

# CTE Lottery Registration Login Instructions



1. Navigate to <https://schoolwelcomecenter.com/Login>
2. Click the ClassLink icon. The user will either move directly into the registration system or will be required to login with ClassLink.

Welcome Center Student Registration English 

### Login

Email:

Password:

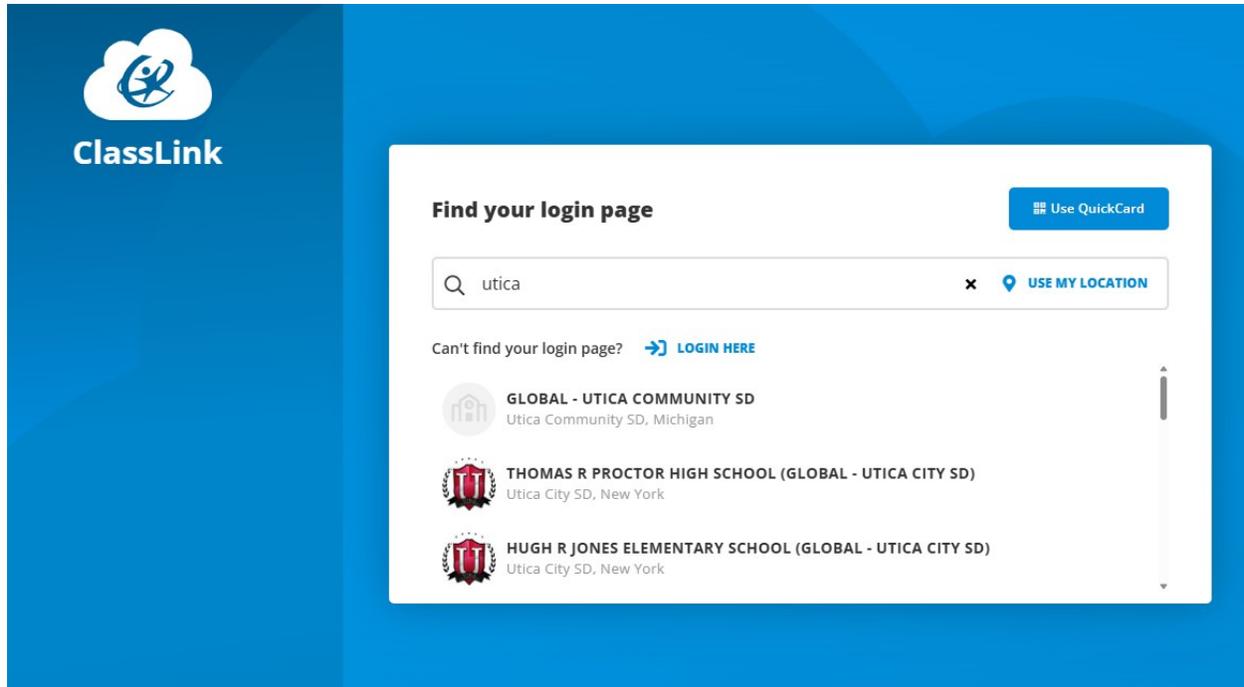
[Forgot Password?](#)  
[Create New Account](#)

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OR

 **ClassLink**

3. Search for Utica in the login page search and select Thomas R Proctor High School.  
(Only for users not logged on already with ClassLink.)



The screenshot shows the ClassLink login interface. On the left, the ClassLink logo is displayed. The main content area is titled "Find your login page" and includes a search bar with the text "utica". To the right of the search bar is a "USE MY LOCATION" button. Below the search bar, there is a link that says "Can't find your login page? → LOGIN HERE". The search results are listed below, each with a school logo and name:

- GLOBAL - UTICA COMMUNITY SD**  
Utica Community SD, Michigan
- THOMAS R PROCTOR HIGH SCHOOL (GLOBAL - UTICA CITY SD)**  
Utica City SD, New York
- HUGH R JONES ELEMENTARY SCHOOL (GLOBAL - UTICA CITY SD)**  
Utica City SD, New York

4. Login to ClassLink. (Only for users not logged on already with ClassLink.)



Utica University logo featuring a red shield with white 'U' letters, flanked by laurel branches, with the text 'UTICA UNIVERSITY' below.

## Sign in to ClassLink

Username

Password

Sign In

 Sign in with Google

[Help, I forgot my password](#)

Or sign in using:



QR code icon showing a smartphone screen with a QR code.

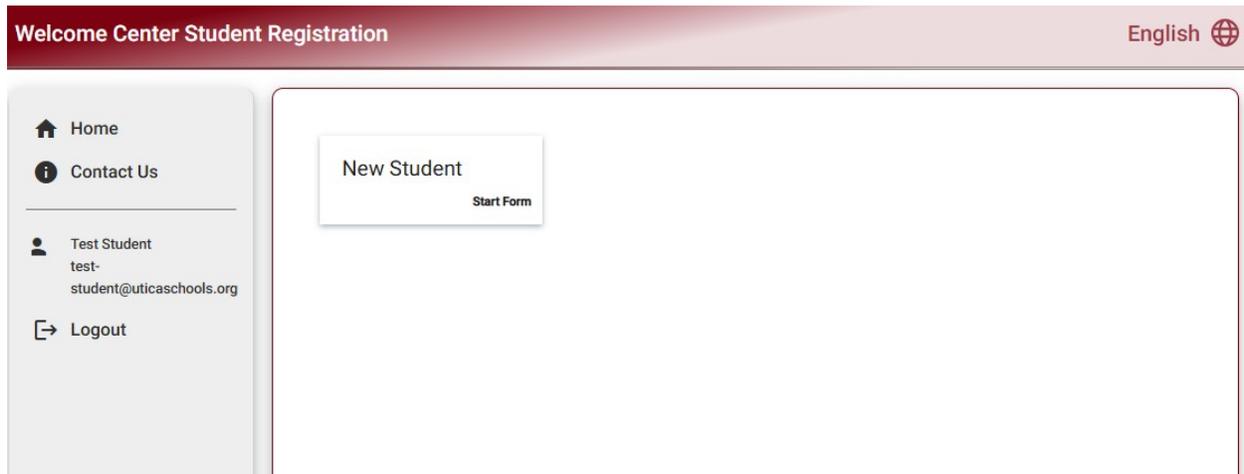
5. Click the “Start New Form” button.

The screenshot shows the 'Welcome Center Student Registration' header with 'English' and a globe icon. A left sidebar contains navigation links: Home (selected), Contact Us, Test Student (test-student@uticaschools.org), and Logout. The main content area is titled 'My Forms' and features a '+ Start New Form' button in the top right. Below the title, a message reads: 'Click "Start New Application" to begin the application process.'

6. Select CTE for the 2026-2027 School Year.

The screenshot shows the same 'Welcome Center Student Registration' header and sidebar as above. The main content area has a 'Filter By' section with two dropdown menus: 'All Grades' and 'All School Years', and a 'Free Search' input field. Below the filters, the school year '2026 - 2027' is displayed in bold. A card for 'CTE' (Career and Technical Education Application Form) is shown, with 'Grade 10' and a 'Start Application' button.

7. Select “New Student Start Form.”



8. Fill out the application making sure to review and submit after all fields have been completed.