

**LIVERPOOL CENTRAL SCHOOL DISTRICT
Individual Home Instruction Plan (IHIP)
Quarterly and Annual Assessment Reporting**

For School Year Beginning:

Ending:

Student Name	DOB	Grade Level	✓ Narrative Annual Assessment (See Guidelines)	Commercially Published Norm Referenced Annual Assessment

Address:

City, State, Zip:

Parent/Guardian Phone Number:

Parent/Guardian Email Address:

QUARTERLY REPORTS:

Quarterly reports will be submitted on or before the following dates:

First Quarter:

Second Quarter:

Third Quarter:

Fourth Quarter:

ANNUAL ASSESMENT:

Part 100.10 of the Regulations of the NYS Commissioner of Education also requires that parents/guardians file an annual assessment at the time the fourth quarterly report is filed with the school district. The annual assessment must include the results of a commercially published norm-referenced achievement test, a New York State Education Department test or another test approved by the New York State Education Department. However, students in Grades 1 through 3 and Grades 4 through 8 may have an alternative annual evaluation as outlined below:

- Grades 1 through 3: Students may have a written narrative submitted as an alternative annual evaluation method.
- Grades 4 through 8: Students must have a norm-referenced achievement test or other approved test submitted every other year in grades 4 through 8. On the “odd” year, students may have a narrative report submitted for their annual assessment.

Please indicate either the name of the annual assessment you plan to use (i.e. California Achievement) or by ✓ if you plan to submit a written narrative annual assessment (per the above guidelines).

Parent/Guardian Signature

Home School Instructor (if not parent/guardian)