school and are identified as academically at-risk. Title I services in District 58 include services for homeless students, pull-out or push-in support from an instructional assistant in reading or math under the direction of certified staff, and direct instruction from certified staff. This direct instruction, with an emphasis on math, will be provided by two new certified interventionists.

Title I accountability requirements include annual notification and

stakeholder meetings with Title I principals, parents and private and parochial schools; grant reporting on expenditures and comparability; and assurances that services “supplement, not supplant” regular services. Board approval is required if a Title I Plan changes substantially, such as the addition of the interventionist roles in District 58.

4. COMMUNICATIONS

- A. Email from Tracy Weiner regarding articles about the District.
- B. Email from Tracy Weiner regarding Board vacancy interviews ~ *response from Doug Purcell, Board President.*
- C. Thank you note from Rob Van Bergen.
- D. Email from Allison Dale regarding various issues before the Board ~ *responses from John Miller, Board Member; Kari Cremascoli, Superintendent; and Justin Sisul, Asst Superintendent for Curriculum.*
- E. Email from Samantha Figueroa regarding Longfellow.
- F. Email from a group of parents regarding Longfellow and strategic plan ~ *response from Kari Cremascoli, Superintendent.*
- G. Emails from Fanny Vlahos regarding Board committees ~ *response from Greg Harris, Board Member.*
- H. Email from Chris McGrath regarding middle school wrestling ~ *response from John Miller, Board Member.*
- I. Email from Alison Rozell regarding art education ~ *responses from Elizabeth Sigale, Board Vice President, and Kari Cremascoli, Superintendent.*
- J. Emails from Samantha Figueroa regarding Longfellow property analysis.
- K. Freedom of Information Act request from Katy Smyser, NBC, regarding sexual misconduct or discrimination claims.

5. REPORTS TO THE BOARD

- A. Superintendent
Superintendent Kari Cremascoli reported that contract negotiations with the Downers Grove Elementary Education Association (DGEEA) and Downers Grove Custodial Maintenance Association (DGCMA) continue to progress. The negotiating teams seem to be close to finalizing tentative agreements, after which union members and the Board will be asked to ratify those agreements. ELA curriculum materials have been received in preparation for full implementation district-wide. School offices opened on July 31st. Thirty-four teachers and six new administrators have been hired, and will spend five days in professional development. All teachers return on August 20 for an opening day workshop at Benedictine University. Class assignments will be emailed to parents on Monday, August 20 after 4 p.m., and Curriculum Nights are scheduled for September 6, 11 and 13. The Lester School addition will be ready for the opening of school, despite a slight delay in delivery and installation of the casework. A ribbon cutting ceremony is scheduled for August 27 at 6:30 p.m. Dr. Cremascoli thanked the buildings and grounds

and maintenance crews who have worked hard over the summer to prepare schools for students and teachers.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending July 31, 2018. Assistant Superintendent for Business/CSBO Todd Drafall introduced Katie Hannigan, Manager of Business Services. Mr. Drafall gave an overview of the budget process. The Tentative Budget will be on display for 30 days before the budget hearing in September. The Board must approve the budget within the first quarter. From an operational standpoint, the budget is balanced, with a slight surplus of about \$200,000. From a transactional standpoint, the budget is in deficit, because revenue from bond proceeds for capital projects was received last fiscal year, but is being paid out this year as those projects are completed.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee did not meet in July.

E. Legislative Committee

The Legislative Committee did not meet in July

F. Financial Advisory Committee

Member Miller reported on the July 16, 2018 Financial Advisory Committee meeting. The committee conducted its annual review of the Medical Reserve Fund and discussed how the fund works and how it might be stabilized over the longterm. Decreases in the fund over the last three to four years are due to premiums that were less than claims. The committee received an update on summer projects, including the Lester addition, electrical work at Fairmount, the alarm system at Kingsley, and cleaning and maintenance across the District. The committee also discussed the need for updated information on the value of Longfellow. A working group was created to continue to explore how the Longfellow asset could be used to solve a variety of facility needs across the District.

G. Meet & Confer Strategic Plan Committee

The Meet & Confer Committee did not meet in July.

6. DISCUSSION

A. Board Committee Membership and Calendars

The Board agreed on the following committee assignments for the coming year:

- Education Foundation representatives: Members Samonte and Doshi

- SASED representatives: Members Purcell and Miller
- District Leadership Team: Members Sigale and Hughes (co-chairs)
- Policy Committee: Members Harris (chair) and Samonte
- Financial Advisory Committee: Members Miller (chair) and Hughes
- Legislative Committee: Members Doshi (chair) and Sigale
- LEND representative: Member Doshi

Member Sigale explained that the Meet & Confer Strategic Plan Committee has accomplished its charge and will be replaced by the District Leadership Team (DLT). The DLT will serve as an advisory and oversight body over the strategic plan development teams.

