

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – FEBRUARY 10, 2026 – 6:30 P.M.
ADMINISTRATION BUILDING – 929 YORK ST., UTICA, NY 13502**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr.; Presiding, Danielle Padula, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper, Braedon Nanna

STUDENT REPRESENTATIVE: Heather Concepcion, excused absence

ADMINISTRATORS PRESENT: Dr. Christopher Spence, Superintendent, Katherine Gavett, Esq., Mike Ferraro, Rex Germer, Dave Dreidel, Heather Mowat, Kathy Hughes, Stephanie Lyness

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President Hobika, Jr called the Regular Meeting to order at 6:45 p.m. The NJROTC presented the colors and Pledge of Allegiance. Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present.

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In Memoriam

Reading of Resolution in Memoriam of Sherry Cooperman

President Hobika, Jr. read a resolution in memoriam of Sherry Cooperman.

Mrs. Knoop made a motion to adopt the resolution; seconded by Mr. Paul.

No further discussion; motion passes 7-0.

Reading of Resolution in Memoriam of Edgardo Torres

President Hobika, Jr. read a resolution in memoriam of Edgardo Torres.

Mr. Paul made a motion to adopt the resolution; seconded by Mrs. Padula

No further discussion; motion passes 7-0.

Reading of Resolution in Memoriam of Enasia Newbold

President Hobika, Jr. read a resolution in memoriam of Enasia Newbold

Mr. Paul made a motion to adopt the resolution; seconded by Mrs. Padula

No further discussion; motion passes 7-0.

A moment of silence was held in memoriam.

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Public Comment

Dawn Lagurre, 105 Barton Ave. – League of Women Voters

Howard Potter, 1138 Hilton Ave. – Budget & Safety

Matthew Kilbourn, 158 Hobart St. – Student Education

Rob Robinton, 932 Blandina St. – Student Safety



Recognitions

Student Athlete Recognition from Donovan and JFK Modified Basketball

The Board of Education recognized the boys modified basketball coach Guidera, JFK & coach Garrett, Donovan.

President Hobika, Jr.: JFK boys basketball team was undefeated and Donovan Middle School team from my understanding only had two losses and they were both the JFK. So, Utica was undefeated against the rest of the world. We should acknowledge their achievement. It's my understanding that these young men are excellent students as well. Mr. Guidera has been a JFK coach for 11 years. He's also the varsity girls called coach. He's also coached modified soccer for 18 years. They won their games by over 30 to 40 points each game. He's what I would consider the gold standard. He reads the kids report cards here again and he has many students on the high honor roll. Not only that but the kids are excellent from the standpoint of fundamentals. Coach Garrett is also a highly qualified coach. He's done a wonderful job in making sure that his kids are not only going to basketball players but good students and citizens.

Mrs. Knoop: You guys are free to go if you would like to go home as your homework, but just remember, if you stay together, your picture for varsity could be on here one day and we could be inviting you back years from now. Also, remember to, on your off season, you have a fantastic weight room program that is open. So now that you no longer have practice in that time, you also have a weight room with all types of options that you should definitely explore and check out. All right guys, have a great night. Thank you, guys, for coming.

Alpha Kappa Alpha Sorority, Inc – Dr. Cheryl Minor, Principal of Watson Williams Elementary School

The Board of Education recognized Dr. Minor and the Alpha Kappa Alpha Sorority, Inc for their contributions to the district.

Recognition of Black History Month

Principals Dr Jesus, JFK and Pecheone, Donovan, introduced their students who read short poems.

JFK student Ella Yager, JFK read "I, Too" by Langston Hughes.

Donovan student Symphony DuBose read "BLK History Month" by Nikki Giovanni.

Donovan student Kaden Gaines read "Sympathy" by Paul Laurence Dunbar.

Donovan student Donovan Ayala read "Dreams" by Langston Hughes.

Tracy J. Goodman performed "Lift Every Voice and Sing" The Black National Anthem.

Mrs. Padula: Great job.

Mrs. Knoop: Great Job.

President Hobika, Jr.: I thought that was awesome. I'm not sure why we don't have that rendition sung at more of our games.



Announcements/Reports

PTO/PTA, Shared Decision-Making Committees, Student Councils, CSE Chairs, Title I, UTA, UAA, UTC, Teamsters Local 182, SEIU Local 200, M.V. Buildings and Trades Council

Danyse Collins from the UTA presented a report for February.

Christina Sutter from the SEIU presented a report for February.

Questions from Board Members:

None



Brief Recess

The Board of Education took a brief 5-minute recess before the budget presentation.

Moved by Mrs. Padula; seconded by Mrs. Knoop.

Recess began at 7:32 p.m.

Mrs. Padula made a motion to come out of recess; seconded by Mrs. Knoop.

Meeting resumed at 7:39 p.m.



Announcements/Reports

Budget Update Presentation, Dr. Christopher Spence and Dave Dreidel

Dr. Spence & Mr. Dreidel presented a budget update.

Questions from Board Members

President Hobika, Jr.: That's our library, correct? Not the public library.

Dr. Spence: Yes, our library. Thank you for the distinction.

President Hobika, Jr.: Dave that is dictated to us right (ERS salaries)?

Mr. Dreidel: That it. So that's dictated down to us from the state, actuarial assumptions that the pension level may determine what the contribution limit of what the contributions need to be.

President Hobika, Jr.: Thanks. I am sorry to interrupt again, but the TRS that's dictated to us?

Mr. Dreidel: That is also dictated.

President Hobika, Jr.: Does that go up and down?

Mr. Dreidel: Yes, it does. And under the same principles in that it's an actuarial projection based on performance of their, funds, their assumptions of lifespan and those kinds of things.

President Hobika, Jr.: Is that the overall cost without us taking into account the contributions from any employees (health insurance)?

Mr. Dreidel: That's taking into account the contributions from employees.

President Hobika, Jr.: So, our obligation is \$35 million from the district side of it?

Mr. Dreidel: That's correct.

President Hobika, Jr.: And that's more money than we collect in revenue from the city, from our residents?

Mr. Dreidel: Yes. We collect \$30 million, approximately \$30 million.

President Hobika, Jr.: So, that's almost \$6 million more?

Mr. Dreidel: Yes.

President Hobika, Jr.: Interesting. Is there any way to reduce that obligation?

Mr. Dreidel: There are many factors. The largest of course is claims cost. That number is going to follow claims cost. Those two are hard to be distinct from each other.

President Hobika, Jr.: Would different plans allow us to reduce the overall cost for the district and for our employees?

Mr. Dreidel: Certainly, lower plans can do that. Of course, that's a negotiated factor.

President Hobika, Jr.: I'm aware of that.

Mr. Dreidel: Yes, they would.

President Hobika, Jr.: Thanks.

Mrs. Padula: Based on Saturday's feedback you're saying?

Dr. Spence: Yes, based on Saturday's feedback, the questions that we have received but also the organizational need. The complex part about it is there's a set pot of money. There's a lot of varying needs. What we're doing is we're developing a strategy no different than a basketball culture team. We are developing a strategy to say what levers can we create or expand that will provide or promote student achievement and support the organization more broadly. So that's the magic of it. We do that work sitting as a team. Again, we're getting constant feedback but it's that feedback loop that we talked about. So, when we come back again, we'll take into consideration feedback from all areas and present something for the Board.

President Hobika, Jr.: Including additional feedback from the Board?

Dr. Spence: Of course.

President Hobika, Jr.: I apologize but one of the questions that was raised was what mechanism would you like the Board to follow in terms of turning feedback in?

Dr. Spence: That's a great question if you give us the questions in advance. What we'll do is I think what we did last week was we were provided the questions in advance and then we were able to respond to them. Then once we developed the next product then that may spawn more questions which is good. It really lends to fruitful conversation. I was bragging about it. I was like this is really great work. In order for us to do what we have to do we have to discuss real critical concepts. We can't develop a budget unless you're talking about race, class, inequities, opportunities and all the things that come into it. I appreciate the work you did but getting questions in advance if something doesn't make sense and then we'll put the questions back to you and then if there's more kind questions will take that feedback into consideration and keep moving.

President Hobika, Jr.: I do believe that after Saturday everyone had so much fun that they were thinking about having another budget workshop.

Mrs. Padula: I thought it was a very healthy conversation. I think it got all of our wheels spinning and ideas around academic achievement. Scaling back on some things, focusing on more during the academic school year things like that. I want to keep those conversation going.

President Hobika, Jr.: I do think there are some topics that we may want to discuss.

Mr. Nanna: I think it would be beneficial to have another budget workshop early into March before the Board meeting. Very early in March. I think having a budget workshop then that way if there are a couple of particular items of, I don't want to use the word contention, but if there's a couple items of potential disagreement on the Board before March 24th, I think the administration could then portray those to the Board as alternatives.

President Hobika, Jr.: We will circulate some dates.

Superintendents Presentation, Dr. Christopher Spence

Dr. Spence presented his Superintendent presentation.

Questions from Board Members

None



Request for Executive Session

Mr. Nanna made a motion to go into executive session to discuss legal updates, legal opinions and the employment history of particular persons; seconded by Mrs. Knoop.

No further discussion; motion passes 7-0.

The Board of Education entered into executive session at 8:15 p.m.

Mrs. Padula made a motion to exit executive session; seconded by Mr. Paul.

No further discussion; motion passes 7-0.

The Board of Education exited executive session at 9:01 p.m.

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Superintendent's Report

Dr. Spence presented the Superintendent Report with the following modifications:

B – 32	Withdraw	Approval of Budget Transfer
B – 33	Withdraw	Approval of Budget Transfer
B – 34	Withdraw	Approval of Budget Transfer
B – 35	Withdraw	Approval of Budget Transfer
P – 27	Withdraw	Conferences
S – 174	Motions from the Floor	Resolution for Edgardo Torres
S – 175		Resolution for Enasia Newbold
S – 176		Application for Extended School Year Trip - Proctor High School

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members.

