ARISTOI CLASSICAL ACADEMY

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ARISTOI CLASSICAL ACADEMY, INC.
October 19, 2026

A Regular Meeting of the Board of Directors of Aristoi Classical Academy, Inc., charter holder for Aristoi Classical Academy ("School") was held on **Monday, October 19, at 5:30 p.m., at the school**, 20417 University Blvd, Missouri City, TX 77459 in the auditorium.

1. Call to order and establishment of a quorum. B. Havlik called the meeting to order at 5:38 pm.
   Board members present: Barbara Havlik, Kyle Snow, Dan Hirst, Alberto Lin
   Administrators present: Jonathan Mueller, Christy Lester, Kathryn Locheed, Mark Pertuso, Nicholas Dalby, Blaine Locheed

   Board members absent: Todd Hamilton

   Mary Beth Cameron arrived at 6:06 pm.

2. Hearing of citizens, both present and online.
   Megan Mueller thanked Administration and the Board for helping to establish a classical charter school in the Missouri City area. She has two students at the Missouri City campus, and they have enjoyed the Communitas time as an opportunity for daily reflection and growth as a community. Mrs. Mueller's two children recited a poem that they learned at Communitas to the Board.

3. Approve Consent Agenda:
   a. Minutes for the Regular Meeting held September 21, 2026
   b. Minutes for the Special Meeting held October 5, 2026
   c. Superintendent's Report
   d. Marketing Report
   e. Facilities Report
   f. Advocacy Report
   g. Fundraising Report

   M.B. Cameron not present for the following motion:
   Motion to approve the Consent Agenda: A. Lin. Second: K. Snow. APPROVED: Unanimously.

4. Discuss, consider and approve the delegation of the Record Management Officer and the Public Information Act Coordinator and related actions.
   J. Mueller stated that the two roles were filled by the former CFO, Joanne Bravo, and since her departure they need to be delegated to new staff members. These are two roles that must be assigned to be compliant with the TEA. The Record Management Officer is responsible for the proper maintenance of records and ensures records are not destroyed in an untimely manner. The Public Information Act Coordinator facilitates the sharing of information in a timely manner when a public information request is made. J. Mueller recommends delegating the role of Record Management Officer to Christi Lester and the role of Public Information Act Coordinator to Kelly Watson.

   M.B. Cameron not present for the following motion:
   Motion to approve the delegation of the Record Management Officer and the Public Information Act Coordinator to Christi Lester and Kelly Watson respectively: B. Havlik. Second: D. Hirst. APPROVED:

Unanimously.

5. Discuss, consider and approve submission of ESL waiver.
   B. Locheed introduced the new ESL coordinator, Lisa Montero, who prepared the ESL waiver. B. Locheed stated that Board approval is required for the ESL waiver before submitting to the TEA. The listing of ESL-certified staff is no longer required for this year's waiver; all that is required is a list of activities the school will provide.
   K. Snow asked if there are plans for future investment into ESL beyond compliance. B. Locheed stated that this is something worth pursuing but that there is a constant challenge of not being able to hire enough ESL certified teachers.

   M.B. Cameron not present for the following motion:
   Motion to approve submission of ESL waiver: B. Havlik. Second: K. Snow. APPROVED: Unanimously.

6. Discuss and consider a finance update and related actions.
   J. Mueller gave an overview of how duties have been divided with the departure of Joanne Bravo. Brandon Senegal has absorbed most of the primary duties and has been doing an excellent job running point in the finance office. Administration has increased departmental support for the finance office with the addition of an assistant in the business office to help with collecting payments and running accounts payable; this is in addition to Mrs. Nelson and Mrs. Garza. Luis Mena is an external resource serving as a consulting CFO who was present at the Budget Finance Committee meeting, will be at the next Board meeting, and will help answer questions regarding the budget amendment. Luis Mena comes highly recommended from Masterson Financial Advisors and was a CFO before starting his own consulting firm. Ann Williams is another external resource serving in the role of CPA with several decades of experience in non-profits, charter schools, ISDs and churches. Several business office tasks have also been outsourced to a fractional finance services firm called D.E. Lane helping with accounts payable, transactions, compliance and running an internal audit to ensure everything is ready for the full audit.

   J. Mueller stated that the School's current finances are in good shape as far as monthly spending goes. He and Mr. Senegal have already identified a path forward conditioned that 10 more students are added to get to a total enrollment of 1861. There are already 10 students currently in the registration process.

   B. Havlik stated that at the Budget Finance Committee meeting there was a request to develop tools to show forward-looking projections. The Board is looking forward to improvement in how the School's finances are presented.

