

Boundary County Middle School

6577 Main Street, Bonners Ferry, Idaho 83805
(208) 267-5852 Phone | (208) 267-8099 Fax
Office Hours: Monday-Thursday 7:00 am - 4:30 pm
Principal Kevin Dinning

WELCOME

Welcome to Boundary County Middle School! This Student/Parent Handbook has been developed to help you become familiar with the guidelines, regulations, and policies of this school and district. Please feel free to contact our school to discuss any concerns or ask any questions you may have. Our challenge and hope is for you to leave BCMS more successful and better prepared for the future than when you arrived.

Mission Statement: New Mission Statement coming soon!

Vision Statement: New Vision Statement coming soon!

We are proud of Boundary County Middle School, home of the Badgers. We look forward to you becoming part of our tradition of academics, community service and competition. We urge you to do your best academically and participate in many of the school activities to get the most out of your school experience.

Mascot: Badgers

Colors: Blue and White

The Student Handbook contains information, rules, regulations and board policies for students who attend BCMS. Many policies and situations are addressed, however, it is impossible to include them all. Circumstances and situations may warrant change. Administrative discretion will apply.

Administration

Kevin Dinning

Office Staff

Valerie Sorensen, Secretary

(208) 267-5852 ex 202

Lori Plato, Secretary/Bookkeeper

(208) 267-5852 ex 201/205

Counseling Department

Jennifer Mackey, Counselor

(208) 267-5852 ex 127

English Department: Jon Miller - 6th Angela Lucas - 7th Kelly Hinthorn - 8th Jenny Ansley - Reading Paula Schulte - Reading	Social Studies: Susan Stolley - 6th Andy Rice - 7th Clint Arthur - 8th Professional Tech. Ed: Paula Schulte- Computers Justin Pluid - Ag Individualized Education: Ivory Pellerin - Life Skills Rita Vannoy - Resource Gabiella Solum- Resource	Science Department: Jaak Sanders - 6th Brenda Kerttu - 7th (Also, Ag) Jacob Garrison - 8th Art & Fine Arts: Dawn Wagner - Art David Carpenter - Choir/Drama Jessica Hanna – Band PE/Health: Jasmine Robertson, Andy Rice, Tracy Roemer
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Individualized Education Services: Bev Heigel, Sarah Treat, Pam Fleck, Roxanne Brooks, Gina Reinhardt

Librarian: Terri Dunning

IDLA/Advanced Opportunities/ISS: Paula Burt

Kitchen Services: Cynthia Sumpter, Penny Pruitt, Charmaine Langford

Custodian Services: Jerry Jimenez, Perlita Cotter, Kevin Schnuerle

PLEDGE OF ALLEGIANCE

State Code (IC#-1602) requires all elementary and secondary schools to provide for instruction in the proper use, display, history of, and respect for the American Flag. Each school day, the entire school is asked to join in saying the Pledge of Allegiance to the Flag of the United States of America.

Students are expected to exhibit the proper conduct, by standing, reciting the pledge or being silent. No student will be compelled to recite the pledge or to sing the national anthem but they will be expected to show respect (albeit in silence) to this national tradition.

BUILDING HOURS

The office is open from 7:30 AM to 4:30 PM Monday through Thursday during the school year.

CLASS SCHEDULE

1	8:00-8:44
2	8:48-9:32
3	9:36-10:20
4	10:24-11:08
Lunch/Advisory	11:08-12:38
5	12:42-1:26
6	1:30-2:14
7	2:18-3:02
Virtual Prep	3:02-4:00

The schedule may change due to special events, please call to get the day's schedule.

ARRIVAL AND ENTRY

In most cases, it is not necessary for students to be in the school buildings until the morning bell rings at 7:55. Non-bus students should not report to school before 7:25 AM. Students must be in an area supervised by a staff member at all times while at BCMS.

BREAKFAST

Will be served before school from the kitchen until 7:55am.

VISITORS AND GUESTS

All visitors to Boundary County Middle School must first report to the office and all efforts will be made to help them take care of their business. Visitors must sign in at the office and wear and display a visitor badge while on school grounds.

Visitors to the school campus who do not report to the office, and who, upon questioning, do not appear to the principal or his/her designee to have demonstrated a proper reason to be on campus will be asked to leave. Any further loitering by the visitor shall result in a complaint being filed with law enforcement.

ATTENDANCE

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of the students with one another in the classroom, and their participation in the instructional and educational activities under the direction of a competent teacher are vital to this purpose. This established principle of education underlies and gives purpose to the requirement of compulsory education in this, and every other state in the nation. The overall education that schools have to offer can only be presented to students who are in attendance each school day. With continued emphasis regarding standardized testing, state and federal requirements and standards in education today, the student, the parents, and the school must all be directly involved in ensuring continuous regular "attendance" so as to provide students with the opportunity to meet the appropriate grade level testing and educational standards. School success, achievement, and promotion to the next grade or level are greatly affected by regular school attendance. The elementary schools and the middle school expect all students to attend school regularly and also to be on time for all classes in order to benefit from the instructional program, and to develop good habits of punctuality, self-discipline, and responsibility.

ATTENDANCE POLICY: policy #3051

A student may not exceed seven (7) school days of absence per semester.

- 1) Attendance will be checked 4 times each semester in conjunction with grading periods and progress reports.
- 2) An "Attendance Information Letter" may be sent to the parent/guardians notifying them when their child has been absent four (4) days in the semester. The parents / guardians are encouraged to contact the school to discuss the accumulated absences.

- 3) An "Attendance Warning Letter" may be sent to the parent / guardians when their child has accumulated six (6) absences in a semester. Parents / guardians are strongly encouraged to contact the school to discuss the reasons for the accumulated absences.
- 4) An "Excessive Absence Letter" may be sent to the parents / guardians when their child has accumulated eight (8) absences in a semester.
- 5) If a student accumulates continued absences in a semester, an "Extreme Absences Letter" may be sent to the parents / guardians requesting a conference at the school with the Principal, the Guidance Counselor, and the teacher(s). **In addition, Juvenile Probation may be contacted, Health and Welfare may be contacted, and the building administrator may choose to "petition" the Board of Trustees to designate a student who has accumulated continued absences to be "habitually truant" as per Idaho Code 33-206 and Idaho Code 33-207 which may result in the matter being turned over to the County Prosecuting Attorney's office.

DEFINITION OF ABSENCES:

Excused Absences:

An "excused absence" is given for illness, severe family emergencies, or death in the family. Excessive days or consecutive days of illness may require a physician's written statement. An "excused absence" entitles the student to an opportunity to make up the work missed for credit. The responsibility for securing assignment and making up the missed work is upon the student. Failure to return the completed work to the teacher in a reasonable time period may result in a zero or no credit for that assignment. A reasonable length of time is generally considered to be within the same number of days the student was absent.

