

HEALTHCARE ACCESS SPECIALIST, CERTIFICATE OF TECHNICAL STUDIES (CTS)

The Certificate of Technical Studies in Healthcare Access Specialist is designed to prepare students for an entry-level position involving the registration of patient accessing medical care in various types of healthcare organizations and agencies. This program offers the opportunity to shadow and participate in an offsite externship. Before completion of the program students will be eligible to sit for the Certified Electronic Health Record Specialist (CEHRS) exam from the National Healthcareer Association (NHA). Upon completion of the program, students will be eligible to complete the national examination for certification as a Certified Healthcare Access Associate (CHAA) from the National Association of Healthcare Access Management (NAHAM) after one year of experience in the field.

FIRST SEMESTER

<u>COURSE</u>	<u>CREDIT HOURS</u>
BUSN 1000, Customer Service*	3
HEIT 1010, Introduction to Health Information Technology	3
HEIT 1020, Healthcare Law, Ethics, and Compliance*	3
HESC 1000, Medical Terminology*	3
SEMESTER CREDIT HOURS	12

SECOND SEMESTER

<u>COURSE</u>	<u>CREDIT HOURS</u>
HEIT 1250, Healthcare Reimbursement	3
HEIT 2050, Health Data Content and Structure	3
HEIT 2403, Healthcare Access Procedures and Seminar	3
SEMESTER CREDIT HOURS	9

Total Credit Hours, Healthcare Access Specialist Certificate of Technical Studies 21

- * Upon successful completion of these courses, students will receive the Patient Care Representative Career and Technical Certificate (CTC) and be eligible for the Customer Service industry-based certification offered by the National Retail Federation.