7. Discuss, consider, and approve change orders for the Cypress expansion project.
   K. Snow shared that a meeting was held with Butler Cohen a week ago on Friday to discuss the dry line system and understand why this issue is only now being brought up. Butler Cohen stated that the highest priority of the project was to get the building open on July 15th and replacing the dry-line system would have delayed the school opening by two weeks. K. Snow stated that Butler Cohen could have done a better job of communicating this status to the school so that different decisions could have been considered earlier in the project. The current situation is that if the School lost power there would be a loss of pressure in the dry line after about 2-3 hours and at that time there would be a potential for water damage. A temporary solution that would not pass the blue tag next year but would protect the school would be to add an external generator to keep the dry-line pressure during a power outage or to have someone shut off the water line during a power outage.

   C. Lester stated that she reached out to MLN regarding whether or not the dry line has a blue tag and MLN stated that no blue tag exists, which is contradictory to our understanding from Butler Cohen. Butler Cohen proposed a temporary solution of providing back up power with a UPS system but would cost $60,000. MLN proposed a full replacement of the system with a wet system that would not exceed $215,000. C. Lester stated that in her discussions with Chase Comeaux, there is no indication that Butler Cohen would help with any of the cost to mitigate this issue.

J. Mueller stated that the building is still protected from fire right now but is only vulnerable in case of a power outage, and the water system was turned off to prevent water damage, and a fire happened to occur during this time.

C. Lester stated that the next steps are to reach out to third parties and get additional recommendations for paths forward.

8. Discuss, consider and approve any items necessary for the Katy Instructional Building and related actions.
B. Havlik stated she is not comfortable moving forward with Butler Cohen with the unresolved situation with the dry-line at the Ardfield campus.
K. Snow stated that a new construction would have fewer opportunities for unknowns when compared to a renovation project like Ardfield.
C. Lester stated that she followed up with the four firms discussed at the last Board meeting and all but one vendor (Drymalla) was confident they could complete the project by the August 1st date. One of the challenges would be permitting with the City of Katy. Gullo has built a credit union in Katy, Prologue has worked on Katy ISD projects, and Butler Cohen has not had a project in Katy but would lean on their architect (LDD Blueline) who has worked in Katy before.
J. Mueller stated that it is close but he still thinks that Butler Cohen has a lot of credibility because they have shown what they can do with a short timeline. However, there is good reason to believe the owner's rep that Gullo would be a good partner so he could see both firms doing well.
K. Locheed stated the she would be willing to have an opening date for the new Instructional Building after the start of the school year if it would mean the building would be done right.
A. Lin stated that he would recommend going with Gullo and that having confidence in the quality and communication of the firm would be preferred over completion by the start of the school year.

Motion to delegate authority to the Board Vice President to sign the design-build contract for the Katy Instructional Building up to an amount of $6,000,000: B. Havlik. Second: D. Hirst. APPROVED: Unanimously.

9. Discuss and consider marketing as a part of the Advocacy Committee and related actions.
D. Hirst presented the idea of a committee with Advocacy, Board Advocacy and Marketing working together to build more synergy between the different departments. S. Tchouanguem stated that Advocacy, Board Advocacy and Marketing currently do not work as a combined committee but do often communicate with each other. J. Mueller recommended having an exploratory conversation about this proposal with D. Hirst as the board representative. J. Mueller stated that Advocacy and Marketing current have a great working relationship and they can certainly ask TPCSA for input on what subcommittees are useful.

10. Discuss and consider an update on the Missouri City Campus, including but not limited to enrollment, facilities, renovations, leadership team and faculty and related actions.
N. Dalby reported the following for the Missouri City Campus:
    - Street sign with the School name has been installed
    - Getting PTO up and running
    - Family tours have been happening a couple of times a week mostly for spring or next fall
    - J. Mueller stated that the School will have a table at the Riverstone community harvest festival
    - November 14th – Open House for prospective families

11. Discuss and consider an update on the Cypress Campus, including but not limited to enrollment, facilities, renovations, leadership team and faculty and related actions.
M. Pertuso reported the following for the Cypress Campus:
    - Cross-country – Girls team won 3rd place
    - Ardfield Legacy Day coming up on 27th – Open campus where everyone will get to see things and raise money for the school
    - Landscaping and fencing are coming along
    - Cork boards and maps are almost all up
    - House system for 7th – 11th in full swing with four houses: Homer, Shakespear, Austen, Tolkien

- Chess tournament
- Pumpkin carving competition
- Climb into the classic competitions
- Battle of the Banks competition for KG - 6th