The Principal of the school is granted the authority to make exceptions based upon individual and family needs. The intent is to provide a means of "excusing" pre-arranged family vacations and activities so long as the total number of days absent in a semester is neither excessive nor extreme. The exceptions must be pre-approved by the Principal, and arrangements for the completion of school work are encouraged to be made prior to the absence(s).

UNEXCUSED ABSENCES:

Absences due to non-family related vacations, non-school sponsored activities, errands, hair appointments, employment, job interviews, and truancy, leaving class without permission, leaving school without permission, sleeping-in, and being late from lunch are some examples of "un-excused absences." It is important for parents and students to understand that the "decision" of whether an absence is "excused or un-excused" rests solely with the school administration.

SCHOOL ACTIVITY ABSENCES:

On occasion, a student may miss classes because of athletics or academic field trips. The events are not considered absences, but rather an extension of the regular school program. However, it is the student's responsibility to make arrangements to complete all assignments, quizzes, projects, or tests missed during the absence(s). Failure on the student's part to make the appropriate make-up arrangements will result in the student losing credit for the work.

TRUANCY:

A student is considered to be "truant" whenever he/she is absent from school or class without the knowledge of parent / guardian or school officials / staff, or without justifiable reasons or permission. Absences from school or class after arrival on school property, and departures from school during the school day without permission of school officials or parent / guardian shall be considered "truancy." Truancy is considered to be a significant disciplinary violation. If a student accumulates more than five (5) truantries in a school year, they can be designated as "habitually truant" by the building administrator, and referred to the District Superintendent and the Board of Trustees.

CLEARING AN ABSENCE:

It is the student's and parent / guardian's responsibility to contact the school to clear up or justify any absences when the student returns to school. The process may be by either a phone call or a written note from the parent / guardian. Any absence not explained or justified will be considered "an unverified absence" within one (1) week after the student returns to school.

CLOSED CAMPUS

Boundary County Middle School has a closed campus. Students are to remain in the building they arrive at school unless directed by school staff. If a student leaves campus they must follow appropriate "check out" procedures at the office or be considered truant from school.

LATE WORK-CLASSROOM POLICY

Late work is defined as that work which was not turned in by the originally scheduled deadline or within the make up period allowed under the Make-up Work Policy. Credit will be given based on teacher judgment and discretion.

MAKE-UP WORK

Make-up work is defined as that work assigned from the day(s) of an "excused absence". Any previously assigned homework, projects, test, or quizzes given to the student prior to the absence will be due the day the student returns to class unless extenuating circumstances exist. Students must assume all responsibility to find out what he/she has missed while absent and turn it in to the teacher. Students who have an excused absence have the "number of days absent" to make up missed work to receive full credit. Work not turned in by the due date will be considered late work, and fall under the Late Work Policy. Students given an "Out Of School Suspension" will be given an opportunity to make up missed work.

WITHDRAWAL PROCEDURES

Students who withdraw from BCMS must obtain a withdrawal form from the office before their last day at school, and have all of their teachers sign the form and assign a grade that is accumulative to the last day of their attendance in class. Parental contact with the office is requested to confirm and complete the withdrawal process.

DISCIPLINE

Boundary County Middle School has certain expectations for behavior that will provide for an orderly school atmosphere. Our goal is to develop students who are self-disciplined, and able to make good choices about acceptable behaviors. Our philosophy is that no student should be allowed to disrupt the learning of other students.

BCMS utilizes a disciplinary policy which is explained by each individual teacher at the beginning of the school year. Teachers' expectations may differ slightly, but the following guidelines are expected school-wide:

1. Safe
2. Civil
3. Productive

DRESS AND PERSONAL APPEARANCE

References Policy 3255 – Student Dress

Students' dress and personal appearance including tattoos and piercings, shall not disrupt nor distract from the educational environment of the school, be hazardous to the health and safety of the student, or tend to diminish or affect instructional effectiveness. Clothing not to be worn to school may include, but is not limited to: clothes showing too much skin or revealing undergarments (such as sheer or see through fabrics); sleeveless shirts, or shirts which reveal too much back, chest, or shoulders; muscle shirts; shorts, skirts, and dresses which are not at least to the length of the finger tips when the arms hang down; clothing with large holes allowing wearer's skin to show; and wheeled shoes. Students will not be allowed to wear clothing that advertises mentions, encourages, or suggests the use of drugs, alcohol, tobacco, weapons or can be construed to be gang related. Clothing with obscene, vulgar, suggestive, demeaning, or ridiculing words or pictures will not be allowed. Hats, hoods, visors, bandanas, and sunglasses must be removed inside the buildings. The painting or coloring of hands faces and clothing or any exposed skin that is disruptive or distracting to the learning/teaching environment of the school will not be allowed.

Due to health reasons, clothing used in P. E. should not be worn to other classes.

While it is inevitable that there will be differences of opinion as to the appropriateness of dress, the final determination will be the judgment of the BCMS administration. The student who does not comply with this expectation will be removed from the regular school setting until appropriate clothing is acquired.

DESCRIPTION OF DISRUPTIVE, UNACCEPTABLE OR INAPPROPRIATE BEHAVIORS

Alcohol/Controlled Substance:

Any fermented malt beverage, intoxicating liquor or any controlled substance or counterfeit substance. Possession, sale, distribution or use of the above prohibited. Refer to district policy #3330 and #3340 for more information.

Arson: The intentional burning of, or attempt to burn, any school or school district property.

Assault: Generating fear by threatening physical harm to others.

Battery/Fighting: Causing bodily harm to another; hostile physical contact.

Bullying: Continued harassment of another causing fear or uncomfortableness.

Cheating: Dishonesty while completing school work, plagiarism, or the falsifying or altering of records.

Classroom or School Disruption: Any disruptive behavior that interferes with the learning/teaching process, or safety and well being of students.

Defiance of School Authority: Refusal to comply with reasonable requests by school personnel in places or activities where the school has jurisdiction.

Disrespect: To insult, use derogatory language, dishonor, or in any other manner abuse any member of the school staff or student body.

Extortion: An attempt to obtain anything of value from another person by intimidation or the threat of violence.

False Alarms: The act of initiating a false fire alarm or falsely reporting a fire, bomb or other catastrophe.

Failure to Follow School Rules: Failure to follow the normal rules and expectations of the school (i.e., snowballs, lunchroom or classroom behavior, cell phones etc.)

Gambling: Trying to win money or valuables on the outcome of a game or contest.

Harassment: Repeated verbal and/or physically abusive actions addressed toward another. Refer to the district's Harassment policy 3290 and 3295 for more information.

Inappropriate Display of Affection: Inappropriate display of affection is prohibited. Displays of affection are limited to holding a hand and short hugs (less than 3 seconds).