Mrs. Padula	PULL	S – 165 Application for Extended Field Trip – Albany Elementary
Mr. Nanna	PULL	S – 168 Amended Employment Agreement between the Utica City School District and Michael Ferraro

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SUBJECT: Resolution for Sherry Cooperman

Authorization is requested of the Board of Education to approve the following resolution:

Resolution for Sherry Cooperman
Former Employee of the Utica City School District

The Board of Education of the Utica City School District records with sorrow the passing of former employee Sherry Cooperman. For 12 years, Ms. Cooperman was employed as a clerical worker with the Utica City School District.

Ms. Cooperman was known for her professionalism, reliability and commitment to ensuring the smooth day-to-day operations. Her contributions were essential and greatly valued by colleagues and those she served.

Resolved, that the Board of Education expressed its sincere sympathy to the family of Ms. Cooperman and that this resolution be saved upon the records of the District.

Dated: February 10, 2026

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:**VOLUME LX****Report No. S – 161**

SUBJECT: Notice of Annual Election Vote and Public Vote on the 2026 - 2027 School District
Budget: Tuesday, May 19, 2026

Authorization is requested to act on the following resolution; and, approval is requested for the below-name schedules, copies of which follow:

1. List of Voting Districts for Annual School Election
2. Election Inspectors for School Election and Public Budget Vote
3. Annual Election and Budget Vote Time Schedule
4. Notice of Annual Election and Notice of Public Vote on the 2026 – 2027 School District Budget

RESOLVED, that the following people be and they hereby are appointed as a Board of Registration for the Utica City School District for a term on one year to commence on April 1, 2026 and to end on April 1, 2027:

Kathy Hughes	23 Pleasant Street, Utica, NY 13501
Stephanie Lyness	808 Sherman Place, Utica, NY 13502
Sherri Harris-Game	1212 Noyes Street, Utica, NY 13502

AND BE IT FURTHER RESOLVED, that the offices of the Board of Education of the Utica City School District Administration Building, 929 York Street, Utica, New York, be and it hereby is designated as the place within the Utica City School District where such Board of Registration shall attend for the purpose of preparing a register for each school election district within such Utica City School District, and further

RESOLVED, that the 27th day of April 2026 from 3:00 p.m. to 8:00 p.m. and the 5th day of May 2026 from 12:00 noon to 5:00 p.m., are hereby fixed by this Board of Education as the days and times at which the aforesaid Board of Registration of the Utica City School District shall meet, and further

RESOLVED, that the Clerk of the Board of Education hereby is directed to publish a Notice of Registration pursuant to Subdivision 5 of Section 2606 of the Education Law in the Observer Dispatch and Daily Sentinel, a newspaper having a general circulation in the Utica City School District. Registration will be held on April 27th - May 5th 2026. Such notice, to be published in each of the two weeks prior to the first day of Registration, shall state the place and hours at which time the Board of Registration shall meet to prepare the school election register as aforesaid.

BE IT FURTHER RESOLVED, the District Clerk is authorized to designate alternate Assistant Poll Clerks/Election Inspectors in the event of cancellations or an inability to serve, and is authorized to Assign Assistant Poll Clerks/Election Inspectors as needed on the day of the vote.

Compensation for Poll Clerks/Election Inspectors is as follows: Election inspectors \$250.00; Polling site coordinators \$275.00; Runners \$255.00; Election Office Workers \$18.00 per hour; Chairperson an additional \$15.00. Return Manager \$40.00, May training for Poll clerks/Election inspectors is \$30.00 for the training.

Poll site Coordinator meeting is \$30.00 per day; Runner meeting is \$30.00 per day; and Oneida County Board of Election Training is \$50.00 per day.

The following individuals are appointed:

***Utica City School District Assistant Poll Clerks/Election Inspectors for
Annual Election Vote and Public Budget Vote
May 19, 2026**

General Supervisor:

Stephanie Lyness

808 Sherman Place, Utica, NY 13502

Runners:

Sharri Harris-Game

1212 Noyes St., Utica, NY 13502

Daniel Wilczek

2817 Dearborn Place, Utica, NY 13502

Melissa Hopkins

918 Shaw Street, Utica, NY 13502

Toni Grant

2031 Genesee Street, Utica, NY 13502

Election Inspectors/Assistant Poll Clerks

Election District	Polling Location				
1	Parkway Recreation Center				
		Cassandra	Bradley	14 Newell St Apt 2	Utica
		Timothy	Curley	276 Genesee St Apt 107	Utica
		Roger	Frank	1650 Taylor Ave	Utica
		Arthur	Gary	9 Carlisle Ave	Utica

		Evalina	Haynes	929 Hillcrest Ave Apt E22	Utica
		Chase	Hoston	2030 Baker Ave	Utica
		Tricia	Tomanio-Nistico	612 Steele Pl	Utica
		Marcella	Lee (Chief Election Inspector)	1518 Genesee St Apt 4	Utica
		Diana	Pegues	PO Box 243	Utica
		Karen	Mc Bride	1608 Brinkerhoff Ave	Utica
2	Utica Fire Academy	Sheneke	Cadette	416 Ontario St	Utica
		Ashley	Engram	1736 Armory Drive Apt 42E	Utica
		Rosy	Gonzales	1148 Jefferson Ave	Utica
		Katty	Guevara	1228 Leeds St 1st fl	Utica
		Audrey	Harris	1927 Bleecker St Apt 1	Utica
		Sharon	Hayes	1215 Kossuth Ave Apt 1	Utica
		Karen	McIntyre	625 Jay St Apt C2	Utica
		Patricia	Pierce (Chief Election Inspector)	327 Bleecker St Apt 209	Utica
3	Gilmore Village	Maureen	Bohlert	422 Burmont Drive	Utica
		Mirabella	Colon	32 Auburn Ave	Utica
		Tony	Colon	32 Auburn Ave	Utica
		Patricia	Frazier (Chief Election Inspector)	103 Addington Pl	Utica
		Cynthia	Koch	1903 Holland Ave	Utica
		Loretta	Young	906 Symonds Pl	Utica
		Diane	Jones	32 Emerson Ave	Utica
		James	McFarland	120 Hawthorn Ave	Utica
4	West Side Senior Center	Cimbria	Badenhausen	28 Scott St Apt 2	Utica
		Mark	Brooks	160 Grove Place	Utica
		Ana	Grullon (Chief Election Inspector)	717 Lenox Ave	Utica
		Jessica	Holguin	829 Oswego St Apt 2	Utica
		Tameka	Langston	7 Devereux St Apt C2	
		Michelle	Myers	23 Springate St	Utica
		Cherise	Parker	2 Kennedy Plaza Apt 606	Utica
		Gloria	Yearby	7 Deverux St Apt 411	Utica

5	Mid-York Library	Sharry	Burmaster	1202 Capital Ave	Utica
		Clara	Dempsey	1674 Neilson St	Utica
		Alexandria	Thompson	1203 Lansing St 2nd fl	Utica
		Antoinette	Quinones (Chief Election Inspector)	827 Jay St Apt 205	Utica
6	Perretta Twin Towers	Doreen	Cameron (Chief Election Inspector)	813 Eleanore Pl	Utica
		Claude	Dent	1112 Oriskany St Apt 1	Utica
		Paula	Torchia	612 South St Apt A104	Utica
		Regina	Talerico	705 Burth Pl	Utica
7	Jewish Community Center	Nina	Belmar	133 Ridge Road	Utica
		Patrice	Bogan	320 Hartford Place	Utica
		John	Decker (Chief Election Inspector)	1809 Allen St	Utica
		Angelo	Giacovelli	2420 Oneida St	Utica
		Shirley	Hilts-Adams	405 Pinewood Drive	Utica
		Dawn	Nudo	752 Rutger St	Utica
		Lynda	Olmstead	3304 Centennial Circle	Utica
		Adele	Reilly	5 Tilden Lane	Utica
8	Conkling Elementary School	James	Viers	47 Sunnyside Dr	Utica
		Filomena	Salisbury	1647 St Agnes Ave	Utica
		Darlene	Shelton (Chief Election Inspector)	1205 Kemble St	Utica
9	Donovan Middle School	Carol	Chiarello	820 Van Buren St	Utica
		Marlene	Davis	30 Emerson Ave	Utica
		Carolyn	McAleese	1506 Roberta Lane	Utica
		Roberta	Roman (Chief Election Inspector)	PO Box 1022	Utica
		Geraldine	Russo	1229 Greenview Drive	Utica
		Joseph	Russo	1229 Greenview Drive	Utica
		Tiffany	Smith	607 Tracy St Apt 2	Utica
		Rosemary	Trascritti	1178 Kossuth Ave	Utica
		Linda	Walters	1008 Cleveland Ave	Utica
10	MLK, Jr. Elementary	Antoinette	Quinones (Chief Election Inspector)	114 Wall St	Utica
		LaShawn	Williams	26 Scott St.	Utica
		Lillian	Suarez	1520 Oneida St, Apt 1	Utica
		Annie	Smith	607 Tracy St Apt 1	Utica

