

October 10, 2017

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, October 10, 2017, at O'Neill Middle School.

## 1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Doug Purcell; Vice President Elizabeth Sigale; and Members Gregory Harris, Darren Hughes, John Miller, Jill Samonte, and Beth Taylor. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Lorie Pilster, Director of Business Services; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; and Melissa Jerves, Board Secretary. Attending this meeting were at least 17 visitors. (Visitors' Roster attached to official minutes.)

## 2. FLAG SALUTE

Jason Lynde, principal of El Sierra School, introduced Student Council sponsor Patricia Incrocci, who in turn introduced student council officers Taylor Mitchell, Mia Passi, Ryan Dacey, Maggie Gross and Jonny Klaeren. The students led the audience in the Pledge of Allegiance to the flag. The officers talked about activities, fundraisers, and events for this school year including Spirit Days, Variety Show, Holiday Sing-Along, and Bobcat Fridays. Fundraising events this year include Hats for Houston, which raised \$1700 for hurricane victims. Last year's sales of school supplies, Valentine rubber ducks and Penny Wars raised money to contribute to the purchase of a gaga ball pit. Community service projects included Socktober (donations of socks for shelters); crossing guard appreciation; and a veteran's community project in which everyday items were collected for homeless veterans.

Beth McIntosh, El Sierra PTA President, highlighted PTA-sponsored events including the Fun Run that raised \$11,000, Fall Fest, Breakfast with Santa, Fun Lunch, after school programs, and an adults-only game night fundraiser. The PTA is making plans for a new playground.

## 3. NON-ACTION REPORTS

### A. "Spotlight on our Schools" – 1:1 Learning Program

Director of Innovative Technology James Eichmiller showed a brief video of the new Chromebooks in action in the 7th grade. The Chromebooks have a touchscreen, and teachers can monitor and assess students' work in real time using an app called GoFormative In response to feedback from teachers and parents, only apps from a curated list are installed on the Chromebooks along with a new filtering product to minimize the distraction of games and outside

apps. Restricted mode is also enabled in YouTube. Creative apps such as Explain Everything, WeVideo and Soundtrap are available to students, and additional apps, including Android apps, may be added as teachers request them. In addition, every middle school student had a device for MAP testing, which made test scheduling easier and more efficient for administrators. There have been some issues with printing from the Chromebooks to school printers. Experience with these new Chromebooks will inform future device upgrades on issues such as whether a touchscreen is valuable.

#### 4. COMMUNICATIONS

- A. Email from Kelli Janczewski regarding Belle Aire Fun Run.
- B. Email from Kelli Janczewski regarding enrollment.
- C. Email from Tia Nash regarding enrollment.
- D. Emails from Dan Galvan regarding intra-district transfer ~ *response by Chris Clavenna, Pierce Downer Principal*
- E. Email from Greg Harris to Kari Cremascoli regarding Highland building tour ~ *response by Kari Cremascoli, Superintendent.*
- F. Email from Alison Rozell regarding art and strategic planning ~ *response by Elizabeth Sigale.*
- G. Email from Jill Samonte to Kari Cremascoli regarding enrollment.
- H. FOIA request from Jennifer Summers, Parent's Foundation for Education, regarding staff information ~ *response by Melissa Jerves, Board Secretary.*
- I. FOIA request from Brian Dahl, Painters District Council No. 30, regarding painting services ~ *response by Lorie Pilster, Director of Business Services.*
- J. Email from Tracy Weiner regarding meeting agenda ~ *response by Melissa Jerves, Board Secretary.*
- K. Email from Tia Nash regarding enrollment ~ *response by Elizabeth Sigale.*

#### 5. REPORTS TO THE BOARD

##### A. Superintendent

Superintendent Kari Cremascoli reported that the October 10th Teacher work day consisted of a half day of district-wide professional development and collaboration, where teachers addressed the ELA curriculum, recording strategies with the new report card, and parent communication. Teachers also spent a half day of building-based collaboration where they had the opportunity to identify collaboration topics to discuss with colleagues and grade level teams.

The first parent information session on reporting was on October 3rd, and additional sessions will take place on October 11 and October 19. Parents are encouraged to attend one of these sessions to learn more about the new report card format.

The Illinois Association of School Boards DuPage Division Dinner meeting is scheduled for October 19. Board members are invited to this informational and networking opportunity.

The Curriculum Workshop on October 23 will address school improvement plans and student achievement data, including MAP, AIMSWEB and PARCC results.