Insubordination: Disrespectful behavior towards an adult in authority (i.e. Refusing to identify oneself, disrespectful language, challenging authority, refusing to obey a reasonable request, running from, or lying to an adult in authority).

Intimidation: Verbally, or by gesture, threatening the well-being, health, or safety of any person on school property or en route to and from school.

Interference with the Educational Process: Conduct, behavior, and attire which materially and substantially interferes with the educational process, including the use of obscene, suggestive, profane language or gestures advocating disruptive or illegal activity.

Unacceptable Language & Profanity: Using non-verbal, verbal or written expressions that are crude, offensive, irreverent or coarse to demonstrate contempt or disrespect.

Tardiness: Arriving late to school or class.

Theft/Robbery: Unauthorized taking, possession of, or the concealment of another person's property without the owner's consent.

Truancy: Willful absences from one or more classes without justifiable reasons or permission, and unknown to parent, guardian or school staff.

Tobacco- Use or Possession: Possession or use of any tobacco product is unacceptable. Refer to the district's Substance Abuse Policy for more information.

Trespassing: Being present on school property before or after school hours without being supervised by a teacher or authorized adult.

Vandalism/Graffiti: Destruction or defacement of employee, student, or school district property.

Weapon Possession and/or Use:

Refer to District #101's Weapon Policy.

TARDY POLICY

A tardy will be defined as not being present in class at the time the bell rings without prior arrangements made with an adult staff member.

Four "free" tardies per quarter with no consequences. Each tardy after the 4th may result in lunch detention. A student may be put on a behavior contract after their 9th tardy which may include increased consequences for further tardies.

ELECTRONICS POLICY

Personal electronic devices are not allowed to be used at BCMS unless for an appropriate educational objective as directed by staff. This begins the moment students arrive at school continues through lunch and ends at the end of the school day. In an effort to deter inappropriate use of electronic devices such as pictures without consent, mature rated games being played, and social media as a tool for harassment, all personal electronics will be confiscated if seen while at school.

WEAPONS/ FIREARMS ON SCHOOL PROPERTY School Board Policy 3330

Idaho Code 18-3302D: CARRYING WEAPONS OR FIREARMS ON SCHOOL PROPERTY

1. It shall be unlawful and is a misdemeanor for any person to possess a firearm or other deadly or dangerous weapon while on the property of a school or in those portions of any building, stadium or other structure on school grounds which, at the time of the violation, were being used for an activity sponsored by or through a school in this state or while riding school-provided transportation.

CLASSROOM DISCIPLINE PROCEDURE

1. Warning – Verbal Reprimand
2. Time Out/Refocus/Minor Referral and parent contact by teacher. Consequences may occur.
3. Referral to principal's office with a Disciplinary Referral Form

The classroom teacher will deal with most disciplinary action. Where inappropriate behavior or conduct has reached the level where it is disruptive or chronic, the teacher will refer the student to the Principal for disciplinary action.

DISCIPLINARY REFERRAL PROCEDURE

The policy at BCMS is founded on the idea that it is our responsibility at the middle school to assist students to be accountable and responsible for their own actions and conduct. Although BCMS always tries to be consistent with consequences, there are times when the "usual" consequences do not seem to fit the behavior and thus the administration maintains the flexibility to alter consequences from the general guidelines as outlined below.

Our General Disciplinary Consequences are:

1st offense- Lunch Time Detention 1/2 hour

2nd offense- 2 Lunchtime Detentions Or After School Detention, 1 hour

3rd offense- In School Suspension (1 day) Or Friday School, 4 hours

4th offense- In School Suspension"(2 days).

5th offense- "Out Of School Suspension" (1 day or more).

Additional or alternative disciplinary actions are at the discretion of the Principal and could include:

A) Ban from area or activity.

B) Probation/Pre-Expulsion Contract

C) Referral to police or other appropriate agency.

D) Some other consequence appropriate to the violation

Students who are serving "In School Suspension" or "Out Of School Suspension" will not be allowed to attend that day's extracurricular activities (assemblies, dances, athletic events, etc.) Students involved in athletics will not be allowed to practice nor participate until the assigned detention, "In School Suspension", or "Out Of School Suspension" has been served.

DETENTION

Detention will be served during the student's lunch/social time, after school, or in the morning. Failure to serve detention (unless extenuating circumstances exist) may result in one (1) day of In School Suspension or another appropriate consequence as determined by the administration.

FRIDAY SCHOOL

Friday School is from 8 am - noon on Friday. Failure to serve Friday School (unless extenuating circumstances exist) may result in further discipline or another appropriate consequence as determined by the administration.

SUSPENSION

For certain violations of school regulations, students may be suspended. Suspension Options which may be exercised by the administration are:

1. ISS (In School Suspension)

Students will be in attendance for a full school day and supervised by an assigned adult in an isolated setting. Students will complete all schoolwork assigned by his/her teachers. Students who are absent on the day of their ISS will serve the suspension when they return to school. If school is cancelled, students are expected to serve ISS the next school day.

2. OSS (Out-Of-School Suspension)

Students will not be in attendance for the specified school day(s). Any "long term projects" assigned during suspension will be accepted on the due date. It is the responsibility of the suspended student to request missed projects given while they were suspended. There may be credit for quizzes, tests or assigned homework on the day(s) a student is suspended as per student request. If school is cancelled during a time when a student is suspended, that student's suspension will be extended the length of the school cancellation.

3. Student Behavioral Contract:

Once a student has repeatedly violated school rules and progressed through the discipline options, he/she may be placed on a behavior contract. This contract will state specifically the expectations for appropriate behaviors. Once placed on the contract, a student may be placed on "Out Of School Suspension" for any subsequent referrals.

STUDENT SUSPENSION & EXPULSION School Board Policy 3340

Boundary County District No. 101 will follow the legal requirements under Idaho Code 33-205 in dealing with student suspensions and expulsions. The superintendent of any district or the principal of any school may temporarily suspend any pupil for disciplinary reasons or for other conduct disruptive of good order or of the instructional effectiveness of the school. A temporary suspension by the principal shall not exceed five (5) school days in length, and the district superintendent may extend the temporary suspension an additional ten (10) school days. Provided that on a finding by the Board of Trustees that immediate return of school attendance by the temporarily suspended student would be detrimental to other pupils' health, welfare or safety, the Board of Trustees may extend the temporary suspension for an additional five (5) school days. Such suspension or any other Board suspension will be imposed only after a suspension hearing. A student under eighteen (18) years of age may be represented by one or both parents at the hearing. The student and/or parents will be provided with a written report of the charges prior to the hearing and will be provided with an opportunity to challenge the charges at the hearing. The district business manager will retain an accurate record of the hearing. The right to counsel will not be denied.

