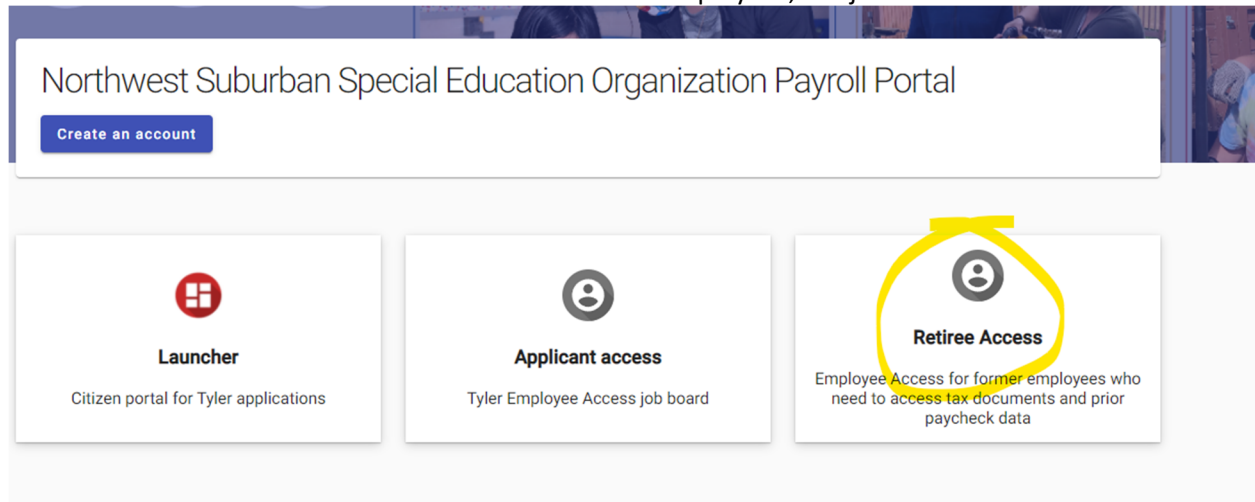


Retiree (Former Employee) Access Guide

- To register, click the following link or enter into your web browser.
<https://nwsuburbanspecialeduorgil.tylerportico.com/portal/citizen/dashboard>
- Click on “Retiree Access”. This is for all former employees, not just retirees.

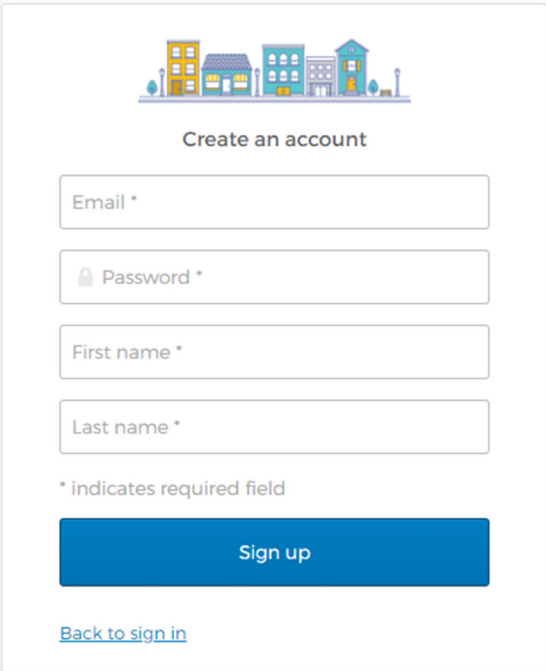


- Choose one of the sign-in options at the top of the next screen if you already have an email address with the listed organizations.
- Otherwise click “Sign Up” at the bottom of the screen to use a different email.

The sign-in page features a header with a building icon and the text: 'Sign in to community access services for the Northwest Suburban Special Education Organization.' Below this are four social login buttons: 'Sign in with Google', 'Sign in with Apple', 'Sign in with Microsoft', and 'Sign in with Facebook'. A horizontal line with 'OR' in the center separates these from the standard login fields. The 'Email address' field is followed by the 'Password' field, which includes a toggle icon for password visibility. Below the password field is a 'Remember me' checkbox. A large blue 'Sign in' button is positioned below the checkbox. At the bottom, there are three links: 'Forgot password?', 'Unlock account?', and 'Help'. The 'Sign up' link is circled in yellow.

