

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, October 17, 2016, at the Longfellow Center.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:04 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President John D. Cooper; Vice President Doug Purcell; and Members Heppner, Miller, and Sigale. Member Lupescu arrived at 7:06 p.m. Member Diehl was absent. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Jessica Stewart, Assistant Superintendent for Special Services; Matthew Rich, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Pamela A. Osika, Board Secretary. Attending this meeting were at least 76 visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Michael Krugman, principal of Whittier School, introduced Student Council sponsors Jenna Carey and Eric Miller, and Student Council officers Katherine Mielke, President; Julian Cimpean, Vice President; Amelia Passero, Secretary; Sophie Michaels, Treasurer; Ellie Watts, Spirit Chair; Olivia Zambreno, Public Relations Chair; and Libby DeCero, Service Chair. The students led the audience in the Pledge of Allegiance to the flag. Elections for Student Council officers take place each fall. Candidates choose an organization they want to support, give a speech to the student body describing the chosen organization, and why he or she is a good candidate. Throughout the school year, events are planned to help support the chosen organizations. The officers talked about activities, fundraisers, and events including a caramel apple sale, a candy cane sale, and the collection of General Mills Box Tops. The Student Council was able to help fund an all school assembly during the 2015-2016 school year; collected winter wear and made placemats for PADS; and encouraged families to participate in the teal Halloween Pumpkin Project, which raises awareness for FARE (Food Allergy Research and Education). The students also spoke about the Winter Wiggle Dance and honored Whittier teachers and staff during Staff Appreciation Week.

Whittier PTA Co-Presidents Karrie Donat and Carla Giannelli shared how that organization supports the Whittier community. The Welcome and Support Committee coordinated and distributed school supply orders at the beginning of the school year and is responsible for obtaining donations for the annual Whittier Mitten program, which provides holiday gifts and support to Whittier families in need. The playground initiative continues with funds being raised through game nights, penny wars, and chocolate sales. Two Anderson Book Fairs are scheduled with proceeds to be used for purchasing materials for the Whittier LRC and funding One Book One School and Whittier Reads. The PTA also sponsors the annual variety show, a spring fundraiser, MAVinS (Mothers Against Violence in Schools) Buddy Benches, and after school club opportunities for students.

3. NON-ACTION REPORTS

A. Whittier Playground Update

Pamela McGinn, Melissa Rausch, and Carrie Grebel, Whittier School parents, spoke on behalf of the Whittier Playground Committee. They made a brief presentation to the Board announcing playground fundraising goals have been reached. Members of the committee recently met with District 58 administrators Ken Young and David Bein and this project is ready to go out for public bid.

B. Pierce Downer Heritage Alliance – Little Sprouts Program

On behalf of the Pierce Downer's Heritage Alliance, Ken Lerner presented the Board of Education with a check for \$1,000 in support of the Little Sprouts program at Lyman Woods.

C. "Spotlight on our Schools" ~ Special Education

Assistant Superintendent for Special Services Jessica Stewart presented a spotlight on District 58's special services. Part of the 2016-2017 Strategic Goals Action Plan is to "support the implementation of consistent special education procedures and protocols PreK-8." The District has successfully migrated all special education and 504 meeting documentation to the Power IEP system, which is a proficient and comprehensive software program designed to streamline and organize legal special education documentation. A steering committee formed in 2015-2016 developed standardized protocols to guide the work of special education teams across the District. These protocols were piloted in five buildings and further refined during the 2015-2016 school year. Revisions to the protocols were made during the summer of 2016 based on feedback received. Staff training and full implementation across the District began in the fall of 2016. Ms. Stewart also shared brief updates on the Grove Children's Preschool (GCP), Developmental Learning Program (DLP), Behavioral Emotional and Social Training Program (BEST), and Reaching Independence through Structured Education (RISE) program. Looking ahead, District 58 will continue to review and align programs; evaluate protocols and make changes as needed; support a new State initiative (I-Star), which is an online reporting system; and improve family access with the rollout of the new District website.

