

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Wednesday, June 5, 2019, at the Downers Grove Village Hall.

**1. CALL TO ORDER/ROLL CALL**

The President called the meeting to order at 7:04 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Emily Hanus, Steve Olczyk, Jill Samonte and Tracy Weiner. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; Todd Drafall, Assistant Superintendent for Business/CSBO; Catherine Hannigan, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting was at least one visitor. (Visitors' Roster attached to official minutes.)

**2. FLAG SALUTE**

Dr. Cremascoli's family led the audience in the Pledge of Allegiance to the flag.

**3. RECOGNITION OF SUPERINTENDENT**

Special recognition was given to Superintendent Dr. Kari Cremascoli, who will be leaving District 58 as of June 30, 2019 to take a position in another district. Current Board Members Harris, Doshi, Samonte and Hughes, former Board Members John Miller, Elizabeth Sigale and Doug Purcell, PTA Council members Valerie Hardy and Rita Brezina, and DGEEA President Craig Young, all commended Dr. Cremascoli for her strong work ethic and child-centered focus.

**4. NON-ACTION REPORTS**

**A. Recognition of Students – Safety Patrol and Middle School Spring Athletics**

The Board formally recognized those students who volunteered their time to participate in the Safety Patrol program. The Board also recognized students who participated in spring athletics at Herrick and O'Neill middle schools.

**B. "Spotlight on our Schools" – Strategic Plan End-of-Year Report**

Dr. Cremascoli highlighted some of the work accomplished toward each of the three goals in the strategic plan that was launched at the beginning of the school year.

**Goal 1: Focusing on Learning**

- Implemented new ELA curriculum districtwide
- Researched, piloted and adopted new science/STEM resources

- Piloted math resources
- Improved processes and timelines for curriculum review
- Created new professional development model with an early release schedule for next year

### Goal 2: Connecting the Community

- Took a close look at communication practices
- Implemented several new communication and feedback tools, including exit slips at meetings, the Inside Scoop internal newsletter, video recording of Board meetings, online strategic plan dashboard, and new family onboarding webpage
- Began to examine the equitable use of resources across the District, particularly in staffing

### Goal 3: Securing the Future

- Created a timeline to achieve a Facility Master Plan
- Evaluated facility needs, priorities, and feasibility
- Gathered input from the community
- Completed steps 1-5 of the timeline
- Next steps include providing early cost estimates and big ideas of the Facility Master Plan in July, presenting a first draft of the long-range plan in September, and adopting a plan in December
- Continued to balance the budget while including additions to staff, curriculum and technology

Member Doshi asked for more information on how the effectiveness of the new Curriculum Coordinator positions will be evaluated. More information will be presented to the Board in August. Member Olczyk asked for clarification on the timing of reviewing cost estimates, and noted that the Strategic Goal Progress Report should be edited to reflect the correct date for that review.

### C. "Spotlight on our Schools" – Instructional Model Review Council

Justin Sisul, Assistant Superintendent for Curriculum and Instruction, provided an overview of the work of the Instructional Model Review Council. The council, made up of teachers, administrators and parents, held five meetings between February and April 2019. Its initial goal was to address the 6th-8th grade middle school model from a pedagogical, developmental and instructional lens. The council explored research on the academic impact of school design, middle school practices and outcomes, and the social-emotional needs of young adolescents; and reviewed the strategic plan survey results regarding the neighborhood school model, existing DuPage County middle school configurations, and the structure of current learning standards and curricula. Although the council found the research inconclusive, they were able to draw out three most important themes:

1. Making big schools feel smaller (through SEL support, structure that

allows for shared students among a group of staff, collaborative teaching environments, and programs designed to meet individual students' needs)

2. Considering the needs of the whole young adolescent child (SEL support, understanding young adolescent development, including student choice and student voice in educational opportunities)
3. Clear vision, structure and support (allowing for flexibility, ongoing support for teachers and parents, collaborative teaching model, and interdisciplinary options)

Council members were asked to respond to the question: "Do you believe District 58 should explore the feasibility of 6th-8th grade middle schools?" Their response was overwhelmingly positive for the following reasons: creates more distance between transitions (from 6th-7th and 8th to high school) provides curricular cohesion, and addresses the developmental needs of the young adolescent. However, the council stressed that their support was dependent on the following caveats: team structures must be strongly considered; SEL and developmental needs of students are addressed; a true middle school philosophy is incorporated; and strong districtwide curriculum, instruction and opportunities for collaboration continue to exist.