11	General Herkimer Elementary School	Nancy	Fernalld	424 Richmond Road	Utica
		Mary	Sainsbury	737 Buchanan Road	Utica
		Ann Marie	Ruth	426 Homestead Dr	Utica
		Bohdan	Rabarsky (Chief Election Inspector)	187 Booth St	Utica
		Toni	Meyers	435 Spratt Pl	Utica
		Nancy	Riecker	408 Deland Dr	Utica
12	Thomas Jefferson Elementary School	John	Romanelli	706 Buchanan Road	Utica
		Ruth	Babowicz	167 Riverside Dr	Utica
		Anthony	Babowicz	167 Riverside Dr	Utica
		Angela	DiSpirito	516 Coolidge Road	Utica
		Kathy	Moon (Chief Election Inspector)	439 Tamarack St	Utica
		Pam	Evans	430 Lee Blvd	Utica
		Madeline	Helfert	519 Tamarack St	Utica
13	John F. Kennedy Middle School	Carol	Dybacz	414 Homestead Drive	Utica
		Roman	Dybacz	414 Homestead Drive	Utica
		Sue	Foss	161 Wilbur St	Utica
		Yuriy	Rybalkin (Chief Election Inspector)	810 Deerfield Drive	Utica
		Scott	Wallerstein	437 Van Roen Rd	Utica
14	Thomas R. Proctor High School	Maria	Callari	2306 Portal Rd	Utica
		Leo	Callari (Chief Election Inspector)	2306 Portal Rd	Utica
		Phyllis	Cavalier	1418 Buckley Road	Utica
		Steven	Czeck	1438 Old Burrstone Road	Utica
		Richard	D'Arccurzio	2203 Centennial Circle	Utica
		Lorraine	Moyer	1154 Hammond Ave	Utica
		Cindy	Gottuso	1806 Rutger St	Utica
		Patrick	Grezesiak	13 Ferris Ave	Utica
		Nancy	Laino	44 Nob Rd	Utica
		Carmella	Nistico	1624 Lansing St	Utica
		Nick	Pezzulo	1500 Roberta Lane	Utica
		Linda	Roberts	1816 Blandina St	Utica
		Cynthia	Testa	1816 Blandina St.	Utica
		Catherine	Tomaselli	1605 Copperfield St	Utica

		Linda	Roberts	1816 Blandina St	Utica
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***Subject to Change**

**ANNUAL ELECTION AND PUBLIC VOTE
UTICA CITY SCHOOL DISTRICT
MAY 19, 2026**

2026

February 10	Board appoints a Board of Registration
February 10	Board designates dates and time of meeting for Board of Registration
February 10	Board adopts first resolution pursuant to Section 2602 of the Education Law
February 10	Board adopts first resolution continuing election Districts as formerly established making changes as are determined upon and directing that an accurate description of the boundary of such election Districts be prepared and filed with the Clerk and kept open for inspection in her office during the business hours until Election Day
February 10	Board appoints inspectors of election for each District
March 2	First day petitions and guidelines for candidates are available
March 24	Board approves Notice of Election and Public Budget Vote and directs its publication on March 31, April 10, April 21, and May 15, 2026
March 31	Publication of First Notice of Annual Election and Public Budget Vote
April 10	Publication of Second Notice of Annual Election and Public Budget Vote
April 20	First day for Clerk to receive letter requests for absentee and early mail ballots
April 20	First financial disclosure is due from candidates
April 20	Last day to submit petitions for propositions to be placed on the ballot
April 21	Publication of Third Notice of Annual Election and Public Budget Vote
April 24	Last day for Board of Education to pass Budget
April 25	Last day to file completed Registration books with Clerk
April 27	3:00 p.m. to 8:00 p.m. first meeting of Board of Registration
April 27	Last day to file School Property Tax Report Card to State Education Department
April 28	Last day the Budget must be completed and available to the public
April 29	Last day to file Nominating Petitions by 5:00 p.m.
April 30	Candidates select position on ballot by lot at 11:00 a.m. in Clerk's Office
May 4	Small city school districts must distribute military ballots no later than 14 days before the budget vote
May 5	12:00 noon to 5:00 p.m. second meeting of Board of Registration

May 5	Public Hearing on 2026-2027 Budget
May 6 – 13	Last day to mail Budget Notification Form to taxpayers
May 14	Last day for submitting applications by mail for absentee ballots to Clerk or for Clerk to receive request by mail for Absentee Ballots
May 14	Second financial disclosure due from candidates
May 15	Publication of Fourth Notice of Annual Election and Public Budget Vote
May 19	Annual Election and Budget Vote and Proposition Vote
May 19	5:00 p.m. – date and time all Absentee, Early Mail, and Military Ballots must be received in Clerk's Office
May 20	6:30 p.m. meeting of Board of Education to examine and tabulate the election results and Budget results (Section 2610)
May 20	Clerk of Board serves written notice on each person elected
June 8	Third financial disclosure is due from candidates This is due 20 days after the vote, which this year is June 8. Utica Observer Dispatch and Rome Daily Sentinel March 31, April 10, April 21, and May 15, 2026

**ANNUAL ELECTION AND PUBLIC VOTE
UTICA CITY SCHOOL DISTRICT
MAY 19, 2026**

TIME SCHEDULE

RESOLUTION

(Polling Locations and Polling Hours – 2026 Annual Meeting and General Election)

WHEREAS, NYS Education Law Section 2604, applicable to city school districts with less than 125,000 inhabitants, requires the establishment of polling locations in the school election districts utilized at the Annual Meeting and General Election, and requires that polling locations be at a schoolhouse within each election district so far as is possible; and

WHEREAS, NYS Education Law Section 2002, which generally governs the time and place of the Annual Meeting and General Election for school districts in New York State, requires the establishment of polling places at a "schoolhouse, or any building owned or leased by the district"; and

WHEREAS, consistent with NYS Education Law Section 2604, the Utica City School District has established school election districts that are coterminous with the general election districts established by the City of Utica; and

WHEREAS, the City of Utica historically utilizes public polling locations that are not schoolhouses for certain general election districts, and the District has mirrored this practice for the convenience of voters; and

WHEREAS, the Board of Education has examined the location of each school district election district and the available polling locations within each school election district, as well as the historical practice of the City and School District relative to the establishment of polling locations within each election district; and

WHEREAS, there is not a schoolhouse within each School District Election District; and

WHEREAS, it is not always practical to utilize a schoolhouse as a polling location, given limitations on public parking; traffic flow during student arrival and dismissal; general accessibility of the ingress/egress to the specific portion of schoolhouse identified as the polling location; and the impact of the use of schoolhouses as polling locations on the District’s building level and District-wide safety plans; and

WHEREAS, modification of certain historically used polling locations to a schoolhouse could serve to confuse and disenfranchise voters, which the District seeks to avoid; and

WHEREAS, in connection with establishing polling locations within each School District election district, the Board also wishes to establish the polling hours for the 2026 Annual Meeting and General Election, such that arrangements can be made to secure all sites required for use as polling locations during the required time period.

NOW, THEREFORE, it is resolved:

1. The Board of Education deems it not practical or possible to utilize a schoolhouse as a polling location for each School District election district, for the reasons set forth in this resolution.

Election District	Polling Location	Address
1	Parkway Recreation Center	220 Memorial Parkway
2	Utica Fire Academy	1350 Bleecker St
3	Gilmore Village	929 Hillcrest Ave.
4	West Side Senior Center	717 Court St.
5	Mid-York Library	1600 Lincoln Ave
6	Perretta Twin Towers	509 Second St
7	The Jewish Community Center	2310 Oneida St
8	Conkling Elementary School	1115 Mohawk St
9	Donovan Middle School	1701 Noyes St
10	MLK, Jr. Elementary School	211 Square St
11	General Herkimer Elementary School	420 Keyes Rd
12	Thomas Jefferson Elementary School	190 Booth St.
13	John F. Kennedy Middle School	500 Deerfield Dr. E.
14	Thomas R. Proctor High School	1203 Hilton Ave.

2. The polling hours for the 2026 Annual Meeting and General Election shall be from 12:00 noon to 9:00 p.m.
3. The Board Clerk or her designee is authorized to make the necessary arrangements for use of the polling locations established in this resolution for the 2026 Annual Meeting and General Election.

RESOLUTION

(School Election Districts)

WHEREAS, NYS Education Law Section 2604 requires school districts serving less than 125,000 inhabitants to divide into election districts for purposes of voting at school district election and referenda; and

WHEREAS, when determining school district election districts, the Education Law provides that such school election districts shall be coterminous, to the extent possible, with general election districts, and that, if practicable, there is a schoolhouse in each election district; and

WHEREAS, the Utica City School District has historically considered its school election districts to be coterminous with the City of Utica general election districts; and

WHEREAS, the City of Utica further subdivides its general election districts into wards, but the NYS Education Law does not require such further subdivision for school district elections and referenda; and

WHEREAS, in the absence of a clear documentary record indicating that the Utica City School District aligns its school election districts to the City's general election districts, and to ensure compliance with applicable provisions of the NYS Education Law, the Board desires to formally establish election districts and associated polling locations for the School District's Annual Meeting and General Election and any referenda.

NOW, THEREFORE, it is resolved:

1. The City of Utica general election districts are adopted as the Utica City School District's election districts for purposes of NYS Education Law Section 2604. The School District's election districts shall not be considered as further subdivided into wards. The City's general election districts are as set forth on the map attached to this resolution as Exhibit A.
2. In the event the City's general election districts are modified, the Utica City School District's election districts shall automatically be modified to align to the modified City election districts, unless further review and action are required or desired by the Board of Education.
3. The Board of Education shall establish polling locations within each School District election district for the Annual Meeting and General Election, which shall be consistent with the requirements of Education Law Section 2604 to the extent practicable.
4. This resolution shall take effect immediately.

*****ATTACH EXHIBIT A – MAP OF ELECTION DISTRICTS*****

**SUBJECT: Resolution Authorizing the Establishment of a Capital Reserve Fund and
Approval of a Related Proposition for Submission to District Voters at the May 19, 2026
School District Annual Meeting**

**RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A CAPITAL RESERVE
FUND AND APPROVAL OF A RELATED PROPOSITION FOR SUBMISSION TO
DISTRICT VOTERS AT THE MAY 19, 2026 SCHOOL DISTRICT ANNUAL MEETING.**

WHEREAS, the Board of Education (the "Board of Education") of the City School District of the City of Utica, New York (the "School District") desires to authorize the establishment of a new capital reserve fund (the "Reserve Fund") in the amount up to thirty million dollars (\$30,000,000); and

WHEREAS, the Board of Education also desires to approve a proposition for submission to School District voters, seeking authorization to establish the Reserve Fund, as required by law.