4. COMMUNICATIONS

- A. Freedom of Information Act request from Kelli Janczewski for enrollment data ~ *Response from Dr. Kari Cremascoli, Superintendent*
- B. Email from Gary Franzen regarding TIME Magazine article on technology in schools
- C. Email from Tracy Weiner regarding Math Curriculum
- D. Email from Tracy Weiner thanking Board Members
- E. Email from Mrs. Flakus regarding parking at Hillcrest

- F. Freedom of Information Act request from Mary Zellers, Impact Networking LLC, contract and invoices for copier and printer equipment, managed print services, and outsourced managed IT program ~ *Response from Lorie Pilster, Director of Business Services*
- G. Freedom of Information Act request from Katy Smyser, NBC5 Chicago Producer, for information regarding which schools in DG58 have a stock of undesignated epinephrine auto-injectors and which do not ~ *Response from Dr. Kari Cremascoli, Superintendent*
- H. Freedom of Information Act request from Kylie Spahn for 2016 PARCC Summary Reports for Downers Grove School District 58 ~ *Response from Dr. Kari Cremascoli, Superintendent*
- I. Email from Michelle Sleboda regarding speaking to the Board about kindergarten OKEEP
- J. Email from Jay Venzon regarding participation in Reading Games
- K. Emails from Kelli Janczewski regarding agenda item and contract renewal
- L. Email from Tracy Weiner regarding Board of Education decisions and the superintendent contract
- M. Email from Jennifer Haselhorst regarding Board of Ed questions
- N. Email from Amy Nelson regarding superintendent contract
- O. Email from Lisa Bajramovic regarding open dialogue request
- P. Emails from Malou Roth regarding superintendent's salary and contract
- Q. Email from Shantel Smith regarding superintendent contract vote
- R. Email from Alison Rozell regarding art weekly / next contract
- S. Email from Stephanie Slavkin regarding I don't know how you do it...
- T. Email from Dana Cox regarding please do not extend K. Cremascoli's contract 5 years
- U. Email from Emily Hays regarding superintendent contract
- V. Email from Ted Mroz regarding proposed contract renewal of District 58 superintendent
- W. Email from Annette and Brian Ohlsen regarding Dr. Cremascoli proposed contract
- X. Email from Chris Hanley regarding D58 concerns
- Y. Email from John and Joan Landry regarding BOE vote for superintendent contract on 10/17/16
- Z. Email from Jaime Mossman regarding opposed to the superintendents contract
- AA. Emails from Kathy Washburn regarding superintendent's contract / District 58 experience
- BB. Email from Mary French regarding help

- CC. Email from "District 58 Building Administrators" regarding tonight's agenda
- DD. Email from George Vasilakopoulos regarding superintendent contract extension
- EE. Email from Christina Nielsen regarding superintendent contract change
- FF. Email from Mark Walus regarding superintendent compensation changes
- GG. Email from Renee Wilhelm regarding superintendent[t] contract renewal
- HH. Email from Kelley Hook regarding please vote no
- II. Email from Kira Baltazar regarding vote "no" to superintendent contract
- JJ. Email from Sandi Boll Freebery regarding early renewal of superintendent contract is not supported

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli thanked individuals that were able to attend the Super Retreat on September 14, 2016. Representatives from the Village of Downers Grove and neighboring governmental agencies shared successes, challenges, and had an opportunity to collaborate and consider future partnerships. Dr. Cremascoli reported that she attended the ISAB DuPage Division Dinner Meeting on October 4th with Board Member Roberta Diehl. The Dinner Meeting offered opportunities to share and discuss a variety of topics with school board representatives and IASB leadership. While students were not in class on October 11th, District 58 staff members participated in a work day full of sharing, collaboration, and professional growth. A Board Curriculum Workshop is scheduled for Monday, October 24th at which time school improvement plans will be presented as well as curriculum committee updates. A community engagement opportunity will be provided by the Board during the workshop. Math professional development days will take place during the next two weeks. Parent-teacher conferences are scheduled for November 16th & 17th; parents will receive information on how to register online. District 58 continues to struggle with special education transportation route issues. The number of providers and drivers for special education transportation is limited. The District will consider going out to bid in anticipation for special education transportation needs for the 2017-2018 school year. Information has been provided to the demographer as requested and a report to the Board is expected during the November regular Board meeting. A draft calendar for 2017-2018 was provided to the Board. Three draft calendars had been prepared and shared with District 58 staff for input. Taking into consideration alignment with District 99's calendar as much as possible, high August temperatures, and a shortened first week of school for students, the proposed calendar was created. District 58 students would begin on Thursday, August 24th, which is one week later than District 99, however, holidays and breaks would align with District 99. The 2017-2018 calendar will be brought to the Board for approval at the November regular Board meeting.