Next steps of the council include reviewing the Facility Master Plan in Fall 2019 and reviewing instructional delivery in District 58, following the outline of Objective 1.2.b of the strategic plan.

## 5. COMMUNICATIONS

### Freedom of Information Act Requests

1. Freedom of Information Act request from Ed Luberda regarding printing bids ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Matthew Gugala, SMART Local 265, regarding construction and maintenance work ~ *response from Board Secretary Melissa Jerves.*
3. Freedom of Information Act request from Debbie Rudi regarding student records ~ *response from Board Secretary Melissa Jerves.*
4. Freedom of Information Act request from ProPublica regarding isolated time outs.

### Communications

1. Email from Debbie Rudi regarding student issue.
2. Text communication from parent regarding student issue.
3. Email from parent regarding student issue ~ *response from Board Member Tracy Weiner.*
4. Email from Ellen Jorstad-Stein regarding SEL assessments.
5. Email from Gary Franzen regarding sex education ~ *response from Board Secretary Melissa Jerves.*
6. Email from Krista Bollnow regarding student issue.
7. Email from Joanna Koch regarding social media student issue.
8. Text messages from Mike Ghawaly regarding state capital bill ~ *response from*

*Board Member Kirat Doshi.*

9. Text message from Dana Cox regarding student issue ~ *response from Board Member Tracy Weiner.*

## 6. REPORTS TO THE BOARD

### A. Superintendent

Superintendent Kari Cremascoli reported:

- Planning for the 2019-2020 school year continues, with hiring and rehiring teachers and support staff, and review of the budget. The Board will receive a recap of FY 2019 and update to FY 2020 budget at the July Board meeting. Final Board approval of the FY 2020 budget is planned for September. Regarding enrollment, 88% of expected returning students have completed registration. 1% have started registration, and 9% have not started, but are expected to register.
- A detailed review of spring student assessment results will be presented at the July Board meeting. NWEA MAP and Aimsweb assessment data will be reviewed, although the Illinois Assessment of Readiness results will not be available until fall.
- Curriculum work over the summer will include processing of resources and donation of old textbooks to underprivileged students in other countries through the organization Books4Cause. Science/STEM resources have been adopted and teachers have already received some training. Math Committee teachers and their partners will be piloting new math resources next year, and training on these resources will be accomplished before the end of this school year.
- Summer facility projects are relatively light, and include deep cleaning in every classroom and school, along with painting, small maintenance, playground mulch and groundskeeping projects.
- Facility Planning Council continues to work toward the development of the long-range Facility Master Plan. Two community engagement events, a staff-only event, and an administrative engagement event were held. The FPC met to review these results, as well as some early cost estimates.
- 8th Grade Promotion will be celebrated on Monday evening, June 10th at Downers Grove South.

### B. Monthly Business

Assistant Superintendent for Business/CSBO Todd Drafall reported that due to the rescheduling of the June Board meeting so early in the month, the year-to-date and Treasurer's Report for May are not yet available. They will be presented to the Board in July. Mr. Drafall noted that the District received early tax proceeds in May and on June 3rd, which will be sufficient to cover the remaining expenditures. The fourth payment of state funds was also received in May. He also reviewed several of the action items recommended by the Business Office. Regarding the transfer of funds from the flexible spending account to fund the initial cost of the wellness incentive program, Member Doshi asked for more information about how money is accumulated

in the flexible spending account. Mr. Drafall responded that funds employees put into flexible spending accounts must be spent within the calendar year, and IRS rules do not allow the District to refund any unspent funds. While the District needs to maintain some surplus to accommodate employees who may spend more than they have contributed by the time they leave employment with the District, the current surplus exceeds that level. This one-time transfer to help establish the employee wellness incentive program will leave a sufficient surplus in the flexible spending account.