NOW, THEREFORE, be it resolved by the Board of Education as follows:

Section 1. The Board of Education hereby authorizes the establishment of a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated as the "2026 Facilities Improvement Capital Reserve Fund", to pay the cost of the acquisition, construction, reconstruction, improvement, rehabilitation, repair, furnishing or equipping of School District buildings and facilities and related improvements, and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes for which such buildings and facilities are to be used, in the ultimate amount of up to thirty million dollars (\$30,000,000.00), plus accrued interest and other investment earnings, with a probable term of fifteen (15) years, to be appropriated from the available fund balance and/or other legally available funds of the School District to such Reserve Fund.

Section 2. The Board of Education hereby authorizes and approves the submission of the following proposition to School District voters at the May 19, 2026 annual School District meeting:

Proposition No. – Establishment of Capital Reserve Fund

Shall the Board of Education of the Utica City School District be authorized to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated as the "2026 Facilities Improvement Capital Reserve Fund", to pay costs of the acquisition, construction, reconstruction, improvement, rehabilitation, repair, furnishing or equipping of School District buildings and facilities and related improvements, and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes for which such buildings and facilities are to be used, in the ultimate amount of up to thirty million dollars (\$30,000,000.00), plus accrued interest and other investment earnings, with a probable term of fifteen (15) years, and to appropriate from the available fund balance and/or other legally available funds of the School District to such Reserve Fund?

Section 3. The School District Clerk is hereby directed to include the foregoing proposition in the notice of the annual School District meeting in accordance with the provisions of the Education Law.

CERTIFICATION

TATE OF NEW YORK)

) SS.:

COUNTY OF ONEIDA)

I, KATHY HUGHES, District Clerk of the City School District of the City of Utica, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District (the "Board of Education"), held on the 10th day of February, 2026, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education consists of seven (7) members; that _____ (__) members of the Board of Education were present at such meeting; and, that _____ (__) of such members voted in favor of the attached resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of _____, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S - 163

SUBJECT: Resolution Authorizing the Expenditure Of \$10,000,000 From the District's 2024 Facilities Improvement Capital Reserve Fund and Approval of a Related Proposition for Submission To District Voters At The May 19, 2026 School District Annual Meeting

RESOLUTION AUTHORIZING THE EXPENDITURE OF \$10,000,000 FROM THE DISTRICT'S 2024 FACILITIES IMPROVEMENT CAPITAL RESERVE FUND AND APPROVAL OF A RELATED PROPOSITION FOR SUBMISSION TO DISTRICT VOTERS AT THE MAY 19, 2026 SCHOOL DISTRICT ANNUAL MEETING.

WHEREAS, at the annual meeting of the City School District of the City of Utica, New York (the "School District") held on May 21, 2024, School District voters approved a proposition authorizing the establishment of a capital reserve fund known as the "2024 Facilities Improvement Capital Reserve Fund" in the amount up to fifteen million dollars (\$15,000,000) (the "Reserve Fund"); and

WHEREAS, the School District Board of Education (the "Board of Education") now desires to authorize the expenditure of ten million dollars (\$10,000,000) from the Reserve Fund to pay costs of the capital project approved by School District voters at the 2025 annual School District meeting, consisting of the renovation, improvement, rehabilitation, repair, furnishing and equipping of Albany Elementary School, Columbus Elementary School, Conkling Elementary School, General Herkimer Elementary School, Hughes Elementary School, Jefferson Elementary School, Jones Elementary School, Kernan Elementary School, Martin Luther King, Jr. Elementary School, Watson Williams Elementary School, Donovan Middle School, John F. Kennedy Middle School, Proctor High School, the School District Maintenance shop and the Central Kitchen, including improvement or embellishment of athletic fields and athletic facilities, playground improvements, grading or improvement of the sites, and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes of which such buildings and improvements are to be used (the "2025 Capital Project"); and

WHEREAS, the Board of Education also desires to approve a proposition for submission to School District voters, seeking authorization of such expenditure from the Capital Reserve Fund to pay costs of the 2025 Capital Project.

NOW, THEREFORE, be it resolved by the Board of Education as follows:

Section 1. The Board of Education hereby authorizes the expenditure of ten million dollars (\$10,000,000) from the Reserve Fund to pay costs of the 2025 Capital Project.

Section 2. The Board of Education hereby authorizes and approves the submission of the following proposition to School District voters at the annual School District meeting to be held on May 19, 2026:

Proposition No. – Capital Reserve Fund Expenditure

Shall the Board of Education ("Board of Education") of the City School District of the City of Utica (the "School District") be authorized to expend ten million dollars (\$10,000,000) from the School District's 2024 Facilities Improvement Capital Reserve Fund to pay costs of the capital project approved by School District voters at the 2025 annual School District meeting, consisting of the renovation, improvement, rehabilitation, repair, furnishing and equipping of Albany Elementary School, Columbus Elementary School, Conkling Elementary School, General Herkimer Elementary School, Hughes Elementary School, Jefferson Elementary School, Jones Elementary School, Kernan Elementary School, Martin Luther King, Jr. Elementary School, Watson Williams Elementary School, Donovan Middle School, John F. Kennedy Middle School, Proctor High School, the School District Maintenance shop and the Central Kitchen, including improvement or embellishment of athletic fields and athletic facilities, playground improvements, grading or improvement of the sites, and the acquisition of original furnishings, equipment, machinery and apparatus required for the purposes of which such buildings and improvements are to be used?

Section 3. The School District Clerk is hereby directed to include the foregoing proposition in the notice of the annual School District meeting in accordance with the provisions of the Education Law.

CERTIFICATION

TATE OF NEW YORK)

) SS.:

COUNTY OF ONEIDA)

I, KATHY HUGHES, District Clerk of the City School District of the City of Utica, New York (the "School District"), DO HEREBY CERTIFY:

That I have compared the annexed abstract of the minutes of the meeting of the Board of Education of the School District (the "Board of Education"), held on the 10th day of February, 2026, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board of Education consists of seven (7) members; that _____ (____) members of the Board of Education were present at such meeting; and, that _____ (____) of such members voted in favor of the attached resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the School District this ____ day of _____, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S – 164

SUBJECT: Application for Extended Field Trip - JFK Middle School

Authorization is requested of the Board of Education for forty (40) students from the JFK Middle School Student Council to travel to Boston, MA for guided tour through Boston's historical sites. Students will build civic engagement, leadership, communication, collaboration, logistical planning, cultural awareness and reinforce STEM concepts. The trip will be held on May 18, 2026.

Supervision of these students will be provided by JFK Teachers; Nicole Green, Student Council Advisor; Kelly Hajdasz, Venessa Houck, Vanessa Kupelian, Lisa Marashian, Melissa Mariotti.

This trip was reviewed and approved by Andrew De Jesus, Principal, JFK Middle School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment and Dr. Christopher Spence, Superintendent of Schools as outlined in Policy 8400.

FOR ACTION:

VOLUME LX

Report No. S – 166

SUBJECT: Application for Extended Field Trip - Kernan Elementary School

Authorization is requested of the Board of Education for seventy-seven (77) 6th grade students from Kernan Elementary School to travel to Enchanted Forest Water Safari, Old Forge, NY. This is the 6th grade end of the year culminating field trip. The trip will be held on June 10, 2026 with rain date of June 11, 2026.

Supervision of these students will be provided by; Tina Allen, Teacher, Larua LeMura, Teacher, Felicia Medici, Teacher, Jessica Woolheater, Teacher, Kylie Vienneau, Teacher, Jaque LeReaux, Teacher, Jordan Potrezeba, Teacher, Courtney Rahn, Teacher, Brianne Parent, Teacher, Jackie Rodriguez, ICAN, Jennifer D'alesandro, Guidance Counselor; Justin Allen, Chaperone, Josh Woolheater, Chaperone.

This trip was reviewed and approved by Dominick Timpano, Principal, Kernan Elementary School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment and Dr. Christopher Spence, Superintendent of Schools as outlined in Policy 8400.

FOR ACTION:

VOLUME LX

Report No. S – 167

SUBJECT: Approval of the Addendum to the School Improvement Contract between the Utica City School District and the Southern Regional Education Board

Authorization is requested of the Board of Education to approve the addendum to the Southern Regional Education Board/School Improvement Contract between the Utica City School District and the Southern Regional Education Board effective February 11, 2026.

FOR ACTION:

VOLUME LX

Report No. S – 169

SUBJECT: Awarding Contract for Capital Construction Project

RESOLUTION

AWARDING CONTRACT FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Day Automation Systems, Inc., ("Day") under the terms and conditions of its NYS OGS Contract #PT-68783 ("NYS Contract") and its related proposals ("Proposals") for the acquisition, installation, and/or licensing of the equipment and technology described in the attached list of Proposals in connection with its 2024 Capital Improvement Project Phases 1 and 2 (the "Project"); and

WHEREAS, the Project Architect has reviewed the Proposals and the NYS Contract and has certified as follows: all equipment covered by the Proposals is within the scope of the NYS Contract, the price for all equipment offered through the NYS Contract is at or below the amount authorized in the NYS Contract, and the NYS Contract authorizes installation of the equipment; and

WHEREAS, Day has confirmed that its Proposals are in strict compliance with the requirements of the NYS Contract; and

WHEREAS, the Board of Education has determined that Day's Proposals qualify as a contract exempt from competitive bidding requirements under the authority of NYS General Municipal Law §104(1) and complies with the School District's procurement policies and procedures;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education accepts the Proposals from Day and the terms and conditions of the NYS Contract for the acquisition, installation, and/or licensing of the equipment and technology described in the Proposals in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into one or more contracts or issue one or more Purchase Orders and related documents to Day on behalf of the Board of Education to acquire, install, and/or license the equipment described in the Proposals under the terms and condition of the NYS Contract in connection with the Project in compliance with this Resolution and take all actions necessary or convenient to proceed in connection with the Project and to comply with all applicable law, regulations, and executive orders relating to a contract,

Purchase Order, or the Project, and to do all other acts as may be necessary or proper to effectuate the purposes of the foregoing Resolution.