Superintendent Cremascoli read a prepared statement noting on the agenda was an item under Recommendations for Action regarding Superintendent's Contract. Thanking the Board for their support, she respectfully requested the Board not take action on her contract extension at this meeting. This topic has become a distraction from accomplishments made by the District and the hard work of all involved. Dr. Cremascoli asked that focus continue on those accomplishments throughout the District, the ongoing work of the Board, and the tremendous strides to ongoing improvements in teaching and learning.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending September 30, 2016. Assistant Superintendent for Business/CSBO David Bein reported that property tax receipts were received last month; two investments matured and those funds were reinvested at a slightly higher rate of interest; and as the end of 2016 approaches, CPI (Consumer Price Index) is projected to come in near 1%. This will drive the 2017 levy. Mr. Bein shared that the State still owes District 58 approximately \$800,000 for the fourth categorical payment for FY16. Reminding the Board of the State's current financial condition, it is possible that only two of four categorical payments will be received for FY17, which would result in an unbudgeted revenue shortfall for District 58 of approximately \$840,000. Mr. Bein recently met with Lisle, York, and Milton township assessors, who reported an increase in property value estimated at 3-7% this year. This property value increase is primarily due to residential property values; commercial and industrial property values continue to struggle.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Lupescu reported on the September 20, 2016 Policy Committee meeting. Particular attention was given to Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board regarding guidelines for reception of visitors. The Board discussed recommended revisions at length.

1. First Reading – Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board

Member Purcell moved and Member Miller seconded his motion to approve for first reading Policy #1150 regarding citizen communications with the schools and the Board and place it on the November board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading – Policy #5131 – Students – Student Behavior and Discipline

Member Heppner moved and Member Purcell seconded his motion to approve for first reading Policy #5131 regarding student behavior and discipline and place it on the November board agenda for final approval.

VOICE VOTE

Motion carried

3. First Reading – Draft Policy #5131.1 – Students – Bus Conduct

Member Lupescu moved and Member Purcell seconded her motion to approve for first reading Draft Policy #5131.1 regarding bus conduct and place it on the November board agenda for final adoption.

VOICE VOTE

Motion carried

4. First Reading – Policy #8255 – Internal Board Operations – Board Communications

Member Miller moved and Member Lupescu seconded his motion to approve for first reading Policy #8255 regarding board communications and place it on the November board agenda for final approval.

VOICE VOTE

Motion carried

E. Legislative Committee

The Legislative Committee did not meet in September.

F. Financial Advisory Committee

David Bein reported on the October 3, 2016 Financial Advisory Committee meeting. The Committee discussed long-range financial forecasting; reviewed fund balances and consideration of having a fund balance policy in the future; discussed benefits of generating financial reports directly from Infinite Visions as much as possible; reviewed an early draft of the tentative 2016 levy; and looked at 2016 CPI projections.

6. DISCUSSION

A. Tentative 2016 Property Tax Levies

Assistant Superintendent for Business/CSBO David Bein gave a PowerPoint presentation to the Board explaining the tax levy process and its importance. The Board's authority to impose property taxes is found in the School and Pension Codes. Other laws pertaining to the levy process can be found in the Property Tax Code, the Truth in Taxation Law, and the Property Tax Extension Limitation Law (PTELL). The District is limited to increasing its tax extension each year by 5% or the Consumer Price Index (CPI), whichever is lower, plus any new construction that may have occurred during the past year. Since PTELL was enacted, CPI has not exceeded 5%. While revenues are tax-capped, expenditures are not and can increase at a higher rate, causing budget challenges. Things to consider when setting the levy include the prior tax year extension, the prior calendar year CPI, new property coming on the tax rolls, individual fund balances, annual fund expenditures, fund balances

