

Morgan County Charter School System

Notification of Change of Student Address

Instructions

- Return the completed form and one proof of residency

(Note: If you have students in more than one Morgan County School, this form and proof of residency only needs to be furnished at one of the schools, brought to the Morgan County Board of Education Central Office at 1065 East Ave., Madison, e-mailed to lavonne.doty@morgan.k12.ga.us, or faxed to 706-752-4601)

Previous Household Address

Physical Address	Mailing Address	City	Zip
Household Phone Number	Date Moved From This Residence		

New Household Address

Physical Address	Mailing Address	City	Zip
Household Phone Number	Date Moved To New Residence		

Change of Residence Type (Please Check One)

- Household membership did not change.** Check this option if the entire household moved from the previous address to the new address.
- Household membership changed.** Check this option if the household split or combined with another household. The following steps are required:
 - ✓ Complete a new Household Registration form, indicating current household information and relationships.
 - ✓ Provide written explanation of the circumstances of the household membership change of which the school system should be aware.
 - ✓ Provide custody papers or court orders if a parent / guardian's access to one or more students in this household has been restricted.

NOTE: In the absence of custody papers or court orders, we will continue to provide parents and legal guardians access to their child(ren) and their child(ren)'s educational records.

Students Moving to the New Residency Address

Name	Grade		Name	Grade
1.			4.	
2.			5.	
3.			6.	

I certify that the students listed above are full-time residents at the new residency address provided on this form. I agree upon request by the Registrar to present such additional proof of residency (such as utility bills or rental or mortgage agreements) as shall be reasonably required. I acknowledge that the Morgan County Board of Education has a legitimate interest in protecting and preserving the quality of the system and the rights of bona-fide residents to attend public schools on a preferred tuition-free basis. I also acknowledge that the Board will rely upon this certificate in determining if the student is a bona-fide resident of Morgan County. I also acknowledge that if the proof of residency furnished the Board or as contained in this certificate is not correct, the student will be subject to dismissal and I will be responsible for reimbursing the Board for all local education expenses for the student up to the time of dismissal.

Parent / Guardian Printed Name

Parent / Guardian Signature

Date