

**AGENDA**  
**MEETING OF THE BOARD OF EDUCATION**  
**Monday, April 17, 2017**  
**7:00 P.M.**

The Board Meeting for Monday, April 17, 2017 will be held at Park View School, Library, 6200 Lake Street, Morton Grove, Illinois 60053.

Members McGivern and Greiner are scheduled to review the bills at 6:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Audience to Visitors
5. Approval of Minutes
  - A) Regular Meeting – March 20, 2017 (page 3)
  - B) Closed Meeting - March 20, 2017
  - C) Special Meeting - March 30, 2017 (page 9)
  - D) Closed Meeting - March 30, 2017
  - E) Finance Committee Closed Meeting - April 6, 2017
6. Approval of Bills
  - A) Deposits to Treasurer – March, 2017
  - B) Accounts Payable
  - C) Treasurer's Report (page 11)
7. Education Report
8. Special Education Report (page 12)
9. Superintendent Report
10. Informational Items
  - A) Enrollment Report (page 15)
  - B) Lunchroom Report (page 17)
  - C) FOIA Requests (page 19)
11. Action Items
  - A) Approval of Quest Consulting Agreement 17-18 (page 20)
  - B) Approval of Current Level of Staffing for 17-18 (page 24)
  - C) Approval of Fees for 2017-2018 (page 26)
  - D) Approval of Leave Request (page 27)

- E) Approval of Resignation (page 29)
- F) Approval of Resignation (page 31)

12. Old Business

13. New Business

- A) Fee Discussion

14. Audience to Visitors

15. Move to Closed Session - For the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

16. Return to Open Session

17. Adjournment

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 70  
COOK COUNTY, ILLINOIS  
HELD AT PARK VIEW SCHOOL**

**March 20, 2017**

The Meeting was called to order at 7:00 p.m. with the following members present:

Mark Thannert  
Wayne Youkhana  
Lori Eslick  
Leah Kintner  
Aneta Greiner  
Paul McGivern

Also present were Jennifer Minelli, Vicki Goldberg, Barbara Saks, Michelle Brodsky, Margaret Reynolds, Teachers; Paul Torres, Amy DiBasilio, Kat Corwine, Gia Schultz, Melanie Flores, Lynn Appleton, Karen Zawarsky, John McDonald, Stephanie Gray, Paul and Kimmy Yaras, Resident of District 70; Anthony Ruelli, Business Services Coordinator; Jane McDonald, Administrator; Michelle Friedman, Principal; Jennifer Kiedaisch, Assistant Principal; Stephanie Evans, Director of Student Services; Brian Galuski, Technology Director; Brad Voehringer, Superintendent; and Erin O'Connor, Board Secretary.

Pledge of Allegiance

***Audience  
To  
Visitors***

Stephanie Gray, Resident – She shared concerns from first grade parents that they would like to see smaller class sizes. She stated that everything seems to take longer and students are receiving less personal attention.

Kimmy Yaras, Resident – She shared that she is concerned the enrollment is so high because students are attending Park View that don't live in the District. She requested that the District require proof of residency before enrollment.

***Approval of  
Minutes  
Regular Mtg.  
2.21.17***

Copies of the Minutes from the Board of Education Meeting on February 21, 2017 were distributed to Board Members prior to this meeting.

A motion was made by Member McGivern and seconded by Member Thannert to approve the Minutes of the Board Meeting on February 21, 2017.

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Approval of  
Minutes  
Closed Mtg.  
2.21.17***

Copies of the Minutes from the Closed Board of Education Meeting on February 21, 2017 were distributed to Board Members prior to this meeting.

A motion was made by Member McGivern and seconded by Member Eslick to approve the Minutes of the Closed Board Meeting on February 21, 2017.

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Approval of  
Deposits***

A motion was made by Member McGivern and seconded by Member Greiner to approve the deposits for the month of February 2017.

Student Lunches	\$1,866.10
Teacher Lunches	\$146.85
Student Fees	\$920.00
Computer Buy	\$1,372.32
Supplies – Grade 6	\$88.30
Medical Insurance	\$1,546.73
PE Supplies	\$971.18
BOE Inservice/Travel	\$350.00
Textbooks	\$20.00
Rentals	\$4,380.00
Athletic Buses	<u>\$250.92</u>
<b>TOTAL</b>	<b>\$11,912.40</b>

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Approval of  
Payables***

A motion was made by Member McGivern and seconded by Member Greiner to approve the payment of bills for the month of February 2017 presented in fund totals as follows:

Fund 10 - Education	\$428,230.70
Fund 20 - O&M	\$358,103.32
Fund 40 – Transportation	<u>\$99,057.16</u>
<b>TOTAL</b>	<b>\$885,391.18</b>

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Treasurer's  
Report***

An unofficial year-to-date financial report was included in the Board Packet.