C. Policy Committee

Member Samonte reported on the May 21, 2019 Policy Committee meeting. Two policies regarding student health are on the agenda for first reading. Member Harris moved and Member Doshi seconded the motion to approve for first reading Policies #5100.2 – Health, Eye and Dental Examinations, and #5100.3 – Students with Chronic Infectious Diseases, and place them on the July Board agenda for final approval.

VOICE VOTE

Motion carried

D. Legislative Committee

The Legislative Committee had not met since the last Board meeting.

E. Financial Advisory Committee

The Financial Advisory Committee had not met since the last Board meeting.

F. District Leadership Team

President Hughes reported on the May 21, 2019 District Leadership Team (DLT) meeting. The progress reports that Dr. Cremascoli shared with the Board during the Spotlight were shared with the DLT at its last meeting. He applauded the tremendous amount of work achieved by all the councils and committees toward the strategic plan goals, and noted that the membership of all groups will be assessed in August and recruitment efforts will occur where necessary.

**7. DISCUSSION**

There were no discussion items this month.

**8. RECEPTION OF VISITORS**

John Miller, Whittier and Herrick attendance area, commented that the Prevailing Wage Act is a mandate from the State requiring the Board to pay 10-40% higher wages. He also commented on the potential funding of new playgrounds under the state capital bill.

**9. APPROVAL OF MINUTES**

A. Approval of Minutes – May 13, 2019

Member Hanus moved and Member Harris seconded the motion to approve the minutes of the May 13, 2019 regular meeting as presented.

VOICE VOTE

Motion carried

B. Approval of Minutes – May 14, 2019

Member Samonte moved and Member Weiner seconded the motion to approve the minutes of the May 14, 2019 Board Tour/El Sierra PTA Meeting as presented.

VOICE VOTE

Motion carried

10. **CONSENT AGENDA**

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Olczyk moved and Member Doshi seconded the motion to approve the following items:

A. Personnel

The appointment of one half-time administrator, half-time certified teacher; the appointment of three certified staff employees and nine support staff employees. The request for Family Medical Leaves of Absence for two certified teachers. The retirement of one certified staff employee effective June 2023 and one support staff employee effective June 2019; the resignation of two certified teachers and two support staff employees. The transfer of assignment of one custodian.

B. Financial Reports

The list of bills and obligations prepared for payment on June 5, 2019 as shown on the list submitted under the date of June 5, 2019 in the total amount of \$1,000,011.82 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58  
SUMMARY PAGE JUNE 5, 2019  
LIST OF BILLS & EXPENDITURES

**EDUCATION FUND**

List of Bills – June 5, 2019	\$436,526.17
Revolving Fund – May 2019	\$0.00
Imprest Checks – May 2019	\$0.00

**OPERATIONS & MAINTENANCE FUND**

List of Bills – June 5, 2019	\$76,742.96
Revolving Fund – May 2019	\$0.00
Imprest Checks – May 2019	\$0.00

**DEBT SERVICE**

List of Bills – June 5, 2019	\$0.00
Revolving Fund – May 2019	\$0.00

**TRANSPORTATION FUND**

List of Bills - June 5, 2019	\$486,742.69
Revolving Fund - May 2019	\$0.00
Imprest Checks - May 2019	\$0.00

**IMRF**

List of Bills - June 5, 2019	\$0.00
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**FICA/MEDICARE**

List of Bills - June 5, 2019	\$0.00
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**SITE & CONSTRUCTION FUND**