For the purposes of suspending students in Boundary County School District # 101, the following guidelines shall be followed by the suspending officer (principal or superintendent):

1. Prior to suspending a student, an informal hearing shall be granted. The informal hearing shall consist of the suspending officer explaining the charges, and presenting the charges to the student in writing.
2. An attempt shall be made to inform the parent or guardian of the suspension, and a copy of the suspension form mailed home. The superintendent shall be notified of the suspension.
3. A copy of the suspension form will be provided to each school board member
4. No credit will be given to any student for the days they are assigned "Out Of School Suspension".
5. "Out Of School Suspension" days will count on the attendance policy.
6. If a student is suspended for more than ten days in a school year, they may be brought before the School Board for an expulsion hearing.
7. In any case, the suspension shall be no more than five days by the building principal, an additional ten days by the superintendent, and an additional five by the Board of Trustees. Thus, a maximum of twenty days of suspension may be assigned. The parent or guardian shall be urged to have a personal conference with the principal or superintendent to reinstate the student in school as soon as possible. The result of such

conference shall be a written agreement listing procedures for the student to follow to remain in school. Idaho Code 33-205 provides additional legal guidelines.

GRIEVANCE PROCEDURE

Students/parents are encouraged to express their concerns or grievances informally to the teacher, coach, aide, or principal who is directly involved in the disputed matter. Any student or student's parent/guardian who feels there has been unfair or unjust treatment toward the student may follow the steps below:

1. Discuss the issue with the person directly involved. If there is no satisfaction,
2. Discuss the issue with the principal. If there is no satisfaction:
3. Appeal to the superintendent in writing. If there is no satisfaction:
4. Appeal to the clerk of the Board of Trustees in writing, requesting a hearing before the Board of Trustees.

POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS)

BCMS utilizes a behavior management/support system known as Positive Behavioral Interventions and Support. This program stresses having and clearly teaching positive expectations to the students and rewarding students for following those expectations. Rewards from this program include special events such as assemblies or school activities and token gifts to students who achieve recognition for following school expectations. Students who are not following the expectations may be excluded from these rewarding situations and events as well as receive appropriate consequences.

MINOR REFERRALS

BCMS utilizes a minor referral form to help track behavior and help students be accountable. These minor referrals can be given to students who are making minor infractions of the school expectations. Consequences may be assigned for receiving minor referral forms at the discretion of the principal.

INTRAMURAL ACTIVITIES

BCMS will have a variety of intramural activities students may participate in throughout the year during their advisory time. These activities will primarily be competitions between teams/individuals. Students may also have an opportunity to watch these competitions. Eligibility will be based on meeting our academic and behavioral expectations.

EXTRA-CURRICULAR ACTIVITIES

ACADEMIC REQUIREMENTS FOR EXTRA-CURRICULAR ACTIVITIES

We encourage all students to be involved in extra-curricular activities. Students must have a grade point average of no less than 2.00 to be eligible to try out, to practice or to participate in athletic *teams that have a cut policy*. *In non-cut sports, athletes may practice but not play until the next grade check. Please refer to "Computing Grade Point Average (GPA) under" Honor Roll" in this handbook.*

Eligibility will be determined near the beginning of participation in any activity: and at the next grade check.

***Football, x-country and volleyball:**

2nd semester grades of prior year.

Summer school may not be used to gain eligibility. Grade Check 1st quarter mid-term.

***Wrestling** - Grades as of the first day of practice. Grade check 2nd quarter mid-term.

***Basketball** - Grades as of the first day of practice. Grade Check 1st semester grades.

***Track**- 3rd quarter grades. Grade check 4th quarter mid-term.

***Cheerleading**- Same as the sport they are cheering. Cheerleaders who try out and make an athletic team may not participate in cheerleading during that season for any reason.

EXTRA-CURRICULAR DRUG SCREENING - District Policy 3400

Students in grades 7-8 participating in extra-curricular activities will be subject to a drug screening to begin each season. They will also be subject to random drug screenings during the season.

EXTRA-CURRICULAR FEES

ASB cards can be purchased for \$20.00 each, allowing entrance into all BCMS regular season "home" athletic events. Any student participating in middle school athletics must purchase a Boundary County Middle School Activity Card in order to practice or participate in the activities. Checks for student fees are to be made payable to Boundary County Middle School for the amount of Boundary County Middle School Activity the fee only.

The school cannot make change for checks written over the amount of the fee. Any student unable to purchase an activity card due to lack of funds will be able to make other arrangements with the principal.

EXTRA-CURRICULAR BUS SERVICE

(Board Adopted - Student Policy Reference 3380)

Students must go and return on the same bus unless, in rare and exceptional circumstances, where other provisions have been previously cleared with the building principal and group advisory/coach. (All participants must ride the bus to the event unless extra-ordinary circumstances exist. Then, prior approval is required. A parent or legal guardian may contact the chaperon, and the son/daughter will be allowed to ride home in their custody.) Failure to comply with this practice may cause denial of the privilege of riding a district-owned bus to or from extra-curricular activities. Upon completion of a trip, or at the end of travel for the day on an extended trip, the bus is to be left in a cleaned condition. The driver and chaperons have the duty and responsibility to keep everyone on the bus until it is properly cleaned and trash deposited in containers provided.

DISCIPLINE REQUIREMENTS FOR EXTRA-CURRICULAR ACTIVITIES

A student's misconduct in school may prevent the student from participating in any school activity. If a student receives an assigned consequence, (detention or suspension) the student may not eligible to practice or to compete in any extra-curricular event/sport until the consequence has been served. A coach has the authority to enforce more restrictive participation rules and regulations.

EXTRA-CURRICULAR ATHLETICS/ ACTIVITIES PHYSICAL EXAMS/ INTERIM QUESTIONNAIRE/ CONSENT FORMS/ CODE OF CONDUCT/ INSURANCE/Drug Testing

1. Boundary County Middle School requires that an athlete receive a physical examination prior to his/her first middle school competition or practice (grades 6-8). The IHSAA provides a copy of the Idaho Health Examination & Consent Form for the school. A student will not be required to have another physical examination during the remainder of their middle school years unless:

- A. The physician recommends the student athlete have an additional examination.
 - B. The parents request an examination in the Interim Questionnaire.
 - C. Affirmative answers for items 1-9 of the Interim Questionnaire indicate possible need for a repeat physical examination.
 - D. An athlete has transferred to Idaho from another state.
 - F. The student's only physical examination in middle school occurred during their 6th grade year.
- 2.** It will be the responsibility of each principal to consult with the physician regarding any answers to questions given on the Athletic Interim Questionnaire, which may indicate a possible need for a repeat physical examination.
- 3.** The Interim Questionnaire is a consent form to be completed by the parents of the athlete. A copy is given to the Athletic Director of the school, and the parents may retain a copy.
- 4.** After an athlete's initial physical examination, this consent form is to be completed each subsequent year of participation.
- 5.** The Athletic/ Activity Code of Conduct Form is to be completed and signed by the parents and student before the students will be allowed to participate or compete in any scheduled game or contest.
- 6.** Each participant must be fully covered by insurance carried by the parent/guardian. The school district will not be liable for any injury which occurs during school sponsored activities, athletic activities or travel for activities. Parents/guardians may purchase "Student Insurance". Forms are available at the school office.
- 7.** Every participant must have a Medical Emergency Authorization Form (Orange Card) on file with their coach before any participant may travel to any event.
- 8.** Every student (7-8) participating in extracurricular events must sign a drug testing form allowing the student to be tested at the beginning of the season and randomly throughout the season.