***Education  
Report***

Michelle Friedman shared that the recent parent-teacher conferences were successful, and the money made at the book fair during conferences is going to help the library purchase new resources. She also shared that 13 Park View staff members presented at the Niles Township Institute Day, which is more than in previous years. She mentioned that the PTO movie night was well attended. She also stated that PARCC testing is complete.

Jennifer Kiedaisch shared that she attended the Springfield trip with the 7<sup>th</sup> graders, and the students represented Park View well. She also shared that she is working with the co-principals on summer school planning, and the course catalog will be ready during spring break with registration beginning in early April. She mentioned that the social studies committee is continuing to meet once a month and is looking at making history come alive. She also mentioned that the Foundations team is putting together lunchroom procedures that will be rolled out after spring break.

***Special  
Education  
Report***

Member Eslick reported that the Taste of Morton Grove donated \$3,000 to NTDSE. She shared that the NTDSE SEED foundation trivia fundraiser will be on May 6<sup>th</sup> in Glenview. She stated that NTDSE had their strategic plan meeting on March 12<sup>th</sup> with representatives from the community as well as each of the nine township districts. She also mentioned that NTDSE is partnering with Loyola to have student nurses come in to help a couple days a week as part of their courses.

***Super-  
intendent  
Report***

Brad Voehringer reported that the outdoor lighting upgrade will be done over spring break. He shared that there is a survey relating to the strategic plan on Park View's website that everyone is welcome to complete. He mentioned that the annual parent survey will be sent in late April or early May, and the staff climate survey will also go out at the same time. He shared that he met with Quest last week and decided to continue their partnership in the lunchroom with a focus on new menu items, efficiencies, and safety training. He reported that he attended the IASB dinner at Buffalo Grove High School with Member Eslick, Member Youkhana, and Mr. Torres. He also shared that he contacted Senator Biss and confirmed that he is opposing the bills that will hurt school funding.

***Informational  
Items***

***Enrollment  
Report***

2016-2017 Enrollment Report as of February 28, 2017:

	<u>PreK-8</u>
M	487
F	<u>413</u>
<b>TOTAL</b>	<b>900</b>

***Lunchroom  
Report***

5,478 lunches were sold during the month of February 2017.

***FOIA  
Requests***

No requests have been received this month.

***Library  
Grant***

The District received \$750 from the Illinois Library Grant program to purchase supplementary materials for the school library.

***Special  
Recognition***

Brad Voehringer recognized Barbara Saks, Band Director, for being named one of “50 Directors Who Make a Difference” by *School Band & Orchestra Magazine*.

***Music  
Department  
Presentation***

The music department shared a video of Park View students involved in Band, Orchestra, and Choir for music in our schools month.

***Art Gallery  
Kids  
Presentation***

Jen Minelli, Art Teacher, shared that the Niles West Junior High Art Show featured art work from Park View Students. She invited the students to the Board Meeting to show their artwork.

***Action Items***

***Resignation***

A motion was made by Member McGivern and seconded by Member Kintner to approve the resignation of Ms. Kari Harris, effective June 30, 2017.

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Policy Review***  
***Second***  
***Reading***

A motion was made by Member McGivern and seconded by Member Kintner to approve the recommendations made by the Policy Committee for adoption.

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Old***  
***Business***

Member Eslick shared that she met with Brian and Brad to get started on the Superintendent Evaluation in order to have it completed in time for the current Board to provide input.

Member Kintner shared that as promised, she put together a letter highlighting policies that show Park View is a welcoming community. She sent the letter to Member McGivern to review.

***New***  
***Business***

Brad Voehringer mentioned that there will have to be a Special Board Meeting for the Board reorganization due to the fact that the reorganization must occur within 28 days of the consolidation election (April 4<sup>th</sup>) but not before the canvassing date (April 25<sup>th</sup>).

Brad Voehringer also introduced Jane McDonald, who is providing additional administrative support in the office.

***Audience***  
***To***  
***Visitors***

Paul Yaras, Resident – He thanked the 5<sup>th</sup> grade team and administration for allowing the police department to come in and talk to the 5<sup>th</sup> graders.

Karen Zawarsky, Resident – She shared that her daughter used to be in the Park View band and still plays the flute. She shared that 75% of the National Merit Finalists were all in either band or orchestra.