3. This Resolution shall take effect immediately.

DAY AUTOMATION SYSTEMS PROPOSALS

SECURE VESTIBULES (ACCESS CONTROL)

DAY-024703	Secure Vestibules	41-23-00-01-0-011-014	Jones Elementary (Vestibules)	\$ 31,578.01	2024CIP 65M Phase 1	10/20/2025	Dec Award	3 access control doors, 2 door release buttons
DAY-024734	Secure Vestibules	41-23-00-01-0-022-009	General Herkimer Elementary (Vestibules)	\$ 35,875.00	2024CIP 65M Phase 1	10/22/2025	Dec Award	4 access control doors, 2 door release buttons
DAY-024733	Secure Vestibules	41-23-00-01-0-008-010	Roscoe Conkling Elementary (Vestibules)	\$ 34,382.86	2024CIP 65M Phase 1	10/21/2025	Dec Award	4 access control doors, 2 door release buttons
DAY-023620	Secure Vestibules	41-23-00-01-0-003-010	Albany Elementary (Vestibules)	\$ 45,956.28	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-007-015	Columbus Elementary (Vestibules)	\$ 38,277.19	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-010-011	Jefferson Elementary (Vestibules)	\$ 59,929.55	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-013-014	Kernan Elementary (Vestibules) & DO	\$ 41,437.32	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-015-012	Watson Elementary (Vestibules)	\$ 56,734.75	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-031-013	Donovan Middle (Vestibules)	\$ 41,577.03	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
DAY-023620	Secure Vestibules	41-23-00-01-0-026-014	JFK Middle (Vestibules)	\$ 41,437.32	2024CIP 65M Phase 2	NO	Dec Award	amend proposal to include relocation of existing to owner directed location. Day working on proposals - Bid Due 11/18/25
				\$ 427,185.31				

CERTIFICATION

STATE OF NEW YORK)

COUNTY OF ONEIDA)

) SS.:

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 10th day of February, 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of ____ (__) members; that ____ (__) members of the Board were present at such meeting; and, that ____ (__) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this ____ day of _____, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S – 170

SUBJECT: Resolution Approving Procurement Through General Service Administration

**RESOLUTION APPROVING PROCUREMENT THROUGH
GENERAL SERVICE ADMINISTRATION**

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Trane USA, Inc. ("Trane") under the terms and conditions of the federal General Service Administration selected supply schedules under GSA Contract #47QSWA20D002A ("GSA Contract") and its related proposals ("Proposals") for the acquisition, installation, and/or licensing of the equipment and technology described in the attached list of Proposals in connection with its 2024 Capital Improvement Project Phase 2 (the "Project"); and

WHEREAS, the Project Architect has reviewed the Proposals and the GSA Contract and has certified as follows: all equipment covered by the Proposals is within the scope of the GSA Contract, the price for all equipment offered through the GSA Contract is at or below the amount authorized in the GSA Contract, and the GSA Contract authorizes installation of the equipment; and

WHEREAS, Trane has confirmed that its Proposals are in strict compliance with the requirements of the GSA Contract; and

WHEREAS, pursuant to NYS General Municipal Law §104(2), the District is permitted to purchase products from selected GSA supply schedules, so long as the Board determines that the purchase will result in cost savings after consideration of all relevant factors; and

WHEREAS, upon review of information compiled by the School District's Administration and the Project Architect and Construction Manager, and all relevant factors, including but not limited to price, efficiency, maintenance costs, and operating costs, the Board has determined that the purchase of the equipment and services through the GSA supply schedules under the terms and conditions of the GSA Contract will result in cost savings for the District;

NOW, THEREFORE be it resolved as follows:

1. The Board of Education hereby determines that the purchase of the equipment and services set out in the Proposals through the GSA supply schedules will result in cost savings for the District and authorizes such purchase.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into one or more contracts or issue one or more Purchase Orders and related documents to Trane U.S. Inc., on behalf of the Board of Education to acquire, install, and/or license the equipment described in the Proposals under the terms and condition of the GSA Contract in connection with the Project in compliance with this Resolution and take all actions necessary or convenient to proceed in connection with the Project and to comply with all applicable law, regulations, and executive orders relating to a contract, Purchase Order, or the Project, and to do all other acts as may be necessary or proper to effectuate the purposes of the foregoing Resolution.
3. This Resolution shall take effect immediately.

TRANE USA, INC. PROPOSALS

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this _____ day of _____, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S – 171

**SUBJECT: Resolution for State Environmental Quality Review Act (SEQRA) Type II
Determination 2026-2027 Capital Outlay Project**

**BOARD OF EDUCATION RESOLUTION
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)
TYPE II DETERMINATION
2026–2027 CAPITAL OUTLAY PROJECT**

WHEREAS, the Board of Education of the Utica City School District (the "District") is considering the planning, design, approval, financing, and implementation of a proposed **2026–2027 Capital Outlay Project** (the "Proposed Action" or "Project"); and

WHEREAS, the Proposed Action consists of capital improvements to existing District facilities, which may include, without limitation, repairs, renovations, system replacements, code compliance upgrades, health and safety improvements, energy efficiency measures, site work ancillary to existing facilities, and related professional services, involving the replacement of exterior entrances at the JFK Elementary School and does **not** include a material expansion of District facilities beyond their existing use and footprint; and

WHEREAS, the Board of Education is the lead agency for purposes of environmental review under the New York State Environmental Quality Review Act ("SEQRA"), Article 8 of the New York Environmental Conservation Law, and its implementing regulations at 6 NYCRR Part 617; and

WHEREAS, the Board of Education has reviewed the nature and scope of the Proposed Action for the purpose of determining its classification under SEQRA and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the Proposed Action; and

WHEREAS, pursuant to 6 NYCRR §617.5, certain actions are classified as Type II actions, which are actions that have been determined not to have a significant adverse impact on the environment and therefore do not require further review under SEQRA, including the preparation of an Environmental Assessment Form ("EAF"), Negative Declaration, or Environmental Impact Statement ("EIS"); and

WHEREAS, the Board of Education finds that the Proposed Action constitutes one or more Type II actions, including but not limited to the following categories set forth in 6 NYCRR §617.5(c):

- §617.5(c)(1) – maintenance or repair involving no substantial changes in an existing structure or facility;
- §617.5(c)(2) – replacement, rehabilitation, or reconstruction of a structure or facility, in kind, on the same site, including upgrades to meet current codes and standards;
- §617.5(c)(8) – routine activities of educational institutions, including the construction, expansion, or placement of minor facilities or improvements accessory to existing facilities; and/or
- §617.5(c)(10) – minor additions, alterations, or site work incidental to the use of existing facilities, where such activities do not result in a substantial change in use or intensity; and

WHEREAS, the Board of Education specifically finds that the Proposed Action:

- Will be undertaken primarily within existing District-owned sites and facilities;
- Will not result in a substantial increase in student capacity, enrollment, traffic generation, or land use intensity;
- Will not result in a change to the existing use of District facilities or properties;
- Will not involve the acquisition of undeveloped land or the disturbance of environmentally sensitive areas; and
- Is consistent with the District's ongoing responsibility to maintain, repair, and improve its educational facilities; and

WHEREAS, based upon the foregoing, the Board of Education concludes that the Proposed Action is statutorily exempt from further environmental review under SEQRA as a Type II action.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Utica City School District hereby determines and declares that the proposed 2026–2027 Capital Outlay Project constitutes a Type II action pursuant to 6 NYCRR §617.5(c); and

BE IT FURTHER RESOLVED, that, as a Type II action, the Proposed Action requires no further review under SEQRA, and no Environmental Assessment Form, Negative Declaration, or Environmental Impact Statement shall be prepared in connection therewith; and

BE IT FURTHER RESOLVED, that the District Clerk is authorized and directed to enter this determination into the official records of the District, and to take such further administrative actions as may be necessary or appropriate to implement this resolution.

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF)

I, the undersigned, Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the _____ day of _____, 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of _____ () members; that _____ () members of the Board were present at such meeting; and, that _____ () of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

I FURTHER CERTIFY that the resolution has not been amended, rescinded, or repealed and remains in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this _____ day of January, 2026.

Kathy Hughes, District Board Clerk

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S – 172

SUBJECT: Resolution for Awarding Contracts for Capital Construction Project

RESOLUTION

AWARDING CONTRACTS FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") solicited bids from prime contractors for construction services in conjunction with its 2024 Capital Improvement Project Phase 2 (the "Project"); and

WHEREAS, bids were received and publicly opened on November 25, 2025; and

WHEREAS, the Project Architect and Construction Manager reviewed the bids and bidders' qualifications for the Project, discussed the scope and schedule of the Project with the lowest responsible bidders and by letter dated January 6, 2026, recommend acceptance of base bids and bid alternates and award of contracts for the work of the Project as set forth herein; and

WHEREAS, the Board of Education determines that it is in the best interest of the School District to accept the recommendation of the Project Architect and Construction Manager and award contracts as set forth herein;

NOW THEREFORE, the Board of Education hereby resolves to award the following contracts for the Project:

1. **Prime Contract:** General Construction Contract to J. Priore Construction

Base Bid: \$6,863,000.00

Alternate #GC2-03: \$252,000.00

Contract Amount: \$7,115,000.00

2. **Prime Contract:** Plumbing Construction Contract to H.J. Brandeles Corporation

Base Bid: \$480,000.00

Contract Amount: \$480,000.00

3. **Prime Contract:** Electric Construction Contract to Ferguson Electric

Base Bid: \$2,173,000.00

Contract Amount: \$2,173,000.00

4. **Prime Contract:** Mechanical Construction Contract to H.J. Brandeles Corporation

Base Bid: \$830,000.00

Contract Amount: \$830,000.00

5. The Board hereby authorizes its President or the Superintendent of Schools to execute contracts and related documents on behalf of the School District in compliance with this Resolution and take all actions necessary or convenient to enter into the contracts authorized herein and to comply with the voter approved Proposition for

the Project; applicable laws, regulations, and executive orders relating to the contracts or the Project; and do all other acts that may be necessary or proper to effectuate the purposes of the foregoing Resolution.