as a percent of expenditures, and prior year results of operations for each fund. Mr. Bein reviewed historical data pertinent to District 58 including Equalized Assessed Valuations (EAV), new property, tax rates, and tax extensions. It was noted that from tax year 2009 through 2014 the EAV of District 58 decreased as a result of the declining real estate market, in 2015 a 5.6% increase in the EAV was recorded. The CPI relevant to the 2016 tax levy year is 0.7%, which was the CPI for calendar year 2015. The estimated new growth applicable to the 2016 levy is 1.2% of total District EAV. The total 2016 levy request for capped funds is \$53,400,000, an increase of 2.22% over the 2015 extension, or the actual amount the District received in tax money, which was \$52,241,433. Special attention was given to the Transportation Fund. In order to address concerns regarding the fund balance of the Transportation Fund, there is a plan to shift levy dollars from IMRF/Social Security. The \$1,475,135 levy for the District's Debt Service is set by the County Clerk. The overall aggregate increase of the 2016 tentative levy over the 2015 extension is 2.28%. Next steps will be for the Board to announce and approve the tentative levy. The levy will continue to be reviewed to determine whether changes are necessary for the final levy. A public comment period will be held at the November 14, 2016 Board meeting and the Board will adopt the levy on December 12, 2016. Board members were given an opportunity to ask questions and make comments at this time.

B. Meet & Confer Strategic Plan Committee

In follow-up to the recent Board self-evaluation and September Board meeting discussion, Board Members Elizabeth Sigale and Doug Purcell volunteered to co-chair a Meet & Confer Strategic Plan Committee of the Board. Looking to the entire Board for support before moving forward, a discussion by the Board took place with Board members expressing support for the creation of the proposed committee. Next steps will be to consider planning the structure, focus and goals of the committee. Members Sigale and Purcell will begin initial planning and prepare a report for the Board in November.

C. Board Member Orientation

Board Member Sigale reviewed existing Board orientation procedures in District 58. Three proposed training opportunities for Board members were summarized, one for prospective Board member candidates, one for Board members-elect, and one for a Board President. The Board discussed this item and agreed that scheduling a Board Member Candidate Orientation prior to the required dates for filing of nomination papers would be appropriate. This orientation will be scheduled on Monday, November 28, 2016 to coincide with the Board Financial Workshop.

7. RECEPTION OF VISITORS

Chris Hanley, Henry Puffer and Herrick parent, mentioned the agenda item regarding superintendent's contract and made reference to District 58 Board Policy #2010 - Item #17.

Andy Schmidt, Herrick math teacher and DGEEA Vice President, complimented David Bein on his presentation of the levy and made comments regarding that presentation. Mr. Schmidt thanked parents in attendance at the Board meeting, spoke about employee contract timelines and procedures.

Robert Lang, Hillcrest/Herrick parent, spoke out in support of Dr. Cremascoli and encouraged the Board to vote in favor of the proposed contract with Dr. Cremascoli.

Clint Mattson, Henry Puffer parent, explained that he had read both the current and proposed superintendent's contracts, summarized points of those contracts, mentioned fiduciary responsibility as well as timing and duration of the proposed contract. Mr. Mattson asked that no action be taken in regard to the superintendent's contract.

Michelle Sleboda, Henry Puffer parent and teacher in Darien School District #61, praised the District 58 Optional Kindergarten Enrichment and Enhancement Program (OKEEP), shared her opinion on fees charged for the program, and asked that a second section of OKEEP be opened at Henry Puffer.

Tracy Weiner, Henry Puffer parent, spoke about the superintendent's contract, evaluation, and performance goals. Ms. Weiner also spoke about assessment data. She explained that she compared District 58 PARCC assessment data with that of surrounding school districts, and mentioned communications listed on the Board agenda.

Chad Esslinger, Lester parent, asked the Board to keep Lester School's space issues on the radar and to consider long term solutions.

A short recess was taken at this time.

8. APPROVAL OF MINUTES

A. Approval of Minutes – September 12, 2016

Member Heppner moved and Member Miller seconded his motion to approve the minutes of the September 12, 2016 regular meeting as presented.

VOICE VOTE (*Member Lupescu abstained*)

Motion carried

B. Approval of Minutes – September 14, 2016

Member Heppner moved and Member Purcell seconded his motion to approve the minutes of the September 14, 2016 super retreat as presented.