7. RECESS

President Purcell called for a short recess at 7:36 p.m. He called the meeting back to order at 7:39 p.m.

8. RECEPTION OF VISITORS

Angela Rybarczyk, President of the Downers Grove Custodial Maintenance Association (DGCMA), thanked the negotiating team for its fairness during contract negotiations.

Brian Aycock, Fairmount attendance area, Jennifer Norgaard, Highland attendance area, and Kim Bywater, Indian Trail attendance area, asked what the intended use of revenue would be from a sale of Longfellow, whether the District is considering moving sixth grade to the middle schools, and how the District plans to maintain staff morale at the beginning of school before a contract is finalized.

Terry Mahoney, Pierce Downer attendance area, asked how to obtain a copy of a communication listed on the agenda. He also asked what the timeline is for making a decision on the Longfellow property, and listed several concerns with possible redevelopment of the site, including asbestos remediation and stormwater issues.

Joe Leo, former Board member, Pierce Downer attendance area, stated that the Board has considered a sale of Longfellow several times in the past. He urged the Board to consider that such an asset cannot be replaced once sold, and would have significant impact on the neighborhood.

Emily Kao, Kingsley attendance area, said she appreciates the priority given to class size issues by the District, and hopes that families will be drawn to the area because of lower class sizes.

9. APPROVAL OF MINUTES

A. Approval of Minutes – July 9, 2018

Member Hughes moved and Member Harris seconded the motion to approve the minutes of the July 9, 2018 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – July 11, 2018

Member Hughes moved and Member Miller seconded the motion to approve the minutes of the July 11, 2018 special meeting as presented.

VOICE VOTE

Motion carried

C. Approval of Minutes – August 6, 2018

Member Harris moved and Member Miller seconded the motion to approve the minutes of the August 6, 2018 special meeting as presented.

VOICE VOTE

Motion carried

10. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Dr. Cremascoli noted that many of the appointments are the Personnel Report are rehires of staff who were subject to reduction of force in the spring. She thanked the interview teams who helped to hire new staff. Member Sigale moved and Member Hughes seconded the motion to approve the following items:

A. Personnel

The appointment of 10 certified teachers and 18 support staff employees; the resignation of three certified teachers and six support staff employees; the retirement of one certified teacher effective June 2022 and revised retirement date of one certified teacher; the request for Family Medical Leaves of Absence for two certified teachers.

B. Financial Reports

The list of bills and obligations prepared for payment on August 13, 2018 as well as the revolving and imprest issued in July 2018 as shown on the list submitted under the date of August 13, 2018 in the total amount of \$3,044,937.02 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE AUGUST 13, 2018
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - August 13, 2018	\$2,021,070.62
Revolving Fund - July 2018	\$4,302.67
Imprest Checks - July 2018	\$13,798.31
<u>OPERATIONS & MAINTENANCE FUND</u>	
List of Bills - August 13, 2018	\$168,634.04
Revolving Fund - July 2018	\$20,346.69
Imprest Checks - July 2018	\$446.78
<u>DEBT SERVICE</u>	
List of Bills - August 13, 2018	\$56,498.31
Revolving Fund - July 2018	\$0.00
Imprest Checks - July 2018	\$0.00
<u>TRANSPORTATION FUND</u>	
List of Bills - August 13, 2018	\$136,277.50
Revolving Fund - July 2018	\$0.00
Imprest Checks - July 2018	\$0.00
<u>IMRF</u>	
List of Bills - August 13, 2018	\$0.00
<u>FICA/MEDICARE</u>	
List of Bills - August 13, 2018	\$0.00
<u>SITE & CONSTRUCTION FUND</u>	
List of Bills - August 13, 2018	\$623,562.10
<u>WORKING CASH FUND</u>	
List of Bills - August 13, 2018	\$0.00
<u>FIRE & LIFE SAFETY FUNDS</u>	
List of Bills - August 13, 2018	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - August 13, 2018	\$0.00
<u>SINKING FUND</u>	
List of Bills - August 13, 2018	\$0.00
Revolving Fund - July 2018	\$0.00
Total	\$3,044,937.02

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Purcell,
and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

11. RECOMMENDATIONS FOR ACTION

A. Medical Reserve Fund Transfer

Member Miller moved and Member Hughes seconded the motion to adopt the Resolution authorizing the transfer of \$1,662,179 from the unrestricted fund balance in the Education Fund to the medical reserve sub-fund. (Attachment 20180813A)

ROLL CALL VOTE:	AYES: Members Doshi, Harris, Hughes, Miller, Purcell, and Sigale	
	NAYS:	None
		Motion carried

B. Proposed Tentative Budget for 2018-2019

Member Harris moved and Member Miller seconded the motion to approve the Tentative Budget for FY 2018-2019 as presented, and make it available for public inspection at the ASC office and on the District 58 website.