EXTRA-CURRICULAR FUNCTION STUDENT CONDUCT

School District No. 101 recognizes and expects its students to recognize the fact that any official District No. 101 team or school organization represents their school and the school district. The school district expects

members of school organizations to conduct themselves in a manner which will reflect favorably upon the group and the school district.

For all out of district trips, the chaperone, coach, or adult group leader is required to report, in writing, to the supervising principal and the superintendent, as soon as possible, all incidents involving destruction of property, use or alcohol, tobacco, illicit drugs, or discourteous behavior which tends to leave an unfavorable impression. No final disciplinary decision or action is to be announced to students until the matter has been reviewed by the supervising principal and/or superintendent. It is expected that such incidents will also result in suspension of privileges to attend out of district school functions as a member of an official school group.

Students involved in use of alcohol, tobacco, or illicit drugs on the out of district trip will be immediately returned to Bonners Ferry. The adult in charge of the group will, if at all possible, immediately call the supervising principal or the superintendent to determine how and if students will be returned, and if the trip will be allowed to continue. This procedure applies even if the offending student or students are critical to the function of the group.

SCHOOL ATTENDANCE FOR EXTRA-CURRICULAR PARTICIPATION

The student must be in school the entire day in order to participate in an activity that day unless an acceptable extenuating circumstance exists and is approved by the principal. If a student is absent the last day of the week, and the competition is on a Friday or Saturday, the student must bring to the coach a signed acceptable statement from the parent/guardian explaining why the student was unable to have regular attendance on that day. Students who are in attendance at school must attend practice unless excused by the coach or principal/athletic director. Unexcused absences from class(es) during the season, or not following the above stated requirements could result in:

1. First offense: Suspension for one (1) contest;
2. Second offense: Suspension for two (2) contests.
3. Third offense: Suspension for the remainder of the season.

Students involved in extra-curricular activities must participate in all classes including Physical Education classes to be eligible to practice or compete.

CO-CURRICULAR CLASSES

Some classes at BCMS require participation of students outside of regular school hours as directed by the class teacher. Most notable are band, choir, and drama class. Failing to participate in these activities can affect a student's grade in the class as absences at these events cause undue hardship and could put the entire event at risk. Reasonable notice will be given to parents concerning these events. Make up assignments will be given to students, upon request, who make prior arrangements to miss these events.

GRADING

Grades in the various subjects will be given on the basis of overall achievement, with particular emphasis on test scores and individual work. Courses differing in nature can differ also in grading. Teachers will inform each class early each year of the grading basis for the course. Grades will then be assigned on the following scale: A= 90-100; B=80-89; C= 70-79; D=60-69; F= 59-below

HONOR ROLL

4.00 GPA.....4.0

3.50-4.00 GPA....High Honors

3.00-3.49 GPA.....Honors

Students achieving a grade point average between 3.00-3.49 GPA will be listed as "honor". Students achieving a grade point average between 3.50-3.99 GPA will be listed as "high honors". Students achieving a grade point average of 4.00 GPA will be listed as "4.0".

COMPUTING GRADE POINT AVERAGE (GPA)

Grade Point Average (GPA) is calculated by dividing the number of grade points earned in each class (see chart below) by the total number of credits (classes) attempted.

90%-100% = A = 4 points

80%-89%=B=3points

70%-79%=C=2 points

60%-69%=D=1 point

59% and below =0 points

PROGRESS REPORTS

We believe parents are entitled to know the progress of their children at school. Reports, along with parent-teacher conferences, give the parent an opportunity to work with the teacher to encourage student performance. Mid-quarter (progress) reports will be sent home with students for all students halfway through each quarter while quarter and semester reports will be mailed home. These reports are a means of communicating a student's performance with the home. We feel students demonstrating excellence or improvement, as well as lack of performance, need to be brought to the parent/guardians' attention. Mid-quarter grades may be the basis of some extra-curricular eligibility requirement for some sports/activities. Only final semester grades are permanently recorded in as a student record. If you wish frequent reports, please call our counseling office.

HOMEWORK RECOVERY

Students who are failing or in danger of failing a class due to missing work, or at the school's discretion for missing work, may be assigned homework recovery to be served during lunch time, after school, and/or during Friday School. Although this is considered an opportunity to make up missing work, it will be required for students to attend if they are requested to do so.

ACADEMIC PROMOTION STANDARDS #2626

INSTRUCTION

PROMOTION REQUIREMENTS FOR MIDDLE SCHOOL STUDENTS

Requirements for promotion to the next grade level:

Students must earn at least 80% of the total credits attempted before moving to the next grade. One credit will be received for each class successfully passed per semester. In normal situations, there will be fourteen (14) credits available during the school year, with the student needing to earn (11) credits for promotion.

Possible credits for Middle School students

- Mathematics-1 credit per semester
- Language-Arts-1 credit per semester
- Science-1 credit per semester
- Social Studies-1 credit per semester
- Reading and Computers-1 credit per semester
- Physical Education and Health-1 credit per semester
- Intervention, Special Service classes-1 credit per semester
- Electives (Art, Choir, Band, Yearbook, Office Aide, etc.)-1 credit per semester

Attendance Requirements

Students must maintain a ninety (90) percent attendance average for promotion to the next grade. Special issues involving attendance may be appealed to the principal.

Credit Recovery System

Students failing classes during the first semester of the school year might be able to make up these credits by discussing options with the principal. Students might have an opportunity to complete missing or failed assignments and tests from the class or classes they have failed. A contract may be drawn up, which will outline the requirements for receiving credit for those classes that were failed. Students failing classes during the second semester can recover credits by successfully completing these classes through the Boundary County School Summer School program or possibly another approved program as discussed and approved by the district and/or the principal. A student who fails math, language arts or science for both semesters will have to attend summer school or gain credit through another approved program to make up one semester credit for each of these classes they failed or the student will not be promoted to the next grade level.