VOICE VOTE (*Member Lupescu abstained*)

Motion carried

C. Approval of Minutes – September 26, 2016

Member Miller moved and Member Purcell seconded his motion to approve the minutes of the September 26, 2016 El Sierra building tour & PTA meeting as presented.

VOICE VOTE (*Members Lupescu & Sigale abstained*)

Motion carried

9. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Lupescu moved and Member Heppner seconded her motion to approve the following items:

A. Personnel

The appointment of one certified teacher, four instructional assistants, and one educational support personnel employee; the request to rescind intent to retire for one certified teacher; the request to extend intent to retire for three certified teachers; the request for Family Medical Leaves of Absence for four certified teachers; the resignation of one certified teacher; the retirement of two educational support personnel employees; and 2016-2017 supplementary assignments and stipends.

B. Financial Reports

The list of bills and obligations prepared for payment on October 17, 2016 as well as the revolving and imprest issued in September 2016 as shown on the list submitted under the date of October 17, 2016 in the total amount of \$809,612.19 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

**BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE OCTOBER 17, 2016
LIST OF BILLS & EXPENDITURES**

EDUCATION FUND

List of Bills – October 17, 2016	\$330,134.15
Revolving Fund – September 2016	\$39,007.19
Imprest Checks – September 2016	\$4,529.58

OPERATIONS & MAINTENANCE FUND

List of Bills – October 17,2016	\$157,417.59
Revolving Fund – September 2016	\$40,577.78
Imprest Checks – September 2016	\$189.15

DEBT SERVICE

List of Bills – October 17, 2016	\$0.00
Revolving Fund – September 2016	\$0.00

TRANSPORTATION FUND

List of Bills – October 17,2016	\$237,053.75
Revolving Fund – September 2016	\$249.00
Imprest Checks – September 2016	\$454.00

IMRE

List of Bills – October 17, 2016	\$0.00
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FICA/MEDICARE

List of Bills - October 17, 2016 \$0.00

SITE & CONSTRUCTION FUND

List of Bills - October 17, 2016 \$0.00

WORKING CASH FUND

List of Bills - October 17, 2016 \$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - October 17, 2016 \$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - October 17, 2016 \$0.00

SINKING FUND

List of Bills - October 17, 2016 \$0.00

Revolving Fund - September 2016 \$0.00

Total

\$809,612.19

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Recommended Tentative 2016 Property Tax Levies

Member Purcell moved and Member Heppner seconded his motion to adopt the Truth in Taxation Law Resolution regarding the estimated amounts necessary to be levied for the year 2016 (\$54,875,135.00 of which \$1,475,135.00 is the debt service levy). (Attachment 10/17/16 A)

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

B. Resolution - Imprest Fund

Member Lupescu moved and Member Heppner seconded her motion to adopt the Resolution Reauthorizing Imprest Fund. (Attachment 10/17/16 B)

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

- C. Board Governance and Self-Evaluation Commitments and Action Plan
Member Lupescu moved and Member Miller seconded her motion to support and expand upon community engagement and ongoing improvement efforts as previously discussed and outlined in agenda materials, which are a result of the recent Board Governance and Self-Evaluation Workshop. (Attachment 10/17/16 C)

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

- D. Superintendent's Contract

NOTE: This item was not called for a vote. No motion was made to approve the contract between the Downers Grove Grade School District 58 Board of Education and Kari Cremascoli, Ph.D.

Andy Schmidt, Herrick math teacher and DGEEA Vice President, made a comment regarding point of clarification from the audience expressing his opinion that he believed a motion to table was needed.

Member Lupescu moved and Member Purcell seconded her motion to table the superintendent's contract vote to approve the contract between the Downers Grove Grade School District 58 Board of Education and Kari Cremascoli, Ph.D.

A lengthy discussion by the Board ensued. Board members voiced support for Dr. Cremascoli and the proposed contract. Special attention was given to annual Strategic Goals Action Plan, accomplishments of the District over the past several years, and expectations of the Superintendent.

ROLL CALL VOTE: AYES: Members Cooper, Heppner, Lupescu, Miller,
Purcell, and Sigale
NAYS: None Motion carried

11. RECEPTION OF VISITORS

Chris Hanley, Henry Puffer and Herrick parent, again referenced District 58 Board Policy #2010.