6. This Resolution shall take effect immediately.

DRAFT

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF ONEIDA)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the 10th day of February, 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of _____ () members; that _____ () members of the Board were present at such meeting; and, that _____ () of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this _____ day of February, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. S - 173

SUBJECT: Resolution for Standardization

RESOLUTION FOR STANDARDIZATION

WHEREAS, the School District will be upgrading the security equipment, such as cameras, access control hardware, intercom/paging systems, notification devices, security software, and ancillary devices, in each of its school buildings; and

WHEREAS, the School District would like to standardize the security equipment and software throughout the School District, utilizing equipment currently installed throughout the School District and outlined below to ensure the School District's ability to change and manage access and security at all facilities is consistent and maintainable for efficiency and economy purposes; and

WHEREAS, the School District has installed the security equipment and software set forth below in its buildings; and the School District has trained its custodial and maintenance staff in the repair, replacement and maintenance of said equipment; and to introduce equipment manufactured by others would negatively affect the compatibility and system integrity of the School District security system; and the need for School District personnel to carry parts and tools to maintain and repair two or more separate systems would negatively affect the School District's ability to secure its buildings; and

WHEREAS, the District's Architect (LaBella Associates) has recommended standardizing on the following Security Equipment and Software Systems:

Item	Mfgr.
Power of Ethernet (POE) Switches	AMG Systems
Wireless connectivity Radio	AMG Systems
Power Supply Equipment	AMG Systems
Battery Back-Up Systems supporting Security System Equipment	APC
Camera equipment, support and mounting, and lens	Avigilon
Cameral Enterprise License	Avigilon
Panda Adaptive Defense	WatchGuard
IP Clock, display, speakers, and associated equipment (Advanced Network Devices (AND))	Advanced Network Devices
Speakers outside of IP Clocks	Bogen
Amplifiers	AtlasIED
InformaCast Fusion Server Appliance and Software	Singlewire
Alarm Controls and door release equipment	Alarm Controls
Power Supplies and distribution systems	Altronix
Wall Switch Reader	HID
Door Contacts	Nascom
Video Door Stations	Aiphone
Keypads and Infrared Devices	Bosch

THEREFORE, BE IT RESOLVED, for the reasons stated above, pursuant to the authority conferred by General Municipal Law Section 103 (5), for reasons of efficiency and economy, the Board of Education of Utica City School District determines that there is a need for the standardization in the purchase, installation, and service of the security systems and software; and

RESOLVED, that the District will standardize on the purchase, installation and service of security equipment and software as noted above; and

RESOLVED, that the Board of Education shall award contract(s) for the provision and services for the security systems identified herein to the lowest responsible bidder or responsible offeror in accordance with all applicable laws, including the General Municipal Law; and

BE IT FURTHER RESOLVED, that all future competitive bids for security systems in School District facilities shall specify equipment and software as detailed herein as the required systems, and that this standardization is adopted by a vote of at least three-fifths of the Board;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and remain in effect until rescinded or amended by subsequent Board action.

CERTIFICATION

STATE OF NEW YORK)
) SS.:
COUNTY OF)

I, the undersigned Clerk of the Board of Education of the Utica City School District, DO HEREBY CERTIFY:

That I have compared the annexed resolution adopted at a meeting of the Board of Education of the Utica City School District (the "Board"), held on the ____th day of February, 2026, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original.

I FURTHER CERTIFY that the full Board consists of _____ () members; that _____ () members of the Board were present at such meeting; and, that _____ () of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Board of Education had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held in compliance with applicable law.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of school district this _____ day of February, 2026.

Kathy Hughes, District Board Clerk
Utica City School District

(SEAL)

FOR ACTION:

VOLUME LX

Report No. B - 30

SUBJECT: Disposal of Obsolete Equipment

Authorization is requested of the Board of Education to dispose of obsolete equipment located at Jones Elementary School.

FOR ACTION:

VOLUME LX

Report No. B - 31

SUBJECT: The Dillon Tyler Memorial Scholarship

Authorization is requested for Board of Education approval of the Dillon Tyler Memorial Scholarship for the purpose of recognizing graduating seniors who intend to major in a mental health-related field, such as: Psychology, Social Work, Counseling, Human Services or a related discipline.

FOR ACTION:**VOLUME LX****Report No. B - 32****SUBJECT: Approval of Budget Transfer – Teaching, Bridge Program/Pratt (WITHDRAWN)**

Authorization is requested of the Board of Education to approve the following Budget Transfer for Teaching, Bridge Program/Pratt for Fiscal Year 2025-2026.

2025-2026 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2110.400-00-0000	Teaching - Contractual	\$ 21,289
To:	A2110.434-00-0000	Teaching - Bridge Program/Pratt	\$ 21,289
Reason:	Increased student participation within MVCC Bridge Program.		
	A2110.400-00-0000	Original Budget	\$ 312,798
		Revised Budget with Transfer	\$ 291,509
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 118,717
		Balance before Transfer	\$ 194,081
		Percent Used (Original Budget)	37.95%
		Percent Used (Revised Budget)	40.72%
	A2110.434-00-0000	Original Budget	\$ 75,000
		Revised Budget with Transfer	\$ 96,289
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ -
		Balance before Transfer	\$ 75,000
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	0.00%

FOR ACTION:**VOLUME LX****Report No. B - 33****SUBJECT: Approval of Budget Transfer – Public Information and Services, BOCES (WITHDRAWN)**

Authorization is requested of the Board of Education to approve the following Budget Transfer for Public Information and Services, BOCES for Fiscal Year 2025-2026.

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1480.160-00-0000	Public Information & Services - Salaries	\$ 250,000
	A1310.161-00-0000	Business Administration - Salaries, Clerical	\$ 41,200
To:	A1480.490-00-0000	Public Information & Services - BOCES	\$ 291,200
Reason:	To adjust for services being performed by BOCES.		
	A1480.160-00-0000	Original Budget	\$ 356,342
		Revised Budget with Transfer	\$ 106,342
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 95,647
		Balance before Transfer	\$ 260,695
		Percent Used (Original Budget)	26.84%
		Percent Used (Revised Budget)	89.94%
	A1310.161-00-0000	Original Budget	\$ 563,170
		Revised Budget with Transfer	\$ 521,970
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 446,995
		Balance before Transfer	\$ 116,175
		Percent Used (Original Budget)	79.37%
		Percent Used (Revised Budget)	85.64%
	A1480.490-00-0000	Original Budget	\$ 233,200
		Revised Budget with Transfer	\$ 524,400
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 233,200
		Balance before Transfer	\$ -
		Percent Used (Original Budget)	100.00%
		Percent Used (Revised Budget)	44.47%

FOR ACTION:

VOLUME LX

Report No. B - 34

SUBJECT: Approval of Budget Transfer – Athletics, Contractual – Proctor Games

(WITHDRAWN)

Authorization is requested of the Board of Education to approve the following Budget Transfer for Athletics, Contractual – Proctor Games for Fiscal Year 2025-2026.

2025-2026 Fiscal Year

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2855.150-02-0000	Athletics - Salaries, Proctor Coaches	\$ 30,000
To:	A2855.400-02-0000	Athletics - Contractual, Proctor Games	\$ 30,000

Reason: To adjust for Proctor Official payments made to Officials that are not employees of the District.

A2855.150-02-0000	Original Budget	\$ 400,000
	Revised Budget with Transfer	\$ 370,000
	Transfers In	\$ -
	Transfers Out	\$ -
	Expended & Encumbered	\$ 272,881
	Balance before Transfer	\$ 127,119
	Percent Used (Original Budget)	68.22%
	Percent Used (Revised Budget)	73.75%
A2855.400-02-0000	Original Budget	\$ 70,000
	Revised Budget with Transfer	\$ 100,000
	Transfers In	\$ -
	Transfers Out	\$ -
	Expended & Encumbered	\$ 81,703
	Balance before Transfer	\$ (11,703)
	Percent Used (Original Budget)	116.72%
	Percent Used (Revised Budget)	81.70%

**SUBJECT: Approval of Budget Transfer – Computer Assisted Instruction, Network Services
(WITHDRAWN)**

Authorization is requested of the Board of Education to approve the following Budget Transfer for Computer Assisted Instruction, Network Services for Fiscal Year 2025-2026.