Kimmy Yaras, Resident – She mentioned that the PTO is setting up a committee to discuss the Fun Fair and anyone is welcome to join.

John McDonald, Resident – He shared that his oldest daughter is in band and has had a wonderful experience. He shared that there are proven links between music and other subjects.

***Move to  
Closed  
Session***

At 7:51 p.m. a motion was made by Member McGivern and seconded by Member Thannert to move to a closed session for the purpose of the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Return to  
Open  
Session***

At 8:32 p.m. a motion was made by Member McGivern and seconded by Member Eslick to return to open session.

Roll Call: Members Thannert, Youkhana, Eslick, Kintner, Greiner and McGivern voted aye. Nays none. The motion carried.

***Adjournment*** A motion was made by Member McGivern and seconded by Member Kintner to adjourn the Board Meeting. All members were in favor. The meeting adjourned at 8:33 p.m.

\_\_\_\_\_  
Secretary

Approved by:

\_\_\_\_\_  
President

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 70  
COOK COUNTY, ILLINOIS  
HELD AT PARK VIEW SCHOOL**

**March 30, 2017**

The Meeting was called to order at 4:00 p.m. with the following members present:

George Karagozian  
Lori Eslick  
Leah Kintner  
Paul McGivern

Also present were Zunera Mukhi, Parent; Debra Jacobson, Hodges Loizzi; and Brad Voehringer, Superintendent

Pledge of Allegiance

***Audience  
To***

***Visitors***

Zunera Mukhi, Parent – She provided evidence to support the claim that her child is a resident of District 70.

***Move to  
Closed  
Session***

At 4:07 p.m. a motion was made by Member McGivern and seconded by Member Kintner to move to a closed session for the purpose of the placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).

Roll Call: Members Karagozian, Eslick, Kintner, and McGivern voted aye. Nays none. The motion carried.

***Return to  
Open  
Session***

At 5:09 p.m. a motion was made by Member McGivern and seconded by Member Eslick to return to open session.

Roll Call: Members Kargaozian, Eslick, Kintner, and McGivern voted aye. Nays none. The motion carried.

***Action Items***

***Student***

***Residency***

A motion was made by Member McGivern and seconded by Member Kintner to accept the Hearing Officer's finding that the student is not a legal resident of Morton Grove School District 70 for the 2016-2017 school year and shall be charged tuition for the duration of the Student's non-resident attendance in school, and shall be disenrolled from the District.

Roll Call: Members Karagozian, Eslick, Kintner, and McGivern voted aye. Nays none. The motion carried.

***Adjournment*** A motion was made by Member Eslick and seconded by Member Karagozian to adjourn the Board Meeting. All members were in favor. The meeting adjourned at 5:15 p.m.

\_\_\_\_\_  
Secretary

Approved by:

\_\_\_\_\_  
President

Treasurer's Report - March 2017

	<b>Beg of Year Fund Bal</b>	<b>Rev to Date</b>	<b>Month Exp</b>	<b>Exp to Date</b>	<b>Transfers</b>	<b>Current Fund Bal (16-17)</b>	<b>End of Year Fund Bal (15-16)</b>
<b>EDUCATION</b>	\$12,160,904	\$6,725,999	\$800,927	\$7,562,509		\$11,324,394	\$12,160,904
<b>BUILDING</b>	\$1,395,574	\$636,446	\$49,366	\$1,007,136		\$1,024,884	\$1,395,574
<b>BOND &amp; INTEREST</b>	\$41,640	\$43,573	\$29,240	\$29,240		\$55,973	\$41,640
<b>TRANSPORTATION</b>	\$301,194	\$301,655	\$51,803	\$640,721		(\$37,872)	\$301,194
<b>IMRF</b>	\$456,224	\$221,177	\$24,075	\$190,438		\$486,963	\$456,224
<b>CAPITAL PROJECTS</b>	\$177	\$2	\$0	\$0		\$179	\$177
<b>WORKING CASH</b>	\$2,541,080	\$70,534	\$0	\$0		\$2,611,614	\$2,541,080
<b>TORT IMMUNITY</b>	\$126,682	\$47,534	\$0	\$43,777		\$130,439	\$126,682
<b>LIFE SAFETY</b>	\$563	\$6	\$0	\$0		\$569	\$563
<b>TOTAL</b>	\$17,024,038	\$8,046,926	\$955,411	\$9,473,821		\$15,597,143	\$17,024,038



# Niles Township District for Special Education

## Board Brief

### March 9, 2017

#### **Roll Call/Call to Order**

Governing Board President Chao called the meeting to order at 7:00 P.M.