Tracy Weiner, Henry Puffer parent, mentioned that she has been attending Board meetings for the past year and talked about communication opportunities.

A representative of the Downers Grove Area PTA Council did not state her name but pointed out another helpful avenue of communication to consider is the PTA. Twice a year PTA Presidents meet with District 58 Administrators and she encouraged anyone with questions and/or comments to use this resource. This individual also compared salaries of superintendents in surrounding school districts and found District 58 to fall within an appropriate range.

Molly Sparks, Pierce Downer parent, expressed positive feelings toward Pierce Downer School, shared sadness in what transpired during the Board meeting, and advocated for everyone to work together.

Andy Schmidt, Herrick math teacher and DGEEA Vice President, reflected on comments made during the meeting and spoke of providing accurate information.

12. ANNOUNCEMENTS

President Cooper announced the following dates:

Tuesday, October 18	Policy Committee Meeting 7:00 a.m. ASC Office
Wednesday, October 19 Tuesday, November 8	Legislative Committee Meeting 3:45 p.m. ASC Office
Thursday, October 20	PTA Presidents / Administrators Meeting 9:00 a.m. Longfellow Center
Monday, October 24	Curriculum Workshop 7:00 p.m. Longfellow Center
Thursday, November 3	BOE Coffee with Staff 7:30 a.m. Fairmount School; 6036 Blodgett; D.G.
Monday, November 14	Regular Board Meeting 7:00 p.m. Longfellow Center

13. ADJOURNMENT

Member Purcell moved and Member Lupescu seconded the motion to adjourn the meeting.

VOICE VOTE

Motion carried

The meeting was adjourned at 10:37 p.m.

John D. Cooper, President

Pamela A. Osika, Secretary

**RESOLUTION OF THE
BOARD OF EDUCATION OF
DOWNERS GROVE GRADE SCHOOL DISTRICT NO. 58**

TRUTH IN TAXATION LAW RESOLUTION

WHEREAS, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois (the "District"), has heretofore adopted a budget resolution for said District for the fiscal year commencing July 1, 2016 and ending June 30, 2017; and

WHEREAS, it is necessary for this Board of Education to ascertain how much money must be raised by a special tax for the 2016 year for educational purposes, operations, building and maintenance purposes, transportation purposes, working cash fund purposes, social security purposes, municipal retirement purposes, tort immunity purposes, special education purposes, and for debt service and certain leases, and to also file a certificate as to such amount with the County Clerk of DuPage County, Illinois.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, as follows:

Section 1. Incorporation of Preambles. The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

Section 2. Corporate and Special Purpose Property Taxes. The corporate and special purpose property taxes extended or abated for 2015 were \$52,241,433. The proposed corporate and special purpose property taxes to be levied for 2016 are \$53,400,000. This represents a 2.22 percent increase over the previous year.

Section 3. Debt Service and Special Purpose Property Taxes. The property taxes extended for debt service and public building commission leases for 2015 were \$1,408,073. The estimated property taxes to be levied for debt service and public building commission leases for 2016 are \$1,475,135. This represents a 4.76 percent increase from the previous year.

Section 4. Total Property Taxes. The total property taxes extended or abated for 2015 were \$53,649,506. The estimated total property taxes to be levied for 2016 are \$54,875,135. This represents a 2.28 percent increase over the previous year.

ADOPTED this 17 day of OCTOBER, 2016, by the following roll call vote:

AYES: 6

NAYS: 0

ABSENT: 1

**RESOLUTION OF THE
BOARD OF EDUCATION OF
DOWNERS GROVE GRADE SCHOOL DISTRICT NO. 58**

REAUTHORIZING IMPREST FUND

WHEREAS, the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois (the “District”), has heretofore determined a need for the use of money from time to time through issuance of a check, which, due to timing or emergencies, cannot be paid through the regular disbursement procedure of the District; and

WHEREAS, it is permissible under 105 ILCS 5/10-20.19(2) of the *School Code* of the State of Illinois, for the District to establish a Revolving Fund for the above purposes (hereinafter “Imprest Fund”) for purposes other than petty cash.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Downers Grove Grade School District No. 58, DuPage County, Illinois, as follows:

Section 1. Incorporation of Preambles. The preambles of this Resolution are hereby incorporated into this text as if set out herein in full.

