

ODYSSEY CHARTER SCHOOL

A California nonprofit public benefit corporation
725 West Altadena Drive, Altadena, CA 91001

GOVERNING BOARD MEETING MINUTES

Tuesday, March 28, 2017; 6:00pm
Odyssey Charter School, Resource Room

I. Call to Order

Meeting called to order by Chair Joretta Joseph at 6:17pm

II. Introductions and Board Roll Call

Board Member	Present	Absent
Joretta Joseph, Chair & Community Member	X	
Jexy Wadle, Vice Chair & Community Member	X	
Nina Zippay, Secretary & Parent Representative	X	
Melissa Denton, Treasurer & Community Member	X	
Rene Alicea, Community Representative	X	
Marisela Chavez, Parent Representative	X	
Marisa Davis, Parent Representative	X	
Raequel London, Parent Representative		X
Mel Morrow, Parent Representative	X	
Patrick Ontiveros, Community Member	X	
Victoria Wilson, Parent Representative	X	

III. Public Comment

The public may address the OCS Governing Board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda

No members of the public present

IV. Consent Agenda

(Items on the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that Board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items, however any item may be removed from the consent agenda at the request of any Board member and acted upon separately)

- a. Approval of the January 24, 2017 OCS Facilities Committee Meeting Minutes
 - b. Approval of the January 24, 2017 OCS Finance Committee Meeting Minutes
 - c. Approval of the January 24, 2017 OCS Governing Board Meeting Minutes
 - d. Approval of the January 2017 Financials and as 2nd Interim Report
 - e. Approval of the February 2017 Financials
 - f. Approval of Vavrinek, Trine, Day & Co., LLP for as auditor firm for additional 1 year term
- Motion to approve Consent Agenda by Marisela Chavez; Second by Jexy Wadle. Motion passes unanimously.

V. Communications

- a. Staff Reports

- i. Executive Director Lauren O’Neill Report
 - Work on narrowing achievement gap continues with teachers via specific strategies for each student
 - Location jurisdiction waiver for second campus location was not heard by SBE in March; anticipating to be grouped with other charter school location waivers in May
 - Informed that we were unable to secure the \$250,000 NewSchools Venture Fund grant for replication and expansion
 - Attended CSDC Accountability workshop on new Statewide accountability system and School Dashboard
 - Attended CCSA Conference in Sacramento
- ii. Business Manager Katrina Franklin Report
 - A legal update has been made to the OCS Employee Handbook to meet compliance with AB 2337 requiring employers to have inform employees of Victims of Sexual Abuse Leave.
 - Update was recommended and written by Legal Counsel
- iii. Director of Operations Rachelle Martinez Report
 - Provided a year-to-date ADA and enrollment update
 - Successfully secured full funding (\$244, 617) for Prop 39 Energy Efficient Funding for renovation of HVAC, electrical systems, and lighting across campus
 - Annual Campaign has raised \$75,405.87; Spellapalooza raised over \$40,000
 - Provided a detailed overview of the 2017-2018 Enrollment Lottery. We had 757 unique applicants; 703 for current campus; 332 for second campus. 52% of applicants Male; 48% female. 50% Pasadena Unified residents, 38% Los Angeles Unified residents, 14% other district residents. Race/ethnicity demographics were only provided by 59% of applicants as this is a voluntarily submitted form and with online applications we are unable to require completion and submission of this form.
- iv. Assistant Director Carlos Garcia Saldana Report
 - The CAASPP Testing schedule for Spring 2017 is being finalized with teachers and will be published by end of next week. Testing is for Math & ELA in grades 3-8 and a new pilot science test will be administered to 5th and 8th graders.
 - Informed of upcoming LACOE Site visit on March 31; Spring Charter Schools meeting to be held May 10
 - Provided brief update on the collaborative work with the Diverse Lottery Pool subcommittee of the Cultural Competence Committee who provided support and help with outreach and recruitment events and activities to ensure the lottery pool was diverse and reflective of our local community.

VI. Action Items

- a. Review and consider approval 2017-18 School Calendar
Jexy Wadle asked for correction of typographical error
Motion to approve by Victoria Wilson; Second by Nina Zippay. Motion passes unanimously.
- b. Review and consider approval of the OCS Harassment, Intimidation Bullying Policy
Request by Marisela Chavez to make an edit on the Complaint form to remove “what did you do to avoid the situation” and replace with “how did you respond to the situation”

Motion to approve policy with noted correction by Jexy Wadle; Second by Mel Morrow. Motion passes unanimously.

c. Review and consider approval of the OCS Student Freedom of Expression Policy
Motion to approve by Melissa Denton; Second by Patrick Ontiveros. Motion passes unanimously.

d. Review and consider approval of the OCS 504 Board Policy
Motion to approve by Jexy Wadle; Second by Marisa Davis. Motion passes unanimously.

e. Review and consider approval of the OCS 504 Procedures
Motion to approve by Nina Zippay; Second by Jexy Wadle. Motion passes unanimously.

f. Review and consider approval of the OCS 504 Parents Rights Board Policy
Motion to approve by Jexy Wadle; Second by Patrick Ontiveros. Motion passes unanimously.

VII. Items for Discussion

a. Review of Odyssey's "Dashboard" California's new multiple measures accountability system. Carlos & Lauren provided brief overview of the new CA Accountability system that uses a 5x5 matrix and table as well as color-coded pie charts to inform schools and external constituents of their performance across various metrics that have been deliberated and selected at the State Board of Education level. For Odyssey, our performance is quite strong in all areas, but have three which are our focus which we anticipate will be remedied through the focus on narrowing the achievement gap and the strategies being used by teachers with students

VIII. Late Communications

IX. Adjournment

Meeting adjourned by Chair Joretta Joseph at 7:42pm.