#### **Pledge of Allegiance**

The Governing Board recited the Pledge.

#### **Changes/Deletions to the Agenda**

Member Chao announced that a revised Consent Agenda and revised Policies 5:60 and 2:125 were included in Board members' folders.

#### **Audience to Visitor**

None

#### **Presentation**

Candice Hartranft, NTDSE Special Education Director and Amanda Marcus, Satellite Teacher, gave a presentation on *Foundations*.

#### **Approval of Consent Agenda**

The Governing Board approved the following:

- Open Session Minutes from February 9, 2017
- Closed Session Minutes from February 9, 2017
- Resignation of:
  - Erin Arkus, Paraprofessional, effective March 16, 2017
  - Johnny Bergman, Teacher, effective June 7, 2017
  - Jennifer King, Teacher, effective February 23, 2017
  - Jessica Lewin, Paraprofessional, effective March 10, 2017
  - Karyn Udany, Social Worker, effective February 23, 2017
- Leave of Absence: Gary Kaplan, Laura McGinnis, Lori Venice
- Retirement Notification: Jody Sansone
- Accounts Payable totals for January 31, 2017: \$27,556.53; February 28, 2017: \$56,534.55

#### **Executive Director's Report**

Executive Director Kendrick spoke about an opportunity to work with Loyola University to begin accepting student nurses for their clinical study. Mrs. Kendrick spoke about the legislative meeting she attended in Springfield while attending the IAASE meeting. Mrs. Kendrick announced that the TMC (Timely and Meaningful Consultation) meeting was held on March 7, 2017. Mrs. Kendrick stated that 45 participants will attend the Strategic Planning Meeting will be held on March 11, 2017. Mrs. Kendrick stated that she and Mrs. Hartranft are working on the Special Education Audit for D67. Mrs. Kendrick stated that the four NTDSE Administrators completed their educator evaluations. Mrs. Kendrick announced that she has received many new prize donations for the SEED Trivia Night. She also stated that the Taste of Morton Grove donated a \$3,000 check to the SEED Foundation. Mrs.

**March 9, 2017**

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Hartranft gave an update on the events in the Satellite schools. Mrs. Perry gave an update on the events at the Molloy Education Center. Mrs. Arad gave an update on Professional Development.

### **Board Committee Reports**

#### **Finance/Facilities Report**

Ms. Gavin discussed the following:

- The Committee approved Accounts Payable
- The electricians were at Molloy for a walk-through on the work that will be done over spring break.
- The playlot construction is coming together. Ms. Gavin will make a recommendation to the Board in April.
- Ms. Gavin spoke about the significant increase in the PPO premium for the upcoming renewal.
- Ms. Gavin will present a budget timeline in April.

#### **Policy Report**

Mrs. Kendrick stated that the second reading of the new policies will be discussed in New Business.

### **New Business**

The Governing Board approved the Resolution Authorizing Non-Reemployment of a Part-Time Teacher, as presented.

The Governing Board approved the Resolution Authorizing Non-Reemployment of a Second Year Teacher, as presented.

The Governing Board approved the Resolution Authorizing Honorable Dismissal of Physical Therapist, as presented.

The Governing Board approved the Resolution Authorizing Honorable Dismissal of Education Support Personnel, as presented.

Mrs. Kendrick discussed the Infinitec renewal contract.

### **Old Business**

The Governing Board approved the budgets for the ESY program to run from June 19 through July 20, 2017, to be held at the Molloy Education Center and Culver School , as presented.

The Governing Board approved the 2017-2018 Academic calendar, as presented.

The Governing Board approved the Resolution to adopt the revised Travel, Meal and Lodging Policy, as presented.

The Governing Board approved the new and amended NTDSE Board policies as reflected on the PRESS Response form for October, 2016, as presented.

### **Communications**

Mrs Kendrick provided standard student and staff enrollment data. Also included was the Staff Recognition nominations and Molloy's Parent Newsletter

### **Closed Session**

The Governing Board entered into closed session for the purpose of the discussion of personnel at 7:55 P.M. The Governing Board reconvened into open session at 8:06 P.M.

**Niles Township District for Special Education Board Brief**

**March 9, 2017**

**Open Session**

There was a discussion regarding the Resolutions for Non-Reemployment. A Board member inquired if the names on the Resolutions need to be read aloud.

**Adjournment**

The meeting was adjourned at 8:12 P.M.

