

# HUDSON SCHOOL DISTRICT POLICY

## IC School Year and School Year Calendar

Reviewed: November 18, 2024

Related Policies: EBCD, IMBA

Category: Recommended

### A. School Year

The school year for students, teachers, other certified professionals and support staff shall be a minimum of 180 instructional days or, alternatively, the equivalent number of hours as required in the rules of the NH Department of Education (see Ed rules 306.18).

The school calendar will be established annually as described in paragraph D below.

### B. School Closures

Any days that the schools are closed for emergency reasons and are not designated by the superintendent as distance education days (see paragraph C below) will be made up at the end of the school year, as approved by the School Board upon the superintendent's recommendation. Under special circumstances the School Board may request an exception to this requirement from the NH State Board of Education.

In the event schools are closed for excessive days for emergency reasons, the superintendent may recommend to the School Board a revised schedule that satisfies all NH Department of Education requirements, but which may amend the number of days in the school year.

### C. Distance Education Due to Weather Conditions

If weather conditions make it unsafe to transport students to or from school, the superintendent/designee is authorized to designate that day as a remote instruction or "distance learning." Before remote instruction/distance learning is used as instructional day for the purpose of satisfying the minimum instructional day/hour requirements of the NH Department of Education, the superintendent shall ensure that a plan exists with procedures to promote and allow for participation by all students in any affected school.

Prior to approving a day as a remote instruction/distance learning day, or any school/districtwide distance education that is dependent on technology, the superintendent/designee will consider the impact that weather conditions may have on necessary technology.

Distance education will only count toward the required instructional days/ hours requirement when conducted in accordance with NH Department of Education Rule Ed 306.22. See also School Board policies IMBA.

### D. School Calendar

The school calendar will be developed by the superintendent and submitted to the School Board no later than February 1. The School Board will approve the final calendar by March 1. Any exceptions or revisions to the calendar thereafter must be approved in advance by the School Board with the exception of updating snow days that have been used.

The superintendent shall ensure that the calendar conforms to the number of actual days of

instruction and employment as required by law, School Board policy and staff contracts.

To the extent possible, the calendar will be coordinated with the school calendars of the area Career and Technical Education Centers, area districts and regional special education programs.

The high school graduation date shall be set no more than 5 school days or 30 instructional hours before the end of the scheduled school year. The date may remain fixed notwithstanding the need for other grades to make up days lost to weather conditions or other emergencies. See Ed 306.18(a)(4).

Pursuant to RSA 288:4, III, any holiday included in the school calendar that corresponds to a State “legal” holiday shall use the name for such holiday as designated in RSA 288:1. As of 2024, these include: January 1, Martin Luther King, Jr./Civil Rights Day, Washington’s Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran’s Day, Thanksgiving Day, and Christmas Day. All schools receiving State funding are required to observe Veteran’s Day. Additionally, such names shall be used on any “official” communication, publication, document, or calendar.

### **Legal References**

*RSA 188-E:1-a Regional Career and Technical Education Agreements*

*RSA 189:1, Days of School*

*RSA 189:24, Standard School*

*RSA 288:1 Holidays*

*RSA 288:4 School Holidays*

*N.H. Dept. of Education Rules, Ed 306.18, School Year*

*N.H. Dept. of Education Rules, Ed 306.19, School Calendar*

*N.H. Dept. of Education Rules, Ed 306.22, Distance Education*

First Reading: September 18, 2023

Second Reading: October 2, 2023

Adopted: October 2, 2023

First Reading: November 4, 2024

Second Reading: November 18, 2024

Updated: November 18, 2024