List of Bills - June 5, 2019	\$0.00
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**WORKING CASH FUND**

List of Bills - June 5, 2019	\$0.00
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**FIRE & LIFE SAFETY FUNDS**

List of Bills - June 5, 2019	\$0.00
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**MEDICAL INSURANCE RESERVE FUND**

List of Bills - June 5, 2019	\$0.00
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**SINKING FUND**

List of Bills - June 5, 2019	\$0.00
Revolving Fund - May 2019	\$0.00

<b>Total</b>	<b>\$1,000,011.82</b>
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ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

(Copy of Financial Statements attached to official minutes)

**11. RECOMMENDATIONS FOR ACTION**

A. Approval of Consolidated District Plan

Member Harris moved and Member Doshi seconded the motion to approve the 2019-20 District 58 Consolidated District Plan Application to the Illinois State Board of Education. Mr. Sisul presented a brief slideshow explaining the new plan application, which replaces individual applications and assurances for several title grants.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

B. Resolution of Nomination for Membership on the Downers Grove Plan Commission

Member Samonte moved and Member Weiner seconded the motion to adopt the Resolution of Nomination for Membership on the Downers Grove Plan Commission naming Steven Olczyk as representative to the Plan Commission for 2019-2020. (Attachment 20190605A)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus,  
Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

C. Recommendation from Health & Wellness Committee to approve (1) medical insurance rates, and (2) wellness incentive program

Member Samonte moved and Member Hanus seconded the motion to approve (1) the premium increase for the two PPO plans and the high deductible plan with HSA by 9.9%, effective July 1, as noted in the attached memo; and (2) the contract with CHC Wellbeing, Inc. to initiate an employee wellness incentive program. (Attachment 20190605B)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk,  
Samonte, and Weiner  
NAYS: None Motion carried

D. Property, Casualty, Liability, and Worker's Compensation Insurance

Member Harris moved and Member Hanus seconded the motion to approve the purchase of Property, Casualty, Liability, and Worker's Compensation insurance coverage for the period July 1, 2019 to June 30, 2020 at the rates in the attached memo. (Attachment 20190605C)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk,  
Samonte, and Weiner  
NAYS: None Motion carried

E. Stop Loss Insurance

Member Harris moved and Member Hanus seconded the motion to accept the proposal from Aetna for Specific Stop Loss insurance coverage at an estimated cost of \$854,122 for the plan year July 1, 2019 through June 20, 2020.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk,  
Samonte, and Weiner  
NAYS: None Motion carried

F. Resolution Appointing School Treasurer

Member Samonte moved and Member Doshi seconded the motion to adopt the Resolution Appointing School Treasurer as presented. (Attachment 20190605D)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk,  
Samonte, and Weiner  
NAYS: None Motion carried

G. Resolution Approving Surety Bond of Treasurer  
Member Hanus moved and Member Harris seconded the motion to adopt the Resolution Approving Surety Bond of Treasurer as presented, at an annual premium of \$12,409 and a limit/penalty of \$23,040,030. (Attachment 20190605E)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

H. Resolution Authorizing Accounting Transfer(s) to Debt Service Fund to Implement State Regulations  
Member Weiner moved and Member Harris seconded the motion to adopt the Resolution Authorizing Accounting Transfer(s) to Debt Service Fund to Implement State Regulations in the amount of \$69,784. (Attachment 20190605F)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

I. Resolution to Transfer Interest Income to Sinking Fund  
Member Hanus moved and Member Harris seconded the motion to adopt the Resolution Transferring Interest Earned to Sinking Fund in the amount of \$56,769. (Attachment 20190605G)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

J. Prevailing Wage Resolution  
Member Weiner moved and Member Hanus seconded the motion to approve a resolution ascertaining the prevailing rate of wages for laborers, workers and mechanics employed on public works of Downers Grove Grade School District 58, that the resolution be filed with the Department of Labor of the State of Illinois; and that a notice of the resolution and hyperlink to the prevailing wage schedule for DuPage County be published on the District's website. (Attachment 20190605H)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