- PTO has classical book fair coming up
- STAAR interims underway
- 5th & 6th grade – Little Women drama production in December
- 8th grade musical was chosen – Oliver! Jr.
- Theater classes will be putting on Our Town
- J. Godfey gave additional information on Legacy Day:
  - Auctioning naming rights: flagpole naming, seven park benches, garden, two science labs
  - Six food trucks will be there
  - Opportunities to give: brick purchase, Giving Tree

12. Discuss and consider an update on the Katy Campuses (Grammar, Logic & Rhetoric), including but not limited to enrollment, facilities, renovations, leadership team and faculty and related actions.
    K. Locheed reported the following for the Katy Campuses:
    - PTO will have fun run next week
    - Virtue run was successful
    - Logic and Grammar schools getting ready for Climb into the Classics
    - Anticipating parent conference days for KG – 6th, 7th-12th optional
    - Successful cross-country meet – Varsity girls won their first championship
    - Football and volleyball teams entering playoffs
    - Varsity Speech & Debate tournament – 1st place in prose, 4th place in poetry; headed to the Woodlands to compete again
    - Hosted a college night for freshman and sophomores last Thursday – discussed building good habits, how GPA works, how grades are weighted, testing options; working on having videos available for parents to view content
    - Met with Ms. Godfrey last week to decide on year-end-appeal items wish list for Katy Grammar and Logic & Rhetoric campuses
    - Looking at upgraded computers for Katy Grammar and leveling the back field for Katy Logic & Rhetoric
    - B. Havlik asked if presentation from the 11th grade College Night could be sent to parents. K. Locheed stated that materials will be sent to parents

13. Discuss items to be placed on the November Regular Meeting agenda.
    a. Budget Amendment
    b. Sign contract with Design-Build firm
    c. Communication about the Katy Campus
    d. STAAR Interim Report

14. Discuss and consider the Intruder Detection Audit and relation actions.
    Tabled to Closed Session.

15. Discuss, consider and approve updates, changes and other needs to the Guardian program and related actions.
    Tabled to Closed Session.

Motion to adjourn to closed session for matters set forth below: K. Snow. Second: M. B. Cameron. APPROVED: Unanimously.

The Board adjourned to closed session at 7:40 pm and took a short break.

Closed session started at 7:52 pm.

16. Adjournment to closed or executive session pursuant to the following Texas Government Code § 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821 of the Open Meetings Act for the following purposes:
    a. Legal Matters (Tex. Gov't. Code § 551.071)
        i. Consultation with legal counsel concerning matters on which the attorney's duty to Aristoi Classical Academy under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meeting Laws
        ii. Receive legal advice concerning any item listed on meeting agenda/notice including employment, procurement, contracting and formation of educational foundation
    b. Real Property (Tex. Gov't. Code § 551.072)
        i. Deliberate the purchase, exchange, lease, or value of real property in Northwest Houston, Cypress, or other Houston areas and related issues
    c. Personnel Matters (Tex. Gov't. Code § 551.074)
        i. Deliberate the appointment, employment, development, evaluation, reassignment, and duties, discipline, or dismissal of candidates for Superintendent or other individual employees and related issues
        ii. Deliberate the appointment, employment, evaluation, reassignment, and duties, discipline, or dismissal of candidates for Board of Directors including interviewing candidates for director position and related issues
    d. Security Devices or Security Audits (Tex. Gov't Code § 551.076)
        i. Deliberate the deployment, or specific occasions for the implementation of security personnel or devices or a security audit and related issues
    e. Deliberation on Matters Involving School Children (Tex. Gov. Code §§551.082, 551.0821)
        i. Hear parent complaint and deliberate the discipline administered to student at Katy campus
        ii. Hear and deliberate a matter regarding a public- school student in which personally identifiable information will necessarily be revealed during deliberation.
17. Reconvene to open session.
    The Board reconvened to open session at 8:46 pm.

18. Take action on matters discussed in closed session.
    Motion to delegate authority to Mary Beth Cameron to support Administration to take action as discussed in closed session: B. Havlik. Second: K. Snow. APPROVED: Unanimously.

19. Adjourn.
    Motion to adjourn: K. Snow. Second: M. B. Cameron. APPROVED: Unanimously.
    The meeting adjourned at 8:47 pm.

Prepared by Albert Lin, Board Secretary

This is a true and correct copy of the minutes of the Regular Board Meeting held on October 19, 2026, as approved by the Board of Directors on November 16, 2026.

Barbara Havlik

Barbara Havlik, Board President