

# ODYSSEY CHARTER SCHOOLS

A California nonprofit public benefit corporation  
725 West Altadena Drive, Altadena, CA 91001

## GOVERNING BOARD MEETING MINUTES

Tuesday, September 25, 2018; 6:00pm

OCS- South, Room 102

524 Palisade Street

Pasadena, CA 91103

### I. Call to Order

Meeting called to order Jexy Wadle by at 6:15pm.

### II. Introductions and Board Roll Call

Board Member	Present	Absent
Nina Zippay, Chair & Community Representative		X
Jexy Wadle, Vice Chair & Community Member	X	
Melissa Denton, Treasurer & Community Member		X
Marisa Davis, Secretary & Parent Representative	X	
Rene Alicea, Community Representative	X	
Joretta Joseph, Community Member	X	
Raequel London, Parent Representative	X	
Mel Morrow, Parent Representative	X	
Patrick Ontiveros, Community Member		X

### III. Public Comment

The public may address the OCS Governing Board regarding any item within the Board's jurisdiction whether or not that item appears on the agenda

No public comment

### IV. Consent Agenda

(Items on the consent agenda are considered routine and will be approved/adopted by a single motion. It is expected that Board members have reviewed these agenda items prior to meeting. There will be no separate discussion of these items, however any item may be removed from the consent agenda at the request of any Board member and acted upon separately)

- a. Approval of the August 14, 2018 OCS Governing Board Special Teleconference Meeting Minutes
- b. Approval of the August 14, 2018 Facilities Committee Meeting Minutes
- c. Approval of the July 2018 Financials-Odyssey Charter School
- d. Approval of the July 2018 Financials-OCS-South
- e. Approval of the August 2018 Financials-Odyssey Charter School
- f. Approval of the August 2018 Financials-OCS-South
- g. Approval of the Tom Sawyer Memorandum of Understanding -Odyssey Charter School
- h. Approval of the JMG Incorporated License Agreement -Odyssey Charter School
- i. Approval of the JumpLA License Agreement -Odyssey Charter School

- j. Approval of the LIFT Enrichment License Agreement -Odyssey Charter School
- k. Approval of the Side Street Projects License Agreement -Odyssey Charter School

<b>Discussion</b>	<i>Jexy explains consent agenda. Lauren mentions that items on consent are approved in committee.</i>
<b>Move to approve</b>	<i>Marisa Davis</i>
<b>Second</b>	<i>Joretta Joseph</i>
<b>Votes</b>	<i>Motion approved 6:0</i>

**V. Communications**

- a. Staff Director Reports: *Report includes update on Odyssey and OCS-South Enrollment, Staff Professional Development, Back to School events, creating an OCS-South Parent Participation Group and Annual Campaign.*
  - i. *Lauren O’Neill reviewed the Director’s Staff report. Rachelle Martinez spoke to the Parent Participation Groups and Annual Campaign. No questions from the board.*

**VI. Presentations**

- a. Review of the Odyssey Charter School Draft Renewal Petition

<b>Discussion</b>	<i>Lauren O’Neill reviews the Odyssey Charter School Draft Renewal Petition through a presentation, including update to Parent Volunteering not being a requirement, CAASPP Student Results, Multi-Tiered Systems of Support, and Element 7 - Means to achieve a reflective racial and ethnic balance.</i>  <i>Carlos Garcia Saldana spoke to the error in our SED student population on our CAASPP test scores.</i>
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**VII. Action Items**

- a. Review and Consider Approval of the Revised Odyssey Charter School Bell Schedule and Instructional Minutes

<b>Discussion</b>	<i>Rachelle Martinez discussed the change in bell schedule, K-3 releases at 2:30pm, 4-8 releases at 2:45pm. Instructional minutes were updated as well.</i>
<b>Move to approve</b>	<i>Marissa Davis</i>
<b>Second</b>	<i>Raequel London</i>
<b>Votes</b>	<i>Motion approved unanimously</i>

- b. Review and Consider Approval of the Cal State LA Student Teaching Agreement

<b>Discussion</b>	<i>Lauren O'Neill indicated that this is for Odyssey to be able to have Student Teachers from Cal State LA.</i>
<b>Move to approve</b>	<i>Mel Morrow</i>
<b>Second</b>	<i>Rene Alicea</i>
<b>Votes</b>	<i>Motion approved unanimously</i>

c. Review and Consider Approval of the Conflict of Interest Code

<b>Discussion</b>	<i>Lauren O'Neill discussed the update to the Conflict of Interest code.</i>
<b>Move to approve</b>	<i>Rene Alicea</i>
<b>Second</b>	<i>Raequel London</i>
<b>Votes</b>	<i>Motion approved unanimously</i>

d. Review and Consider Approval of the Uniform Complaint Policy

<b>Discussion</b>	<i>Lauren O'Neill discusses changes and updated to the Uniform Complaint Policy.</i>
<b>Move to approve</b>	<i>Marisa Davis</i>
<b>Second</b>	<i>Joretta Joseph</i>
<b>Votes</b>	<i>Motion approved unanimously</i>

**VIII. Items for Discussion**

a. Review of the Odyssey Charter School Parent Student Handbook

<b>Discussion</b>	<i>Lauren O'Neill reviews some of the updates to the Odyssey Charter School Parent Student handbook. Marisa asks about putting Restorative Practices into Student Discipline, Jexy adds that the handbook does not include other curricular information, like the charter does. Board asks that it is translated to Spanish once approved.</i>
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b. Review of the OCS South Parent Student Handbook

<b>Discussion</b>	<i>Carlos Garcia Saldana reviews some of the updates to the Odyssey Charter School Parent Student handbook, including references to Odyssey versus OCS-South, traffic patterns, bell schedule, etc. Board asks that it is translated to Spanish once approved.</i>
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c. Review of 2018-2019 Governing Board Calendar

<b>Discussion</b>	<i>Lauren O'Neill reviews the OCS Governing Board Calendar, stating that we generally have meeting the 4th Tuesday of every month.</i>
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d. Review of the Revised Fiscal Policies

<b>Discussion</b>	<i>Lauren O'Neill discusses changes to the Fiscal Policies to make sure it ensures the that although one non-profit entity it outlines the difference between Odyssey and OCS-South. Legal will be reviewing before we review and consider approval.</i>
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**IX. Late Communications**

- *Marisa Davis reminds board about having a "Opportunity Gap" sub committee for the Governing Board, can it start after testing data is confirmed.*

**X. Adjournment**

*Meeting adjourned by at 7:22pm.*

**Notice**

*Odyssey Charter Schools is nonsectarian in its programs, admissions, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. To request a disability-related accommodation under the ADA, please call Ms. Latoya Presley at (626) 229-0993 at least 24 hours in advance.*

**Certification of Posting**

*I, Lauren O'Neill, Executive Director of Odyssey Charter Schools, hereby certify this agenda was posted at Odyssey Charter School located at 725 West Altadena Drive, Altadena, CA 91001 and OCS- South located at 524 Palisade St., Pasadena, CA 91103 on Friday, September 21, 2018.*