Credit System

- Students who are not successful in meeting the criteria for promotion listed may be required to attend Summer School or some other approved credit recovery program. This will provide the students with a second opportunity to prepare them for the next level of study. It is important to remember that

promotion to the next grade level and/or high school is not automatic; students must earn the right through successful completion of the Boundary County Middle School program. Students that do not meet the requirement will meet with the principal and/or the counselor at the end of the first quarter of each semester to discuss the student's academic progress. At the end of each semester those students not meeting the academic progress requirements will be notified of options for making up the missing credits. Students may appeal this decision to the credit committee if none of the options is satisfactory.

PROMOTION CEREMONY

The promotion ceremony at Boundary County Middle School is a school activity, and as such, shall be performed according to rules and regulations established by the District #101 School Board Policy #2626. Eighth grade students who meet the Promotion Standards will be awarded a Boundary County School District No. 101 eighth grade "certificate". It is the belief of District #101 that the ceremony of promoting students from middle school is a dignified event for honoring achievement. The requirements, dress and conduct of the ceremony must be in keeping with this belief. Participation in the promotion ceremony is "not" required nor is it guaranteed. All 8th grade students not owing detention time, books, materials, fees or fines, or failing to meet the Academic Promotion Standard or having recurring behavior issues putting the event at risk will be permitted to participate in the promotion rehearsal, ceremony, and celebration. Students who do not wish to participate may obtain their "certificate" at the Boundary County Middle School office the following two weeks after promotion.

ADVANCED OPPORTUNITIES

Students at BCMS who have enrolled in high school or advanced classes will have those grades transcribed on both their high school and middle school transcripts.

The state offers advanced opportunities to earn high school credits and receive scholarships to pay for those credits while in middle school through their "8 in 6" program. Students are eligible beginning the summer before their 7th grade year. Please contact the school counselor to sign up and learn more about our advanced opportunities.

BUS RULES (Board Adopted - Student Policy Reference 8110)

Passengers on the school buses must:

1. Have a strong sense of responsibility for the safety of him/her and others.
2. Enter the bus with the least possible confusion, be seated and remain seated until the bus stops for students to unload.
3. Keep all parts of the body inside the bus except when unloading.
4. If necessary to cross the road:
 - a) Cross in front of the bus
 - b) Wait at the left front of the bus for a signal from the driver before proceeding into the other traffic lane.
5. Stay away from the bus except when unloading and loading.
6. Be on time for the bus.
7. Be careful walking to and from the bus stop.
8. Follow the bus driver's suggestions/ directions promptly and without disrespect.
9. No passenger shall be permitted to operate the bus.
10. Only those pupils, teachers or other persons properly entitled to ride should be allowed on the bus.
11. No guns, flammable or explosive substances, such as gasoline, shall be carried onto the bus.
12. No distracting or disruptive activities are allowed.
13. Infractions may lead to denial of privileges of bus transportation.
14. **Students wishing to ride a bus other than their assigned bus must complete the Release of Liability form available in the BCMS office prior to riding the bus.**
15. Buses are considered school property and thus any behavior issues on the bus may also be treated as behavior at school and could incur school consequences.
16. **Problems involving students busing may be jointly handled by the transportation director and the building principal. If there are concerns, please contact Director of Transportation, Bill Irwin, at 267-2425.**

COUNSELING

Counseling services are available to students who wish guidance concerning personal problems, school problems, careers or information concerning colleges or employment. The counselor is available for student contact throughout the school day.

DANCES AND OTHER ACTIVITIES

Any organization wishing to host a dance must secure permission through the "Student Council" and principal two weeks prior to the scheduled date of the dance or other activity. There must be at least five (5) adult chaperons at all dances: two (2) must be Boundary County Middle School faculty members. Parents are encouraged to attend these functions. Dances will be held in the BCMS Gymnasium or Cafeteria and will begin at 4:15 and end at 5:30 PM. Parents are required to pick up their students immediately after the dance ends. If a parent cannot be there at the end of the dance, arrangements need to be made with another adult for the student to be picked up. Students not picked up by 5:45 PM will be unable to attend the next school dance.

1. Any student identified as being under the influence of an illegal substance will be dealt with according to the Boundary County Middle School drug and alcohol policy.
2. The entrance door will be locked at 4:30 PM for middle school students. No one will be allowed to enter after that time.
3. All chaperons have complete authority to address the conduct of the students attending the dance.
4. Only Boundary County Middle School students are welcome at Middle School dances. Grade school students, high school students, and other guests are not welcome at middle school dances.
5. Once a student leaves the dance they will not be allowed to re-enter.
6. A student must be in school or in a school sanctioned activity the entire day of the dance before the student will be admitted into the dance.
7. *Students who have an unfulfilled discipline assignment must serve this before attending the dance.*
8. All dance music must be pre-approved by the dance supervisor or principal.

DEALING WITH AIDS IN THE SCHOOL District Adopted Policy 3525

"AIDS" means the disorder known as "Acquired Immune Deficiency Syndrome". A complete copy of the AIDS policy GBRAC/GCRAC is available in the principal's office.

FALSE ALARMS/Fire and Bomb Threats

(For Threats Directed Against District No. 101 Premises or Vehicles)

School District No. 101 recognizes a bomb threat can seriously disrupt the educational process and may directly or indirectly inflict injuries upon innocent persons.

District No. 101 students who make a bomb threat or who are accessories to such action will be suspended by their building principal for a period of up to five (5) days. Said student will be brought before the District No. 101 Trustees for an "Expulsion Hearing" as soon as is practicable. Making a bomb threat or being an accessory to a bomb threat is grounds for expulsion for the remainder of the school year or a period of time determined by the Board of Trustees.

FIRE EQUIPMENT

All fire equipment is present at Boundary County Middle School to ensure safety and to comply with state fire codes. As such, they are to be used only in an emergency situation.

EMERGENCY DRILLS

1. **Fire drills** will be held at least once a month, under different conditions and at different times. The first persons to reach the exit should hold the doors open until all personnel are clear of their section of the building. The last person to leave the room should close the door. The windows should be closed and the lights turned out. All personnel are to exit the building from their assigned door and travel in a safe manner to the designated area. Roll call may be taken during the fire drill to assure students' safety.
2. **Lockdown drills** will be practiced randomly. These are designed to quickly position students in the safest place possible in the event of a threat to their safety. They are to remain in their class room, and wait until a familiar voice releases them. Students will be expected to follow the instructions of the adult supervisor in the room. Students will need to move away from windows, and position themselves low to the floor.

School Closure “The Board of Trustees authorizes the superintendent to close schools in the event of hazardous weather or other emergencies which present threats to the health and safety of students, school staff members, or school property. Spokane television stations and our local radio station, KBFI, usually informs the public of school closure information. The emergency closure and information telephone number is **267-8934**. **School closure information can** also be found on the district web site bcsd101.com

SURVEILLANCE IN SCHOOL

BCMS is under constant video surveillance for the purpose of security, safety, and discipline procedures. All persons on school grounds should understand there is no assumption of privacy.