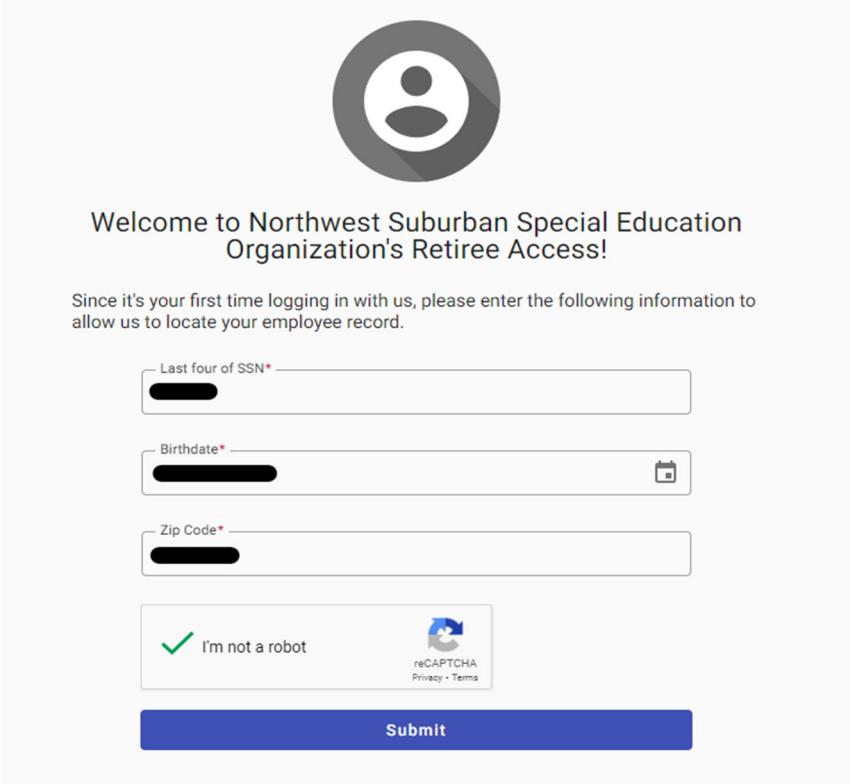
- **SIGN UP OPTION ONLY**

- The sign up option will prompt you for the following information and send a confirmation email.



The form is titled "Create an account" and features a header illustration of a town with houses and trees. It contains four input fields: "Email *", "Password *" (with a lock icon), "First name *", and "Last name *". A note below the fields states "* indicates required field". A blue "Sign up" button is positioned below the fields, and a link "Back to sign in" is at the bottom.

- After activating your account, you will be prompted to enter the following:
 - Last 4 Digits of your Social Security Number
 - Birthdate
 - Zip Code
- If this information doesn't match our system, you will not be able to register. Please reach out to Ben Kostecki (Payroll) at bkostecki@nsseo.org for assistance.



The form is titled "Welcome to Northwest Suburban Special Education Organization's Retiree Access!" and features a header illustration of a person icon. It contains three input fields: "Last four of SSN*" (with a blacked-out example), "Birthdate*" (with a calendar icon and a blacked-out example), and "Zip Code*" (with a blacked-out example). Below the fields is a reCAPTCHA section with a green checkmark and the text "I'm not a robot", and a "Submit" button.

- Once you are in you will be able to view all your recent paystubs, W-2's and your current address on file!

Welcome back [REDACTED]

Recent paychecks



Date	Take Home Pay	Gross Pay	
03/15/2022	1,750.00	2,100.00	Download
02/28/2022	1,750.00	2,100.00	Download
02/15/2022	1,800.00	2,160.00	Download
01/28/2022	1,875.00	2,250.00	Download
01/14/2022	1,750.00	2,100.00	Download
12/30/2021	1,875.00	2,250.00	Download
12/15/2021	1,800.00	2,160.00	Download
11/30/2021	1,875.00	2,250.00	Download
11/15/2021	1,800.00	2,160.00	Download
10/29/2021	1,800.00	2,160.00	Download
10/15/2021	1,750.00	2,100.00	Download
09/30/2021	1,875.00	2,250.00	Download

Tax documents

W2 for Tax Year : 2021

[View](#)

W2 for Tax Year : 2020

[View](#)

W2 for Tax Year : 2019

[View](#)

Current address



[REDACTED]
[REDACTED]