The District is preparing to deploy the new phone system, but its launch has been delayed to address some final technical issues. New phones are installed in offices and classrooms across the district. These new phones can currently call out, but calls dialed in are still routed through the old system. The new system will have voicemail features and greater dependability at a cheaper cost.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending September 30, 2017. Assistant Superintendent for Business/CSBO David Bein reported that the auditors are completing their report and he expects them to present it at the November board meeting. A CPI (Consumer Price Index) projection of 1.7% is applicable for the 2018 levy, though recent natural disasters may have some effect on the final rate. This year's applicable CPI rate for the levy is 2.1%. The State of Illinois continues to pay its outstanding balance to the district from the last fiscal year. The current balance is approximately \$885,000. The state is current for this year on General State Aid payments, which are estimated amounts based on the evidence-based funding model (EBM). The payments incorporate the prior GSA amount along with special education funding for personnel, pupil and summer school, as well as bilingual funding. The Illinois State Board of Education is still finalizing its calculations under the EBM, but no significant swings in funding levels from the current amounts are expected.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Harris reported on the September 19, 2017 Policy Committee meeting. The Committee discussed Board Policy 8255: Board Communications. Although the policy is cumbersome to board members, the consensus of the committee was against making changes that would suggest a lack of transparency. Instead, the committee will consider drafting an administrative regulation to clarify the existing policy.

E. Legislative Committee

Member Taylor reported on the September 27, 2017 Legislative Committee meeting. The Committee set the date for the annual Legislative Breakfast for February 9, 2018 at O'Neill Middle School. The Committee also reviewed the resolutions to be voted on by the IASB membership at the Joint Annual Conference on November 18, 2017. Member Taylor is the District 58 delegate.

## NEW RESOLUTIONS:

### A. Board Operations & Duties:

1. Student Safety & Protection – Do NOT Adopt

### B. District Organization and Election:

1. School as Polling Place Reimbursement – Adopt

### C. Financing Public Education – Local:

1. 1% Sales Tax statewide – Do NOT Adopt

### D. Local – State – Federal Relations:

1. Open Meetings – Discuss Shared Staff – Do NOT Adopt
2. PARCC Testing Results – Adopt

## AMENDED EXISTING POSITIONS:

### E. Financing Public Education – State:

1. PTELL No Penalty for Under Levy – Adopt
2. State Authorization of Charter Funding – Do NOT Adopt

## NEW BELIEF STATEMENT:

### F. Local – State – Federal Relations:

1. Energy Savings Contracting – Adopt

### F. Financial Advisory Committee

Member Miller reported on the October 2, 2017 Financial Advisory Committee meeting. The Committee held an in-depth discussion on school funding legislation. Member Miller noted that inadequately funded districts will have to catch up before other districts receive additional funding, so in effect, funding for District 58 will remain flat. The Committee also explored how District 58 compares to other districts in DuPage County, long-range forecasting assumptions, the medical reserve fund and increases in health care and prescription drug costs, and the long-term use of Longfellow Center.

### G. Meet & Confer Strategic Plan Committee

Member Sigale reported on the September 14, 2017 Meet & Confer Strategic Plan Committee meeting, at which the committee reviewed strategic planning consultant proposals and prepared for interviews.

### H. Ad Hoc Committee on Superintendent Evaluation Procedures

Member Purcell reported on the October 2, 2017 meeting of this ad hoc committee. This ad hoc committee was convened in follow-up to the Board meeting with IASB on August 21. Members Hughes, Harris and Purcell met with Dr. Cremascoli to create an updated superintendent evaluation tool. They fine-tuned an evaluation document reviewed by the Board on August 21, and updated the annual planning and evaluation cycle. After receiving any additional input from the Board, the Committee will be ready to present a final document to the Board.

## 6. DISCUSSION

### A. Strategic Planning Process and Facilitator

Member Sigale gave some background information about the strategic planning consultant proposal and interview process. She noted that the Board sought an outside consultant for several reasons: it is best practice, the district does not have internal resources to accomplish this project internally, and an outside firm brings additional expertise in making sure all stakeholder voices are heard. After reviewing four submitted proposals, conducting interviews and checking references, the Meet and Confer Committee recommends the firm of Hazard, Young, Attea & Associates (HYA), led by Dr. Steve Humphrey. Dr. Humphrey gave a presentation on HYA's strategic planning process and approach. The Board discussed the proposal and offered insight.

### B. Enrollment Planning

Dr. Cremascoli presented the Board with four options, along with their associated pros, cons and challenges, to address current and forecasted increased enrollment at Highland School.

1. Boundary adjustment affecting all students, current and future.
2. Boundary adjustment affecting only new / future students.
3. Policy adjustment
4. Case-by-case adjustments

After discussion, the consensus of the Board was to eliminate options 1 and 3. The Board asked Dr. Cremascoli to explore options 2 and 4 in greater detail in regard to Highland School. Those refined options will be presented at the November board meeting, with a recommendation for action at the December board meeting.

### C. Board of Education and DGEEA Meetings

Member Taylor stated that it came to her attention that the DGEEA would like to meet with the Board. The Board discussed the goal that came out of its recent self-evaluation to increase communication opportunities with all stakeholder groups. Regarding engagement with the DGEEA, the Board's previous early morning coffees did not always work for staff or board members. The Board recently implemented Meet and Greet times to communicate with staff before Board Workshops. In addition, the Board has expanded membership on each of its Board Committees and has formed the Meet and Confer Committee, which includes representatives from various stakeholder groups including the DGEEA. The Board also noted that IASB recommendations discourage meeting privately with any one collective bargaining group so as not show favoritism and to keep meetings open to the public.