FOOD SERVICE

The food service program at Boundary County Middle School is supported by federal subsidies. Therefore, the opportunity for free or reduced lunch does exist. Students will be provided 30 minutes to each lunch and must remain in the cafeteria or other approved areas during their lunch period. Students are required to eat their lunch in the designated area, and are not to remove food, trays or utensils from that area. This is your school and we encourage you to keep the cafeteria clean. Breakfast will be served to each student during an extended first period.

No other person(s) or organization will be allowed to sell food/drinks or any other item(s) on school grounds or during school hours without direct written approval or the principal.

HEAD LICE

School district #101 has adopted a “nit free” policy. Any student contracting head lice will be excluded from school attendance until Panhandle Health, or another certified health professional, determines the child is “nit free.”

ILLNESS OR INJURY

Any illness or injury must be reported to the office at once. Whenever possible, the office personnel will contact the parent/guardian, and the school will provide temporary assistance. Temporary illness during a school day is not an excused absence unless the office has been notified at the beginning of the class period that the student is ill or injured.

INSURANCE

The school district may provide the opportunity for students to purchase student insurance from a private carrier. This general insurance may be purchased in the beginning week of each school year. Students and parents are advised to read the insurance information carefully to avoid any misunderstandings of the amount and schedule of payments the insurance companies will pay. Those students participating in interscholastic or intramural activities must show proof of insurance through their family policy by giving the name of the carrier and the policy number or purchase the insurance made available through the school.

ITEMS THAT SHOULD NOT BE BROUGHT TO SCHOOL OR USED ONLY UNDER SPECIAL CONDITIONS

Radios, laser pointers, lighters, water balloons, water shooting devices, wallet chains, spiked chains or collars, pornographic material, and pocket knives are to be left at home. At no time should students have anything that is contained in a glass bottle or container. Cameras can only be used with prior permission of the teacher. Backpacks may be brought to school but should be placed in lockers while at school. Students may use book bags to carry books to class.

CD players hand held video games and tape players can be brought to school but must stay out of sight during the school day. Personal items that are brought to school are the responsibility of the student who brings them to school. The school is not responsible for stolen or broken items.

Energy Drinks, Monsters or any drinks that say not recommended for children. These drinks may be dangerous and cause physical problems for children.

Cell phones may not be used at school. They should be turned off and stored out of sight, including before school, or they will be taken by a school employee. At no time may pictures be taken using picture phones, or may inappropriate pictures or texts be shared. At no time should phones be shared with other students. Also, phones may not be connected to the internet while at school without the permission of the principal or immediate teacher for school use only. On buses, phones may only be used to call and arrange student pickup.

This must be arranged through the advisor/coach. Consequences for not following these guidelines are: first offense, phone will be confiscated and returned at the end of the day; second offense, cell phone confiscated and parent must pick the phone up; any further offenses, parent must pick up phone and student will serve a lunch detention and/or may result in the phone being held for a longer period of time. Inappropriate or illegal use of cell phones will result in further discipline and possible referral to law enforcement.

BICYCLES, ROLLER BLADES AND SKATEBOARDS

Space is provided for the parking of bicycles. Students are encouraged to provide padlocks for their bikes. Skateboards and rollerblades may be brought but not used on campus and they must be stored in the office. Shoes with rollers in the heel can not be used at school.

STUDENT LOCKERS-SEARCH AND SEIZURE INCLUDING BACK PACKS #3370

Lockers will be available for all middle school students. Middle School students in PE will be provided with a locker and a lock. The lock must be returned at the end of the year, if the lock is not returned the student must pay to have the lock replaced. The school assumes no responsibility for the safeguard of articles left in the lockers. It is not a good idea to keep valuables in the lockers. Students are strongly encouraged to leave any valuables at home. If items of value are needed at school please check them in at the office for safe keeping. Lockers are the property of the school district, and are under the direct control of the administration therefore students should not assume an expectation of privacy while using school lockers. Students should not decorate the outside of their lockers and should not share their locker combination with other students. The administration has the authority to inspect the lockers, backpacks and their contents whenever it is suspected that the lockers may contain:

1. Lost or stolen books or supplies.
 2. Health hazards
 3. Illegal items
 4. Weapons or dangerous items
- When possible, the students shall be present when a locker search is conducted.

Any damage to lockers must be paid for by the student, this includes jamming the locker open.

MEDICATION POLICY

If a student needs to receive medication at school, the following conditions must be met. **Students may not have either prescription nor nonprescription medication in their possession or distribute such medication:**

Written Physician Orders

Required for all medication, *including over the counter drugs.*

Written Signed Parent Permission

Required for all medications. The form can be obtained in the school office.

Medication must be brought to school in the **Original Container and Be Properly Labeled** with the student's name, name of drug, dosage, physician, date, and time of day to be given. If half pills need to be given, they should be broken in halves at home. Whenever possible, medication should be administered at home. All Medications Will Be Kept In The Office. BCMS cannot provide medications such as aspirins or cold medications, etc. to students. We may provide acetaminophen, ibuprofen, or Benadryl with parent permission.

HARASSMENT OF STUDENTS District Policy 3290

1. The district is committed to ensuring a learning environment that is free of harassment of students, one that fosters respect for all people regardless of their gender. Harassment pertains to the conduct of an employee to a student or conduct of a student to another student at school or any school-sponsored activity.

1.1 Harassment includes unwelcome sexual overtures, requests for sexual favors, and other verbal or physical conduct of a nature that creates a hostile environment for students.

2. The unwelcome behaviors are not to be tolerated in the Boundary County School District schools, and they serve as a basis for disciplinary action.

2.2 The unwelcome conduct described in 1.1 above rises to a level of harassment if the unwelcome conduct is visited upon the victim after the victim has notified the abuser, a teacher or other school official that the conduct is unwelcome.

2.3 A copy of this policy shall be published in student/parent/staff handbooks.

Procedures to be followed if harassment occurs: First: ask the person to stop the behavior. Second: If the harassment continues go to an adult, teacher or principal and report the behavior. Finally, if harassment continues, law enforcement may be involved.

STUDENT ACTIVITIES (policy reference 3220)

Any organization must obtain prior approval of the administration before charging fees. The principal will be responsible for the supervision of this policy. An employee of the School District must be designated as a sponsor. It is our policy to ensure that no student is excluded from participation in any educational program or activity based on race, color, creed, religion, sex or ancestry. Sports participants will be allowed, on an individual basis, to determine whether he/she competes with a member of the opposite sex.

