

The Regular Meeting of the Board of Education of Madison Central School was held on October 17, 2023 at 6:00 pm in the auditorium.

**MEMBERS PRESENT:** Mr. Tobias Abrams  
Mrs. Laura Billings  
Ms. Jessica Clark  
Mr. Brett Reiter  
Mr. Jona Snyder

**MEMBERS ABSENT:** Mrs. Jennifer Lavoie  
Ms. Jennah Turner

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Brian Latella, Director of Curriculum  
Mr. Larry Nichols, Building Principal  
Mrs. LeeAnn Cucci, Elementary Principal  
Ms. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order of the Regular Meeting
  - a. Mr. Snyder, Board Vice President, asked for a motion to open the Regular Meeting.

**MOTION # 1 - OPEN REGULAR MEETING**

ON THE MOTION of Mr. Abrams, seconded by Mr. Reiter, the Board moved to open the Regular Meeting at 6:00 pm. Motion carried 5 yes, 0 no.

- II. Agenda Additions
  - a. None
- III. Consent Agenda
  - a. Approval of Agenda for this meeting

**MOTION # 2 - APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Billings, seconded by Mr. Reiter, the Board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.

- b. Approval of Minutes
  1. September 19, 2023 Regular Meeting Minutes

**MOTION # 3 - APPROVAL OF MINUTES**

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to approve the September 19, 2023 Regular Meeting minutes. Motion carried 5 yes, 0 no.

- IV. Public Forum
  - a. Michele Bowen presented the Connected Community Schools Presentation. CCS has been most busy providing mental health support, snacks and working with various organizations to provide extra support and activities to the community and district.
- V. Reports
  - a. Treasurer
    1. Internal Claims Auditor's Report

**MOTION # 4 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 5 yes, 0 no.

2. Treasurer's Report dated August 31, 2023
3. Treasurer's Report dated September 30, 2023

**MOTION # 5 - APPROVAL OF TREASURER'S REPORTS**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the Treasurer's Reports dated August 31, 2023 and September 30, 2023. Motion carried 5 yes, 0 no.

4. Detail Warrants - August Warrants

**MOTION # 6 - APPROVAL OF DETAIL WARRANTS FROM AUGUST AND SEPTEMBER**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the Detail Warrants from August and September as follow: Warrant Number 8 - Fund A - 8/4/23 - 4 pages, Warrant Number 9 - Fund A - 8/21/23 - 3 pages, Warrant Number 10 - Fund A - 8/28/23 - 4 pages, Warrant Number 11 - Fund A - 9/12/23 - 1 page, Warrant Number 6 - Fund A - 8/23/23 - 3 pages, Warrant Number 2 - Fund C - 8/4/23 - 1 page, Warrant Number 3 - Fund C - 8/21/23 - 1 page, Warrant Number 4 - Fund C - 8/28/23 - 1 page, Warrant Number 2 - Fund HBUS - 8/4/23 - 1 page, Warrant Number 3 - Fund HBUS - 8/21/23 - 1 page, Warrant Number 3 - Fund FA23 - 8/4/23 - 1 page, Warrant Number 4 - Fund FA23 - 8/21/23 - 1 page, Warrant Number 5 - Fund FA23 - 8/28/23 - 1 page, Warrant Number 12 - Fund A - 10/2/23 - 1 page, Warrant Number 15 - Fund A - 9/15/23 - 6 pages, Warrant Number 16 - Fund A - 10/2/23 - 1 page, Warrant Number 17 - Fund A - 9/29/23 - 5 pages, Warrant Number 13 - Fund A - 10/2/23 - 3 pages, Warrant Number 5 - Fund C - 10/2/23 - 1 page, Warrant Number 6 - Fund C - 9/15/23 - 2 pages, Warrant Number 7 - Fund C - 9/29/23 - 2 pages, Warrant Number 4 - Fund HBUS - 9/15/23 - 1 page, Warrant Number 5 - Fund HBUS - 9/29/23 - 1 page, Warrant Number 1 - Fund FA24 - 9/15/23 - 2 pages, Warrant Number 2 - Fund FA24 - 10/4/23 - 1 page, Warrant Number 3 - Fund FA24 - 9/29/23 - 1 page, Warrant Number 4 - Fund FA24 - 10/2/23 - 1 page. Motion carried 5 yes, 0 no.

5. The Financial Status Report was provided.
6. The Student Activity Quarterly Statements were provided.

b. Superintendent – Information Items

1. Mr. Mitchell updated the Board on the progress of the Capital Project. The first three classrooms are nearly complete. The overall project is behind schedule, but based on materials being available now, there are no more delays anticipated.
2. Mr. Mitchell discussed the Basketball Court progress. The grade of the court is in question and will be evaluated before it will be lined.
3. The Out-of-District athletics transportation conversation was re-visited. The biggest challenge continues to be finding qualified drivers to employ.

c. Superintendent – Approval Items

1. Approval of Memorandum of Understanding between Madison Central School and the COVE at Colgate University for the period of August 25, 2023 through August 15, 2026

**MOTION # 7 - APPROVAL OF MEMORANDUM OF UNDERSTANDING**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the Memorandum of Understanding between Madison Central School and the COVE at Colgate University for the period of August 25, 2023 through August 15, 2026. Motion carried 5 yes, 0 no.