**Calendar Notes**

March 22, 2017	Parent/Teacher Conferences - 4:00 P.M. - 7:30 P.M.
March 24, 2017	No School
March 27-31, 2017	Spring Recess
April 13, 2017	Finance/Facilities Meeting - 6:00 P.M.
April 13, 2017	Governing Board Meeting - 7:00 P.M. Julia Molloy Education Center
May 18, 2017	End of the Year Celebration - Fairway Banquets - 5:00 P.M.
May 31, 2017	Molloy Graduation - 7:00 P.M.

**Informational Item A**

To: The Board of Education

From: Brad W. Voehringer

Re: Enrollment Report

Date: April 17, 2017

The enrollment report as of March 31, 2017 is attached.

**Number of Students by Teacher and Grade 2016-2017**

**03/31/2017**

Grade	Teacher	Boys	Girls	Total	6th day	Prev mnth	Grade	Teacher	Boys	Girls	Total	6th day	Prev mnth
K	Schultz AM	11	10	21			5	Cogan	11	15	26		
K	Schultz PM	12	7	19			5	Finkelstein	12	14	26		
K	Willis AM	9	10	19	80	80	5	Oles	10	14	24	99	102
K	Willis PM	13	8	21			5	Reich	13	13	26		
<b>Kindergarten Total</b>		45	35	80			<b>5th Grade Total</b>		46	56	102		
1	Connelly	15	9	24			6	Brody	14	10	24		
1	Goldberg	14	11	25			6	Levin	10	15	25		
1	Matug	13	11	24	95	98	6	Oats	16	9	25	122	124
1	Melnick	14	11	25			6	Paskiewicz	12	12	24		
<b>First Grade Total</b>		56	42	98			6	Schroeder	14	11	25		
							<b>6th Grade Total</b>		66	57	123		
2	Botten	11	11	22			7	Leopard	14	12	26		
2	Frake	10	10	20			7	Pellum	14	10	24		
2	Killacky	10	9	19	83	83	7	Starceвич	15	10	25	96	100
2	Reynolds	13	9	22			7	Tipton	17	8	25		
<b>2nd Grade Total</b>		44	39	83			<b>7th Grade Total</b>		60	40	100		
3	Hansen	13	10	23			8	Brugliera	12	13	25		
3	Kennelly	13	9	22			8	Katz	12	13	25		
3	Rubenstein	12	9	21	88	90	8	Pape	14	10	24	98	98
3	Trail	13	9	22			8	Shelist	12	12	24		
<b>3rd Grade Total</b>		51	37	88			<b>8th Grade Total</b>		50	48	98		
4	Eckhorn	13	11	24					<b>Boys</b>				
4	Krusinski	12	10	22			<b>PreK-5</b>	310	265	575			
4	Massari	15	7	22	94	93	<b>6-8</b>	176	145	321			
4	Wicinski	13	12	25					<b>Grand Total</b>				
<b>4th Grade Total</b>		53	40	93			<b>PreK-8</b>	486	410	896			
<b>Blended</b>	AM	7	9	16									
<b>Blended</b>	PM	8	7	15					<b>6th Day Enrollment</b>		855	(with PreK 881)	
<b>NTDSE *</b>		8	1	9									

\* not included in totals

**Informational Item B**

To: The Board of Education

From: Brad W. Voehringer

Re: Lunchroom Report for 2016-2017

Date: April 17, 2017

Enclosed is the monthly lunchroom report for the 2016-2017 school year.

