Canterwood Acres
Community Development District

Board of Supervisors:
Eric Davidson
Dawson Ransome
Tony Tabshe
Carla Tabshe

Staff:
Brian Lamb, VP of Developer Services
Bryan Radcliff, District Manager
Vivek K. Babbar, District Counsel
Kelly Dattler, Administrative Assistant III

Special Organizational Meeting Agenda
Monday, March 30, 2026 – 12:00 p.m.

The Special Organizational Meeting of Canterwood Acres Community Development District will be held at **The Courtyard Ocala by Marriott located at 3712 SW 38th Avenue, Ocala, FL 34474.**

Microsoft Teams Meeting: Join the meeting now
Meeting ID: 249 851 389 914 28 **Call in (audio only):** +1 (646) 838-1601
Passcode: a6Pk2Bs9 **Phone Conference ID:** 911 504 56#

1. **Call to Order/Roll Call**
   - **A.** Overview of Meeting Procedures & Decorum
2. **Audience Comments** – *Three- (3) Minute Time Limit*
3. **Administer Oaths of Office to Board Assigned Petition**
4. **Seat New Board Members**
   - **A.** Overview of Forms, Sunshine Amendment, Code of Ethics, Supervisor Responsibilities
   - **B.** Individual Board Member Acceptance or Waiver of Compensation
5. **Appointment of Officers – Resolution 2026-01**
   - **A.** Chairman
   - **B.** Vice Chairman
   - **C.** Secretary
   - **D.** Treasurer
   - **E.** Assistant Secretaries
6. **Appointment of Consultants**
   - **A.** Consider Appointment of District Manager – **Resolution 2026-02**
   - **B.** Designation of Registered Agent/Office – **Resolution 2026-03**
   - **C.** Consider Appointment of District General Counsel – **Resolution 2026-04**
   - **D.** Consider Appointment of Interim District Engineer – **By Motion**
     - **i.** Authorize RFQ for District Engineer
   - **E.** Consider Appointment of Bond Counsel - GrayRobinson
   - **F.** Consider Appointment of Investment Banker – FMS Bonds
   - **G.** Consider Appointment of Trustee

District Office:
Pan Am Circle, Suite 300
Tampa, FL 33607
(813) 873-7300

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7. Business Items

A. Consider Authorizing Notice of Establishment – **Resolution 2026-05**
B. Consider Policy of Compensation for Board Members – **Resolution 2026-06**
C. Consider Policy of Reimbursement of District Travel Expenses – **Resolution 2026-07**
D. Consider Designation of Primary Administrative Office & Local Records Office – **Resolution 2026-08**
E. Consider District Records Retention Schedule – **Resolution 2026-09**
F. Consider Fiscal Year 2026 Regular Meeting Schedule & Location – **Resolution 2026-10**
G. Consider Landowners' Meeting Date, Time & Location – **Resolution 2026-11**
H. Consider Proposed FY2026 Annual Budget & Set Public Hearing – **Resolution 2026-12**
I. Set Public Hearing for Uniform Method of Collections – **Resolution 2026-13**
J. Consider Rules of Procedure & Setting Public Hearing – **Resolution 2026-14**
K. Consider Policy Re: Support & Legal Defense for Board & Staff – **Resolution 2026-15**
L. Consider Adoption of Prompt Payment Policies – **Resolution 2026-16**
M. Authorization to Obtain General Liability & Public Officers Insurance – **By Motion**
N. Consider Designation of a Qualified Public Depository – **Resolution 2026-17**
O. Authorization of Signatories – **Resolution 2026-18**
P. Authorization to Disburse Funds for Expenses – **Resolution 2026-19**
Q. Consider Adoption of Investment Policy – **Resolution 2026-20**
R. Consider Approval of Florida Statewide Mutual Aid Agreement – **Resolution 2026-21**
S. Consider Provisions for Public Comments – **Resolution 2026-22**
T. Appointment of Audit Committee & Set Committee Meeting Date – **By Motion**
U. Consideration of SchoolStatus Website Proposal
V. Consider Authorization of Chairman to Accept or Execute Certain Documents – **Resolution 2026-26**

8. Preliminary Report Presentations & Items Related to Finance & Bond Issuance

A. Consider Master Report of Engineer
B. Consider Master Assessment Methodology Report
C. Consideration of Declaration of Assessments – **Resolution 2026-23**
D. Consideration of Setting the Master Assessment Hearing – **Resolution 2026-24**
E. Authorizing Resolution – **Resolution 2026-25**
i. Master Trust Indenture
F. Other Matters Relating to Finance

9. Administrative Matters

A. Request for Working Capital – **By Motion**

10. Staff Reports

A. District Counsel
B. District Engineer
C. District Manager

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11. Supervisor Requests
12. Audience Comments – *Three- (3) Minute Time Limit*
13. Adjournment

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