2. Approval of Clinical Experience Agreement between Madison Central School and Colgate University for the period of November 1, 2023 through October 31, 2028

**MOTION # 8 - APPROVAL OF CLINICAL EXPERIENCE AGREEMENT**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the Clinical Experience Agreement between Madison Central School and Colgate University for the period of November 1, 2023 through October 31, 2028. Motion carried 5 yes, 0 no.

3. Approval of Resolution Authorizing Partial Settlement of Vaping Litigation

**MOTION # 9 - APPROVAL OF RESOLUTION**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the Resolution Authorizing Partial Settlement of Vaping Litigation. Motion carried 5 yes, 0 no.

4. Approval of 2024-25 Budget Development Calendar

**MOTION # 10 - APPROVAL OF 2024-25 BUDGET DEVELOPMENT CALENDAR**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the 2024-25 Budget Development Calendar. Motion carried 5 yes, 0 no.

5. Approval of combination with Cazenovia High School for Varsity Ice Hockey for the 2023-24 school year

**MOTION # 11 - APPROVAL OF COMBINATION WITH CAZENOVIA VARSITY ICE HOCKEY**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the combination of Madison Central School with Cazenovia High School for Varsity Ice Hockey for the 2023-24 school year. Motion carried 5 yes, 0 no.

6. Approval of Shared Educational Services Agreement between Madison Central School and Brookfield Central School effective September 1, 2023 through June 30, 2024

**MOTION # 12 - APPROVAL OF SHARED EDUCATIONAL SERVICES AGREEMENT**

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the Shared Educational Services Agreement between Madison Central School and Brookfield Central School effective September 1, 2023 through June 30, 2024. Motion carried 5 yes, 0 no.

7. Acceptance of the 2022-23 Financial Audit

**MOTION # 13 - ACCEPTANCE OF 2022-23 FINANCIAL AUDIT**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to accept 2022-23 Financial Audit. Motion carried 5 yes, 0 no.

VI. Committee Reports

- a. The Policy Committee met and their recommendations follow. The Policy Committee is currently reviewing the student health policies.

VII. Policy

- a. The First Reading of Policy # 6404 entitled "Rights of Nursing Employees to Express Breast Milk" was done at this time.
- b. Notice of Superintendent's Approval of changes made to Policy # 7006.2 entitled "Partial Day Application" was shared with the Board.

VIII. Old Business

- a. None

IX. Board of Education Discussion Items

- a. None

X. New Business

a. Personnel

1. Appointments

- a. Robert Tanner - Non-Certified Substitute Teacher effective October 2, 2023
- b. Cassandra Nipe - Non-Certified Substitute Teacher effective October 2, 2023
- c. Mary Strong - Non-Certified Substitute Teacher effective October 2, 2023
- d. Stephanie Schreck - Non-Certified Substitute Teacher effective October 2, 2023
- e. Anna Altawal - Certified Substitute Teacher effective October 6, 2023

**MOTION # 14 - APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Abrams, seconded by Mr. Reiter, the Board moved to approve the following list of appointments:

- Robert Tanner - Non-Certified Substitute Teacher effective October 2, 2023
- Cassandra Nipe - Non-Certified Substitute Teacher effective October 2, 2023
- Mary Strong - Non-Certified Substitute Teacher effective October 2, 2023
- Stephanie Schreck - Non-Certified Substitute Teacher effective October 2, 2023
- Anna Altawal - Certified Substitute Teacher effective October 6, 2023

Motion carried 5 yes, 0 no.

2. Retirement

- a. Maxine Thurston, Elementary Education Teacher effective June 26, 2024

**MOTION # 15 - ACCEPTANCE OF RETIREMENT**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to accept, with many thanks for her years of service, the retirement of Maxine Thurston as an Elementary Education Teacher effective June 26, 2024.

Motion carried 5 yes, 0 no.

3. Leave Requests

- a. James White - Unpaid Leave for October 12 -19, 2023
- b. Amber Barrett - Unpaid Leave for June 7, 2024

**MOTION # 16 - APPROVAL OF LEAVE REQUESTS**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the leave requests as follow:

- James White - Unpaid Leave for October 12 -19, 2023
- Amber Barrett - Unpaid Leave for June 7, 2024

Motion carried 5 yes, 0 no.

