

**Oakstead
Community Development District**

January 15, 2019

Agenda Package

Oakstead Community Development District
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January 8, 2019

Board of Supervisors
Oakstead Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Oakstead Community Development District will be held on Tuesday, January 15, 2019 at 6:30 P.M. in the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O'Lakes, Florida. Following is the advance agenda for this meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consent Agenda:
 - A. Approval of the Minutes of the December 18, 2018 Regular Meeting
4. Attorney's Report
5. Engineer's Report
6. Manager's Report
7. Staff Reports
 - A. Site Manager
 - B. Newsletter Committee
8. Supervisors' Reports, Requests and Comments
9. Audience Comments
10. Adjournment

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



Andrew P. Mendenhall/mm
District Manager

Third Order of Business

3A.

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on December 18, 2018 at 2:00 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O’ Lakes, Florida.

Present and constituting a quorum were:

Fred Krauer	Chairman
Barbara Feldman	Vice Chair
Joe Cascio	Assistant Secretary
Sal Paradiso	Assistant Secretary
Gary Goldstein	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Tracy Robin	District Counsel
Tonja Stewart	District Engineer
Nancy Intini	Site Manager

Residents

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Mendenhall called the meeting to order and the roll was called. All Supervisors were present.

SECOND ORDER OF BUSINESS **Pledge of Allegiance**

The pledge of allegiance was recited.

THIRD ORDER OF BUSINESS **Consent Agenda**

- A. Approval of the Minutes of the November 20, 2018 Regular Meeting**
- B. Approval of the Financial Statements through November 30, 2018**
- C. PACA Renewal**

On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor items A, B and C of the consent agenda were approved.

December 18, 2018

43 **FIFTH ORDER OF BUSINESS** **Engineers Report**

44 Ms. Tonja Stewart reported on the milling and resurfacing roadway project. She will
45 bring a final proposal to the next meeting for resetting the survey and control points

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On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the form of the contract with Ripa & Associates for the paving project with changes recommended by District Counsel and authorizing the Chairman to execute the completed contract was approved.

53 **FOURTH ORDER OF BUSINESS** **Attorney's Report**

54 Mr. Robin discussed a parcel of property in the community that wasn't platted and has
55 been acquired by a private party who wishes to build a house there.

56 The property owner was in attendance at this meeting and indicated he is aware of the
57 situation and apologized for the matter.

58 Board members apprised Mr. Robin about issues previously discussed such as sidewalk
59 repair and the sewer lines of the new commercial area going up in the front of the District.

60 Ms. Stewart will look into the sewer line issue for this commercial area and report back
61 to the Board.

62 *The record will reflect Ms. Stewart and Mr. Robin left the meeting.*

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64 **SIXTH ORDER OF BUSINESS** **Manager's Report**

65 None.

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67 **SEVENTH ORDER OF BUSINESS** **Staff Reports**

68 **A. Site Manager**

69 Ms. Intini discussed the following:

- 70 ○ Quotes for shed \$4,200 and \$2,800.

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On MOTION by Mr. Paradiso seconded by Ms. Feldman with all in favor the quote from Con Asset in the amount of \$2,800 for shed driveway repair was accepted.

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- A 24-hour service phone number for gate repair. Gate motors will be discussed at the next workshop meeting.
- Landscape contract needs to be reviewed by Board.

December 18, 2018

79 ○ The next regular meeting is scheduled for January 2, 2019, which is a Wednesday.

80 **B. Newsletter Committee**

81 Mr. Paradiso reported the newsletter was extremely late this month; the next one will not
82 be late.

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84 **EIGHTH ORDER OF BUSINESS**

**Supervisor' Reports, Requests &
Comments**

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86 Workshop agenda item – landscape.

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88 **NINTH ORDER OF BUSINESS**

Audience Comments

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None.

90 **TENTH ORDER OF BUSINESS**

Adjournment

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On MOTION by Mr. Cascio seconded by Mr. Krauer with all in
94 favor the meeting was adjourned.

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Fred Krauer
Chairman