2025-2026 Fiscal Year			
	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A2110.120-00-0000	Teaching, Regular - Salaries Elementary	\$ 2,500,000
	A2250.472-00-0000	SPED - Tuition, Severely Handicapped	\$ 1,000,000
	A9030.800-00-0000	Social Security	\$ 850,000
	A2250.150-00-0000	SPED - Salaries, Handicapped Instruction	\$ 300,000
	A2110.156-00-0600	Salaries - CTE Teachers Assistants	\$ 300,000
	A1380.400-00-0000	Fiscal Agent Fee	\$ 100,000
To:	A2630.490-00-0000	Computer Assisted Instruction - Network Services	\$ 5,050,000
Reason:	To fund the balance of the Technology Replacement Plan for 2024-2025 and 2025-2026		
	A2110.120-00-0000	Original Budget (including encumbrances)	\$ 20,859,796
		Revised Budget with Transfer	\$ 18,359,796
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 173,736
		Balance before Transfer	\$ 20,686,060
		Percent Used (Original Budget)	0.83%
		Percent Used (Revised Budget)	0.95%
	A2250.472-00-0000	Original Budget (including encumbrances)	\$ 6,500,000
		Revised Budget with Transfer	\$ 5,500,000
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 4,753,250
		Balance before Transfer	\$ 1,746,750
		Percent Used (Original Budget)	73.13%
		Percent Used (Revised Budget)	86.42%
	A9030.800-00-0000	Original Budget (including encumbrances)	\$ 8,377,512
		Revised Budget with Transfer	\$ 7,527,512
		Transfers In	\$ -
		Transfers Out	\$ -
		Expended & Encumbered	\$ 7,405,251
		Balance before Transfer	\$ 972,262
		Percent Used (Original Budget)	88.39%
		Percent Used (Revised Budget)	98.38%



A2250.150-00-0000	Original Budget (including encumbrances)	\$	8,423,466
	Revised Budget with Transfer	\$	8,123,466
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	7,969,387
	Balance before Transfer	\$	454,079
	Percent Used (Original Budget)		94.61%
	Percent Used (Revised Budget)		98.10%
A2110.156-00-0600	Original Budget (including encumbrances)	\$	300,000
	Revised Budget with Transfer	\$	-
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	300,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A1380.400-00-0000	Original Budget (including encumbrances)	\$	185,000
	Revised Budget with Transfer	\$	85,000
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	-
	Balance before Transfer	\$	185,000
	Percent Used (Original Budget)		0.00%
	Percent Used (Revised Budget)		0.00%
A2630.490-00-0000	Original Budget (including encumbrances)	\$	10,242,385
	Revised Budget with Transfer	\$	15,292,385
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	10,242,385
	Balance before Transfer	\$	-
	Percent Used (Original Budget)		100.00%
	Percent Used (Revised Budget)		66.98%



FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointment – Coaching Spring 2026**

It is recommended that the following coaching appointment be approved:

Fred Orsino	J.V. Softball Proctor High School Effective: Spring 2026 Index: \$6,445
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FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointments – Custodial/Maintenance**

It is recommended that the following appointments be approved:

James Younes*	Cleaner District-Wide (Probationary) Effective: February 18, 2026 Salary: \$17.17 per hour Education: High School Experience: Landscaper, Big Pines Landscaping Ilion, NY 6/00 to present
Michael Willis	Cleaner District-Wide (Probationary) Effective: February 18, 2026 Salary: \$17.17 per hour Education: High School Experience: Cashier, Hannaford Utica, NY 10/25 to current
Vincent Scaramuzzino*	Cleaner District-Wide (Probationary) Effective: February 18, 2026 Salary: \$17.17 per hour Education: High School Experience: Maintenance, Jewish Community Center Utica, NY 9/23 – 2/25

*Pending NYSED fingerprinting clearance.

FOR ACTION:**VOLUME LX****Report No. P - 27****SUBJECT: Appointments – School Monitor (Security)**

It is recommended that the following appointments be approved:

Anyia Cromwell	School Monitor (Security), Probationary District-Wide Effective: February 23, 2026 Salary: \$18.82 per hour
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Education: High School
Experience: Delivery Driver, Instacart
Utica, NY
1/21 to current

Tatiana Munoz

School Monitor (Security), Probationary
District-Wide
Effective: February 23, 2026
Salary: \$18.82 per hour
Education: High School
Experience: Cashier, Walmart
Utica, NY
9/24 – 2/25

Rita Roberts*

School Monitor (Security), Probationary
District-Wide
Effective: February 23, 2026
Salary: \$18.82 per hour
Education: High School
Experience: Quality Control, Iridum Industries
East Stroudsburg, PA
8/08 – 1/19

Jalisa Whitehurst*

School Monitor (Security), Probationary
District-Wide
Effective: February 23, 2026
Salary: \$18.82 per hour
Education: College
Experience: Front Desk Agent, Fairfield Inn and Suites
Rome, NY
10/25 to current

*Pending NYSED fingerprinting clearance.

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Appointments – Substitute School Monitors (Food Service)

It is recommended that the following appointments be approved:

Carlos Lozado Remach

Substitute School Monitor (Food Service)
District-Wide
Effective: February 11, 2026
Salary: \$16.00 per hour
Education: High School
Experience: Food Service Service, Utica City School District
Utica, NY 2023-2024

Christina Pastorelli

Substitute School Monitor (Food Service)
District-Wide
Effective: February 11, 2026
Salary: \$16.00 per hour
Education: High School
Experience: Team leader, Subway
Utica, NY, 6/06 to current

August Paw	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: High School Experience: Monitor Breakfast and Lunch Program, UCSD Utica, NY, 2023-2025
Alura Spencer*	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: A.S., MVCC 2023 Experience: Overnight Stocking, Walmart New Hartford, NY 4/25 to present
Thoa Nguyen*	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: B.A., California State University 1991 Experience: Nonprofit of Gio Hol Phat-intern 2019 Minh Dang Quang Assoc. 2016-2018
Fadila Palic*	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: High School Experience: Homecare, PPL Latham, NY 12/19 to present
Zuleika Laboy*	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: High School Experience: Food Service Cashier, PR
Kaylee Anderson*	Substitute School Monitor (Food Service) District-Wide Effective: February 11, 2026 Salary: \$16.00 per hour Education: High School Experience: Cashier, Burlington Coat Factory New Hartford, NY 11/25 to current

*Pending NYSED fingerprinting clearance.

FOR ACTION:
SUBJECT: Conferences

VOLUME LX

Report No. P - 27

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Christopher Spence (WITHDRAWN)	AASA 2026 National Conference on Education Nashville, TN Allotted: \$3,000.00 from Budget Code: A1240-435-00-0000 No Substitute Required	February 11-14, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Kristi Peterson	11 th Annual Athletic Leadership Conference "Motivate from Within" Cooperstown, NY Approved by: S. Falchi & A.M. Palladino Allotted: \$360.00 from Budget Code: A2855.450-00-0000 Substitute Required	March 5, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Elizabeth Barber-Breese	ACTEA Leadership Power Drive Kingston, NY Approved by: S. Falchi & A.M. Palladino Allotted: \$50.00 from Budget Code: A2070.400-00-0000 No Substitute Required	March 12, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Jason Anguish	NYSAAA State Athletic Directors Conference Saratoga, NY Approved by: S. Falchi & A.M. Palladino Allotted: \$625.00 from Budget Code: A2855-476-00-0000 Allotted: \$545.00 from Budget Code: A2070-400-00-0000 No Substitute Required	March 18-20, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Pamela Smoulcey	Special Education Conference Lake Placid, NY Approved by: S. Falchi & Rex Germer Allotted: \$931.00 from Budget Code: A2070.400-00-0000 No Substitute Required	March 24-25, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Joya Spina	Special Education Conference Lake Placid, NY	March 24-25, 2026

	Approved by: S. Falchi & P. Smoulcey Allotted: \$931.00 from Budget Code: A2070.400-00-0000 No Substitute Required	
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<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Melissa Curtis	Special Education Conference Lake Placid, NY Approved by: S. Falchi & P. Smoulcey Allotted: \$931.00 from Budget Code: A2070.400-00-0000 No Substitute Required	March 24-25, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Nicole Collver	Special Education Conference Lake Placid, NY Approved by: S. Falchi & P. Smoulcey Allotted: \$931.00 from Budget Code: A2070.400-00-0000 No Substitute Required	March 24-25, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Brent Dodge	From Confusion to Clarity: Turning Data into Instructional Impact Syracuse, NY Approved by: S. Falchi & Rex Germer Allotted: \$546.27 from Budget Code: A2110-475-03-0000 No Substitute Required	May 5-6, 2026

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Jennie Sikora (WITHDRAWN)	Model Schools Conference 2026 Orlando, FL Approved by: S. Falchi & R. Germer Allotted: \$3,045.00 from Budget Code: A2110-475-14-0000 No Substitute Required	June 28-30, 2026

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Revised Resolution for Hourly Clerical Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individual is appointed to serve as per diem **Substitute Clerical** at \$20.00 per hour:

Tracy Esposito, effective retroactively on January 20, 2026

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Resolution for Per Diem Substitutes (Uncertified)

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem **Substitute Teacher (Uncertified)** at **\$100.00 per day:**

Lisa Doh, effective February 23, 2026
Sarah Gerace-Zaloom, effective February 23, 2026
William Immel, effective February 23, 2026
Ju La, effective February 23, 2026
Cameron Lizardi, effective February 23, 2026
Mackenzie Wiater, effective February 23, 2026

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Resolution for Substitute Teaching Assistant

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals are appointed to serve as per diem **Substitute Teaching Assistant** at **\$16.00 per hour:**

Paw Christ, effective February 23, 2026

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Resolution for Provisional Appointment - Typist – Georganne DeGrace

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent of Schools, that Georganne DeGrace, who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Typist. Georganne DeGrace's salary shall be \$43,027.00 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries' Unit of Teamsters Local 294 and the Utica City School District effective February 11, 2026.