K. Food Services Contract  
Member Harris moved and Member Weiner seconded the motion to approve the contract for a second year renewal for food service management with Aramark for the 2019-2020 school year for a maximum increase of 2.8%.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

L. Reimbursable Lunch Cost

Member Hanus moved and Member Weiner seconded the motion to approve that the cost for a reimbursable paid lunch be set at \$2.90 for the 2019-2020 school year.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

M. Bid: Waste Removal

Member Doshi moved and Member Hanus seconded the motion to award to the bid for Waste Removal and Recyclable Service to Flood Brothers for an approximate annual cost of \$37,529.10.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

N. Bid: Playground Mulch

Member Harris moved and Member Weiner seconded the motion to award the bid for playground mulch installation to Trees "R" Us, Inc. for an approximate total cost of \$42,975.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

O. Bid: Miscellaneous Painting

Member Hanus moved and Member Harris seconded the motion to award the bid for Miscellaneous Painting to Allied Painting Services, Inc. for a cost of \$27,500 and the alternates of \$750 for five flagpoles and \$25 for each additional doorframe.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
NAYS: None Motion carried

P. Bid: Print & Design Services

Member Samonte moved and Member Harris seconded the motion to award the bid for a one-year contract for design and printing services to Kelvyn Press, Inc. for an approximate cost of \$18,094.06, with the option to extend for two additional years.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner

NAYS: None

Motion carried

Q. Truck Purchase

Member Hanus moved and Member Samonte seconded the motion to approve the purchase of one 2019 Ford F250 truck from Currie Motors, Frankfort, IL through the Suburban Purchasing Cooperative contract #178 at a cost of \$36,576.

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner

NAYS: None

Motion carried

R. Second Reading – Policies #2001, 2002, 2020, 2031, 2032, 2042, 2043, 5121, 5131.1

Member Harris moved and Member Olczyk seconded the motion to adopt revisions to Policies #2001 - Goals & Objectives, #2002 - Organizational Chart, #2020 - Deputy Superintendent, #2031 - Asst Supt for Curriculum & Instruction, #2032 - Asst Supt for Personnel, #2042 - Manager of Business Services, #2043 - Asst Supt for Technology, #5121 - Search & Seizure, #5131.1 - Bus Conduct.

VOICE VOTE

Motion carried

S. Second Reading for Deletion – Policy #2030.5 - Controller

Member Weiner moved and Member Samonte seconded the motion to delete Policy #2030.5 – Controller.

VOICE VOTE

Motion carried

**12. ANNOUNCEMENTS**

President Hughes announced the following dates:

Middle School Promotion Ceremonies	June 10, 2019 (O'Neill 5 p.m., Herrick 7 p.m.) Downers Grove South
Last Day of School	June 11, 2019 (half day student attendance)
Regular Board Meeting	July 8, 2019, 7 p.m. Village Hall

**13. CLOSED SESSION**

Member Samonte moved and Member Harris seconded the motion to move to closed session for the purpose of discussing matters relating to

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2(c)(1)

- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- C. Student disciplinary case. 5 ILCS 120/2(c)(9)
- D. The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10)
- E. Litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11)
- F. Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

ROLL CALL VOTE: AYES: Members Doshi, Harris, Hanus, Hughes, Olczyk, Samonte, and Weiner  
 NAYS: None Motion carried

Member Doshi moved and Member Weiner seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 9:03 p.m. and reconvened to open session at 10:22 p.m.

**14. ACTION RESULTING FROM CLOSED SESSION**

- A. Approval of Closed Session Minutes  
 Member Doshi moved and Member Samonte seconded the motion to approve the minutes of the May 13, 2019 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

VOICE VOTE Motion carried

**15. ADJOURNMENT**

Member Harris moved and Member Samonte seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 10:22 p.m.

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Darren Hughes, President

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Melissa Jerves, Secretary