Section 2. Declaration of Establishment. An Imprest Fund for purposes other than petty cash is hereby established in the amount of \$30,000.00. A check shall be drawn payable to the Custodian designated in Section 3 below in an amount sufficient to fund the Imprest Fund at the \$30,000 level. In the event an Imprest Fund or Revolving Fund for purposes other than petty cash has previously been established by the Board, this Resolution hereby reauthorizes and re-establishes said fund(s), and monies in such fund(s) shall be credited towards the \$30,000 starting balance of the Imprest Fund.

Section 3. Declaration of Custodian. The Custodian of the Imprest Fund shall be the Assistant Superintendent for Business/CSBO.

Section 4. Declaration of Fund Policy as to Amounts and Types of Payments to be Made From the Imprest Fund. The maximum amount of monies per payment or month to be expended from the Imprest Fund shall not exceed \$30,000. Types of payments shall be as set forth in Board Policy 3412 and may include emergency bills, employee reimbursements or other items that may require payment prior to obtaining Board approval.

Section 5. Reimbursement of Imprest Fund. The Board shall authorize the School Treasurer to issue checks from time to time from District funds as may be necessary to reimburse the Imprest Fund up to the \$30,000 amount. Documentation substantiating and recording the reimbursement shall be made in accordance with District accounting procedures, and the reimbursement checks shall be included on the Board’s monthly bill listing with documentation as required by Illinois State Board of Education regulations.

Section 6. Bond of Custodian. The Custodian of the Imprest Fund shall be bonded in accordance with Article 8 of the *School Code* (105 ILCS 5/8-1 *et seq.*).

Section 7. Audit and Examination. The Imprest Fund shall be subject to regular annual audit by licensed public school accountants and other such examinations as the Board shall deem advisable.

Section 8. Requirement that Fund be Maintained in a Bank. The Imprest Fund created herein shall be maintained in a bank or savings and loan meeting the requirements of the *Public Funds Investment Act*, 30 ILCS 235/6 and Section 10-20.19 of the *School Code* (105 ILCS 5/10-20.19), as selected by the Treasurer in accordance with Board Policy 3291.

Section 9. Compliance with Law and Board Policy. The Imprest Fund created herein shall be maintained in compliance with all applicable laws and Board Policies, including, but not limited to, Section 10-20.19 of the *School Code*, 105 ILCS 5/10-20.19, implementing regulations of the Illinois State Board of Education, and Board Policies 3412 and 3423. Such compliance shall include, but shall not be limited to, requiring pre-approved documentation of expenses, the provision of a monthly report and annual summary to the Board of all receipts and expenditures of the Imprest Fund, carrying advanced funds on the Treasurer's books with daily deposits of receipts, and detailing itemization of reimbursement of the Imprest Fund.

Section 10. Repealer and Effective Date. All resolutions or other proceedings in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be effective forthwith upon its adoption.

ADOPTED this 17 day of OCTOBER, 2016, by the following roll call vote:

AYES: 6

NAYS: 0

ABSENT: /

Board Governance and Self-Evaluation Workshop of August 22, 2016 Board Commitments and Action Plan

The Board of Education of the Downers Grove Grade School District #58 commits to the following action items to support and expand upon its community engagement and ongoing improvement efforts:

- To direct the Board's Policy Committee to review and revise, as appropriate, the Board's policy and guidelines regarding public participation at board meetings.
- To continue to carefully review information provided to the Board and to request additional information of the administration, as necessary.
- To continue to actively engage our community in a variety of areas including attendance at PTA meetings and with expanded opportunities for input and questions at committee meetings, workshops, and/or community forums, including
 - An annual schedule for Board coffees, building tours, PTA visits and spotlight schedules rotating throughout the district,
 - Incorporation of additional community engagement opportunities, such as additional special receptions during Board Workshop meetings,
 - Creation of an ad hoc Meet and Confer Strategic Plan Committee of the Board, to include representatives from the Board, each union, administration and other stakeholder groups when appropriate, and appoint Board Vice President Purcell and Board Member Sigale to co-chair this committee.
- To appoint Board President Cooper and Board Member Sigale to review and update the Board's *New Board Member Orientation* process.