FOR ACTION:

VOLUME LX

Report No. P - 27

SUBJECT: Voluntary Transfer – Clerical

It is recommended that the following voluntary transfer be approved:

Andrea Scialdone	From: Typist (12-months)
	Donovan Middle School
	To: Typist (10-months)
	Jones Elementary School
	Salary: \$35,703 per Teamsters Secretarial Contract
	Effective: February 11, 2026

DRAFT

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Involuntary Transfers – Teacher

It is recommended that the following involuntary transfers be accepted:

Ashley Kennedy From: Art Teacher
 Jefferson/Watson Williams Elementary School
 To: Art Teacher
 Proctor High School
 Effective: February 3, 2026

Albert Shaw From: Art Teacher
 Proctor High School
 To: Art Teacher
 Jefferson/Watson Williams Elementary School
 Effective: February 3, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation – School Monitor (Security)

It is recommended that the following resignation be accepted:

Joseph Marchese School Monitor (Security)
 District-Wide
 Effective: January 16, 2026
 Reason: Personal
 Notification Received: January 14, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation

It is recommended that the following resignation be accepted:

Jessica Stevener Teaching Assistant
 Albany Elementary School
 Effective: January 21, 2026
 Reason: Accepted a position outside the Utica City
 School District
 Notification Received: January 21, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation – ENL Facilitator

It is recommended that the following resignation be accepted:

Sharon Eghigian ENL Facilitator
 District-Wide
 Effective: January 28, 2026

Reason: Accepted Director of English Language Learners
position within Utica City School District
Notification Received: January 29, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Resignation – Food Service/Monitor

It is recommended that the following resignation be accepted:

Maricela Sanchez	Food Service Worker 1 - Breakfast and Lunch Program
	District-Wide
	Effective: February 7, 2026
	Reason: Personal
	Notification Received: January 20, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Retirement

It is recommended that the following retirement be approved:

Susan Surace	Food Service Worker
	Kennedy Middle School
	Effective: January 20, 2026
	Years of Service: 3
	Notification Received: January 27, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Retirement

It is recommended that the following retirement be approved:

Martha Mancuso	Teaching Assistant
	Jones Elementary School
	Effective: February 13, 2026
	Years of Service: 41
	Notification Received: January 28, 2026

FOR INFORMATION:

VOLUME LX

Report No. P - 28

SUBJECT: Retirement

It is recommended that the following retirement be approved:

Thomas E. Kane	General Mechanic
	School Shop
	Effective: February 28, 2026
	Years of Service: 17
	Notification Received: January 20, 2026

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Professional Staff Eligible for Tenure as of Date Noted**

It is recommended that the following unpaid leave of absence be accepted:

Authorization is requested of the Board of Education to accept the tenure date as follows:

NAME	DATE ELIGIBLE	TENURE AREA
Maranda Watson	1/3/2026	Guidance Counselor
Damian Monaghan	1/26/2026	Mathematics
Brent Dodge	2/6/2026	Elementary Principal

FOR INFORMATION:**VOLUME LX****Report No. P - 28****SUBJECT: Unpaid Leaves of Absence**

It is recommended that the following unpaid leave of absence be accepted:

Danielle LaClair	Typist JFK Middle School From: 10/14/25 To: 1/28/26 Reason: Medical Notifications Received: Ongoing, 1/18, 1/21, 1/27
Rusmira Tricic	Food Monitor Kernan Elementary School From: 1/8/26 To: 1/19/26 Reason: Medical Notification Received: 1/13/26
Kara LaFache	School Social Worker Kennedy Middle School Effective: February 1, 2026 To: January 1, 2027 Reason: Medical Notification Received: January 8, 2026

**Board of Education Regular Meeting
February 10, 2026
Motions From the Floor**

FOR ACTION:

VOLUME LX

Report No. S – 174

SUBJECT: Resolution for Edgardo Torres

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Edgardo Torres
Senior at Proctor High School**

The Board of Education of the Utica City School District records with deep sorrow the passing of Edgardo Torres.

Edgardo was a senior at Proctor High School whose presence will be deeply missed by his classmates, teachers, and all who had the opportunity to know him. His loss is felt across the school community, and we join together to remember him and honor his life.

Resolved, that the Board of Education extends its sincere sympathy to the family, friends, classmates, and the Proctor High School community as they grieve this profound loss, and that this resolution be entered into the official records of the District.

Dated: February 10, 2026

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

VOLUME LX

Report No. S – 175

SUBJECT: Resolution for Enasia Newbold

Authorization is requested of the Board of Education to approve the following resolution:

**Resolution for Enasia Newbold
Senior at Proctor High School**

The Board of Education of the Utica City School District records with deep sorrow the passing of Enasia Newbold.

Enasia was a senior at Proctor High School, and her passing has deeply impacted the school community. She will be remembered and honored by those who knew her, and her loss is felt throughout Proctor High School.

Resolved, that the Board of Education extends its sincere sympathy to Enasia's family, friends, classmates, and the Proctor High School community during this time of mourning, and that this resolution be entered into the official records of the District.

Dated: February 10, 2026

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

VOLUME LX

Report No. S – 176

SUBJECT: Application for Extended School Year Trip - Proctor High School

Authorization is requested of the Board of Education for thirty-eight (38) students from the Thomas R. Proctor NJROTC to attend Drill Competition at Dayton Avenue Complex, Passaic, NJ. Students will participate in a fast-paced academics competition. The trip will be held on March 13, 2026 through March 14, 2026.

Supervision of these students will be provided by Chief Wayne Lane, Julie Merendino, Navy Recruiter; Jerry Jankowski, Navy Recruiter; Jerry Paredes, Marine Recruiter.

This trip was reviewed and approved by Ann Marie Palladino, Principal, Proctor High School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment and Dr. Christopher Spence, Superintendent of Schools as outlined in Policy 8400.

Mrs. Padula made a motion to adopt the consent agenda; seconded by Mr. Cooper.

No further discussion; motion passes 7-0.

THIS CONCLUDES THE CONSENT AGENDA.

FOR ACTION:

VOLUME LX

Report No. S – 165

SUBJECT: Application for Extended Field Trip - Albany Elementary School (PULLED, MOTION CARRIES)

Authorization is requested of the Board of Education for seventy-five (75) 6th grade students from Albany Elementary School to travel to Bronx Zoo, Bronx, NY. This is the 6th grade end of the year culminating field trip. The trip will be held on June 5, 2026.

Supervision of these students will be provided by; Brent Dodge, Principal; Elizabeth Schachtler, Teacher, Jennifer Voce, Teacher, Francesca Laufer, Teacher, Kristen Joy, Special Education Teacher, Benjamin Phelps, Social Worker, Audriana Molina, Social Worker, Immani Patterson, Teacher Assistant, Luz Velasco, Teacher Assistant, Krista Klopotek, School Nurse, Liliana Piplica, ENL Teacher, Carissa Asaro, 1st Grade Teacher/Chaperone, Danielle Padula, Chaperone

This trip was reviewed and approved by Brent Dodge, Principal, Albany Elementary School, Steven A. Falchi, Assistant Superintendent of Curriculum, Instruction and Assessment and Dr. Christopher Spence, Superintendent of Schools as outlined in Policy 8400.

Mr. Dawes made a motion; seconded by Mrs. Knoop.

No further discussion; motion passes 6-1 (Mrs. Padula – Abstain)

FOR ACTION:

VOLUME LX

Report No. S – 168

SUBJECT: Amended Employment Agreement between the Utica City School District and Michael Ferraro (PULLED, MOTION CARRIES)

Authorization is requested of the Board of Education to approve the amendment, dated February 10, 2026 to the Employment Agreement between the Utica City School District and Michael Ferraro.

Mr. Dawes made a motion; seconded by Mrs. Padula.

Mr. Nanna asked for a Roll Call Vote.

Roll Call Vote

Mr. Hobika, Jr.	YES
Mrs. Padula	YES
Mrs. Knoop	YES
Mr. Dawes	ABSTAIN

Mr. Cooper	YES
Mr. Paul	YES
Mr. Nanna	ABSTAIN

No further discussion; motion passes 5-2.

THIS CONCLUDES THE CONSENT AGENDA AND SUPERINTENDENTS REPORT IN ITS ENTIRETY.

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Treasurer’s Report

Budget Status Report – Iain Conley

Mr. Conley: For my tax report as I mentioned in the last meeting, I was expecting the final installment from the city. We received it on January 28th, which was the amount of \$2,675,533.83. I'm proud to report that we are now paid in full for 25-26 school taxes from the city. I've also included in your board packets for your review the general fund budget status report, the cafeteria fund balance report, budget status report, and all cash balances for the district accounts for the month ending November 30th 2025. Does anyone have any questions?

Questions from Board Members:

None

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Reports of the Special Committees

President Hobika, Jr. asked for a motion to dispatch the Reports of the Special Committees for this month.

Mrs. Padula made a motion; seconded by Mr. Paul.

No further discussion; motion carried 7-0.

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Approval of Minutes

- 📅 January 27, 2026 – Special Meeting
- 📅 January 27, 2026 – Regular Meeting

Mr. Paul made a motion to approve the following minutes; seconded by Mrs. Padula.

No further discussion; motion carried 7-0.

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New Business

Mr. Nanna made a motion to adopt Policies 6010, 8509, and 8602 and Regulation 6010.1; seconded by Mrs. Padula.

No further discussion; motion carried 7-0.

Mr. Paul made a motion to move the March Regular Board of Education meeting to March 30, 2026 at 5:00 p.m.; seconded by Mrs. Padula.

No further discussion; motion carried 7-0.

Mr. Paul made a motion to hold a Special Board of Education Meeting on March 24, 2026 at 5:00 p.m.; seconded by Mrs. Padula

No further discussion; motion carried 7-0.

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Communication
None

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Continuing Business
None

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Adjournment

Mrs. Padula made a motion to adjourn the February 10, 2026, 2026, Regular Meeting; seconded by Mr. Paul.

There being no further discussion; **motion carried 7-0.**

The January Meeting was adjourned at 9:14 p.m.

Respectfully transcribed and submitted,

STEPHANIE LYNESS
District Clerk