ROLL CALL VOTE:	AYES: Members Doshi, Harris, Hughes, Miller, Purcell, and Sigale	
	NAYS:	None
		Motion carried

C. Establish Date of Budget Hearing

Member Hughes moved and Member Harris seconded the motion to establish the date for the Budget Hearing on Monday, September 17, 2018 at 7:00 p.m. at the Downers Grove Village Hall.

ROLL CALL VOTE:	AYES: Members Doshi, Harris, Hughes, Miller, Purcell, and Sigale	
	NAYS:	None
		Motion carried

D. Serious Hazard Recommendations

Member Doshi moved and Member Hughes seconded the motion to designate the areas listed below as hazardous for 2018-2019, which makes students who reside within the designated areas eligible for fee-based transportation services even though they live within the one and one half mile limit (K-8). (Attachment 20180813B)

- **El Sierra** attendance area: East of Fairview Avenue (4/12/00)
- **Fairmount** attendance area: East of Fairview Avenue (6/13/94)
- **Henry Puffer** attendance area: South of railroad tracks (12/3/04)
- **Henry Puffer** attendance area: Cross Street from "S" curve to Hadow (12/3/04)
- **Highland** attendance area: North of 39th street (8/9/93)
- **Highland** attendance area: East of Fairview Avenue (8/9/93)
- **Hillcrest** attendance area: North of 55th Street (4/12/00)
- **Indian Trail** attendance area: Belmont Avenue from 60th Street south

to 63rd Street (11/14/83)

- **Indian Trail** attendance area: Woodward Avenue from 55th Street to 5912 S. Woodward (1/13/86)
- **Indian Trail** attendance area: Pershing Avenue from 55th Street to 59th Street (3/10/86)
- **Indian Trail** attendance area: South of 63rd Street (8/9/93)
- **Indian Trail** attendance area: 5900 & 5901 Pershing (9/12/94)
- **Herrick** attendance area: North of Ogden Avenue (8/9/93)
- **Herrick** attendance area: South of the railroad tracks (6/13/94)
- **O'Neill** attendance area: South of 63rd Street (10/10/94)
- **O'Neill** attendance area: West of Main Street (10/31/07)
- **St. Joseph's** attendance area: North of Ogden Avenue (7/12/00)
- **St. Joseph's** attendance area: South of the railroad tracks (7/12/00)
- **St. Mary's of Gostyn** attendance area: North of Ogden Ave. (7/12/00)
- **St. Mary's of Gostyn** attendance area: South of the railroad tracks (7/12/00)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller,
Purcell, and Sigale

NAYS: None
Motion carried

E. Title I Plan

Member Miller moved and Member Hughes seconded the motion to approve the Title I Plan as presented. (Attachment 20180813C)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller,
Purcell, and Sigale

NAYS: None
Motion carried

12. ANNOUNCEMENTS

President Purcell announced the following dates:

Ribbon Cutting Ceremony	Monday, August 27, 6:00 p.m. - Lester School
Board Budget Workshop	Monday, August 27, 7:00 p.m. - Lester School
Regular Board Meeting	Monday, September 17, 7:00 p.m. - Village Hall

13. CLOSED SESSION

Member Doshi moved and Member Harris seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; 5 ILCS

120/2(c)(1);

- collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);
- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06; 5 ILCS 120/2(c)(21).

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hughes, Miller, Purcell,
and Sigale
NAYS: None Motion carried

Member Harris moved and Member Hughes seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:13 p.m. and reconvened to open session at 9:26 p.m.

14. ACTION RESULTING FROM CLOSED SESSION

A. Approval of Closed Session Minutes

Member Hughes moved and Member Harris seconded the motion to approve the minutes of the July 9 and August 6, 2018 closed session meetings.

VOICE VOTE Motion carried

B. Review of Closed Session Minutes

Member Harris moved and Member Doshi seconded the motion to keep the minutes from the July 9 and August 6, 2018, closed session meetings permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

15. ADJOURNMENT

Member Harris moved and Member Miller seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 9:28 p.m.

Doug Purcell, President

Melissa Jerves, Secretary