## 7. RECEPTION OF VISITORS

Liz Campbell, Highland parent, thanked Dr. Cremascoli for detailing all the enrollment options and being sensitive to families' concerns. She asked the Board to consider the demographer's numbers carefully in relation to Option 2 to ensure that a solution for one area does not create a problem in another area.

Jessie Warmbir, Highland parent, asked the Board to look at the Highland attendance area as a whole, and not just a subset, when considering redistricting.

Jennifer Luhm, Highland parent, stated that it is important to include the Belle Aire community in the conversation about Highland enrollment.

Andrew Schmidt, DGEEA, reminded the Board to consider the superintendent evaluation requirements in the teachers' contract when updating the evaluation timeline. He also noted the importance of neighborhood elementary schools and the effect that adjustments have on families, but emphasized that removing classroom space from the arts has a negative effect on the curriculum. In longterm planning, he urged the board to consider adding a third middle school to include sixth graders. Mr. Schmidt also spoke about the need for an avenue of meaningful discussion between the Board and the DGEEA.

Tracy Weiner, Henry Puffer parent, stated that the reasoning behind lack of communication between the Board and the DGEEA was unclear.

Katie Hurckes, Highland parent and member of the DGEEA, thanked the Board for addressing parental concerns. She also stated that the Board should clearly state in its communications to staff which events are appropriate venues to share concerns with the Board.

## 8. RECESS

President Purcell called a ten-minute recess. The meeting was called back to order at 9:40 p.m.

## 9. APPROVAL OF MINUTES

### A. Approval of Minutes – September 11, 2017

Member Taylor moved and Member Hughes seconded her motion to approve the minutes of the September 11, 2017 regular meeting as presented.

VOICE VOTE

Motion carried

## 10. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Miller moved and Member Harris seconded his motion to approve the following items:

### A. Personnel

The request for Family Medical Leaves of Absence for two certified staff and the appointment of three educational support personnel employees; the resignation of two support staff; and 2017-2018 supplementary assignments and stipends.

B. Financial Reports

The list of bills and obligations prepared for payment on October 10, 2017 as well as the revolving and imprest issued in September 2017 as shown on the list submitted under the date of October 10, 2017 in the total amount of \$668,145.03 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58  
SUMMARY PAGE OCTOBER 10, 2017  
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - Oct 10, 2017	\$282,557.16
Revolving Fund - Sept 2017	\$23,906.10
Imprest Checks - Sept 2017	\$19,667.04

OPERATIONS & MAINTENANCE FUND

List of Bills - Oct 10, 2017	\$100,342.49
Revolving Fund - Sept 2017	\$3870.30
Imprest Checks - Sept 2017	\$642.37

DEBT SERVICE

List of Bills - Oct 10, 2017	\$407.94
Revolving Fund - Sept 2017	\$0.00
Imprest Checks - Sept 2017	\$219.60

TRANSPORTATION FUND

List of Bills - Oct 10, 2017	\$235,924.29
Revolving Fund - Sept 2017	\$0.00
Imprest Checks - Sept 2017	\$607.74

IMRF

List of Bills - Oct 10, 2017	\$0.00
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FICA/MEDICARE

List of Bills - Oct 10, 2017	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - Oct 10, 2017	\$0.00
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WORKING CASH FUND

List of Bills - Oct 10, 2017	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - Oct 10, 2017	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - Oct 10, 2017	\$0.00
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SINKING FUND

List of Bills - Oct 10, 2017	\$0.00
Revolving Fund - Sept 2017	\$0.00

Total	\$668,145.03
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ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,  
 Samonte, Sigale, and Taylor  
 NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements  
 attached to official minutes)

**11. RECOMMENDATIONS FOR ACTION**

A. Contract for Strategic Planning Facilitator

Member Sigale moved and Member Harris seconded her motion to approve the contract with Hazard, Young, Attea and Associates for strategic planning facilitation.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,  
 Samonte, Sigale, and Taylor  
 NAYS: None Motion carried

B. Tentative 2017 Property Tax Levies

Member Harris moved and Member Taylor seconded his motion to adopt the Truth in Taxation Law Resolution regarding the estimated amounts necessary to be levied for the year 2017 (\$56,083,567.36 of which \$1,283,567.36 is the bond and interest levy).

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,  
 Samonte, Sigale, and Taylor  
 NAYS: None Motion carried

**12. ANNOUNCEMENTS**

President Purcell announced the following dates:

Thursday, October 12	Meet & Confer Strategic Planning Committee 7:00 a.m. Longfellow Center
Tuesday, October 17	Policy Committee 7:00 a.m. ASC
Monday, October 23	Curriculum Workshop 7:00 p.m. Lester School (Staff Meet and Greet at 6:15 p.m.)





closed due to the confidential nature of the contents.

VOICE VOTE

Motion carried

**15. ADJOURNMENT**

Member Hughes moved and Member Harris seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 11:05 p.m.

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Doug Purcell, President

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Melissa Jerves, Secretary