STUDENT CLUBS

School sponsored clubs are those directly under the control of school authorities. Such clubs shall not be associated with or sponsored by any political or religious organization, or by any organization that denies membership because of race, color, creed, sex, or political belief. Any club or organization not directly under the control of school authorities shall be deemed to be a "non-school" club/organization.

"Non-school" clubs may not conduct their activities on campus without express authority of the governing board, nor may they use the name of the school in any way.

STUDENT FEES

BCMS strives to keep public education free for all however some co-curricular classes having an outside of school component may require parents to furnish specific supplies. Examples include band instruments.

Throughout the year students will be charged extra fees to attend optional activities (i.e. bowling, dances, skiing, etc.). These fees must be paid before the student can participate. Failure to participate in these activities will not affect a student's grade. Scholarships may be available to help individuals pay for these activities.

RELEASE OF INFORMATION

Throughout the school year, the District may release directory information regarding students, limited to: name, address, gender, grade level, birth date and place, parents'/guardians' names and addresses, academic awards, information in relation to school-sponsored activities, organizations, and athletics, period of attendance in school. BCMS will also periodically include names and photos of students or their work on a district supervised media site (such as Facebook, etc.), to the local media, or in some other manner including information letters to the public.

Any parent or guardian may prohibit the release of any or all of the above information by delivering a written objection to the building principal within thirty (30) days of the date of this notice. No directory information will be released within this time period, unless the parent or guardian is specifically informed otherwise.

ASBESTOS HAZARD EMERGENCY RESPONSE ACT (AHERA)

It is the intention of Boundary County School District No. 101 to comply with all federal and state regulations controlling asbestos and to take whatever steps are necessary to ensure students and employees a healthy and safe environment in which to learn and work. You are welcome to review a copy of the asbestos management plan in the school district administrative office. Jim Bace is our designated AHERA asbestos program coordinator. All inquiries regarding the asbestos plan and asbestos-related issues are to be directed to him at 267-2021.

Boundary County Middle School Library Media Center Information

Checkout/Check-in Procedures:

- Materials will be checked out by the computer at the counter.
- Books are returned in the book slot in the checkout counter.
- **Circulation limits:**
- Students may check out two items at a time with the option of an additional book for special research projects.
- Books may be checked out for two weeks at a time.
- Certain reference materials may not be checked out.

- Books may be renewed unless there is a reserve request.

Fines: Fines are incurred when materials are not returned by the date they are due.

Process:

A \$.05 per day fine is charged following a 1-day grace period. No charges for Holidays and weekends.

Example: A book is due on Monday, and it is returned 4 school days later. With one day as a grace period, the fine would be for 3 days equaling \$.15. Receipts for library fines are available per request. *Library fine monies are deposited into the BCMS library account and are used for purchasing new books for the library.

Student Library Status Reports: Overdue notices will be processed at the end of each month and handed out during advisory classes.

Students who lose or damage materials are charged the replacement cost for each item.

Loss of library check out privileges:

All fines are expected to be paid promptly, however, if special arrangements need to be made to pay or forgive the fine please see the librarian.

Check out privileges will be suspended until missing books are returned, paid for or special arrangements have been made.

Please return materials promptly after you are finished with them so that other students may use them.

Computer Use:

- A sign-up schedule for class computer lab use is available at the library desk.
- Individual student use of computers:
 - Students are expected to use the computers for class work.
 - If a student is off task, they will be warned to return to their work. If they continue to work off task, they will be asked to leave and the teacher will be notified.

Student behavior:

The library is a place to study, research, and read. Please respect other students by being quiet. If you must talk, please visit quietly. A student will be warned one time and then that student will be sent out of the library and the teacher notified that they were disruptive in the library. Food or drink is not allowed in the library.

STUDENT SUBSTANCE ABUSE POLICY

Please refer to the district's substance abuse policy for updated guidelines and consequences of substance abuse. This can be found from the district's webpage or a copy can be obtained from the district office.

Drug Sweeps: We occasionally use police/sheriff canines to search our buildings for illegal substances. They are always handled by a trained officer of the law and steps are taken to reduce exposure to students.

Definitions:

For the purpose of this policy, these terms are defined as follows:

Alcohol - any liquor, such as wine, beer, or other beverage containing alcohol is considered to be a drug (Sections 23-105 and 23-1002, *Idaho Code*).

Athlete - Any student, who at the time of alleged violation of the Student Substance Abuse Policy, is participating in an athletic sport or activity. The athletic sport season shall be from the first practice authorized by the Idaho High School Athletic Association until the end of the scheduled season, and if applicable, all post season play, and/or the student is released from further supervision by the head coach or his/her assistant, i.e. the season includes the final bus trip home, even though the last game/date had been played.

Board - Board of Trustees of the Boundary County School District NO. 101.

Chemical Dependency - A condition caused by the continued use of drugs limiting the functional ability of a person.

District - Boundary County School District No. 101.

Drugs - 1.) Substances recognized as drugs in the official United States Pharmacopoeia, official Homeopathic Pharmacopoeia of the United States, or Official National formulary, or any supplement to any of them; 2.) Substances intended for use in the diagnosis, cure, mitigation, treatment or prevention of disease in man or animals; 3.) Substances (other than food) intended to affect the structure or any function of the body of man or animals; and 4.) Substances intended for use as a component of any article specified in clause 1, 2, or 3 of this

subsection. It does not include devices or their components, parts or accessories. (Section 37-2701 *Idaho Code*).

Extra-curricular Activity - Any school activity that occurs out of the regular classroom setting or is not related directly to classroom activity. Examples of extra-curricular activities include, but are not limited to, athletics, student sponsored parties and trips.

Participation - Both attendance at and active participation in any given activity. Athletics is divided into two categories: participation in practices and participation in games.

Reasonable Suspicion - Otherwise unexplained behavior, which based on specific objective facts and reasonable inferences drawn from those facts in the light of experience, or any substantive evidence pointing to either use, possession or distribution of illicit drugs, alcohol, or tobacco may constitute "Reasonable Cause/Suspicion".

Reasonable Cause/Suspicion may arise from but is not limited to:

- a. Direct observation of an individual.
- b. A pattern of abnormal conduct or erratic behavior.
- c. When the individual has been arrested for, convicted of, or identified as the target of a criminal investigation into a drug, alcohol or tobacco-related offense.
- d. Information provided by reliable and credible sources or independently corroborated.
- e. An act of judgment by an intervention trained educator, counselor or administrator which leads to a reasonable and prudent belief that a student is in violation of "use" or "under the influence" provision of Section 37-2732C, *Idaho Code*, Section 33-210.

Substance/Drug Abuse - The use of drugs, alcohol and/or tobacco in violation of state and/or federal law in violation of school policy.

Use/Distribution/ Possession: To consume, provide, deliver, sell, pass or share with another.