4. Salary Adjustments

- a. Amber Neiss to move from M5, Step 18 to M6, Step 18
- b. Amber Meigs to move from B2, Step 2 to B3, Step 2

**MOTION # 17 - APPROVAL OF SALARY ADJUSTMENTS**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the salary adjustments as follow:

- Amber Neiss to move from M5, Step 18 to M6, Step 18
- Amber Meigs to move from B2, Step 2 to B3, Step 2

Motion carried 5 yes, 0 no.

5. Coaching Appointments for 2023-24 Winter Sports

- a. Michael Strong - Boys Varsity Basketball
- b. William Hunter - Boys JV Basketball
- c. Michael Lee - Boys Modified Basketball
- d. Payge Miller - Girls Varsity Basketball
- e. Amber Meigs - Girls JV Basketball
- f. Tricia Coon - Girls Modified Basketball

**MOTION # 18 - APPROVAL OF COACHING APPOINTMENTS**

ON THE MOTION of Ms. Clark, seconded by Mrs. Billings, the Board moved to approve the following list of Coaching Appointments for the 2023-24 Winter Sports Season:

Michael Strong - Boys Varsity Basketball  
William Hunter - Boys JV Basketball  
Michael Lee - Boys Modified Basketball  
Payge Miller - Girls Varsity Basketball  
Amber Meigs - Girls JV Basketball  
Tricia Coon - Girls Modified Basketball

Motion carried 5 yes, 0 no.

6. Approval of Volunteers for 2023-24 Winter Sports
  - a. Alexis Tubbs - Girls Basketball
  - b. Amy Coleman - Girls Basketball
  - c. Tyler Eaton - Boys Basketball

**MOTON # 19 - APPROVAL OF VOLUNTEERS**

ON THE MOTION of Mrs. Billings, seconded by Mr. Abrams, the Board moved to approve the following list of Volunteers for the 2023-24 Winter Sports Season:

Alexis Tubbs - Girls Basketball  
Amy Coleman - Girls Basketball  
Tyler Eaton - Boys Basketball

Motion carried 5 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 20 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 5 yes, 0 no.

- c. Principal / Director Reports
  1. Mr. Latella provided a recap of the professional development opportunities provided on the recent Superintendent's Conference Day. He shared that Jody Popple will be coming next week to provide math professional development. The RULER team has been meeting. There has been regional support provided for our principals and our referrals have decreased significantly from last year. Lastly, Tara Simko will be returning this week for additional Special Education Observations.
  2. Mrs. Cucci shared that Dibbles training and benchmarking are underway. Last week the elementary participated in fire safety training for Fire Safety week. Many thanks to both the Madison and Oriskany Falls Volunteer Fire Departments for providing their equipment, time and personnel for our students. The PreK and Kindergarten have gone to Savicki's for a fall field trip. The 2nd and 4th graders attended Ag Days at SUNY Morrisville and 3rd grade will be going to Howe Caverns this week. Lastly, the playground improvements and upgrades have been a huge hit with all the students.
  3. Mr. Nichols shared that the grade 6-12 presentation scheduled for this week had to be postponed but will be rescheduled. This presentation will discuss vaping and drug abuse and will conclude with break out sessions based on grade level. The District has decided to ban blankets from student daily use due to sanitary and distraction reasons. The 6th grade went to Root Farm this week. We wish our varsity athletes the best this week as they compete in the first round of sectional play.

**XI. Correspondence**

- a. The Connected Community Schools Report was shared.
- b. The 2022-23 BOCES Annual Report was shared.
- c. The September 2023 Library Media Center Report was shared.

XII. Question & Answer Opportunity

- a. A student asked when the small gym would be available again. We are expecting the small gym to be available for normal use again in either February or March of 2024.
- b. A student asked why the suburban couldn't be used for athlete transfer to Morrisville Eaton School. The suburban could be used but the District would desire a dedicated driver for this use that could provide equitable opportunity to students participating in all sports, all year long at Morrisville. The other factor to consider is that the suburban will only hold up to 6 students and if there was a need for more than 6 students, this option would not be feasible.
- c. A student asked why the District would not provide transportation to Morrisville for one sport if that sport season had a dedicated driver. The District does not feel it is equitable to provide for one sport and not another. Ideally, the District will eventually have more drivers and this could become available, but at this time, we do not have a dedicated driver for all sports seasons.
- d. A student asked if an administrator or a teacher could be the driver. The District employs teachers until 3 pm daily. After school commitments such as faculty meetings and working with students also creates an issue for teachers to take on this driver role. All student transportation requires a Pre-Trip and Post-Trip inspection of the bus or vehicle used to transport students. This would become an additional responsibility of a qualified person to manage daily. And administrators are expected and needed to work in the building until 4 pm daily.

XIII. Adjournment

**MOTION # 21 - ADJOURNMENT**

ON THE MOTION of Mrs. Billings, seconded by Ms. Clark, the Board moved to adjourn for the evening at 6:39 pm. Motion carried 5 yes, 0 no.