**MORTON GROVE DISTRICT 70  
STUDENT LUNCH COUNT**

<b>STUDENT ENROLLMENT</b>	<b>YEAR</b>	<b>PRICE</b>	<b>AUG/SEP*</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>JAN</b>	<b>FEB</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY/ JUNE</b>
613	94-95	\$ 1.50	6439	5622	5177	5062	4219	5203	6088	3909	7526
621	95-96	\$ 1.50	6776	5772	5626	4715	4885	5901	5184	4654	6751
649	96-97	\$ 1.75	7159	6959	5083	4843	5433	5509	3798	6512	6739
685	97-98	\$ 1.75	7865	6582	4523	4785	5683	5799	5925	4684	6292
698	98-99	\$ 1.85	7548	6427	5408	4420	5931	5142	6242	5493	6985
699	99-00	\$ 1.85	6733	6097	5441	4266	5914	6148	6168	4268	7376
788	00-01	\$ 1.85	6911	6877	5506	4770	5089	5305	5460	4628	7719
767	01-02	\$ 1.85	8129	5975	5306	4571	5025	5362	4134	4733	4599
779	02-03	\$ 2.00	5034	7392	6647	4005	4546	4069	3846	4578	6047
716	03-04	\$ 2.00	5542	4329	3020	3337	4071	3870	4160	4437	4942
777	04-05	\$ 2.00	6927	5279	4426	3560	4976	4976	4605	5051	5357
765	05-06	\$ 2.00	4834	4792	4370	4323	4724	4443	4334	4616	6283
789	06-07	\$ 2.25	5930	4491	3120	3745	4165	3964	3814	4811	5469
812	07-08	\$ 2.25	6010	6817	5318	4525	5686	5134	4537	6451	7049
819	08-09	\$ 2.35	6792	6509	4251	4156	5827	4870	5070	5846	7472
796	09-10	\$ 2.35	5958	5216	3712	3558	4768	4379	5113	4460	5925
821	10-11	\$ 2.35	5220	4796	3892	2905	4861	4230	3779	4177	6232
832	11-12	\$ 2.50	5786	4531	3955	3977	3533	4948	3398	4281	5037
858	12-13	\$ 2.50	7623	6750	5405	4744	5859	5358	4603	6085	6823
853	13-14	\$ 2.60	5935	6609	4799	4828	4677	5409	4855	5965	7221
857	14-15	\$ 2.65	8189	6522	4189	4535	5140	4884	5169	5923	6909
850	15-16	\$ 2.65	6227	6141	4529	4099	5674	5426	5462	5765	7904
855	16-17	\$ 2.75	6956	4825	4534	4855	4651	5478	4436		
<b>MONTHLY AVERAGES</b>			<b>6544</b>	<b>5883</b>	<b>4706</b>	<b>4286</b>	<b>5015</b>	<b>5035</b>	<b>4790</b>	<b>5060</b>	<b>6484</b>

\*Starting in 14-15 the total combines August & September



# MORTON GROVE SCHOOL DISTRICT 70

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6200 LAKE STREET • MORTON GROVE, IL 60053-2499 • (847) 965-6200 • Fax (847) 965-6234

## Informational Item C

To: The Board of Education

From: Brad W. Voehringer

Re: FOIA Report

Date: April 17, 2017

Guiding Question: What have been the most recent Freedom of Information Act requests since the last report to the Board of Education?

Policy Reference: 2:250 – Access to District’s Public Records.

Description: Included are the most recent FOIA requests. Please know the District has responded appropriately for all requests or is in the process of responding.

*No requests have been received this month.*

**Action Item A**

To: The Board of Education

From: Brad W. Voehringer

Re: Quest Food Management Services Inc. Agreement

Date: April 17, 2017

For the last two years, the District has received consulting services from Quest Food Management Services Inc. to improve food quality and efficiency in our lunch program. During this time, we have received feedback that our food is of higher quality and is more nutritious. Quest also provides regular professional develop to our staff on kitchen safety, cleanliness and other important topics. Our representative from Quest has been an active member of our district Wellness Committee and has provided several great suggestions for continuous improvement.

**SUGGESTED MOTION:**

I move that the Board of Education approve the contract renewal between the district and Quest Food Management Services Inc. for one additional year.

## **FOOD SERVICE CONSULTING agreement**

This agreement entered into this \_\_\_\_ day of \_\_\_\_ 2017 between Morton Grove District 70, a non-profit public educational institution with its principal office located at 6200 Lake Street, Morton Grove, IL 60053 (Hereinafter District) and Quest Food Management Services, Inc. (Hereinafter Quest), A Food Service Corporation with its principal office located at 2500 South Highland Ave, Ste 250, Lombard, IL 60148.

### WITNESSETH

WHEREAS, District seeks to employ a qualified and experienced Food Service Management Company to provide expertise and consulting services to the District food service program, and

WHEREAS, District intends to enter into a written Contract with Quest incorporating the terms and conditions set forth in the School's specifications and Quest's proposal.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, District and Quest Management agree as follows:

### AGREEMENT

NOW, THEREFORE, the District and Quest, in consideration of the following promises, hereby agree to provide services as follows:

### OBLIGATIONS OF QUEST

1. Assist the District in developing a fresh food approach to its lunch and breakfast programs in accordance with National School Lunch Program (NSLP) and School Breakfast Program (SBP) guidelines;
2. Assist the District in training food service staff to deliver a fresh food program;
3. Assist the District in providing menus, recipes and other resources needed to deliver a fresh food program;
4. Make recommendations to the District in terms of equipment, facilities, maintenance, and supplies;
5. Assist the District in most effectively managing the revenues and expenses of the food service program;
6. Assist the District in most effectively marketing the food service program;
7. Implement the recommendations and achieve the outcomes provided in Quest's proposal to District (Addendum A);

8. Provide onsite management support and program development on average of 1 - 2 days per week for the school year;
9. Provide purchasing analysis and vendor relationship management support to develop a more thoughtful and aligned purchasing program with the Food Committee's goals;
10. Provide menus and a recipe bank/database to support the menu execution of a fresh food program;
11. Implement a food safety and sanitation program, with a training program to match.

#### OBLIGATIONS OF DISTRICT

1. Agree to remit payment to Quest in the agreement of \$18,000 for 2017-2018, payable monthly from August to May of each respective year.
2. Agree to support and advise Quest in implementing recommendations, answering questions, supporting food service staff in their growth and development.
3. Agree to provide Quest access to sales, expense, purchasing and labor schedules.
4. Agree to handle any negotiations, considerations or issues with any labor organization representing the food service staff.

#### MUTUAL AGREEMENTS AND OBLIGATIONS OF BOTH PARTIES

1. Any notices required to be given under this agreement shall be mailed by certified mail, return receipt requested, properly addressed to the party to be notified, at the address set forth below:

Morton Grove District 70  
Brad Voehringer  
Superintendent  
6200 Lake Street  
Morton Grove, IL 60053

Quest Food Management Services  
Nicholas Saccaro  
President  
2500 S. Highland Ave, Ste. 250  
Lombard, IL 60148

2. Quest shall indemnify, defend and hold harmless District and its officers, agents, officials and employees from any and all claims, actions, causes of action, judgments, and liens in any way related to or arising out of Quest's activities under this agreement. Such indemnity shall include attorneys' fees and all costs and other expenses arising there from or incurred in connection therewith.

3. The parties to the agreement, and their consultants, contractors, and subcontractors shall not discriminate against any employee or applicant for employment, to be employed in performance of the agreement, with respect to her or his hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment, because of her or his race, sex, sexual orientation, gender identity, religion, color, national origin, ancestry, age, disability, or United States military service veteran status. Breach of this section shall be regarded as a material breach of this agreement.
4. This agreement shall become effective on the date of the last required signature, and the parties hereto and their successors and assigns, if any, shall proceed with due diligence to give effect to the terms and conditions herein.
5. This agreement may be amended only in writing signed by each of the parties.
6. Each signatory below hereby represents and warrants that he and/or she is a duly constituted officer of his or her respective party to this agreement, with full authority to execute this agreement on behalf thereof.
7. In the event of any inconsistency between this agreement and any Exhibits attached hereto, the terms and conditions of the agreement shall control.
8. The parties agree that in the event any litigation arises out of this agreement, such litigation shall be brought in a court of competent jurisdiction in Lake County, Illinois.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as follows:

QUEST FOOD MANAGEMENT SERVICES

MORTON GROVE DISTRICT 70

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Action Item B**

To: The Board of Education

From: Brad W. Voehringer

Re: Proposed Staffing for 2017-2018

Date: April 17, 2017

The proposed level of staffing for the 2017-2018 school year is reflected in the attached chart. With our enrollment projected to remain fairly consistent with this year, we are recommending to continue the current overall structure. One difference will be that the larger group of students who are currently in sixth grade will be moving to seventh grade so FTEs will be adjusted as necessary.

**SUGGESTED MOTION:**

I move that the current level of staffing be approved for 2017-2018.

## STAFFING PLAN

	<b>16-17 Actual</b>	<b>17-18 Projection</b>
Student Enrollment	855*	872*
Homeroom Teacher	36	36
Specials/Support	36.5	35.8
Support Staff	29.5	29.5
<b>Total Staff</b>	<b>102</b>	<b>101.3</b>

\*Does not include PreK #'s

**Action Item C**

To: The Board of Education

From: Brad W. Voehringer

Re: 2017-18 Fee Recommendations

Date: April 17, 2017

It is typical practice for the Board of Education to approve fees for the coming year on an annual basis. Below is a chart showing the current fees for 2016-17 and the proposed fees for 2017-18.

<b>Fee</b>	<b>16-17 Actual</b>	<b>17-18 Proposed</b>	<b>Who pays (which grades)</b>
Kindergarten Registration	\$50.00	\$50.00	Kindergarten
1st-8th Grade Registration	\$100.00	\$100.00	1st-8th Grades (\$300 max per family)
Planner	\$7.00	\$7.00	3rd-8th Grades
PE Lock	\$7.00	\$7.00	6th-8th Grades
Yearbook	\$25.00	\$25.00	Optional Purchase
iPad Fee	\$30.00	\$30.00	In 16-17 - Grades 3-8
Lunch	\$2.75	\$2.85	Optional Purchase
Milk	\$0.35	\$0.35	Optional Purchase
Hallway Locker Lock	\$7.00	\$7.00	6th-8th Grades
Graduation	\$40.00	\$40.00	8th Grade
PE Uniform - Shirt	\$12.00	\$12.00	6-8th Grades
PE Uniform - Shorts	\$12.00	\$12.00	6-8th Grades
PE – Heart Rate Monitor Strap	\$15.00	\$15.00	6-8th Grades

The only change in the fee structure includes increasing our lunch price from \$2.75 to \$2.85. The lunch price increase is required for us to stay in line with the guidelines of the Federal Free Lunch Program.

**SUGGESTED MOTION:**

Move that the Board of Education approve the fees as outlined in the above chart for the 2017-2018 school year.

**Action Item D**

To: The Board of Education

From: Brad W. Voehringer

Re: Leave of Absence Request

Date: April 17, 2017

Per the collective bargaining agreement (Article X, Section 5), employees may take an unpaid leave of absence for up to two years. Christine Pellum has requested a leave for the 2017-2018 school year. Her reasons for requesting the leave are outlined in the attached letter. I recommend that the Board approve her leave as presented.

**SUGGESTED MOTION:**

I move that the Board of Education approve Christine Pellum's request for a leave of absence for the 2017-2018 school year.

April 17, 2017

RE: Requesting Leave of Absence

Dear Board of Education Members,

I respectfully request your consideration to take a leave of absence from the 2017-18 school year.

For the past 12 years the students, faculty, and community have been like my second family. I have cherished my time teaching 4th and 7th grade; however, I feel the strong need to take the next school year off to stay at home with my children for a better work-life balance. This sabbatical from teaching will allow me to come back refreshed to continue my efforts and dedication as an ELA middle school teacher, or wherever the district best needs me. I am very fortunate to teach in such a wonderful school district and appreciate your consideration.

Sincerely,



Christine Pellum

**Action Item E**

To: The Board of Education

From: Brad W. Voehringer

Re: Recommendation to accept employee resignation

Date: April 17, 2017

Stephanie Evans was hired as the Director of Student Services in 2015. For the last two years, Stephanie has worked to build capacity in our school to better serve students at all levels. Our early childhood program has grown under her leadership and we have put programs and services in place because of her knowledge and leadership. Stephanie is resigning her position to relocate to be with her family.

**SUGGESTED MOTION:**

I move that the Board of Education approve the resignation of Stephanie Evans effective June 30, 2017.

Brad Voehringer  
Superintendent  
Morton Grove SD 70  
6200 Lake Street  
Morton Grove, IL 60053

April 1, 2017

Dear Mr. Voehringer,

I am respectfully submitting this letter as my notice of resignation from the Director of Student Services position in Morton Grove School District 70, effective June 30, 2017. I will be pursuing opportunities in Colorado in order to be near family.

It has been my true privilege working with the teachers and staff at Park View to serve the students and families of Morton Grove. The leadership experiences that I have gained during the past two years have been invaluable, and I thank you and the Board for the many opportunities that have been provided to me during my time with the district.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Evans".

Stephanie Evans

**Action Item F**

To: The Board of Education

From: Brad W. Voehringer

Re: Recommendation to accept employee resignation

Date: April 17, 2017

Abbey Drevline was a mid-year hire to replace a special education teacher who moved over the winter break. Since starting here in January, Abbey has worked with 4th and 5th grade students in our special education program.

**SUGGESTED MOTION:**

I move that the Board of Education approve the resignation of Abbey Drevline effective June 30, 2018.

Morton Grove School District 70  
6200 Lake Street  
Morton Grove, IL 60053

April 13th, 2017

To the Board of Education,

Please accept my letter of resignation as a Special Education teacher here at Morton Grove School District 70 on June 8th, 2017. I have decided to continue on with my professional career elsewhere.

I also want to thank you for the opportunity for being employed at Park View School since January 2017. I have learned a great deal about special education and collaborating with other teachers to better the students' educational experience. I will miss the staff and the students very much and I hope the best for everyone at Park View!

Thank you,

A handwritten signature in cursive script that reads "Abbey Drevline". The signature is written in black ink and is positioned below the "Thank you," text.

Abbey Drevline